

2017 WORK PLAN FOR DISABILITY ACCESS COMMISSION

Trustee Liaison: Bob Tucker

Staff Liaison: Steven Cutaia

ESTIMATED STAFF WORK TIME IN SUPPORT OF WORK PLAN: 20 hours in addition to monthly meetings

ENABLING LANGUAGE:

2-33-1: CREATION:

There is hereby created and established in and for the Village of Oak Park a commission to be hereafter known as the Disability Access Commission, which shall consist of the following members:

A. Chairperson;

B. Eight (8) members;

C. The Chief Building Inspector/Access Advisor for the Village of Oak Park, as an ex officio member.

The members and chairperson shall be appointed by the President with the consent of the Village Board. Members shall serve without compensation and shall initially be appointed as follows: a chairperson and two (2) members for one year, three (3) members for two (2) years, and three (3) members for three (3) years. Thereafter, the chairperson and all members shall be appointed for three (3) year terms. (Ord. 1999-0-2, 2-1-99)

2-33-2: OBJECTIVES:

The purpose of the Disability Access Commission is to advise the Village in its efforts to facilitate full participation in community activities by its disabled residents, to bring disabled persons into the mainstream of Oak Park life by recognizing that disabled persons can lead proud and productive lives, to promote universal access throughout the Village, and to heighten public awareness. (Ord. 1999-0-2, 2-1-99)

2-33-3: DUTIES:

A. Recommend to the Village Board the removal of barriers to the participation of disabled in Village programs and activities.

B. Recommend to the Village Board the removal of physical barriers to disabled access to Village-owned property and buildings and provide advisory assistance to the Department of Code Enforcement in the removal of such barriers.

2017 Work Plan for Universal Access Commission

Supporting Diversity

- C. Cooperate with and provide support to other Village commissions, committees, task forces, and departments in their efforts to facilitate and promote universal access.
- D. Provide advice to any entity within the Village which seeks assistance from the Commission on how to better serve the needs of the disabled beyond minimal requirements of the law.
- E. Identify appropriate respite care agencies in Oak Park and, with prior Village approval, make this information available to the public.
- F. Develop and present to the Village a plan to increase awareness in both the public and private sector, regarding the rights and abilities of disabled persons.
- G. Work with the Manager's office to establish seminars and workshops that promote public awareness of accessibility issues.
- H. Establish and carry out a program to recognize excellence in providing access to disabled persons within the Village which will make the public aware of businesses and institutions which are accessible.
- I. Create a guidebook to accessible facilities, programs and activities in Oak Park, which guidebook may be made available to the public with the approval of the Village Board.
- J. Work with Public Works Department to develop and maintain a safe route map showing the location of all accessible public paths of travel in Oak Park, which map may be made available to the public with the approval of the Village Board.
- K. Advise appropriate Village staff on accessibility requirements, as requested.
- L. Evaluate the accessibility of buildings and services within the Village and encourage appropriate Village Code Department staff to initiate staff communication with building owners and/or managers regarding the insufficiency of accessibility in their buildings.
- M. Promote additional participation on the Commission by disabled persons and disability service providers in Oak Park. (Ord. 1999-0-2, 2-1-99)

2017 Work Plan for Universal Access Commission

Supporting Diversity

2-33-4: POWERS:

- A. The Commission shall serve as an advisory body to the Village Board of Trustees on matters of accessibility for the disabled and shall hold such public hearings on the issues of accessibility as the Board, from time to time, shall assign to the Commission.
- B. The Commission shall advise Village staff, as requested, on issues involving the interpretation of the Federal, State and/or Municipal codes on accessibility with respect to building accessibility issues.
- C. The Commission shall assist Village staff, as requested, in mediation of disputes originating from interpretation of this Code with respect to building accessibility issues.
- D. The Commission shall conduct, with Village approval, public awareness, public education and public service programs with regard to accessibility for the disabled. (Ord. 1999-0-2, 2-1-99)

2017 Work Plan for Universal Access Commission
Supporting Diversity

2017 Initiatives

| ENABLING LANGUAGE | PROJECT | OUTCOMES | TIMEFRAME | COST (if any) |
|--|--|--|-----------------------|---------------|
| Advise Village on access issues | <ol style="list-style-type: none"> 1. Continue to collaborate with other citizen commissions and Village staff on cross-relevant issues 2. Coordinate a self-evaluation for accessibility within the Village and update the transition plan as necessary. | <ol style="list-style-type: none"> 1. Educate other commissions on disability issues and work collaborative to address issues. 2. Improve accessibility within the Village. | <i>By end of 2017</i> | |
| Bring persons with disability into mainstream and public education | Education/outreach events | Participate in at least 3 outreach event(s), such as Farmer's Market and health fairs, to promote disability awareness and community involvement | 2017 | |
| Promote disability access throughout village. | <ol style="list-style-type: none"> 1. Review Disability Guidebook for out-of-date information, reprint booklet and post any updates on online version 2. Conduct meeting rotation in community locations 3. Host a Diversity Dinner 4. Increase community presence through media (such as social media) 5. Conduct an ADA small business compliance training at a Chamber of Commerce meeting. 6. Attend Day In Our Village 7. Make presentation to school Assembly | <ul style="list-style-type: none"> • Provide resource information for people with disabilities in Oak Park. • Become accessible to our target population, hear public voices and address accessibility concerns. • Increase awareness of our commission and disability related issues. • Educate small businesses on the importance and benefits of being ADA compliant / disability-friendly by establishing award. | 2017 | |

TOTAL BUDGET REQUEST FOR 2017: \$Pending.