

2017
Work Plan for Citizen Involvement Commission
Supporting Diversity

2017 Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Volunteer Recruitment	Ongoing recruitment program, with commissioners advising local residents of open positions	Increased citizen awareness of civic service.	Ongoing	
Commission Support	Review applications prior to monthly meetings and prepare questions for each candidate; be prepared to make informed decisions among multiple candidates for a commission.	Commission vacancies have a candidate recommended for appointment within a month after next meeting of commission with a vacancy rate below 10%.	Ongoing	
Volunteer Recognition	Promote attendance at and staff the Village Board's volunteer recognition reception annually; commissioners will attend event to register and welcome guests.	Increase attendance at reception by promoting attendance to all commissions. Board members and at least 100 commissioners will attend event.	April	\$2,300.00

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2016 Completed Initiatives

ENABLING LANGUAGE	PROJECT	OUTCOMES	TIMEFRAME	COST (if any)
Volunteer Recruitment	Ongoing recruitment program, mobilizing CIC commissioners to actively recruit volunteers through personal outreach and to select the best candidates for each position.	By mid-year vacancies are in single digits, well below 10% and waiting list provides a pool of candidates for most upcoming vacancies through year end. Commissioners in a number of cases have had multiple candidates to choose from.	Ongoing	
Commission Support	Review applications prior to monthly meetings and prepare questions for each candidate; be prepared to make informed decisions among multiple candidates for a commission.	Reviewed applications prior to monthly meetings and prepared questions for each candidate; made decisions among multiple candidates for a commission and recommendations for future appointments.	Monthly	
Volunteer Recognition	Host a volunteer recognition event annually; members will attend event and provide staffing to welcome guests and introduce commissioners to each other.	Over 50 commissioners and chairs attended April event and most commissioners were present to act as hosts. On behalf of the Board the Mayor recognized the work of all commissions and thanked commissioners.	April	\$1,700.00