

Appendix I: Job Classification and Fair Labor Standards Act (FLSA) Status

Village of Oak Park Personnel Manual

Adopted: Ordinance No. 1997-O-24
 Date: March 31, 1997
 Amended: Resolution No. 2013-R-205
 Date: October 21, 2013
 Amended: Resolution No. 15-297
 Date: May 18, 2015
 Amended: Resolution No. 15-513
 Date: December 7, 2015
 Amended: Resolution No. 17-476
 Date: February 6, 2017

Positions	Ratings	FLSA Exempt from Overtime
Accountant	7 - PM	Yes
Adjudication Hearing Clerk	11 - GS	No
Administrative Police Commander	12 - PM	Yes
Administrative Secretary	9 - GS	No
Assistant Parking Services Manager	9 - PM	Yes
Assistant Village Attorney	13 - PM	Yes
Assistant Village Engineer	11 - PM	Yes
Automotive Parts Supervisor	6 - PM	Yes
Permits Supervisor (BPS)	9 - PM	Yes
Budget & Financial Manager	11 - PM	Yes
Building Maintenance Superintendent	11 - PM	Yes
Building Maintenance Contract Coordinator	9-PM	Yes
Building Structural Engineer	10 - PM	Yes
Business Services Manager	11 - PM	Yes
Chief Building Inspector	9 - PM	Yes
Chief Financial Officer	16 - PM	Yes
Civil Engineer I	8 - PM	Yes
Civil Engineer I - Traffic	8 - PM	Yes
Civil Engineer II	10 - PM	Yes
Claims Administrator	15 - GS	No
Code Compliance Officer	7 - PM	Yes
Communications & Social Media Coordinator	6 - PM	Yes
Communications Director	12 - PM	Yes

Community Relations Director	12 - PM	Yes
Positions (continued)	Ratings	FLSA Exempt from Overtime
Crime Analyst	6 - PM	Yes
Deputy Chief Financial Officer	13 - PM	Yes
Deputy Fire Chief	15 - PM	Yes
Deputy Fire Chief – Fire Marshal	15 - PM	Yes
Deputy Police Chief	15 - PM	Yes
Deputy Village Clerk	7 - PM	Yes
Deputy Village Manager	16 - PM	Yes
Director of Adjudication	14 - PM	Yes
Director of Development Customer Services	15 - PM	Yes
Police Training & Emergency Preparedness Coordinator	10 - PM	Yes
Executive Secretary	13 - GS	No
Fire Battalion Chief	14 - PM	Yes
Fire Chief	16 - PM	Yes
Fleet Services Superintendent	11 - PM	Yes
Forestry Superintendent	11 - PM	Yes
Government Television Manager	8 - PM	Yes
Grants Supervisor	9 - PM	Yes
Health Director	14 - PM	Yes
Assistant Village Manager/Human Resources Director	14 - PM	Yes
Human Resources Generalist	9 - PM	Yes
Information Technology Director	15 - PM	Yes
<u>Information Technology Office Coordinator</u>	15- GS	No
Information Technology Operations Manager	11 - PM	Yes
Intern (part time - 30 hours per week/600 per year)	5 - GS	No
Legal Secretary	15 - GS	No
Management Analyst	6 – PM	Yes
Neighborhood Services Manager	11 – PM	Yes
Residential Services Supervisor	9 - PM	Yes
Network Specialist	17 – GS	No
Nursing Supervisor	10 - PM	Yes
Office Manager	8 - PM	Yes
Parking & Mobility Services Assistant Director	10 - PM	Yes
Parking & Mobility Services Director	14 - PM	Yes
Parking Enforcement Supervisor	6-PM	Yes

Parking Garage Supervisor	8 - PM	Yes
Parking Permit Office Supervisor	8 - PM	Yes
Positions (continued)	Ratings	FLSA Exempt from Overtime
Parking Services Supervisor	8 - PM	Yes
Permit Processing Manager	13 - PM	Yes
Permits Supervisor	9 - PM	Yes
Police Budget Coordinator	8 - PM	Yes
Police Chief	16 - PM	Yes
Police Commander	14 - PM	Yes
Police Community Liaison Coordinator	6-PM	Yes
Police Records Supervisor	8 - PM	Yes
Public Health Nurse	8 - PM	Yes
Public Works Director	16 - PM	Yes
Secretary to the Village Manager	17 - GS	No
Senior Accountant	9 - PM	Yes
Solid Waste Control Officer	7 - PM	Yes
Street Supervisor	9 - PM	Yes
Streets Superintendent	11 - PM	Yes
Village Attorney	16 - PM	Yes
Village Engineer	14 - PM	Yes
Village Planner	12 - PM	Yes
Waste Reduction Manager	10 - PM	Yes
Water & Sewer Supervisor	9 - PM	Yes
Water and Sewer Superintendent	11 - PM	Yes