



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
[www.oak-park.us](http://www.oak-park.us)

## Meeting Agenda President and Board of Trustees

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Tuesday, September 6, 2022

6:00 PM

Remote

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A Regular Meeting is being conducted remotely at 6:00 p.m. with live audio available and optional video. The meeting will be streamed live and archived online for on-demand viewing at [www.oak-park.us/boardtv](http://www.oak-park.us/boardtv) as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99. Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's regular meeting location due to public safety concerns related to the COVID-19 outbreak.

*The President and Board of Trustees welcome your statement into the public record of a meeting. Public statements of up to three minutes will be allowed during Non-Agenda public comment or Agenda public comment, as an individual designates. Please follow the instructions to participate remotely. You may also communicate with the Village Board at 708.358.5784 or email [board@oak-park.us](mailto:board@oak-park.us). Questions regarding public comment can be directed to 708-358.5672 or email [clerk@oak-park.us](mailto:clerk@oak-park.us).*

### Instructions for Non-Agenda Public Comment

*Non-Agenda public comment is a time set aside at the beginning of each Village Board meeting for public statements about an issue or concern that is not on that meeting's agenda. Send a request to state your comments during the virtual meeting by 5:00 p.m. the day of the Village Board meeting to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us). If email is not an option, call the Village Clerks Office by 5:00 p.m. prior to the meeting at 708-358-5660. You will be sent instructions on how to participate during the virtual meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per statement. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.*

### Instructions for Agenda Public Comment

*Public statements will be allowed for an agenda item. Individuals are asked to email a request to speak during the virtual meeting to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us), no later than 5:00 p.m. prior to the start of the meeting. Instructions will be sent to you regarding participation. If email is not an option, call the Village Clerks Office by 5:00 p.m. prior to the meeting at 708-358-5660. The Village Board permits a maximum of five statements for each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*) on the agenda.*

**I. Call to Order****II. Roll Call****III. Agenda Approval****IV. Minutes**

- A. [ID 22-284](#) **Motion to Approve Minutes from Regular Remote Meeting of August 1, 2022 of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

**V. Non-Agenda Public Comment****VI. Proclamation**

- B. [MOT 22-80](#) **A Motion to Approve a Proclamation Celebrating Mexican Independence Day on September 16, 2022.**

Overview:

This is a motion to approve Village President Scaman proclaiming Mexican Day on September 16, 2022.

- C. [MOT 22-81](#) **A Motion to Approve a Proclamation for Hope for the Day's 2022 National Suicide Prevention + Action Month in September.**

Overview:

This is a motion to approve Village President Scaman proclamation honoring Hope for the Day's 2022 National Suicide Prevention + Action Month in September.

- D. [MOT 22-82](#) **A Motion to Approve a Proclamation Collaborating for Kids Day in Honor of John Borrero on August 31, 2022.**

Overview:

This is a motion to approve Village President Scaman proclaiming August 31, 2022 Collaborating for Kids Day in honor of John Borrero.

- E. [MOT 22-83](#) **A Motion to Approve a Proclamation for National Recovery Month.**

Overview:

This is a motion to approve Village President Scaman proclamation September as National Recovery Month.

**VII. Village Manager Reports****VIII. Village Board Committee & Trustee Liaison Commission Reports**

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

## IX. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

- F. [ID 22-283](#) Board & Commission Vacancy Report for September 6, 2022.

## X. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- G. [ID 22-281](#) **Motion to Consent to the Village President's Appointment of:**  
**Aging in Place Commission** - Susan Stall, Appoint as Member  
**Building Codes Advisory Commission** - Frank Heitzman, Appoint as Member  
**Citizen Involvement Commission** - Caronllina Song, Appoint as Member  
**Citizen Involvement Commission** - **Robert Andrew (Drew) Miller, Appoint as Member**  
**Citizen Involvement Commission** - Ron Elling, Appoint as Member  
**Citizen Involvement Commission** - Ron Roman, Appoint as Member  
**Citizen Police Oversight Committee** - Kevin Barnhart, Reappoint as Member  
**Citizen Police Oversight Committee** - Sue Humphreys, Reappoint as Member  
**Civic Information Systems Commission** - Clay Ewing, Appoint as Member  
**Disability Access Commission** - Gary Arnold, Appoint as Chair

## XI. Consent Agenda

- H. [RES 22-195](#) **A Resolution Approving A Purchase And Subscription Agreement With Granicus, LLC For Village Website And Other Services Through A Master Agreement Secured By The National Cooperative Purchasing Alliance For A Term of Three Years In An Amount Not To Exceed \$109,717.72 Annually, Authorizing its Execution And Waiving The Village's Bid Process For The Agreement**

**Overview:**

The Village seeks to address several priorities related to digital communications by replacing its existing contract with Granicus with a contract for the Granicus Government Experience Cloud. This product offers a suite of solutions that address the Village's need for a website redesign, community engagement portal, and online customer service hub. The Village has relied on components of the Granicus government transparency suite in increasingly broader ways since 2011, and this latest proposal would expand the relationship to harness the solutions Granicus offers to help the Village better connect and engage with residents.

- I. [RES 22-198](#) **A Resolution Authorizing the Submission of a Safe Streets and Roads for All (SS4A) Grant Application with the United States Department of Transportation for a Vision Zero Plan**

**Overview:**

The Federal Department of Transportation recently released a call for grant applications for Safe Streets and Roads for All (SS4A) projects. The Transportation Commission's work plan includes an item to determine what elements should be included in a future Vision Zero Study. Staff is recommending applying for SS4A funds to fund a future Vision Zero Study in 2023. SS4A grant funds cover up to 80% of the costs of the study.

- J. [MOT 22-38](#) **A Motion to Receive the Citizen Police Oversight Committee Semi-Annual Written Report to the Village Board of Trustees**

**Overview:**

Pursuant to Article 30, Section 2-30-2 "Duties" the Citizen Police Oversight Committee (CPOC) shall provide written reports to the Village Board or such standing or ad hoc committee of the Village Board as the Village Board may designate, on a semiannual basis, concerning the Committee's activities and any information and analysis of such information which the committee may have compiled as a result of its activities during the preceding six months.

The CPOC last submitted a semi-annual written report to the Board of Trustees on November 15, 2021 for the period of May 2021 through October 2021.

- K. [MOT 22-41](#) **A Motion to Approve the Unaudited Year-to-Date Quarterly Financial Report as of June 30, 2022**

**Overview:**

On a quarterly basis, the Finance Department prepares and provides a quarterly financial report to Village Management and the Village Board which assesses year-to-date revenues and expenditures.

- L. [MOT 22-71](#) **A Motion to Approve the Bills in the Amount of \$5,617,346.67 from July 8, 2022, through August 11, 2022**

**Overview:**

Attached is the regular list of bills paid through the Village's accounts payable (AP) system for the period beginning July 8, 2022, through August 11, 2022.

- M. [MOT 22-72](#) **A Motion to Approve the July 2022 Monthly Treasurer's Report for All Funds**

**Overview:**

The unaudited July 31, 2022, report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

- N.     [RES 22-190](#)     **A Resolution Approving an Amendment to the Subrecipient Grant Agreement Between the Village of Oak Park and United Cerebral Palsy Seguin of Greater Chicago and Authorizing its Execution****
- Overview:**     On September 20, 2021, the Village approved a motion to allocate \$33,000 in CDBG Public Facility Improvement funds for United Cerebral Palsy (UCP) Seguin of Greater Chicago for PY2021. After completing the scope of work outlined in the PY21 Agreement there is a remaining balance of \$4,680 unspent funds. UCP Seguin is requesting to add to the scope of work to spend down the balance of allocated funds.
- O.     [ORD 22-55](#)     **An Ordinance Amending Chapter 8 (“Business Licensing”), Article 40 (“Short-Term Rentals”), Section 8-40-1 (“Definitions”), and Section 8-40-5 (“Standards”) of the Oak Park Village Code****
- Overview:**     On November 1, 2021, the Village Board adopted an ordinance regulating short-term rentals in the Village which is codified as Article 40 (“Short-Term Rentals”) of Chapter 8 (“Business Licensing”) of the Oak Park Village Code. Staff is recommending that the Village Code be amended to provide a definition of a short-term rental period.
- P.     [ORD 22-56](#)     **An Ordinance Waiving and Suspending the Right of Way Obstruction Permit Fee and Parking Obstruction Fee for the Planned Development at 7 Van Buren Street****
- Overview:**     Demolition and construction activities related to the 7 Van Buren Planned Development require the obstruction of Village Parking Lot 25V to allow for material staging and construction administration. The applicant, Oak Park Residence Corporation, has submitted a request to waive and suspend the Right of Way Obstruction Permit Fee and Parking Meter Obstruction Fee from August 1, 2022, to July 31, 2023.
- Q.     [RES 22-193](#)     **A Resolution Authorizing the Submission of a United States Department of Justice (DOJ), Office of Justice Programs Grant to Prevent or Reduce crime and Violence, and to Increase Access to Justice****
- Overview:**     This resolution authorizes staff to submit an application, in coordination with the FY22 City of Chicago JAG Partner Award, for the DOJ Edward Byrne Memorial Justice Assistance Grant (JAG). The JAG grant increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety, protects the public from crime and evolving threats, and builds trust between law enforcement and the community.
- R.     [RES 22-194](#)     **A Resolution Authorizing the Execution of a Settlement Agreement in Cook County Circuit Court Case Number 2019 L 009144****
- Overview:**     It is requested that the Village Board authorize the execution of a settlement agreement in Cook County Circuit Court Case Number 2019 L 009144.

- S.     [RES 22-196](#)     **A Resolution Approving an Amendment to the Independent Contractor Agreement with Midwest Services and Development Corp. for the South Fire Station Bunk Room, Locker Room, and Restroom Renovations Project to Extend the Term of the Agreement from September 30, 2022, to March 31, 2023, and Authorizing its Execution**

Overview:

This Village Board approved an Independent Contractor Agreement with Midwest Services and Development in April of 2022 for the South Fire Station Renovation Project. This item is for amending the Agreement to extend the term of the agreement from September 30, 2022, to March 31, 2023.

- T.     [RES 22-197](#)     **A Resolution Approving an Amendment to the Purchase Price Agreement with Water Products Company of Aurora, Inc. for Materials for Repair of Water Mains and Sewers, Fire Hydrants, Water Services, and Sewer Services to Change the Not to Exceed Amount from \$30,000.00 to \$40,000.00 and Authorizing its Execution**

Overview:

The Water and Sewer Division of the Public Works Department is responsible for maintaining the water distribution and sewer collection systems in the Village. The Village has experienced an increase in the number of required utility digs to date in 2022. Estimated expenses for utility dig materials for the remainder of the year exceed contract availability. Staff request to increase the agreement not to exceed amount with Water Products Company of Aurora, Inc. to cover this shortfall.

- U.     [RES 22-199](#)     **A Resolution Approving a Contract with Schroeder and Schroeder, Inc. for Project 22-3, Sidewalk Improvements, in an Amount Not to Exceed \$440,609 and Authorizing its Execution**

Overview:

Competitive bids were opened on August 11th for the Sidewalk Improvements Project. Two contractors picked up proposal documents and only one bid was received. The low-compliant bid was submitted by Schroeder and Schroeder, Inc. in the amount of \$368,400. The low bid from Schroeder and Schroeder was under the Engineer's Estimate of \$400,225 and is a competitive bid. It is recommended to award the contract at the full budgeted amount of \$440,609 so additional sidewalk locations can be replaced.

- V.     [RES 22-205](#)     **A Resolution Approving a Change Order to the Estimates of Cost and Authority to Work Agreements with AT&T Illinois for the Design and Relocation of Communications Facilities for the Vacation of South Euclid Avenue for the Senior Living Center Development at 703 Madison Street to Change the Not to Exceed Amount from \$1,250,000 to \$1,285,832**

Overview:

In 2020 and 2021 AT&T relocated communication facilities on Euclid Avenue south of Madison in order to vacate Euclid and allow for the construction of the Redico Senior Living Center. AT&T has sent final invoicing for the relocation work which exceeds the original estimates and Board authorized amounts by \$35,832. Per the agreements, the Village pays for the actual costs of the work. The change order adjusts the Board authorized not to exceed amount from \$1,250,000 to \$1,285,832.

- W.     [RES 22-206](#)     **A Resolution Approving an Independent Contractor Agreement with Alliance Contractors, Inc. for the South Boulevard Streetscape Project in an Amount Not to Exceed \$12,573 and Authorizing its Execution**

Overview:

In January of 2022, the Illinois Department of Transportation (IDOT) agreed to final quantities and costs with Alliance Contractors for the South Boulevard Streetscape Project, Section 13-00256-00-PV. However, there were still some outstanding invoices from Alliance at the time that IDOT could not process due to the age of the project and the timelines associated with the funding. IDOT required the Village to pay these costs directly to the contractor for this work which was completed at the time of the project and was approved at that time. The costs for these various items amount to \$12,573.

- X.     [RES 22-208](#)     **A Resolution Approving a Sales Tax Sharing Agreement Between the Village of Oak Park and 1144 Lake Street, LLC and Authorizing Its Execution**

Overview:

On August 1, 2022, the Village Board approved a motion to concur with the Oak Park Economic Development Corporation's (OPEDC) recommendation to enter into a Sales Tax Sharing Agreement with 1144 Lake Street, LLC for the purpose of attracting Dom's Kitchen & Market to locate at 1144 Lake Street. The Sales Tax Sharing Agreement is being presented for the Board's review and approval.

- Y.     [ORD 22-57](#)     **An Ordinance Authorizing the Sale of Surplus Vehicles and Equipment Owned by the Village of Oak Park**

Overview:

Various departments have vehicles and equipment that can be sold as surplus as they are no longer useful to the Village. The vehicles and equipment will be sold at auction, traded in, consigned, or disposed of as scrap.

- Z.      [RES 22-209](#)      **A Resolution Approving a Professional Services Agreement with Occupational Health Centers of Illinois, P.C., d/b/a Concentra Medical Centers, and Authorizing its Execution****
- Overview:**      On June 3, 2022, the Village of Oak Park posted a Request for Proposal (RFP) for Occupational Health Services. After careful consideration, the bid was awarded to Occupational Health Centers of Illinois, P.C. d/b/a Concentra Medical Centers

- AA.     [RES 22-210](#)      **A Resolution Setting Halloween “Trick or Treat” Hours from 4:00 p.m. to 8:00 p.m. on Monday, October 31, 2022****
- Overview:**      The resolution sets “trick-or-treat” hours in the Village from 4:00 p.m. to 8:00 p.m. on Halloween, which is on Monday, October 31, 2022.

## **XII. Regular Agenda**

- AB.     [ORD 22-53](#)      **An Ordinance Granting an Extension of Time to Complete Construction of the Planned Development at 715-717 South Boulevard (Residences of South Boulevard) to May 31, 2023****
- Overview:**      717 South Boulevard, LLC is requesting approval of an extension of its planned development ordinance deadline to allow additional time to finish construction of the multi-unit residential condominium building constructed at 715-717 South Boulevard. This is the fifth request to extend the development’s timeline.
- AC.     [ORD 22-51](#)      **Concur with the Plan Commission’s Recommendation and Adopt an Ordinance Granting a Special Use Permit to Install Six 80-90-Foot-Tall Light Standards at the Oak Park-River Forest High School South Athletic Field located at 501 Lake Street****
- Overview:**      The Applicant, Oak Park and River Forest High School District 200, is requesting a special use permit pursuant to Article 9: Site Development Standards, Section 9.2 (E) 3 of the Village of Oak Park Zoning Ordinance, to permit light standards taller than otherwise allowed. The Applicant proposes to replace four - 98-foot-tall light standards that were approved pursuant to Ordinance 2002-O-52 with 6 light standards (4 at 80 feet tall and 2 at 90 feet tall) surrounding the athletic field located on the South Campus tract on the south side of Lake Street between East Avenue and Scoville Avenue.



**AD.** [ID 22-254](#)**Presentation Regarding Essential Calls for Service Evaluation Related to the Village's Community Safety Project****Overview:**

BerryDunn will provide more information about the "Essential Calls for Service" piece of the Community Safety Project. BerryDunn has provided the Village with recommendations for alternative police responses for the youth population and those suffering from mental health issues and the unhoused. The presentation will also include associated costs, necessary equipment, possible outsourcing, and a comparison between current alternative calls for service models used today.

**AE.** [RES 22-218](#)**A Resolution Approving an Amendment to a Contract with R.W. Dunteman Company for Project 22-2, Resurfacing of Various Streets, to Change the Not to Exceed Amount from \$3,199,000 to \$3,205,000 to Install a Pinch Point on the 500 Block of North Taylor Avenue and Authorizing its Execution****Overview:**

As directed by the Village Board at the August 1st Board meeting, staff has prepared the plans and cost estimates for installing a pinch point on the 500 block of North Taylor to calm traffic and address safety concerns related to the BP gas station at Taylor and Chicago. The costs for the pinch point are estimated at \$6,000 and the pinch point can be installed as part of the current 22-2 Resurfacing of Various Streets project this fall, pending Village Board approval. This item is a change order to include this scope in the project and adjusts the approved contract amount from \$3,199,000 to \$3,205,000.

**AF.** [RES 22-216](#)**A Resolution Approving an Independent Contractor Agreement with Comprehensive Construction Solutions, LLC to Replace the Boiler System at the North Fire Station in an Amount Not to Exceed \$40,293.75 and Authorizing its Execution****Overview:**

The existing boiler system at the North Fire Station is over 75 years old and needs replacement. This item was identified for replacement in the Fiscal Year 2022 Capital Improvement Budget. Staff has been asked to provide options for electrification of the HVAC system in lieu of the proposed replacement with a gas-fired boiler. Staff are presenting two alternative options in addition to the original option proposed at the July 18th Village Board meeting.

**AG.** [ORD 22-63](#)**An Ordinance Amending Chapter 16 ("Nuisances"), Article 8 ("Criminal Nuisance Abatement") of the Oak Park Village Code****Overview:**

At the August 1, 2022 Village Board meeting, the Board requested that an ordinance be presented to amend Chapter 16 ("Nuisances"), Article 8 ("Criminal Nuisance Abatement") of the Oak Park Village Code to expand the article's applicability.

**AH. [ID 22-286](#) Discussion of Public Safety of 24-Hour Gas Station****Overview:**

Pursuant to Trustee Taglia motion and seconded by Trustee Robinson has been added to the Regular Agenda.

**XIII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related****AI. [ORD 22-59](#) An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class"), Section 3-8-1 ("Number of Licenses Permitted to be Issued Per License Class") and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Restaurant Class B-4 Liquor License to Crepas Culichi Brunch, Inc., DBA Crepas Culichi****Overview:**

Crepas Culichi Brunch, Inc., DBA Crepas Culichi ("Crepas") seeks the issuance of a Restaurant Class B-4 liquor license for the property located at 1101 Lake Street.

**AJ. [ORD 22-60](#) An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 4 ("Term and Classification"), Section 3-4-2 ("Classification and Number of Liquor Licenses and Fees") of the Oak Park Village Code Regarding the Class C-7 Specialty Gourmet Foods Shop Liquor License Classification****Overview:**

The proposed ordinance amends the Class C-8 Boutique Liquor License Classification to remove the restriction prohibiting Customer seating and to allow the sale of bottles of wine that are twelve (12) ounces or more for all Class C licensees.

**AK. [ORD 22-61](#) An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 1 ("General Provisions"), Section 3-1-1 ("Definitions") and Article 4 ("Term and Classification"), Section 3-4-2 ("Classification and Number of Liquor Licenses and Fees") of the Oak Park Village Code Regarding the Class D-11 Live Theater Performance Venue Liquor License Classification****Overview:**

The proposed ordinance amends the Class D-11 Live Theater Performance Venue Liquor License Classification to define a live performance venue and allow the sale of alcoholic liquors in addition to beer and wine to be sold.

**AL. [ORD 22-62](#) An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 1 ("General Provisions"), Section 3-1-1 ("Definitions") and Article 4 ("Term and Classification"), Section 3-4-2 ("Classification and Number of Liquor Licenses and Fees") of the Oak Park Village Code Regarding the Class D-15 Craft Brewery Liquor License Classification****Overview:**

The proposed ordinance amends the Class D-15 Craft Brewery Liquor License Classification so that it is consistent with State of Illinois law.

**XIV. Call to Board and Clerk**

**XV. Adjourn**