

# **Small Rental Properties Rehabilitation Loan Program**

Request for a Rehab Loan, SRP-031





## Loan Summary

The Village of Oak Park  
Neighborhood Services Division  
123 Madison Street  
Oak Park, Illinois 60302-4272

708.358.5410  
Fax 708.358.5114  
www.oak-park.us  
[housing@oak-park.us](mailto:housing@oak-park.us)

### Small Rental Property Rehabilitation Program

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I. Identification Number: SRP-031

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II. Project Cost:	Forgivable Rehab Loan (Fund 83, CDBG Fund)	\$ 20,000
	Owner Contribution	\$ 6,666
	Total Project Cost (Includes \$2,116 contingency)	\$ 26,666

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III. Loan/Mortgage Amount:

First Mortgage:	\$566,524
Second Mortgage:	\$32,006
VOP Mortgage (this loan):	\$20,000
Post-Rehab Encumbrance:	\$618,530
Estimated Market Value/ Current Market Value:	\$345,370 (2016 Cook County Assessor's estimate)

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IV. Obligations

Property Taxes:	Current \$6,089.35 paid on 07/25/2016 (2 <sup>nd</sup> installment 2015 taxes) Verified 08/12/2016. There are no taxes owed.
Water Bill:	Current
Multi-Family License:	Current

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V. Housing Code Violations:

This building was inspected on 06/21/2016 and there were building violations. See attached Inspection Report. Neighborhood Services inspectors have granted an extension to the building owner

to comply with these violations, many of which will be addressed through this forgivable loan. The remaining violations will be addressed by the building owner.

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#### **VI. Use of Loan Funds:**

The contractor will replace the outlets in the basement with GFCI outlets. They will remove the existing basement lath and plaster ceiling and install new fire code 5/8" drywall, tape, and 3-coat finish ready for painting. The contractor will remove existing basement windows and install new glass block windows with vents. They will remove the broken concrete in back and install new concrete. The contractor will remove the existing rear entrance door and cut a new opening in the rear wall to install a new entrance door and lockset. The contractor will remove the existing Garden apartment windows and install new windows. Finally, they will tuck point the rear walls of the building where needed.

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#### **VII. Comments:**

This is a three story brick multifamily unit structure with four units. There are no units currently vacant. Three tenants meet the requirements for income eligibility and the same for fair market rent. One unit qualifies as very low income, and two units qualify as low income.

A lead inspection and risk assessment were not required since the total federal funding is limited to \$5,000 per unit. Lead Safe Work Practices will be used for all work that disturbs painted surfaces.

The Small Rental Properties Rehab Loan Program has no equity requirement. The loans are forgiven after a short time, in this case two years.

This project was put out to bid twice. Nine contractors were invited to the first contractor walk-through and four attended. Twelve contractors were invited to the second walk-through and only one contractor indicated that they would attend. As a result, the second walk through was canceled. Only one bid was received. Federal regulations allow the building owner to accept the bid under these circumstances. In this case the building owner agreed to accept the bid from C & J Home.

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## Budget and Bid Evaluation

The Village of Oak Park 708.358.5410  
Housing and CDBG Programs Fax 708.358.5114  
123 Madison Street [www.oak-park.us](http://www.oak-park.us)  
Oak Park, Illinois 60302-4272 [housing@oak-park.us](mailto:housing@oak-park.us)

### Small Rental Property Rehabilitation Loan Program

#### SRP - 031 - Common and Public Area's & Garden Unit

Project

Owner

Address

Trade	Budget	Bidder #1	Bidder #2	Bidder #3	Bidder #4	Bidder #5
		C&J Home				
1 - General Requirements	\$ 500.00	\$ 800.00	\$ -	\$ -	\$ -	\$ -
2 - Owner Participation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 - Volunteer Participation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4 - Site Work	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 - Demolition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 - Concrete & Paving	\$ 5,500.00	\$ 5,500.00	\$ -	\$ -	\$ -	\$ -
7 - Masonry	\$ 1,500.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -
8 - Metal Work	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9 - Environmental Rehab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10 - Carpentry	\$ 10,460.00	\$ 11,050.00	\$ -	\$ -	\$ -	\$ -
15 - Roofing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16 - Conservation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17 - Drywall & Plaster	\$ 6,000.00	\$ 4,950.00	\$ -	\$ -	\$ -	\$ -
18 - Ceramic Tile	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19 - Paint & Wallpaper	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Floor Coverings	\$ 400.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -
21 - HVAC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22 - Plumbing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23 - Electrical	\$ 1,925.00	\$ 1,150.00	\$ -	\$ -	\$ -	\$ -
24 - Appliances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 26,285.00	\$ 24,550.00	\$ -	\$ -	\$ -	\$ -



The Village of Oak Park  
Development Customer Services  
123 Madison Street  
Oak Park, Illinois 60302-4272

708.383.5410  
Fax 708.383.5124  
www.oak-park.us  
property@oak-park.us

Multifamily Inspections - Biennial – Inspection Results with Re-inspection Date  
June 23, 2016

[REDACTED]

RE: Reinspection Notice

[REDACTED]

Case Number: [REDACTED]  
Previous Inspection Date: June 21, 2016

Dear Owner,

As a result of a Village inspection of the above property on June 21, 2016, the Village observed conditions in need of attention. A re-inspection will be conducted on the earliest compliance deadline date on the attached inspection report. The Village of Oak Park will need access to the areas indicated as deficient or in violation at that time. If all of those areas are external and clearly visible from the public right-of-way, you do not need to be present for the inspection.

Please carefully review the inspection report on the following page(s). If you have any questions or will not be able to correct the violations prior to the deadlines indicated, please contact me as soon as possible at the phone number or email below so that we can discuss the specifics of your particular situation.

If you would like to schedule a specific appointment time for the inspection, please contact me at the phone number or email below. Kindly provide at least 24 hours advance notice to reschedule an inspection appointment.

**A NOTE FOR RENTER-OCCUPIED RESIDENTIAL UNITS:** Please make arrangements so you or an agent can be present with keys needed to access areas that will be inspected. Please provide notice to any tenants in the units identified on the following page(s) in accordance with your lease agreements. If there is no lease provision or policy in place regarding entry into a renter-occupied unit, the Village recommends providing at least 48 hours advance notice to tenants.

Your cooperation in helping maintain our community is greatly appreciated.

Sincerely,

Abner Vazquez, Property Maintenance Inspector, DCSV  
7083585410, avazquez@oak-park.us

## Inspection Results: Village of Oak Park

Inspection Type: Multifamily Inspections - Biennial

Building Address: [REDACTED]

Case Number: [REDACTED]

Inspection Date: June 21, 2016

Inspected By: Abner Vazquez, Property Maintenance Inspector, DCSV

Contact Information: (708) 358-5410 | avazquez@oak-park.us.

The conditions are split into two categories: deficiencies ("D") and violations ("V"). Deficiencies require your attention before they deteriorate to violation status. Violations must be corrected by the specified compliance deadline, when a re-inspection will be conducted.

Code Section	Conditions to be Corrected	Compliance Deadline	Type
ICC304	2009 IPMC 304.6 Exterior walls. All exterior walls shall be free from holes, breaks,	07/15/2016	V
✓ Spot tuck-point exterior walls on home and garage.			
ICC302	2009 IPMC 302.3 Sidewalks and driveways. All sidewalks, walkways, stairs, driveways,	06/15/2016	V
✓ Pull permit to replace damaged concrete inside backyard.			
ICC304	2009 IPMC 304.15 Doors. All exterior doors, door assemblies and hardware shall be mai	06/15/2016	V
✓ Replace garage service door.			
ICC304	2009 IPMC 304.13 Window, skylight and door frames. Every window, skylight, door and f	07/15/2016	V
✓ Make all windows on home weather tight.			
ICC304	2009 IPMC 304.13.2 Openable windows. Every window, other than a fixed window, shall b	07/15/2016	V
✓ Make all windows throughout entire property openable and capable of being held in position by window hardware.			

✓ ICC305	2009 IPMC 305.3 Interior surfaces. All interior surfaces, including windows and doors	07/15/2016	V
✓ Scrape and paint any peeling or flaking paint in all common area hallways as needed.			
✓ ICC704	2009 IPMC 704.2 Smoke alarms: requirements.	07/15/2016	V
✓ Make all hallway smoke detectors operable front and rear.			
✓ ICC304	2009 IPMC 304.13.2 Openable windows. Every window, other than a fixed window, shall b	07/15/2016	V
✓ Replace any rotted or deteriorated window framing.			
✓ ICC703	2009 IPMC 703.1 Fire-resistance-rated assemblies. The required fire-resistance rating	07/15/2016	V
✓ Restore fire rating to ceiling throughout entire basement.			
✓ ICC506	2009 IPMC 506.2 Maintenance. Every plumbing stack, vent, waste and sewer line shall f	07/15/2016	V
✓ Rod out out basement floor drain to prevent sewer back up.			
✓ ICC504	2009 IPMC 504.1 General. All plumbing fixtures shall be properly installed and mainta	07/15/2016	V
✓ Repair plumbing leak to basement garden unit bathroom sink.			
✓ ICC605	2009 IPMC 605.1 Installation. All electrical equipment, wiring and appliances shall b	07/15/2016	V
✓ Make basement garden unit bathroom light fixture operable.			
✓ ICC305	2009 IPMC 305.3 Interior surfaces. All interior surfaces, including windows and doors	07/15/2016	V
✓ Scrape and paint any peeling or bubbling paint inside basement garden unit bathroom.			
✓ ICC704	2009 IPMC 704.2 Smoke alarms: requirements.	07/15/2016	V
✓ Make bedroom smoke detector operable. 3rd floor unit			

✓	ICC704	2009 IPMC 704.2 Smoke alarms: requirements.	07/15/2016	V
✓	Make smoke detector above bathroom door operable. 2nd floor			
	ICC704	2009 IPMC 704.2 Smoke alarms: requirements.	07/15/2016	V
✓	Install a smoke detector inside back bedroom. 1st floor unit			
	ICC505	2009 IPMC 505.3 Supply. The water supply system shall be installed and maintained to	07/15/2016	V
✓	Repair leak under kitchen sink. 3rd floor unit			
	ICC305	2009 IPMC 305.3 Interior surfaces. All interior surfaces, including windows and doors	07/15/2016	V
✓	Repair and paint all drywall/plaster inside 3rd floor closet near front entrance.			
	ICC305	2009 IPMC 305.3 Interior surfaces. All interior surfaces, including windows and doors	07/15/2016	V
✓	Make proper repair to living room ceiling. 3rd floor unit.			
	ICC704	2009 IPMC 704.2 Smoke alarms: requirements.	07/15/2016	V
✓	Replace bedroom smoke detector. (Not loud enough) 2nd floor			
	ICC305	2009 IPMC 305.3 Interior surfaces. All interior surfaces, including windows and doors	07/15/2016	V
✓	Make proper repair to bedroom ceiling. 2nd floor unit			
	ICC704	2009 IPMC 704.2 Smoke alarms: requirements.	07/15/2016	V
✓	Install smoke detector inside back bedroom. 3rd floor unit			
	ICC704	2009 IPMC 704.2 Smoke alarms: requirements.	07/15/2016	V
✓	Install smoke detector inside front bedroom. 3rd floor unit.			



**YOUR RIGHT TO APPEAL THIS NOTICE.** If you believe that the provisions of the Village code have been incorrectly interpreted, the provisions of the code do not fully apply, or an alternative method would achieve the same or better results, you have the right to appeal this notice within 20 days after it was sent. Appeals can be filed by email ([development@oak-park.us](mailto:development@oak-park.us)) or mail (123 Madison St., Oak Park, IL 60302) and should be addressed to the Director of Development Customer Services. An appeal will not be considered if an applicable citation has already been issued (Ordinance 2015-O-181 section 111).

**VILLAGE RIGHT TO ABATE AND LIEN:** It is assumed that the property owner will address violations as described herein, contact inspectors to make appropriate arrangements, or appeal this notice. However, Village Code requires that notices of violation include an advisory that the Village has the right to abate violations and/or nuisances at the cost of the property owner and to lien the property to recoup those expenses pursuant to Ordinance 2015-O-181 section 106.

The Village Code is available for review online at the following URL or in hardcopy at the office of the Village Clerk. [http://www.sterlingcodifiers.com/codebook/index.php?book\\_id=459](http://www.sterlingcodifiers.com/codebook/index.php?book_id=459)



## Property Compliance Report

The Village of Oak Park  
Housing and CDBG Programs Division  
123 Madison Street  
Oak Park, Illinois 60302-4272

708.358.5410  
Fax 708.358.5114  
www.oak-park.us  
[housing@oak-park.us](mailto:housing@oak-park.us)

### Small Rental Property Rehabilitation Program

This form must be completed for each SRP Assisted Property

Building Address

Project Completion Date

Owner/Applicant

SRP-031

Project Number

Unit Characteristics - to be completed by the Owner/Applicant

List each unit separately in the chart below. Include ALL units, regardless of whether compliance reporting on each unit is necessary at this time.

Unit Number	G	1	2	3			
Tenant Name	Tenant 1	Tenant 2	Tenant 3	Tenant 4			
LI or VLI Unit? (LI=Low Income, VLI = Very Low Income)	VLI	N/A	LI	LI			
Persons in Household	3	3	4	4			
Tenant Annual Income	\$10,944	N/A	\$22,897	\$50,494			
Date of Last Income Certification	05/17/2016	N/A	05/17/2016	05/17/2016			
Income In Compliance: Y or N	Y	N/A	Y	Y			
Effective Date of Lease	06/20/2016	09/01/2015	06/18/2016	06/19/2016			
No. of Bedrooms	0	N/A	3	3			
Maximum Fair Market Rent	\$860	N/A	\$1,494	\$1,780			
Tenant's Current Rent	\$550	N/A	\$1,325	\$1,395			
Date of Last Rent Verification	05/13/2016	N/A	05/13/2016	05/16/2016			
Rent In Compliance? Y or N	Y	N/A	Y	Y			
Date of Last HQS Inspection	06/21/2016	06/21/2016	06/21/2016	06/21/2016			
Property in Compliance? Y or N	Y	N/A	Y	Y			

#### CERTIFICATION

The undersigned certifies that the information contained herein is true and accurate, and that the information has been collected in accordance with the terms and conditions of the Village of Oak Park Small Rental Property Rehabilitation Program.

*Charo' Safford*  
Signature

Charo' Safford - Account Clerk II  
Printed Name and Title

06/14/2016

Date

see left, 708-358-5413

Preparer's Name and Telephone Number

**U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Income Eligibility Calculator**

**24 CFR PART 5 ANNUAL INCOME CALCULATION**

Completed on 06/28/2016

<b>1. Last Name:</b> [REDACTED]		<b>2. Beneficiary ID:</b> SRP-031-G	
<b>3. Number of Members:</b> 3		<b>4. Area/State:</b> Chicago-Joliet-Naperville, IL HUD Metro FMR Area	<b>5. 2016 Income Limit:</b> \$55,350.00
<b>ASSETS</b>			
<b>First Names</b>	<b>Member IDs</b>	<b>Asset Description</b>	<b>Actual Income from Assets</b>
	1		\$0.00
	2		\$0.00
	3		\$0.00
<b>7. Total Actual Income from Assets</b>			<b>7. \$0.00</b>

**U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Income Eligibility Calculator**

**24 CFR PART 5 ANNUAL INCOME CALCULATION**

Completed on 06/28/2016

ANTICIPATED ANNUAL INCOME						
First Names	Member IDs	a. Wages/ Salaries	b. Benefits/ Pensions	c. Public Assistance	d. Other Income	e. Asset Income
[REDACTED]	1	\$0.00	\$0.00	\$9,504.00	\$1,920.00	
	2	\$0.00	\$0.00	\$0.00	\$0.00	
	3	\$0.00	\$0.00	\$0.00	\$0.00	
9. Totals		a. \$0.00	b. \$0.00	c. \$9,504.00	d. \$1,920.00	e. \$0.00
10. Enter total of items from 9a through 9e. This is <b>Annual Income</b> .						10. \$11,424.00

Based upon the information submitted, the Annual Income of SRP-031-G has been determined to be \$11,424.00, which is below the 2016 80 % income limit of \$55,350.00 for a 3-member household in Chicago-Joliet-Naperville, IL HUD Metro FMR Area (CBSA: METRO16980M16980). (Completed on June 28, 2016.)

**COMPLETE SIGNATURES ON NEXT PAGE**



**U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Income Eligibility Calculator**

I/we certify that this information is complete and accurate. I/we agree to provide, upon request, documentation on all income sources to the HUD Grantee/Program Administrator.

**24 CFR PART 5 ANNUAL INCOME CALCULATION**

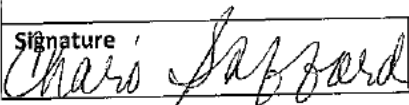
Completed on 06/28/2016

**Beneficiary ID: SRP-031-G**

HEAD OF HOUSEHOLD		
Signature	Printed Name	Date
		7/6/16

OTHER BENEFICIARY ADULTS*		
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
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Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date

\* Attach another copy of this page if additional signature lines are required.

PREPARER		
Signature	Printed Name	Date
	Charo Safford	June 28, 2016

**WARNING:** The information provided on this form is subject to verification by HUD at any time, and Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony and assistance can be terminated for knowingly and willingly making a false or fraudulent statement to a department of the United States Government.

**U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Income Eligibility Calculator**

**24 CFR PART 5 ANNUAL INCOME CALCULATION**

Completed on 06/28/2016

<b>1. Last Name:</b> [REDACTED]		<b>2. Beneficiary ID:</b> SRP-031-2	
<b>3. Number of Members:</b> 4		<b>4. Area/State:</b> Chicago-Joliet-Naperville, IL HUD Metro FMR Area	<b>5. 2016 Income Limit:</b> \$61,500.00

ASSETS			
First Names	Member IDs	Asset Description	Actual Income from Assets
	1		\$0.00
	2		\$0.00
	3		\$0.00
	4		\$0.00
<b>7. Total Actual Income from Assets</b>			<b>7. \$0.00</b>

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Income Eligibility Calculator

24 CFR PART 5 ANNUAL INCOME CALCULATION

Completed on 06/28/2016

ANTICIPATED ANNUAL INCOME						
First Names	Member IDs	a. Wages/ Salaries	b. Benefits/ Pensions	c. Public Assistance	d. Other Income	e. Asset Income
[REDACTED]	1	\$0.00	\$0.00	\$22,032.00	\$600.00	
[REDACTED]	2	\$745.00	\$0.00	\$0.00	\$0.00	
[REDACTED]	3	\$0.00	\$0.00	\$0.00	\$0.00	
[REDACTED]	4	\$0.00	\$0.00	\$0.00	\$0.00	
9. Totals		a. \$745.00	b. \$0.00	c. \$22,032.00	d. \$600.00	e. \$0.00
10. Enter total of items from 9a through 9e. This is <b>Annual Income</b> .						10. \$23,377.00

Based upon the information submitted, the Annual Income of SRP-031-2 has been determined to be \$23,377.00, which is below the 2016 80 % income limit of \$61,500.00 for a 4-member household in Chicago-Joliet-Naperville, IL HUD Metro FMR Area (CBSA: METRO16980M16980). (Completed on June 28, 2016.)

COMPLETE SIGNATURES ON NEXT PAGE

**U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Income Eligibility Calculator**

I/we certify that this information is complete and accurate. I/we agree to provide, upon request, documentation on all income sources to the HUD Grantee/Program Administrator.

**24 CFR PART 5 ANNUAL INCOME CALCULATION**

Completed on 06/28/2016

Beneficiary ID: SRP-031-2

HEAD OF HOUSEHOLD		
Signature	Printed Name	Date
		7-6-2016

OTHER BENEFICIARY ADULTS*		
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
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Signature	Printed Name	Date
Signature	Printed Name	Date

\* Attach another copy of this page if additional signature lines are required.

PREPARER		
Signature	Printed Name	Date
Charo Safford	Charo Safford	JUNE 28, 2016

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**U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Income Eligibility Calculator**

**24 CFR PART 5 ANNUAL INCOME CALCULATION**

Completed on 08/28/2016

<b>1. Last Name:</b>		<b>2. Beneficiary ID:</b> SRP-031-3	
<b>3. Number of Members:</b> 4		<b>4. Area/State:</b> Chicago-Joliet-Naperville, IL HUD Metro FMR Area	<b>5. 2016 Income Limit:</b> \$61,500.00
<b>ASSETS</b>			
<b>First Names</b>	<b>Member IDs</b>	<b>Asset Description</b>	<b>Actual Income from Assets</b>
	1		\$0.00
	2		\$0.00
	3		\$0.00
	4		\$0.00
<b>7. Total Actual income from Assets</b>			<b>7.</b> \$0.00

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Income Eligibility Calculator

**24 CFR PART 5 ANNUAL INCOME CALCULATION**

Completed on 06/28/2016

ANTICIPATED ANNUAL INCOME						
First Names	Member IDs	a. Wages/ Salaries	b. Benefits/ Pensions	c. Public Assistance	d. Other Income	e. Asset Income
[REDACTED]	1	\$31,990.00	\$0.00	\$0.00	\$0.00	
[REDACTED]	2	\$23,060.00	\$0.00	\$0.00	\$0.00	
	3	\$0.00	\$0.00	\$0.00	\$0.00	
	4	\$0.00	\$0.00	\$0.00	\$0.00	
9. Totals		a. \$55,050.00	b. \$0.00	c. \$0.00	d. \$0.00	e. \$0.00
10. Enter total of items from 9a through 9e. This is <b>Annual Income</b> .						10. \$55,050.00

Based upon the information submitted, the Annual Income of SRP-031-3 has been determined to be \$55,050.00, which is below the 2016 80 % income limit of \$61,500.00 for a 4-member household in Chicago-Joliet-Naperville, IL HUD Metro FMR Area (CBSA: METRO16980M16980). (Completed on June 28, 2016.)

COMPLETE SIGNATURES ON NEXT PAGE



**U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Income Eligibility Calculator**

I/we certify that this information is complete and accurate. I/we agree to provide, upon request, documentation on all income sources to the HUD Grantee/Program Administrator.

**24 CFR PART 5 ANNUAL INCOME CALCULATION**

Completed on 06/28/2016

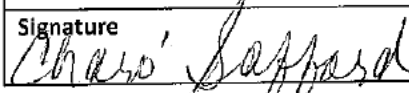
Beneficiary ID: SRP-031-3

HEAD OF HOUSEHOLD		
Signature 	Printed Name 	Date 7-3-2016

OTHER BENEFICIARY ADULTS*		
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
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Signature	Printed Name	Date
Signature	Printed Name	Date

\* Attach another copy of this page if additional signature lines are required.

PREPARER		
Signature 	Printed Name Charo' Safford	Date 6-28-16

**WARNING:** The information provided on this form is subject to verification by HUD at any time, and Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony and assistance can be terminated for knowingly and willingly making a false or fraudulent statement to a department of the United States Government.