



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda Personnel Committee

Wednesday, October 20, 2021

5:30 PM

Remote

1. Call To Order

A Personnel Committee Meeting is being conducted remotely at 5:30 p.m. with live audio available and optional video. The meeting will be streamed live and archived online for on-demand viewing at www.oak-park.us/boardtv as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99.

Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's regular meeting location due to public safety concerns related to the COVID-19 outbreak.

2. Roll Call

3. Public Comment

Instructions for Agenda Public Comment:

Public statements of up to three minutes will be allowed during Non-Agenda public comment or Agenda public comment, as an individual designates. Please follow the instructions to participate remotely. You may also communicate with the Village Board at 708.358.5784 or email board@oak-park.us. To submit written public comment can be direct to email clerk@oak-park.us or call 708-358.5672.

4. Approval of Minutes

- A. [ID 21-329](#) Minutes from the August 19, 2021 Meeting of the Personnel Committee

5. New Business

B. [ID 21-315](#)**A Motion to Approve the Position Announcement for the Village Manager Search****Overview:**

GovHR has developed a position announcement for the Village Manager Search based on stakeholder feedback that included interviews with the Village President, Village Trustees, and Department Directors, meetings held with members of the business community, social service, non-profit and religious organizations, chairs of Village commissions, governmental partners, and the community at large (in person and remote), and surveys that included both community-wide and employee-specific feedback.

GovHR is seeking feedback and approval of the overall position announcement and attached ad source list, and would like to discuss any residency requirements with the Personnel Committee.

C. [ID 21-316](#)**A Discussion Regarding the Interview Process for Village Manager Candidates****Overview:**

Following the application deadline, GovHR shall meet with the Personnel Committee to review the recruitment report and discuss the candidates, narrowing the total applicant pool to a shortlist of 5-8 preferred candidates. GovHR is seeking feedback regarding the interview process and the Personnel Committee's preferred components.

6. Adjournment