



**Uniform Notice of Funding Opportunity (NOFO)**

	Data Field	
1.	<b>Awarding Agency Name:</b>	Illinois Department of Public Health
2.	<b>Agency Contact:</b>	Name: Marcella A brams Phone: 312/814-4692 Email: Marcella.abrams@illinois.gov
3.	<b>Announcement Type:</b>	<input checked="" type="checkbox"/> Initial announcement <input type="checkbox"/> Modification of a previous announcement
4.	<b>Type of Assistance Instrument:</b>	Grant
5.	<b>Agency Opportunity Number:</b>	N/A
6.	<b>Funding Opportunity Title:</b>	Teen Pregnancy Prevention Primary Program
7.	<b>CSFA Number:</b>	482-00-1074
8.	<b>CSFA Popular Name:</b>	Teen Pregnancy Prevention Program
9.	<b>CFDA Number(s):</b>	93.994
10.	<b>Number of Anticipated Awards:</b>	41
11.	<b>Estimated Total Funding Available:</b>	\$1,831.049.00
12.	<b>Single Award Range:</b>	
13.	<b>Funding Source:</b> Mark all that apply	<input checked="" type="checkbox"/> Federal or Federal pass-through <input type="checkbox"/> State <input type="checkbox"/> Private / other funding
14.	<b>Is Cost Sharing or Match Required?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
15.	<b>Indirect Costs Allowed?</b>  <b>Restrictions on Indirect Costs?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>  Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, provide the citation governing the restriction:
16.	<b>Posted Date:</b>	June 6, 2016
17.	<b>Application Date Range:</b> Leave the 'End Date' and 'End Time' empty if there is no deadline.	Start Date: June 6, 2016 End Date: July 8, 2016 End Time: 5:00pn CST
18.	<b>Technical Assistance Session:</b>	Session Offered: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  Session Mandatory: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  Date and time: N/A Conference Info/Registration Link:

## Agency-specific Content for the Notice of Funding Opportunity

### A. Program Description

The purpose of the Illinois Teen Pregnancy Prevention- Primary (TPPP) is to reduce teenage pregnancy, sexually transmitted infections, and HIV/AIDS among 11 to 18- year olds in Illinois. The TPPP program is designed to support the implementation of direct services (evidence-based curriculum, work with a coalition and supplemental activities) that target youth who are 11 to 18- years old or in grades 6<sup>th</sup> through 12<sup>th</sup> and, in a geographic area with a high demonstrated need.

Teen pregnancy prevention services include: 1) sexuality education (four or more sessions); 2) convene and mobilize a multi-sector coalition (create and/ or enhance); 3) positive youth development activities; 4) parent education; 5) public awareness; and 6) professional development. The Illinois TPPP is based on collaborative relationships among community partners.

In Illinois, Teen Pregnancy Prevention- Primary Grant funds are granted to Local Health departments (LHDs), Community Based Organizations (CBOs), and Faith Based Organizations (FBOs) approved by the Office of Women's Health and Family Services, Division of Maternal, Child & Family Health Services (OWHFS). Funded grantees shall provide in accordance with the Statutes, Rules and the Illinois Teen Pregnancy Prevention Program standards as outlined by the OWHFS. Funded providers responsibilities include the following:

- Implement services in accordance with OWHFS requirements and deadlines for this application.
- Implement services in accordance with the target population(s) as described in the application and/or program plan guidance.
- Develop and provide information about an array of health and human services as well as refer program participants seeking additional health (e.g. family planning) or other human services (e.g. substance abuse treatment, domestic violence, etc).
- Must be trained in evidence-based curricula and service delivery of Teen Pregnancy Prevention programming for targeted youth between the ages of 11 through 18.
- Deliver information that is culturally-relevant, age and developmentally appropriate and medically accurate.
- Deliver information that is inclusive of both an abstinence and comprehensive sexual health education approach.
- Assist adolescents to achieve reduction of sexually transmitted infections and HIV/AIDS goals.
- Counsel adolescents on harm-reduction strategies and safety planning, include reproductive and sexual coercion and the effects of IPV when educating adolescents on pregnancy, STI testing, emergency contraception, and or unintended pregnancies.
- Participate in education events regarding reproductive and sexual coercion that covers birth control sabotage, pregnancy pressure and coercion, and the effect of IPV on patients' health and choices.
- Implement Teen Pregnancy- Primary education using at least one evidence-based curriculum from the OWHFS approved list.
- Routinely screen adolescent girls for reproductive and sexual coercion in a safe and supportive environment that respects confidentiality.
- Implement no more than 30% of Supplemental Activities, Service Learning Projects and/or Positive Youth Development activities, as described by OWHFS
- Create or enhance an existing multi-sector Community Coalition that meets on a quarterly basis.

- Coordinate services provided through the project with other sources of care in the community such as:
  - A. Locally Federally-Qualified Health Centers
  - B. Local Health Departments
  - C. Local School-Based Health Centers
  - D. Local Hospitals
  - E. Local Family Planning Clinics
  - F. Local Schools
  - G. Department of Children and Family Services Programs
  - H. Local Child Welfare Programs
  - I. Other Health and social service agencies
- Work collaboratively with programs and services provided by the OWHFS and its contractors in the grantee's defined service area.
- Must provide written evidence of completed background checks and have a written protocol on file requiring background checks for all program staff and volunteers who have one-on-one contact with children and youth.
- Provider must have a computer and internet access. In addition, programs are required to stay current with all new software releases, service packs and updates.
- Submit a program plan, budget and budget narrative to the OWHFS by the established deadline.
- Providers planning to implement Teen Pregnancy Prevention- Primary in Chicago Public Schools, must be approved by the Chicago Public School Family Life and AIDS Education Committee prior to implementation of selected evidence-based curriculum.
- Must participate in mandatory program meetings and trainings convened by or on behalf of the OWHFS.
- Maintain program file documentation (e.g. attendance rosters, meeting minutes, etc) which verifies delivery of services as outlined in the program plan.
- Permit OWHFS staff to conduct reviews of records of service delivery to participants. The purpose of these reviews shall be to ensure that the Illinois TPPP services are being provided in accordance with the agency's program plan and budget; and to ensure that performance standards identified by the OWHFS are being met.
- Maintain records and submit data and reports as required by the IDPH, in accordance with the OWHFS procedures and established timelines.
- Participate in data collection and process and/ or outcome evaluation activities as designated by the OWHFS, Federal agency or its contractor(s).
- Must participate in evaluation activities as identified by the OWHFS.
- Agrees to include in all publications, announcements, reports, flyers, brochures, and all other printed material, the phrase "funding provided in whole or in part by the Illinois Department of Public Health."
- Failure to submit required data, reports and forms timely may result in the OWHFS withholding or suspending funds.
- Submit reports as specified by the OWHFS by the established deadline.
- Submit progress reports within 15 days after the end of each reporting period.
  - Seek reimbursement for IDPH on a monthly basis using approved forms and submit a final grant expenditure report along with any unclaimed funds by the final due date.

## **B. Funding Information**

This award is utilizing  federal pass-through,  state and/or  private funds.

The Teen Pregnancy Prevention Program funding amount is subject to a grant award from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA), MCH Title V funding.

### **C. Eligibility Information**

Only Agencies based in Illinois are eligible to apply for these grant funds for the region(s) in which they plan to provide programming. Agencies may apply as sole applicants or as collaborative partnerships. Agencies may apply to provide services in *more* than one region; however, a different application must be submitted for each region to be served.

#### **1. Eligible Applicants**

Only Fiscal Year 2016 Delegated Agencies are eligible to compete for Fiscal Year 2017 Funds.

#### **2. Cost Sharing or Matching**

No

#### **3. Indirect Cost Rate**

Title V legislation specifically prohibits indirect costs.

#### **4. Other, if applicable**

### **D. Application and Submission Information**

#### **1. Address to Request Application Package**

Applications must be submitted via the Illinois Department of Public Health's Electronic Grants Administration and Management System (EGrAMS), accessible at [idphgrants.com](http://idphgrants.com).

Since high-speed internet access is not yet universally available for downloading documents or accessing the electronic application, and applicants may have additional accessibility requirements, applicants may request paper copies of materials by contacting:

Adolescent Health Coordinator  
Maternal Child Health  
Illinois Department of Public Health  
Office of Women's Health and Family Services  
122 S. Michigan Ave, 7th Fl  
Chicago, IL 60603  
312-814-4692

#### **2. Content and Form of Application Submission**

The application format is provided via EGrAMS, which must be completed in its entirety.

**3. *Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM)***

Each applicant (unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR § 25.110(d)) is required to:

(i) Be registered in SAM before submitting its application. If you are not registered in SAM, this link provides a connection for SAM registration: <https://governmentcontractregistration.com/sam-registration.asp>;

(ii) provide a valid DUNS number in its application; and

(iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal, Federal pass-through or State award or an application or plan under consideration by a Federal or State awarding agency.

The State awarding agency may not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time the State awarding agency is ready to make a Federal pass-through or State award, the State awarding agency may determine that the applicant is not qualified to receive a Federal pass-through or State award and use that determination as a basis for making a Federal pass-through or State award to another applicant.

**4. *Submission Dates and Times***

July 8, 2016  
5:00pm CST

**5. *Intergovernmental Review, if applicable***

N/A

**6. *Funding Restrictions***

N/A

**7. *Other Submission Requirement***

N/A

**E. Application Review Information**

The Illinois Teen Pregnancy Prevention Primary Program grant applications are reviewed for completeness and accuracy on a non-competitive basis.

**1. Criteria**

The Illinois Teen Pregnancy Prevention Program grant applications are reviewed by IDPH staff to determine if the application is complete and accurate. The following components must be submitted by all applicants:

- Applicant Information
- Applicant Grant History
- Applicant Organization Information
- Key Grant Contact Information
- Grant Project Proposal
- Grant Budget Summary
  - Organization Capacity
  - Program Work Plan
  - Program Staff
- Program Budget
- Applicant Certification
  - W-9 Form

**2. Review and Selection Process**

IDPH Staff will review applications and score according to the set Scoring Criteria Tool. Applicants will be awarded based on application score.

**3. Anticipated Announcement and State Award Dates, if applicable.**

**F. Award Administration Information**

**1. State Award Notices**

Upon completion of the submission and review process, and the provision of any missing items as appropriate, each successful grantee will receive a grant agreement to be signed by the entity's authorized official. The grant agreement is not binding on the parties until it has been fully executed by the Illinois Department of Public Health and a fully executed, original copy is provided to the grantee.

**2. Administrative and National Policy Requirements**

N/A

**3. Reporting**

Quarterly Activity Reports will be completed through the EGrAMS system.

**G. State Awarding Agency Contact(s)**

Marcella Abrams  
Adolescent Health Coordinator  
Illinois Department of Public Health  
Office of Women's Health and Family Services  
122 S. Michigan Ave., 7th FL  
Chicago, IL 60603

## H. Other Information, if applicable

### Mandatory Forms -- Required for All Agencies

1. **Uniform State Grant Application** – Available at [idphgrants.com](http://idphgrants.com) for eligible applicants  
New to EGrAMS, click [HERE](#) to see how to Get Started
2. **Project Narrative** (included in EGrAMS application)
3. **Budget** (included in EGrAMS application)
4. **Budget Narrative** (included in EGrAMS application)

Other program-specific mandatory forms:

RFA

Progress Report