

Fiscal Year 2016 Budget Amendment Request

Date 02/01/2016

Request Submitted by: S. SDrazner

Fund 2038 Motor Fuel Tax Fund

Department 43710 DPW - Administration

Program 101 Base Program

Account 591801 Transfer To General Fund

Amendment Type:



New



Carry over from previous fiscal year

Current Budget Amount \$ 1,800,000.00

Net Change Requested (\$ 500,000.00)

Revised Budget Amount \$ 1,300,000.00

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Please describe the need for the requested amendment:

Reduce interfund transfer to the General based on estimated actual MFT collections during 2016.

This amendment will result in a corresponding reduction to General Fund revenue

What is the proposed funding source (if necessary)?

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Reallocation from another account

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Local Revenue Offset

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Fund Balance

☐

Grant Offset

For Internal Office Use Only:

Finance Dept:

Village Manager's Office:

Processed By: _____

Reviewed By: _____

Reviewed By: _____

Board Approval Date By: _____

Recommended ____ Yes ____ No

Recommended ____ Yes ____ No

System Entry Date: _____

Fiscal Year 2016 Budget Amendment Request

Date 08/12/2016

Request Submitted by: Deputy Chief Anthony Ambrose

Fund 2024 Federal RICO Forfeiture Fund

Department 42400 Police

Program 101 Base Program

Account 560631 Operational Supplies

Amendment Type:



New



Carry over from previous fiscal year

Current Budget Amount \$ 0.00

Net Change Requested \$ 23,095.00

Revised Budget Amount \$ 23,095.00

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Please describe the need for the requested amendment:

The above dollar amount represents the funds needed to purchase 20 portable AED units, carrying cases, spare batteries and pads and first responder care kits (i.e. razors, scissors, CPR mask, washcloth and gloves). One additional wall unit AED is also included in the cost. These units will replace the outdated, no-longer-serviceable units we have in the police department. In addition, the grant-funded Narcan doses will be added to each of the carrying cases. The selected vendor is a local company used by the fire department, will take our out-dated units as trade-in's and will provide training on the new units. The Federal RICO account has sufficient reserves to fund this request.

What is the proposed funding source (if necessary)?

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Reallocation from another account

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Local Revenue Offset

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Fund Balance

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Grant Offset

For Internal Office Use Only:

Finance Dept:

Village Manager's Office:

Processed By: _____

Reviewed By: _____

Reviewed By: _____

Board Approval Date By: _____

Recommended ____ Yes ____ No

Recommended ____ Yes ____ No

System Entry Date: _____

Fiscal Year 2016 Budget Amendment Request

Date 08/03/2016

Request Submitted by: Deputy Chief Pilafas

Fund 1001 General Fund

Department 42500 FIRE - Admin

Program 101 Base Program

Account 560638 Special Events

Amendment Type:



New



Carry over from previous fiscal year

Current Budget Amount \$ 1,000.00

Net Change Requested \$ 277.46

Revised Budget Amount \$ 1,277.46

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Please describe the need for the requested amendment:

The Fire Department is requesting that \$277.46 be taken from account: 1001-42510-101-560630 and be reallocated to 1001-42500-101-560638 to cover the amount that exceeded the current budget amount.

If you have any questions about this request, please contact Deputy Chief Pilafas

What is the proposed funding source (if necessary)?



Reallocation from another account



Local Revenue Offset



Fund Balance



Grant Offset

For Internal Office Use Only:

Finance Dept:

Village Manager's Office:

Processed By: _____

Reviewed By: _____

Reviewed By: _____

Board Approval Date By: _____

Recommended ____ Yes ____ No

Recommended ____ Yes ____ No

System Entry Date: _____

Fiscal Year 2016 Budget Amendment Request

Date 08/03/2016

Request Submitted by: Deputy Chief Pilafas

Fund 1001 General Fund

Department 42500 FIRE - Admin

Program 101 Base Program

Account 530650 Conferences Training

Amendment Type:



New



Carry over from previous fiscal year

Current Budget Amount \$ 5,000.00

Net Change Requested \$ 422.48

Revised Budget Amount \$ 5,422.48

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Please describe the need for the requested amendment:

The Fire Department is requesting that \$422.48 be taken from account: 1001-42540-101-530650 and be reallocated to 1001-42500-101-530650 to cover the amount that exceeded the current budget amount.

If you have any questions about this request, please contact Deputy Chief Pilafas

What is the proposed funding source (if necessary)?



Reallocation from another account



Local Revenue Offset



Fund Balance



Grant Offset

For Internal Office Use Only:

Finance Dept:

Village Manager's Office:

Processed By: _____

Reviewed By: _____

Reviewed By: _____

Board Approval Date By: _____

Recommended ____ Yes ____ No

Recommended ____ Yes ____ No

System Entry Date: _____

Fiscal Year 2016 Budget Amendment Request

Date 08/03/2016

Request Submitted by: Deputy Chief Pilafas

Fund 1001 General Fund

Department 42520 FIRE - EMS

Program 101 Base Program

Account 550601 Printing

Amendment Type:



New



Carry over from previous fiscal year

Current Budget Amount \$ 200.00

Net Change Requested \$ 175.71

Revised Budget Amount \$ 375.71

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Please describe the need for the requested amendment:

The Fire Department is requesting that \$175.71 be taken from account: 1001-42500-101-550601 and be reallocated to 1001-42520-101-550601 to cover the amount that exceeded the current budget amount.

If you have any questions about this request, please contact Deputy Chief Pilafas

What is the proposed funding source (if necessary)?



Reallocation from another account



Local Revenue Offset



Fund Balance



Grant Offset

For Internal Office Use Only:

Finance Dept:

Village Manager's Office:

Processed By: _____

Reviewed By: _____

Reviewed By: _____

Board Approval Date By: _____

Recommended ____ Yes ____ No

Recommended ____ Yes ____ No

System Entry Date: _____

Fiscal Year 2016 Budget Amendment Request

Date 08/29/2016

Request Submitted by: Cara Pavlicek, Village Manager

Fund 1001 General Fund

Department 41080 Human Resources - Human Resources

Program 101 Base Program

Account 510501 Regular Salaries

Amendment Type:



New



Carry over from previous fiscal year

Current Budget Amount \$ 170,221.00

Net Change Requested \$ 0.00

Revised Budget Amount \$ 170,221.00

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Please describe the need for the requested amendment:

The Human Resources Department provides funding for three (3) FTEs comprised of a Director, Generalist and Administrative Secretary. The current Administrative Secretary (9-GS) has announced she will retire from the Village in September 2016. It is recommended the position be reclassified as a Generalist (9-PM) following the retirement of the incumbent. No increase in funding in FY16 is required as the Human Resources Director position was vacant for a majority of the fiscal year.

What is the proposed funding source (if necessary)?

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Reallocation from another account

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Local Revenue Offset

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Fund Balance

☐

Grant Offset

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Reviewed By: _____

Board Approval Date By: _____

Recommended ____ Yes ____ No

Recommended ____ Yes ____ No

System Entry Date: _____