



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, December 6, 2021

7:00 PM

Remote

A Regular Meeting is being conducted remotely at 7:00 p.m. with live audio available and optional video. The meeting will be streamed live and archived online for on-demand viewing at www.oak-park.us/boardtv as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99. Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's regular meeting location due to public safety concerns related to the COVID-19 outbreak.

The President and Board of Trustees welcome your statement into the public record of a meeting. Public statements of up to three minutes will be allowed during Non-Agenda public comment or Agenda public comment, as an individual designates. Please follow the instructions to participate remotely. You may also communicate with the Village Board at 708.358.5784 or email board@oak-park.us. Questions regarding public comment can be directed to 708-358.5672 or email clerk@oak-park.us

Instructions for Non-Agenda Public Comment

Non-Agenda public comment is a time set aside at the beginning of each Village Board meeting for public statements about an issue or concern that is not on that meeting's agenda. Send a request to state your comments during the virtual meeting by 5pm the day of the Village Board meeting to publiccomment@oak-park.us. If email is not an option, call the Village Clerks Office by 5 pm prior to the meeting at 708-358-5660. You will be sent instructions on how to participate during the virtual meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per statement. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Agenda Public Comment

Public statements will be allowed for an agenda item. Individuals are asked to email a request to speak during the virtual meeting to publiccomment@oak-park.us, no later than 5 p.m. prior to the start of the meeting. Instructions will be sent to you regarding participation. If email is not an option, call the Village Clerks Office by 5 pm prior to the meeting at 708-358-5660. The Village Board permits a maximum of five statements for each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with () on the agenda.*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

- A. [MOT 21-125](#) Motion to Approve Minutes from Regular Remote Meeting of November 15, 2021 and Special Remote Meeting of November 22, 2021 of the Village Board.

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Proclamation

- B. [MOT 21-124](#) A Motion to Adopt a Proclamation for Commemorating the 100th Anniversary of The Oak Park Art League

Overview: This is a motion to approve Village President Vicki Scaman proclaiming the Commemoration of the 100th Anniversary of the Oak Park Art League December 2021

VII. Village Manager Reports

- C. [ID 21-401](#) Review of the Revised Village Board Meeting Calendar for December 2021 and January 2022

Overview: Calendars are presented for information purposes only.

VIII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- D. [ID 21-405](#) Board & Commission Vacancy Report for December 6, 2021.

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- E. **ID 21-406** **Motion to Consent to the Village President's Appointment of:**
 Building Codes Advisory Commission- Mike Lenz, Appoint as Member
 Community Development Citizens Advisory Committee - Nezar Nafiseh,
 Appoint as Member
 Historic Preservation Commission - Daniel Roush, Appoint as Member

XI. Consent Agenda

- F. [ORD 21-74](#) **An Ordinance Providing for the Abatement of \$346,200 Against the 2021 Tax Levy (2010C General Obligation Corporate Purpose Bonds)**

 Overview: On an annual basis, Village staff recommends the abatement or cancellation of various tax levies that were originally pledged to pay the debt service of a specific bond issue. By default, whenever general obligation (GO) bond is issued, the annual debt service is automatically levied by the County unless the Village directs the Cook County Clerk's Office to abate some or all of the annual levy amount. When other non-property tax Village revenues are available to pay all or a portion of the debt service, the Village abates the tax levy.
- G. [ORD 21-75](#) **An Ordinance Providing for the Abatement of \$112,210 Against the 2021 Tax Levy (2012A General Obligation Corporate Purpose Bonds)**

 Overview: On an annual basis, Village staff recommends the abatement or cancellation of various tax levies that were originally pledged to pay the debt service of a specific bond issue. By default, whenever general obligation (GO) bond is issued, the annual debt service is automatically levied by the County unless the Village directs the Cook County Clerk's Office to abate some or all of the annual levy amount. When other non-property tax Village revenues are available to pay all or a portion of the debt service, the Village abates the tax levy.
- H. [ORD 21-76](#) **An Ordinance Providing for the Abatement of \$767,831.26 Against the 2021 Tax Levy (2016E General Obligation Corporate Purpose Bonds)**

 Overview: On an annual basis, Village staff recommends the abatement or cancellation of various tax levies that were originally pledged to pay the debt service of a specific bond issue. By default, whenever general obligation (GO) bond is issued, the annual debt service is automatically levied by the County unless the Village directs the Cook County Clerk's Office to abate some or all of the annual levy amount. When other non-property tax Village revenues are available to pay all or a portion of the debt service, the Village abates the tax levy.

- I. [ORD 21-77](#) **An Ordinance Providing for the Abatement of \$421,582 Against the 2021 Tax Levy (2015B General Obligation Corporate Purpose Bonds)**
- Overview:** On an annual basis, Village staff recommends the abatement or cancellation of various tax levies that were originally pledged to pay the debt service of a specific bond issue. By default, whenever general obligation (GO) bond is issued, the annual debt service is automatically levied by the County unless the Village directs the Cook County Clerk's Office to abate some or all of the annual levy amount. When other non-property tax Village revenues are available to pay all or a portion of the debt service, the Village abates the tax levy.
- J. [ORD 21-78](#) **An Ordinance Providing for the Abatement of \$614,620 Against the 2021 Tax Levy (2016D General Obligation Corporate Purpose Bonds)**
- Overview:** On an annual basis, Village staff recommends the abatement or cancellation of various tax levies that were originally pledged to pay the debt service of a specific bond issue. By default, whenever general obligation (GO) bond is issued, the annual debt service is automatically levied by the County unless the Village directs the Cook County Clerk's Office to abate some or all of the annual levy amount. When other non-property tax Village revenues are available to pay all or a portion of the debt service, the Village abates the tax levy.
- K. [ORD 21-79](#) **An Ordinance Providing for the Abatement of \$1,093,600 Against the 2021 Tax Levy (2018A General Obligation Corporate Purpose Bonds)**
- Overview:** On an annual basis, Village staff recommends the abatement or cancellation of various tax levies that were originally pledged to pay the debt service of a specific bond issue. By default, whenever general obligation (GO) bond is issued, the annual debt service is automatically levied by the County unless the Village directs the Cook County Clerk's Office to abate some or all of the annual levy amount. When other non-property tax Village revenues are available to pay all or a portion of the debt service, the Village abates the tax levy.
- L. [ORD 21-80](#) **An Ordinance Providing for the Abatement of \$11,940 Against the 2021 Tax Levy (2020A General Obligation Corporate Purpose Bonds)**
- Overview:** On an annual basis, Village staff recommends the abatement or cancellation of various tax levies that were originally pledged to pay the debt service of a specific bond issue. By default, whenever general obligation (GO) bond is issued, the annual debt service is automatically levied by the County unless the Village directs the Cook County Clerk's Office to abate some or all of the annual levy amount. When other non-property tax Village revenues are available to pay all or a portion of the debt service, the Village abates the tax levy.

M. [ORD 21-81](#) **An Ordinance Providing for the Abatement of \$627,654 Against the 2021 Tax Levy (2020B General Obligation Corporate Purpose Bonds)**

Overview:

On an annual basis, Village staff recommends the abatement or cancellation of various tax levies that were originally pledged to pay the debt service of a specific bond issue. By default, whenever general obligation (GO) bond is issued, the annual debt service is automatically levied by the County unless the Village directs the Cook County Clerk's Office to abate some or all of the annual levy amount. When other non-property tax Village revenues are available to pay all or a portion of the debt service, the Village abates the tax levy.

N. [ORD 21-84](#) **An Ordinance Providing for the Abatement of \$205,000.00 Against the 2021 Tax Levy (2016B General Obligation Corporate Purpose Bonds)**

Overview:

Abatements come before the Village Board for review and approval annually as the Village sets its property tax levy necessary to pay annual debt service. An abatement of \$205,000 will be paid by other parking revenue sources.

O. [RES 21-244](#) **A Resolution Approving a Professional Services Agreement with Wight & Company for Architectural Design Review Services for Fiscal Year 2022 and an Option to Renew for Two Additional One-Year Terms in an Amount Not to Exceed \$35,000.00 Annually and Authorizing its Execution**

Overview:

The Development Customer Services Department issued a Request for Proposals for professional services for fiscal year 2022 which includes two renewable one year terms. The Village Board approved a Professional Services Agreement in 2019 with a two-year renewal provision which ends this year 2021. The attached agreement is for a new professional services agreement for 2022 with a two one-year renewal option. These services are for architectural design consultation associated with Planned Development applications and applicable building permit applications.

P. [RES 21-247](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement with Rozalado & Co. for Custodial Services in Fiscal Year 2022 in an Amount Not to Exceed \$170,000.00 and Authorizing its Execution**

Overview:

The current agreement for custodial services expires on December 31, 2021. In December 2017 the Village Board approved an Independent Contractor Agreement with Rozalado & Co., for Fiscal Years 2018 - 2020 for Custodial Services at Village buildings including Village Hall, Police Department, Public Works Center, and Metra Station. The Agreement provides for two additional one-year renewals. This would be the second of two renewals.

- Q. [RES 21-251](#) **A Resolution Approving a Renewal of the Independent Contractor Agreement with A & B Landscaping and Tree Service, Inc. for Village Wide Parkway Tree Removal and Stumping Services in an Amount Not to exceed \$270,000.00 and Authorizing its Execution****

Overview:

The Public Works Department is responsible for Parkway Tree Removal and Stumping. To assist in this effort, a contractor is utilized. A & B Landscaping and Tree Service, Inc performed this work over the last year after a competitive bidding process. The Agreement provides for two possible one (1) year renewals. It is proposed to exercise the first of the two possible renewals with A&B Landscaping and Tree Service, Inc. for Fiscal Year 2022 Parkway Tree Removal and Stumping Services.

- R. [RES 21-252](#) **A Resolution Approving a Renewal of the Independent Contractor Agreement with Davis Tree Care and Landscape, Incorporated for Village Wide Parkway Tree Pruning and Removal Services in an Amount not to Exceed \$350,000.00 and Authorizing its Execution****

Overview:

The Public Works Department is responsible for Parkway Tree Pruning and Removal. To assist in this effort, a contractor is utilized. Davis Tree Care and Landscape, Incorporated performed this work over the last year after a competitive bidding process. The Agreement provides for two possible one (1) year renewals. It is proposed to exercise the first of the two possible renewals with Davis Tree Care and Landscape, Incorporated for the Fiscal Year 2022 Parkway Tree Pruning and Removal Services.

- S. [RES 21-257](#) **A Resolution Approving a Professional Services Agreement with Chastain & Associates LLC for Permit Plan Review and Inspection Services for the Public Works Department in an Amount Not To Exceed \$175,000 and Authorizing its Execution****

Overview:

The Engineering Division requested a proposal from Chastain & Associates to provide permit plan review and inspection services for the Public Works Department in 2022. Chastain & Associates provided these same services in 2019 through 2021 and are most qualified to perform these services for the Village due to their understanding of the Village's operations and neighborhoods.

- T. [RES 21-258](#) **A Resolution Approving a Supplemental Statement of Work for the Consultant Services Agreement with Municipal GIS Partners, Incorporated in an Amount Not to Exceed \$104,435 and Authorizing its Execution****
- Overview:** On August 4, 2014, Regular Meeting, the Village Board directed staff to join the Local GIS Consortium. This was an opportunity for the Village to greatly improve GIS capabilities by providing all Village employees with training and access to GIS as well as providing an opportunity for some public access to GIS information. As a result, this is the annual contract approval to provide GIS services to the Village using the shared resources of 39 communities. A list of specific projects accomplishments in 2021, as well as goals for 2022, are attached to this item.
- U. [RES 21-274](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement with A & B Landscaping & Tree Service, Inc. for Snow Plowing and Salting of Village Leased/Owned Parking Lots, Back-up Snow Removal for Public Streets and Sidewalk Snow Shoveling for Fiscal Year 2022 in an Amount Not to Exceed \$175,000 and Authorizing its Execution.****
- Overview:** This renewal agreement with A & B Landscaping and Tree Service, Inc. is for a one (1) year term and is the first of two (2) optional one (1) year term renewals to provide plowing and salting of village leased/owned parking lots, back-up snow removal on public streets and sidewalk shoveling.
- V. [RES 21-278](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement with Revcon Technology Group, Inc. for the Service and Maintenance of Parking Access and Revenue Control Systems at the Village's Holley Court and Avenue Parking Garages for Fiscal Year 2022 in an Amount Not to Exceed \$86,300 and Authorizing its Execution****
- Overview:** The initial term of this contract was one (1) year with the option to renew for one (1) additional one (1) year term (2022). This is a sole source contract, since Revcon is the only Illinois dealer and servicer of the TIBA system. Timely service and maintenance to the equipment is necessary to ensure a convenient, reliable parking experience for residents of and visitors to Oak Park.

- W. [RES 21-282](#) **A Resolution Approving a Renewal of the Independent Contractor Agreement with Cerniglia Co. for Village Wide Emergency Water and Sewer Repair Services in an Amount Not to Exceed \$40,000.00 and Authorizing its Execution**

Overview:

The Village contracts with plumbing contractors for emergency water and sewer repair work in the Village right of way. Work is assigned to contractors when the needed response exceeds internal capacity in terms of personnel and or equipment. Multiple Agreements were signed in Fiscal Year 2021 to ensure adequate coverage in an emergency including an agreement with Cerniglia, Co. The Agreement provides for two possible one (1) year renewals. It is proposed to exercise the first of the two possible renewals with Cerniglia Co. for Fiscal Year 2022 for emergency water and sewer repairs.

- X. [RES 21-283](#) **A Resolution Approving a Renewal of the Independent Contractor Agreement with Gino's Heating & Plumbing Inc. for Village Wide Emergency Water and Sewer Repair Services in an Amount Not to Exceed \$40,000.00 and Authorizing its Execution**

Overview:

The Village contracts with plumbing contractors for emergency water and sewer repair work in the Village right of way. Work is assigned to contractors when the needed response exceeds the Village's capacity in terms of personnel and or equipment. Multiple Agreements were signed in Fiscal Year 2021 to ensure adequate coverage in an emergency situation including an agreement with Gino's Heating & Plumbing Inc. The Agreement provides for two possible one (1) year renewals. It is proposed to exercise the first of the two possible renewals with Gino's Heating & Plumbing Inc. for Fiscal Year 2022 for emergency water and sewer repairs.

- Y. [RES 21-288](#) **A Resolution Approving a Dumping of Excavated Materials Price Agreement with Waste Management of Illinois, Inc. in an Amount Not to Exceed \$95,000.00 and Authorizing its Execution**

Overview:

The Public Works Department, Water and Sewer Division disposes of approximately 2,500 tons of excavated materials each year from water and sewer repair excavations. This item allows for the disposal of this material at a local transfer station. For this service staff recommends entering into an agreement with Waste Management of Illinois, Inc. in an amount not to exceed \$95,000.00.

- Z. [RES 21-284](#) **A Resolution Approving a Renewal of the Independent Contractor Agreement with IHC Construction Companies, L.L.C. for Village Wide Emergency Water and Sewer Repair Services in an Amount Not to Exceed \$40,000.00 and Authorizing its Execution****

Overview:

The Village contracts with plumbing contractors for emergency water and sewer repair work in the Village right of way. Work is assigned to contractors when the needed response exceeds the Village's capacity in terms of personnel and or equipment. Multiple Agreements were signed in Fiscal Year 2021 to ensure adequate coverage in an emergency situation including an agreement with IHC Construction Companies, L.L.C. The Agreement provides for two possible one (1) year renewals. It is proposed to exercise the first of the two possible renewals with IHC Construction Companies, L.L.C. for Fiscal Year 2022 for emergency water and sewer repairs.

- AA. [RES 21-287](#) **A Resolution Approving a Purchase Price Agreement with Mid-American Water, Inc., for Materials for Repair of Water Mains and Sewer, Fire Hydrants, Water Services and Sewer Services in an Amount not to Exceed \$50,000.00 in Fiscal Year 2022 and Authorizing its Execution****

Overview:

The Water and Sewer Division of the Public Works Department is responsible for maintaining the water distribution and sewer collection systems in the Village. The department annually seeks competitive bids for water main parts and materials and sewer pipe parts and materials.

- AB. [RES 21-289](#) **A Resolution Approving a Purchase Price Agreement with Water Products Company of Aurora, Inc. for Materials for Repair of Water Mains and Sewers, Fire Hydrants, Water Services and Sewer Services in an Amount Not to Exceed \$30,000.00 in Fiscal Year 2022 and Authorizing its Execution****

Overview:

The Water and Sewer Division of the Public Works Department is responsible for maintaining the water distribution and sewer collection systems in the Village. The department annually seeks competitive bids for water main parts and materials and sewer pipe parts and materials.

- AC. [RES 21-296](#) **Resolutions Authorizing the Annual Renewal of Pawnbrokers Business Licenses****

Overview:

Article 48 ("Pawnbrokers") of Chapter 8 ("Business Licensing") of the Oak Park Village Code requires that the annual renewal of the business license for pawnbrokers be given at the direction of and approval of the Village President and Board of Trustees, upon authorization of the Police Chief.

- AD. [RES 21-298](#) A Resolution Approving the Renewal of a Professional Services Agreement with HR Green, Inc. to Provide Plan Review and Inspection Services in an Amount Not to Exceed \$1,000,500 and Authorizing its Execution.**

Overview:

This agreement renewal will result in the continuation of the outsourcing of day-to-day large project plan review and inspection activities, not currently handled by the DCS Permit Division's in-house staff, in order to provide the best customer services experience.

- AE. [RES 21-299](#) A Resolution Approving the Renewal of a Professional Services Agreement with Thompson Elevator Inspection Service, Incorporated f Provide Elevator Inspections and Plan Review Services in Fiscal Year 2022 in an Amount Not to Exceed \$50,000 and Authorizing its Execution**

Overview:

Elevators are unique, complex and specialized. In order to continue to provide optimum customer service, the Village of Oak Park shall continue to outsource the twice-annually safety inspections and construction plan review activities.

- AF. [RES 21-302](#) A Resolution Approving a Sublease Agreement Between Oak Park Land II, LLC and the Village of Oak Park for Village Parking Lot 59 and Authorizing its Execution**

Overview:

Historically, the Village has entered into a sublease agreement with U.S. Bank for the use of Lots 13, 59 and 96 for permit parking. Oak Park Land II, LLC purchased the three parcels in early 2021 from US Bank and entered into a sublease agreement with the Village to provide for Village-administered permit parking on the three parcels on a month-to-month basis. Oak Park Land II, LLC is developing lots 13 and 96. This sublease agreement with Oak Park Land II, LLC will permit the Village to continue to administer parking in Lot 59 through December 31, 2022 unless otherwise terminated earlier.

- AG. [RES 21-303](#) A Resolution Approving a Funding Grant Agreement between the Village of Oak Park and the Oak Park Residence Corporation in the Amount of \$42,500 for Fiscal Year 2022 and Authorizing its Execution**

Overview:

This is the annual agreement adopted by the Village to provide funding for the Oak Park Residence Corporation (OPRC) for the Small Condominium Management Program (SCMP). The Oak Park Residence Corporation works with smaller condominium owner association boards to teach them how to effectively manage and operate a condominium building.

- AH. [RES 21-304](#) A Resolution Approving a Funding Grant Agreement between the Village of Oak Park and the Oak Park Housing Authority in the Amount of \$35,000 for Fiscal Year 2022 and Authorizing its Execution**

Overview:

This is an annual agreement adopted by the Village to provide funding for the Oak Park Housing Authority (OPHA) to cover the shortfall of funding from the U.S. Department of Housing and Urban Development to administer the Housing Choice Voucher Program.

- AI. [ORD 21-91](#) **An Ordinance Providing for the Abatement of \$92,440.63 Against the 2021 Tax Levy (2021 General Obligation Corporate Purpose Bonds)****
- Overview:** Abatements come before the Village Board for review and approval annually as the Village sets its property tax levy necessary to pay annual debt service. An abatement of \$92,440.63 will be paid by other parking revenue sources.
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- AJ. [MOT 21-119](#) **A Motion to Approve the Bills in the Amount of \$2,439,126.94 from November 3, 2021, through November 22, 2021****
- Overview:** Attached is the regular list of bills paid through the Village's accounts payable (AP) system for the period beginning November 3, 2021, through November 22, 2021.
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- AK. [MOT 21-120](#) **A Motion to Approve the November 2021 Monthly Treasurer's Report for All Funds****
- Overview:** The unaudited November 30, 2021, report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.
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- AL. [MOT 21-121](#) **A Motion to Approve Village Staff Submission of a Grant Proposal Under the Lead Poisoning Prevention Program Grant Administered by the Cook County Department of Public Health****
- Overview:** Staff is requesting that the Board approve a motion allowing staff to submit a grant proposal to the Cook County Department of Public Health for \$100,000 that would be invested in lead risk assessment and lead hazard control efforts by the Village's Department of Public Health and the Development Customer Services Department.
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- AM. [RES 21-311](#) **A Resolution Approving a Purchase Price Agreement with SNI Solutions, Inc. for the Purchase of Winter De-icing Materials in Fiscal Year 2022 in an Amount Not to Exceed \$35,000.00, Authorizing its Execution and Waiving the Village's Bid Process for the Purchase****
- Overview:** The Public Works Department is responsible for the anti-icing and de-icing treatment of various sidewalks, bridge decks, and streets. The Parking Services Division of the Development Customer Services Department is responsible for de-icing sidewalks adjacent to parking areas parking structures that are susceptible to corrosion during snow plowing and salting events. Staff recommends the purchase of products from SNI Solutions, Inc., which provides less corrosive and more environmentally friendly de-icing materials. The bid process waiver is requested as SNI Solutions, Inc. is the only dealer for both products in the Chicago area.

- AN. [RES 21-312](#) **A Resolution Approving a Water Meter and Water Meter Parts Purchase Agreement with Ferguson Enterprises Inc., d/b/a Ferguson Waterworks in an Amount Not to Exceed \$1,195,000.00, Authorizing its Execution and Waiving the Village's Bid Process for the Agreement****

Overview:

This item is for the purchase of replacement water meters and water meter parts as part of the Public Works Departments 2021-22 Water Meter Changeout Program. This is the second purchase of replacement water meters for the program which is scheduled to start in Q1 2022. The metering equipment needs to be ordered to ensure delivery prior to the contractor scheduling appointments.

- AO. [RES 21-306](#) **A Resolution Approving a Funding Grant Agreement between the Village of Oak Park and Visit Oak Park in the Amount of \$175,000 for Fiscal Year 2022 and Authorizing its Execution****

Overview:

The 2022 Funding Grant Agreement between the Village of Oak Park and the Visit Oak Park organization, including a scope of services and program goals and measurements, is presented for the Village Board's review and approval.

- AP. [RES 21-309](#) **A Resolution Designating PNC Capital Markets LLC as a Village of Oak Park Depository and Investment Bank and Authorizing Investments Pursuant to the Illinois Public Funds Investment Act****

Overview:

The Village currently has approximately \$20 million in an Insured Cash Sweep (ICS) account. This account is designed to spread the total account balance among several different banks across the country so each individual bank account is below \$250,000 and thus, covered by FDIC insurance.

The ICS account is currently earning .001%. CFO Drazner recommends investing half of the ICS balance, or \$10 million, with PNC Capital Markets LLC for the purchase of treasury securities maturing in October 2023. By doing so, the return can be increased to .375% without putting the funds at risk (guaranteed by the Federal government).

- AQ. [RES 21-265](#) A Resolution Approving a Purchase Agreement with American Response Vehicles Inc. for the Purchase of an Ambulance through the Houston/Galveston Area Council Cooperative Purchasing Program in an Amount Not to Exceed \$326,927, Less \$37,553 for the Trade-In of the Village's 2016 AEV Ambulance, for a Total of \$289,374, Authorizing its Execution and Waiving the Village's Bid Process**

Overview:

The 2022 CIP budget allocated \$350,000 for the purchase of a new ambulance for the Fire Department. Further action authorizes the purchase of a new ambulance per the Village's Capital Improvement Program is required. Ambulances are recommended for replacement every three years, with the oldest unit being placed in reserve. American Response Vehicles Inc., was chosen as having been awarded the bid for this apparatus as part of the Houston-Galveston Area Council Cooperative Purchasing Program. By approving this purchase before the end of 2021, the Fire Department is guaranteed the availability of a chassis next year and the Village will not have to contend with the 7% price increase that takes effect January 1, 2022.

- AR. [RES 21-277](#) A Resolution Approving an Independent Contractor Agreement with Total Parking Solutions, Inc. for the Service, Maintenance and Cellular Connectivity of Eighty-Seven (87) Cale Paystations During Fiscal Year 2022 in an Amount Not to Exceed \$134,412 and Authorizing its Execution**

Overview:

The Contractor, Total Parking Solutions, Inc., will service and maintain eighty-seven (87) Cale paystations located throughout the Village. Additionally, Total Parking Solutions, Inc. will provide cellular connectivity to ensure constant communication to the Cale WebOffice Monitoring server for the eighty-seven (87) cale paystations. Maintenance and cellular connectivity are necessary to ensure a convenient, reliable parking experience for residents and visitors of Oak Park.

- AS. [RES 21-291](#) A Resolution Approving a Funding Grant Agreement between the Village of Oak Park and the Oak Park Area Arts Council in the Amount of \$194,500 for Fiscal Year 2022 and Authorizing Its Execution**

Overview:

The 2022 Funding Grant Agreement between the Village of Oak Park and the Oak Park Area Arts Council (OPAAC) including a scope of services and program goals and measurements is presented for the Village Board's review and approval.

- AT. [RES 21-305](#) A Resolution Approving an Amendment to the Professional Services Agreement and Software License and Support Agreement Between Passport Labs, Inc., a Division of Passport Parking, and the Village of Oak Park to Include a Delivery Timeline Schedule and Extend the Term of the Agreements for an Additional Three (3) Years and Authorizing Its Execution**

Overview:

Passport is the Village's provider for the unified parking citation, permit management system, and processing technology for all Village parking permits, parking passes, vehicle sticker licensing, mobile parking payment, enforcement, and adjudication services. This amendment to the agreement provides for the inclusion of a scope of services schedule and extends the term of the agreement for an additional three (3) years, through December 31, 2025.

- AU. [RES 21-313](#) A Resolution Approving a Task Order for Professional Engineering Services with Edwin Hancock Engineering Co. for Design and Construction Engineering Services for Alley Improvements in 2022 in an Amount Not To Exceed \$281,032 and Authorizing its Execution**

Overview:

The Engineering Division requested a proposal from Edwin Hancock Engineering Co. to provide design and construction engineering for the 2022 Green Alley Improvement Project and to provide design engineering services for the future 2023 alley improvement project. Edwin Hancock previously completed the design of the green alley project and other alley improvement projects in the Village and is most qualified to perform these services. Design work for the green alley project would start in 2021 so that the project can be bid in February with construction starting planned to start in April.

- AV. [RES 21-314](#) A Resolution Approving an Independent Contractor Agreement with National Power Rodding Corporation for Project 21-10, Sewer Cleaning and Inspection, in an Amount Not to Exceed \$92,000 and Authorizing its Execution**

Overview:

Competitive proposals were received on November 18, 2021, for the Sewer Cleaning and Inspection Project. Five contractors submitted proposals for the project. The lowest responsible proposal was submitted by National Power Rodding Corporation in the amount of \$80,387.75. It is recommended to award the contract at the full budgeted amount of \$92,000 in order to add additional locations for sewer cleaning and inspection.

- AW. [RES 21-315](#) A Resolution Approving a Task Order for Professional Engineering Services with Edwin Hancock Engineering Co. for Design and Construction Engineering Services for Project 22-2, Resurfacing of Various Streets, in an Amount Not To Exceed \$251,110 and Authorizing its Execution**

Overview:

The Engineering Division requested a proposal from Edwin Hancock Engineering Co. to provide design and construction engineering for the 2022 Resurfacing of Various Streets project. Edwin Hancock has previously designed and managed local street resurfacing projects in the Village and is most qualified to perform these services. Design work for the project would start in January of 2022 so that the street resurfacing project can be designed in the spring with construction occurring in the summer and fall of 2022.

- AX. [RES 21-316](#) A Resolution Approving a Task Order for Professional Engineering Services with V3 Companies, Ltd. for Design and Construction Engineering Services for Project 22-1, Sewer Improvement, in an Amount Not to Exceed \$214,393 and Authorizing its Execution**

Overview:

The Engineering Division requested a proposal from V3 Companies to provide design and construction engineering for Project 22-1, Sewer Improvement. V3 has previously designed and managed water and sewer projects in the Village and is most qualified to perform these services. Design work for the project would start in December so that the project could be designed in the spring with construction occurring in the summer and fall of 2022. The project includes sewer replacement and street reconstruction on Kenilworth from Lake to Ontario, Thomas from Grove to Linden, and Lenox from Elmwood to Ridgeland.

- AY. [RES 21-321](#) A Resolution Authorizing the Purchase of Excess Public Entity Liability Insurance, Excess Workers' Compensation Insurance, Property Insurance, Crime Coverage, and Cyber Liability for the Village of Oak Park for Fiscal Year 2022 in an Amount Not to Exceed \$649,664**

Overview:

The Resolution authorizes the purchase of excess insurance for amounts over the Village's self-insured retention amounts for coverage for public entity liability insurance, excess workers' compensation insurance, property insurance, crime coverage, and cyber liability for the fiscal year 2022.

- AZ.** [ORD 21-93](#) **An Ordinance Amending Chapter 29 (“Administrative Adjudication”), Article 2 (“Administrative Adjudication of Parking Violations”), Section 29-2-8 (“Response to a Notice of Violation; Failure to Respond; Default”) of the Oak Park Village Code**

Overview:

As a consequence of the COVID-19 pandemic, there were some changes made to the parking citation adjudication process. Previously, if a citation was not paid or contested within 14 days, in order to contest the citation, the respondent was required to appear at a hearing. Due to the pandemic, to limit the number of persons entering Village Hall, respondents were allowed to contest citations online beyond the 14-day period. This change has been beneficial to respondents that have parking citations by extending the time they are allowed to contest a citation using the online process. Staff recommends adopting the ordinance to allow citations to be contested online and in writing without the necessity of a hearing beyond the 14-day period.

- BA.** [RES 21-322](#) **A Resolution Approving the Engagement of Attorneys/Law Firms for Legal Services to be Performed on Behalf of the Village of Oak Park for the 2022 Fiscal Year**

Overview:

Since 2012, it has been standard protocol for the Village Manager to bring all engagements for contractual legal services to the Village Board for authorization in the event that through the course of a calendar year the costs of services were to exceed \$25,000.

- BB.** [MOT 21-122](#) **A Motion to Approve the 2022 Village Board Regular Meeting Calendar**

Overview:

This is an annual action in which the Village Board shall give public notice of the schedule of its regular meetings at the beginning of the year.

BC. [RES 21-323](#) A Resolution Approving a First Amendment to the Professional Services Agreement with Graef-USA Inc. to Change the Not to Exceed Amount from \$125,000 to \$134,000 and Authorizing Its Execution

Overview:

On March 22, 2021, the Village Board approved the use of sustainability funds to develop a comprehensive sustainability and climate action plan for Oak Park. On September 20, 2021, the Village Board approved the selection of GRAEF to assist with the development of the plan. On October 18, 2021, the Village Board of Trustees unanimously voted to approve a contract with GRAEF, including a detailed community engagement scope.

The approved Climate Plan engagement strategy is both “broad” and “deep.” “Broad engagement” means providing every Oak Parker with an opportunity to provide input on the plan, through the highly interactive Climate Plan website, in-person events such as A Day In Our Village, and hosting a community discussion using the DIY Meeting Kit. “Deep engagement” means ensuring the participation of residents who are most vulnerable to the impacts of climate change, have borne the brunt of historical and ongoing inequities, and face economic barriers to participation in community engagement. To successfully reach these residents, a more tailored approach is required.

The Climate Plan community engagement process has been structured to partner with community-based service agencies to conduct deep engagement, including Affinity Group and Human-Centered Design sessions. Affinity groups participants will devote significant time in assisting the Village in the creation of the Climate Plan, meeting monthly over a six-month period. Human-centered design sessions, which often include interviewing and observing individuals to learn about their daily experience, will be conducted in collaboration with community-based organizations that serve highly vulnerable community members, such as unhoused individuals. Affinity group and human-centered design sessions will be co-hosted by community partners that formally partner with the planning team on recruiting participants, planning and facilitating each meeting, and distributing resources to participants.

Exhibit C of the approved GRAEF PSA states that the Village will provide additional Sustainability funds to enable the full participation of community members and community partners in affinity group and human-centered design sessions. Staff have identified available \$9,000 in unused funds from the Sustainability budget. These funds were originally budgeted for printing expenses related to community solar subscription outreach. This cost was subsequently absorbed by the Village’s community solar vendor. These funds are currently unencumbered.

Staff proposes to amend the GRAEF professional services agreement to include the available \$9,000. GRAEF will be directed to use the additional funds to provide pass-through grants to community-based organizations who agree to

host affinity groups and human-centered design sessions. The community partners will subsequently use the pass-through grant to distribute resources to community members who participate in affinity group and human-centered design sessions for the Climate Plan, and to defray the cost of organizational expenditures related the Affinity Group and Human-Centered Design sessions.

BD. [ORD 21-82](#)**An Ordinance Amending the Fiscal Year 2021 Annual Budget****Overview:**

An ordinance is hereby presented to appropriate funds for FY21. On a continuous basis, staff evaluates all expenditures and certain adjustments must be made based on various circumstances. On a quarterly basis, these adjustments (amendments) are recommended to the Village Board for approval.

For the Q4, 2021, the attached amendments for Board consideration includes reclassifications between or among accounts (new money is not requested), as well as a few new money requests. The details for each requested amendment are presented herein and summarized by Fund below.

XII. Regular Agenda**BE. [RES 21-320](#)****A Resolution Approving a Nursing Services Agreement with Cassidy Olson, R.N., in an Amount Not to Exceed \$40,000 Authorizing its Execution and Approval of \$40,000 in American Rescue Plan Act (ARPA) Funds for the Position****Overview:**

This position is a temporary nurse position for a one-year period to assist the Oak Park Public Health Department primarily with vaccinations as requested, in particular on weekends. The Village's other nurses hired during COVID primarily work weekdays and evenings. The request is for the position to be paid from the Village's ARPA funding.

- BF. [RES 21-325](#)** **A Resolution Authorizing the Submission of a New Grant Application for the Illinois Department of Public Health Cooperative Public Health Grant for Emergency Response in an Amount Not to Exceed \$115,678 and Authorizing Submission of a New Grant Application for Two Fellow Positions from the United States Centers for Disease Control and Prevention (CDC) and the Council for State and Territorial Epidemiologists (CSTE) and the Use of American Rescue Plan Act (ARPA) Funds in an Amount not to Exceed \$12,000 for the Positions and Approval of Subsequent Agreements and Authorizing their Execution**

Overview:

The Health Department seeks approval to apply for grants for the following three new temporary positions: one (1) temporary 1-year epidemiologist that is primarily focused on COVID-19 and two (2) public health Fellows. The epidemiologist is funded by the Cooperative Agreement for Emergency Response position through the IDPH and the fellows are funded through the CDC and CSTE. The Fellows application requires an additional \$12,000. Staff is requesting \$12,000 in ARPA funds if the Village is selected as a fellow recipient.

- BG. [RES 21-324](#)** **A Resolution Authorizing the Submission of Annual Public Health Grants Applications with the Community Development Block Grant, the Cook County Department of Public Health, the Illinois Department of Human Services, the Illinois Department of Public Health, the Public Health Institute of Metropolitan Chicago, and the Shawnash Institute with an Anticipated Total Funding Amount of \$1,048,545 and Approval of Subsequent Agreements, Including \$34,000 in American Rescue Plan Act (ARPA) Funds for Fiscal Year 2022 for a Portion of Nurses' Salaries, and Authorizing their Execution**

Overview:

Annually, the Health Department seeks approval for the various grant funding applications it intends to seek in order to offset a portion of the total cost of providing public health services in Oak Park. Attached is a listing and overview of 14 grants being sought. In addition, the Village continues to receive grants funds to support the Public Health Department for COVID-19. These COVID-19 grants include the 2 FTE equivalent positions to continue in FY22 of which \$34,000 in ARPA funds are needed in addition to the grants.

- BH. [ORD 21-83](#)** **An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Oak Park, Cook County, Illinois in Lieu of the Appropriation Ordinance for the Fiscal Year Commencing on the First Day of January, 2022 and Ending on the Thirty-First Day of December, 2022**

Overview:

The Village Board held a Public Hearing on the Proposed FY22 Budget as well as held several Finance Committee and Special Board meetings to review the budget in detail. This item is the final action for adoption of the FY22 Budget.

BI. [ORD 21-71](#)**The Village of Oak Park's Tax Year 2021 Property Tax Levy Ordinance****Overview:**

Concurrent with the recommended adoption of the FY22 Budget, staff has calculated the revenue needs for all funds of the Village based upon the final recommendations contained in the FY22 Budget, as well as all ordinances presented to abate the collection of property taxes for debt service due to the availability of other sources of revenues. In the case of funds fully or partially funded from property taxes, State law requires that property taxes are calculated after considerations of all other funding sources have been reviewed.

BJ. [ORD 21-72](#)**An Ordinance for the Levy and Assessment of Taxes in the Amount of \$725,000 for the 2021 Property Tax Year for Village of Oak Park Special Service Area Number One****Overview:**

The Village levies a tax upon the geographic area often referred to as Downtown Oak Park. This area coincides with the legally designated Special Service Area Number One. This levy, against property within the district, is used for marketing of the business district.

BK. [ORD 21-73](#)**An Ordinance for the Levy and Assessment of Taxes in the Amount of \$3,738 for the 2021 Property Tax Year for Village of Oak Park Special Service Area Number Eight****Overview:**

The Village levies a tax upon the geographic area of the 1200 blocks of East, Columbian, Linden and Euclid Avenues referred to as Special Service Area Number Eight. This levy generates tax dollars to be used to offset the cost of Speed Tables installed in the 1200 block of East, Columbian, Linden and Euclid.

BL. [ORD 21-94](#)**An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class"), Section 3-8-1 ("Number of Licenses Permitted to be Issued Per License Class") and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Restaurant Class B-4 Liquor License to Oak Park Waffles, LLC****Overview:**

Oak Park Waffles, LLC ("Oak Park Waffles") seeks the issuance of a Restaurant Class B-4 liquor license for the property located at 726 Lake Street.

- BM.** [ORD 21-95](#) An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-2 Liquor License to Lux Food Service LLC, DBA Kyuramen

Overview: Lux Food Service LLC, DBA Kyuramen (“Kyuramen”) seeks the issuance of a Restaurant Class B-2 liquor license for the property located at 118 N. Marion Street.

XIII. Call to Board and Clerk

XIV. Adjourn