



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, September 19, 2022

6:30 PM

Remote

A Regular Meeting is being conducted remotely at 6:30 p.m. with live audio available and optional video. The meeting will be streamed live and archived online for on-demand viewing at www.oak-park.us/boardtv as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99. Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's regular meeting location due to public safety concerns related to the COVID-19 outbreak.

The President and Board of Trustees welcome your statement into the public record of a meeting. Public statements of up to three minutes will be allowed during Non-Agenda public comment or Agenda public comment, as an individual designates. Please follow the instructions to participate remotely. You may also communicate with the Village Board at 708.358.5784 or email board@oak-park.us. Questions regarding public comment can be directed to 708-358.5672 or email clerk@oak-park.us.

Instructions for Non-Agenda Public Comment

Non-Agenda public comment is a time set aside at the beginning of each Village Board meeting for public statements about an issue or concern that is not on that meeting's agenda. Send a request to state your comments during the virtual meeting by 5:00 p.m. the day of the Village Board meeting to publiccomment@oak-park.us. If email is not an option, call the Village Clerks Office by 5:00 p.m. prior to the meeting at 708-358-5660. You will be sent instructions on how to participate during the virtual meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per statement. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Agenda Public Comment

Public statements will be allowed for an agenda item. Individuals are asked to email a request to speak during the virtual meeting to publiccomment@oak-park.us, no later than 5:00 p.m. prior to the start of the meeting. Instructions will be sent to you regarding participation. If email is not an option, call the Village Clerks Office by 5:00 p.m. prior to the meeting at 708-358-5660. The Village Board permits a maximum of five statements for each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with () on the agenda.*

I. Call to Order**II. Roll Call****III. Agenda Approval****IV. Minutes**

- A. [ID 22-292](#) **Motion to Approve Minutes from Regular Remote Meeting of September 6, 2022 of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment**VI. Proclamation****VII. Village Manager Reports****VIII. Village Board Committees**

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- B. [ID 22-291](#) **Board & Commission Vacancy Report for September 19, 2022.**

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

XI. Consent Agenda

- C. [MOT 22-77](#) **A Motion to Approve the August 2022 Monthly Treasurer's Report for All Funds**

Overview:

The unaudited August 31, 2022, report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

- D. [ORD 22-65](#) **An Ordinance Amending Chapter 8 (“Business Licensing”), Article 20 (“Service Stations”) of the Oak Park Village Code to Add a New Section 8-20-7 (“Hours of Operation”)**

Overview:

At the September 6, 2022 Village Board meeting, the Board requested that an ordinance be presented at the September 19, 2022 Board meeting which would regulate the hours of operation of service stations in the Village. The ordinance requires services stations to close by 12:00 A.M. and reopen at 5:00 A.M.

- E. [RES 22-149](#) **Resolutions Approving the Subrecipient Program Year (PY) 2022 Community Development Block Grant (CDBG) Agreements and Authorizing their Execution**

Overview:

As an entitlement community, the Village of Oak Park receives an annual Community Development Block Grant (CDBG) allocation from the U.S. Department of Housing and Urban Development (HUD) and uses the funds for a variety of locally-determined projects. The Village has partnered with local non-profits to disburse the Village’s CDBG allocation under the public services line item. The Village is limited to allocating 15% of our total CDBG allocation to public services and 20% to administration. The Community Development Citizen Advisory Commission (CDCAC) reviews the public services, public facility improvement, and administration applications and are recommending funding fifteen non-profits. The Village’s CDBG Program Year (PY) 2022 begins on October 1st each year which coincides with the Federal Fiscal Year.

- F. [RES 22-219](#) **A Resolution Awarding a Small Rental Property Rehabilitation Loan and Authorizing the Execution of a Loan Commitment and Agreement, and an Energy Efficiency Grant for the Property Located at 403 North Humphrey Avenue (SRP-043)**

Overview:

The purpose of the Small Rental Properties Rehabilitation Loan Program is to address deteriorated and blighted homes throughout the Village and to provide affordable rental housing. The eligible owner of this two-unit multi-use property is requesting a forgivable rehabilitation loan of \$8,955 and an energy efficiency grant of up to \$10,000 from the Village.

- G. [RES 22-220](#) **A Resolution Approving a Professional Services Agreement for Annual Insurance Broker Services for the Village's Self-Insurance Retention Program with Mesirow Insurance Services, Inc., d/b/a Alliant/Mesirow Insurance Services for a Three-Year Term for an Annual Not To Exceed Amount of \$33,000 and Authorizing Its Execution**

Overview:

The Law Department issued a Request for Proposals ("RFP") for insurance broker services for the Village's self-insured retention program on July 21, 2022, for a three-year term with responses due on August 19, 2022. The RFP was sent to 17 possible providers and was also posted on DemandStar and the Village's website. A total of three responses were received and staff recommends that the Village enter into a Professional Services Agreement with the Village's current broker, Mesirow Insurance Services, Inc., d/b/a Alliant/Mesirow Insurance Services ("Alliant"), for the program.

- H. [RES 22-221](#) **A Resolution Authorizing the Submission of a Metropolitan Water Reclamation District of Greater Chicago Green Infrastructure Partnership Program Application for the 2024 Green Alleys and Permeable Parking Lot 10 Project**

Overview:

The Metropolitan Water Reclamation District (MWRD) recently released a call for applications for funding for projects to install green infrastructure with applications due September 5th. Staff reviewed future projects already identified in the 5-year Capital Improvement Plan to determine what projects would be the best candidates for applying for these funds. Staff submitted an application for a project which includes the construction of four permeable alleys and the installation of permeable pavements in Parking Lot 10 by North Boulevard east of Marion Street for construction in 2024. The MWRD grant is a cost-sharing program that may fund approximately 40% of the costs of the work.

- I. [RES 22-223](#) **A Resolution Authorizing the Rejection of all Bids for Project 22-6, Pavement Preservation**

Overview:

Bids were opened on August 11, 2022, for Project 22-6, Pavement Preservation. Three contractors picked up proposal documents and one bid were received. The only bid was submitted by R.W. Duntelman Company in an amount of \$763,500 which is over the engineer's estimate and the \$450,000 budget amount. The Engineering Division recommends rejecting the bid, revising the project's scope, and rebidding the project.

- J. [RES 22-225](#) **A Resolution Approving an Independent Contractor Agreement with Advance Sweeping Services Inc. for Village Wide Street Sweeping Services in a Total Amount Not to Exceed \$190,000.00 and Authorizing its Execution**
- Overview: The Public Works Department is responsible for maintaining approximately 250 lane miles which includes the sweeping of main arterials and residential streets as well as the twelve separate Business District Areas. Advance Sweeping Services Inc. provided the lowest responsible bid.
- K. [RES 22-233](#) **A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case No. 2021 WC 18124**
- Overview: It is requested that the Village Board authorize the execution of a settlement agreement in Workers' Compensation Case Number 2022 WC 18124.

XII. Regular Agenda

- L. [MOT 22-85](#) **A Presentation Related to the Status of the I-290 Reconstruction Project Including the Cap the Ike Study and a Motion to Direct Staff to Issue a Request for Qualifications and Proposals for the Engineering Design of the Home Avenue Bridge Project Featuring a Signature Bridge Concept**
- Overview: Staff will provide background information on the I-290 Reconstruction project and Village's previous commitments, a general update on the status of the I-290 project, and next steps for design and planning efforts for the Home Avenue Bridge and Cap the Ike study. Staff will be requesting Board direction for the general design concept for the Home Avenue Bridge in order to start the Request for Qualifications/Proposals (RFQ/PFP) process.
- M. [RES 22-237](#) **A Resolution Approving a Second Amendment to a Contract with R.W. Duntelman Company for Project 22-2, Resurfacing of Various Streets, to Change the Not to Exceed Amount from \$3,205,000 to \$3,238,000 to Install a Pinch Point on the 600 Block of North Euclid Avenue and Authorizing its Execution**
- Overview: As directed by the Village Board, staff has added this item for the installation of a pinch point on the 600 block of North Euclid Avenue to calm traffic. The costs for the pinch point are estimated at approximately \$33,000 due to the need for storm drainage work. Pending Village Board approval, the pinch point can be installed as part of the current 22-2 Resurfacing of Various Streets project which has work actively occurring on this block. This item is a change order to include this scope in the project and adjusts the approved contract amount from \$3,205,000 to \$3,238,000.

N. [MOT 22-79](#)**A Motion to Concur with the Transportation Commission's Recommendations, as Amended by Village Staff, to Modify the Existing Citizen Petition Process and Traffic Calming Toolbox for Implementing Traffic Calming Measures****Overview:**

As part of the Transportation Commission's (TC) approved work plan, the TC reviewed the existing citizen petition process for implementing traffic calming measures. The TC recommended creating a prescreening tool for petitions, make modifications to the scoring table being used for petitions, and changing the traffic calming toolbox to change the financial responsibility for speed humps and speed tables on the 1150 south blocks or 1200 north blocks from being funded by the residents via a Special Service Area to being funded by the Village. Staff recommends further amending the TC's recommendations to no longer require that petitions for speed tables and speed bumps from the eligible 1150 south blocks or 1200 north blocks be administered by the Transportation Commission, and staff can administratively approve and install speed tables or speed bumps on the 1150 south blocks or 1200 north blocks upon receipt of a petition from more than 50% of the property owners on these blocks at the Village's cost.

O. [ORD 22-64](#)**An Ordinance Establishing a Temporary Moratorium on Acceptance of Petitions for Traffic Calming****Overview:**

The Village's Transportation Commission (TC) currently accepts residents' petitions for traffic calming. There is a large backlog of petitions which will take multiple years to get through with the commission. The Village is also proposing to develop a Vision Zero plan which will look at opportunities to address traffic safety issues and define processes for identifying and addressing concerns from residents. While the Village and TC work through the existing backlog of petitions and develop a Vision Zero plan, staff recommends a temporary moratorium on accepting new traffic calming petitions until a comprehensive approach can be determined as part of any future Vision Zero plan.

P. [RES 22-184](#)**A Resolution Approving a Power Supply Agreement with MC Squared Energy Services, LLC for the Oak Park Community Choice Aggregation Program Through December 31, 2025 and Authorizing its Execution****Overview:**

Staff is seeking approval to enter into a contract with Community Choice Aggregation (CCA) program energy supplier MC Squared Energy Services, LLC ("MC2"). The current contract expires on December 31, 2022. The Village has contracted with the Illinois Community Choice Aggregation Network (ICCAN) Principal, Mark Pruitt, for consulting and technical services related to the Village's administration of the CCA. Principal Pruitt recommends a power supply agreement with MC2 through December 31, 2025.

- Q. [RES 22-211](#) **A Resolution Approving A Professional Services Agreement with S.B. Friedman & Company in an Amount Not to Exceed \$30,260 and Authorizing its Execution**

Overview:

This is a resolution to approve a Professional Services Agreement with S.B. Friedman & Company to research Sustainable Incubator Projects in an amount not to exceed \$30,260. The proposal was received in response to the Village's Request for Proposal.

XIII. Call to Board and Clerk

XIV. Adjourn