

Memo To: President Scaman, Village President and Village Board of Trustees

Memo From: Lisa Shelley, Interim Village Manager

Cc: Steven Drazner, Chief Financial Officer

Date: November 18, 2021

Re: Special Meeting on the Budget

This item is intended to be the final wrap-up of the budget discussion for FY 22. The following items we have noted for final direction:

1. Define Incubator Project Board Goal – The Village Board goals identify a project under Sustainability to explore an incubator project by conducting a feasibility study. Further this was identified by the Village Board as a project for the 1<sup>st</sup> Quarter 2022. Staff set aside \$10,000 in the Village's FY 22 budget for a feasibility study. At the last Special Meeting on the proposed FY22 budget, the Village Board asked for more information regarding the scope of this project. Deputy Village Manager Zayyad and Development Customer Services Director Grossman had a preliminary conversation with Trustee Parakkat and summarized the conversation in the attached memo. The project is not defined specifically and therefore a feasibility study will be more of a research project to determine what a project could be and how it fits in to the potential work of our Village government.
2. Additional Staff Support for Vision Zero Plan Board Goal – At the last Special Meeting on the proposed FY22 budget, the Public Works Director requests additional general revenue funds for this project due to staffing shortages and the limited capacity to take on this project with the Transportation Commission.
3. Funds for Alternative Service Delivery Models – During the last several meetings on the proposed FY 22 budget, the Village Board discussed the idea of budgeting a certain amount of money as a placeholder for any outcomes the Village Board may approve as a result of recommendations from the Village's consultant, Berry Dunn, on the community safety assessment. The original recommendation I proposed did not set aside funds since the potential outcomes are vast and varied and therefore hard to define. The Village Board further asked that we amend the budget to include \$50,000 for this placeholder. The Village Board still is discussing this item.
4. Increasing Service Delivery in the Fire Department (EMS Services) – The Village Board continues to review this recommendation to add 3 new full time equivalent (FTE) employees as fire fighters/paramedics with the goal of reducing the dramatic rise in overtime in the fire department and to increase the Village's service delivery for EMS services by adding more employees to a shift to increase the chance of having a third ambulance on a regular basis. At

the last meeting, there was some suggestion by the Village Board that the Fire Department could play a role in the alternative service delivery model, and therefore this conversation should be weighed in the context of those other conversations and expenses. The Finance Committee also discussed the uncertainty of the pandemic and the need to evaluate our financial position over the coming years against the other major initiatives planned by the Village Board along with the challenge of funding public safety pensions and our long term obligations.