



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, August 1, 2016

7:00 PM

Village Hall

Regular Meeting at 7:00 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Minutes and Sale or Lease of Property

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

A. [ID 16-247](#) Motion to Approve the Minutes of July 25, 2016

Overview:

This is a motion to approve the official meeting minutes of the Village Board.

IX. Non-Agenda Public Comment

X. Village Manager Reports

B. [ID 16-248](#) Review of the Village Board Meeting Calendars for August, September, October 2016

Overview:

Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

XI. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

C. [ID 16-246](#) Board and Commission Vacancy Report for August 1, 2016.

XIII. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

D. [MOT 16-097](#) Motion to consent to the Village President's Appointment of:
Housing Programs Advisory Commission- Dominic Tocci, Appoint as Chair

XIV. First Reading

- E. [ORD 16-093](#) **First Reading of an Ordinance Amending Chapter 2 (“Administration”), Article 6 (“Finance Department”) of the Oak Park Village Code by Adding a new Section 2-6-20 (“Living Wage”)**

Overview:

Pursuant to the Village Board’s direction on July 5, 2016, a Living Wage Ordinance has been prepared to establish a minimum wage rate of \$12.00 per hour for employees of the Village of Oak Park and extending to certain employees of contractors/grantees of the Village Government with Contracts for Services in excess of \$25,000 per year with a phased implementation in 2017 and 2018 and seeking a review in July 2018 for future rates.

XV. Consent Agenda

- F. [ORD 16-092](#) **An Ordinance Amending the Fiscal Year 2016 Annual Budget.**

Overview:

New appropriations are recommended when a reasonable operational need exists but was not contemplated in the original budget document. The attached Ordinance contains budgets modifications which call for new funding as well as offsetting budget transfers from original adopted appropriations.

- G. [RES 16-277](#) **A Resolution Approving the Draft Section 108 Loan Guarantee Program Application and the Section 108 Substantial Amendments to the Program Year 2015 Action Plan and Program Year 2015-2019 Consolidated Plan for Release and Public Comment**

Overview:

This resolution would approve and release a draft Community Development Block Grant (CDBG) Section 108 Loan Guarantee Program application for a 30-day public comment period along with a required amendment to the current Consolidated Plan. This would allow the Village to create a business loan fund in the amount of \$3 million to assist local businesses and increase jobs available to low- and moderate income persons.

- H. [ORD 16-091](#) **An Ordinance Authorizing the Sale of Surplus Vehicles and Furniture Owned by the Village of Oak Park.**

Overview:

The Fire Department has a surplus inventory of five vehicles. The existing vehicles are scheduled to be replaced as part of the Fleet Replacement Program and should be disposed. In addition, as the Village remodels Village Hall, certain pieces of furniture that are deemed not reusable will be sold, provided to other non-profit agencies or discarded based on condition.

- I. [ORD 16-090](#) **Concur with the Zoning Board of Appeals' Recommendations and Adopt An Ordinance Granting a Variance from the Transit-Related Retail Overlay District's Use Restrictions to Operate a General Office Use (Sales Center) at 805 Lake Street**

Overview:

Scoville Square Associates LP, Applicant, on behalf of District House LLC requests a variation from Section 3.9.3 (F) (2) (e) of the Transit-Related Retail Overlay District use restrictions, which section prohibits office uses from locating on the ground floor of buildings within 50 feet of a street line, to allow a general office use (District House LLC Sales Office) on the ground floor of the building located at 805 Lake Street (southwest corner of Lake Steet and Oak Park Avenue) within 50 feet of a street line.

- J. [ORD 16-094](#) **An Ordinance Approving a Fourth Amendment to the Lease Agreement between the Village of Oak Park and Robinson's No. 1 Rib, Inc. and Authorizing its Execution**

Overview:

The proposed Fourth Amendment will extend the current lease term the Village's tenant, Robinsons No. 1 Rib, Inc., to occupy the property located at 934-946 Madison Street from July 31, 2016 to August 31, 2016.

K. [RES 16-279](#) **Resolutions Approving Marketing Services Agreements and Authorizing their Execution**

MSA 1603: 423 WASHINGTON
MSA 1605: 420 S AUSTIN BLVD
MSA 1609: 935-943 WASHINGTON
MSA 1610: 304 N CUYLER
MSA 1611: 113 - 117 SOUTH BLVD
MSA 1612: 105 S TAYLOR / 107 S BLVD
MSA 1614: 822-32 S AUSTIN BLVD
MSA 1615: 834-36 S AUSTIN BLVD / 2-8 HARVARD
MSA 1619: 470-92 N AUSTIN / 3-11 ONTARIO
MSA 1621: 41-49 SOUTH BLVD / 103-11 S HUMPHREY
MSA 1622: 101-05 HARRISON / 905-11 LYMAN
MSA 1623: 201-11 S KENILWORTH / 901-11 PLEASANT
MSA 1625: 301-11 HARRISON / 901-09 HIGHLAND AVENUE
MSA 1627: 438-42 S LOMBARD / 128-30 MADISON
MSA 1628: 543-47 N HUMPHREY / 41-47 IOWA
MSA 1629: 1100-02 N AUSTIN BLVD/ 4-6 THOMAS AVE
MSA 1630: 411-15 S HARVEY
MSA 1631: 1000 N AUSTIN BLVD / 2-4 AUGUSTA BLVD
MSA 1632: 1118-26 SOUTH AUSTIN
MSA 1633: 162 N HUMPHREY
MSA 1634: 400-04 S AUSTIN BLVD/ 7 VAN BUREN
MSA 1636: 908-10 S LOMBARD
MSA 1637: 118- 20 S AUSTIN/ 2-10 ADAMS
MSA 1638: 40 HARRISON STREET / 844-46 LYMAN
MSA 1640: 716 - 718 S TAYLOR
MSA 1641: 901 - 911 CLINTON AVE

Overview:

These resolutions would authorize the execution of twenty-six (26) one-year Marketing Services Agreements, which would allow building owners to receive affirmative marketing services from the Oak Park Regional Housing Center.

L. [RES 16-280](#) **A Resolution Approving an Independent Contractor Agreement with Waste Management of Illinois, Inc. for Village Wide Street Sweeping Services for 2016-2017 in an Amount not to Exceed \$130,000.00 and Authorizing its Execution**

Overview:

The Village is responsible for maintaining approximately 250 lane miles which includes the sweeping of main arterials and residential streets as well as the twelve separate Business District areas. Bids were received for these services for a one year period, 2016-2017.

- M. [RES 16-281](#) **A Resolution Approving a Renewal Agreement with Edwin Hancock Engineering, Co. for for Design and Construction Engineering Services for the 2017 Alley Improvements in an Amount not to Exceed \$293,000.00 and Authorizing its Execution**

Overview:

In 2014 the Village entered into a professional services agreement with Edwin Hancock Engineering Co. to design and manage the 2015 alley improvement projects following a request for proposal process. The agreement from 2014 included terms for renewing the agreement on an annual basis for up to 3 years. In 2015 their contract was renewed for a second year to design and manage the 2016 alley improvement project. Edwin Hancock Engineering has done an excellent job in designing and managing the alley projects the last two years and the Engineering Division requested a proposal from Edwin Hancock Engineering Co. to design and manage the 2017 alley improvements and recommends renewing the original agreement for this work.

- N. [RES 16-283](#) **A Resolution Approving a Professional Services Agreement with Thomas Engineering Group LLC for the Design of the Lake Street Streetscape, Resurfacing, and Utility Improvement Projects in an amount not to exceed \$1,080,000.00 and Authorizing its Execution**

Overview:

In June the Engineering Division requested proposals for design engineering (phases I & II) for the Lake Street Streetscape, Resurfacing, and Utility Projects. A total of 13 engineering firms submitted proposals. Staff reviewed the proposals and interviewed four consultants which were best qualified for the project and negotiated final contract costs with the recommended consultant. The proposal from Thomas Engineering Group best fit the needs of the Village for this complex project. Design work would occur in 2016 and 2017. Construction of the utility project is scheduled for 2017 with the streetscaping and resurfacing projects scheduled for 2018.

- O. [RES 16-287](#) **A Resolution Approving Releases in United States District Court Case No. 14 CV 8363**

Overview:

It is requested that the Village Board approve the releases in United States District Court Case No. 14 CV 8363.

- P. [MOT 16-093](#) **A Motion to Direct Staff to Prepare an Agreement between the Village and WDF-3 Wood Oak Park Owner, LLC As Developer of the Vantage Oak Park Project at Lake Street and Forest Avenue as Recommended by the Oak Park Economic Development Corporation (Oak Park EDC).**

Overview:

The WDF-3 Wood Oak Park Owner, LLC ("the Developer") requested through the Oak Park Economic Development Corporation (Oak Park EDC) a financial development incentive to help defer extraordinary expenses related to securing and accommodating a large restaurant user for the development's first floor commercial space.

- Q. [MOT 16-095](#) Motion to Direct Staff to Obtain a Survey and Phase 1 Environmental Study and to Issue a Request for Proposals for the Purchase and Redevelopment of 940-970 Madison Street Consistent with the Recommendations of the Oak Park Economic Development Corporation (Oak Park EDC).**

Overview: The purpose of the Request for Proposals (RFP) is to solicit development interest in the purchase and redevelopment of 940-970 Madison.

- R. [MOT 16-096](#) A Motion to Approve the Monthly Treasurer's Reports for All Funds**

Overview: The unaudited June 30, 2016 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 which requires the Treasurer to file a monthly report on the state of Village finances.

- S. [MOT 16-098](#) Motion to Approve the Bills in the Amount of \$2,657,040.02 from July 15, 2016 through July 29, 2016**

Overview: Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning July 15, 2016 through July 29, 2016. This is the most current list available.

XVI. Regular Agenda

- T. [RES 16-285](#) A Resolution Approving the Letter of Intent between the Village of Oak Park and the Illinois Department of Transportation for the Eisenhower Expressway (I-290) Reconstruction Project and Authorizing its Execution**

Overview: The Letter of Intent (LOI) between the Village of Oak Park and Illinois Department of Transportation has been finalized. The LOI confirms the Village's concurrence with the proposed I-290 Reconstruction Project plans in Oak Park, the cost participation responsibilities, the maintenance/jurisdictional responsibilities and outline items for future consideration during the design phase of the project.

- U. [ORD 16-089](#) **Concur with the Zoning Board of Appeals' Recommendations and Adopt an Ordinance Granting a Special Use Permit and a Variance from the Transit-Related Retail Overlay District's Use Restrictions to Operate a Financial Institution at 1144 Lake Street**

Overview:

Bank of America, by and through its agent, Nick Karris, is requesting a special use permit and an accompanying allowance request from the Transit-Related Retail Overlay District for the purpose of authorizing Bank of America to occupy the front portion of the tenant space located at 1144 Lake Street (northeast corner of Harlem Avenue and Lake Street), which would front on Lake Street. The property is located in the B-4 Downtown Business District and within the Transit-Related Retail Overlay District, wherein the B-4 District subjects financial institutions to special use approval requirements, and the Transit-Related Retail Overlay District restricts the same as not being allowed on the ground floor within 50 feet of any street line (Harlem Avenue or Lake Street).

XVII. Call to Board and Clerk

XIX. Adjourn