

## **EXHIBIT 2**

### **OAK PARK HOUSING AUTHORITY 2018SCOPE OF SERVICES AND PROGRAM GOALS AND MEASURES**

The Village agrees to give contractor a stand by funding commitment not to exceed \$35,000 for the actual administrative expense shortfall due to decreases in federal funding of the administrative expenses of the Housing Choice Voucher Program. The Contractor agrees to use its best efforts to operate the Housing Choice Voucher Program. The Contractor agrees to provide the Village with the exact number of Housing Choice Vouchers administered by the Contractor and include location at the census tract level. Annually, the Contractor agrees to provide the Village with information related to actual federal funding level of the administrative costs of the Housing Choice Vouchers including any funding received from other Public Housing Authorities due to portability of vouchers. Annually, Contractor also agrees to provide the Village with the methodology used to calculate administrative expenses of the Housing Choice Voucher program and to inform the Village what percentage of the Contractor's total agency budget is due to administrative expenses.