



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
[www.oak-park.us](http://www.oak-park.us)

## Meeting Agenda President and Board of Trustees

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Monday, November 16, 2020

5:30 PM

Village Hall

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**A Regular Meeting is being conducted remotely at 5:30 p.m. with live audio available and optional video. The meeting will be streamed live and archived online for on-demand viewing at [www.oak-park.us/boardtv](http://www.oak-park.us/boardtv) as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99. Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's regular meeting location due to public safety concerns related to the COVID-19 outbreak.**

*The President and Board of Trustees welcome your statement into the public record of a meeting. Public statements of up to three minutes will be read into the record during Non-Agenda public comment or Agenda public comment, as an individual designates. Statements will be provided to the Village Board in their entirety as a single document. Please follow the instructions for submitting a statement provided below. You may also communicate with the Village Board at 708.358.5784 or email [board@oak-park.us](mailto:board@oak-park.us). Questions regarding public comment can be direct to 708-358.5672 or email [clerk@oak-park.us](mailto:clerk@oak-park.us).*

### Instructions for Remote Non-Agenda Public Comment

*Non-Agenda public comment is a time set aside at the beginning of each Village Board meeting for public statements about an issue or concern that is not on that meeting's agenda. Individuals are asked to email statements to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us), to be received no later than 30 minutes prior to the start of the meeting. If email is not an option, you can drop comments off in the Oak Park Payment Drop Box across from the entrance to Village Hall, 123 Madison Street, to be received no later than 5 PM the day of the Village Board meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per statement. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.*

### Instructions for Remote Agenda Public Comment

*Public statements for an agenda item of up to three minutes will be read into the record. Individuals are asked to email statements to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us), to be received no later than 30 minutes prior to the start of the meeting. If email is not an option, you can drop comments off in the Oak Park Payment Drop Box across from the entrance to Village Hall, 123 Madison Street, to be received no later than 5 PM the day of the Village Board meeting. The Village Board permits a maximum of three statements for each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*) on the agenda.*

**I. Call to Order****II. Roll Call****III. Agenda Approval****IV. Minutes**

- A.     [MOT 20-080](#)     Motion to Approve Minutes from Regular Remote Meeting of November 2, 2020 and Special Remote Meeting of November 9, 2020 of the Village Board.**

**Overview:**           This is a motion to approve the official minutes of meetings of the Village Board.

**V. Non-Agenda Public Comment****VI. Village Manager Reports****VII. Village Board Committees**

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

**VIII. Second Reading**

- B.     [ORD 20-121](#)     Second Reading and Adoption of An Ordinance Amending Chapter 20 ("Public Health"), Article 7 ("Garbage, Weeds and Littering") of the Oak Park Village Code Regarding Rates for Garbage, Refuse, Yard Waste and Recyclable Materials Collection Services**

**Overview:**           This Ordinance proposes the fees charged for refuse, recycling and yardwaste collection and disposal in Fiscal Year 2021. These services are provided by Waste Management to owners of residential property containing one to five units as well as Oak Park Institutional Facilities. These new rates reflect the charges for collection per the contract with Waste Management and for disposal at the West Cook County Solid Waste Agency's Regional Disposal Project.

- C. [ORD 20-120](#) **Second Reading and Adoption of an Ordinance Establishing the Annual Building and Construction Permit Fees and the Zoning Application Fees of the Village of Oak Park**

**Overview:**

Per the ordinance, building codes have to be reviewed and modified annually. Staff reviewed our current fees and current budget and proposed the following: (1) Adopt the updated International Code Council (ICC) Building Validation Data (BVD) chart; (2) Adjust the permit fee multipliers to reflect Village's actual costs to administer the Permit Processing Division; and (3) Clarify the Village fee chart by removing obsolete and duplicate fees. A First Reading was held during the Regular Meeting of the Village Board on November 2, 2020.

## **IX. Consent Agenda**

- D. [ORD 20-113](#) **An Ordinance Approving the Renewal of a Lease with Greenplan Management, Inc. for the Property Located at 618 South Austin Boulevard and Authorizing its Execution**

**Overview:**

The property located at 618 S. Austin Boulevard serves as a police department substation. The current lease agreement expires on December 31, 2020. This two-year renewal agreement spans the timeframe of January 1, 2021 - December 31, 2022.

- E. [RES 20-243](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement Between Thrive Counseling Center for Crisis Intervention and Other Police Social Work Services for a One Year Term and Authorizing its Execution**

**Overview:**

The Village's current agreement with Thrive Counseling Center expires December 31, 2020. In accordance with section 4 of the current agreement, the Village can renew the agreement for an additional one year period.

- F. [ORD 20-114](#) **Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate an Educational Facility - Vocational Use at 238-240 Madison Street**

**Overview:**

The Zoning Board of Appeals held a public hearing on an application submitted by Antonio Durham seeking a special use permit pursuant to Section 8.3 (Table 8-1: Use Matrix) of the Oak Park Zoning Ordinance, to authorize an educational facility - vocational use to operate a nail academy in the MS Madison Street Zoning District located at the premises commonly known as 238-240 Madison Street.

- G. [ORD 20-115](#) **Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Day Care Facility at the Premises Commonly Known as 266 Lake Street**

**Overview:**

The Zoning Board of Appeals held a public hearing on an application submitted by Kizzie and Carlo Harris seeking a special use permit pursuant to Section 8.3 (Table 8-1: Use Matrix) of the Oak Park Zoning Ordinance, to authorize a day care facility located in a NC Neighborhood Commercial Zoning District.

- H. [ORD 20-116](#) Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Drive-through Facility at 6209 North Avenue

**Overview:** The Zoning Board of Appeals ("Board") held a public hearing on a special use application filed by the Applicant, Don Oliphant, pursuant to Section 8.3 ("Table 8-1: Use Matrix") of the Oak Park Zoning Ordinance to operate an accessory drive-through facility for Juice WorX & EcoCafe Recovery Bar within the stand-alone building housing OP BodyWorX at the property located at 6209 North Avenue.

- I. [ORD 20-118](#) **Concur with the Plan Commission's Recommendation and Adopt an Ordinance Amending Article 8 ("Uses"), Section 8.3 ("Use Restrictions"), Sub-Section A ("DT District") of the Oak Park Zoning Ordinance to Add Certain Exceptions to the 50-foot Setback Restriction**

**Overview:** The Village of Oak Park seeks an amendment to Article 8 ("Uses"), Section 8.3 ("Use Restrictions"), Sub-Section A ("DT District") of the Oak Park Zoning Ordinance regarding exceptions to the 50-foot setback restriction to include the following uses: Art and Fitness Studios, Health Clubs, Indoor Recreation uses and Business Service Centers.

- J. [RES 20-230](#) **A Resolution Approving A Memorandum of Understanding with the Illinois Fraternal Order of Police Labor Council for the Purpose of Establishing an Alternate Work Schedule for Police Department Sergeants and Lieutenants and Authorizing its Execution**

**Overview:** This is an agreement between the Village and the Illinois Fraternal Order of Police Labor Council and Sergeants and Lieutenants to implement an alternative work schedule in 2021.

- K. [RES 20-231](#) **A Resolution Approving a Memorandum of Understanding with the Illinois Fraternal Order of Police Labor Council for the Purposes of Establishing an Alternate Work Schedule for Police Department Patrol Officers and Authorizing its Execution**

**Overview:** This Memorandum of Understanding is between the Village of Oak Park and the Illinois Fraternal Order of Police Labor Council and Patrol Officers to implement an alternative work schedule in 2021.

- L. [RES 20-233](#) **A Resolution Authorizing Subordination Of A Lien For The Property Located At 1035 South Lombard Avenue (BPIP-079)**

**Overview:** The loan recipient is requesting a subordination of their Barrie Park Investment Program loan mortgage to a new first mortgage. The Village remains secure in junior position on the title.

- M.     [RES 20-236](#)     **A Resolution Approving an Independent Contractor Agreement with Traffic Control Corporation to Provide an Emergency Backup Traffic Signal Cabinet in an Amount not to exceed \$29,675.00 and Authorizing its Execution**

**Overview:**

The Public Works Department is responsible for repair and maintenance of all Village owned traffic control management equipment including traffic and pedestrian signals, sensor loops and control cabinets. A backup control cabinet is needed for temporarily replacement of any severely damaged cabinets in order to promptly put controlled intersections back into service. Staff recommends purchase of a backup control cabinet from Traffic Control Corporation.

- N.     [RES 20-237](#)     **A Resolution Approving and Independent Contractor Agreement with A&B Landscaping & Tree Service, INC, for Snow Plowing and Salting of Village Leased/Owned Parking Lots, Back-up Snow Remopval for Public Streets and Sidewalk Snow Shoveling for Fiscal Year 2021 in an Amount Not to Exceed \$175,000 and Authorizing its Execution.**

**Overview:**

This agreement with A & B Landscaping and Tree Service, Inc. is for a one (1) year term with the option to renew for two (2) additional one (1) year terms to provide plowing and salting of village leased/owned parking lots, back-up snow removal on public streets and sidewalk shoveling.

- O.     [RES 20-238](#)     **A Resolution Requesting Village of Oak Park Geographic Information System Data from the Cook County Assessor's Office**

**Overview:**

The Cook County Assessor's Office maintains geographic information system data related to all of the tax parcels in Cook County. The Cook County Assessor's Office will share this data with a local municipality by means of an annually renewable intergovernmental agreement. This Resolution is to request geographic information system data from the Cook County Assessor's Office for the 2019 tax year.

- P.     [RES 20-239](#)     **A Resolution Approving a Sewer Easement Agreement with MIA Property Acquisitions, LLC - 6033 North and Authorizing its Execution**

**Overview:**

Per the Metropolitan Water Reclamation District of Greater Chicago's (MWRDGC) requirements and Village policies, a sewer easement is required in order for the development at 6033-6037 North Avenue to own and operate a private sewer in the public right-of-way of Humphrey Avenue running parallel to the Humphrey right-of-way. The sewer easement allows for this sewer to be owned and maintained by the private property at their cost up until its point of connection to the Village's sewer on North Avenue.

- Q.     [RES 20-240](#)     **A Resolution Approving a Public Art Easement Agreement Between the Village of Oak Park and Oak Park I Housing Owner LLC and Authorizing its Execution****
- Overview:**     Oak Park I Housing Owner LLC is the developer for the affordable housing project located at 801 S. Oak Park Avenue. As part of their planned development ordinance, the developer is required to purchase and install a piece of public art near their project. Since their project does not have available free space, the developer is requesting to install the art piece in the public right of way near their new building. The Public Art easement allows for the installation of the art in the public right of way.
- R.     [RES 20-242](#)     **A Resolution Authorizing the Purchase of Excess Public Entity Liability Insurance, Excess Workers' Compensation Insurance, Property Insurance, Crime Coverage and Cyber Liability for the Village of Oak Park for Fiscal Year 2021 in an Amount Not to Exceed \$435,000.00****
- Overview:**     The Resolution authorizes the purchase of excess insurance for amounts over the Village's self-insured retention amounts for coverage for public entity liability insurance, excess workers' compensation insurance, property insurance, crime coverage and cyber liability for fiscal year 2021.
- S.     [MOT 20-071](#)     **A Motion to Approve the Bills in the Amount of \$6,122,657.24 from October 10, 2020 through November 5, 2020****
- Overview:**     Attached is the regular list of bills paid through the Village's accounts payable (AP) system for the period beginning October 10, 2020 through November 5, 2020. In addition, attached is the payroll summary for October 2020.
- T.     [MOT 20-075](#)     **A Motion to Approve the October 2020 Monthly Treasurer's Report for All Funds****
- Overview:**     The unaudited October 31, 2020 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

## **X. Regular Agenda**

- U.     [ORD 20-117](#)     **Concur with the Plan Commission's Recommendation and Adopt an Ordinance Granting a Special Use Permit for a Major Planned Development Containing a Six Story Multiple-Family Residential Building Consisting of 84 Dwelling Units, an Automated Teller Machine ("ATM") and Parking on the Ground Floor at the Property Located at 835 Lake Street****
- Overview:**     The request is approval of a Planned Development for a six (6) story residential development with ATM and parking on the ground floor consisting of 84 rental dwelling units and 88 parking spaces with the following allowances: Increase in density, Increase in height, a reduction in the rear yard setback, a reduction in the west side yard setback, and an increase in building coverage.

- V. [ORD 20-119](#) **Concur with the Plan Commission's Recommendation and Adopt an Ordinance Amending Article 14 ("Zoning Approvals"), Section 14.5 ("Planned Developments"), Sub-Section G ("Effect of Approval or Denial and Expiration") of the Oak Park Zoning Ordinance Regarding Timelines for the Filing of an Application for a Building Permit After Approval of a Planned Development and the Commencement of Construction**

**Overview:**

The Village of Oak Park seeks an amendment to Article 14 ("Zoning Approvals"), Section 14.5 ("Planned Developments"), Sub-section G ("Effect of Approval or Denial and Expiration") of the Oak Park Zoning Ordinance regarding timelines for approved planned development permit submittal and construction phases as follows: 1. Elimination of the building permit submittal requirement of 9 months from the date of Village Board Approval. 2. Extend the construction start date from 18 months to 24 months. 3. Eliminate the end of construction milestone for 36 months to a timeframe that the developer established in the planned development application.

- W. [ID 20-316](#) **Report and Recommendations from the Oak Park Business Recovery Task Force**

**Overview:**

The Business Recovery Task Force is meeting on November 12, 2020 and report on that meeting will be presented which may include additional recommendations.

- AB. [ID 20-318](#) **Presentation of Proposals for Business Community Support for Discussion and Staff Direction**

**Overview:**

At the November 9, 2020 Village Board meeting the Village Manager was directed to accepted proposals for various business community support efforts including but not limited to marketing shop local, grants, promotions, etc. in an effort to create economic opportunities for local retailers and restaurants impacted by the COVID-19 mitigation measures. Proposals are anticipated be received and attached to this item no later than Monday morning November 16, 2020.

## **XI. Public Hearing at 6:30 or after**

- X. [ID 20-263](#) **Public Hearing on the Fiscal Year 2021 Recommended Budget**

**Overview:**

The Village Board is required to hold a public hearing on the recommended budget for the coming fiscal year in order to receive public testimony regarding the recommendations. Attached is a copy of the recommended budget for FY21 which contains the consensus of the Finance Committee of the Village Board.

## **XII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem Boutet)**

- Y.     [ORD 20-124](#)     **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to Sushi House Oak Park LLC, DBA Sushi House**

**Overview:**

Sushi House Oak Park LLC, DBA Sushi House seeks the issuance of a Restaurant Class B-1 liquor license for the property located at 1107 Lake Street.

- Z.     [ORD 20-125](#)     **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to Victory Oak Park, LLC, DBA Victory Italian**

**Overview:**

Victory Oak Park, LLC, DBA Victory Italian (“Victory Italian”) seeks the issuance of a Restaurant Class B-1 liquor license for the property located at 100 S. Marion Street.

- AA.    [ID 20-317](#)     **Motion to consent to Liquor Commissioner Boutet’s Appointment of: Liquor Control Review Board - Emily N. Masalski, Appoint as Member Liquor Control Review Board - Timothy Thomas, Appoint as Member**

**XIII. Call to Board and Clerk**

**XIV. Adjourn**