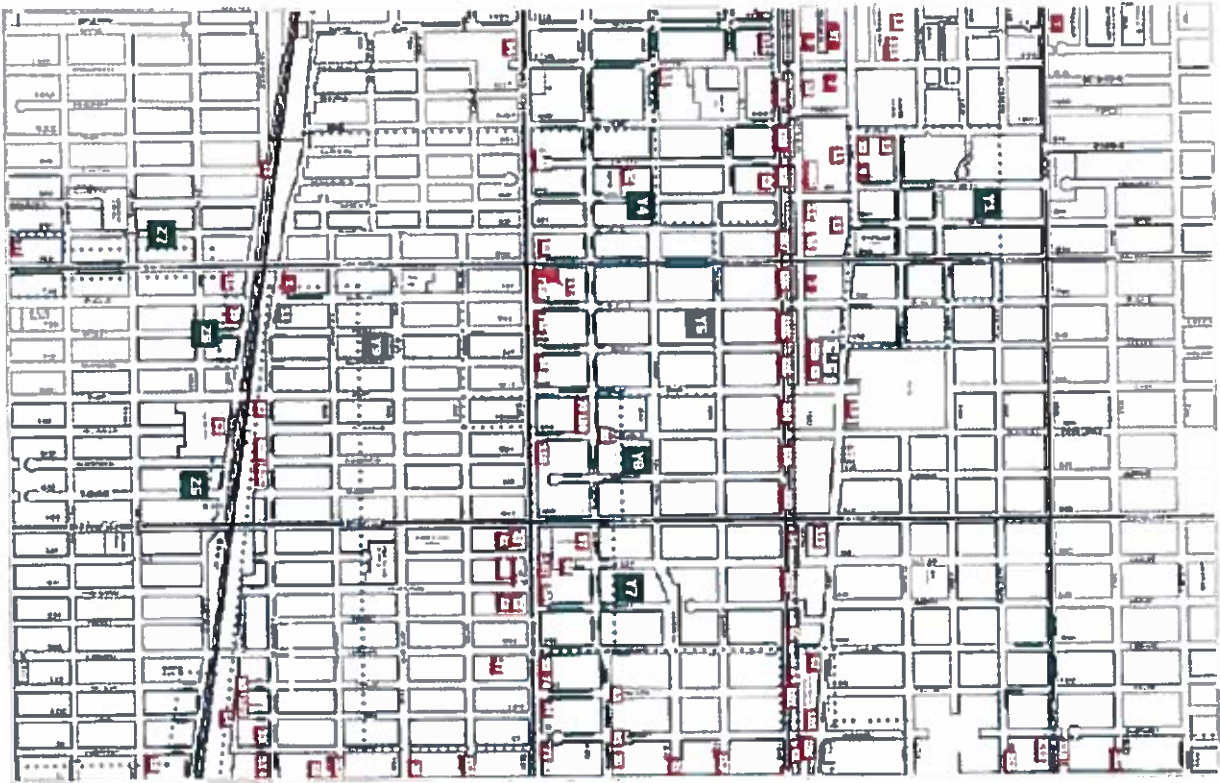


PROPOSAL



CONSULTANT SERVICES

*5-Year Capital Improvement Plan (CIP) for
the Village's Surface Parking Lots*



SUBMITTED TO

Village of Oak Park
Parking and Mobility Services



SUBMITTED ON

August 16, 2018



PROPOSAL #

18-787



POINT OF CONTACT

JASON HOLY, P.E.

Project Manager

Direct: 630.729.6184

Mobile: 630.254.1522

Email: jholy@v3co.com



SUBMITTED TO

JOHN YOUKHANA

Division Manager, Parking and
Mobility Services

Village of Oak Park

123 Madison Street

Oak Park, IL 60302

Email: jyoukhana@oak-park.us

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APPROACH

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Section 4: COST PROPOSAL & REQUIRED FORMS



VISIO, VERTERE, VIRTUTE | THE VISION TO TRANSFORM WITH EXCELLENCE



August 15, 2018

John Youkhana, Division Manager
Village of Oak Park
Parking and Mobility Services
123 Madison Street
Oak Park, IL 60302

Proposal: Consultant Services | 5-Year Capital Improvement Plan for the Village's Surface Parking Lots

Dear Mr. Youkhana,

Thank you for the opportunity to submit our proposal for the 5-Year Capital Improvement Plan for the Village's Surface Parking Lots project. We understand that being responsive to your project needs, assigning the best technical staff and communicating effectively with the Village and other agencies will be critical to the successful completion of this project.

Our Project Manager, Jason Holy, P.E., will oversee all aspects of the project and has successfully completed similar projects in the last several years. Jason has 17 years of experience and focuses on roadway design, parking lot design, utility design/coordination, maintenance of traffic, bicycle and pedestrian facilities (including ADA design), contract document preparation and construction inspection. Jason will use his hands-on experience and technical expertise to ensure that the CIP is practical and constructable.

In addition to Jason, Tom Considine will be assigned to this project as a Field Inspector. Tom worked for the Village of Oak Park as an Engineering Intern and is a current resident. He is familiar with the operations of the Village and is readily available for on-site inspections. His recent experience with V3 on similar-type assignments provides the experience needed for success in this role.

Included with this submittal is an overview of our project team, similar project experience and our project approach. We look forward to working with the Village and are available immediately to begin work. If you have any questions regarding our qualifications, please feel free to contact Jason at 630.724.9200 or via email at jholy@v3co.com.

Sincerely,
V3 Companies

Vince Del Medico
Vice President, Transportation & Municipal Services



PROJECT UNDERSTANDING & APPROACH



Project Understanding

With the on-going transformation of the Village, the need to provide safe and functional facilities is vital to its success. Having a vibrant downtown that attracts both residents and visitors is a luxury the Village has successfully built and maintained. Moving people in and out of the Village is a

major part of this success and parking is no exception. With 94 off-street parking areas in the Village, having a capital improvement plan to maintain these facilities is critical. Having well maintained, attractive and safe facilities adds to the ambiance of the Village attracting all types of users.

Project Approach

V3 is well suited to provide the Village of Oak Park with a comprehensive five year capital improvement plan. Recently, V3 has provided parking lot evaluations for a variety of clients. We have developed five-year plans that prioritize the lots based on their condition as well as estimated cost of improvements. In addition to developing capital improvement plans, we have provided construction drawings and construction oversight for a few of the projects. With the experience of evaluating, designing and constructing these types of improvements we can provide practical budgets and maintenance recommendations consistent with industry standards.

Having detailed evaluations is important in developing a five year maintenance plan. We have created a draft evaluation form (included on the following page) that will be used in conjunction with ASTM D6433 Pavement Evaluation Forms to document the condition of each parking lot. While performing each site evaluation, V3 will note possible sustainable opportunities that can be implemented as part of the maintenance program. These improvements may include rain gardens, bioswales and permeable pavement

to name a few. V3 will also create a picture log of each parking lot.

Upon completion of the field work, the information collected will be compiled into a database and a rating map created. Based on the rating each lot will be prioritized, creating the five year maintenance plan. Factors that will prioritize the improvements may include development, condition, safety, access and cost. V3 understands that the Village has a maintenance budget of \$200,000 per year. Accurate and detailed evaluations will be important to provide detailed and accurate cost estimates.

An in-house service that V3 provides and recommends for these types of assignments is taking pavement cores. The pavement cores will help to determine the depth of the existing pavement as well as the condition of the pavement. Pavement cores provide pavement depth and condition below the surface that enables V3 to recommend the most economical maintenance approach. Our proposed fees includes pavement coring.

VILLAGE OF OAK PARK

SURFACE PARKING LOTS

FIELD EVALUATION FORM



LOT NAME:

OVERALL RATING:
(0 = WORST / 100 = BEST)

STALL COUNT:

**HANDICAP
STALL COUNT:**

LOCATION:

DATE:

WEATHER:

EVALUATED BY:



DISTRESS INDICATORS:

- | | |
|------------------------|-------------------------|
| 1. Alligator Cracking | 8. Curb Detrition |
| 2. Bleeding | 9. Rutting |
| 3. Block Cracking | 10. Shoving |
| 4. Edge Cracking | 11. Slippage Cracking |
| 5. Ponding Water | 12. Swell |
| 6. Patching & Util Cut | 13. Weathering/Raveling |
| 7. ADA Sidewalk Issue | 14. Landscaping Issues |

RATING & DATA SHEET



ATRIUM CORPORATE CENTER PARKING LOT MAINTENANCE PROGRAM

ROLLING MEADOWS, ILLINOIS



CLIENT

Atrium at 3800 Golf, LLC



ROLE

Design/Builder



SERVICES

- This project included a pavement evaluation to create a yearly maintenance program with cost breakdowns for the corporate center in the Village of Rolling Meadows.
- V3 self-performed pavement coring to determine the existing condition of the pavement and to determine the best maintenance options.
- Design plans for the first and second stages of construction were completed and permitted through the Village of Rolling Meadows in 2017 and 2018.
- V3 self-performed as a general contractor to execute the 2017 and 2018 parking lot improvements.

- *Pavement Condition Evaluation*
- *Civil Site Design*
- *General Contract Construction Delivery*
- *Permitting*
- *Record Drawings*
- *Pavement Coring*



WESTWOOD PARKING LOT REHABILITATION

LISLE, ILLINOIS



CLIENT

Griffin Capital Investors, LLC



SERVICES

- This 582-Stall parking lot was exhibiting excessive pavement cracking and failures.
- V3's condition assessment determined that poor drainage was contributing to the early deterioration of the pavement.
- Given the parking requirement during regular business hours, the areas of impact were limited to maintain regular use of the majority of the parking lot throughout construction.
- Construction was phased to accommodate parking requirements and included night and weekends to complete the work.
- Drainage improvements included underdrain installation which tied into the existing storm sewer.
- Approximately 17,500 square yards of asphalt milling and resurfacing was performed.

- *Pavement Condition Evaluation*
- *Topographic Survey*
- *Pavement Coring*
- *Cost-Benefit Analysis for Improvement Options*
- *Civil Engineering Design*
- *Permitting*
- *Construction Procurement*
- *Construction Supervision*
- *Construction Layout*



PROJECT TEAM

JASON HOLY, P.E. | PROJECT MANAGER

17 Years of Experience

Jason has experience in transportation engineering with a focus on the areas of roadway and intersection design, parking lot design, utility design/coordination, maintenance of traffic, bicycle and pedestrian facilities (including ADA design), contract document preparation and construction inspection/observation. His experience includes a wide range of Phase I and II projects for IDOT, county DOT's, Illinois Tollway and local municipalities. Jason will use his substantial experience and technical expertise to insure that the CIP is practical and constructable.



TOM CONSIDINE | FIELD INSPECTOR

1 Year of Experience

Tom is a recent graduate from UIC. While working to finish his degree in civil engineering, he had the opportunity to work as a summer intern with the Village of Oak Park in the engineering department, as such, he is well versed in the operations for the Village. As well as working for the Village as an intern, he is also a resident of the Village which makes him a key person to perform the site observation portion of this project. In the short time Tom has been with V3, he has worked on a wide range of projects and has become well versed in many of the tasks that will be required for the site visits.





JASON HOLY, P.E.

Project Manager

YEARS OF EXPERIENCE

With V3: 16
Other: 1

EDUCATION

Bachelor of Science
Civil Engineering
Valparaiso University,
Valparaiso, Indiana

REGISTRATIONS

Professional Engineer:
Illinois, 062-059941, 2007

PROFESSIONAL ASSOCIATIONS

American Society of Civil
Engineers, (ASCE)

Jason has 17 years of transportation engineering experience with a focus on the areas of roadway and intersection design, traffic staging, bicycle and pedestrian facilities, utility design/coordination and constructability reviews. His work experience also includes construction observation, aggregate materials inspection, on-site inspection and topographic survey.

NOTEWORTHY PROJECT EXPERIENCE

Oak Park 17-17 Water and Sewer Main Improvements Project, Oak Park, Illinois - Project Engineer for the downtown Oak Park water and sewer main improvement project. Improvements include 750 feet of sewer lining and trenchless spot repairs to the existing combined sewer, approximately 1550 feet of sewer will be removed and replaced and 99 feet of combined sewer will be augured and encased under a viaduct. The project also included new water main installation and roadway restoration. Due to the urban location next to the train station and commuter parking an emphasis was placed on developing careful construction staging plans to minimize the impact to commuters, pedestrians, residents and businesses. Extensive utility coordination was required and permits were coordinated with the IEPA, MWRD and the Union Pacific Railway.

Atrium Corporate Center Parking Lot Study and Maintenance Program, Rolling Meadows Illinois - Project Manager for the Atrium Corporate Center parking lot pavement evaluation report and construction documents. The project consisted of a pavement evaluation report (with pavement cores) and a 5 year maintenance plan with engineering costs. We also performed the general contracting services for the 2017 and 2018 construction seasons based on the 5 year maintenance plan we created.

Hunt Club Apartments Parking Lot and Ring Road Study and Maintenance Program, Wheeling Illinois - Project Manager for the Hunt Club Apartments parking lot and ring road pavement evaluation report. The project consisted of a pavement evaluation report with pavement cores and a 5 year maintenance plan with engineering costs.

Various Resurfacing Projects Phase I, II & III, Village of Woodridge, Woodridge, Illinois - Project Manager for the 71st Street, Janes Ave and 83rd Street Resurfacing projects for the Village of Woodridge. These projects consisted of surveying the existing roadway, evaluating the condition of existing sidewalk and curb and gutter, updating ADA ramps, guardrail improvements, evaluating existing storm sewer structures and detector loop replacement. V3 performed Phase I, II and III services.

75th Street Reconstruction, Phase II, DuPage County DOT, Darien, Illinois - Project Engineer responsible for the preparation of contract plans, specifications and estimates for the reconstruction of one mile of 75th Street from west of Adams Street to east of Plainfield Road. The project consisted of upgrading an existing four-lane urban roadway section to a six-lane urban roadway section along with intersection improvements at Adams Street, Cass Avenue and Plainfield Road. The project also included traffic studies, pavement design, stormwater permitting, public involvement, traffic signal modernization and interconnection, roadway lighting and the preparation of plats of highways and legal descriptions. The project also included the evaluation of



REQUEST FOR PROPOSALS (RFP)

18-787: Consultant Services to develop a recommended 5-year Capital Improvement Plan (CIP) for the Village's Surface Parking Lots (off-street lots)

Issued August 02, 2018

Due August 16, 2018

The Village of Oak Park ("the Village") is requesting qualifications to identify Consultants to assure that it is receiving the optimum level of services at a competitive price.

Responses shall be returned on or before August 16, 2018 at 10:00 AM to:

Village of Oak Park
Parking and Mobility Services
Attn: RFP Solicitation Number 18-787:
Consultant Services to develop a recommended 5-year Capital Improvement Plan (CIP) for the
Village's Surface Parking Lots (off-street lots)
123 Madison Street
Oak Park, IL 60302

the responsibility to indemnify, keep and save harmless, and defend the Village, its officers, officials, employees and agents as herein provided.

P. Hold Harmless and Indemnity

Notwithstanding any limitations or restrictions applicable to any insurance or bonds required hereunder, the Service Provider shall defend, indemnify and hold the Village of Oak Park and its officers, officials, employees, and agents harmless from and against any and all liability, loss, damage, claim, payment or expense, including attorney fees, which the Village or its officers, officials, employees, and agents may incur resulting from or arising out of any error or omission in the performance of the agreement by the Service Provider, including, without limitation, errors or omissions in the handling, accounting for, or transferring of funds, or to work, services or systems or products provided in the performance of the agreement by the Service Provider or its employees, agents, servants, associates, Consultants, subConsultants, or assignees.

Q. Tentative Schedule

Below is a tentative schedule for the request for proposal, evaluation of responses, selection and approval of a preferred Operator or Operators ("Operator"):

Proposals due to Parking and Mobility Services Division	Aug. 16, 2018
Proposals reviewed	Aug. 17, 2018
Negotiation with preferred Consultant(s)	Aug. 20, 2018
Agreement Approval	Sept. 4, 2018
Service start date	Sept. 11, 2018

R. References

Respondents shall furnish a minimum of four (4) references from accounts that they are servicing for a period of not less than six (6) months.

RESPONDENT REFERENCES

Respondent Name: V3 Companies

	Name	Address	Contact Person & Phone #
1.	<u>Atrium Corporate Center</u>	<u>3800 Golf Road, Rolling Meadows</u>	<u>Clarice Gunther, 847.545.8013</u>
2.	<u>Hunt Club Community</u>	<u>10275 W Higgins Road, Rosemont</u>	<u>Phil Waters, 847.292.1875</u>
3.	<u>Griffin Capital (Westwood)</u>	<u>2443 Warrenville Road, Lisle</u>	<u>Michelle Nanni, 630.955.0404</u>
4.	<u>Village of Oak Park</u>	<u>201 South Boulevard, Oak Park</u>	<u>Byron Kutz, 708.358.5729</u>

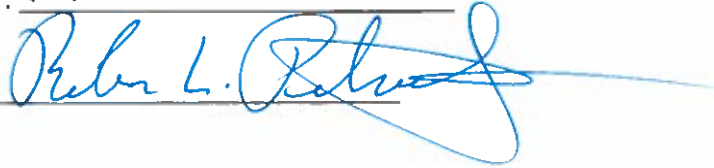
State the number of years in this business 35.

State the number of current personnel on staff trained in the operation of the equipment required in the performance of this contract _____.

Added Service for
Pavement Cores Not
to Exceed \$8,000.00

PROPOSAL AMOUNT: \$40,085.00

PROPOSAL SIGNATURE:



State of Illinois)

County of Dupage)

Robin L Petroelje,

TYPE NAME OF SIGNEE

being first duly sworn on oath deposes and says that the Respondent on the above proposal is organized as indicated below and that all statements herein made on behalf of such Respondent and that this deponent is authorized to make them, and also deposes and says that he has examined and carefully prepared their bid proposal from the Contract Exhibits and Specifications and has checked the same in detail before submitting this proposal or bid; that the statements contained herein are true and correct.

Signature of Respondent authorizes the Village of Oak Park to verify references of business and credit at its option.

Signature of Respondent shall also be acknowledged before a Notary Public or other person authorized by law to execute such acknowledgments.

Dated 8/08/18

V3 Companies, Ltd.

Organization Name

(Seal - If Corporation)

By Robin L Petroelje

Authorized Signature

7325 Janes Ave. Woodridge, IL 60517

Address

630.724.9200

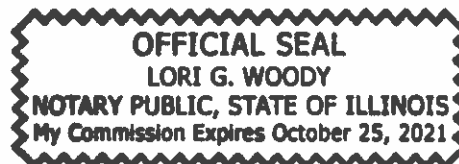
Telephone

Subscribed and sworn to before me this 8 day of August, 2018.

In the state of Illinois


Notary Public

My Commission Expires: 10/25/2021



(Fill Out Applicable Paragraph Below)

(a) Corporation

The Respondent is a corporation, which operates under the legal name of V3 Companies, Ltd.

and is organized and existing under the laws of the State of Illinois.

The full names of its Officers are:

President Robin L Petroelje

Secretary Louis J Gallucci

Treasurer Patrick R Kennedy

The corporation does have a corporate seal. (In the event that this bid is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation which permits the person to execute the offer for the corporation.)

(b) Partnership

Name, signature, and addresses of all Partner

The partnership does business under the legal name of

_____ which name is registered with the office of
_____ in the county of _____
in the state of _____.

(c) Sole Proprietor

The Respondent is a Sole Proprietor whose full name is _____.

If the Respondent is operating under a trade name said trade name is
_____ which name is registered with the office of
_____ in the county of _____ in the state
of _____.

Signed _____
Sole Proprietor



Attachment I.

RESPONDENT CERTIFICATION

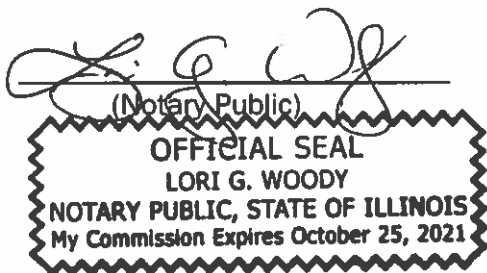
V3 Companies, Ltd., as part of its bid on a contract for
(name of Respondent)

18-787: Consultant Services to develop a recommended 5-year Capital Improvement Plan (CIP) for the Village's Surface Parking Lots (off-street lots) to the Village of Oak Park, hereby certifies that said Respondent is not barred from bidding on the aforementioned contract as a result of a violation to either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes or Section 2-6-12 of the Oak Park Village Code relating to "Bidding Requirements".

By:


(Authorized Agent of Respondent)

Subscribed and sworn to
before me this 8 day
of August, 2018.





Attachment II.

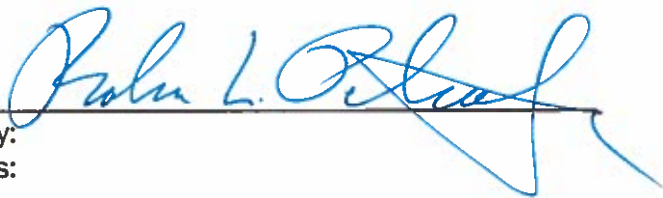
TAX COMPLIANCE AFFIDAVIT

Robin L Petroelje, being first duly sworn, deposes and says:

that he/she is Chief Executive Officer of
(partner, officer, owner, etc.)

V3 Companies, Ltd.
(bidder selected)

The individual or entity making the foregoing proposal or proposal certifies that he/she is not barred from entering into an agreement with the Village of Oak Park because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. The individual or entity making the proposal or proposal understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the municipality to recover all amounts paid to the individual or entity under the agreement in civil action.


By:
Its:

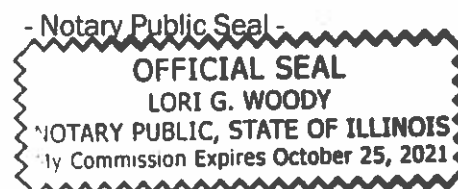
Robin L Petroelje

(name of bidder if the bidder is an individual)
(name of partner if the bidder is a partnership)
(name of officer if the bidder is a corporation)

The above statement must be subscribed and sworn to before a notary public.

Subscribed and sworn to before me this 8 day of August, 2018.


Notary Public's Signature





Attachment III.

ORGANIZATION OF BIDDING FIRM

Please fill out the applicable section:

A. Corporation:

The Consultant is a corporation, legally named V3 Companies, Ltd. and is organized and existing in good standing under the laws of the State of Illinois. The full names of its Officers are:

President Robin L Petroelje

Secretary Louis J Gallucci

Treasurer Patrick R Kennedy

Registered Agent Name and Address: John M. Wiora - 7325 Janes Ave., Woodridge, IL 60517

The corporation has a corporate seal. (In the event that this Bid is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

B. Sole Proprietor:

The Consultant is a Sole Proprietor. If the Consultant does business under an Assumed Name, the

Assumed Name is _____, which is registered with the Cook County Clerk. The Consultant is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

C. Partnership:

The Consultant is a Partnership which operates under the name _____

The following are the names, addresses and signatures of all partners:

Signature

Signature

(Attach additional sheets if necessary.) If so, check here ____.

If the partnership does business under an assumed name, the assumed name must be registered with the Cook County Clerk and the partnership is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

D. Affiliates: The name and address of any affiliated entity of the business, including a description of the affiliation: _____

Signature of Owner



Attachment IV. Compliance Affidavit

I, Robin L Petroelje being first duly sworn on oath depose and state as follows:
(Print Name)

1. I am the (title) Chief Executive Officer of the Proposing Firm ("Firm") and am authorized to make the statements contained in this affidavit on behalf of the Firm.
2. The Firm is organized as indicated on Exhibit A to this Affidavit, entitled "Organization of Proposing Firm," which Exhibit is incorporated into this Affidavit as if fully set forth herein.
3. I have examined and carefully prepared this proposal based on the Request for Proposals and verified the facts contained in the proposal in detail before submitting it.
4. I authorize the Village of Oak Park to verify the Firm's business references and credit at its option.
5. Neither the Firm nor its affiliates¹ are barred from proposing on this project as a result of a violation of 720 ILCS 5/33E-3 or 33E-4 relating to bid rigging and bid rotating, or Section 2-6-12 of the Oak Park Village Code related to "Proposing Requirements".
6. The Proposing Firm has the M/W/DBE status indicated below on the form entitled "EEO Report."
7. Neither the Firm nor its affiliates is barred from agreement with the Village of Oak Park because of any delinquency in the payment of any debt or tax owed to the Village except for those taxes which the Firm is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. I understand that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the Village of Oak Park to recover all amounts paid to the Firm under the agreement in a civil action.
8. I am familiar with Section 13-3-2 through 13-3-4 of the Oak Park Village Code relating to Fair Employment Practices and understand the contents thereof; and state that the Proposing Firm is an "Equal Opportunity Employer" as defined by Section 2000(E) of Chapter 21, Title 42 of the United States Code Annotated and Federal Executive Orders #11246 and #11375 which are incorporated herein by reference. **Also complete the attached EEO Report or Submit an EEO-1.**
9. I certify that the Consultant is in compliance with the Drug Free Workplace Act, 41 U.S.C.A, 702.

¹ Affiliates means: (i) any subsidiary or parent of the bidding or contracting business entity, (ii) any member of the same unitary business group; (iii) any person with any ownership interest or distributive share of the bidding or contracting business entity in excess of 7.5%; (iv) any entity owned or controlled by an executive employee, his or her spouse or minor children of the bidding or contracting business entity.

Signature:  Printed Name Robin L Petroelje

Name of Business: V3 Companies, Ltd. Your Title: Chief Executive Officer

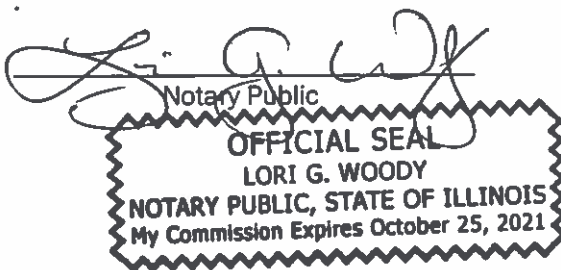
Business Address: 7325 Janes Ave. Woodridge, IL 60517

(Number, Street, Suite #)

(City, State & Zip)

Telephone: 630.724.9200 Fax: 630.724.9202 Web Address: v3co.com

Subscribed to and sworn before me this 8 day of August, 2018



M/W/DBE STATUS AND EEO REPORT

1. Consultant Name: V3 Companies, Ltd.

2. Check here if your firm is:

- ☐ Minority Business Enterprise (MBE) (A firm that is at least 51% owned, managed and controlled by a Minority.)
- ☐ Women's Business Enterprise (WBE) (A firm that is at least 51% owned,

Failure to respond truthfully to any questions on this form, failure to complete the form or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this Bid. For assistance in completing this form, contact the Department of Public Works at 708-358-5700.

managed and controlled by a Woman.)

- ☐ Owned by a person with a disability (DBE) (A firm that is at least 51% owned by a person with a disability)
- ☐ None of the above

[Submit copies of any W/W/DBE certifications]

3. What is the size of the firm's current stable work force?

_____ Number of full-time employees

_____ Number of part-time employees

4. Similar information will be requested of all subConsultants working on this agreement. Forms will be furnished to the lowest responsible Consultant with the notice of agreement award, and these forms must be completed and submitted to the Village before the execution of the agreement by the Village.

Signature: _____

Date: 8/08/18

EEO REPORT

Please fill out this form completely. Failure to respond truthfully to any questions on this form, or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this Bid. An incomplete form will disqualify your Bid. For assistance in completing this form, contact the Purchasing Department at 708-358-5473.

An EEO-1 Report may be submitted in lieu of this report

Vendor Name V3 Companies, Ltd.
Total Employees 253

Job Categories	Total Employees	Total Males	Total Females	Males				Females				Total Minorities
				Black	Hispanic	American Indian & Alaskan Native	Asian & Pacific Islander	Black	Hispanic	American Indian & Alaskan Native	Asian & Pacific Islander	
Officials & Managers	19	15	4									1
Professionals	126	90	36	1			2	1	1		1	7
Technicians	62	45	17	1	2		1				2	8
Sales Workers												
Office & Clerical	27	6	21		2				1		1	5
Semi-Skilled	1	1										
Laborers	5	5										
Service Workers	13	12	1									
TOTAL	253	174	79	2	4	0	3	1	2	0	4	21
Management Trainees												
Apprentices												

Two or More
M F O
1 1 0
2 2 0
1 1 0
4 4 1

This completed and notarized report must accompany your Bid. It should be attached to your Affidavit of Compliance. Failure to include it with your Bid will be disqualify you from consideration.

Robin L Petroelle  being first duly sworn, deposes and says that he/she is the Chief Executive Officer
(Name of Person Making Affidavit) (Title or Officer)

of V3 Companies, Ltd. and that the above EEO Report information is true and accurate and is submitted with the intent that it be relied upon.

Subscribed and sworn to before me this 8 day of August, 2018.

8/08/18

(Signature) (Date)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/06/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Illinois, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: PHONE (A/C No. Ext): 1-877-945-7378 FAX (A/C No.): 1-888-467-2378 E-MAIL ADDRESS: certificates@willis.com																					
INSURED V3 Companies, Ltd. 7325 Janes Avenue, Suite 100 Woodridge, IL 60517	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Continental Insurance Company</td> <td>35289</td> </tr> <tr> <td>INSURER B:</td> <td>Valley Forge Insurance Company</td> <td>20508</td> </tr> <tr> <td>INSURER C:</td> <td>Berkley Insurance Company</td> <td>32603</td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Continental Insurance Company	35289	INSURER B:	Valley Forge Insurance Company	20508	INSURER C:	Berkley Insurance Company	32603	INSURER D:			INSURER E:			INSURER F:		
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COVERAGES

CERTIFICATE NUMBER: W5236621

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY			6045653373	01/01/2018	01/01/2019	EACH OCCURRENCE	\$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 15,000
							PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	☐ POLICY ☒ PRO-JECT ☐ LOC						PRODUCTS - COM/PO/ AGG	\$ 2,000,000
	OTHER							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	☐ ANY AUTO						BODILY INJURY (Per person)	\$
	☐ OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	☐ HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
	☐ SCHEDULED AUTOS							\$
	☐ NON-OWNED AUTOS ONLY							\$
A	☒ UMBRELLA LIAB			6045653390	01/01/2018	01/01/2019	EACH OCCURRENCE	\$ 12,000,000
	☐ EXCESS LIAB						AGGREGATE	\$ 12,000,000
	☐ DED ☒ RETENTION \$ 10,000							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			6045653423	01/01/2018	01/01/2019	☒ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	No	N/A				E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
C	Professional Liability			AEC-9018329-02	01/01/2018	01/01/2019	Per Claim	\$5,000,000
							Aggregate	\$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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