

## **ADDENDUM NO.2**

September 24, 2018

### **RFP 18-788 Fabrication and Installation of Signs for Parking Pilot Program**

VILLAGE OF OAK PARK  
123 MADISON STREET  
OAK PARK, IL 60302

**PROPOSAL DUE DATE: ~~September 28, 2018~~ October 4, 2018 @ 10:00AM**

This addendum forms a part of the Request for Proposal (RFP) Documents and amends the original documents dated September 19, 2018. The addendum is being issued to provide clarifications and responses to several questions asked by various firms via email. Where any part of the proposal documents are amended the unaltered provisions are to remain in effect.

Acknowledge receipt of this addendum with a separate email.

**1. RFP Bid Submission Deadline. The following underlined text is added and the stricken-through text is removed.**

The Village of Oak Park ("Village") is seeking bids from a qualified firm to fabricate and install various signs for the Parking Pilot Program study area. Bids will be accepted at Village Hall, 123 Madison Street, Oak Park, IL 60302 Monday through Friday, 8:30 a.m. to 5:00 p.m. until 10:00 a.m. local time on ~~Friday, September 28, 2018~~ Thursday, October 4, 2018. Bids will be reviewed in private (no public bid opening) and the results of the review will be presented to the Village Board of Trustees of the Village of Oak Park.

**2. RFP Section II Detailed Specifications and Scope of Work. The following underlined text is added and the stricken-through text is removed.**

### **GENERAL CONDITIONS**

The Village requests the services of a qualified firm to furnish, fabricate, and install various signs for the Parking Pilot Program study area. The Parking Pilot Program aims to simplify on-street, curbside parking regulations and clean-up sign clutter in a targeted area of Oak Park.

The study area is bounded by South Blvd on the north, Oak Park Ave on the east, Harrison St on the south, and the centerline of Harlem Ave on the west. The entire study area is roughly one-half square miles (1/2 sq. mi.) and includes approximately 15 miles of regulated curb. Traffic control shall be included in the cost of the work and per Standard 701301-04 and Standard 701801-06.

Changes in quantities shall be processed per IDOT 104.02 except that quantity increases are up to 150% and decreases not less than 50%.

### **SCOPE OF WORK**

The scope of work will include all labor, services, materials and products to furnish, design, fabricate, and install the necessary curbside parking signage in the area, and remove all old signage. The Service Provider selected will be expected to supply the signage and installation of signs based on the prices contained in this bid.

The Village of Oak Park Parking & Mobility Services Division will supply the required text and regulations for the different types of signs. These signs may include Pay-by-Plate parking meter wayfinding and informational signage, parking regulation signage (i.e. 3-hour time limit, M-F), street cleaning regulation signage, and parking permit signage. Design of the signs may be included as an Alternative Bid item.

~~The Service Provider shall prepare~~ Design work may also include preparing a map, using information provided by the village, ~~showing to show~~ the location and type of new signs installed and old signs removed. Village staff will conduct a preliminary survey of existing signs and replacement plans from which the Service Provider can work. Much of the work will be replacement of existing signs on existing support posts, but there may be a need to install new sign support posts in certain instances as well.

The sign post locations shall be staked by the ~~Engineer~~ Contractor prior to the installation of the posts. The Contractor shall be responsible for the proper elevation, offset, and orientation of all signs as indicated in the plans or as directed by the Engineer. Base sections shall be 2 x 2 inches and driven by hand or mechanical means to a minimum depth of 36 inches measured from the ground line. The 1 ¾ x 1 ¾ inch top section shall be telescoped into the base section a minimum of 8 inches and a maximum of 12 inches and the two sections fastened together as shown in the plans.

**3. RFP Section III Bid Forms (Pricing) is replaced in its entirety with the attached updated Section III Bid Forms (Pricing) on the following pages.**

**SECTION III  
BID FORMS (Pricing)**

The undersigned proposes to furnish all materials and labor required to complete the Work in accordance with the attached specifications and at the prices indicated below.

**BASE BID**

IDOT #	ITEM	EST. QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
72000100	SIGN PANEL- TYPE 1	2,000	SQ FT		
72400310	REMOVE SIGN PANEL- TYPE 1	2,000	SQ FT		
72400710	RELOCATE SIGN PANEL- TYPE 1	300	SQ FT		
X7280105	TELESCOPING STEEL SIGN SUPPORT (SPECIAL)	1,300	FOOT		
73700100	REMOVE GROUND- MOUNTED SIGN SUPPORT	100	EACH		

The use of a Type-A Assembly shall be included in the cost of 72000100

**BASE BID TOTAL:** \_\_\_\_\_

**ALTERNATIVE BID**

IDOT #	ITEM	EST. QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	DESIGN	1	L SUM		

**ALTERNATIVE BID TOTAL:** \_\_\_\_\_

**BASE BID + ALTERNATIVE BID TOTAL:** \_\_\_\_\_

Bid Signature: \_\_\_\_\_

State of \_\_\_\_\_, County of \_\_\_\_\_

\_\_\_\_\_, (Name of Individual Signing)

being first duly sworn on oath deposes and says that the contractor on the above bid is organized as indicated below and that all statements herein made on behalf of such Contractor and that their deponent is authorized to make them, and also deposes and says that deponent has examined and carefully prepared their bid from the agreement specifications and has checked the same in detail before submitting this bid; that the statements contained herein are true and correct.

Signature of contractor authorizes the Village of Oak Park to verify references of business and credit at its option.

Signature of contractor shall also be acknowledged before a Notary Public or other person authorized by law to execute such acknowledgments.

Dated: \_\_\_\_\_/\_\_\_\_\_/2018

\_\_\_\_\_  
Organization Name

(Seal - If Corporation)

By: \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

In the state of \_\_\_\_\_

\_\_\_\_\_  
Notary Public  
My Commission Expires on \_\_\_\_/\_\_\_\_/\_\_\_\_

In compliance with the above, the undersigned offers and agrees, if his/her bid is accepted within ninety (90) calendar days from date of opening, to furnish any or all of the items upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

**MUNICIPAL QUALIFICATION REFERENCE SHEET**

MUNICIPALITY

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CONTACT

PHONE

WORK

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