

## TASK ORDER

Task Order No. 22-13 E

In accordance with Section 2 of the Agreement between the Village of Oak Park (hereinafter referred to as the "Village") and TranSystems Corporation (hereinafter referred to as the "Consultant") for Professional Engineering Services, dated September 21, 2021 (the "Agreement"), the Village and Consultant agree as follows:

1. **Project:**

Design and construction management support of the Public Works Center Wash Bay Floor Drain Improvements Project

2. **Services of Consultant:**

A. Basic Services:

Provide professional architectural and structural design as well as limited construction management support for the Public Works Center Wash Bay Floor Drain Project

B. Additional Services:

See Attachment A for detailed Scope of Services.

3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:

N/A

4. **Commencement Date:**

The date of execution of this Task Order by the Village.

5. **Completion Date:**

Design completion – July 10, 2022, plus extensions, if any, authorized by a change order issued pursuant to Section 3.2 of the Agreement.

Construction Support completion – To be determined (dependent on Contractor construction schedule). The work shall be complete after final inspection and acceptance of physical improvements to the wash bay drainage project.

6. **Submittal Schedule**

Submittal: N/A

7. **Key Project Personnel:**

Names:

Louis Beugnet

Telephone and Email:

847.407.5254

[lbeugnet@transystems.com](mailto:lbeugnet@transystems.com)

8. **Contract Price.**

For providing, performing, and completing all Services, the total Contract Price of:

Nineteen Thousand Five Hundred Dollars (\$19,500), except as adjusted by a change order issued pursuant to Section 3.2 of the Agreement.

9. **Payments:**

Consultant shall, not later than 10 days after execution of this Task Order and before submitting its first pay request, submit to the Village a schedule showing the value of each component part of such Services in form and with substantiating data acceptable to the Village ("Breakdown Schedule"). The sum of the items listed in the Breakdown Schedule shall equal the amount set forth in the Schedule of Prices. An unbalanced Breakdown Schedule providing for overpayment of Consultant on component parts of the Services to be performed first will not be accepted. The Breakdown Schedule shall be revised and resubmitted until acceptable by the Village. No payment shall be made for Services until Consultant has submitted, and the Village has approved, an acceptable Breakdown Schedule.

The Village may require that the approved Breakdown Schedule be revised based on developments occurring during the provision and performance of the Services. If Consultant fails to submit a revised Breakdown Schedule that is acceptable to the Village, the Village shall have the right either to suspend Progress and Final Payments for Services or to make such Payments based on the Village's determination of the value of the Services completed.

For purposes of determining the amount to be paid to Consultant in the event of any termination pursuant to Section 4.3 of the Agreement, Direct Labor Costs and Reimbursable Expenses shall be according to the rates included in the Agreement.

10. **Modifications to Contract:**

None

11. **Attachments:**

Attachment A – Detailed Scope of Services

12. **Designated Representative for Task Order:**

If to the Village:

Village Engineer  
Village of Oak Park  
201 South Boulevard  
Oak Park, Illinois 60302  
Email: [bmckenna@oak-park.us](mailto:bmckenna@oak-park.us)

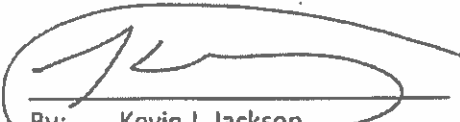
If to the Consultant:

Brian L. Fairwood  
TranSystems Corporation  
1475 E Woodfield Rd, Suite 600  
Schaumburg, IL 60173-5440  
Email: [blfairwood@transystems.com](mailto:blfairwood@transystems.com)

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK -  
SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be signed by their duly authorized representatives on the dates set forth below. Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Agreement.

VILLAGE OF OAK PARK

  
By: Kevin J. Jackson  
Its: Village Manager

Date: March 22, 2022

TRANSYSTEMS CORPORATION


  
By: Brian L. Fairwood  
Its: Principal

Date: April 5, 2022

REVIEWED AND APPROVED  
AS TO FORM

  
MAY 21 2022  
LAW DEPARTMENT

ATTEST:

  
By: Len Bengtson  
Its: Assistant Vice President

Date: April 5, 2022

## **PART I OVERVIEW**

TranSystems will design a replacement for drainage for the wash bay which current system clogs and results in leaking water. We will consider the use of a trench drain to replace the existing floor drains. We do have some concerns about the feasibility of a trench drain being installed on the existing precast double T. The design will also include a catch basin or similar system to allow for easy cleaning of drainage lines in the future.

## **PART II SCOPE**

The following section provides an overview of the Scope of Services.

- 1. Task 1 – Kickoff Meeting**
  - a. Discuss project goals and ensure we understand project goals and needs.
- 2. Task 2 – Site Visit**
  - a. 2 members of TranSystems staff will take a site visit to confirm existing conditions.
- 3. Task 3 – Background Drawing Production**
  - a. TranSystems will use as-built drawings along with confirmed field dimensions to create background drawings in Revit.
- 4. Task 4 – 30% Design**
  - a. TranSystems will develop a 30% design for clients review and comment.
- 5. Task 5 – 100% Design**
  - a. TranSystems will develop complete construction documents of the new design incorporated any comments from the 30% review.
- 6. Task 6 – Permitting**
  - a. TranSystems will submit for any permitted required for this design.
- 7. Task 7 – Bidding Support**
  - a. TranSystem will provide technical bidding support and will respond to potential contractor bid questions in order to allow contractors to correct price the work to be done.
- 8. Task 8 – Construction Support**
  - a. TranSystems will review shop drawings and respond to contractor RFI's during construction.
  - b. TranSystems will also make two site visits; one during construction and the second visit being a final inspection upon completion of the work.

## **PART III DELIVERABLES**

- 1. 30% Design Submittal**
- 2. 100% Design Submittal** – This submittal will be used for permitting and bidding

**EXHIBIT 1  
SCOPE OF SERVICES**

**Drainage Repairs at Oak Park  
Public Works Facility**



**PART IV EXCLUSIONS**

1. Will not re-design the double T precast panels because it delegated design.
2. No other parts of the building will be re-designed since we are assuming that the topping slab thickness will be very similar to existing condition.
3. No building code review will be done for this minor change.

**PART V FEE**

1. The total fee for the services described above shall be a lump sum of \$19,500.