



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
[www.oak-park.us](http://www.oak-park.us)

## Meeting Agenda President and Board of Trustees

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Tuesday, February 16, 2016

7:00 PM

Village Hall

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**Regular Meeting at 7 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers**

*The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail [board@oak-park.us](mailto:board@oak-park.us). Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.*

### Instructions for Agenda Public Comment

*Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*).*

### I. Call to Order

### II. Roll Call

### III. Consideration of Motion to Adjourn to Executive Session to Discuss Pending Litigation and Personnel.

### IV. Adjourn Executive Session

### V. Reconvene to Regular Meeting in Council Chambers and Call to Order

### VI. Roll Call

## VII. Agenda Approval

## VIII. Minutes

- A. [MOT 16-021](#) **Motion to Approve Minutes for February 1, 2016 Regular Meeting and Minutes for February 8, 2016 Special Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

## IX. Non-Agenda Public Comment

## X. Village Manager Reports

## XI. Village Board Committees

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

## XII. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

- B. [ID 16-042](#) **Board and Commission Vacancy Report for February 16, 2016.**

## XIII. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- C. [MOT 16-022](#) **Motion to consent to the Village President's Appointment of:**  
**Community Design Commission** - Juan Betancur, Appoint as Member  
**Public Art Advisory Commission** - Khara Coleman, Appoint as Member

## XIV. Second Reading

- D. [ORD 16-019](#) **Second Reading and Adoption of an Ordinance Amending Chapter 8 (“Business Licensing”), Article 4B (“Pawnbrokers) of the Oak Park Village Code and Adding a New Article 37 (“Secondhand Goods Dealers”) to Chapter 8**

**Overview:**

Amendments to Chapter 8 (“Business Licensing”), Article 4B (“Pawnbrokers”) include additional definitions for pawners, jewelry, gift cards, and on-line database as well as new requirements for on-line reporting. Amendments to Chapter 8 (“Business Licensing”), adding Article 37 (“Secondhand Goods Dealers”) provide definitions relating to the purchase and sale of Secondhand Goods, licensing requirements and fees, and on-line reporting requirements.

## **XV. Consent Agenda**

- E. [RES 16-079](#) **A Resolution Approving a Purchase Price Agreement with Gallagher Materials Corp. for Unique Paving Material High Performance Cold Patch Asphalt in 2016 in an Amount Not to Exceed \$40,000.00 and Authorizing its Execution.**

**Overview:**

The Public Works Street Services Division uses Unique Paving Material (UPM) cold-patch, a high-performance asphalt patching material, to fill pot holes year-round and also for temporary street patching when hot-mix asphalt is not available.

- F. [RES 16-082](#) **A Resolution Approving the Purchase of One 2016 Ford F-250 XL, 4X4 Pickup Truck, with Snow Plow Package, from Currie Motors of Frankfort, Illinois through the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program in an Amount Not to Exceed \$29,248 and Waiving the Village’s Bid Process**

**Overview:**

The FY 2016 Fleet Replacement Fund includes the replacement of one Public Works Street Division pickup truck. This vehicle will be replaced with 2016 Ford F-250, 4X4 pickup truck with the snow plow package. The SPC awarded a bid to Currie Motors of Frankfort, Illinois for this vehicle.

- G. [RES 16-083](#) **A Resolution Approving the Renewal of the Independent Contractor Agreement with A & B Landscaping and Tree Service, Inc. of Riverside, IL for Regular and On-Demand Landscape Maintenance in an Amount Not to Exceed \$210,000.00**

**Overview:**

The 2015 Regular and On-Demand Landscape Maintenance Program was awarded to A & B Landscaping and Tree Service, Inc. through open bidding. The renewal of this agreement would be the first of two possible annual renewals.

- H. [RES 16-084](#) **A Resolution Approving an Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. for Emergency Mechanical/HVAC Repairs in an Amount Not to Exceed \$30,000.00 in Fiscal Year 2016 and Authorizing its Execution**

**Overview:**

The Department of Public Works contracts for building maintenance services. This contract covers repairs as needed to various mechanical/HVAC systems at all Village owned buildings. On the occasion when the contractor is unavailable, lacks the necessary equipment, skill or licensing to perform such repairs or multiple repairs are required simultaneously, an outside mechanical contractor is called to complete the repairs.

- I. [RES 16-085](#) **A Resolution Approving an Independent Contractor Agreement with R & L Maintenance, Inc. for Emergency Electrical Repairs in an Amount Not to Exceed \$30,000.00 in Fiscal Year 2016 and Authorizing its Execution**

**Overview:**

The Public Works Department contracts for building maintenance repairs such as repairs for various electrical systems at all Village owned buildings. On the occasion when the contractor is unavailable, lacks the necessary equipment, skill or licensing to perform such repairs or multiple repairs are required simultaneously, an outside electrical contractor is called to complete the repairs.

- J. [RES 16-088](#) **A Resolution Approving a Local Public Agency Agreement for Federal Participation with the State of Illinois for the construction of the Chicago Avenue Resurfacing and Streetscape Project and Authorizing its Execution**

**Overview:**

The Village received federal funds for the resurfacing of Chicago Avenue from Harlem to Austin and for streetscaping in the Chicago/Harlem Avenue Business District. The project design is substantially complete and the project is scheduled to be bid by the State in April of this year with construction starting in the summer of 2016. The local agency agreement with the State is required to allow the State to bid the project. The Village will be reimbursed 80% of the costs for eligible roadway items and 50% for lighting items for the project.

- K.     [RES 16-089](#)     **A Resolution Approving Local Funding for the Federally Funded Chicago Avenue Resurfacing and Streetscape Project, Section Number 15-00263-00-RS****
- Overview:**     The Village received federal funds for the resurfacing of Chicago Avenue from Harlem to Austin and for streetscaping in the Chicago/Harlem Avenue Business District. The project design is substantially complete and the project is scheduled to be bid by the State in April of this year with construction starting in the summer of 2016. The total cost of the project is estimated at \$3,158,529 with the Village's share of this project currently at \$1,289,730. The resolution committing Village of Oak Park funding for the local share of the project is required by the State as part of their agreement process.
- L.     [RES 16-100](#)     **A Resolution Approving the Engagement of Attorneys/Law Firms for Legal Services to be Performed on Behalf of the Village of Oak Park for the 2016 Fiscal Year****
- Overview:**     Since 2012, it has been standard protocol for the Village Manager to bring all engagements for contractual legal services to the Village Board for authorization in the event that through the course of a calendar year the costs of services were to exceed \$25,000.
- M.     [RES 16-101](#)     **A Resolution Approving a Continuing Reimbursement and Security Agreement Between FirstMerit Bank, N.A. and the Village of Oak Park for the Issuance of a Letter of Credit for the Oak Park Station Development at the Lake Street / Westgate /North Boulevard Site and Authorization Its Execution****
- Overview:**     Pursuant to the Amended and Restated Redevelopment Agreement for the Oak Park Station Development, the Village has committed to participating in the cost of the project related to the public improvements. In order to provide a financial commitment to the development while maintaining financial security, the Village has utilized a Letter of Credit (LoC) as the preferred short-term financing method.
- Staff recommends FirstMerit Bank offering 1.70% for a 24 month term.
- N.     [RES 16-104](#)     **A Resolution Approving a Service Agreement between the Village of Oak Park and Cannon Cochran Management Services, Inc. and Authorizing its Execution****
- Overview:**     The proposed Service Agreement with Cannon Cochran Management Services, Inc. ("CCMSI") is for CCMSI to provide third party administrator services for the Village's workers' compensation program for a one (1) year term.

- O.     [ORD 16-022](#)     **An Ordinance Approving the Renewal of a Lease with Greenplan Management, Inc. for the Property Located at 618 South Austin Boulevard and Authorizing its Execution**

**Overview:**

The property located at 618 S. Austin Avenue serves as a police department substation. His current lease agreement expired on December 31, 2015. This three-year renewal agreement spans the timeframe of January 1 2016 - December 31, 2018.

- P.     [ORD 16-021](#)     **An Ordinance Updating and Replacing the Map Codified as Part of Section 15-1-26 of the Oak Park Village Code to Reflect the Village's Current Time Restrictions, Time Limits and Prohibited Parking Areas**

**Overview:**

On a bi-annual basis staff presents the Village's Daytime Parking Restrictions Map for codification to the Village Board. This map identifies all existing on-street daytime parking restrictions, inclusive of changes recommended to date by the Transportation Commission and authorized by the Board of Trustees.

- Q.     [ORD 16-016](#)     **Concur with the Zoning Board of Appeals' Recommendations and Adopt an Ordinance Granting a Special Use Permit, with Accompanying Allowances from the Bulk, Yards and Lot Coverage Requirements of the B-1/B-2 General Business District, to Operate a Day Care Center at 411 South Boulevard**

**Overview:**

ABC Toon Town, Inc. is requesting the issuance of a special use permit to Section 3.1 ("Summary Use Matrix") and 4.5.2 H (Day-Care Centers) of the Zoning Ordinance of the Village of Oak Park to operate a Day-Care Center in the B-1/B-2 general Business District at the premises commonly known as 411 South Boulevard. The accompanying allowances are triggered by the addition of a residential use (studio apartment) into an existing all commercial development.

- R.     [RES 16-081](#)     **A Resolution Approving an Agreement with the Oak Park Education Foundation for the Hosting of a One Week Summer Camp at the Public Works Center and Authorizing its Execution**

**Overview:**

The Oak Park Education Foundation of Elementary School District 97 is requesting to hold a summer camp based out of the Public Works Center. This agreement will allow this intergovernmental cooperation to take place.

- S.     [RES 16-095](#)     **A Resolution Approving an Operator Agreement Between the Village of Oak Park and Motivate International Inc. for a Bicycle Sharing System and Authorizing its Execution**

**Overview:**

In September 2014 Village in partnership with Chicago and Evanston was awarded a grant to expand the Divvy Bike Share program into Oak Park. This system is owned by the City of Chicago and in order for the expansion to occur an Operator Agreement between the Village and the City's bicycle share operator, Motivate International, Inc is required.

- T.     [RES 16-096](#)     **A Resolution Approving an Intergovernmental Agreement between the City of Chicago and the Village of Oak Park Regarding the Chicago City-Wide Bike Sharing System and Authorizing its Execution**

Overview:

In September 2014 Village in partnership with Chicago and Evanston was awarded a grant to expand the Divvy Bike Share program into Oak Park. This system is owned by the City of Chicago and in order for the expansion to occur Intergovernmental Agreement is required.

- U.     [MOT 16-020](#)     Motion to Accept Staff's Recommendation to add No Parking 8AM-10:00AM, Monday thru Friday Restrictions Along the 700 block of South Lombard Avenue And Direct Staff to Prepare the Necessary Ordinance

Overview:

Residents of the 700 block of South Lombard Avenue are petitioning the Village to add daytime parking restrictions along the block.

## XVI. Regular Agenda

- V.     [ID 16-012](#)     **Commercial Business District Presentation- Heidi Ruehle-May, President of The Pleasant District Business Association**

Overview:

Recognizing the significant investment contributed by members of our local business community, The Village Board of Trustees requested that time be set aside during Regular Board Meetings to acknowledge new business investment in Oak Park. Working with business district representatives through the Business Association Council, a presentation format and schedule has been established for District Presentations to the Board of Trustees.

On February 16, 2016, Heidi Ruehle-May, President of The Pleasant District Business Association will present a brief overview of the state of the Pleasant District.

- W.     [ORD 16-015](#)     **Concur with the Plan Commission's Recommendation and Adopt an Ordinance Amending Article 3 ("Zoning District Regulations"), Section 3.9.6 ("Madison Street Overlay District") of the Village of Oak Park Zoning Ordinance to Establish a New "Madison Street Zoning District" and Amending Article 9 ("Definitions") of the Zoning Ordinance**

Overview:

Upon the Village Board's authority, the Plan Commission has held a public hearing on the text amendment to the Zoning Ordinance for the purpose of creating the Madison Street Zoning District.

- X.     [RES 16-014](#)     **A Resolution Approving a Valet Parking Services Agreement with SP Plus Corporation to Operate a Universal Valet Parking Program in the Downtown Oak Park Area and Authorizing its Execution**

**Overview:**

At the August 3, 2015 Village Board meeting a motion was passed directing staff to prepare a pilot universal valet parking program for the Downtown Business Districts. A Request for Proposal (RFP) was issued and staff has prepared a recommendation for construction related Valet parking in Downtown Oak Park which additional research is done for a universal valet program to be discussed later in 2016. On Monday February 8, 2016 as part of a Study Session, the Village Board discussed the valet options as presented by staff.

**XVII. Regular Agenda for Items Pursuant to Village Code Chapter 2 Alcoholic Liquor Dealers or Related (President Pro-Tem Lueck )**

- Y.     [ORD 16-018](#)     **An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class") and Section 3-8-2 ("Licenses by Name and Address per License") of the Village Code for the Issuance of a Catering Class A-4 Liquor License and a Restaurant Class B-1 Liquor License to Robinson's No. 1 Rib, Inc., DBA Robinson's Ribs Bar & Grill**

**Overview:**

The proposed Ordinance authorizes the issuance of a Catering Class A-4 liquor license and a Restaurant Class B-1 liquor license to Robinson's No. 1 Rib, Inc., DBA Robinson's Ribs Bar and Grill ("Robinson's") for the property located at 848 Madison Street.

**XVIII. Call to Board and Clerk**

**XIX. Adjourn**