



## **REQUEST FOR PROPOSALS (RFP)**

**#17-11: Building Demolition 932-946 Madison St and 970 Madison St**

Issued February 16, 2017

Due March 2, 2017 by 12:00 PM

Pre-Proposal Walk-Through Meeting at both locations, park in 970  
Madison St parking lot:  
February 22, 2017, 10:00 AM-11:30 AM



Addendum 1 issued: 2/24/2017

The Village of Oak Park ("the Village") is requesting qualifications to identify contractors to assure that it is receiving the optimum level of services at a competitive price.

Responses shall be received on or before March 2, 2017 by 12:00 PM to:

Village of Oak Park  
Engineering Division of the Public Works Department  
Attn: RFP Solicitation Number 17-11:  
Building Demolition 932-946 Madison St and 970 Madison St.  
201 South Blvd  
Oak Park, IL 60302

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## **Section I. General Requirements**

### **A. Introduction and Mandatory Terms**

The Village requests the services of a qualified Contractor for the purpose of Building Demolition at 932-946 Madison St and 970 Madison St. Please fill out the appropriate form(s) for all sections being submitted for consideration.

The Village will receive responses Monday through Friday, 8:30 A.M. to 4:00 P.M. at the Office of the Village Engineer, Village of Oak Park, 201 South Blvd, Oak Park, Illinois, 60302. Each Contractor shall submit their proposal on the forms furnished *in a sealed envelope titled " RFP#17-11: Building Demolition 932-946 Madison St and 970 Madison St."*

All additional questions must be submitted via email to [bkutz@oak-park.us](mailto:bkutz@oak-park.us) no later than February 23, 2017 at noon. Responses will be provided to the known list of RFP recipients.

There will **not** be a public bid opening as this contract is a RFP. Responses will be reviewed and evaluated, and all information regarding status will be kept confidential until a decision is made and a recommendation provided to the Village Board for approval.

Proposals will not be accepted by the Village of Oak Park from Contractors who have failed to provide payment, if required, for obtaining proposal forms and have also failed to register with the Engineering Division of the Public Works Department as plan holders for this project.

All inquiries regarding this RFP shall be directed to: Byron Kutz, Assistant Village Engineer, at [bkutz@oak-park.us](mailto:bkutz@oak-park.us).

The work to be performed pursuant to this proposal is subject to the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 et seq.

### **B. Presentation of Request for Qualifications**

The Village reserves the right to select a short list of Contractors at its own discretion to present their qualifications, respond to questions, and supply supplemental information.

### **C. Contractor Notification**

Contractors will be notified in writing of further questions and/or decisions.

**D. Award of Agreement**

An agreement or equivalent agreement may be executed once one or more respondents are found to be qualified, a selection of the most qualified is determined by the evaluation committee, and the Village Board approves of the award.

Any agreement with a selected Contractor or Contractors must be reviewed and approved by the Village Attorney, may be approved and authorized by the Village of Oak Park Board of Trustees, and executed by the Village Manager. The Contractors are advised that Village staff, other than the Village Manager, have no authority to sign agreements or modify existing agreements on behalf of the Village and that any such agreements are null and void.

**E. Taxes Not Applicable**

The Village as a municipality pays neither federal excise tax nor Illinois retailer's occupational tax.

**F. Interpretation of the Request for Proposal Document**

Any Contractor in doubt as to the true meaning of any part of this document may request an interpretation thereof from the Village or its representative. The person requesting the interpretation shall be responsible for its prompt delivery. At the request of the Contractor or in the event that Village management deems the interpretation to be substantive, the interpretation will be made by written addendum duly issued by the Village.

In the event that a written addendum is issued, either as a result of a request for interpretation or the result of a change in the requested RFP specifications initiated by the Village, a copy of such addendum will be provided to the known list of RFP recipients. The Village will not assume responsibility for receipt of such addendum. In all cases it will be the Contractors' responsibility to obtain all addenda issued.

**G. Competency of Contractor**

No submission will be accepted from, or agreement awarded to, any person, firm or corporation that is in arrears or is in default upon any debt or agreement. The Contractor, if requested, must present evidence of ability and possession of necessary facilities, and financial resources to comply with the terms of the scope of services.

**H. Subletting of Contract**

In order that the Village may be assured that only qualified and competent sub-contractors and/or sub-consultants will be employed on the proposed project, each Contractor shall submit with their proposal a list of sub-contractors and/or sub-consultants who would be called upon to perform the work. The Contractor shall have determined to their own satisfaction that a listed subcontractor and/or sub-consultant



has been successfully engaged in this particular type of work for a reasonable length of time and is qualified both technically and financially to perform that pertinent phase of the work for which they are listed.

No contract awarded by the Village of Oak Park shall be assigned or any part subcontracted without the written consent of the Village of Oak Park. In no case shall such consent relieve the bidder selected from their obligations or change the terms of the contract.

**I. Compliance with Applicable Laws**

The Contractor will strictly comply with all Ordinances and codes of the Village of Oak Park and applicable federal and state law.

**J. Term of Agreement**

The agreement shall be on the earlier of March 21, 2017, or the last date signed by both parties, whichever is later, and shall continue until the completion of all work associated with the Building Demolition 932-946 Madison St and 970 Madison St

**K. Payments**

The Village shall pay the Contractor on a monthly basis based on the services provided during the month. Payment to the Contractor shall be made within 30 days of the receipt of an invoice for services as outlined in the proposal. Invoices shall be mailed to the Village Engineer located at the Village of Oak Park, 201 South Boulevard, Oak Park, Illinois 60302. All invoices will be paid within 30 days of approval. Charges for late payments must be in accordance with the Local Government Prompt Payment Act, 50 ILCS 505/1, requiring a maximum interest penalty of 1% per month or portion thereof.

**L. Termination of Contract**

The Village further reserves the right to terminate the whole or any part of this agreement, upon written notice to the Contractor, in the event of default by the Contractor. Default is defined as failure of the Contractor to perform any of the agreement or failure to make sufficient progress so as to endanger performance of this agreement in accordance with its terms. In the event of default and termination, the Village will procure upon such terms and in such manner as may be deemed appropriate services similar to those so terminated. The Contractor shall be liable for excess costs for such similar services unless acceptable evidence is submitted that failure to perform the agreement was due to causes beyond the control and without the fault of negligence of the Contractor.

**M. Contractor Personnel Assigned to the Village of Oak Park Account(s)**

The Village reserves the right to accept or reject any staff designated by the Contractor to perform the demolition activities. If no suitable replacement staff is provided, the Village reserves the right to terminate the agreement.

**N. Confidentiality**

The Contractor shall keep the Village's employee and all related data confidential.

**O. Insurance Requirements**

The selected Contractor must purchase and maintain for the length of the agreement, the lines of insurance described in this section. All insurance coverage shall be on an occurrence basis. The Contractor shall provide evidence of such insurance to the Village together with its proposal, and will provide evidence that the Village has been added as a named insured, where applicable, before commencement of the services and on an annual basis thereafter. Certificates of Insurance shall contain a clause stating that the coverage afforded by the policies listed will not be canceled or materially altered, except after forty-five (45) days advance written notice to the Village. The Contractor shall secure the following endorsements to each of the required policies: "It is understood and agreed that the insurance company will give not less than forty-five (45) days advance written notice of any cancellation or material change under any of these policies to the Village of Oak Park. *"In the event that such notice is not given to the Village of Oak Park at least forty-five (45) days prior to cancellation or material change, the policy will continue in full force and effect for the benefit of the Village as if such change or cancellation had not occurred."* The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

**(a) Commercial General Liability:**

- i. Coverage to include, Broad Form Property Damage, contractual and Personal Injury.
- ii. Limits:

General Aggregate	\$ 2,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00
- iii. Coverage for all claims arising out of the Proposer's operations or premises, anyone directly or indirectly employed by the Proposer.

**(b) Professional Liability:**

- i. Per Claim/Aggregate \$2,000,000.00
- ii. Coverage for all claims arising out of the Contractor's operations or premises, anyone directly or indirectly employed by the Contractor, and the Contractor's obligations under the indemnification provisions of this Agreement to the extent same are covered.

(c) **Workers' Compensation:**

i. Workers' compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including occupational disease provisions, for all employees who perform work pursuant to the agreement, and in case work is subcontracted, the Contractor shall require each subcontractor similarly to provide Workers' Compensation Insurance. In case employees engaged in hazardous work under this Agreement are not protected under said worker's compensation insurance, the Proposer shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

(d) **Comprehensive Automobile Liability:**

i. Coverage to include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed, covering personal injury, bodily injury and property damage.

ii. Limits:

Combined Single Limit	\$1,000,000.00
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(e) **Umbrella:**

i. Limits:

Each Occurrence/Aggregate	\$5,000,000.00
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(f) The Village, its officers, officials, employees and agents shall be named as additional insureds on all insurance policies set forth herein except Workers' Compensation and Professional Liability. The Contractor shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officers, officials, employees and agents.

The Contractor understands and agrees that any insurance protection required by the agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village, its officers, officials, employees and agents as herein provided.

A Builder's Risk "all-risk" policy form shall also be provided including insurance for physical loss or damage to the Work, temporary buildings, false-work, and materials and equipment in transit, and shall insure against at least the following perils or causes of loss: fire, lightning, extended coverage, theft, vandalism and malicious mischief, earthquake, collapse, debris removal, demolition occasioned by enforcement of Laws and Regulations, water damage (other than that caused by flood), and such other perils or causes of loss.

Limit: \$1,000,000.00 .

**P. Hold Harmless and Indemnity**

Notwithstanding any limitations or restrictions applicable to any insurance or bonds required hereunder, the Contractor shall defend, indemnify and hold the Village of Oak Park and its officers, officials, employees, and agents harmless from and against any and all liability, loss, damage, claim, payment or expense, including attorney fees, which the Village or its officers, officials, employees, and agents may incur resulting from or arising out of any error or omission in the performance of the agreement by the Contractor, including, without limitation, errors or omissions in the handling, accounting for, or transferring of funds, or to work, services or systems or products provided in the performance of the agreement by the Contractor or its employees, agents, servants, associates, Contractors, subcontractors, or assignees.

**Q. Tentative Schedule**

Below is a tentative schedule for the request for proposal, evaluation of responses, selection and approval of a preferred Contractor(s):

Proposals due to Engineering Division by noon	March 2, 2017
Proposals reviewed	March 2-3, 2017
Recommend Agreement Approval	March 3, 2017
Agreement presented to Village Board for approval	March 20, 2017
Anticipated Contract Execution	March 21-31 ,2017

This project shall be completed in 60 working days, according to IDOT 108.04. The charging of work days will start when the Contractor begins actual construction work, and in no case later than 10 days after the execution and approval of the contract.

**R. Proposal Outline Requirements**

Proposals shall include the following information:

- 1) Contractor shall submit a brief staging and traffic narrative: describing the sequence and approach for equipment staging and mobilization, traffic control, and overall approach for performing the demolition activities.
- 2) Respondents shall furnish a minimum of four (4) references from previous demolition projects similar in size and scope to this project. Please provide contact name, address and telephone number. The below form shall be used.

## RESPONDENT REFERENCES

Respondent Name: \_\_\_\_\_

	Name	Address	Contact Person & Phone #
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

State the number of years in this business \_\_\_\_\_.

3) The attached cost proposal for the scope of work should be completed, using the Proposal Form provided in Section III.

4) Proposal Bid Bond and all other items in this packet stating 'to return with bid'

### **S. Property Damage**

The Contractor shall take great care to avoid damage to the Oak Park right-of-way and all adjacent buildings. All damage will be the responsibility of the Contractor to repair to its original condition at the cost of the Contractor and to the satisfaction of the Village.

### **T. Reference Materials**

Included with this RFP, the Contractors will be provided with the following information:

1. ALTA Survey: 932-946, and 970 Madison St.
2. Phase I Environmental executive summary is attached to the end of this RFP. Full environmental reports can be accessed from the following drop-box location:  
<https://www.dropbox.com/sh/2g6xdyjatj70fh4/AAB6dq3SezixH38xWgn4F4zja?dl=0>
3. Asbestos-Containing Material Summary report; appendices can be accessed in the drop-box location reference above in item 2.
4. IDOT Standard 701606-10 Urban Single Lane Closure
5. IDOT Standard 701801-06 Sidewalk, corner or crosswalk closure
6. Utility Disconnections Plan
7. Site-Work Plan
8. Title commitments for the properties can be assessed from the drop-box location referenced in item 2.
9. Asbestos Abatement project-design specifications

10. Asbestos Abatement design-file

All reports are included for the bidder's information and are not a warranty of existing conditions. Interpretation of the data is the responsibility of the bidding contractor.

**U. Completion of Work**

1. The contractor agrees to complete all work as shown in the Tentative Schedule section and as outlined in the Scope of Services unless additional time is granted in accordance with the specifications.  
Should the Contractor fail to complete and deliver the work before the above contract completion date, the Contractor shall be liable to pay the Village of Oak Park liquidated damages according to Section 108.09 of the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction Adopted April 1, 2016. Extensions of contract time shall be according to Section 108.08 of the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction Adopted April 1, 2016.
2. If this proposal is accepted and the undersigned fails to execute an agreement and contract bond within ten (10) days after the Notice of Award, it is hereby agreed that the Bid Bond or check shall be forfeited to the awarding authority.

**V. Safety**

The Contractor shall be responsible for compliance with all OSHA, IDOL, State, and Federal standards and codes in performance of work under this contract.

The Contractor is also responsible to comply with the latest edition of the ANSI A10.6 Standard for Safety Requirements for Demolition Operations; the latest edition of NFPA 241 Standard for Safeguarding Construction, Alteration, and Demolition Operations.

**W. Builder's Risk**

A Builder's Risk "all-risk" policy form shall also be provided including insurance for physical loss or damage to the Work, temporary buildings, false-work, and materials and equipment in transit, and shall insure against at least the following perils or causes of loss: fire, lightning, extended coverage, theft, vandalism and malicious mischief, earthquake, collapse, debris removal, demolition occasioned by enforcement of Laws and Regulations, water damage (other than that caused by flood), and such other perils or causes of loss.

## **Section II. Scope of Services**

### **DETAILED SPECIFICATIONS FOR PROJECT 17-11 Building Demolition 932-946 Madison St. and 970 Madison St.**

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This project consists of the demolition of two buildings: a brick and frame one-story commercial building at 932-946 Madison St., and a brick and concrete two-story office-building at 970 Madison St., Oak Park, Illinois including asbestos abatement-removal, utility disconnections, water and sewer utility removal in the 932-946 parking-lot, foundation removal, placement of aggregate and site grading of the building-footprints, site-work per the site-work plan exhibit, fence removal as well as all other activities outlined below. The existing parking-lot at 970 Madison St is to remain, the parking-lot behind 932-946 Madison St will be removed per the project, but both can be used for staging.

#### **932-946 Madison St.**

\*Approximate building area to be removed= 8,811 sf

- Basement: none known but contractor to verify
- First Floor: 8,811 sf
- Shed removal and disposal
- Parking lot to be removed after demolition

Property area from plat of survey=16,050 sf

#### **970 Madison St.**

\*Approximate building area to be removed= 20,048 sf

- Basement: none known but contractor to verify
- First Floor: 16,418 sf
- Second Floor: 3,630 sf
- Parking lot to remain

Property area from plat of survey=25,620 sf

\*Building Area approximated from ALTA Survey (dated 10-28-16); Contractor shall verify the complete building-area.

1. The removal and disposal of the building, and of all appurtenances relating to electrical, plumbing including any plumbing underneath the building, fixtures, heating, cooling, boilers, water-heaters, security-systems, cameras, the shed behind 932-946 Madison, and all other remaining related building appurtenances remaining in the building shall be removed. All oil, and fluid disposals associated with the removal of any mechanical equipment shall be included in the cost of this work; and shall be disposed of in accordance to all local, state, and federal requirements. All equipment, furniture, supplies, chemicals, miscellaneous supplies and materials remaining in the building at the time of Contract Execution, shall be the responsibility of the Contractor to remove and dispose of according to all Village Ordinances and

laws of the State of Illinois. The cost of the aforementioned work shall be included in the cost of the BUILDING DEMOLITION.

2. The contractor shall comply with all Village Ordinances and laws of the State of Illinois, and all pertinent IDOT standards according to the latest edition of the 'Standard Specifications for Road and Bridge Construction'. Permits for the demolition work will need to be obtained by the Contractor at the Contractor's cost from Cook County as well as the Village of Oak Park. The Contractor shall not start demolition activities until all Cook County and Village of Oak Park demolition permits are approved. Permit fees will be waived for Village of Oak Park demolition permits on this project. Deposits still required to the Village of Oak Park for utility pavement restoration and parkway restoration.

The Contractor shall also comply with all EPA regulations, NIOSH, NESHAPS and OSHA regulations on asbestos, Illinois Asbestos Abatement Act (105 ILCS 105), Illinois Commercial and Public Building Asbestos Abatement Act ( 225 ILCS 207), Illinois Asbestos Abatement for Public and Private Schools and Commercial and Public Buildings in Illinois (77 Il Adm. Code 855), Cook County Environmental Control Ordinance (Article VI).

3. In order to decrease the amount of construction and demolition debris being sent to landfills, the Cook County Board passed the Demolition Debris Diversion Ordinance requiring all projects to divert 70% by weight of commercial and industrial projects and 70% by weight diversion requirement for residential properties, which includes a 5% reuse requirements; including any recent updates.
4. The Contractor's attention is called to the fact that the preservation of existing trees and existing plants is of the utmost importance to the Village of Oak Park. At no time shall the Contractor prune or remove any trees unless specifically directed by the Village Project Engineer or the Village Forester. Any damage done to existing trees and existing plants by the Contractor shall be repaired by the Contractor at the Contractor's own cost. Any trees overhanging the building shall be the responsibility of the Contractor to prune, if it is deemed necessary to prune by the Village Forester in order to avoid damage during demolition, this cost should be included in the cost of the BUILDING DEMOLITION.

When assessing damage to trees by the contractor, value of parkway trees will be calculated at the ISA evaluation based on the latest Village of Oak Park tree inventory.

5. The full perimeter of both sites shall be protected with a temporary 8 feet-high construction fence during the demolition work activities, meeting the Village's Building and Property Standards Department requirements, included in the cost of the BUILDING DEMOLITION. Also, Traffic Control and Protection needed to perform the work will be included in the cost of the BUILDING DEMOLITION and shall be in accordance to IDOT highway-standards.



The Contractor shall notify the Village at least 1 week in advance of the start of activities.

6. Madison St and Home Ave shall be open to traffic at all times, the alley directly between 932-946 Madison St and 970 Madison St can be closed and fenced off during the work, but the alley must be protected with temporary plywood at all times, but shall not be used to store equipment or materials. No holes for the temporary fence can be made in the existing alley. Any damage to the alley by the Contractor shall be replaced by the Contractor at the Contractor's own expense to the satisfaction of the Village. Please notify the Engineering Department 3 working days in advance for approval if a partial-closure is necessary. The parking-lot behind 970 Madison St can be used for staging but shall be protected during all demolition activities, and is not included for removal in this contract. At the completion of the project, the existing 970 Madison St parking-lot shall be in a condition suitable for passenger vehicle traffic as evaluated by the Engineer; any depressions or potholes created by demolition shall be filled with HMA, N50. The cost of the aforementioned work shall be included in the cost of the BUILDING DEMOLITION.

Parking shall be closed on Madison St and Home Ave directly along the frontage of both buildings, during all asbestos and demolition operations. Please notify the Parking Services Department 3 working days in advance for coordination. The Contractor shall hang "no parking" signs 24 hours in advance of any work. Signs shall be approved by the Engineer prior to being hung. The cost of the aforementioned work shall be included in the cost of the BUILDING DEMOLITION.

Madison St. from Harlem is the approved route for delivering heavy equipment and materials to and from the site. All equipment, materials, refuse, and machinery shall be stored within the property-limits. All equipment must be staged and operated within the property-limits. The costs associated with mobilization should be included in the cost of BUILDING DEMOLITION. No additional costs in mobilization will be allowed by the Contractor for any delays between the end of asbestos and the start of demolition, or for any delays caused by the contractor.

7. The contractor shall close all public sidewalks adjacent to the 932-946 Madison St and 970 Madison St buildings during all building demolition activities. A *sidewalk diversion* or *sidewalk closure* shall be implemented according to IDOT Standard 701801-05, the detail is included as an attachment at the end of this RFP. This shall be included in the cost of the BUILDING DEMOLITION.

The protection of public sidewalk shall be the responsibility of the Contractor. Following construction the Contractor shall perform the following site-work and all other items as shown on the attached Site-Work Plan: At the 970 Madison St property per the site-work exhibit the contractor shall remove and replace the sidewalk (110 sf), remove the concrete apron (96 sf) and install topsoil and sod (96 sf), remove the curb and gutter (18 ft.) and replace with a full-height PCC curb and gutter. At the 932-946 Madison St property per the site-work exhibit the contractor shall remove and replace the sidewalk (188 sf), remove the section of HMA (160 sf) adjacent to this sidewalk and install HMA according to the grades given by the

Engineer; and shall be included in the cost of BUILDING DEMOLITION. Details for these items below:

The sidewalk shall be PCC 5 inch on 2 inch virgin CA-6. The granular material shall be compacted to not less than 95% standard Proctor density. This work shall be in accordance with the applicable Articles of Sections 424 and 440 of the IDOT Standard Specifications for Road and Bridge Construction, April 1, 2016.

This work associated with topsoil and sod shall consist of preparing the ground surface, furnishing and applying topsoil to a 4" depth, fertilizing the areas to be sodded as specified in the plans and furnishing and placing the sod. All work shall be in accordance with the applicable Articles of Sections 251.03, 252, 1081.03 and 1081.08 of the IDOT Standard Specifications for Road and Bridge Construction, April 1, 2016. Sod shall be Kentucky blue grass.

- A. Excavated areas shall be backfilled up to 4" below the proposed grade with suitable materials from the job site or materials hauled in by the contractor. Such fill materials shall consist of clay, fine granular materials or other materials approved by the Engineer, but in no case shall those materials contain broken concrete, rocks or stones larger than one (1) inch in gradation. The balance of fill up to proposed grade line shall consist of topsoil.
- B. Areas damaged by any construction equipment or storage of materials shall be raked to remove any foreign materials and shall be cultivated to a depth of 3" by roto-tilling. Excessive vegetation shall be raked out and topsoil shall be placed over these areas as necessary to meet the proposed grade.

In all cases, whether shown on plan cross section or not, the proposed grade of the parkway shall be a true line from the sidewalk to the top of the adjacent street curb. If a change at the sidewalk or curb line occurs, the parkway shall be re-graded in accordance with procedures defined in B. above.

After topsoil has been placed and graded, it shall be rolled with hand rollers to a firm density and fertilizer shall be applied at a rate of 180 lbs. per acre by means of mechanical spreader.

180 pounds of fertilizer nutrients per acre shall be applied at a 1:1:1 ratio as follows:

Nitrogen Fertilizer Nutrients:	60 lbs./acre
Phosphorus Fertilizer Nutrients:	60 lbs./acre
Potassium Fertilizer Nutrients:	60 lbs./acre

The removal and replacement of the combination concrete curb and gutter shall be in accordance with the applicable Articles of Sections 606 and 440 of the IDOT Standard Specifications for Road and Bridge Construction, April 1, 2016.

HMA surface removal shall be in accordance with Articles of Sections 440, and the HMA paving, N50, in accordance with Articles of Sections 406 of the

IDOT Standard Specifications for Road and Bridge Construction, April 1, 2016. This work shall be performed per the grades provided by the Engineer at a thickness of 4".

The total cost of this aforementioned work shall be included in the cost of BUILDING DEMOLITION. All aggregate placement shall be tested for compaction by an IDOT approved material-testing company at the cost of the Contractor. All tickets for aggregate shall be collected by the Contractor and delivered to the Village. All other sidewalk damaged by the Contractor shall be replaced by the Contractor at the Contractor's own expense to the satisfaction of the Village.

8. The Contractor shall be responsible for the disconnection of the water services and the sewer services for each property as well as the removal and trench-backfilling of the water and sewer in the parking-lot of 932-946 Madison, see the attached exhibit in the Reference Materials section. The Village will coordinate the disconnection of the gas service, electrical service, telephone service and cable television services. The Contractor shall verify that all utilities serving the property are disconnected prior to the start of any demolition activities. Disconnection letters for all utilities shall be received prior to any demolition activities beginning. The Village will locate the existing water supply service (s) and sewer services (s) for the property, details for the work below:

The Contractor shall abandon the water service at the point of connection with the Village watermain in the street; pavement restoration on Madison St shall match the existing pavement-section (assumed pavement section to be 10" PCC Base High-Early, 5" HMA N70). Pavement restoration on Clinton shall match the existing pavement-section (assumed pavement section to be 8" PCC, 3" HMA N50). The trench shall be sawcut. All trenches shall be back-filled with virgin CA-6 to the proposed grade constructed in lifts not more than 6 inches compacted with a vibratory-plate compactor. The granular material shall be compacted to not less than 95% standard Proctor density. Aggregate CA-6 shall not be paid separately for this item. All aggregate placement shall be tested for compaction by an IDOT approved material-testing company at the cost of the Contractor. All tickets for aggregate shall be collected by the Contractor and delivered to the Village. Any lane closure for this work shall be implemented according to IDOT Standard 701606-10, the detail is included as an attachment at the end of this RFP. Any soils generated from this work shall not be paid with this item but handled and paid according to the section of the Detailed Specifications which discusses the handling of all soils. All valve boxes shall also be removed for each disconnected service and backfilled with virgin CA-6 as mentioned above. The sidewalk shall be restored with PCC 5 inch on 2 inch virgin CA-6. The granular material shall be compacted to not less than 95% standard Proctor density. Any brick-sidewalk disturbed by the Contractor during this work shall be reset to grade; the contractor shall stack the bricks in the parking-lot and re-use the bricks after valve removal. The cost of disconnecting the water-service, pavement restoration, sidewalk restoration, valve-box removal, and all other associated work aforementioned shall be included in the cost of WATER SERVICE

DISCONNECTION. Any questions regarding the disconnections of the public utilities in the ROW should be directed to the Water and Sewer Superintendent, Mike Fenwick, at 708-358-5744.

The Contractor shall abandon the sewer services at the point of connection with the main in the street. All abandoned sewer services shall be plugged at both ends with a minimum of two feet long of non-shrink concrete/mortar plugs; pavement restoration on Madison St shall match the existing pavement-section (assumed pavement section to be 10" PCC Base High-Early, 5" HMA N70). Pavement restoration on Clinton shall match the existing pavement-section (assumed pavement section to be 8" PCC, 3" HMA N50). The trench shall be sawcut. All trenches shall be back-filled with virgin CA-6 to the proposed grade constructed in lifts not more than 6 inches compacted with a vibratory-plate compactor. The granular material shall be compacted to not less than 95% standard Proctor density. Aggregate CA-6 shall not be paid separately for this item. All aggregate placement shall be tested for compaction by an IDOT approved material-testing company at the cost of the Contractor. All tickets for aggregate shall be collected by the Contractor and delivered to the Village. Any lane closure for this work shall be implemented according to IDOT Standard 701606-10, the detail is included as an attachment at the end of this RFP. Any soils generated from this work shall not be paid with this item but handled and paid according to the section of the Detailed Specifications which discusses the handling of all soils. The total cost of this aforementioned work will be paid for at the contract unit price per EACH for SEWER SERVICE DISCONNECTION. Any questions regarding the disconnections of the public utilities in the ROW should be directed to the Water and Sewer Superintendent, Mike Fenwick, at 708-358-5744.

Per the utility disconnection exhibit, the water and sewer in the 932-946 Madison St parking-lot shall be removed prior to demolition. All manholes and valves connected to these pipes shall also be removed and disposed. Disconnecting these pipes from the building prior to removal shall be included in the cost of this work. Excavations shall be back-filled with virgin CA-6 constructed in lifts not more than 6 inches, compacted with a vibratory-plate compactor, up to 6" below the proposed-grade. Aggregate CA-6 shall not be paid separately for this item. The granular material shall be compacted to not less than 95% standard Proctor density. All aggregate placement shall be tested for compaction by an IDOT approved material-testing company at the cost of the Contractor. All tickets for aggregate shall be collected by the Contractor and delivered to the Village. Any soils generated from this work shall not be paid with this item but handled and paid according to the section of the Detailed Specifications which discusses the handling of all soils. The cost of removing and disposing of the water and sewer pipes, trench-backfilling, removal and disposal of all manholes and valves, and all other associated work aforementioned shall be included in the cost of WATER AND SEWER PIPE REMOVAL.

At the discretion of the Village of Oak Park Project Engineer in the case that a water or sewer line cannot be located from the atlas, the location of the sewer or water-services shall be located and paid for at the contract unit price Foot as EXPLORATION TRENCH, the depth is approximated between 5'-12' in depth. All exploration trenches shall be backfilled by the end of the day, or covered with steel-plates.

The Water & Sewer department will be onsite to inspect the disconnection of the Village of Oak Park utilities, and 3 working days advanced notice is required prior to water and sewer disconnection work. Please contact the Water and Sewer Superintendent, Mike Fenwick, at 708-358-5744.

9. An asbestos building inspection was performed in 2016 and identified asbestos containing materials in portions of both buildings. A licensed asbestos abatement contractor shall remove and dispose of all asbestos for the property prior to demolition work. No cores or detailed thicknesses are available for the asbestos beyond that shown in the above mentioned report. The Village of Oak Park will arrange an independent third party consultant to take post-abatement air clearance tests, any other necessary clearance tests will be at the cost of and responsibility of the contractor. No adjustment to the unit price during construction shall be allowed, all work relating to the complete abatement and disposal of all asbestos in the building shall be included in the cost of ASBESTOS ABATEMENT AND DISPOSAL. For additional information and requirements see the Asbestos-Containing Material Summary Report, the Asbestos project-design specifications, and the abatement design-file which are included as attachments at the end of this RFP. The asbestos ACM report appendices are available on drop-box, the link is shown in Section 1, T
10. Should the Contractor encounter any environmental concerns during the utility disconnections, or site grading work, the Contractor shall stop work and immediately notify the Village of the concern. The Village, or its environmental consultant, shall provide direction for future work. All costs associated with additional work for environmental remediation work, except asbestos abatement and handling and disposal of soils, shall be paid according to Article 109.04 of the Standard Specifications for Road and Bridge Construction.

The Contractor shall notify the Village 3 working days in advance of any demolition or utility work occurring which will involve excavations or trenching. The Contractor shall remove and dispose of all soils resulting from demolition and utility disconnection activities according to the following:

Existing soils at 970 Madison St most likely will be able to be treated under CCDD as non-contaminated soils. All costs associated with soil removal, handling, and disposal shall be included in the unit price for EARTH EXCAVATION. Current CCDD regulations require pH sampling of all soils prior to acceptance at CCDD facilities. The Village of Oak Park will supply IEPA Uncontaminated Soil Certification Form LPC-663 certifying clean soils for applicable portions of 970 Madison St.

Soils at 932-946 Madison St shall not be considered CCDD, and shall be treated as non-special waste. Existing non-special waste soils generated from demolition or utility activities shall be stockpiled on-site with polyurethane sheeting underneath and completely covering the pile(s) until hauled for disposal. The Village's Environmental Consultant shall oversee excavation work and provide direction to the Contractor if soils resulting from excavations shall be stockpiled individually for each excavation or if they can be combined into one or multiple pile(s). The Village's Environmental Consultant will sample and test stockpiled soils and assist with coordinating disposal of the soils. All costs associated with soil removal, double-handling, and disposal shall be included in the unit price for HANDLING AND DISPOSAL OF NON-SPECIAL WASTE.

11. The CONTINGENT CASH ALLOWANCE is included to fund compliance with Clean Construction Demolition Debris (CCDD) Regulations. It shall be used as necessary for professional services, permit costs, and additional work approved by the Village of Oak Park which cannot be precisely determined prior to contract bidding. The Lump Sum price of \$25,000 must be included in all contract bids, included in the unit price for CONTINGENT CASH ALLOWANCE.
12. The Village is planning to schedule the disconnection of the ComEd electric upon the asbestos abatement being substantially completed realizing there is a waiting list for electric disconnections. This is in an effort to time the disconnections so that electric and lighting will be available during all asbestos operations, so that these disconnections are performed after asbestos removal is completed. The Contractor will not be compensated for any downtime or re-mobilization for time between the end of asbestos and the electric disconnections being performed, working-days will not be charged either during that time. In the case that there is an issue with the timing of the electric disconnection for both buildings and power is disconnected before or during asbestos abatement, upon the Village's request the contractor shall provide a generator(s) to power all asbestos operations at both buildings. The generator shall meet all state and federal requirements for noise and emissions. All costs associated with mobilizing, setting up, fueling, and using the generator shall be included in the unit price for GENERATOR. This item will only be used if the Village is unable to time the disconnections with ComEd.
13. The building-slab for 932-946 Madison and 970 Madison St shall be completely removed, including any sub-base material. The foundations/footings and all drainage-appurtenances along all sides of both buildings shall be completely removed, including any sub-base material. No adjustment in payment will be made for variances in the thickness of the building-slab, foundations/footings, or the sub-base materials. The cost of removing the building-slab, the foundations/footings and related appurtenances shall be included in the cost of BUILDING DEMOLITION.

The footing-removal and interior-plumbing excavations shall be back-filled with virgin CA-6 constructed in lifts not more than 6 inches, compacted with a vibratory-plate compactor, up to 6" below the proposed-grade. The granular material shall be compacted to not less than 95% standard Proctor density. All aggregate placement

shall be tested for compaction by an IDOT approved material-testing company at the cost of the Contractor. All tickets for aggregate shall be collected by the Contractor and delivered to the Village. The Trench-backfilling of all removed footings and building-plumbing shall be included in the cost of BUILDING DEMOLITION.

The footprint of the building-slab excavations shall be back-filled with CA-6 to the proposed-grade, constructed in lifts not more than 6 inches, with a minimum thickness of 6". Recycled CA-6 may be used for this but must be approved by the Engineer prior to installation; source-certification must be provided; existing CA-6 from the site is not acceptable. The granular material shall be compacted to not less than 95% standard Proctor density. All aggregate placement shall be tested for compaction by an IDOT approved material-testing company at the cost of the Contractor. The center of the property shall be constructed to a proposed-grade that allows positive drainage (1% minimum to the south of the property). All tickets for aggregate shall be collected by the Contractor and delivered to the Village. The cost of aggregate placement for the removed building-slab shall be included in the unit price for PLACEMENT OF AGGREGATE-BASE, 6" & VARIES.

14. At the conclusion of the project all fences as shown on the site-plan exhibit shall be removed and disposed. This includes all gates, all foundations, and the disconnection of the fence from any fences to remain. The existing fence along the north property-line of both properties is to be protected and to remain. Excavations shall be back-filled with recycled CA-6 constructed in lifts not more than 6 inches. The cost of all other associated work aforementioned shall be included in the cost of FENCE REMOVAL.
15. Any temporary dewatering needed to complete the demolition work will be considered included in the cost of the BUILDING DEMOLITION.
16. The Contractor shall provide a complete project report which includes size and depth measurements, locations marked on the plat of survey, and photographs of all excavations done as part of the building demolition and utility disconnections. Excavation areas shall be labeled and the labels shall correspond to photographs, density or material testing reports for each excavation. This file is not required to be CAD but must be legible and to scale. 5% retainage will be held until the report is submitted, reviewed, revisions made, and approved. The cost of the aforementioned work shall be included in the cost of the BUILDING DEMOLITION.
17. Temporary bracing of the building during demolition to prevent the building collapsing into the public Right of Way or onto adjacent properties, shall be included in the cost of BUILDING DEMOLITION.
18. Pre-construction photographs: Before starting any work, take photographs of the demolition site and surrounding properties, including existing items to remain during construction, from different vantage points as directed by the Village.
  - a. Flag limits of construction before taking construction photographs.
  - b. Take a sufficient number of photographs at the demolition site to show existing conditions adjacent to property before starting the Work.

- c. Take a sufficient number of photographs at the demolition site of existing buildings either on or adjoining property to accurately record physical conditions at start of construction.
  - d. Take additional photographs as required to record conditions that might be misconstrued as damage caused by demolition and salvage operations.
- This shall be compiled in a report, each picture labeled in terms of the vantage point and item being shown. This report shall be submitted to the Village prior to the beginning of demolition activities, this work shall be included in the cost of BUILDING DEMOLITION.

#### 19. Dust and Mud Control:

- a. Take Necessary precautions to control dust and mud associated with the Work, subject to the approval of the Village.
  - i. In dry weather, spray dusty areas with water in order to control dust.
    - 1. If the Contractor desires to use water from fire hydrants, meters and keys shall be obtained from the Water and Sewer Department with a \$1500.00 deposit. Upon Return of his/her equipment, the Contractor shall be billed for the water used at the current rate. This applies to all pay items which require using water.
    - 2. Fire hydrants shall be accessible at all times to the Fire Department. No materials or other obstructions shall be placed closer to a fire hydrant than 15 (fifteen) feet. Any arrangements of less than 15 feet must be approved by the Fire Department.
  - ii. Apply calcium chloride having a minimum chemical content of 77 percent calcium chloride at an application rate of 3 pounds per square yard of surface covered at locations as directed by the Village.
- b. Take necessary steps to prevent the tracking of mud onto adjacent streets and highways.
  - i. Wash mud resulting from the construction traffic off the adjacent streets and highways.
  - ii. Clean all permanent roadways used for construction activities by using motorized street sweeper that utilizes vacuum and water to pick up debris, when directed by the Village.

This work shall be included in the cost of BUILDING DEMOLITION.

20. A Pre-Demolition meeting, shall be conducted prior to commencing work, at a location selected by the Village, the managing personnel of the Contractor shall be in attendance. During this meeting, methods and procedures related to demolition will be reviewed including, but not limited to the following:

- e. Inspect and discuss condition of building to be demolished
- f. Distribution of contact information for Village stake-holders, Village of Oak Park staff members, Police, and Fire.
- g. Review and finalize demolition schedule and verify availability of demolition personnel, equipment, and facilities needed to make progress and avoid delays.



- h. Review and finalize protection requirements.
- i. Review procedures for noise control and dust Control. Village ordinances shall be followed for the hours of allowed construction.
- j. Review procedures for protection of adjacent buildings, site improvements, trees and landscaping to remain.

### Section III. Proposal Form

The undersigned proposes to furnish all materials, labor and equipment necessary to perform the work as specified in the Specifications herein:

The following page outlines the costs associated with completing the demolition activities.

#### Demolition and Site Preparation:

932-946 Madison St. and 970 Madison St.

(A) Building Demolition	\$ _____	L Sum
(B) Asbestos Abatement and Disposal *	\$ _____	L Sum
(C) Placement of Aggregate-Base (CA-6), 6" & Var. ** (1075 Ton.)	\$ _____/Ton	\$ _____ Total
(D) Sewer Service Disconnection (6 Each.) ****	\$ _____/Each	\$ _____ Total
(E) Water Service Disconnection (3 Each.) ****	\$ _____/Each	\$ _____ Total
(F) Exploration Trench ***** (100 Foot)	\$ _____/Foot	\$ _____ Total
(G) Water and Sewer pipe removal (400 Foot) ****	\$ _____/Foot	\$ _____ Total
(H) Fence Removal (205 Foot)	\$ _____/Foot	\$ _____ Total
(I) Generator (15 days)	\$ _____/Day	\$ _____ Total
(J)Earth Excavation *** (300 Ton.)	\$ _____/Ton	\$ _____ Total
(K)Handling and Disposal of Non-Special Waste *** (675 Ton.)	\$ _____/Ton	\$ _____ Total
(L)Contingent Cash Allowance	\$25,000 Total	

**Total Cost.** \$ \_\_\_\_\_

**List Addendums in receipt of:** \_\_\_\_\_

\* The thickness of the asbestos may vary. No adjustment in the unit-price will be allowed due to thickness variations.

\*\* This item will be paid for by tonnage, from the extents of the desired removal stated in section II at a thickness of 6" to the proposed-grade as noted in Section II. The quantity shown is an engineering probable estimate. No adjustment in the unit-price will be allowed due to adjustment in quantity.

\*\*\* Indicates that this item may vary as the quantity is unknown and may vary. This item will be paid for by tonnage, from the extents of the desired removal as noted in Section II to the proposed-grade. No adjustment in the unit-price will be allowed due to adjustment in quantity.

\*\*\*\*The Village has located the services and pipes based from a preliminary investigation. No adjustment in the unit-price will be allowed due to adjustment in quantity.

\*\*\*\*\*This item may vary as the location is approximate. The estimated depth is approximately 5'-12' in depth. No adjustment in the unit-price will be allowed due to depth or adjustment in quantity.

#### **Section IV. Proposal Evaluation**

Proposals will be evaluated by Village Staff. Evaluation will be based on criteria outlined herein which may be outweighed by the Village in a manner it deems appropriate. All proposals will be evaluated using the same criteria and weighting. The Village reserves the right during the term of the agreement to request additional services in addition to those specified in the Proposal form with payment for those additional services to be mutually agreed upon between the Village and the Contractor. The criteria used will be:

A. Responsiveness to RFP

The Village will consider all the materials submitted to determine whether the Contractor's offering is in compliance with this RFP.

B. Ability to Perform Required Services

The Village will consider all the material submitted by each Contractor, and other relevant material it may otherwise obtain, to determine whether the proposer is capable of and has a history of successfully completing projects of this type.

C. Experience and Relevant Knowledge

The Village will assess the experience and relevant knowledge of the Contractor.

D. Cost Proposal

The Village will evaluate the overall cost effective approach to providing the services requested in this RFP.

E. Optional Interviews and/or Site Visits

The Village may, at its sole option, conduct interviews and/or site visits as part of the final selection process. Teleconferencing is an acceptable option.



## RESPONDENT CERTIFICATION

PROPOSAL SIGNATURE: \_\_\_\_\_

State of \_\_\_\_\_)

County of \_\_\_\_\_)

\_\_\_\_\_,

TYPE NAME OF SIGNEE

being first duly sworn on oath deposes and says that the Respondent on the above proposal is organized as indicated below and that all statements herein made on behalf of such Respondent and that this deponent is authorized to make them, and also deposes and says that he has examined and carefully prepared their bid proposal from the Contract Exhibits and Specifications and has checked the same in detail before submitting this proposal or bid; that the statements contained herein are true and correct.

Signature of Respondent authorizes the Village of Oak Park to verify references of business and credit at its option.

Signature of Respondent shall also be acknowledged before a Notary Public or other person authorized by law to execute such acknowledgments.

Dated \_\_\_\_\_

(Seal - If Corporation)

\_\_\_\_\_  
Organization Name

By \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

In the state of \_\_\_\_\_. \_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

**(Fill Out Applicable Paragraph Below)**

(a) Corporation

The Respondent is a corporation, which operates under the legal name of

\_\_\_\_\_  
and is organized and existing under the laws of the State of

\_\_\_\_\_.

The full names of its Officers are:

President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

The corporation does have a corporate seal. (In the event that this bid is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation which permits the person to execute the offer for the corporation.)

(b) Partnership

Name, signature, and addresses of all Partner

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The partnership does business under the legal name of \_\_\_\_\_ which name is registered with the office of \_\_\_\_\_ in the county of \_\_\_\_\_ in the state of \_\_\_\_\_.

(c) Sole Proprietor

The Respondent is a Sole Proprietor whose full name is \_\_\_\_\_.

If the Respondent is operating under a trade name said trade name is \_\_\_\_\_ which name is registered with the office of \_\_\_\_\_ in the county of \_\_\_\_\_ in the state of \_\_\_\_\_.

Signed \_\_\_\_\_  
Sole Proprietor



Attachment I.

RESPONDENT CERTIFICATION

\_\_\_\_\_, as part of its bid on a contract for  
(name of Respondent)

Demolition services provided at the 250, 252 and 260 Madison St property, referred to in whole as the 'Building Demolition 260 Madison St.' project, hereby certifies that said Respondent is not barred from bidding on the aforementioned contract as a result of a violation to either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes or Section 2-6-12 of the Oak Park Village Code relating to "Bidding Requirements".

By: \_\_\_\_\_  
(Authorized Agent of Respondent)

Subscribed and sworn to  
before me this \_\_\_\_ day  
of \_\_\_\_\_, 2015.

\_\_\_\_\_  
(Notary Public)



Attachment II.

**TAX COMPLIANCE AFFIDAVIT**

\_\_\_\_\_, being first duly sworn, deposes  
and says:

that he/she is \_\_\_\_\_ of  
(partner, officer, owner, etc.)

\_\_\_\_\_.  
(bidder selected)

The individual or entity making the foregoing proposal or proposal certifies that he/she is not barred from entering into an agreement with the Village of Oak Park because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. The individual or entity making the proposal or proposal understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the municipality to recover all amounts paid to the individual or entity under the agreement in civil action.

\_\_\_\_\_  
By:  
Its:

\_\_\_\_\_  
(name of bidder if the bidder is an individual)  
(name of partner if the bidder is a partnership)  
(name of officer if the bidder is a corporation)

The above statement must be subscribed and sworn to before a notary public.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public's Signature

- Notary Public Seal -

**Minority Business and Women Business Enterprises Requirements**

The Village of Oak Park in an effort to reaffirm its policy of non-discrimination, encourages and applauds the efforts of bidders and subcontractors in taking affirmative action and providing Equal Employment Opportunity without regard to race, religion, creed, color, sex, national origin, age, handicap unrelated to ability to perform the job or protected veteran's status.

**Reporting Requirements**

The following forms must be completed in their entirety, notarized and included as part of the proposal document. Failure to respond truthfully to any question on the list or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of your proposal.





**Attachment III.**

**ORGANIZATION OF BIDDING FIRM**

Please fill out the applicable section:

**A. Corporation:**

The Contractor is a corporation, legally named \_\_\_\_\_ and is organized and existing in good standing under the laws of the State of \_\_\_\_\_. The full names of its Officers are:

President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

Registered Agent Name and Address: \_\_\_\_\_

The corporation has a corporate seal. (In the event that this Bid is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

**B. Sole Proprietor:**

The Contractor is a Sole Proprietor. If the Contractor does business under an Assumed Name, the

Assumed Name is \_\_\_\_\_, which is registered with the Cook County Clerk. The Contractor is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

**C. Partnership:**

The Contractor is a Partnership which operates under the name \_\_\_\_\_

The following are the names, addresses and signatures of all partners:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature

\_\_\_\_\_

Signature

(Attach additional sheets if necessary.) If so, check here \_\_\_\_\_.

If the partnership does business under an assumed name, the assumed name must be registered with the Cook County Clerk and the partnership is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

**D. Affiliates:** The name and address of any affiliated entity of the business, including a description of the affiliation: \_\_\_\_\_

\_\_\_\_\_

Signature of Owner



## Attachment IV.      Compliance Affidavit

I, \_\_\_\_\_ being first duly sworn on oath depose and state as follows:  
(Print Name)

1. I am the (title) \_\_\_\_\_ of the Proposing Firm ("Firm") and am authorized to make the statements contained in this affidavit on behalf of the Firm.
2. The Firm is organized as indicated on Exhibit A to this Affidavit, entitled "Organization of Proposing Firm," which Exhibit is incorporated into this Affidavit as if fully set forth herein.
3. I have examined and carefully prepared this proposal based on the Request for Proposals and verified the facts contained in the proposal in detail before submitting it.
4. I authorize the Village of Oak Park to verify the Firm's business references and credit at its option.
5. Neither the Firm nor its affiliates<sup>1</sup> are barred from proposing on this project as a result of a violation of 720 ILCS 5/33E-3 or 33E-4 relating to bid rigging and bid rotating, or Section 2-6-12 of the Oak Park Village Code related to "Proposing Requirements".
6. The Proposing Firm has the M/W/DBE status indicated below on the form entitled "EEO Report."
7. Neither the Firm nor its affiliates is barred from agreement with the Village of Oak Park because of any delinquency in the payment of any debt or tax owed to the Village except for those taxes which the Firm is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. I understand that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the Village of Oak Park to recover all amounts paid to the Firm under the agreement in a civil action.
8. I am familiar with Section 13-3-2 through 13-3-4 of the Oak Park Village Code relating to Fair Employment Practices and understand the contents thereof; and state that the Proposing Firm is an "Equal Opportunity Employer" as defined by Section 2000(E) of Chapter 21, Title 42 of the United States Code Annotated and Federal Executive Orders #11246 and #11375 which are incorporated herein by reference. **Also complete the attached EEO Report or Submit an EEO-1.**
9. I certify that the Contractor is in compliance with the Drug Free Workplace Act, 41 U.S.C.A, 702.

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<sup>1</sup> Affiliates means: (i) any subsidiary or parent of the bidding or contracting business entity, (ii) any member of the same unitary business group; (iii) any person with any ownership interest or distributive share of the bidding or contracting business entity in excess of 7.5%; (iv) any entity owned or controlled by an executive employee, his or her spouse or minor children of the bidding or contracting business entity.

Signature:\_\_\_\_\_

Printed Name\_\_\_\_\_

Name of Business:\_\_\_\_\_

Your Title: \_\_\_\_\_

Business Address:\_\_\_\_\_

(Number, Street, Suite #)

(City, State & Zip)

Telephone:\_\_\_\_\_ Fax: \_\_\_\_\_

Web Address: \_\_\_\_\_

Subscribed to and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_

Notary Public

**M/W/DBE STATUS AND EEO REPORT**

1. Contractor Name: \_\_\_\_\_
2. Check here if your firm is:
  - ☐ Minority Business Enterprise (MBE) (A firm that is at least 51% owned, managed and controlled by a Minority.)
  - ☐ Women's Business Enterprise (WBE) (A firm that is at least 51% owned, managed and controlled by a Woman.)
  - ☐ Owned by a person with a disability (DBE) (A firm that is at least 51% owned by a person with a disability)
  - ☐ None of the above

Failure to respond truthfully to any questions on this form, failure to complete the form or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this Bid. For assistance in completing this form, contact the Department of Public Works at 708-358-5700.

- [Submit copies of any W/W/DBE certifications]
3. What is the size of the firm's current stable work force?  
\_\_\_\_\_ Number of full-time employees  
\_\_\_\_\_ Number of part-time employees
  4. Similar information will be requested of all subcontractors working on this agreement. Forms will be furnished to the lowest responsible Contractor with the notice of agreement award, and these forms must be completed and submitted to the Village before the execution of the agreement by the Village.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### EEO REPORT

Please fill out this form completely. Failure to respond truthfully to any questions on this form, or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this proposal. An incomplete form will disqualify your proposal. For assistance in completing this form, contact the Purchasing Department at 708-358-5473.

**An EEO-1 Report may be submitted in lieu of this report**

Contractor Name \_\_\_\_\_

Total Employees \_\_\_\_\_

Job Categories	Total Employees	Total Males	Total Females	Males				Females				Total Minorities
				Black	Hispanic	American Indian & Alaskan Native	Asian & Pacific Islander	Black	Hispanic	American Indian & Alaskan Native	Asian & Pacific Islander	
Officials & Managers												
Professionals												
Technicians												
Sales Workers												
Office & Clerical												
Semi-Skilled												
Laborers												
Service Workers												
TOTAL												
Management Trainees												
Apprentices												

This completed and notarized report must accompany your Proposal. It should be attached to your Affidavit of Compliance. Failure to include it with your Proposal will be disqualify you from consideration.

\_\_\_\_\_, being first duly sworn, deposes and says that he/she is the \_\_\_\_\_  
(Name of Person Making Affidavit) (Title or Officer)  
of \_\_\_\_\_ and that the above EEO Report information is true and accurate and is submitted with the intent that it

be relied upon. Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
( Signature )

\_\_\_\_\_  
( Date )



Attachment V.

No Proposal Explanation

If your firm does not wish to submit a proposal, please provide us with Attachment V and include in the space below any comments you may have concerning this proposal or any related factors that prevented you from submitting a response.

Proposal No: RFP #17-11  
Project Name: Building Demolition 932-946 Madison St and 970 Madison St.”  
Date Issued: February 16, 2017

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Comments:



## Attachment VI.

**RETURN WITH BID**

### Village of Oak Park, IL Proposal Bid Bond

WE \_\_\_\_\_  
\_\_\_\_\_ as PRINCIPAL, and \_\_\_\_\_  
\_\_\_\_\_ as SURETY,

are held and firmly bound unto the Village of Oak Park, IL (hereafter referred to as "VOP") in the penal sum of 5% of the total bid price, or for the amount specified in Article 102.09 of the "Standard Specifications for Road and Bridge Construction" in effect on the date of invitation for bids. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly to pay to the VOP this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the VOP acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the VOP for the above-designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the VOP determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the VOP acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this

\_\_\_\_\_ day of \_\_\_\_\_ A.D. 20\_\_\_\_\_

#### PRINCIPAL

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Company Name)

By: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature & Title)

(Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

#### SURETY

\_\_\_\_\_  
(Name of Surety)

\_\_\_\_\_  
(Signature of Attorney-in-Fact)

STATE OF ILLINOIS,  
COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public in and for said county, do hereby certify  
that \_\_\_\_\_

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY.)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notary seal this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20\_\_\_\_\_

#### NOTICE

1. Improper execution of this form (i.e. missing signatures or seals or incomplete certification) will result in bid being declared irregular.
2. If bid bond is used in lieu of proposal guaranty check, it must be on this form and must be submitted with bid.

My commission expires \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**RETURN THIS PAGE WITH BID**



## Attachment VII.

### Contract Bond

NAME AND ADDRESS OF CONSTRUCTOR \_\_\_\_\_, as PRINCIPAL, and  
NAME AND ADDRESS OF SURETY \_\_\_\_\_, as SURETY, is held  
and firmly bound unto the Village of Oak Park (hereafter referred to as "Village") in the penal sum of **CONTRACT**  
**AMOUNT IN WORDS** (\$ **AMOUNT IN NUMBERS**), well and truly to be paid to the Village, for the payment of which  
its heirs, executors, administrators, successors and assigns, are bound jointly to pay to the Village under the conditions of this  
instrument.

**WHEREAS**, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the Principal has entered into a written contract with the Village, acting through its President and Board of Trustees, for the construction of work, which contract is hereby referred to and made a part hereof as if written herein at length, and whereby the Principal has promised and agreed to perform the work in accordance with the terms of the contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work, including paying not less than the prevailing rate of wages in Cook County, where the work is for the construction of any public work subject to the Prevailing Wage Act, and has further agreed to save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and has further agreed that this bond will inure to the benefit of any person, firm, company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

**NOW THEREFORE**, if the Principal shall well and truly perform the work in accordance with the terms of the contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in the contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of performance thereof and until the work shall have been accepted, and shall save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of the contract, then this obligation will be void; otherwise it will remain in full force and effect.



**IN WITNESS WHEREOF**, the PRINCIPAL and the SURETY have caused this instrument to be signed by their respective officers this \_\_\_\_ day of \_\_\_\_\_, 2016.

**NAME OF PRINCIPAL**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Title

Subscribed to and Sworn before me on the  
\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Notary Public

**NAME OF SURETY**

By: \_\_\_\_\_  
Signature of Attorney-in-Fact

Subscribed to and Sworn before me on the  
\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Notary Public



**Attachment VIII.**  
**INDEPENDENT CONTRACTOR AGREEMENT**

**THIS INDEPENDENT CONTRACTOR AGREEMENT** ("Contract") is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by and between the Village of Oak Park, an Illinois home rule municipal corporation (hereinafter the "Village"), and \_\_\_\_\_, a \_\_\_\_\_ (hereafter the "Contractor").

**WHEREAS**, Contractor submitted a Proposal dated \_\_\_\_\_, \_\_\_\_\_, a copy of which is attached hereto and incorporated herein by reference, to provide \_\_\_\_\_ (hereinafter referred to as the "Work") for the \_\_\_\_\_ (hereinafter referred to as the "Project") pursuant to the Village's Request for Proposals dated \_\_\_\_\_, \_\_\_\_\_, incorporated herein by reference as though fully set forth; and

**WHEREAS**, the Contractor represented in said Proposal that it has the necessary personnel, experience, and competence to promptly complete the Project and the Work required hereunder (hereinafter referred to as the "Work"); and

**WHEREAS**, Contractor shall perform the Work pursuant to the terms and conditions of this Contract.

**NOW, THEREFORE**, in consideration of the premises and the mutual promises contained in this Contract, and other good and valuable consideration received and to be received, it is mutually agreed by and between the parties as follows:

**1. RECITALS INCORPORATED**

The above recitals are incorporated herein as though fully set forth.

**2. SCOPE OF WORK**

Contractor shall perform the Work for the Project in accordance with its Proposal for a price not to exceed \$\_\_\_\_\_ plus \$\_\_\_\_\_ contingency for unforeseen conditions for a total cost of \$\_\_\_\_\_ ("Contract Price"). Contractor shall complete the Work in accordance with any applicable manufacturers' warranties and in accordance with its Proposal, the Village's Request for Proposals, and this Contract, all of which, together shall constitute the "Contract Documents." The Contractor acknowledges that it has inspected the site(s) where the Work is to be performed and that it is fully familiar with all of the conditions at the site(s), and further that its

Proposal has adequately taken into consideration all of the conditions at the sites. The Contractor hereby represents and warrants that it has the skill and experience necessary to complete the Work in a good and workmanlike manner in accordance with the Contract Documents, and that the Work shall be free from defects. Contractor shall achieve completion of all work required pursuant to the Contract Documents by \_\_\_\_\_, \_\_\_\_\_ ("Contract Time"). The Contract Time is of the essence. In the event the Contractor fails to complete the Work on or before said date, the Village shall be entitled to liquidated damages in the amount of \$500.00 per day for each day the Work remains uncompleted beyond the completion date set forth above. This amount is not a penalty, and the parties agree to said amount given the difficulties associated with determining or calculating damages to the Village in the event the Work is not completed on time. Contractor shall have no claim for damages, for compensation in excess of the Contract Price, or for a delay or extension of the Contract Time based upon conditions found at, or in the vicinity of, the site(s).

### **3. DESIGNATED REPRESENTATIVES**

Contractor shall designate in writing a person to act as its designated representative with respect to the Work to be performed under this Contract who shall have the power and authority to make or grant or do all things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of Contractor and with the effect of binding Contractor. The Village is entitled to rely on the full power and authority of the person executing this Contract on behalf of Contractor as having been properly and legally given by Contractor. Contractor shall have the right to change its designated representative by providing the Village with written notice of such change which notice shall be sent in accordance with Section 12 of this Agreement.

The Village's \_\_\_\_\_ shall be deemed the Village's authorized representative for purposes of this Agreement, unless applicable law requires action by the Corporate Authorities, and shall have the power and authority to make or grant or do those things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of the Village and with the effect of binding the Village as limited by this Contract. Contractor is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Village as having been properly and legally given by the Village. The Village shall have the right to change its authorized representative by providing Contractor with written notice of such change which notice shall be sent in accordance with Section 12 of this Agreement.

### **4. TERM OF CONTRACT**

Contractor shall perform the Work pursuant to this Contract beginning on the effective date as defined herein and ending on the date that the Work is completed as

determined by the Village. The Contractor shall invoice the Village for the Work provided pursuant to this Contract at the rates set forth in its Proposal. The term of this Contract may be extended in writing for additional periods of time pursuant to the consent of the parties.

## **5. PAYMENT SCHEDULE**

Contractor shall, as a condition precedent to its right to receive any payment, submit to the Village an application for payment and such receipts, vouchers, and other documents as may be necessary to establish the Contractor's payment for all labor and material and the absence of any interest whether in the nature of a lien or otherwise of any party in any property, work, or fund with respect to the Work performed hereunder. Such documents shall include, where relevant, the following forms, copies of which are attached hereto:

- (i) Contractor's sworn statement;
- (ii) Contractor's partial or final waiver of lien;
- (iii) Subcontractor's sworn statement(s); and
- (iv) Subcontractor's partial or final waiver of lien.

Payment by the Village shall be conditioned upon an inspection by the Village of the Work completed and submission of required waivers by the Contractor. Payment by the Village shall in no way constitute a waiver of, or relieve the Contractor from, any defects in the work. All payments shall be made in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.* Final payment for any Work performed by the Contractor pursuant to an invoice by Contractor shall be made by the Village to the Contractor when Contractor has fully performed the work and the work has been approved by the Village and submission of required waivers and paperwork by Contractor. Approval of the work and issuance of the final payment by the Village shall not constitute a waiver of, or release Contractor from, any defects in the work.

The Village shall have the right to withhold from any payment due hereunder such amount as may reasonably appear necessary to compensate the Village for any actual or prospective loss due to Work which is defective or does not conform to the Contract Documents; damage for which Contractor is liable hereunder; liens or claims of liens; claims of third parties, subcontractors, or material men; or any failure of the Contractor to perform any of its obligations under this Contract. The Village may apply any money withheld or due Contractor hereunder to reimburse itself for any and all costs, expenses, losses, damages, liabilities, suits, judgments, awards, and attorney's fees incurred, suffered, or sustained by the Village and chargeable to Contractor.

## **6. TERMINATION**

The Village may terminate this Contract for cause, which includes but is not necessarily limited to, the Contractor's failure to perform the work pursuant to this Contract. The

Village shall provide the Contractor with five (5) days' written notice of a termination for cause pursuant to the provisions of Section 12 below. The Village may also terminate this Contract when it determines the same to be in its best interests by giving fourteen (14) days' written notice to Contractor pursuant to the provisions of Section 12 below. In such event, the Village shall pay to Contractor all amounts due for the work performed up to the date of termination.

## **7. COMPLIANCE WITH APPLICABLE LAWS**

Contractor shall comply with all applicable laws, regulations, and rules promulgated by any federal, state, county, municipal and/or other governmental unit or regulatory body now in effect during the performance of the work. By way of example only and not as a limitation, the following are included within the scope of the laws, regulations and rules with which the Contractor must comply: all forms of workers' compensation Laws, all terms of the equal employment opportunity rules and regulations of the Illinois Department of Human Rights, statutes relating to contracts let by units of government, and all applicable civil rights and anti-discrimination laws and regulations.

## **8. INDEMNIFICATION**

To the fullest extent permitted by law, Contractor shall waive any right of contribution against the Village and shall indemnify and hold harmless the Village and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the Contractor's work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright-protected material or otherwise protected intellectual property, to the extent it is caused in whole or in part by any wrongful or negligent act or omission of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right to indemnity which the Village would otherwise have. Contractor shall similarly protect, indemnify and hold and save harmless, the Village, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses, including, but not limited to, legal fees incurred by reason of the Contractor's breach of any of its obligations under, or Contractor's default of, any provisions of this Contract. The indemnification obligations under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation or Disability Benefit Acts or Employee Benefit Acts.

## 9. INSURANCE

Contractor shall at Contractor's expense secure and maintain in effect throughout the duration of this Contract, insurance of the following kinds and limits set forth in this Section. Contractor shall furnish "Certificates of Insurance" to the Village before beginning work on the Project pursuant to this Contract. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of at least A according to the latest edition of the Best's Key Rating Guide; and shall include a provision preventing cancellation of the insurance policy unless thirty (30) days prior written notice is given to the Village. This provision shall also be stated on each Certificate of Insurance: "Should any of the above described policies be canceled before the expiration date, the issuing company shall mail fifteen thirty (30) days written notice to the certificate holder named to the left."

The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

(A) **Commercial General Liability:**

i. Coverage to include Broad Form Property Damage, Contractual and Personal Injury.

ii. Limits:

General Aggregate	\$ 2,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00

iii. Coverage for all claims arising out of the Contractor's operations or premises and anyone directly or indirectly employed by the Contractor.

(B) **Workers' Compensation:**

i. Workers' compensation insurance shall be provided in accordance with the provisions of the laws of the State of Illinois, including occupational disease provisions, for all employees who perform the Work pursuant to this Contract, and if work is subcontracted pursuant to the provisions of this Contract, Contractor shall require each subcontractor similarly to provide workers' compensation insurance. In case employees engaged in hazardous work under this Contract are not protected under the Workers' Compensation Act, Contractor shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

(C) **Comprehensive Automobile Liability:**

i. Comprehensive Automobile Liability coverage shall include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed, covering personal injury, bodily injury and property damage.

ii. Limits:  
Combined Single Limit \$1,000,000.00

(D) **Umbrella:**

i. Limits:  
Each Occurrence/Aggregate \$5,000,000.00

(E) The Village, its officers, officials, employees, agents and volunteers shall be named as additional insureds on all insurance policies set forth herein except Workers' Compensation. The Contractor shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officers, officials, employees, agents, and volunteers.

(F) Contractor understands and agrees that any insurance protection required by this Contract or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village, its officers, officials, employees, agents and volunteers as herein provided.

**10. GUARANTY**

Contractor warrants and guarantees that its Work provided for the Project to be performed under this Contract, and all workmanship, materials, equipment, and supplies performed, furnished, used, or installed under this Contract, performed, furnished, used, or installed under this Contract, shall be free from defects and flaws in workmanship or design; shall strictly conform to the requirements of this Contract; and shall be fit and sufficient for the purposes expressed in, or reasonably inferred from, this Contract. Contractor further warrants and guarantees that the strength of all parts of all manufactured materials, equipment, and supplies shall be adequate and as specified and that the performance requirements of this Contract shall be fulfilled.

Contractor shall, at no expense to the Village, correct any failure to fulfill the above guaranty that may appear at any time. In any event, the guaranty herein expressed shall not be sole and exclusive, and is additional to any other guaranty or warranty expressed or implied.

**11. AFFIDAVIT OR CERTIFICATE**

Contractor shall furnish any affidavit or certificate in connection with the work covered by this Contract as required by law.

**12. NOTICES**

Any notice required to be given by this Contract shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by email or facsimile transmission to the persons and addresses indicated below or to such addresses and persons as either party hereto shall notify the other party of in writing pursuant to the provisions of this Section:

**To the Village:**

Public Works Director  
Village of Oak Park  
201 South Boulevard  
Oak Park, Illinois 60302-4272  
708-358-5700  
Email: [jwielebnicki@oak-park.us](mailto:jwielebnicki@oak-park.us)  
Fax: 708-358-5711

**To Contractor:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
Fax: \_\_\_\_\_

Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

Notice by facsimile or email transmission shall be effective as of date and time of facsimile transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event facsimile or email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

**13. AUTHORITY TO EXECUTE**

The individuals executing this Contract on behalf of Contractor and the Village represent that they have the legal power, right, and actual authority to bind their respective parties to the terms and conditions of this Contract.

**14. EFFECTIVE DATE**

The effective date of this Contract as reflected above and below shall be the date that the Village Manager executes this Contract on behalf of the Village.



**15. ENTIRE CONTRACT; APPROVAL OF SUBCONTRACTORS**

This Contract, including the documents incorporated by reference herein, sets forth the entire Contract between the parties with respect to the accomplishment of the Work. No right or interest in this Contract shall be assigned, in whole or in part, by either party without the prior written consent of the other party. The Village reserves the right to approve the use of subcontractors to complete any portion of the Work and to approve any applicable contract between the Contractor and a proposed subcontractor to perform any of the Work. This Contract shall be binding upon the parties and upon their respective heirs, executors, administrators, personal representatives, successors, and assigns, except as herein provided.

**16. INDEPENDENT CONTRACTOR**

Contractor shall have the full control of the ways and means of performing the Work referred to above and that the Contractor and its employees, representatives or subcontractors are not employees of the Village, it being specifically agreed that the Contractor bears the relationship of an independent contractor to the Village. The Contractor shall solely be responsible for the payment of all salaries, benefits and costs of supplying personnel for the Work.

**17. CONTRACT BOND**

Before commencing the work on the Project, Contractor shall furnish a Contract Bond. The Contract Bond shall be in an amount equal to 100% of the full amount of the Contract Price as security for the faithful performance of its obligations pursuant to the Contract Documents and as security for the payment of all persons performing labor and furnishing materials in connection with the Contract Documents. Such bond shall be on a standard AIA document, shall be issued by a surety satisfactory to the Village, and shall name the Village as a primary co-obligee. The Contract Bond shall become a part of the Contract Documents. The failure of Contractor to supply the required Contract Bond within ten (10) days after the Notice of Award or within such extended period as the Village may grant if the Contract Bond does not meet its approval shall constitute a default, and the Village may either award the Contract to the next lowest responsible proposer or re-advertise for proposals. A charge against Contractor may be made for the difference between the amount of Contractor's Proposal and the amount for which a contract for the Work is subsequently executed, irrespective of whether the amount thus due exceeds the amount of the bid guarantee.

**18. GOVERNING LAW AND VENUE**

This Contract shall be governed by the laws of the State of Illinois both as to interpretation and performance. Venue for any action pursuant to this Contract shall be in the Circuit Court of Cook County, Illinois.

**19. AMENDMENTS AND MODIFICATIONS**

This Contract may be modified or amended from time-to-time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the authorized representative of the Contractor.

**20. NON-WAIVER OF RIGHTS**

No failure of either party to exercise any power given to it hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof, nor any payment under this Contract shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

**21. CONFLICT**

In case of a conflict between any provision(s) of the Village's Request for Proposals or the Contractor's Proposal and this Contract, this Contract and the Village's Request for Proposals shall control to the extent of such conflict.

**22. HEADINGS AND TITLES**

The headings and titles provided in this Contract are for convenience only and shall not be deemed a part of this Contract.

**23. COOPERATION OF THE PARTIES**

The Village and Contractor shall cooperate in the provision of the Work to be provided by Contractor pursuant to this Contract and in compliance with applicable laws, including, but not limited to, the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* ("FOIA"), and the provision of any documents and information pursuant to a FOIA request. Contractor shall provide any and all responsive documents to the Village pursuant to a FOIA request at no cost to the Village.

**24. COUNTERPARTS; FACSIMILE OR PDF SIGNATURES**

This Contract may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Contract. A facsimile or pdf copy of this Agreement and any signature(s) thereon will be considered for all purposes as an original.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK -  
SIGNATURE PAGE FOLLOWS]**

**IN WITNESS WHEREOF**, the parties hereto have caused this Contract to be signed by their duly authorized representatives on the dates set forth below.

**VILLAGE OF OAK PARK**

\_\_\_\_\_

\_\_\_\_\_  
By: Cara Pavlicek  
Its: Village Manager

\_\_\_\_\_  
By:  
Its:

Date: \_\_\_\_\_, \_\_\_\_\_

Date: \_\_\_\_\_, \_\_\_\_\_

**ATTEST**

**ATTEST**

\_\_\_\_\_  
By: Teresa Powell  
Its: Village Clerk

\_\_\_\_\_  
By:  
Its:

Date: \_\_\_\_\_, \_\_\_\_\_

Date: \_\_\_\_\_, \_\_\_\_\_

## **Reference 1**

ALTA Survey

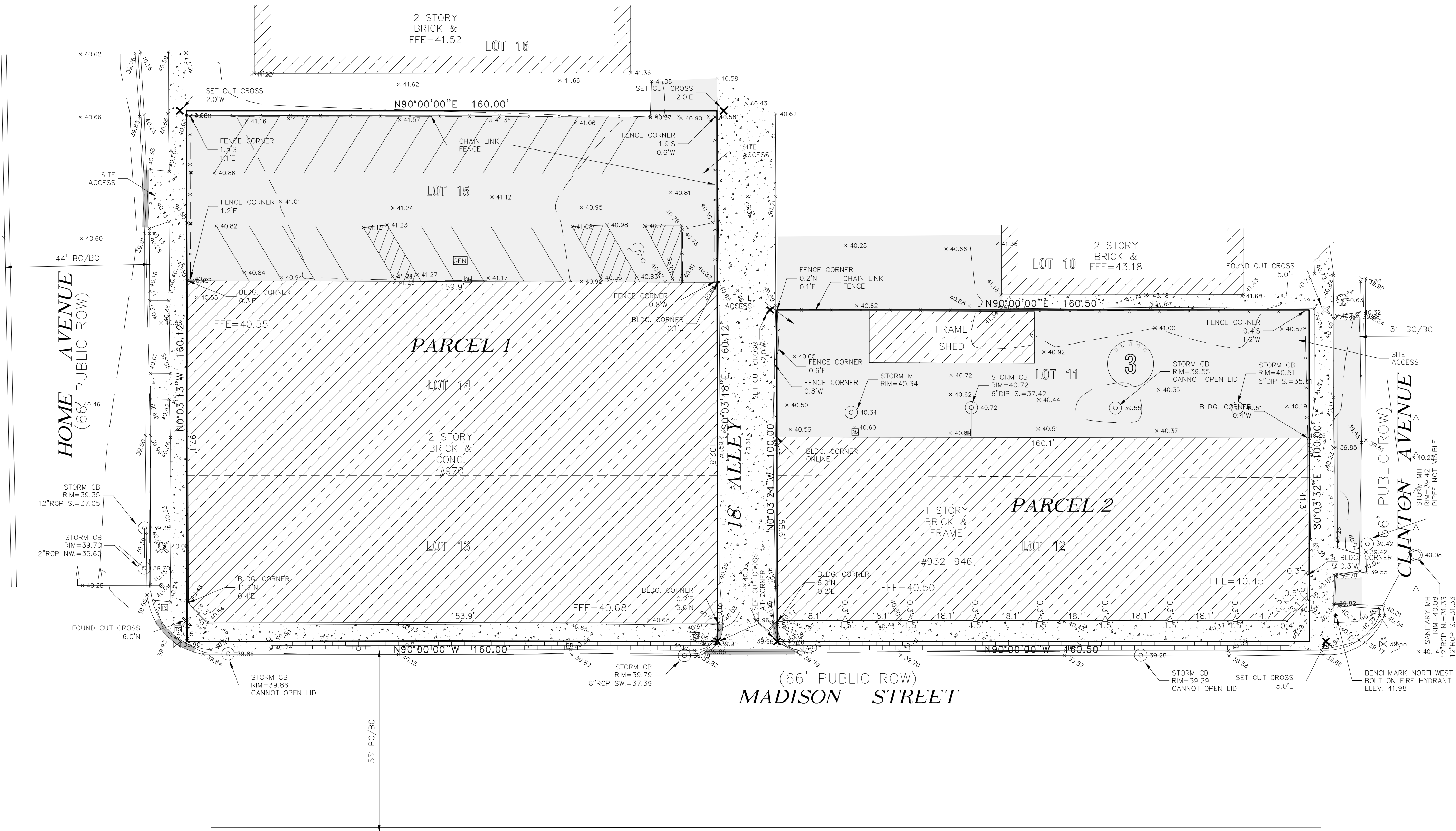
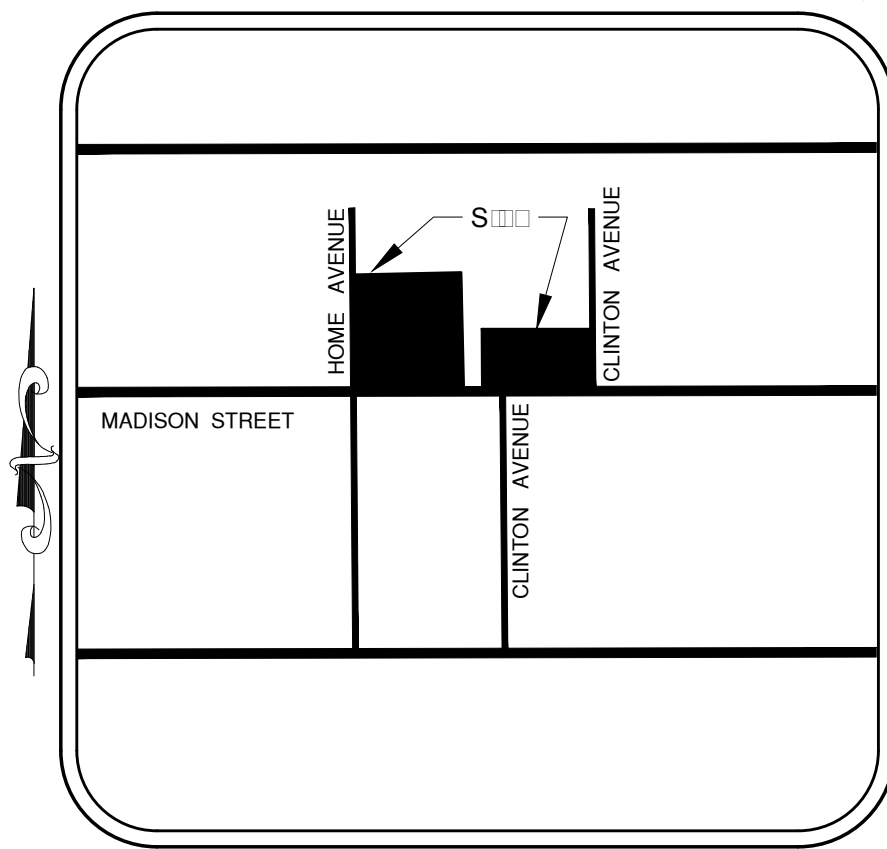
ALTA/ACSM  
LAND TITLE SURVEY

Items Corresponding to Schedule B

THE FOLLOWING ARE SURVEY RELATED ITEMS IN SCHEDULE B IN CHICAGO TITLE INSURANCE TITLE COMMITMENT NO. 1401008982834 D2 WITH AN EFFECTIVE DATE OF SEPTEMBER 2, 2016, AND PRAIRIE TITLE SERVICES INC. COMMITMENT NO. 1402-54760

THERE ARE NO SURVEY RELATED ITEMS

Vicinity Map



FLOOD NOTE:  
BY GRAPHIC PLOTTING ONLY, THIS PROPERTY IS IN ZONE X (AREA OF 0.2% ANNUAL CHANCE OF FLOOD) OF THE FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. 17031C0395J, WHICH BEARS AN EFFECTIVE DATE OF 11/28/2018. BY CONTACTING THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) AT 1-800-358-6235, OR VISITING THE NFIP WEBSITE AT <http://www.fema.gov/>, WE HAVE LEARNED THIS COMMUNITY DOES CURRENTLY PARTICIPATE IN THE PROGRAM. NO FIELD SURVEYING WAS PERFORMED TO DETERMINE THIS ZONE AND AN ELEVATION CERTIFICATE MAY BE NEEDED TO VERIFY THIS DETERMINATION OR APPLY FOR A VARIANCE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY.

Legend of Symbols & Abbreviations

	FOUND IRON PIPE		FIRE HYDRANT
	SET IRON ROD		STORM SEWER INLET
	SET MAG NAIL		ELECTRIC PEDESTAL
	SET CUT CROSS		TELEPHONE PEDESTAL
	MEASURED DATA (7.77)		CABLE PEDESTAL
	PUBLIC UTILITY EASEMENT		TRANSFORMER
	DRAINAGE EASEMENT		TRAFFIC SIGNAL BOX
	MUNICIPAL UTILITY EASEMENT		POWER POLE
	RESTRICTED UTILITY EASEMENT		CONCRETE
	STORM SEWER MANHOLE		DEPRESSED CURB
	SANITARY SEWER MANHOLE		ASPHALT
	WATER VALVE VAULT		BRICK PAVERS
	LIGHT POLE		
	TRAFFIC LIGHT		

Utility Notes

- UN1 THE LOCATION OF UTILITIES SHOWN HEREON ARE FROM OBSERVED EVIDENCE OF ABOVE GROUND APPURTENANCES ONLY. THE SURVEYOR WAS NOT PROVIDED WITH UNDERGROUND PLANS OR SURFACE GROUND MARKINGS TO DETERMINE THE LOCATION OF ANY SUBTERRANEAN USES.
- UN2 CALL "J.U.L.I.E." FOR FIELD LOCATIONS OF UNDERGROUND UTILITY LINES 1-800-892-0123

Zoning Information

ZONING INFORMATION NOT PROVIDED PER TABLE A ITEM 6(b)

Miscellaneous Notes

- MN1 DIMENSIONS ON THIS PLAT ARE EXPRESSED IN FEET AND DECIMAL PARTS THEREOF UNLESS OTHERWISE NOTED.
- MN2 PARCEL 1 CONTAINS 25,620 SQ.FT. 0.59 ACRES  
PARCEL 2 CONTAINS 16,050 SQ.FT. 0.37 ACRES
- MN3 PIN 16-07-324-032, 16-07-324-024
- MN4 AT THE TIME OF THE SURVEY THERE WAS NO OBSERVABLE EVIDENCE OF A CEMETERY OR BURIAL GROUND.
- MN5 BEARING BASIS IS ASSUMED
- MN6 PARCEL 1 HAS 21 REGULAR PARKING SPACES AND 1 HANDICAP SPACE  
PARCEL 2 HAS NO STRIPED SPACES

TO: VILLAGE OF OAK PARK; CHICAGO TITLE INSURANCE COMPANY; PRAIRIE TITLE SERVICES INC.

LAND DESCRIPTION

PARCEL 1:  
LOTS 13, 14, 15 AND THE SOUTH 10 FEET OF LOT 16 IN BLOCK 3 IN HERRICK & DUNLAP SUBDIVISION OF LOTS 12 TO 17 OF CEO W. SCOVILLE'S SUBDIVISION OF THE EAST 49 ACRES OF THE WEST 129 ACRES OF THE SOUTHWEST 1/4 OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

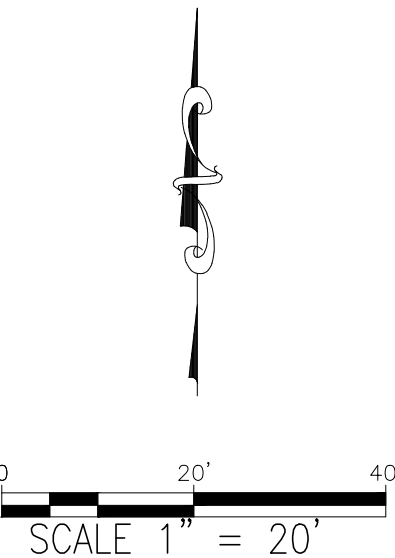
PERMANENT INDEX NUMBER: 16-07-324-032-0000  
COMMONLY KNOWN AS 970 MADISON, OAK PARK, IL 60302

PARCEL 2:  
LOT 11 AND 12 IN BLOCK 3 IN HERRICK'S AND DUNLAP'S SUBDIVISION OF LOTS 12 TO 17, INCLUSIVE, IN GEORGE SCOVILLE'S SUBDIVISION OF THE EAST 49 ACRES OF THE WEST 129 ACRES OF THE SOUTHWEST 1/4 (EXCEPT RAILROAD LANDS) OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PERMANENT INDEX NUMBER: 16-07-324-024-0000  
COMMONLY KNOWN AS: 932-946 MADISON, OAK PARK, IL 60302

DATED: 10/28/2016

ROBERT F. SLUIS  
ILLINOIS PROFESSIONAL LAND SURVEYOR #35-3558  
LICENSE EXPIRES NOVEMBER 30, 2018



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DESIGNED BY: DR. B. H. NIB  
CHECKED BY: CR. P. H. RFS  
FILE: 10-28-2016  
JOB NO: 16-687  
SHEET 109 OF 81-82

## **Reference 2**

**Phase I Executive Summary**

**Phase I Environmental Site Assessment (accessed via drop-box)**

February 3, 2017  
Project No. 4180-301-02-01

# PHASE I ENVIRONMENTAL SITE ASSESSMENT

**932-946 AND 970 MADISON STREET  
OAK PARK, ILLINOIS**

## EXECUTIVE SUMMARY

**PREPARED FOR:**



**Village of Oak Park  
201 South Boulevard  
Oak Park, Illinois 60302**

**PREPARED BY**





## EXECUTIVE SUMMARY

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The Village of Oak Park (the *user*) retained **Weaver Consultants Group North Central, LLC** (WCG) to perform a *Phase I Environmental Site Assessment* (ESA) of the property located at 932-946 and 970 Madison Street in Oak Park, Illinois. The property is comprised of two parcels of land. The eastern parcel of land is comprised of the portion of the property located at the addresses 932-946 Madison Street, Oak Park, Illinois (the Eastern Parcel). The western parcel of land is comprised of the portion of the property located at the address 970 Madison Street, Oak Park, Illinois (the Western Parcel). For the purpose of this *report*, the two parcels of land that are subjects of this *report* will be collectively referred to as “the Property” or individually by their respective parcel name (i.e., Eastern Parcel and Western Parcel) as previously defined.

WCG performed this Phase I ESA in general compliance with the American Society for Testing Materials (ASTM) *Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process* (ASTM E 1527-13) in an effort to identify, to the extent feasible, the presence of *recognized environmental conditions* with respect to the Property as defined in ASTM E 1527-13. Limiting conditions, exceptions to, or deletions from this practice are described in **Sections 1.5** and **10.0** of this *report*.

The Eastern Parcel is comprised of approximately 0.37 acres (16,050 square feet) of land improved with a one-story, approximately 9,050 square-foot commercial building most recently occupied by a restaurant and retail shops. The Eastern Parcel also includes an approximately 750 square-foot prefabricated storage shed and an asphalt-paved storage, driveway, and parking area situated north of the commercial building. The asphalt-paved area is enclosed with a chain-link security fence and gate. WCG understands from the *user* that the Eastern Parcel has been unoccupied for approximately three months.

According to our review of historical sources, the Western Parcel is comprised of approximately 0.6 acres (26,400 square feet) improved with a one-story and partial two-story approximately 24,000 square-foot former school administration building. An asphalt-paved parking lot, which is enclosed with a chain-link security fence and gate, is situated to the north of the former school administration building. WCG understands from the *user* that the Western Parcel has been unoccupied for approximately three months.

According to our review of historical sources, the Eastern Parcel appears to have been developed by 1928 with a multi-tenant commercial building. By 1947, the Eastern Parcel appeared developed with a number of stores that included a refrigerator assembling



operation and a printing operation. Between 1947 and 1950, the Eastern Parcel appears developed with multiple stores that included a type setting facility, a restaurant, and a paints and wallpaper store. The Eastern Parcel has previously been used as a doctor and dentist office, beauty salons, refrigerator assembly, printing, restaurants, home decorating stores, and an electric company. The building on the Eastern Parcel has remained a multi-tenant commercial building from the date of development to the present.

The Western Parcel appears to have been developed between 1938 and 1947 with a rectangular shaped building that was utilized for refrigerator sales and service in 1947. By 1950, a building addition appears to have been constructed onto the eastern end of the refrigerator sales and service building. By 1955, the building on the Western Parcel appears to have been redeveloped or renovated into the building's current configuration with a parking lot located to the north of the building. In 1975, the building on the Western Parcel was utilized for refrigerator sales and service and included warehouse, paint spraying, and office areas. By 1989, the building on the Western Parcel was occupied by the administrative offices of the Oak Park Elementary School District 97. According to Mr. McKenna, Village Engineer for the Village of Oak Park, the Western Parcel was occupied by Oak Park Elementary School District 97 from 1972 until November 2016.

On December 6, 2016, WCG representatives Ms. Sarah McGinnis and Mr. Ian Jorgensen visually assessed the Property for *recognized environmental conditions*, including but not limited to, the presence of *hazardous substances*, *hazardous wastes*, *petroleum products*, other wastes, *underground storage tanks* (USTs), aboveground storage tanks (ASTs), polychlorinated biphenyl (PCB)-containing equipment, or other potential Findings (i.e., any known or suspect environmental conditions) for the Property.

WCG also performed a review of commercially available government records in an effort to identify *recognized environmental conditions* in connection with the Property. This records review addressed not only the Property, but also surrounding properties. The records review also included *reasonably ascertainable* historical data, which can be helpful in identifying the past uses of the Property and surrounding areas, as it may relate to the environmental condition of the Property.

Finally, WCG performed *interviews* with various government agencies and other parties with possible knowledge of the Property and surrounding properties in an effort to identify current and past uses of the Property and surrounding areas, as they may relate to the environmental condition of the Property.

ASTM E 1527-13 defines a *recognized environmental condition* as the presence or likely presence of any *hazardous substances* or *petroleum products* in, on, or at a *property*: (1) due to any *release* to the *environment*; (2) under conditions indicative of a *release* to the *environment*; or (3) under conditions that pose a *material threat* of a future *release* to the *environment*. *De minimis* conditions are not *recognized environmental conditions*.

Based upon the assessments described in this *report*, this Phase I ESA has revealed no evidence of *recognized environmental conditions* (RECs) in connection with the Property, except for the following:

- The potential impacts to subsurface soil, groundwater and soil vapor associated with the historical use of the Eastern Parcel as a dry cleaner facility from between 1959 and 1963 to at least 1984.
- The potential impacts to subsurface soil, groundwater and soil vapor associated with the historical use of the Eastern Parcel as a printing facility from between 1908 and 1947 as well as 1963 and 1969.
- The potential impacts to subsurface soil, groundwater and soil vapor associated with the historic presence of three fuel tanks along the northern exterior of building on the Eastern Parcel.
- The potential impacts to subsurface soil, groundwater and soil vapor associated with the historical uses of the building on the Western Parcel that included a printing and a paint spraying operation.
- The potential impacts to subsurface soil, groundwater and soil vapor associated with the historical use of the eastern adjoining property as a filling station from at least 1947 to sometime between 1978 and 1981.

Based upon the assessments described in this *report*, this Phase I ESA has revealed no evidence of *historical recognized environmental conditions* (HRECs) in connection with the Property.

WCG examined the buildings on the Property for quantities of exposed, reasonably accessible suspect asbestos-containing materials (SACM). Based on our observations and information contained in a prior environmental report prepared by Midwest Environmental Consulting Services, Inc. (MEC) in March 24, 2014, WCG conducted an asbestos-containing material survey that included sampling and laboratory analyses of SACM. Based on our recent asbestos-containing material survey, various types of asbestos-containing materials

were identified with respect to buildings on each parcel. A summary of our procedures and findings are included under separate cover.

This Executive Summary provides a brief overview of the findings of this Phase I ESA. Although the Executive Summary is an integral part of the *report*, it does not substitute for reading the entire *report* or the appended or referenced documents to fully understand the findings and conclusions of this Phase I ESA.

### **Reference 3**

**Asbestos-Containing Material summary report  
ACM appendices (accessed via drop-box)**

Project Date: November 21-23, 29 and December 6, 2016  
Project No. 4180-301-59-01

# Asbestos-Containing Material Summary Report



## VILLAGE OF OAK PARK, ILLINOIS

201 SOUTH BOULEVARD  
OAK PARK, ILLINOIS 60302

### Site:

932-46 MADISON AND 970 MADISON STREET  
OAK PARK, ILLINOIS 60302

PREPARED BY



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### APPENDICES

Appendix A	Inspector Licenses and Certificates
Appendix B	Asbestos Laboratory Results and Chain of Custody Documentation

## 1.0 EXECUTIVE SUMMARY

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Weaver Consultants Group North Central, LLC (WCG) was retained by the Village of Oak Park to perform an asbestos-containing material survey at 932-46 and 970 Madison Street located in Oak Park, Illinois. The survey incorporated accessible interior and exterior areas of the building.

### Asbestos

The asbestos survey was conducted in two phases. The first phase included a review of available historical asbestos related documentation and building construction documents. The second phase included a visual inspection of interior and exterior building areas to identify accessible, suspect asbestos containing materials, collect representative samples from each suspect material, analyze samples for the presence of asbestos, and to quantify each confirmed asbestos containing material.

The asbestos-containing materials identified include:

#### 936/940 Madison Street

- 12"x12" White Floor Tile
- 12"x12" Red/Brown Floor Tile

#### 944 Madison Street

- Mastic Associated with 12"x 12" Beige Floor Tile

#### 970 Madison Street

- Gray Brick Sealant
- Tan Top Coping Caulk (Trace)
- Mastic Associated with 12"x 12" White with Black & Gray Streaks Floor Tile
- 9"x 9" Floor Tile
- Mastic Associated with 9"x 9" Floor Tile
- Exterior Window Caulk (Trace)
- New Exterior Door Caulk (Trace)
- New Window Caulk
- Exterior White Joint Caulk (Trace)
- Aircell Pipe Insulation
- Mastic Associated with 12"x 12" Floor Tile
- 12"x 12" Tan Floor Tile (Trace)
- Mastic Associated with 12"x 12" Tan Floor Tile
- Subfloor
- 12"x12" White Floor Tile (Trace)
- Mastic Associated with 12"x12" White Floor Tile
- 9"x9" Red Floor Tile under 12"x12" White Floor Tile
- Mastic Associated with 9"x9" Red Floor Tile under 12"x12" White Floor Tile

Areas located above hard ceilings and behind walls were not fully accessible. Asbestos containing material may be present within these inaccessible locations. If unidentified materials are found in these areas, these materials shall be assumed to be asbestos containing until properly sampled.

Please note, potentially hazardous materials observed onsite that may require special disposal considerations included polychlorinated-biphenyl (PCB) containing lighting ballasts and mercury containing fluorescent bulbs and thermostats.

Weaver Consultants Group North Central, LLC recommends incorporating this information into future renovation/demolition documents regarding the presence and location of asbestos-containing materials. All asbestos abatement activities shall be conducted by a licensed contractor in accordance with the Illinois Department of Public Health (IDPH), USEPA National Emissions Standards for Hazardous Air Pollutants (NESHAPS), and Occupational Safety and Health Administration (OSHA) regulations and requirements. All renovation/demolition work shall be performed in accordance with the requirements of OSHA Safety and Health Regulations for Construction (29 CFR 1926) and all applicable local, state, and federal rules and regulations. The demolition contractor shall utilize engineering control methods to reduce or eliminate hazardous materials exposures for the site workers.



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## 2.0 INTRODUCTION

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Weaver Consultants Group North Central, LLC (WCG) was retained by the Village of Oak Park to perform an asbestos-containing material survey at 932-46 and 970 Madison Street, located in Oak Park, Illinois. The survey was limited to accessible interior and exterior areas of the building. The survey was conducted on November 21-23, 29 and December 6, 2016 by Mr. John Franke (IDPH 100-00268) and Mr. Cody McNeely (IDPH 100-10639) who are licensed by the Illinois Department of Public Health (IDPH) as asbestos building inspectors. See Appendix A for a copy of inspector licenses and certificates.

### 2.1 Background

The site consists of a 24,000 square-foot former school administration building and a 9,000 square foot former restaurant and retail building. The former school administration building is a two-story slab on grade structure and is located on the northern portion of the property. Interior finishes for this building are typical for an office building, consisting of vinyl floor tile, terrazzo, carpet, gypsum board and/or plaster walls and ceilings, suspended ceiling tile, and duct and thermal system insulation. The former restaurant and retail building on the southern portion of the property is a one story slab on grade building with a prefabricated storage shed. Interior finishes in the restaurant and retail building included gypsum board and/or plaster walls and ceiling, vinyl floor tile, carpet, and suspended ceiling tile.

### 2.2 Objective

#### 2.2.1 Asbestos Containing Material Survey

The purpose of the asbestos survey was to identify the location of asbestos containing materials associated with the building located at 932-46 and 970 Madison Street in Oak Park, Illinois. To achieve this purpose, the following procedures are performed:

- Historical Document Review – to gain an understanding of previous asbestos activities and locate structural, electrical, and mechanical elements of the building.
- Visual Inspection – to determine the location of suspect materials.
- Bulk Sampling – samples are taken in random locations, to provide representative sampling for each suspect material.
- Sample Analysis – to determine the type and percent of asbestos in the material. Materials containing greater than one percent (>1%) asbestos are considered asbestos containing.
- Reporting – to prepare a summary report documenting the inspection findings and providing recommendations as warranted.

The possibility exists that some asbestos containing materials were not included in this survey if concealed behind walls and/or ceilings or had restricted access. Areas beneath carpeting were checked in corners and at seams, however, full inspection beneath carpeting was not feasible. WCG did make every reasonable effort to locate hidden mechanical systems or other inconspicuous materials despite constraints.

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## 3.0 SITE INSPECTION

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### 3.1 Asbestos-Containing Material Survey

#### 3.1.1 Historical Document Review

No records of previous inspections or abatement activities were available at the time of the survey. In addition, floor plans were not provided prior to the survey.

#### 3.1.2 Asbestos Survey Methodology

The asbestos survey consisted of several phases. The first phase of the survey consisted of the historic document review. Next, a walkthrough inspection of the subject site to identify homogeneous areas (materials which are uniform in composition throughout) and to assess material condition was conducted. The final phase consisted of collecting representative bulk samples from the suspected asbestos containing materials. Materials may have been assumed to contain asbestos due to inaccessibility of the area where the materials were located or if sampling of the material would damage or compromise the integrity of the building component and may render it inoperable.

#### 3.1.3 Suspect Asbestos Containing Material Sample Collection

WCG collected a total of two-hundred and seventy-eight (278) samples from the suspect asbestos containing materials. All bulk samples were collected based on methods described in USEPA guidelines. The samples were collected and stored in sample bags with a unique sample identification number prior to delivery to TEM Environmental, Inc. (TEM) in Glen Ellyn, Illinois for analysis. A chain of custody (COC) form was signed and dated by the inspector, the delivering representative, and the laboratory representative who received the samples.

#### 3.1.4 Asbestos Sample Analysis

The samples collected during the field activities were submitted to TEM for laboratory analysis. TEM is accredited for bulk asbestos fiber analysis by the National Voluntary Laboratory Accreditation Program (NVLAP) through the National Institute of Standards and Technology (NIST). TEM utilized dispersion staining and polarized light microscopy (PLM) and transmission electron microscopy (TEM) techniques for analyzing the samples consistent with National Institute for Occupational Safety and Health (NIOSH) methods. PLM and TEM are the EPA's recognized method for determining bulk asbestos content.

The results of the laboratory analysis revealed the presence of asbestos containing materials. Table I summarize the results of the bulk sample analysis, material description, location, and estimated quantity. See Appendix B for lab results and chain of custody information.

**Table I – Summary of Asbestos Containing Material Survey  
932-46 and 970 Madison Street, Oak Park, Illinois**

<b>SAMPLE #</b>	<b>MATERIAL DESCRIPTION</b>	<b>MATERIAL LOCATION</b>	<b>LABORATORY RESULTS (PLM)</b>	<b>LABORATORY RESULTS (TEM)</b>	<b>ESTIMATED QUANTITY</b>
CM112216-01 thru 03	12"x 12" White Floor Tile	Unit 934	Asbestos Not Detected	Asbestos Not Detected	NQ
CM112216-04 thru 06	Mastic Assoc. w/ 12"x12" White Floor Tile	Unit 934	Asbestos Not Detected	NA	NQ
CM112216-07 thru 09	Adhesive Assoc. with 4" Baseboard	Unit 934	Asbestos Not Detected	NA	NQ
CM112216-10 thru 12	2'x 4' Ceiling Tile	Unit 934	Asbestos Not Detected	NA	NQ
CM112216-13 thru 15	Ceiling Plaster	Unit 934	Asbestos Not Detected	NA	NQ
CM112216-16 thru 18	Drywall Joint Compound	Unit 934	Asbestos Not Detected	NA	NQ
<b>CM112216-19 thru 21</b>	<b>12"x 12" White Floor Tile (Under Ceramic Floor Tile)</b>	<b>Unit 936/Unit 940</b>	<b>Asbestos Not Detected</b>	<b>18% Chrysotile</b>	<b>500 SF</b>
CM112216-22 thru 24	Mastic Assoc. w/ 12"x12" White Floor Tile	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
CM112216-25 thru 27	12"x 12" Floor Tile (Square Pattern)	Unit 936/Unit 940	Asbestos Not Detected	Asbestos Not Detected	NQ
CM112216-28 thru 30	Mastic Assoc. w/ 12"x12" Floor Tile (Square Pattern)	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
CM112216-31 thru 33	Adhesive Assoc. with 4" Baseboard	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
CM112216-34 thru 36	2'x 4' Ceiling Tile	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
CM112216-37 thru 39	Ceiling Plaster	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
CM112216-40 thru 42	Drywall Joint Compound	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
CM112216-43 thru 45	1'x 1' Ceiling Tile (Above Suspended Ceiling Tile)	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
CM112216-46 thru 48	Adhesive with 1'x 1' Ceiling Tile	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
CM112216-49 thru 51	Wall Panel Adhesive	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
CM112216-52 thru 54	Wall Plaster	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
CM112216-55 thru 57	2'x 4' Drywall Ceiling Tile	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
CM112216-58 thru 60	12"x 12" White & Black Pattern Floor Tile	Unit 944	Asbestos Not Detected	NA	NQ
CM112216-61 thru 63	Mastic Assoc. w/ 12"x12" Black & White Pattern Floor Tile	Unit 944	Asbestos Not Detected	Asbestos Not Detected	NQ
CM112216-64 thru 66	12"x 12" Beige Floor Tile	Unit 944	Asbestos Not Detected	NA	NQ
<b>CM112216-67 thru 69</b>	<b>Mastic Assoc. w/ 12"x12" Beige Floor Tile</b>	<b>Unit 944</b>	<b>1-2% Chrysotile</b>	<b>NA</b>	<b>75 SF</b>
CM112216-70 thru 72	Adhesive Assoc. with 4" Baseboard	Unit 944	Asbestos Not Detected	NA	NQ
CM112216-73 thru 75	2'x 4' Ceiling Tile	Unit 944	Asbestos Not Detected	NA	NQ

**Table I – Summary of Asbestos Containing Material Survey  
932-46 and 970 Madison Street, Oak Park, Illinois**

<b>SAMPLE #</b>	<b>MATERIAL DESCRIPTION</b>	<b>MATERIAL LOCATION</b>	<b>LABORATORY RESULTS (PLM)</b>	<b>LABORATORY RESULTS (TEM)</b>	<b>ESTIMATED QUANTITY</b>
CM112216-76 thru 78	Ceiling Plaster	Unit 944	Asbestos Not Detected	NA	NQ
CM112216-79 thru 81	Wall Plaster	Unit 944	Asbestos Not Detected	NA	NQ
CM112216-82 thru 84	Drywall Joint Compound	Unit 944	Asbestos Not Detected	NA	NQ
CM112816-01 thru 03	12"x 12" Brown Floor Tile	Unit 946	Asbestos Not Detected	Asbestos Not Detected	NQ
CM112816-04 thru 06	Mastic Assoc. with 12"x 12" Brown Floor Tile	Unit 946	Asbestos Not Detected	NA	NQ
CM112816-07 thru 09	2'x 4' Ceiling Tile (Pinhole & Fissure)	Unit 946	Asbestos Not Detected	NA	NQ
CM112816-10 thru 12	2'x 4' Ceiling Tile (Pinhole)	Unit 946	Asbestos Not Detected	NA	NQ
CM112816-13 thru 15	Drywall Joint Compound	Unit 946	Asbestos Not Detected	NA	NQ
CM112816-16 thru 18	Wall Plaster	Unit 946	Asbestos Not Detected	NA	NQ
CM112816-19 thru 21	Adhesive Assoc. with Wall Panels	Unit 946	Asbestos Not Detected	NA	NQ
<b>CM112816-22 thru 24</b>	<b>12"x 12" Red/Brown Floor Tile (Under Ceramic Floor Tile)</b>	<b>Unit 936/Unit 940</b>	<b>Asbestos Not Detected</b>	<b>9% Chrysotile</b>	<b>250 SF</b>
CM112816-25 thru 27	Mastic Assoc. with 12"x 12" Red/Brown Floor Tile	Unit 936/Unit 940	Asbestos Not Detected	NA	NQ
932-1 thru 3	Linoleum	Unit 932	Asbestos Not Detected	NA	NQ
932-4 thru 6	Plaster	Unit 932	Asbestos Not Detected	NA	NQ
932-7 thru 9	1'x 1' Ceiling Tile	Unit 932	Asbestos Not Detected	NA	NQ
932-10 thru 12	Drywall Joint Compound	Unit 932	Asbestos Not Detected	NA	NQ
932-13 thru 15	12"x 12" White Floor Tile	Unit 932	Asbestos Not Detected	NA	NQ
932-16 thru 18	Mastic Assoc. with 12"x12" White Floor Tile	Unit 932	Asbestos Not Detected	NA	NQ
932-100 thru 102	Roof Field	Building 932	Asbestos Not Detected	NA	NQ
932-103 thru 105	Roof Flashing	Building 932	Asbestos Not Detected	NA	NQ
932-106 thru 108	Roof Mortar	Building 932	Asbestos Not Detected	NA	NQ
SHED-1 thru 3	18"x 18" Floor Tile	Shed behind Building 932	Asbestos Not Detected	Asbestos Not Detected	NQ
SHED-4 thru 6	Drywall Joint Compound	Shed behind Building 932	Asbestos Not Detected	NA	NQ
SHED-7 thru 9	Flat Roof	Shed behind Building 932	Asbestos Not Detected	NA	NQ
SHED-10 thru 12	Flat Room - Shingles	Shed behind Building 932	Asbestos Not Detected	NA	NQ

**Table I – Summary of Asbestos Containing Material Survey  
932-46 and 970 Madison Street, Oak Park, Illinois**

SAMPLE #	MATERIAL DESCRIPTION	MATERIAL LOCATION	LABORATORY RESULTS (PLM)	LABORATORY RESULTS (TEM)	ESTIMATED QUANTITY
SHED-13	Roof Tar	Shed behind Building 932	Asbestos Not Detected	NA	NQ
970-1	Gray Sealant	970 Building - Under West Metal Coping	Asbestos Not Detected	NA	NQ
<b>970-2</b>	<b>Gray Brick Sealant</b>	<b>970 Building – North Side Lower Level</b>	<b>3-5% Chrysotile</b>	<b>NA</b>	<b>200 SF</b>
970-3 thru 4	New Caulk	970 Building- Upper and Lower Flashing	Asbestos Not Detected	NA	NQ
970-5 thru 6	Window Caulking	970 Building – 2 <sup>nd</sup> Floor – South & East	Asbestos Not Detected	NA	NQ
970-7 thru 9	Roof Flashing	970 Building – Upper & Lower Level	Asbestos Not Detected	NA	NQ
970-10 thru 13	Roof Field	970 Building – Upper & Lower	Asbestos Not Detected	NA	NQ
970-14 thru 16	Gray Original Coping Caulk	970 Building	Asbestos Not Detected	NA	NQ
<b>970-17 thru 19</b>	<b>Tan Top Coping Caulk</b>	<b>970 Building</b>	<b>Trace Chrysotile</b>	<b>NA</b>	<b>200 LF</b>
970-20 thru 22	2'x 4' Pin Hole Divot Ceiling Tile	970 Building	Asbestos Not Detected	NA	NQ
970-23 thru 25	12"x 12" White with Black & Gray Streaks Floor Tile	970 Building – North Side of First Floor	Asbestos Not Detected	NA	NQ
970-26 thru 28	Mastic Assoc. with 12"x 12" White with Black & Gray Streaks Floor Tile	970 Building – North Side of First Floor	Asbestos Not Detected	NA	NQ
970-29	Floor Tile Under 12"x 12" White with Black & Gray Streaks Floor Tile	970 Building – Northeast Side of First Floor	Asbestos Not Detected	NA	NQ
<b>970-30 970-148A thru 148C</b>	<b>Mastic Assoc. with Floor Tile Under 12"x 12" White with Black &amp; Gray Streaks Floor Tile</b>	<b>970 Building – Northeast Side of First Floor</b>	<b>Trace Chrysotile 2-5% Chrysotile</b>	<b>NA</b>	<b>1,500 SF</b>
970-31 thru 33	12"x 12" Rust Floor Tile	970 Building – First Floor Print Shop	Asbestos Not Detected	Asbestos Not Detected	NQ
970-34 thru 36	Sandy Leveling Compound Under 12"x 12" Rust Floor Tile	970 Building – First Floor Print Shop	Asbestos Not Detected	NA	NQ
970-37 thru 39	12"x 12" Tan with Blue & Red Speckles Floor Tile	970 Building	Asbestos Not Detected	Asbestos Not Detected	NQ
970-40 thru 42	Mastic Assoc. with 12"x 12" Tan with Blue & Red Speckles Floor Tile	970 Building	Asbestos Not Detected	NA	NQ
<b>970-43 thru 45</b>	<b>9"x 9" Floor Tile (Beneath Raised Subfloor)</b>	<b>970 Building – First Floor</b>	<b>2-3% Chrysotile</b>	<b>NA</b>	<b>7,500 SF</b>
<b>970-46 thru 48</b>	<b>Mastic Assoc. with 9"x 9" Floor Tile (Beneath Raised Subfloor)</b>	<b>970 Building – First Floor</b>	<b>1-2% Chrysotile</b>	<b>NA</b>	<b>7,500 SF</b>
970-49 thru 51	12"x 12" Black Floor Tile	970 Building – First Floor Print Shop	Asbestos Not Detected	Asbestos Not Detected	NQ
970-52 thru 54	12"x 12" Tan Floor Tile	970 Building – First Floor Bathroom	Asbestos Not Detected	Asbestos Not Detected	NQ

**Table I – Summary of Asbestos Containing Material Survey  
932-46 and 970 Madison Street, Oak Park, Illinois**

<b>SAMPLE #</b>	<b>MATERIAL DESCRIPTION</b>	<b>MATERIAL LOCATION</b>	<b>LABORATORY RESULTS (PLM)</b>	<b>LABORATORY RESULTS (TEM)</b>	<b>ESTIMATED QUANTITY</b>
970-55 thru 57	Mastic Assoc. with 12"x 12" Tan Floor Tile	970 Building – First Floor Bathroom	Asbestos Not Detected	NA	NQ
970-58 thru 60	Adhesive Assoc. with Black Vinyl Baseboard	970 Building – First Floor	Asbestos Not Detected	NA	NQ
970-61 thru 63	Adhesive Assoc. with Gray Vinyl Baseboard	970 Building – North East End of First Floor	Asbestos Not Detected	NA	NQ
<b>970-64</b>	<b>Exterior Window Caulk</b>	<b>970 Building – First Floor West Side</b>	<b>Trace Chrysotile</b>	<b>NA</b>	<b>5 Windows and Vents</b>
970-65 thru 66	Exterior Door Caulk	970 Building – Gas Main Door	Asbestos Not Detected	NA	NQ
<b>970-67 thru 69</b>	<b>New Exterior Door Caulk</b>	<b>970 Building</b>	<b>Trace Chrysotile</b>	<b>NA</b>	<b>4 Doors</b>
<b>970-70 thru 72</b>	<b>New Window Caulk</b>	<b>970 Building</b>	<b>1-2% Chrysotile</b>	<b>NA</b>	<b>18 Windows</b>
<b>970-73 thru 75</b>	<b>Exterior White Expansion Joint Caulk</b>	<b>970 Building</b>	<b>Trace Chrysotile</b>	<b>NA</b>	<b>18 Windows</b>
970-76 thru 78	1'x1' Ceiling Tile above 2'x 4' Ceiling Tile	970 Building	Asbestos Not Detected	NA	NQ
970-79 thru 81	Mastic Assoc. with 1'x1' Ceiling Tile above 2'x 4' Ceiling Tile	970 Building	Asbestos Not Detected	NA	NQ
970-82 thru 84	Stair Treads	970 Building – North Side	Asbestos Not Detected	NA	NQ
970-85 thru 87	Mastic Assoc. with Stair Treads	970 Building	Asbestos Not Detected	NA	NQ
970-88 thru 90	Drywall Joint Compound	970 Building	Asbestos Not Detected	NA	NQ
970-91 thru 93	Attic Paper	970 Building	Asbestos Not Detected	NA	NQ
970-94 thru 96	Plaster	970 Building – First Floor	Asbestos Not Detected	NA	NQ
<b>970-97</b>	<b>Aircell Pipe Insulation</b>	<b>970 Building – First Floor</b>	<b>25-30% Chrysotile</b>	<b>NA</b>	<b>1,500 LF</b>
970-98	Flue Liner	970 Building – Boiler Room	Asbestos Not Detected	NA	NQ
970-99 thru 101	Carpet	970 Building – First Floor	Asbestos Not Detected	NA	NQ
970-102 thru 104	12"x 12" Gray Floor Tile	970 Building – Second Floor	Asbestos Not Detected	NA	NQ
970-105 thru 107	Mastic Assoc. with 12"x 12" Gray Floor Tile	970 Building – Second Floor	Asbestos Not Detected	NA	NQ
970-108 thru 110	12"x 12" Floor Tile (Under Carpet)	970 Building – Second Floor	Asbestos Not Detected	NA	NQ
<b>970-111 thru 113</b>	<b>Mastic Assoc. with 12"x 12" Floor Tile (Under Carpet)</b>	<b>970 Building – Second Floor</b>	<b>1-2% Chrysotile</b>	<b>NA</b>	<b>800 SF</b>
970-114 thru 116	12"x 12" Brown Floor Tile	970 Building – Second Floor	Asbestos Not Detected	NA	NQ
970-117 thru 119	Mastic Assoc. with 12"x 12" Brown Floor Tile	970 Building – Second Floor	Asbestos Not Detected	NA	NQ
<b>970-120 thru 122</b>	<b>12"x 12" Tan Floor Tile (Under Carpet)</b>	<b>970 Building – Second Floor</b>	<b>Trace Chrysotile</b>	<b>NA</b>	<b>400 SF</b>

**Table I – Summary of Asbestos Containing Material Survey  
932-46 and 970 Madison Street, Oak Park, Illinois**

SAMPLE #	MATERIAL DESCRIPTION	MATERIAL LOCATION	LABORATORY RESULTS (PLM)	LABORATORY RESULTS (TEM)	ESTIMATED QUANTITY
970-123 thru 125	Mastic Assoc. with 12"x 12" Tan Floor Tile (Under Carpet)	970 Building – Second Floor	2-3% Chrysotile	NA	400 SF
970-126 & 128 thru 129	Terrazzo Flooring	970 Building	Asbestos Not Detected	NA	NQ
970-130 thru 132	Blow in Attic Insulation	970 Building	Asbestos Not Detected	NA	NQ
970-133 thru 135	Subfloor	970 Building – West End of Second Floor	3-5% Chrysotile	NA	2,000 SF
970-136 thru 138	12"x12" White Floor Tile (Under Plywood)	970 Building – Second Floor West Room	Trace Chrysotile	NA	2,000 SF
970-139 thru 141	Mastic Assoc. with 12"x12" White Floor Tile (Under Plywood)	970 Building – Second Floor West Room	2-3% Chrysotile	NA	2,000 SF
970-142 thru 144	9"x 9" Red Floor Tile Under 12"x12" White Floor Tile (Under Plywood)	970 Building – Second Floor West Room	3-5% Chrysotile	NA	2,000 SF
970-145 thru 147	Mastic Assoc. with 9"x9" Red Floor Tile Under 12"x12" White Floor Tile (Under Plywood)	970 Building – Second Floor West Room	1-2% Chrysotile	NA	2,000 SF
970-149 thru 151	Black Felt Paper (Under Plywood and Floor Tile)	970 Building – Second Floor	Asbestos Not Detected	NA	NQ

The Occupational Safety and Health Administration (OSHA), IDPH, and EPA define an asbestos containing material as any material containing greater than 1 percent asbestos.

**Bold indicates greater than 1% ACM**

Locations are provided for reference only. Materials may exist in other areas not noted. Quantities are an approximation.

NA = Not Applicable

NQ = Not Quantified

SF = Square Feet

LF = Linear Feet

## CONCLUSIONS AND RECOMMENDATIONS

---

WCG was retained by the Village of Oak Park to perform an asbestos-containing material at 932-46 and 970 Madison Street, Oak Park, Illinois. The survey incorporated accessible interior and exterior areas of the building.

Based on the survey results, WCG concludes and recommends the following:


- 1) Areas located above hard ceilings and behind walls were not fully accessible. Asbestos containing material may be present within these inaccessible locations. If unidentified materials are found in these areas, these materials shall be assumed to be asbestos containing until properly sampled.
- 2) Incorporate the data from this report into future renovation/demolition documents regarding the presence of asbestos-containing materials.
- 3) Asbestos-containing material removal shall be conducted by a licensed contractor in accordance with IDPH, NESHAPS, IEPA, and OSHA regulations and requirements.
- 4) Project design, on-site asbestos project management, and asbestos air monitoring during asbestos abatement activities including final clearance air sampling when completed.
- 5) Dispose of all asbestos-containing materials in accordance with all applicable local, state, and federal regulations.

Please let me know if you have any questions regarding our conclusions or recommendations. Thank you again for the opportunity to assist the Village of Oak Park.

Sincerely,

**Weaver Consultants Group North Central, LLC**

  
John Franke  
Project Manager

  
David J. Kedrowski, CIH  
Senior Project Director

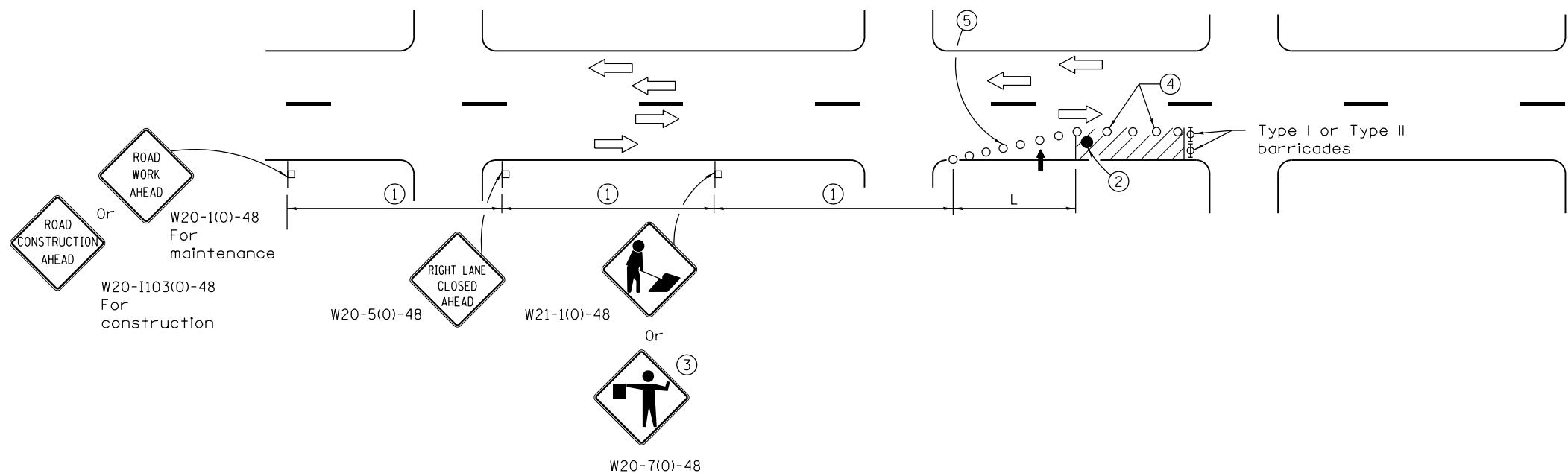


WCG has applied prevailing industry standards and reasonable judgment and effort within the scope of work outlined in WCG's proposal, while conducting the asbestos-containing material survey. The standards, judgment, and effort used by WCG personnel to investigate, assess, and determine the presence of potential environmental hazards and liabilities associated with the subject buildings are consistent with requirements outlined in federal and state guidelines. WCG makes no warranty, express or implied, that the findings and interpretations in this report are a complete representation hazards and liabilities, associated with the buildings. Findings presented in this report are only indicative of conditions present during the time of the investigation and cannot be used to predict potential future or previous health effects on building occupants. The services performed by WCG on this project have been conducted in a professional manner consistent with industry standards at the time of testing. There may be materials that were not identified, because they were located in inaccessible areas and not available at the time of inspection. WCG made every reasonable effort to locate mechanical systems and other inconspicuous materials.

The information contained in this report was prepared based upon specific test parameters requested by the Village of Oak Park and regulations in force at the time of the report. The information herein is only for the specific use of the Village of Oak Park and WCG. WCG accepts no responsibility for the use, reuse, interpretation, or reliance by other parties on the information contained herein, unless written authorization has been obtained from WCG. WCG bears no responsibility for the implementation of recommendations included in this report unless specifically requested to do so by the Village of Oak Park.

## **Reference 4**

**IDOT Standard Urban Single Lane Closure**



SIGN SPACING	
Posted Speed	Sign Spacing
55	500' (150 m)
50-45	350' (100 m)
<45	200' (60 m)

**SYMBOLS**

- ↑ Arrow board
- Cone, drum or barricade
- ⌊ Sign on portable or permanent support
- ▨ Work area
- ⦿ Barricade or drum with flashing light
- Flagger with traffic control sign.

- ① Refer to SIGN SPACING TABLE for distances.
- ② Required for speeds > 40 mph.
- ③ Use flagger sign only when flagger is present.
- ④ Cones at 25' (8 m) centers for 250' (75 m). Additional cones may be placed at 50' (15 m) centers. When drums or Type I or Type II barricades are used, the interval between devices may be doubled.
- ⑤ Cones, drums or barricades at 20' (6 m) centers in taper.

**GENERAL NOTES**

This Standard is used where at any time, day or night, any vehicle, equipment, workers or their activities encroach on the pavement requiring the closure of one traffic lane in an Urban area.

Calculate L as follows:

SPEED LIMIT	FORMULAS	
	English	(Metric)
40 mph (70 km/h) or less:	$L = \frac{WS^2}{60}$	$L = \frac{WS^2}{150}$

45 mph (80 km/h) or greater:	$L = (W)(S)$	$L = 0.65(W)(S)$
------------------------------	--------------	------------------

W = Width of offset in feet (meters).

S = Normal posted speed mph (km/h).

All dimensions are in inches (millimeters) unless otherwise shown.

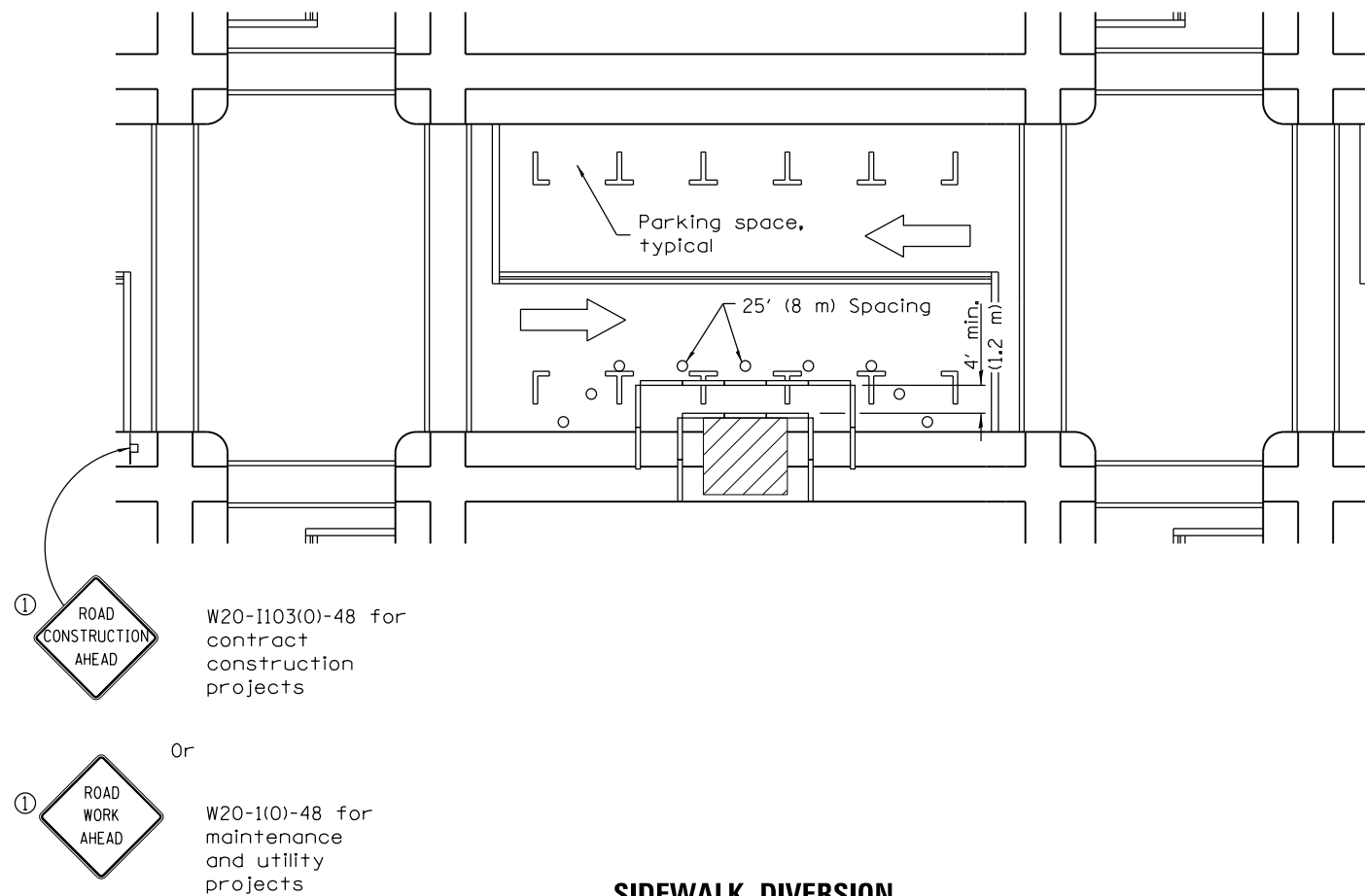
DATE	REVISIONS
1-1-15	Renamed standard. Moved case on Sheet 2 to new Highway Standard.
1-1-14	Revised workers sign number to agree with current MUTCD.

**URBAN SINGLE LANE CLOSURE, MULTILANE, 2W WITH MOUNTABLE MEDIAN**

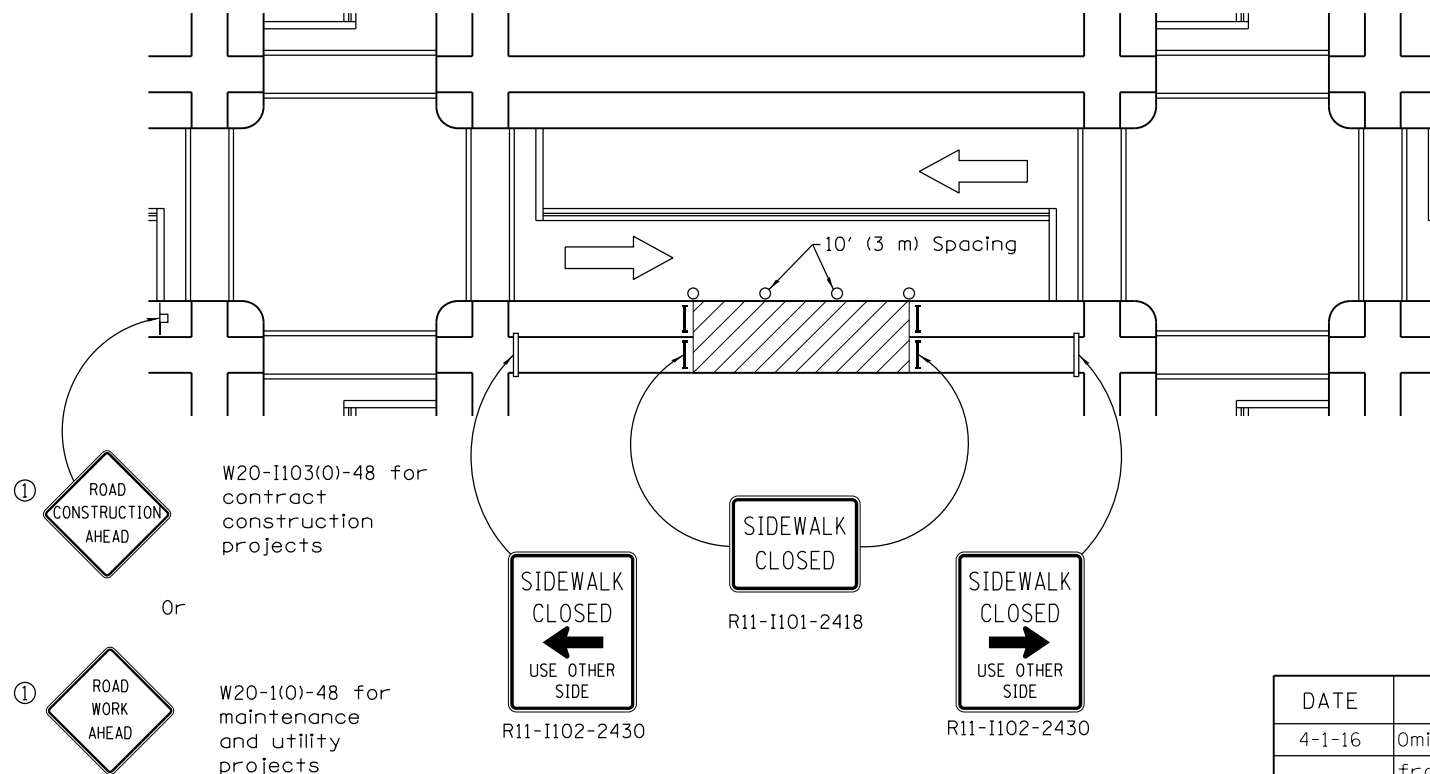
**STANDARD 701606-10**

## **Reference 5**

**IDOT Sidewalk, corner or crosswalk closure**



### SIDEWALK DIVERSION



### SIDEWALK CLOSURE

### SYMBOLS

- Work area
- Sign on portable or permanent support
- Barricade or drum
- Cone, drum or barricade
- Type III barricade
- Detectable pedestrian channelizing barricade

① Omit whenever duplicated by road work traffic control.

### GENERAL NOTES

This Standard is used where, at any time, pedestrian traffic must be rerouted due to work being performed.

This Standard must be used in conjunction with other Traffic Control & Protection Standards when roadway traffic is affected.

Temporary facilities shall be detectable and accessible.

The temporary pedestrian facilities shall be provided on the same side of the closed facilities whenever possible.

The SIDEWALK CLOSED / USE OTHER SIDE sign shall be placed at the nearest crosswalk or intersection to each end of the closure. Where the closure occurs at a corner, the signs shall be erected on the corners across the street from the closure. The SIDEWALK CLOSED signs shall be used at the ends of the actual closures.

Type III barricades and R11-2-4830 signs shall be positioned as shown in "ROAD CLOSED TO ALL TRAFFIC" detail on Standard 701901.

All dimensions are in inches (millimeters) unless otherwise shown.

Illinois Department of Transportation

APPROVED April 1, 2016  
ENGINEER OF SAFETY ENGINEERING

APPROVED April 1, 2016  
ENGINEER OF DESIGN AND ENVIRONMENT

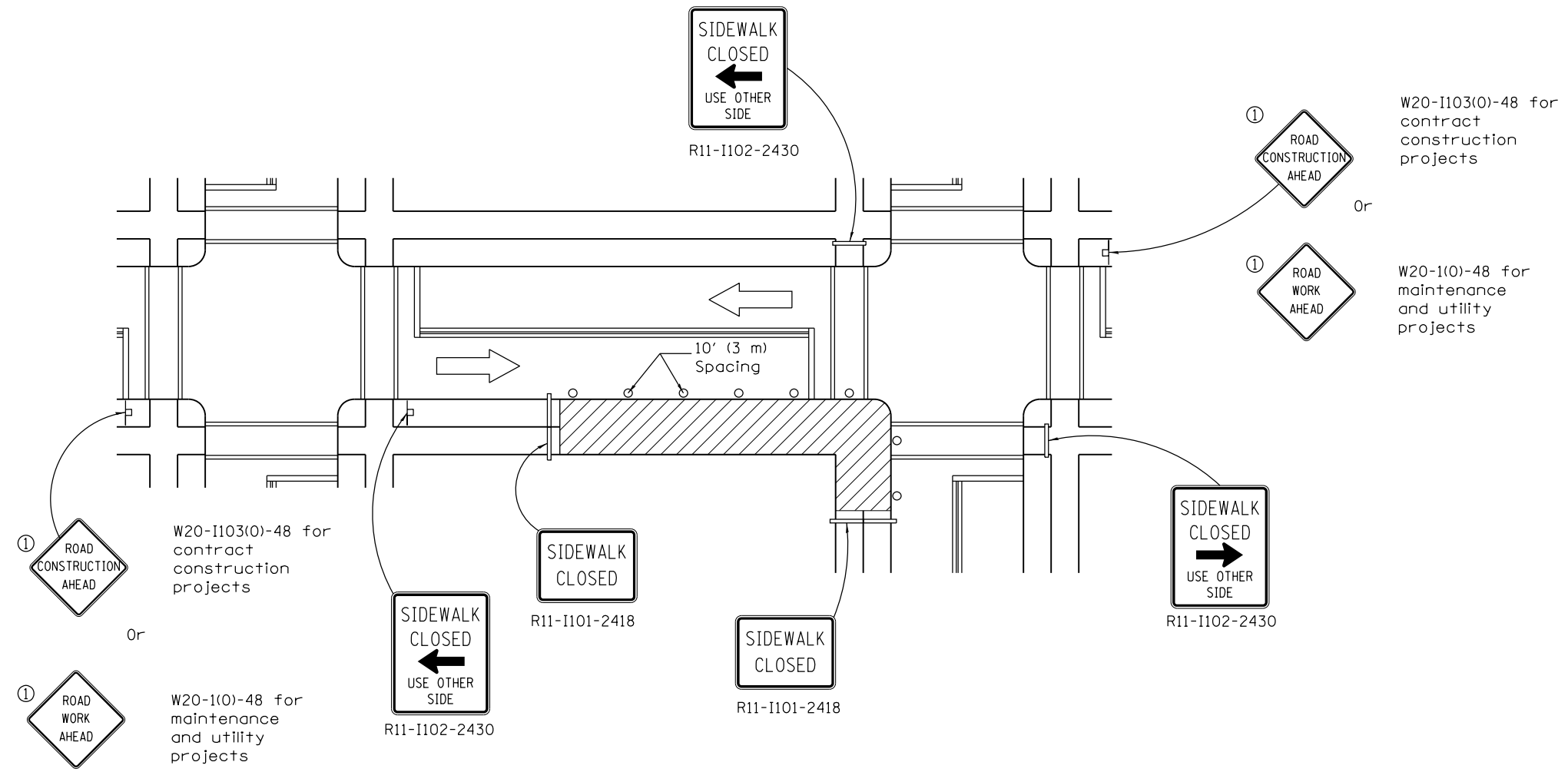
ISSUED 1-1-97

DATE	REVISIONS
4-1-16	Omitted orange safety fence from standard as this is covered in the std. spec.
1-1-12	Added SIDEWALK DIVERSION.
	Modified appearance of plan views. Renamed Std.

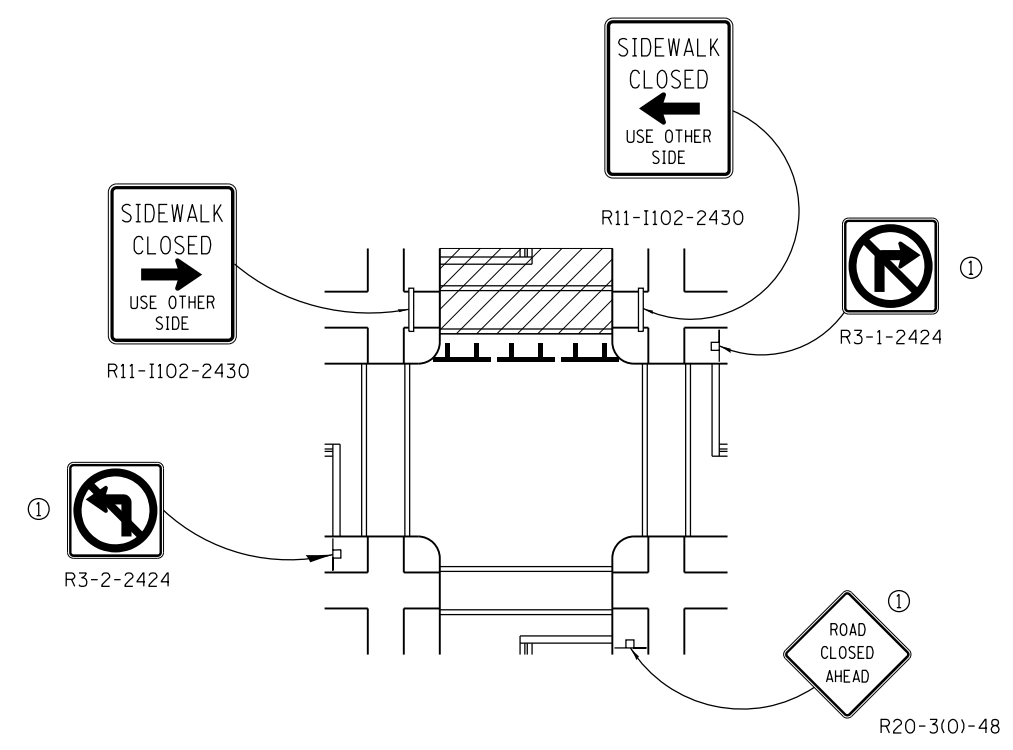
## SIDEWALK, CORNER OR CROSSWALK CLOSURE

(Sheet 1 of 2)

STANDARD 701801-06



**CORNER CLOSURE**



**CROSSWALK CLOSURE**

**Reference 6**  
**Utility Disconnections Plan**

CLINTON AVENUE

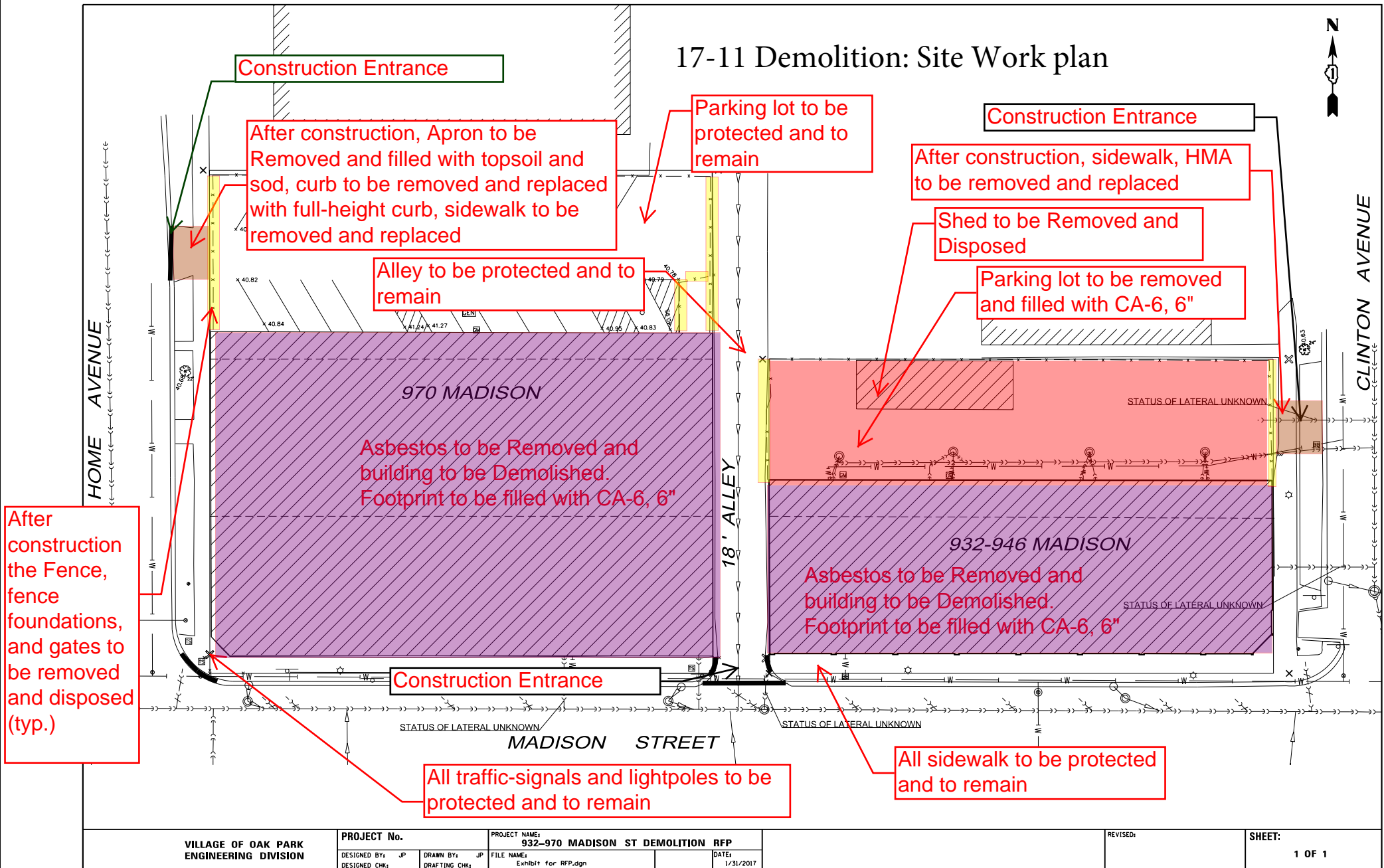


**SHEET:**  
**1 OF 1**



**Reference 7**  
**Site-Work Plan**

# 17-11 Demolition: Site Work plan



VILLAGE OF OAK PARK  
ENGINEERING DIVISION

PROJECT No.

DESIGNED BY: JP  
DESIGNED CHK:

DRAWN BY: JP  
DRAFTING CHK:

PROJECT NAME:

932-970 MADISON ST DEMOLITION RFP  
FILE NAME:  
Exhibit for RFP.dgn

DATE:  
1/31/2017

REVISED:

SHEET:

1 OF 1

## **Reference 8**

**Title Commitments (accessed via drop-box)**

## **Reference 9**

**Asbestos Abatement Project-Design Specifications**

Project No. 4180-301-59-02

# ASBESTOS PROJECT DESIGN



## VILLAGE OF OAK PARK, ILLINOIS

201 SOUTH BOULEVARD  
OAK PARK, ILLINOIS 60302

**SITE:**  
**932-946 AND 970 MADISON STREET**  
**OAK PARK, ILLINOIS 60302**

PREPARED BY



A handwritten signature in blue ink, which appears to read "David J. Kedrowski".

David J. Kedrowski, CIH  
IDPH 100-4543

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Schedule	2
Specification Section 02082 – Asbestos Abatement for Demolition	3
Appendix A – Design Drawing	26

## **SCOPE OF WORK**

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The scope of work for the project at 932-946 and 970 Madison Street in Oak Park, Illinois includes:

### **970 Madison Street**

- Removal and disposal of asbestos containing floor tile and associated mastic (including subfloor), as indicated on design drawings ASB-2.0, ASB-3.0, and ASB-4.0.
- Removal and disposal of asbestos containing pipe insulation and associated fittings, as indicated on design drawings ASB-2.0, ASB-3.0, and ASB-4.0.
- Removal and disposal of asbestos containing exterior door caulk, exterior window caulk, exterior coping caulk, exterior brick sealant, and exterior joint/expansion caulk, as indicated on design drawing ASB-5.0.

### **936 / 940 Madison Street**

- Removal and disposal of asbestos containing floor tile and associated mastic (beneath ceramic floor tile), as indicated on design drawing ASB-6.0.

### **944 Madison Street**

- Removal and disposal of asbestos containing floor tile and associated mastic, as indicated on design drawing ASB-6.0.

All work shall be conducted in accordance with OSHA 29 CFR 1926.1101 Construction Industry Standard for Asbestos and 40 CFR Part 61 NESHAPS.

Asbestos Project Design  
932-946 and 970 Madison Street  
Oak Park, Illinois 60302

## **SCHEDULE**

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All work shall be conducted between the hours of 7 am and 3 pm Monday-Friday. If work is desired to occur outside of this timeframe, a written request shall be submitted to Village of Oak Park for approval.

Contractor shall submit the required 10-day notification immediately upon authorization to proceed from the Owner.



## **SECTION 02082**

### **ASBESTOS ABATEMENT FOR DEMOLITION (NESHAPS)**

#### **PART 1 - GENERAL**

##### **1.1 SUMMARY**

- A. Contractor shall furnish all materials, labor, insurance documents and equipment required to perform the work hereinafter and as listed in this specification.
- B. Contractor shall include, as part of the work under the contract for the work involved herein, the movement and transportation of his/her own equipment and supplies to and from the site.
- C. Contractor shall provide Illinois Department of Public Health (IDPH) licensed and working Contractor/Supervisors and Asbestos Abatement Workers, all supplies and equipment including closed dumpsters as needed.
- D. Contractor shall provide bagging, movement and transportation of asbestos containing waste from the site of work, and disposal in an IEPA approved and permitted landfill. The documentation and manifesting of asbestos containing waste shall be in accordance with applicable Federal, State and Local regulations.
- E. Contractor shall provide personal air monitoring of employees as required by OSHA. The results of these samples shall be available within twenty-four (24) hours of collection samples.
- F. Removal procedures shall be performed by standard removal techniques as allowed under NESHAPS, using water and HEPA vacuums as well as demarcated work areas under negative pressure. All work shall be in compliance with applicable Federal, State, and Local regulations, including requirements outlined in the project design.

##### **1.2 SUBMITTALS & NOTICES**

- A. Pre-Project: Projects will be performed on a project-by-project basis, as directed by the Owner. The Contractor will be required to submit the following to the Owner for approval prior to commencement of each project:
  - 1. Detailed estimates inclusive of all labor, material and rental equipment necessary to complete each individual project.
  - 2. Detailed plan of procedure proposed for the abatement work, including location of decontamination units, sequencing the work, waste load out procedures, disposal plan, including locations of the approved disposal site and a detailed description of the methods employed to control pollution.
  - 3. Emergency telephone number and contingency plans.

4. All notifications to governmental agencies.
  5. Copies of all worker and supervisor licenses and current accreditations.
  6. Waste disposal site and method of packing asbestos containing material (ACM).
  7. Credentials of air monitoring laboratory for all OSHA sample analysis.
- B. Post-Project: Submit the following to the OWNER within ten (10) working days following final clearance:
1. Work Site entry logs
  2. Daily supervisor logs
    - a. Daily time sheet asbestos supervisor (s).
    - b. Daily time sheet worker (s).
    - c. Executed Waste Transportation and Disposal Manifest.
  3. Air monitoring data:
    - a. Results of OSHA air samples.
- C. Signed waste manifest receipts:
1. Number of bags and lump sum cost of disposal.
- D. Itemized list of supplies used for project:
1. Asbestos supplies.
  2. Scaffold rental/Miscellaneous equipment rentals.
  3. Notification Fees.
- E. Photographic documentation of work condition pre and post work activities:
1. Time and date stamped.
  2. Location name and area abated printed on each photograph.
  3. Log and notifications attached to photographs.

### **1.3 WORK BY OTHERS AND COORDINATION OF WORK**

- A. Contractors shall note that the OWNER reserves the right to conduct independent area air testing. Contractor for the work hereunder shall fully cooperate in all respect with other Contractors, OWNER's personnel and environmental consultant.
- B. For personal air samples analyzed by a laboratory use Phase Contract Microscopy (PCM): Consists of analysis of air samples filters using National Institute of Occupational Health and Safety (NIOSH) test method 7400. The analytical service is defined as analysis of mixed cellulose ester filter (25 mm diameter, 0.8-micron pore size) in three (3) piece open face cassettes. The size of the cylindrical cassettes is about one inch in diameter x four inches long. The test results are to be available within twenty-four (24) hours.
- C. The results of the analysis are to include but not limited to the following: date, project location, air sampling professional, field sample number, laboratory

number, start and end times of sampling, total time in minutes, total air volume, limit of detection, fibers per cubic centimeter and inter laboratory correction.

- D. Bag pick up service shall be provided by the Contractor. Individual, doubled, 6 mil labeled poly bags, with the address of the generating location is to be provided by the Contractor. The generating address label is to be placed in the original asbestos containing waste 6-mil poly bag by the Contractor. The approximate capacity of the bag is 3.3 cubic feet.
- E. Each bag shall be counted in the presence of the Owner or Owner's representative and also by the Contractor. Contractor shall be responsible for preparing straight bill of lading waste shipment record and/or waste manifest.
- F. Contractor shall process a State of Illinois EPA manifest and trip ticket. The Owner or Owner's Representative shall sign the manifest and ticket. A copy of the ticket must be presented to the Owner or OWNER'S REPRESENTATIVE prior to the vehicle leaving Owner's Representative site/ property. All copies of Contractor manifests must be supplied to the OWNER as a post project submittal.
- G. In the event the scope of work and the duration of a job dictates economy by providing a dumpster on site, a thirty yard, closed, locking (Contractor to furnish lock) dumpster shall be provided on the site. Depending upon the need, the service should include drop off at designated location, rental fee, pick-up and disposal service at an approved landfill. Contractor shall abide by all Federal, State and Local Regulations governing the storage, transport and delivery of asbestos containing waste to an approved landfill. Contractor shall be responsible for preparing straight bill of lading, waste shipment record and/or waste manifest. Contractor shall be responsible for the security of the dumpster and the contents within.

#### **1.4 LOCATIONS AND TYPES OF WORK**

- A. 932-946 and 970 Madison Street in Oak Park, Illinois.

#### **1.5 ACCESS TO THE SITES**

- A. Equipment, material and supplies may be transported to the site of work across property, at such points and under such regulations as the OWNER or OWNER'S REPRESENTATIVE may impose in regard to protection of structures, landscaping, pavement, curbs, sidewalks, utilities, fences and all other equipment located on or near the site of the work. Contractor shall coordinate access with the OWNER to access the site. Contractor shall be given a list of relative telephone numbers and contacts for coordination of site access.

#### **1.6 REMOVAL OF EQUIPMENT**

- A. Upon receiving notice from the OWNER or OWNER'S REPRESENTATIVE that the work has been completed and all clearance air monitoring meets regulatory compliance, Contractor shall immediately begin to remove his equipment, surplus and waste material from the premises and shall have all his equipment

off the premises within 3 days. Should the Contractor or any subcontractor fail to do so, Contractor agrees that the OWNER may, at its discretion, remove said equipment to such locations as it may select and that the cost of such removal shall be deducted from amounts then due the Contractor. Should it become necessary to store said equipment at such locations, a further deduction shall be made for rental of such storage space. The amounts of said rental will be decided by the OWNER.

**1.7 POTENTIAL ASBESTOS HAZARD**

- A. The disturbance and dislocation of asbestos-containing materials may cause asbestos fibers to be released into the building's atmosphere, thereby creating a potential health hazard to workmen and occupants. Contractor is responsible to apprise workers and supervisory personnel of their imminent responsibility to prevent release beyond the regulated area. Contractor shall be aware of the seriousness of the hazard and assure proper work procedures be followed in accordance with all applicable Federal, State and Local Regulations.
- B. Wherein the performance of work, workman supervisory personnel, subcontractors or consultants may encounter, disturb or otherwise function in the immediate vicinity of any identified asbestos containing materials, take appropriate continuous measures, as necessary, to protect all building occupants (as necessary) from the potential hazard of exposure to airborne asbestos fibers. Such measures shall include the procedures and methods described herein, and compliance with applicable Federal, State and Local Regulations.

**1.8 STOP WORK**

- A. If the OWNER or OWNER'S REPRESENTATIVE presents a written stop order, immediately stop all work. Do not recommence work, until authorized in writing by the OWNER.

**1.9 ASBESTOS CONTAINING MATERIAL (ACM)**

- A. Asbestos-containing materials are present within the buildings. Contractor shall properly remove of designated asbestos containing materials and clean to a standard of "no visible residue" prior to demolition. Areas shall be visually inspected and pass final air clearance at the completion of abatement. If unknown materials are identified, which are suspected of containing asbestos, immediately notify the OWNER or OWNER'S REPRESENTATIVE.

**1.10 SCHEDULE**

- A. Work shall be conducted Monday through Friday as directed, except the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Start times for work will vary due to the nature of work; evening work hours may be requested.

#### **1.11 RECORDS AND PERMITS**

- A. Contractor shall be responsible for the preparation of all notifications, waste manifesting/waste shipment records and/or any other permits required by all regulatory agencies.

#### **1.12 PROTECTION OF PUBLIC**

- A. Contractor shall occupy only such areas designated by the OWNER, and shall protect the public by use of proper plywood barricades, warning signs, red lights and such safety measures as will be effective and as required by OSHA. Contractor shall provide and place all required barriers for the protection of his own interests or areas where work is being performed.

#### **1.13 EXISTING CONDITIONS**

- A. The OWNER and Contractor shall agree in writing on building fixture condition prior to commencement of work. It shall be the Contractor's responsibility to replace or repair to the OWNER's satisfaction, prior to close out of the project, all damaged items caused by the Contractor and not proven otherwise. All items damaged prior to abatement shall be noted during pre-construction walk through.

### **PART 2 - ASBESTOS ABATEMENT**

#### **2.1 REFERENCES**

- A. In addition to the publications referenced in the Construction Contract Clauses, the following publications are referenced and are applicable to this project:
  - 1. 29 CFR Part 1910.
  - 2. 29 CFR Part 1926.
  - 3. 40 CFR Part 61.
  - 4. IL Adm Code Section 855

#### **2.2 DEFINITIONS**

- A. The following list of definitions is applicable to this project unless a Variance has been issued from the OWNER.
  - 1. "Abatement" see Asbestos Abatement.
  - 2. "Adequately Wet" means sufficiently mixed or penetrated with liquid to prevent the release of particulates. If emissions are observed coming from the material that has been wetted, then that material has not been sufficiently wetted. However, the absence of visible emissions is not sufficient evidence of being adequately wet.
  - 3. "Air Sampling Professional" means an individual that has the ASP qualifications required in the IDPH Asbestos Abatement Rules and Regulations for Commercial and Public Buildings or holds a valid IDPH ASP license, who is employed either directly or indirectly by the OWNER to conduct air sampling and sample analysis.

4. "Airlock" means a system for permitting entrance and exit with minimum air movement between an asbestos regulated work area where airborne asbestos fibers are expected to be encountered (the "dirty" side) and any other area (the "clean" side), consisting of two curtained doorways separated by a distance of at least three feet such that a person passes through one doorway into the airlock, allowing the doorway sheeting to overlap and close off the opening before proceeding through the second doorway, thereby preventing flow-through of air from the "dirty" side to the "clean" side.
5. "Air Scrubber" means a portable air filtration device that operates in the contained area to filter air within the contained area but does not exhaust from the contained area to any other space.
6. "Amended water" means water to which a surfactant has been added to improve water penetration.
7. "Area Air Sampling" means any form of air sampling or monitoring where the sampling device is placed at some stationary location.
8. "Asbestos" means the asbestiform varieties of serpentine (chrysotile), amosite, riebeckite (crocidolite), tremolite, anthophyllite, and actinolite as identified using polarized light microscopy or transmission electron microscopy.
9. "Asbestos Abatement" means any form of work performed in connection with the demolition, renovation, alteration, modification, repair, cleaning, or maintenance of a facility that involves the encapsulation, enclosure, repair, removal, or disturbance of asbestos containing material or ACM.
10. "Asbestos Containing Material or ACM" means any material or product that contains more than 1% asbestos. It also means any material contaminated with particles, fibers, or dust from asbestos containing material.
11. "Asbestos Containing Waste Material" means any waste that contains commercial asbestos. This term also includes filters from control devices, bags or packages with commercial asbestos materials, waste from regulated asbestos work area projects, and objects contaminated with asbestos including disposable equipment, rags, and clothing.
12. "Asbestos Inspector" means an individual that holds a valid license in the State in which the work is being performed, to conduct asbestos building inspections.
13. "Asbestos Supervisor" means an employee of a licensed asbestos abatement contractor holding a valid license in the State in which the work is being performed.
14. "Asbestos Worker" means an individual that holds a valid license in the State in which the work is being performed who cleans, removes,

encapsulates, prepares, encloses, erects, hauls, or disposes of asbestos materials or wastes.

15. "ASP" means Air Sampling Professional.
16. "Authorized Visitor" means a OWNER employee or any person designated by the OWNER, and any representative of a regulatory or other agency having jurisdiction over the project.
17. "Background Levels" means the concentrations of airborne fibers as determined by phase contrast or transmission electron microscopy, in and adjacent to, the work areas, prior to the start of the work.
18. "Category I Non-Friable Asbestos Containing Material" means asbestos containing packings, gaskets, resilient floor coverings, and asphalt roofing products containing more than 1 % asbestos as determined using the method specified in Appendix E, Subpart E, 40 CFR part 763, Section 1, Polarized Light Microscopy.
19. "Category II Non-Friable ACM" means any non-friable material, excluding Category I Non-Friable ACM, containing more than 1% asbestos as determined using the method specified in Appendix E, Subpart E, 40 CFR part 763, Section 1, Polarized Light Microscopy, that when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure.
20. "Class I Asbestos Work" means activities involving the removal of Thermal Systems Insulation (TSI) and Surfacing ACM and PACM.
21. "Class II Asbestos Work" means activities involving but not limited to the removal of asbestos containing wall board, floor tiles and sheeting, roofing and side shingles, and construction mastics. Class II work does not include Class I work.
22. "Class III Asbestos Work" means repair and maintenance operations where ACM is likely to be disturbed.
23. "Class IV Work" means maintenance and custodial activities during which employees contact but do not disturb ACM or PACM and activities to clean up dust, waste, and debris from Class I, Class II, and Class III work.
24. Class 0 Portable High Efficiency Air Filtration Device - A portable high efficiency air filtration device that operates at a level equivalent to a MERV 13 filter. This class of PHEAF device can be used to provide general exhaust or negative pressure within a contained area when it discharges to the outside air. This class of portable hand vacuums can discharge into a contained area that is under negative pressure or from which the air is exhausted to outside of the building.
25. Class 1 Portable High Efficiency Air Filtration Device - A portable high efficiency air filtration device that operates at a level equivalent to a MERV 14 filter. This class of PHEAF device can be used for environmental filtering/air scrubbing within a containment, provided the containment is under negative pressure and discharges to the outside air.

26. Class 2 Portable High Efficiency Air Filtration Device - A portable high efficiency air filtration device that operates at a level equivalent to a MERV 15 filter. This class of PHEAF device shall be the minimum class that is required for portable vacuums that can be used to clean up small, uncontained asbestos releases and glovebagging as an O & M activity.
27. Class 3 Portable High Efficiency Air Filtration Device - A portable high efficiency air filtration device that operates at a level equivalent to a MERV 16 filter. This class of PHEAF device can be used for environmental contaminant filtering and/or air scrubbing within a containment, provided the containment is under negative pressure and discharges to the outside air.
28. Class 4 Portable High Efficiency Air Filtration Device - A portable high efficiency air filtration device that operates at a level equivalent to a 99% efficient filter. This class of PHEAF device shall be required for all work in commercial buildings or in other environments where the unit discharges into the air space of the building.
29. Class 5 Portable High Efficiency Air Filtration Device - A portable high efficiency air filtration device that operates as a fully-effective and functional HEPA air filter, meeting all the filter efficiency requirements of a HEPA filter. This class of PHEAF device shall be required for all indoor environments where the PHEAF device discharges into the general air space of the building.
30. "Clean Room" means a "clean side" area or room which is a structural part of the Worker Decontamination Enclosure System (WDES) with provisions for storage of workers' street clothes and protective equipment.
31. "Clearance Air Monitoring" means the employment of aggressive sampling methods with a volume of air collected to determine the airborne concentration of fibers upon conclusion of an asbestos abatement project.
32. "Commercial Asbestos" means any material containing asbestos that is extracted from ore and either has or has had value because of its asbestos content.
33. "Competent Person" means a person who is capable of identifying existing asbestos hazards in the workplace and in selecting the appropriate control strategy for asbestos exposure, who has the authority to take prompt corrective actions to eliminate them. It also means a person who holds a valid asbestos license as a contractor's supervisor or Asbestos Project Manager in the State where the work is taking place.
34. "Contained Area" means an enclosed work area in a building where negative air pressure and High Efficiency Particulate Air (HEPA) filtration



- are used to contain airborne fibers during removal, enclosure, or encapsulation of ACM during an asbestos abatement project.
35. “Critical Barrier” means one or more layers of plastic sealed over openings into a work area or any similarly placed physical barrier, sufficient to prevent airborne fibers in a work area from migrating to adjacent areas.
36. “Curtained Doorway or ‘Z’-Flap” means a device that consists of at least three overlapping sheets of plastic over an existing or temporary framed doorway. One sheet shall be secured at the top and left side, the second sheet at the top and the right side, and the third sheet at the top and the left side. The sheets shall have weights attached to the bottom to ensure that the sheets hang straight and maintain a seal over the doorway when not in use. Curtained doorways shall be installed at each end of each room of the Decontamination Enclosure Systems.
37. “Damaged Friable ACM” means friable ACM which: (i) has deteriorated or sustained physical injury such that the internal structure (cohesion) of the material is inadequate; (ii) has delaminated such that its bond to the substrate (adhesion) is inadequate; (iii) for any other reason lacks fiber cohesion or adhesion qualities; (iv) has lost its structural integrity; or (v) is, in whole or in part, crushed, water-stained, gouged, punctured, missing or not intact such that it is not able to contain fibers. Such damage or deterioration may be illustrated by the separation of the ACM into layers; separation of the ACM from the substrate; exposed ACM ends or joints; flaking, blistering, or crumbling of the ACM surface; water damage; significant or repeated water stains, scrapes, gouges, punctures, mars or other signs of physical injury to the ACM.
38. “Decontamination Enclosure System (DES)” means a series of connected rooms that may be separated from each other by air locks, used for the decontamination and exit from the work area. A Worker’s Decontamination Enclosure System (WDES) shall be constructed for use by personnel entering and exiting the work area. An Equipment Decontamination Enclosure System (EDES) shall be constructed for cleaning and removing of containerized waste material from the work area. Both enclosure systems shall be erected and used on the project whenever possible.
39. “Demolition” means the wrecking or taking out of any load-supporting structural member of a facility together with any related handling operations or the intentional burning of any facility as described by OSHA. Demolition and renovation are not the same activities.
40. “Disturbance” means activities that disrupt the matrix of asbestos containing material and PACM and are typically associated with Operations and Maintenance (OSHA Class 3) activities or accidental releases of asbestos.

41. "Encapsulant" means a liquid material which can be applied to ACM and which temporarily controls the possible release of asbestos fibers from the material, either by creating a membrane over the surface (Bridging Encapsulant) or by penetrating into the material and binding its components together (Penetrating Encapsulant).
42. "EC" means Environmental Consultant.
43. "Environmental Consultant" means an individual designated by the OWNER to serve as their liaison to the Contractor to help ensure that the project is completed in accordance with the specifications.
44. "Encapsulation" means the treatment of ACM with a material that surrounds or embeds asbestos fibers and asbestos fiber bundles in an adhesive matrix that prevents the release of fibers.
45. "Enclosure" means the construction of an airtight, impervious, and permanent wall and/or ceiling between the ACM and the occupied space of the building.
46. "Equipment Decontamination Enclosure System or EDES" means a decontamination enclosure system designed for the controlled transfer of materials, equipment, and containerized waste into and out from the work area. The EDES shall consist of the following (from "dirty" side to "clean" side):
  - a. Curtained Doorway
  - b. Wash Room
  - c. Curtained Doorway
  - d. Holding Area
  - e. Curtained doorway
47. "Equipment Room" means a room or area on the "dirty side" of the WDES which is part of the WDES with provisions for the storage or contaminated clothing and equipment that is intended for reuse during the job. The equipment room shall be separated from the work area and from additional rooms in the WDES by air locks with curtained doorways.
48. "Facility" means any institutional, commercial, public, industrial, or residential structure, installation, or building, any ship, and any active or inactive waste disposal site.
49. "Facility Component" means any part of a facility including equipment.
50. "Fiber Release Episode" means any uncontrolled or unintentional disturbance of ACM resulting in visible emissions.
51. "Fixed Object" means a unit of equipment or building system component which cannot be removed from the work area.
52. "Friable" means a material, when dry, that may be crumbled, pulverized, or reduced to powder by hand pressure. The term friable also applies to non-friable material that will intentionally become friable as a result of sanding, drilling, chipping, striking with an object (such as a wrecking ball), or demolition.

- 53. "Hazardous Asbestos Containing Material" means any asbestos containing material (ACM) which either: (1) is friable; (2) was non-friable, but which has become friable; (3) is non-friable, but will be subjected to sanding, grinding, cutting or abrading; or (4) is non-friable, but which is more likely than not to become crumbled, pulverized, or reduced to powder by forces expected to act on the material in the course of a demolition, renovation, alteration, modification, repair, improvement or maintenance activity.
- 54. "HEPA" means High Efficiency Particulate Air.
- 55. "HEPA Filter" means a high efficiency particulate air filter capable of retaining 99.97 percent of particles (including fibers) that are greater than 0.3 micrometers in mass median aerodynamic equivalent diameter, with an efficiency designation of 100 in accordance with NIOSH 42 CFR 84, Respiratory Protection Devices.
- 56. "HEPA vacuum equipment" means vacuuming equipment with a high efficiency particulate air filter.
- 57. "Holding Area" means a room or area on the "clean side" which is part of the EDES with provisions for the storage of containerized waste that has been decontaminated in the wash room of the EDES. The Holding Area shall be separated from the work area and from additional rooms in the EDES by air locks with curtained doorways.
- 58. "Intact" means that the ACM has not crumbled, been pulverized, or otherwise deteriorated so that the asbestos is no longer bound with its matrix.
- 59. "Intact floor covering removal" means the removal of resilient floor tile, floor tile mastic, and/or resilient sheet goods in such a fashion that the ACM has not crumbled, been pulverized, or otherwise deteriorated so that the asbestos is no longer bound with its matrix.
- 60. "Leak-tight" means that solids or liquids cannot escape or spill out. Leak-tight also means dust-tight.
- 61. "MERV" filter means minimum efficiency reporting value filter.
- 62. "Mil" means one thousandth of an inch.
- 63. "Minimum Efficiency Reporting Value" is a rating system used for air filters and portable filtration devices that are used in various aspects of asbestos abatement and fiber control.
- 64. "Miscellaneous Material" means interior building material on structural components, structural members, or fixtures, such as floor and ceiling tiles, and does not include Surfacing Materials or Thermal Systems Insulation.
- 65. "NAM" means Negative Air Machine.
- 66. "Negative Air Machine" means a portable local exhaust system equipped with HEPA filtration. The system shall be capable of maintaining a constant, low velocity, airflow from asbestos abatement work areas to

the outdoor air, thereby creating a negative pressure differential between the work area and the remaining areas of the building of at least 0.02 inches of water pressure.

- 67. "NEA" means Negative Exposure Assessment.
- 68. "Negative Exposure Assessment or NEA" means a demonstration by the contractor that by using the specific work procedures to be employed on the project, employee exposure during the project is expected to be consistently below the PEL.
- 69. "NESHAP" means the National Emission Standards for Hazardous Air Pollutants (40 CFR 61) which is enforced by the IEPA.
- 70. "Non-friable Asbestos-Containing Material" means any material containing more than 1% asbestos as determined using the method specified in Appendix E, Subpart E, 40 CFR part 763, Section 1, Polarized Light Microscopy, that, when dry, may not be crumbled, pulverized, or reduced to powder by hand pressure.
- 71. "Operations and Maintenance" means a program of work practices to maintain friable and non-friable ACM in good condition, to provide for the clean-up of asbestos previously disturbed or damaged, and to prevent further releases by minimizing and controlling disturbances and damage to ACM.
- 72. OSHA" means the Occupational Safety and Health Administration.
- 73. "Outdoor Air" means air from outside of the building.
- 74. "Outside Air" means air from outside of the work area.
- 75. "Personal Air Monitoring or Exposure Monitoring" means a method used to determine an employees' exposure to airborne fibers through the collection of air samples from the breathing zone of an individual in the work area. Personal Air Monitoring must be conducted in accordance with 29 CFR 1910.1001 and 1926.1101.
- 76. "PACM" means Presumed Asbestos Containing Material.
- 77. "Permissible Exposure Limits or PELs" for asbestos fibers, means the concentration above which no employee shall be exposed. The PEL expressed as an eight-hour Time Weighted Average (TWA) is 0.1 fibers per cubic centimeter as determined by Phase Contrast Microscopy. The Excursion Limit (EL) for thirty minutes is 1.0 fibers per cubic centimeter as determined by Phase Contrast Microscopy.
- 78. "PHEAF Device" means a Portable High Efficiency Air Filtration Device.
- 79. "Portable High Efficiency Air Filtration Device" means a portable air filtration device such as a HEPA Vacuum, Air Scrubber, or Negative Air Machine (NAM) with a minimum unit efficiency of a MERV 13.
- 80. "Presumed Asbestos Containing Material" means thermal systems insulation and surfacing material found in buildings constructed no later than 1980 unless that material has been determined to NOT contain asbestos based on an adequate number of samples having been analyzed

- using the method specified in Appendix E, Subpart E, 40 CFR part 763, Section 1, Polarized Light Microscopy.
81. "Project" means removal, encapsulation, enclosure, or repair of more than three linear feet, three square feet, or one cubic foot of ACM.
82. "Regulated Asbestos Containing Material (RACM)" means:
- a. Friable Asbestos Containing Material; or,
  - b. Non-friable ACM that has become friable; or,
  - c. Category I Non-friable ACM that will be subject to sanding, grinding, cutting, abrading; or,
  - d. Category II Non-friable ACM that has a high probability of becoming damaged or friable in the course of renovation or demolition operations.
83. "Regulated Area" means an area established by the contractor to demarcate areas where Class I, Class II, and Class III asbestos work is being conducted. It also means any areas where debris and waste from such asbestos work accumulate; and a work area within which airborne fiber concentrations either exceed or there is a reasonable possibility that they may exceed the Permissible Exposure Limits (Time Weighted Average and/or Excursion Limit.)
84. "Remote Decontamination Enclosure System" means a decontamination enclosure system which is not connected to the contained work area.
85. "Removal" means the intentional detachment of any asbestos-containing materials from surfaces or components of a building or taking out building components covered with or containing asbestos.
86. "Renovation" means altering a facility or one or more facility components in any way, including the stripping or removal of Asbestos Containing Material from a facility component. Operations in which load-supporting structural members are wrecked or taken out are demolitions.
87. "Repair" means rewinding or taping damaged pipe or boiler (or similar vessel) insulation or patching of surfacing material.
88. "Resilient Floor Covering" means asphaltic and vinyl floor tiles, sheet flooring materials, and their associated mastics.
89. "Response Action" means a method with procedures including removal, encapsulation, enclosure, repair, operations and maintenance, and clean-up after an accidental release, that protects human health and the environment from friable ACM.
90. "Secure Separation Barriers" means a rigid barrier constructed of 1/2 inch minimum thickness plywood, gypsum board, or similar sheathing material with sufficient framing to support the barrier designed to prevent the possible access by building occupants into areas where project activities will occur. A Secured Separation Barrier shall not be used as a containment area barrier.

91. "Separation Barrier" means a rigid barrier that is erected in a building space to reduce the volume of a work area, such as erecting a barrier along the perimeter of a series of rooms in order to remove materials from windows without making the entire room a work area. This type of Barrier SHALL NOT be used to separate occupied areas of the building from the work area. This type of Separation Barrier shall be of 1/2 inch minimum thickness plywood gypsum board or similar sheathing material with suitable framing to support the Separation Barrier. The seams and edges of the Separation Barrier shall be caulked and the work area side of the Separation Barrier shall be covered with two layers of six mil plastic sheeting equivalent.
92. "Shall" means the stated provision is mandatory.
93. "Shower Room" means a "clean side" area or room separated from the Clean Room and from the Equipment Room by curtained doorways, which is a structural part of the Worker Decontamination Enclosure System (WDES) with hot and cold running water controllable at the tap and arranged for complete showering during decontamination.
94. "Shut Down and Lock Out Power" means to switch off every electrical circuit breaker serving power or lighting circuits which run to, or through the work area. Lock the electrical panel or door with separate locks.
95. "Staging Area" means a portion of the work area which is adjacent to Equipment Decontamination Enclosure System (EDES) separated from the Wash Room by curtained doorways, designated for the temporary storage of containerized waste prior to removal from the work area.
96. "Structural Member" means any load supporting member of a facility, such as beams and load supporting walls, or any non-load supporting member such as ceilings and non-load supporting walls.
97. "Surfactant" means a chemical wetting agent that, when added to water, will improve the penetration characteristic of the water in order to reduce fiber release.
98. "Surfacing Material" means material that is sprayed, troweled-on, or otherwise applied to surfaces (such as acoustical plaster on ceilings and fireproofing on structural members).
99. "Visible Emissions" mean any emissions containing particulate, airborne or as tracked dust, that are visually detectable without the aid of instrumentation.
100. "Wash Room" means a "dirty side" area separated from the Staging Area of the Work Area by a curtained doorway, which is a structural component of the Equipment Decontamination Enclosure System (EDES) designated for cleaning of waste containers, equipment, and any other items, except for personnel, from the work area.
101. "Wet Cleaning" means the process of eliminating residual asbestos fibers from surfaces and objects by using cloths, mops, and other cleaning tools

which have been dampened with water. After cleaning, the cloths, mops, and other cleaning tools must be disposed as Asbestos Containing Waste Material.

- 102. "Work Area" means the designated rooms, spaces, or areas where an aspect of an asbestos abatement project is being conducted.
- 103. "Worker Decontamination Enclosure System or WDES" means a decontamination enclosure system designed for the decontamination of personnel exiting the work area. The WDES shall consist of the following (from "dirty" side to "clean" side):
  - a. Curtained Doorway
  - b. Equipment Room
  - c. Curtained Doorway
  - d. Shower Room
  - e. Curtained Doorway
  - f. Clean Room
  - g. Curtained Doorway

### **2.3 PERSONAL PROTECTION REQUIREMENTS**

- A. Prior to commencement of work, the workers shall be instructed and shall be knowledgeable on the hazards of asbestos exposure, participate in Contractor sponsored participation in a respiratory program, protective clothing, decontamination procedures and all aspects of asbestos procedures; workers shall have medical examinations.
- B. Contractor acknowledges that they alone are responsible for enforcing personnel protection requirements and that these specifications provide only a minimum acceptable standard for each phase of operation.
- C. Contractor shall provide workers with personally issued and marked respiratory equipment approved by NIOSH.
- D. Where not in violation of OSHA standards and regulations, Contractor shall provide, at a minimum, workers and supervisors a NIOSH approved half-face respirator with dual HEPA cartridges.
- E. Plastic Removal: OSHA/NIOSH half-face dual cartridge respirators equipped with HEPA cartridges.
- F. Should any conditions, for any reason, be encountered where the exposure level, after application of the appropriate protection factor of the respiratory equipment in use, exceeds 0.01 f/cc, substitute respiratory equipment with protection factors, to reduce workers exposure levels below 0.01 f/cc. Should any such condition occur, bring it to the OWNER's attention immediately. The right is reserved to require the use of respiratory equipment higher protection factors for any or all phases of the work.
- G. No visitors shall be allowed in the work area, except authorized by the OWNER or Owner's Representative.

- H. Provide workers with sufficient sets of disposable protective full-body clothing. Such clothing shall consist of full-body coveralls, footwear, and headgear, one-piece coveralls or equal. Provide eye protection and hard hats, as required by applicable safety regulations. Reusable type protective clothing and footwear intended for reuse shall be left in the Contaminated Equipment Room until the end of the asbestos abatement work at which time such items shall be deposited as asbestos waste within twenty-four hours (24) of use. Disposable clothing shall not be allowed to accumulate and shall be disposed of as contaminated waste.
- I. Authorized visitors must be equipped with suitable protective clothing, headgear, footwear and gloves, as required to enter the work area.

#### 2.4 MATERIALS

- A. Deliver all materials in original packages, containers or bundles, bearing the name of the manufacturer and the brand name.
- B. Store all materials subject to damage off the ground, away from wet or damp surfaces, and under cover sufficient to prevent damage or contamination. The OWNER is not responsible for materials damaged on OWNER property.
- C. PLASTIC SHEETING: A minimum 6-mil for floor and 4-mil for walls to minimize the frequency of joints. For any work above Class I shall require 6-mil on walls.
- D. TAPE: Capable of sealing joints of adjacent sheets of polyethylene and for attachment of polyethylene sheets to finished or unfinished surfaces of dissimilar materials and capable of adhering under both dry and wet conditions, including use of amended water, duct tape, poly prep tapes or approved equal.
- E. ADHESIVE: Capable of sealing joints of adjacent sheets of polyethylene and for attachment of polyethylene sheets to finished or unfinished surfaces of dissimilar materials and capable of adhering under both dry and wet conditions, including use of amended water.
- F. CAULKS: As specified or approved.
- G. SURFACTANT: Shall consist of 50% polyoxyethylene ether and 50% polyoxyethylene ester, or equivalent, and shall be mixed with water to provide a concentration of one ounce of surfactant to 5 gallons of water.
- H. IMPERMEABLE CONTAINERS: Suitable to receive and retain any asbestos-containing or contaminated materials until disposal at an approved site. Containers shall be labeled in accordance with OSHA Regulation 29 CFR 1926.1101. Containers must be both air and watertight and must be resistant to damage and rupture. Containers shall be of two parts: (1) a pair of 6-mil polyethylene bags of size to fit within the drum listed hereafter and capable of being sealed: (2) 30, 40 or 55 gallon capacity steel or fiber drums with tightly fitting lids.



- I. WARNING LABELS AND SIGNS: As required by OSHA Regulations 29 CFR 1926.1101.

## 2.5 TOOLS AND EQUIPMENT

- A. Provide suitable tools for asbestos removal:
  - 1. Water Sprayer: Airless or pressure sprayer for amended water application as applicable.
  - 2. Air Purifying Equipment: High Efficiency Particulate Air Filtration System (HEPA) shall comply with ANSI Z9.2-79. No air movement system or air equipment should discharge asbestos fibers outside the work area. Thus, the negative air unit shall be equipped with three filter bank with the last being HEPA filter capable of removing 99.97% of fibers greater than 0.3u (Microns).
  - 3. Paint/Encapsulant Sprayer: Airless.
  - 4. Scaffolding/Powered Lifts: As required to accomplish the specified work and meet all applicable safety regulations.
  - 5. Vacuums: Use HEPA type.
  - 6. Other tools and equipment, as approved by the OWNER.

## 2.6 POSTING

- A. Post caution signs in and around the work area to comply with OSHA Regulation 29 CFR 1926.1101 and in compliance with all other Federal, State and Local requirements.

## 2.7 WORK AREA PREPARATION-OWNER

- A. The OWNER or Contractor, if approved by the OWNER, shall shut down electric power to work areas, as required. Contractor may be required to coordinate electrical shut down directly with the OWNER.
- B. The OWNER or Contractor, if approved by the OWNER, shall shut down or isolate heating, cooling and ventilating air systems to work areas, as required.
- C. Before the work begins and unless otherwise specified, the OWNER shall remove from work areas all removable items and equipment not located on the asbestos material, as specified. The OWNER shall later replace furniture and removal objects. The Contractor may be asked to move objects equipment, furniture, etc. with pre-approval of the OWNER.

## 2.8 WORK AREA PREPARATION - CONTRACTOR

- A. Build or construct decontamination units at entrances to and exits from the work areas, when airborne fiber concentrations are expected to exceed PEL.
- B. When friable ACM is present in the work area(s), pre-clean fixed objects, first using HEPA vacuum and then wet cleaning methods, as appropriate, and completely enclose with minimum 6-mil thick plastic sheeting sealed with tape at the entrances to building units.

- C. Prior to commencing abatement work and in conjunction with OWNER personnel, shut down and isolate heating, cooling and ventilating air systems to prevent contamination and air dispersal to other areas of the building. Seal vents within the work area with tape and 6-mil plastic sheeting.
- D. Do not use methods that raise dust, such as sweeping or vacuuming with equipment not equipped with HEPA filters. Do not use HEPA vacuum equipment on wet surfaces, unless units are specially constructed for wet/dry use. Do not use amended water on gypsum board or other materials, which would be damaged by the wetting agent. HEPA vacuuming or damp sponge with regular water would be appropriate.
- E. Seal off all openings, including but not limited to windows, HVAC vents, windows openings etc. within work areas with 6-mil plastic sheeting sealed with tape.
- F. Establish negative pressure work enclosure using 2000 CFM negative air machines to properly control asbestos fibers during abatement and aid in the cleaning efforts.
- G. Maintain and mark emergency exits from the work areas, or establish alternate exits satisfactory to the local Fire Marshall.

## **2.9 DECONTAMINATION ENCLOSURE SYSTEMS**

- A. **GENERAL:** When fiber concentrations are reasonably expected to exceed a PEL, contractor shall use worker decontamination units acceptable to EPA and OSHA, connected to the work area with rigid framing, if necessary, and line the system with plastic sealed with tape at all joints in the plastic or shall construct decon units on-site.
- B. **ACCESS:** In all cases, access between contaminated rooms and other areas shall be through an air lock. In all cases, access between any two rooms within the decontaminated enclosure systems shall be through an air lock.
- C. **WORKER DECONTAMINATION ENCLOSURE SYSTEM:** Construct a 3-stage worker decontamination enclosure system contiguous to the work area, consisting of three totally enclosed chambers separated by airlocks, as follows:
  - 1. An equipment room with two curtained doorways, one to the work area and one to the shower room.
  - 2. A shower room with two curtained doorways, one to the equipment room and one to the clean room, via air locks. The shower room shall contain at least one shower with hot and cold or warm water with individual shut-off valves inside the shower. Careful attention shall be paid to the shower enclosure to insure against leakage of any kind. Ensure a supply of soap at all times in the shower room. Drainage from shower shall be disposed of as contaminated water or filtered, as specified below.

3. Waste water containing asbestos, including drainage from decontamination showers, shall be either disposed of as contaminated waste or filtered prior to introduction into sanitary sewer system.
  4. A clean room with one curtained doorway into the shower (via air lock) and one entrance or exit to a non-contaminated area of the building. The clean room shall have sufficient space for storage of workers' street clothes, towels and other non-contaminated items.
- D. EQUIPMENT DECONTAMINATION ENCLOSURE SYSTEM: (NOT APPLICABLE)  
Provide or construct an equipment decontamination enclosure system consisting of two totally enclosed chambers, as follows:
1. A washroom, constituting an air lock, with a curtained doorway to a designated area of the work area and a curtained doorway to the holding area.
  2. A holding area, constituting an air lock, with a curtained doorway to the washroom and a curtained doorway to the uncontaminated area.
  3. Contractor may elect to construct equipment decontamination unit on the side of equipment room of worker decontamination unit.

**2.10 SEPARATION OF WORK AREA FROM NON-WORK AREAS**

- A. Temporary barriers shall consist of ½" or equivalent plywood barriers constructed in the walkways of each building to connect containments of each unit. Barriers shall include lockable doors with hasps and shall include warning signs indicating asbestos abatement.
- B. Polyethylene drop cloths may be used in demarcated work areas to set asbestos containing roofing materials prior to loading in lined dumpsters.

**2.11 MAINTENANCE OF DECONTAMINATION ENCLOSURES**

- A. At the beginning of each work shift and throughout removal, all seals and curtained doorways shall be inspected, and if not found in proper condition, repaired immediately.
- B. Respiratory equipment shall be cleaned, repaired and sanitized after each use.
- C. Soap and shampoo shall be in the showers at all times.
- D. Fresh towels shall be available at all times.
- E. All areas shall be kept clean and in order.
- F. Provide a disposal bag for contaminated filters in the shower.
- G. Ensure that the drainage filtering systems are kept clean and operable at all times.
- H. At the end of each decontamination period, the shower, air locks and clean rooms shall be cleaned and allowed to dry.
- I. At the end of each work shift: the air locks and the shower shall be thoroughly disinfected; the filter bag (if applicable) shall be returned to the equipment room

for disposal; the equipment room and first the air lock shall be thoroughly HEPA vacuumed and wet cleaned.

**2.12 WORKER PROTECTION-TO BE POSTED IN CLEAN AND EQUIPMENT ROOMS**

- A. All workers and authorized personnel, in order to enter the work area, shall:
- B. Remove all clothing, unless it is to remain in the equipment room for eventual disposal.
- C. Don protective clothing (coveralls, gloves, boots, etc.)
- D. Don the appropriate respiratory protection, following all training procedures and manufacturer's instructions. Hood shall be worn over respirator straps.
- E. All workers and authorized personnel, in order to leave the work area, shall:
  - 1. Remove gross (visible) contamination from themselves and their equipment.
  - 2. Vacuum protective suit and remove, bagging used suits immediately after removal. Contractor shall then proceed to a wash station to thorough wash hands.
- F. Proceed to clean room, to change into street clothes.
- G. No smoking, eating, drinking shall be allowed inside restricted work area or decontamination areas.

**2.13 FIRE EXITS**

- A. Designate and maintain emergency and fire exits from work areas in accordance with local codes and regulations. All exits shall be marked with fluorescent tape or red enamel and shall be clearly visible from any part of the work area.

**2.14 EQUIPMENT REMOVAL PROCEDURE**

- A. Clean external and internal surfaces of all non-fixed equipment and/or objects by thoroughly wet wiping and/or rinsing, before moving such items into the equipment decontamination unit for final cleaning and removal to uncontaminated areas.
- B. Objects and equipment removed shall be stored in areas designed by the OWNER.

**2.15 PRE-WORK INSTRUCTIONS**

- A. Contractor shall have all employees sign-in on dated work log daily prior to constructing or working within a containment.

**2.16 REMOVAL OPERATIONS**

- A. Any housing, grills, vents, or penetrations near work activities shall be sealed.
- B. Wet asbestos-containing material with amended water, using spray equipment capable of providing a "mist" application to reduce the release of fibers. Saturate the material sufficiently to wet it to the substrate without causing

excessive dripping, but comply with the provision of the material being “adequately wet”. The use of high RPM power equipment, pressure washers, or hydro blasters shall not be acceptable without special permission from the OWNER. Remove the saturated asbestos material in small sections from the substrate. Removal shall occur in an intact fashion when feasible. Materials drop shall not exceed 15 ft. For heights up to 50 ft., provide inclined chutes to intercept drop. For heights exceeding 50 ft., provide enclosed, dust proof chutes. Materials shall not be allowed to dry before placing in sealable polyethylene bags of 6-mil minimum thickness. Nylon fiber brushes shall be used to clean asbestos fibers from rough surfaces. Any contaminated material capable of puncturing the polyethylene bags shall be packaged separately.

- C. Maintain work areas free of accumulated asbestos-containing materials at all times. Keep waste materials wet, until enclosed in lined dumpsters. Friable asbestos debris must be enclosed in sealed plastic bags.
- D. Seal polyethylene bags air tight. Ensure that all contaminated materials are doubled-bagged to yield a minimum covering of 12 mils, before removal from the work area.

**2.17 DISPOSAL OF ASBESTOS-CONTAINING MATERIAL AND ASBESTOS CONTAMINATED WASTE (SOLID AND/OR LIQUID)**

- A. Vehicles used for transporting asbestos-containing materials shall have a completely enclosed, lockable storage compartment, if the drum requirement is to be deleted. Storage compartments shall be plasticized and sealed with a minimum of (a) layer of 6-mil polyethylene on the sides and top and (2) layers of 6-mil polyethylene on the floor. The compartment shall be thoroughly we-cleaned and or HEPA vacuumed following the disposal of each load of material. At the conclusion of the project (or before transport vehicles are used for other purposes), the polyethylene shall be properly removed and disposed of as contaminated waste. After this is accomplished, compartments shall once again be re-cleaned and/or HEPA vacuumed in order to eliminate all debris prior to reuse of the vehicles. Rented vehicles shall receive clearance inspection prior to being returned to the rental company. All plastic sheeting tape, cleaned material, including mops and sponges, clothing, filters and all other contaminated disposable materials shall be packaged, labeled and disposed of as asbestos-containing waste.

**2.18 CLEANUP**

- A. Removing all visible accumulations of asbestos-containing materials and debris by HEPA vacuums, sponging, etc. Wet clean all surfaces within work area.
- B. The entire work area shall be totally, visibly clean. Contractor shall notify the OWNER’S REPRESENTATIVE of the time the work area will be subject for visual inspection.

**2.19 CLEARANCE**

After passing the visual inspection, the work areas will be tested using final air clearances procedures by PCM NIOSH 7400 Method. All samples shall meet the clearance criteria of <0.01 f/cc to successfully complete the abatement process.

**2.20 REESTABLISHMENT OF OBJECTS AND SYSTEMS**

- A. Fixtures, equipment or objects, relocated due to abatement, to storage areas designated by the OWNER, shall be reestablished under this contract as to their exact position and material shape. Contractor assumes full responsibility for damages to objects on premises.

**2.21 APPLICABLE ASBESTOS ABATEMENT REGULATIONS INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:**

- A. Occupational Safety and Health Administration (OSHA)
- B. 29 CFR 1926.1101 (Asbestos Standard for the Construction Industry)
- C. 29 CFR 1910.134 (Respiratory Protection Standard)
- D. 29 CFR 1910.1200 (Hazard Communication Standard)
- E. Federal (United States Environmental Protection Agency (U.S. EPA)
- F. 40 CFR part 61 (National Emission Standard for Hazardous Air Pollutants (NESHAP)
- G. Illinois Environmental Protection Agency (IEPA) and Illinois Department of Public Health (IDPH)
- H. 225 ILCS 207 (Commercial and Public Building Asbestos Abatement Act)
- I. 77 Illinois Administrative Code 855 (Rules for Asbestos Abatement for Public and Private Schools and Commercial and Public Buildings)
- J. Cook County Department of Environmental Control

**2.22 EXPERIENCE**

- A. The Contractor shall have no less than five (5) years in the asbestos abatement industry and be able to show examples of work similar to which will be conducted.
- B. The Contractor shall be free of violations from all Local, State or Federal regulatory agencies.
- C. The Contractor shall provide three examples of their experience working on similar projects. The Contractor shall include the project amount, month and year project occurred, scope of work and client information.

Asbestos Project Design  
932-946 and 970 Madison Street  
Oak Park, Illinois 60302

**PART 3 - MEASUREMENT AND PAYMENT**

**3.1 BASE CONTRACT PRICE**

- A. All work specified in this Section shall be included in the Base Contract Price.

END OF SECTION

END OF SECTION 02082

Asbestos Project Design  
932-946 and 970 Madison Street  
Oak Park, Illinois 60302

## **APPENDIX A**

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### **DESIGN DRAWINGS – 932-946 and 970 Madison Street, Oak Park, Illinois**



## **Reference 10**

**Asbestos Abatement Design-File**

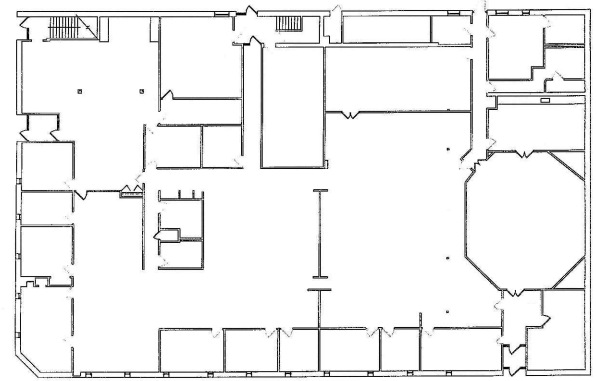
# ASBESTOS ABATEMENT DESIGN-FILE

## SCOPE OF WORK

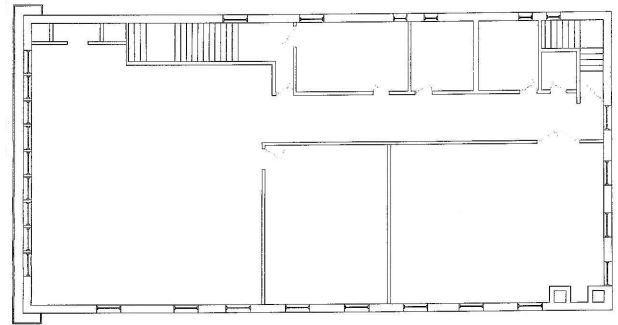
REMOVAL AND DISPOSAL OF ASBESTOS CONTAINING FLOOR TILE AND ASSOCIATED MASTIC, PIPE INSULATION AND ASSOCIATED FITTINGS, AND EXTERIOR CAULK AS INDICATED.

## GENERAL NOTES

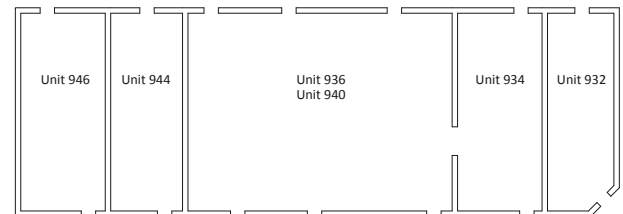
1. ALL ASBESTOS ABATEMENT WITHIN THE BUILDING SHALL BE IN ACCORDANCE WITH APPLICABLE EPA, OSHA AND IDPH RULES AND REGULATIONS.
2. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING QUANTITIES IN THE FIELD BEFORE PRICING. ANY QUESTIONS ABOUT THE SCOPE OR CLARIFICATIONS SHALL BE OBTAINED FROM THE PROJECT DESIGNER PRIOR TO BIDDING. ANY INTERPRETATIONS OF THE DESIGN DOCUMENTS OR SCOPE OF WORK SHALL ONLY BE MADE BY THE PROJECT DESIGNER.
3. CLEARANCE SAMPLE RESULTS WILL BE MADE AVAILABLE ON A 24 HOUR TURNAROUND BASIS. ANY RUSH SAMPLE ANALYSIS REQUESTED BY THE CONTRACTOR SHALL BE AT THE CONTRACTOR'S EXPENSE.
4. THE CONTRACTOR SHALL PAY ANY ADDITIONAL COSTS WHICH ARISE FROM FAILURE OF CLEARANCE TESTING WHICH MAY INCLUDE COSTS FOR SERVICES OF THE ENVIRONMENTAL PROJECT MANAGER, LABORATORY OR PROJECT DESIGNER.
5. CONTRACTOR TO EXHAUST NEGATIVE AIR TO THE EXTERIOR OF THE BUILDING.
6. OUTDOOR WASTE DUMPSTER SHALL BE LOCATED PER OWNER'S APPROVAL PRIOR TO THE START OF ABATEMENT.
7. NEGATIVE AIR SHALL BE MAINTAINED ON A 24-HOUR BASIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR HAVING ADEQUATE PERSONNEL AND BACKUP EQUIPMENT TO MAINTAIN OPERATION.
8. CAUTION SIGNS SHALL BE POSTED ADHERENT TO SPECIFICATION REQUIREMENT OF OSHA 29 CFR 1926.1101(k)(6) AT ALL POTENTIAL ENTRANCES OR BARRIERS TO THE REGULATED ASBESTOS ABATEMENT AREA.
9. CONTRACTOR TO VERIFY "LOCK-OUT" AND "TAG-OUT" OF ALL HAZARDOUS ENERGY SOURCES.
10. LEAD-BASED PAINT MAY BE PRESENT WITHIN THE BUILDING. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO TAKE APPROPRIATE SAFETY MEASURES IN ACCORDANCE WITH APPLICABLE FEDERAL, STATE AND LOCAL RULES AND REGULATIONS INCLUDING OSHA (SECTION 1926.62) COMPLIANCE, WASTE CHARACTERIZATION, AND WASTE DISPOSAL.
11. IF DISCONNECT OF ANY BUILDING SYSTEMS IS REQUIRED INCLUDING, BUT NOT LIMITED TO, EMERGENCY CIRCUITS, FIRE PROTECTION EQUIPMENT OR MECHANICAL SYSTEMS, THE CONTRACTOR SHALL NOTIFY THE OWNER AND OBTAIN APPROVAL PRIOR TO THE COMMENCEMENT OF WORK.
12. ALL WORK SHALL BE DONE IN ACCORDANCE WITH APPLICABLE BUILDING CODES AND ALL OTHER CODES THAT HAVE AUTHORITY OVER THIS PROJECT. ABATEMENT CONTRACTOR SHALL SECURE REQUIRED PERMITS AS NECESSARY. ABATEMENT CONTRACTOR SHALL PROVIDE ALL NECESSARY SAFEGUARDS, BARRIERS, TEMPORARY POWER, LIGHTING, FIRE PROTECTION, ETC. AS REQUIRED DURING ABATEMENT.
13. ABATEMENT CONTRACTOR SHALL COORDINATE WITH BUILDING OWNER FOR USE OF EXISTING UTILITIES. ABATEMENT CONTRACTOR MAY NEED TO PROVIDE TEMPORARY WATER AND ELECTRICITY.
14. THE ASBESTOS ABATEMENT FLOOR PLANS ARE AN APPROXIMATION OF THE BUILDING FLOOR PLANS. THE ABATEMENT CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL BUILDING DIMENSIONS AND CONDITIONS.
15. ABATEMENT CONTRACTOR IS RESPONSIBLE FOR REMOVAL OF ALL LAYERS OF FLOORING AND MASTIC. THE REMOVAL OF ACM FLOORING AND MASTIC SHALL INCLUDE ANY UNDERLAYMENT AND ANY ADDITIONAL LAYERS OF FLOORING AND MASTIC, BUT NOT THE CONCRETE FLOORING.



**1ST FLOOR PLAN (970 MADISON)**  
NOT TO SCALE



**2ND FLOOR PLAN (970 MADISON)**  
NOT TO SCALE



**1ST FLOOR PLAN (932-946 MADISON)**  
NOT TO SCALE



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PREPARED FOR:

VILLAGE OF OAK PARK  
201 SOUTH BOULEVARD  
OAK PARK, ILLINOIS 60302

## GENERAL NOTES & LAYOUT

932-946 AND 970 MADISON STREET  
OAK PARK, ILLINOIS 60302

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CHICAGO, ILLINOIS  
(312) 922-1030 www.wcgrp.com

DRAWN BY: CRM

REVIEWED BY: DJK

DATE: 2/13/2017



















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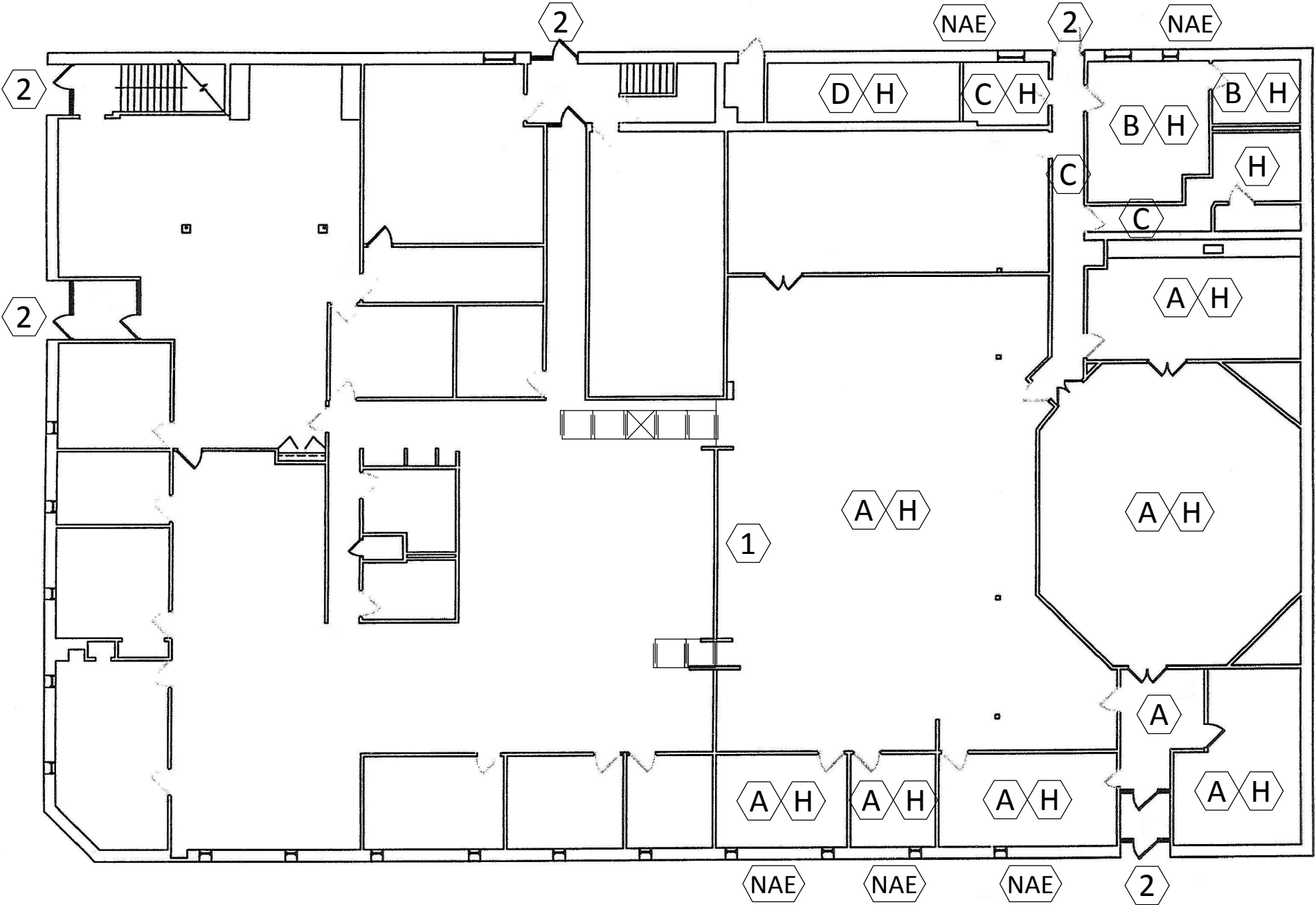
FIGURE ASB-1.0

**SCOPE OF WORK:**  
Asbestos Abatement: Removal and disposal of asbestos containing floor tile and associated mastic, pipe insulation and associated fittings, and exterior caulk per specification 02082 and applicable IDPH, IEPA, and OSHA rules and regulations.

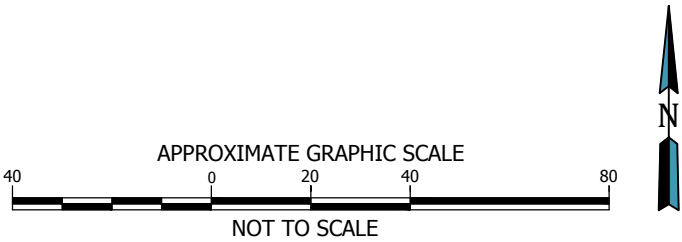
**KEYNOTES:**


-  Indicates location of floor tile and mastic removal (beneath carpet, plywood subfloor, and sleepers)
-  Indicates location of floor tile and mastic removal (beneath carpet, floor tile, and plywood)
-  Indicates location of floor tile and mastic removal (two layers)
-  Indicates location of floor tile and mastic removal (single layer)
-  Indicates location of floor tile and mastic removal (beneath carpet and plywood, includes second layer of plywood subfloor)
-  Indicates location of floor tile and mastic removal (beneath carpet, includes plywood subfloor)
-  Indicates location of floor tile and mastic removal (beneath ceramic tile)
-  Indicates location of pipe and fitting insulation removal
-  Indicates location of exterior door caulk
-  Indicates location of exterior window caulk
-  Indicates location of exterior coping caulk (tan)
-  Indicates location of exterior brick sealant (gray)
-  Indicates location of exterior joint/expansion caulk (white)
-  Indicates approximate location of five (5) chamber worker decontamination unit
-  Indicates approximate location of two chamber waste-out
-  Install airtight barrier constructed of rigid framing with two (2) layers of 6-mil polyethylene sheeting applied to each side of the framing. Barrier shall be constructed as detailed in IDPH section 855.430(a)(3).
-  Contractor to secure doorway and control access
-  Indicates Location of Negative Air Exhaust (via Exhaust Hoods)

- NOTES:**
- Locations are an approximation. Contractor shall field verify prior to abatement activities.
  - Contractor shall board up all door and window abatement locations with rigid 2'x4' framing and ½" plywood sheathing.





















FIRST FLOOR PLAN PHASE 1



<p>PREPARED FOR:</p> <p>VILLAGE OF OAK PARK 201 SOUTH BOULEVARD OAK PARK, ILLINOIS 60302</p> <p>DESIGNER NAME:</p> <p>DAVID J. KEDROWSKI IDPH #100-04543</p>	<p>ASBESTOS ABATEMENT</p> <p>970 MADISON STREET OAK PARK, ILLINOIS 60302</p> <p>REUSE OF DOCUMENTS</p> <p>THIS DOCUMENT, AND THE DESIGNS INCORPORATED HEREIN, AS AN INSTRUMENT OF PROFESSIONAL SERVICE, IS THE PROPERTY OF WEAVER CONSULTANTS GROUP, AND IS NOT TO BE USED IN WHOLE OR IN PART, WITHOUT THE WRITTEN AUTHORIZATION OF WEAVER CONSULTANTS GROUP.</p>	<p> <b>Weaver Consultants Group</b></p> <p>CHICAGO, ILLINOIS (312) 922-1030 www.wcgrp.com</p>	<p>DRAWN BY: CRM</p> <p>REVIEWED BY: DJK</p> <p>DATE: 2/13/2017</p> <p>FILE: 4180-301-59-02</p> <p>CAD: Layout Figures.dwg</p> <p>FIGURE ASB-2.0</p>
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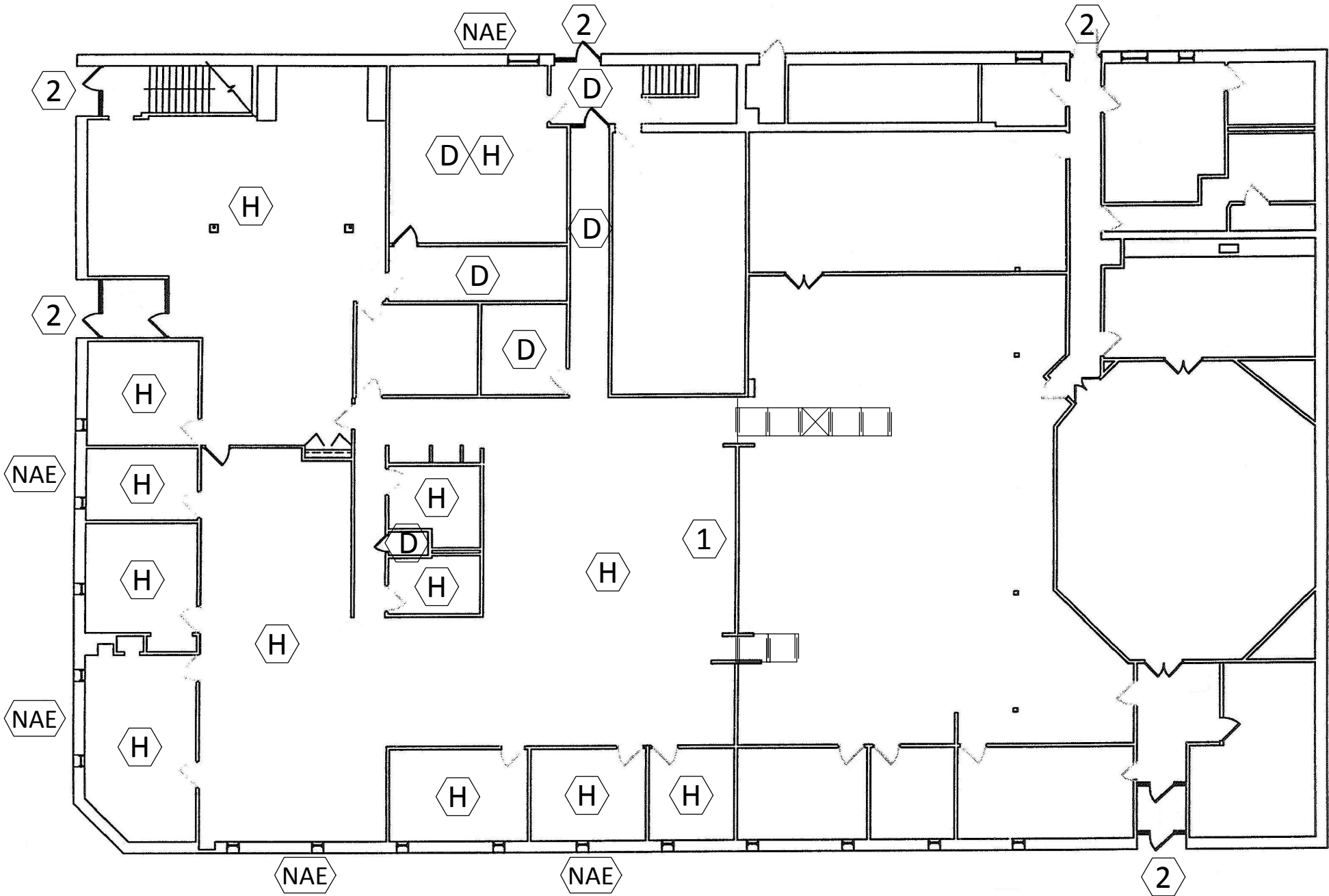
**SCOPE OF WORK:**  
Asbestos Abatement: Removal and disposal of asbestos containing floor tile and associated mastic, pipe insulation and associated fittings, and exterior caulk per specification 02082 and applicable IDPH, IEPA, and OSHA rules and regulations.

**KEYNOTES:**

-  Indicates location of floor tile and mastic removal (beneath carpet, plywood subfloor, and sleepers)
-  Indicates location of floor tile and mastic removal (beneath carpet, floor tile, and plywood)
-  Indicates location of floor tile and mastic removal (two layers)
-  Indicates location of floor tile and mastic removal (single layer)
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-  Indicates location of floor tile and mastic removal (beneath carpet, includes plywood subfloor)
-  Indicates location of floor tile and mastic removal (beneath ceramic tile)
-  Indicates location of pipe and fitting insulation removal
-  Indicates location of exterior door caulk
-  Indicates location of exterior window caulk
-  Indicates location of exterior coping caulk (tan)
-  Indicates location of exterior brick sealant (gray)
-  Indicates location of exterior joint/expansion caulk (white)
-  Indicates approximate location of five (5) chamber worker decontamination unit
-  Indicates approximate location of two chamber waste-out
-  Install airtight barrier constructed of rigid framing with two (2) layers of 6-mil polyethylene sheeting applied to each side of the framing. Barrier shall be constructed as detailed in IDPH section 855.430(a)(3).
-  Contractor to secure doorway and control access
-  Indicates Location of Negative Air Exhaust (via Exhaust Hoods)

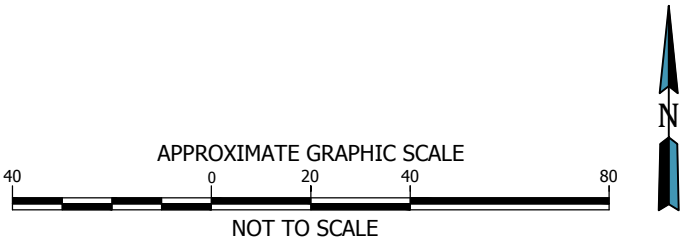
**NOTES:**


- Locations are an approximation. Contractor shall field verify prior to abatement activities.
- Contractor shall board up all door and window abatement locations with rigid 2'x4' framing and  $\frac{1}{2}$ " plywood sheathing.



FIRST FLOOR PLAN

PHASE 2



<p>PREPARED FOR:</p> <p>VILLAGE OF OAK PARK 201 SOUTH BOULEVARD OAK PARK, ILLINOIS 60302</p> <p>DESIGNER NAME:</p> <p>DAVID J. KEDROWSKI IDPH #100-04543</p>	<p>ASBESTOS ABATEMENT</p> <p>970 MADISON STREET OAK PARK, ILLINOIS 60302</p> <p>REUSE OF DOCUMENTS</p> <p>THIS DOCUMENT, AND THE DESIGNS INCORPORATED HEREIN, AS AN INSTRUMENT OF PROFESSIONAL SERVICE, IS THE PROPERTY OF WEAVER CONSULTANTS GROUP, AND IS NOT TO BE USED IN WHOLE OR IN PART, WITHOUT THE WRITTEN AUTHORIZATION OF WEAVER CONSULTANTS GROUP.</p>	<p> <b>Weaver Consultants Group</b></p> <p>CHICAGO, ILLINOIS (312) 922-1030 www.wcgrp.com</p>	<p>DRAWN BY: CRM</p> <p>REVIEWED BY: DJK</p> <p>DATE: 2/13/2017</p> <p>FILE: 4180-301-59-02</p> <p>CAD: Layout Figures.dwg</p> <p>FIGURE ASB-3.0</p>
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**SCOPE OF WORK:**  
Asbestos Abatement: Removal and disposal of asbestos containing floor tile and associated mastic, pipe insulation and associated fittings, and exterior caulk per specification 02082 and applicable IDPH, IEPA, and OSHA rules and regulations.

**KEYNOTES:**

- A

Indicates location of floor tile and mastic removal (beneath carpet, plywood subfloor, and sleepers)
- B

Indicates location of floor tile and mastic removal (beneath carpet, floor tile, and plywood)
- C

Indicates location of floor tile and mastic removal (two layers)
- D

Indicates location of floor tile and mastic removal (single layer)
- E

Indicates location of floor tile and mastic removal (beneath carpet and plywood, includes second layer of plywood subfloor)
- F

Indicates location of floor tile and mastic removal (beneath carpet, includes plywood subfloor)
- G

Indicates location of floor tile and mastic removal (beneath ceramic tile)
- H

Indicates location of pipe and fitting insulation removal
- I

Indicates location of exterior door caulk
- J

Indicates location of exterior window caulk
- K

Indicates location of exterior coping caulk (tan)
- L

Indicates location of exterior brick sealant (gray)
- M

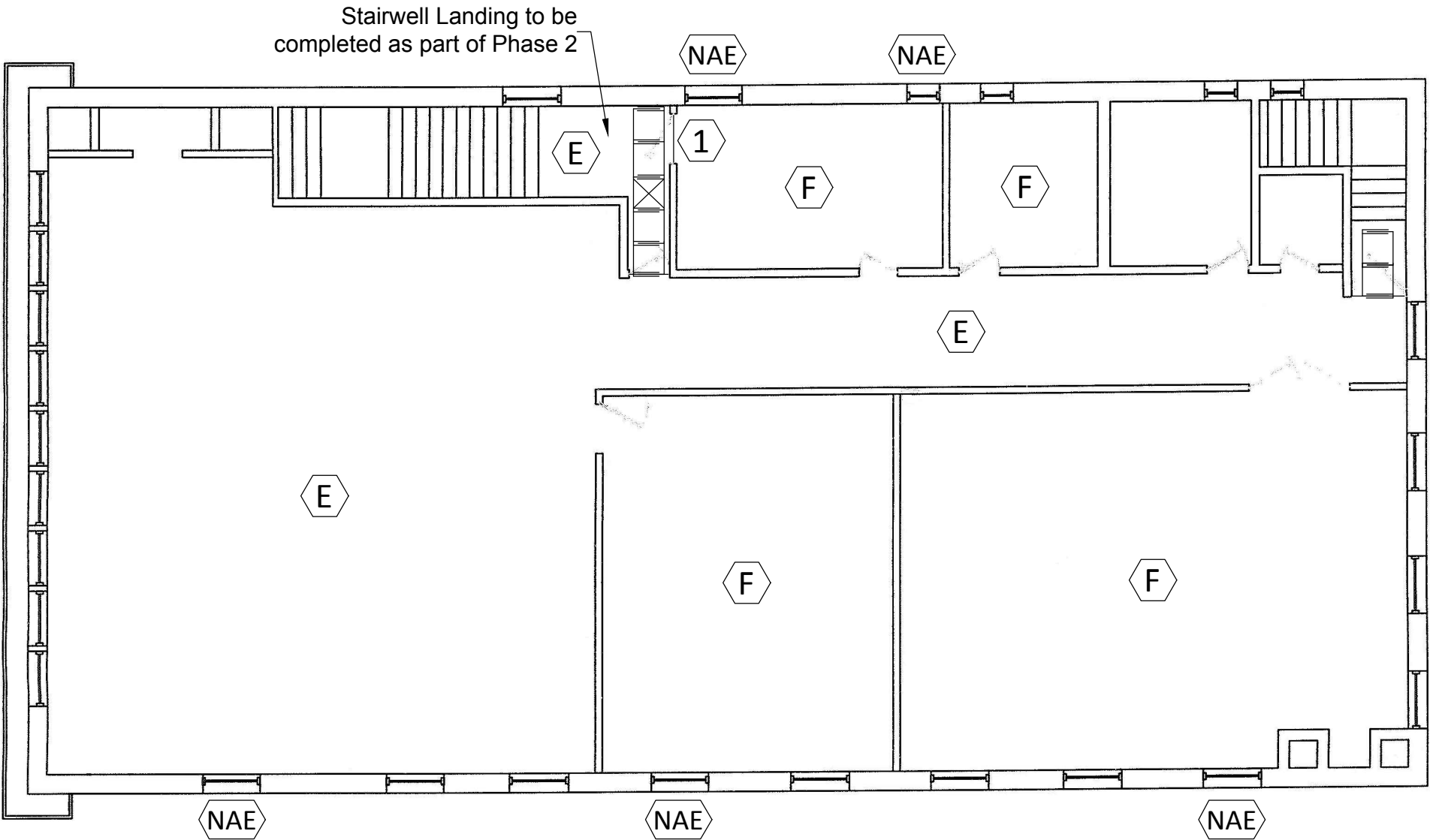
Indicates location of exterior joint/expansion caulk (white)
- Indicates approximate location of five (5) chamber worker decontamination unit
- Indicates approximate location of two chamber waste-out
- 1

Install airtight barrier constructed of rigid framing with two (2) layers of 6-mil polyethylene sheeting applied to each side of the framing. Barrier shall be constructed as detailed in IDPH section 855.430(a)(3).
- 2

Contractor to secure doorway and control access
- NAE

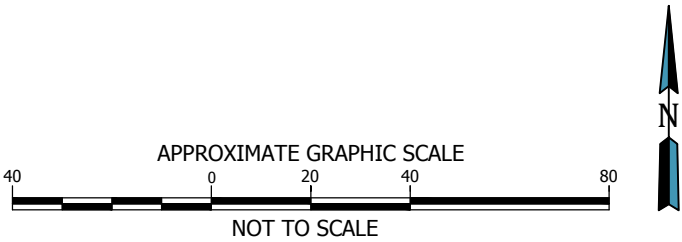
Indicates Location of Negative Air Exhaust (via Exhaust Hoods)


- NOTES:**
- Locations are an approximation. Contractor shall field verify prior to abatement activities.
  - Contractor shall board up all door and window abatement locations with rigid 2'x4' framing and ½" plywood sheathing.

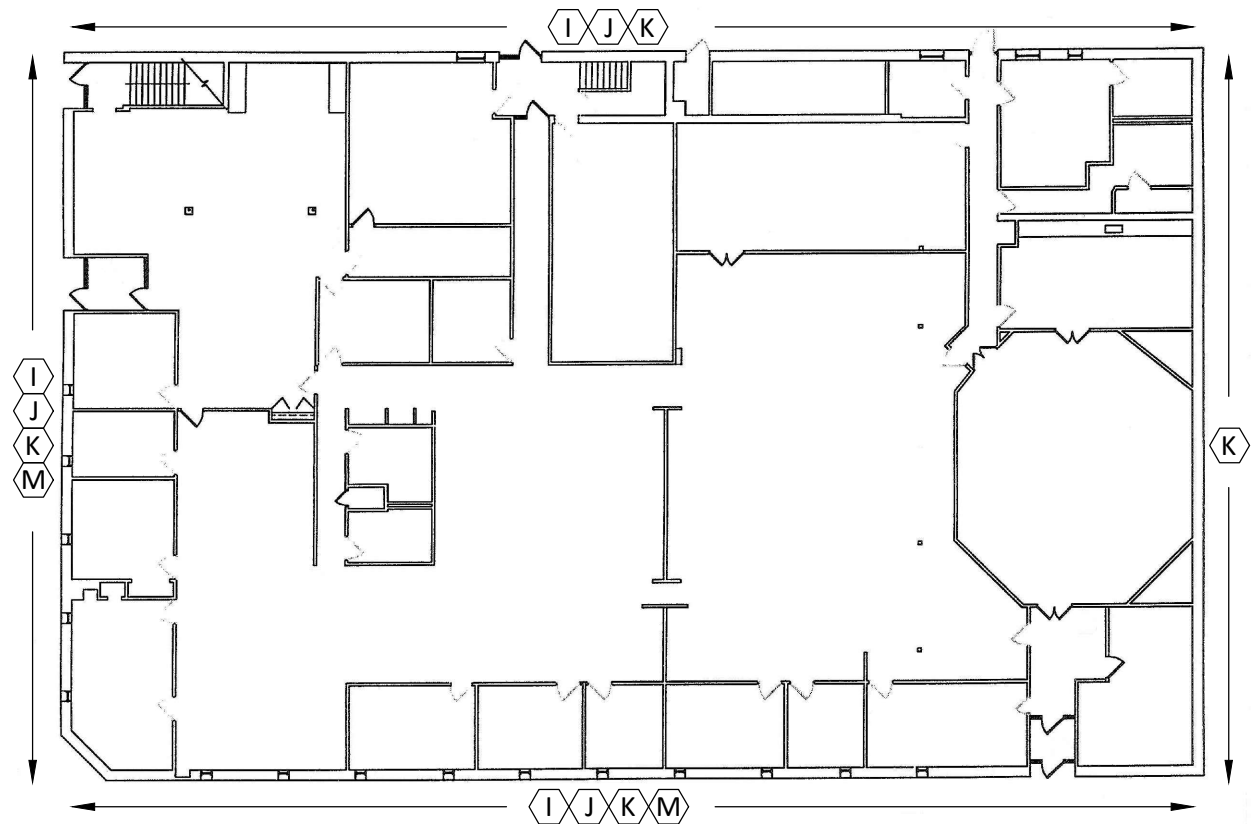


SECOND FLOOR PLAN

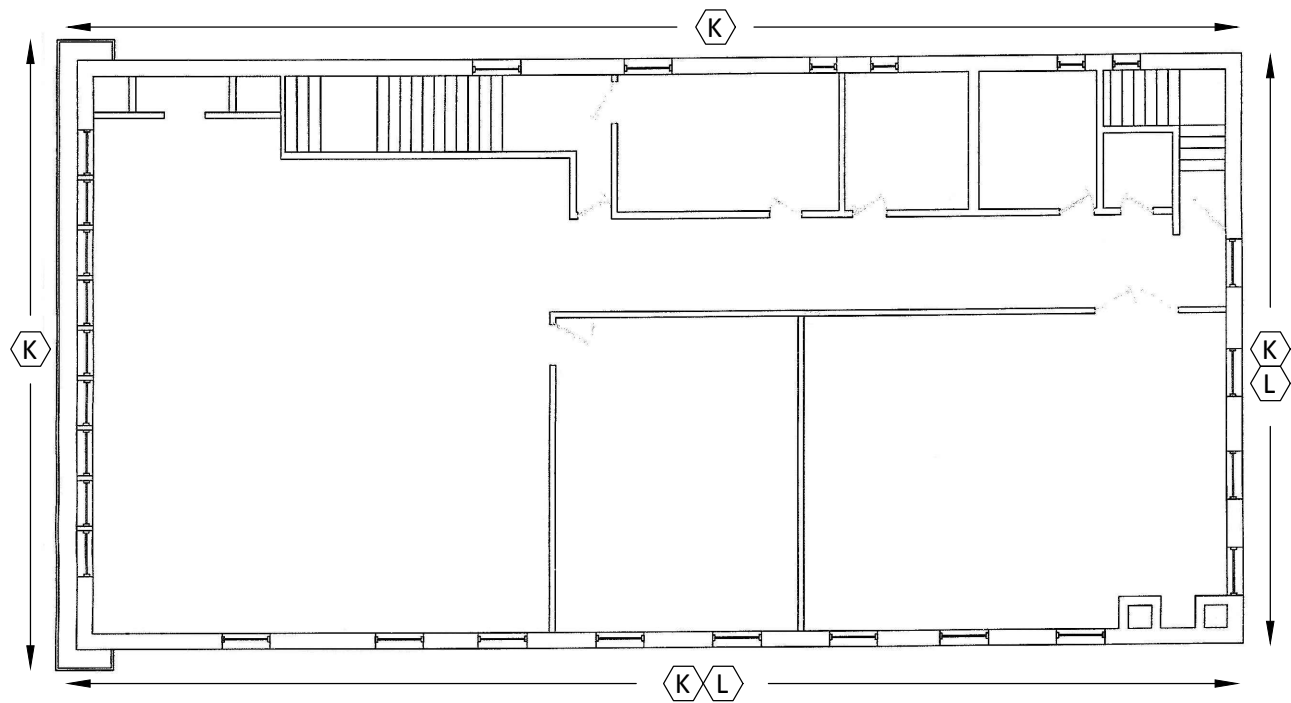
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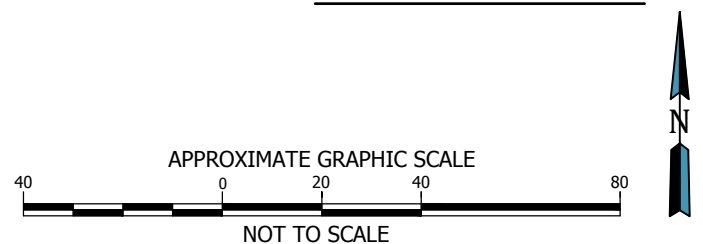
PREPARED FOR:  VILLAGE OF OAK PARK 201 SOUTH BOULEVARD OAK PARK, ILLINOIS 60302		ASBESTOS ABATEMENT  970 MADISON STREET OAK PARK, ILLINOIS 60302		 <div>Weaver Consultants Group</div> CHICAGO, ILLINOIS (312) 922-1030 www.wcgrp.com	DRAWN BY: CRM
					REVIEWED BY: DJK
DESIGNER NAME: DAVID J. KEDROWSKI IDPH #100-04543		REUSE OF DOCUMENTS  THIS DOCUMENT, AND THE DESIGNS INCORPORATED HEREIN, AS AN INSTRUMENT OF PROFESSIONAL SERVICE, IS THE PROPERTY OF WEAVER CONSULTANTS GROUP, AND IS NOT TO BE USED IN WHOLE OR IN PART, WITHOUT THE WRITTEN AUTHORIZATION OF WEAVER CONSULTANTS GROUP.			DATE: 2/13/2017
					FILE: 4180-301-59-02
					CAD: Layout Figures.dwg
					FIGURE ASB-4.0



FIRST FLOOR PLAN



SECOND FLOOR PLAN





**SCOPE OF WORK:**  
Asbestos Abatement: Removal and disposal of asbestos containing floor tile and associated mastic, pipe insulation and associated fittings, and exterior caulk per specification 02082 and applicable IDPH, IEPA, and OSHA rules and regulations.

**KEYNOTES:**

- Indicates location of floor tile and mastic removal (beneath carpet, plywood subfloor, and sleepers)
- Indicates location of floor tile and mastic removal (beneath carpet, floor tile, and plywood)
- Indicates location of floor tile and mastic removal (two layers)
- Indicates location of floor tile and mastic removal (single layer)
- Indicates location of floor tile and mastic removal (beneath carpet and plywood, includes second layer of plywood subfloor)
- Indicates location of floor tile and mastic removal (beneath carpet, includes plywood subfloor)
- Indicates location of floor tile and mastic removal (beneath ceramic tile)
- Indicates location of pipe and fitting insulation removal
- Indicates location of exterior door caulk
- Indicates location of exterior window caulk
- Indicates location of exterior coping caulk (tan)
- Indicates location of exterior brick sealant (gray)
- Indicates location of exterior joint/expansion caulk (white)
- Indicates approximate location of five (5) chamber worker decontamination unit
- Indicates approximate location of two chamber waste-out
- Install airtight barrier constructed of rigid framing with two (2) layers of 6-mil polyethylene sheeting applied to each side of the framing. Barrier shall be constructed as detailed in IDPH section 855.430(a)(3).
- Contractor to secure doorway and control access
- Indicates Location of Negative Air Exhaust (via Exhaust Hoods)

**NOTES:**

- Locations are an approximation. Contractor shall field verify prior to abatement activities.
- Contractor shall board up all door and window abatement locations with rigid 2'x4' framing and ½" plywood sheathing.

PREPARED FOR:  VILLAGE OF OAK PARK 201 SOUTH BOULEVARD OAK PARK, ILLINOIS 60302	ASBESTOS ABATEMENT  970 MADISON STREET OAK PARK, ILLINOIS 60302	 <div>Weaver Consultants Group</div> <div>CHICAGO, ILLINOIS (312) 922-1030 www.wcgrp.com</div>	DRAWN BY: CRM
			REVIEWED BY: DJK
DESIGNER NAME: DAVID J. KEDROWSKI IDPH #100-04543 	REUSE OF DOCUMENTS  THIS DOCUMENT, AND THE DESIGNS INCORPORATED HEREIN, AS AN INSTRUMENT OF PROFESSIONAL SERVICE, IS THE PROPERTY OF WEAVER CONSULTANTS GROUP, AND IS NOT TO BE USED IN WHOLE OR IN PART, WITHOUT THE WRITTEN AUTHORIZATION OF WEAVER CONSULTANTS GROUP.		DATE: 2/13/2017
			FILE: 4180-301-59-02
			CAD: Layout Figures.dwg
			FIGURE ASB-5.0

**SCOPE OF WORK:**  
Asbestos Abatement: Removal and disposal of asbestos containing floor tile and associated mastic, pipe insulation and associated fittings, and exterior caulk per specification 02082 and applicable IDPH, IEPA, and OSHA rules and regulations.

**KEYNOTES:**

- A

Indicates location of floor tile and mastic removal (beneath carpet, plywood subfloor, and sleepers)
- B

Indicates location of floor tile and mastic removal (beneath carpet, floor tile, and plywood)
- C

Indicates location of floor tile and mastic removal (two layers)
- D

Indicates location of floor tile and mastic removal (single layer)
- E

Indicates location of floor tile and mastic removal (beneath carpet and plywood, includes second layer of plywood subfloor)
- F

Indicates location of floor tile and mastic removal (beneath carpet, includes plywood subfloor)
- G

Indicates location of floor tile and mastic removal (beneath ceramic tile)
- H

Indicates location of pipe and fitting insulation removal
- I

Indicates location of exterior door caulk
- J

Indicates location of exterior window caulk
- K

Indicates location of exterior coping caulk (tan)
- L

Indicates location of exterior brick sealant (gray)
- M

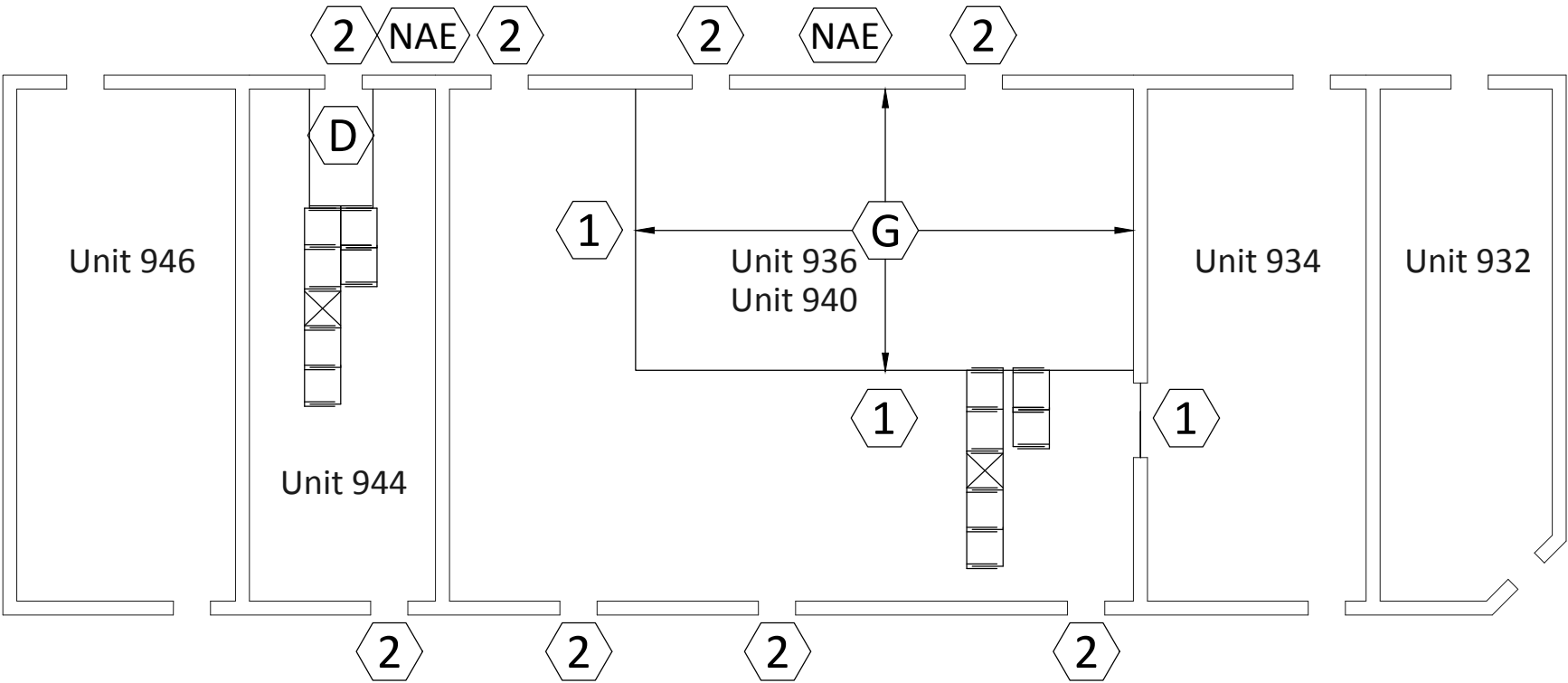
Indicates location of exterior joint/expansion caulk (white)
- Indicates approximate location of five (5) chamber worker decontamination unit
- Indicates approximate location of two chamber waste-out
- 1

Install airtight barrier constructed of rigid framing with two (2) layers of 6-mil polyethylene sheeting applied to each side of the framing. Barrier shall be constructed as detailed in IDPH section 855.430(a)(3).
- 2

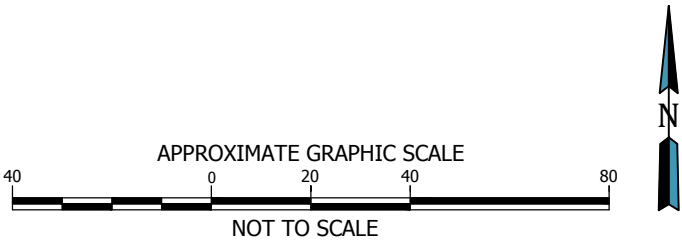
Contractor to secure doorway and control access
- NAE



Indicates Location of Negative Air Exhaust (via Exhaust Hoods)

- NOTES:**
- Locations are an approximation. Contractor shall field verify prior to abatement activities.
  - Contractor shall board up all door and window abatement locations with rigid 2'x4' framing and ½" plywood sheathing.



FIRST FLOOR PLAN



PREPARED FOR:  VILLAGE OF OAK PARK 201 SOUTH BOULEVARD OAK PARK, ILLINOIS 60302	ASBESTOS ABATEMENT  932 - 946 MADISON STREET OAK PARK, ILLINOIS 60302	 <div><b>Weaver Consultants Group</b></div> <div>CHICAGO, ILLINOIS (312) 922-1030 www.wcgrp.com</div>	DRAWN BY: CRM
			REVIEWED BY: DJK
DESIGNER NAME: DAVID J. KEDROWSKI IDPH #100-04543 	REUSE OF DOCUMENTS  THIS DOCUMENT, AND THE DESIGNS INCORPORATED HEREIN, AS AN INSTRUMENT OF PROFESSIONAL SERVICE, IS THE PROPERTY OF WEAVER CONSULTANTS GROUP, AND IS NOT TO BE USED IN WHOLE OR IN PART, WITHOUT THE WRITTEN AUTHORIZATION OF WEAVER CONSULTANTS GROUP.		DATE: 2/13/2017
			FILE: 4180-301-59-02
			CAD: Layout Figures.dwg
			FIGURE ASB-6.0

**ADDENDUM NO. 1**

**February 24, 2017**

**BUILDING DEMOLITION 932-946, 970 Madison St.**

**PROJECT NO. RFP 17-11**

**VILLAGE OF OAK PARK**

**PUBLIC WORKS CENTER**

**201 SOUTH BLVD**

**COOK COUNTY, ILLINOIS**

**PROPOSAL DUE DATE: 12:00 PM, March 2, 2017**

This addendum forms a part of the Contract Documents and amends the original documents and the Plans and Special Provisions. Where any part of the contract documents is amended, the unaltered provisions are to remain in effect.

**This is the only notice you receive, with no follow up by mail. Please CONFIRM receipt of this addendum by phone, fax or email.**

***1. Attached are the Village of Oak Park demolition guidelines.***

***2. Addendum 1 Asbestos Project Design; Schedule***

***CORRECT: "All work shall be conducted between the hours of 7am and 3pm Monday-Friday."***

***WITH: "All work shall be conducted between the hours of 7am and 6pm any day of the week."***

***3. Addendum 1 Asbestos Project Design; Section 1.3, A***

***ADD: "Per the demolition RFP, the Village of Oak Park will arrange an independent third party consultant to take post-abatement air clearance tests; any other necessary clearance tests or air-monitoring will be at the cost and responsibility of the Contractor."***

***4. Addendum 1 Asbestos Project Design; Section 2.7, C***

***CORRECT: "Before the work begins and unless otherwise specified, the OWNER shall remove from work areas all removable***



*items and equipment not located on the asbestos material, as specified."*

*WITH: "Before the work begins and unless otherwise specified, the CONTRACTOR shall remove from work areas all removable items and equipment not located on the asbestos material, as specified."*

**5. Addendum 1 RFP Section II, item 13**

*ADD: "Along the frontage of Home Ave, Clinton Ave, and Madison St where sidewalk abuts the building, a full-depth "relief" saw-cut 2' from the building should be made the entire length (about 520'). All saw-cutting shall be performed with a wet-saw. This portion of sidewalk will be removed if necessary when removing the adjacent foundation-wall and footings. For all sections of the saw-cut sidewalk that have to be removed with the foundation and footing, the Contractor shall replace this sidewalk with PCC 5 inch on 2 inch virgin CA-6. The footing-removal excavations shall be back-filled with virgin CA-6 constructed in lifts not more than 6 inches, compacted with a vibratory-plate compactor, up to 6" below the proposed-grade. The granular material shall be compacted to not less than 95% standard Proctor density. All aggregate placement shall be tested for compaction by an IDOT approved material-testing company at the cost of the Contractor. All tickets for aggregate shall be collected by the Contractor and delivered to the Village. The backfilling of all removed foundations/footings shall be included in the cost of this work.*

*Along the alley where both building faces are abutting the alley, these foundations and footings shall be removed full-depth with small-equipment while the alley is being protected. If it is deemed by the Engineer that this is not possible, the foundation-wall for both buildings along the alley shall be saw-cut or chipped, and removed to a depth of 2' below finish-grade. The footing-removal excavations shall be back-filled with virgin CA-6 constructed in*

***lifts not more than 6 inches, compacted with a vibratory-plate compactor, up to 6" below the proposed-grade. The granular material shall be compacted to not less than 95% standard Proctor density. All aggregate placement shall be tested for compaction by an IDOT approved material-testing company at the cost of the Contractor. All tickets for aggregate shall be collected by the Contractor and delivered to the Village. The backfilling of all removed foundations/footings shall be included in the cost of this work.***

***The cost of the aforementioned work shall be included in the cost of BUILDING DEMOLITION.***

Byron Kutz, P.E., LEED AP  
Assistant Village Engineer  
Village of Oak Park  
201 South Blvd  
Oak Park, IL 60302  
708.358.5729  
[bkutz@oak-park.us](mailto:bkutz@oak-park.us)

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# DEMOLITION GUIDELINES

1. The application must be completed fully and legibly, and accompanied by all required items of information listed within the Submittal Requirements Checklist and other submittals listed herein below if applicable.
2. Only persons having a proprietary interest in the subject property may file an application. If signed by an agent of the owner, the application shall be accompanied by a written instrument, executed by the person with proprietary interest under oath, establishing the agency. If title is in a land trust, the application must be filed by the Trustee.
3. All items of information requested on this application form must be provided prior to processing of the application. PLEASE ALLOW 7 TO 10 BUSINESS DAYS FOR PROCESSING OF APPLICATION.
4. INCOMPLETE APPLICATIONS WILL BE RETURNED WITHOUT PROCESSING.
5. The completed application, items of information and other required submittals shall be filed with the Building & Property Standards Department and the permit fee shall be paid at time of application. The application fee is not refundable even if the request for demolition is subsequently withdrawn.
6. Proof of Ownership and/or proprietary interest in the property shall be established by a copy of current Deed, Title Policy, written Commitment to Purchase or written Option to Buy.
7. The Plat of Survey must show all current improvements to the property.
8. The Site Plan shall indicate the following information:
  - a. Extent of structure(s) to be demolished.
  - b. Location of a temporary fence [six (6) feet high for 1- and 2-Family properties and eight (8) feet high for all other properties] surrounding the property or area of work, including location of lockable gate for movement of construction equipment. Fence shall be either solid plywood or chain link fence with opaque fabric attached to inside surface of fence to reduce view and control dust. The contractor shall post a sign, secured to the fence, indicating "CONSTRUCTION SITE — NO TRESSPASSING", the demolition contractor's name and emergency contact number and the fence contractor's name and emergency contact number.
  - c. Location of protective measures for all trees within the public right-of-way (refer to handout on tree protection requirements).
  - d. Location and description of all measures to protect adjacent properties and structures.
  - e. Location of all traffic control devices; sidewalk or street barricades (requires separate permit) and sidewalk closure signage.
  - f. Location of dumpster or debris hauler.
10. The applicant/owner/contractor shall have the respective utility company submit a letter to the Building & Property Standards Department indicating the property address and date for which the utility service has been cut-off. Note that this is not a requirement for discontinuation of service but for physical severance of the utility line from the structure(s) being demolished.
11. A copy of the Certificate of Appropriateness shall be submitted for any structure located within a historic district.
12. The applicant shall notify adjacent land owners in writing of the pending demolition. A copy of the letter(s) sent to each property owner shall be submitted.
13. Where the building to be demolished is immediately adjacent to another structure, a written report prepared, signed and sealed by a licensed architect or structural engineer shall be submitted to verify that the structure to be demolished is structurally independent of the adjacent building.
14. A copy of a valid Demolition Permit issued by the Cook County Department of Environmental Control or proof of application for such permit shall be submitted with this application form.
15. A series of recent photographs of the structure to be demolished shall be submitted with this application form. Photographs shall be taken of each principal structure elevation as well as any and all structures on adjacent properties. Direction of view and street address shall be indicated on the photographs.
16. Right-of-Way Obstruction Permits are required for all sidewalk and/or street closures as well as for any dumpster to be located in the public right-of-way.
17. A Plumbing Permit is required for work involved with the severing and capping of water and sewer lines servicing the structure(s) to be demolished. The Plumbing Permit shall be secured and the completed work accepted by the Public Works Department prior to issuance of the Demolition Permit.
18. Right-of-Way Opening Permits are required for any work in the public right-of-way that may be required to sever water and sewer lines servicing the structure(s) to be demolished.
19. A hydrant deposit is required whenever the public water hydrant is used as a source for water during demolition work.

## Conditions of Permit

1. Work hours are limited to between 7 a.m. and 6 p.m.
2. Contractor shall deliver all existing water meters to the Public Works Department prior to the start of demolition work.
3. Demolition work shall not begin until site has been inspected by the Village for placement of temporary fencing and temporary tree protection.
4. The contractor shall wet down the structure to be demolished as well as the resulting debris as required to minimize the creation of airborne dust and debris. Demolition work shall not begin until the contractor has established either by way of a hose connected to the public water hydrant or by the use of a water truck on site, a source for wetting down the structure and resulting debris during the demolition process.
5. All foundations and footings associated with the structure to be demolished shall be removed as part of the work.
6. All demolition debris, equipment and temporary protections shall be removed from the site upon completion of the demolition. In no case shall demolition debris be allowed to remain on the site longer than 7 days after the structure has been demolished.
7. Contractor shall immediately restore the public right-of-way to its original condition upon completion of the work, including restoration of openings, broom sweeping walks and streets and raking of grassy areas.
8. In the event that construction of a new structure on the site is not commenced within 60 days of issuance of the Demolition Permit, the site shall be leveled and turned to grass (through sod or seed) by the end of that 60 day period. The temporary construction fence shall be removed within 45 days thereafter.

**Note: Restoration deposit is required. \$500 base fee + \$50 per lineal foot of adjacent public right of way.**



# DEMOLITION GUIDELINES

**Submittal Requirements** Prior to processing any Application for Demolition Permit, the following items of information must be received by the Permit Processing Division. See reverse side of this form for additional information related to submittal requirements and processing of this application.

The following permit applications/items shall be submitted concurrently with this Application for Demolition Permit.

Required Submittal Checklist, in general, if applicable;

Completed APPLICATION w/contractors	SCOPE of WORK (3)(proposed height and materials)
PLAT OF SURVEY(3)	Proof of Ownership
SITE PLAN	STRUCTURAL (3)(Footings, and any structural details)
County Demolition Permit	Traffic Plan
Certificate of Appropriateness Required for Historic District only	Structural Engineer's Report Required where structure to be demolished Copy of letter submitted to adjoining property abuts another structure owners advising of pending demolition work
Electric Cut-off Letter	Gas Cut-off Letter
Photographs	Notice of Demolition
R.O.W. Obstruction	R.O.W. Opening
Hydrant Deposit Required when hydrant is used as water source	Hydrant Deposit Required when hydrant is used as water source

## ONLINE SERVICES to better serve you...

- Online Permit submittal is available
- Online Permit Status is available
- Online Inspection scheduling is available at [www.oak-park.us](http://www.oak-park.us)

The permit process is a check and balance system that normally involves a designer, plans examiner, contractor, and inspector to ensure the best quality and safest construction possible. As much as the mentioned professionals attempt to achieve full code compliance every effort has been made to identify all code deficiencies however; failure to identify a code deficiency during plan review and inspection does not alleviate any obligation to comply with all applicable code provisions.

Approved plans shall be available on site at all times

All previous inspection reports shall be available on site

Any changes to the approved construction documents shall be resubmitted in triplicate for a re-review & re-approval

Police/Fire@911 NICOR @888-642-6748 ComEd@800-344-7661 J.U.L.I.E 811 OSHA 847-803-4800

In general, nothing should be concealed unless a passing inspection has been issued  
**TO SCHEDULE AN INSPECTION CALL: 708-358-5430 or at [www.oak-park.us](http://www.oak-park.us)**