

Uniform Notice for Funding Opportunity (NOFO) Summary Information

Hover over the Data Field or Section Heading for Instructions.

| | Data Field | |
|-----|--|---|
| 1. | Awarding Agency Name: | Illinois Department of Public Health |
| 2. | Agency Contact: | K. Allen Griffy: allen.griffy@illinois.gov; (217) 785-2075 |
| 3. | Announcement Type: | <input checked="" type="checkbox"/> Initial announcement <input type="checkbox"/> Modification of a previous announcement |
| 4. | Type of Assistance Instrument: | Grant |
| 5. | Funding Opportunity Number: | LHPG-FY17 |
| 6. | Funding Opportunity Title: | Local Health Protection Grant, FY 2017 |
| 7. | CSFA Number: | 482-00-0901 |
| 8. | CSFA Popular Name: | Local Health Protection Grant |
| 9. | CFDA Number(s): | N/A |
| 10. | Anticipated Number of Awards: | 97 |
| 11. | Estimated Total Program Funding: | \$17,098,500 |
| 12. | Award Range | \$63,201 - \$2,540,278 |
| 13. | Source of Funding: | <input type="checkbox"/> Federal or Federal pass-through <input checked="" type="checkbox"/> State <input type="checkbox"/> Private / other funding Mark all that apply |
| 14. | Cost Sharing or Matching Requirement: | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 15. | Indirect Costs Allowed Restrictions on Indirect Costs | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide the citation governing the restriction: |
| 16. | Posted Date: | April 25, 2016 |
| 17. | Closing Date for Applications: | June 3, 2016, 5:00 p.m. |
| 18. | Technical Assistance Session: | Session Offered: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Session Mandatory: <input type="checkbox"/> Yes <input type="checkbox"/> No Date and time: <input type="text"/> Registration/Webinar Link: <input type="text"/> |

Agency-specific Content for the Notice of Funding Opportunity

Click on the Section Heading to view the full instructions.
Click on the minimize icon in the upper right corner to close the instructions box, once reviewed.

A. Program Description

This funding opportunity is for the Local Health Protection Grant (LHPG) program, for State FY 2017 (7/1/2016 - 6/30/2017).

The LHPG program is authorized by a direct appropriation and by the following statutes: Division 5-25 of the Counties Code (55 ILCS 5), The Public Health District Act (70 ILCS 905), the Illinois Municipal Code (65 ILCS 5), and Section 2310-15 of the Civil Administrative Code of Illinois (20 ILCS 2310/2310-15). The LHPG program is governed by the Local Health Protection Grant Code (77 Ill. Adm. Code 615).

The purpose of the LHPG program is to support a statewide system of local health departments to assure the protection of the public through the provision of various health protection programs. The Illinois Department of Public Health (IDPH) administers the LHPG program, which provides funding to all certified local health departments in Illinois. This funding ensures that basic levels of protection for Illinois residents are maintained at the community level for infectious diseases, food protection, safety of the potable water supply, and private sewage disposal. IDPH has funded the LHPG program for over 20 years.

Each certified local health department must implement the following health protection programs: a comprehensive program to control infectious diseases; a comprehensive food protection program; a program to assure provision of safe, potable supplies of water for drinking, culinary, and sanitary purposes, with the focus on non-community, semi-private, and private water supplies; and a program to prevent the transmission of disease organisms, environmental contamination, and nuisances resulting from improper handling, storage, transportation, and disposal of sewage from private sewage disposal systems. Each certified local health department must administer these health protection programs in accordance with the Local Health Protection Grant Code.

B. Funding Information

This award is utilizing ☐ federal pass-through, ☒ state and/or ☐ private funds.

The Local Health Protection Grant (LHPG) program is funded from State General Revenue Funds (GRF).

The LHPG funding for FY 2017 is estimated to be the same as the FY 2016 funding. Total funding for FY 2017 is \$17,098,500. Individual awards to certified local health departments are also estimated to be level with the FY 2016 funding amounts; those individual awards range from \$63,201 to \$2,540,278.

The LHPG program is a formula-based grant program. The formula for funding is based on the total population and the number of persons with incomes below 200 percent of the federal poverty level.

LHPG funds may be used by certified local health departments for any health protection program or service including, but not limited to, Infectious Diseases, Food Protection, Potable Water Supply, and Private Sewage Disposal. The grant funds are intended to supplement other Federal, State, and local funds available to support local health protection programs, including the four programs that must be assured. Provided the four programs are assured, the local health departments may use the LHPG funds for any health protection program, activity or service, or for shared management or administrative support costs (which must be detailed by budget line item).

C. Eligibility Information

The appropriation for the Local Health Protection Grant (LHPG) program mandates distribution of funds to all certified local health departments in Illinois.

1. *Eligible Applicants*

Only certified local health departments in Illinois are eligible to apply for a grant under the LHPG program.

Section 615.200 of the Local Health Protection Grant Code (77 Ill. Adm. Code 615) states that a local health department is eligible to receive LHPG funds if it is certified pursuant to Section 600.210 of the Certified Local Health Department Code (77 Ill. Adm. Code 600) and if it assures that the four health protection programs of Infectious Diseases, Food Protection, Potable Water Supply, and Private Sewage Disposal are provided in accordance with the Local Health Protection Grant Code. Assumption of direct service by another unit of local government shall fulfill this assurance for that portion of the local health department's jurisdiction.

2. *Cost Sharing or Matching*

No cost sharing or matching is required for the LHPG program. Applicants may, however, voluntarily list cash or in-kind amounts in the grant budget.

3. *Indirect Cost Rate*

Indirect costs are not allowed for the LHPG program. Section 615.210 of the Local Health Protection Grant Code (77 Ill. Adm. Code 615) states that the LHPG funds are intended to supplement other Federal, State, and local funds available to support local health protection programs. The LHPG funds are therefore not intended to cover all costs associated with provision of health protection programs.

4. *Other, if applicable*

N/A

D. Application and Submission Information

1. *Address to Request Application Package*

Applications must be submitted via the Illinois Department of Public Health's Electronic Grants Administration and Management System (EGrAMS), accessible at idphgrants.com.

Since high-speed internet access is not yet universally available for downloading documents or accessing the electronic application, and applicants may have additional accessibility requirements, applicants may request paper copies of materials by contacting:

K. Allen Griffy, Assistant to the Deputy Director
Office of Health Protection
Illinois Department of Public Health
525 W. Jefferson, Ground Floor
Springfield, IL 62761

2. *Content and Form of Application Submission*

All applications must be submitted through EGrAMS (link above). All sections of the application must be completed, and the application must be validated, certified, and submitted through EGrAMS.

For the Scope of Work, under Project Goals, each applicant must list at least one objective for each of the four LHPG program areas (Infectious Diseases, Food Protection, Potable Water, and Private Sewage Disposal). If any of the four LHPG program areas does not apply to the applicant, enter "N/A" and include a brief description to explain why that program area does not apply.

For the Work Plan, each objective listed under Project Goals must have at least one activity. For each activity, list the responsible staff, the date or date range for the activity, and the expected outcome (if applicable).

If the budget includes any cash or in-kind amounts, the source of those funds must be identified.

3. *Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM)*

Each applicant (unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR § 25.110(d)) is required to:

(i) Be registered in SAM before submitting its application. If you are not registered in SAM, this link provides a connection for SAM registration: <https://governmentcontractregistration.com/sam-registration.asp>;

(ii) provide a valid DUNS number in its application; and

(iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal, Federal pass-through or State award or an application or plan under consideration by a Federal or State awarding agency.

The State awarding agency may not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time the State awarding agency is ready to make a Federal pass-through or State award, the State awarding agency may determine that the applicant is not qualified to receive a Federal pass-through or State award and use that determination as a basis for making a Federal pass-through or State award to another applicant.

4. Submission Dates and Times

All grant applications must be submitted through EGrAMS by 5:00 p.m. on Friday, June 3, 2016. A grant application must first be validated to ensure it is free of errors. The applicant must then promote the application to the Authorized Official Certification stage. The applicant must then complete all fields in the Certification section, save the application, and submit it to IDPH for review. The applicant will receive an e-mail generated by EGrAMS to indicate the application has been submitted and received.

5. Intergovernmental Review, if applicable

N/A

6. Funding Restrictions

LHPG funds may be used by certified local health departments for any health protection program or service including, but not limited to, Infectious Diseases, Food Protection, Potable Water Supply, and Private Sewage Disposal. The grant funds are intended to supplement other Federal, State, and local funds available to support local health protection programs, including the four programs that must be assured. Provided the four programs are assured, the local health departments may use the LHPG funds for any health protection program, activity or service, or for shared management or administrative support costs (which must be detailed by budget line item).

Indirect costs are not allowed for the LHPG program.

7. Other Submission Requirement

N/A

E. Application Review Information

The LHPG program is a non-competitive grant. All eligible applicants will receive a grant award. There are no merit-based review criteria for evaluating the applications. Each application will be reviewed for completeness and accuracy. Applications lacking any information required under Section D (2) above will be returned to the applicant for correction and re-submission.

1. *Criteria*

N/A

2. *Review and Selection Process*

Because the LHPG is a non-competitive, formula-based grant program, all eligible applicants will receive a grant award.

3. *Anticipated Announcement and State Award Dates, if applicable.*

IDPH expects to complete the review of all FY 2017 grant applications for the LHPG program by June 30, 2016. Final approval of the grant applications in EGrAMS cannot be completed until all internal IDPH approvals have been obtained. Grant agreements under the LHPG will be effective July 1, 2016, regardless of the timing of the final EGrAMS approval.

F. Award Administration Information

1. State Award Notices

Upon final approval by IDPH of the EGrAMS grant application, the applicant will be sent a grant agreement through EGrAMS. Each applicant will be required to print the grant agreement, sign it, and return it to IDPH for execution. After execution, a copy of the executed grant agreement, along with a grant instructions packet, will be returned to the applicant.

2. Administrative and National Policy Requirements

N/A

3. Reporting

The LHPG program requires quarterly programmatic reports and quarterly expenditure reports, as well as an annual self-evaluation for the Food Protection Program. The quarterly programmatic reports and the annual self-evaluation must be submitted through an online application on the IDPH Web Portal. The quarterly expenditure reports may be e-mailed (as a scanned PDF file) or mailed.

Details regarding the form of the reports, the Web Portal application, and the due dates for the quarterly reports will be included in the grant instructions packet, which will be sent to each applicant with the copy of the executed grant agreement.

G. State Awarding Agency Contact(s)

For questions relating to the FY 2017 grant application for the LHPG program, please contact K. Allen Griffy, the Assistant to the Deputy Director for the IDHP Office of Health Protection. Mr. Griffy may be reached at (217) 785-2075 or by e-mail at allen.griffy@illinois.gov.

H. Other Information, if applicable

N/A

Mandatory Forms -- Required for All Agencies

1. Uniform State Grant Application – Available at idphgrants.com for eligible applicants
New to EGrAMS, click [HERE](#) to see how to Get Started
2. Project Narrative (included in EGrAMS application)
3. Budget (included in EGrAMS application)
4. Budget Narrative (included in EGrAMS application)

Other program-specific mandatory forms:

N/A