



BIDDERS NEED NOT RETURN THE ENTIRE PROPOSAL

Project Name: Sidewalk Improvements

Project Number: 19-3

Location: VILLAGE OF OAK PARK, ILLINOIS
Various Locations throughout the Village

Submitted to the President and Board of Trustees

By: SCHROEDER & SCHROEDER, INC.
Contractor's Name

7306 CENTRAL PARK
Address

SKOKIE, IL 60076
City

ADDENDUM NO. 1

MAY 20, 2019

Sidewalk Improvements

PROJECT NO. 19-3

VILLAGE OF OAK PARK

COOK COUNTY, ILLINOIS

BID DATE: 10:30 AM, MAY 30, 2019

This addendum forms a part of the Contract Documents and amends the original documents and the Plans and Special Provisions. Where any part of the contract documents is amended, the unaltered provisions are to remain in effect.

This is the only notice you receive, with no follow up by mail. Please CONFIRM receipt of this addendum by fax or email at kboedeker@oak-park.us

- 1. Contract Schedule of Prices, IDOT CODE NO. 20200100 > NEW Pay Item #23:**
 - **ADD Pay Item for "EARTH EXCAVATION"**
 - **ADD Earth Excavation Special Provision #23**
- 2. Special Provisions, DAMAGE CONTROL AND GENERAL CONDITIONS > NEW Provision #7:**
 - **ADD note outlining liability of Contractor in regards to damage to resident irrigation/sprinkler systems.**



ADDENDUM NO. 2

MAY 24, 2019

Sidewalk Improvements

PROJECT NO. 19-3

VILLAGE OF OAK PARK

COOK COUNTY, ILLINOIS

BID DATE: 10:30 AM, MAY 30, 2019

This addendum forms a part of the Contract Documents and amends the original documents and the Plans and Special Provisions. Where any part of the contract documents is amended, the unaltered provisions are to remain in effect.

This is the only notice you receive, with no follow up by mail. Please CONFIRM receipt of this addendum by fax or email at kboedeker@oak-park.us

- 1. Contract Schedule of Prices, IDOT CODE NO. 20101200 > NEW Pay Item #24:**
 - > ADD Pay Item for "Root Pruning"**
 - > ADD Root Pruning Special Provision #24**





Oak Park

RETURN WITH BID

III

2019 Sidewalk Improvements
Village of Oak Park, IL
Proposal Bid Bond

WE Schroeder and Schroeder, Inc.

7306 Central Park, Skokie, IL 60076 as PRINCIPAL, and Ohio Farmers Insurance Company,

One Park Circle, Westfield Center, OH 44251

as SURETY,

are held and firmly bound unto the Village of Oak Park, IL (hereafter referred to as "VOP") in the penal sum of 5% of the total bid price, or for the amount specified in Article 102.09 of the "Standard Specifications for Road and Bridge Construction" in effect on the date of invitation for bids. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly to pay to the VOP this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the VOP acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the VOP for the above-designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the VOP determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the VOP acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this

30th day of May A.D. 2019

PRINCIPAL

Schroeder and Schroeder, Inc.

(Company Name)

(Company Name)

By: Chris Schroeder, President

By: (Signature)

(Signature & Title)

(Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

SURETY

Ohio Farmers Insurance Company

(Name of Surety)

(Signature of Attorney-in-Fact)

STATE OF ILLINOIS,
COUNTY OF DuPage

I, Veronica E. Dorsey

, a Notary Public in and for said county, do hereby certify that Chris Schroeder and Cathie Demitropoulos

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY.)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

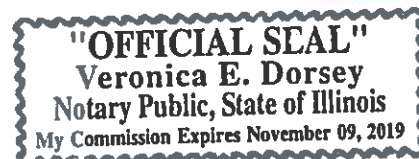
Given under my hand and notary seal this 30th day of May A.D. 2019

NOTICE

1. Improper execution of this form (i.e. missing signatures or seals or incomplete certification) will result in bid being declared irregular.
2. If bid bond is used in lieu of proposal guaranty check, it must be on this form and must be submitted with bid.

My commission expires 11/9/2019

Notary Public



General
Power
of Attorney

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.
Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint
WILLIAM B. EDSON, DAVID H. ESSER, WILLIAM H. HAYES, THOMAS R. HAYES, HOWARD A. WEISS, LYNN P. BERGAN, JOEL C. EDSON, CATHIE M. DEMITROPOULOS, GARY R. SEMMER, JOINTLY OR SEVERALLY

of NAPERVILLE and State of IL its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship-

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact, may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be It Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 21st day of MARCH A.D., 2014.

Corporate
Seals
Affixed



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By: *Dennis P. Baus*
Dennis P. Baus, National Surety Leader and
Senior Executive

State of Ohio
County of Medina ss.:

On this 21st day of MARCH A.D., 2014, before me personally came Dennis P. Baus to me known, who, being by me duly sworn, did depose and say, that he resides in Wooster, Ohio; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial
Seal
Affixed



David A. Kotnik

David A. Kotnik, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio
County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 30th day of May A.D., 2019.



Frank A. Carrino Secretary
Frank A. Carrino, Secretary

ROOT PRUNING

Description

This work shall consist of sawcutting of the tree roots in the vicinity of all earth excavation as shown on the plans and as directed by the Engineer and/or the Village Forester.

The Contractor is to use appropriate equipment, to be able to prune roots along vertical plane. The Contractor is to make a cut to a minimum depth of 24 inches below the existing parkway, and 6 inches behind proposed back of curb line or sidewalk square.

The root pruning trench shall be backfilled within 48 hours of excavation, and before beginning of construction or delivery of material. After construction, seed shall be applied to backfilled areas and appropriately watered.

Whenever roots are exposed during construction, damaged root ends shall be cleanly pruned to the edge of excavation using a sharp hand saw to eliminate any ragged edges. Fertilizer nutrients shall be applied to damaged roots within 48 hours.

The Contractor to notify J.U.L.I.E. for underground utilities, and home owners for sprinkler systems.

The Contractor shall make sure that all the underground utilities and structures have been clearly marked before operation.

Basis of Payment

This work will be paid for at the contract unit price per LINEAL FOOT for **TREE ROOTS PRUNING**, which price shall be payment in full for all labor and equipment necessary to perform the work as specified herein.



Notice to Bidders

RETURN WITH BID

Time and Place of Opening of Bids

Sealed proposals for the improvement described below will be received at the Office of the Village Engineer, Monday through Friday, 8:30 A.M. to 4:00 P.M. at 201 South Boulevard, Oak Park, Illinois 60302 until **10:30 A.M. Thursday, May 30, 2019** at which time the proposals shall be publicly opened and read.

Description of Work

Name: Sidewalk Improvements

Location: **Various locations** throughout the Village of Oak Park

Proposed Improvement: Sidewalk angle cutting, removal and replacement of public sidewalk, combination curb and gutter, driveways, and PCC base course; pavement adjacent to curbs, adjustments to buffalo boxes, drainage structures and; appurtenant work thereto.

Bidders Instructions

1. Plans and proposal forms will be available in the Office of the Village Engineer, 201 South Boulevard, Oak Park, Illinois 60302. No plans will be issued to prospective bidders after **4 P.M.** on the working day preceding the opening of bids. Proposals will not be accepted by the Village of Oak Park from Contractors who have failed to provide payment, if required, for obtaining proposal forms and have also failed to register with the Engineering Division of the Public Works Department as plan holders for this project.
2. At the bid opening, all proposals must be accompanied by a proposal guaranty in the amount of 5% of the bid amount. The proposal guaranty shall be in the form of a bid bond executed by a corporate surety company or a bank cashier's check.
3. The awarding authority reserves the right to waive technicalities and to reject any or all proposals as provided in Article 102.01 of the 2016 "Standard Specifications for

Road and Bridge Construction," prepared by the Illinois Department of Transportation.

4. The work to be performed pursuant to this Proposal is subject to the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 et seq.
5. Bidders need not return the entire proposal when bids are submitted. Portions of the proposal that must be returned include the following:
 - a. Proposal Cover
 - b. Notice to Bidders
 - c. Contract Proposal (I)
 - d. Contract Schedule of Prices Form (II) (if required)
 - e. Proposal Bid Bond (III) (if required)
 - f. Contractor's Certification (IV)
 - g. Tax Compliance Affidavit (V)
 - h. Fair Employment Practices Affidavit of Compliance (VI)
 - i. Village of Oak Park EEO Report (VII)
 - j. Participation Statement
 - SCHEDULE C: Village of Oak Park Letter of Intent From MBE/WBE to Perform as a Subcontractor, Supplier, and/or Consultant
 - SCHEDULE D: Village of Oak Park M.WBE Participation
6. Federal Guidelines Items # A to be followed as written below
In Addition to local funds, this project is financed with Federal Community Development Block Grant (CDBG) funds and this is subject to all federal rules, regulations and guidelines

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

By Order of

RETURN WITH BID

Bill McKenna, Village Engineer



Proposal

RETURN WITH BID

Proposal of SCHROEDER & SCHROEDER, INC.
7306 CENTRAL PARK, SKOKIE, IL 60076

for the Sidewalk Improvements as noted herein and the performance of all appurtenant work thereto.

1. The plans for the proposed work are those prepared by the Engineering Division of the Village of Oak Park, 201 South Boulevard, Oak Park, Illinois on May 16, 2019.
2. The specifications referred to herein are those prepared by the Department of Transportation and designated as 2016 "Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications" there to, the "Standard Specifications for Water and Sewer Construction in Illinois", and the "Manual for Uniform Traffic Control Devices", adopted and in effect on the date of invitation of bids.
3. The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Supplemental Specifications and Recurring Special Provisions" contained in this proposal.
4. The undersigned agrees to substantially complete all work prior to **Friday, August 9th 2019**, with all punchlist items complete prior to **Friday, August 16th 2019**, unless additional time is granted in accordance with the specifications.
5. Accompanying this proposal is either a bid bond on the Village Bond form or a proposal guaranty check, complying with the specifications, made payable to the Village of Oak Park. The amount of the check is BID BOND (\$ _____).
6. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to the awarding authority.
7. Each pay item should have a unit price and a total price.
8. The unit price shall govern if no total price is shown or if there is a discrepancy between the results of unit price multiplied by the quantity.
9. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.

10. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
11. The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.
12. This Contract is subject to "An act regulating wages of laborers, mechanics, and other workers employed in any public works by the State, County, City or any other public body or any political subdivision or by anyone under contract for public works". (See Special Provision for details).

Special Note: Davis- Bacon and related Acts require maintain and submitting Certified Payroll records weekly for all entities working on this project. .

13. Proposal Guaranty Check:

Attach Cashier's Check or Certified Check Here

In the event that one proposal guaranty check is intended to cover two or more proposals, the amount must be equal to the sum of the proposal guaranties that would be required for each individual proposal.

If the proposal guaranty check is placed in another proposal; state below where it can be found.

The proposal guaranty check will be found in the proposal for: Village of Oak Park

Project 19-3 Sidewalk Improvements

14. The undersigned submits herewith this schedule of prices covering the work to be performed under this contract:

SCHEDULE OF PRICES – ADDENDUM #2 5/24/2019

(For complete information covering these items, see IDOT specifications and Special Provisions.)

Item No.	S.P	CODE NO.	Items	Unit	Quantity	Unit Price	Total
1	*		Sidewalk removal	SF	28200	1.00	28,200.00
2	*		PCC sidewalk 5"	SF	25450	6.75	171,787.50
3	*		PCC sidewalk 7"	SF	1500	7.25	10,875.00
4		44000200	Driveway pavement removal	SY	75	10.00	750.00
5		42300300	PCC driveway pavement 7"	SY	75	65.00	4,875.00
6		44000300	Combination concrete curb & gutter removal	LF	125	5.00	625.00
7		60603800	Combination conc. curb & gutter, Ty B-6.12	LF	125	25.00	3,125.00
8		35300300	PCC base course 8"	SY	10	65.00	650.00
9		31101180	Sub-base granular material, 2" Type B	TON	160	2.00	320.00
10		31101200	Sub-base granular material, 4" Type B	TON	32	4.00	128.00
11		60255500	Frame and lid adjustment	EA	5	375.00	1,875.00
12		60266600	Domestic water service box adjustment	EA	5	125.00	625.00
13	*		Parkway Restoration	SY	615	5.00	3,075.00
14	*		Pavement Replacement-Base	SY	7	65.00	455.00
15	*		Pavement Replacement-Surface Course	SY	21	45.00	945.00
16	*		Traffic Control and Protection	LUMP	1	4,500.00	4,500.00
17	*		Detectable Warning	SF	80	37.00	2,960.00
18	*		Detectable Warning (SPECIAL)	SF	10	47.00	470.00
19	*		Protective Coat, single application	SY	3240	1.00	3,240.00
20	*		Sidewalk Angle-Cutting	IN-FT	250	28.00	7,000.00
21	*		Historic Colored Concrete	SF	1250	12.00	15,000.00
22	*		Parkway Restoration-Misc	SY	50	15.00	750.00
23	*	20200100	Earth Excavation	CY	10	37.00	370.00
24	*	20101200	Root Pruning	LF	50	10.00	500.00
Bidders Total Proposal for Project							263,100.50

15. The undersigned further agrees that if awarded the contract for the sections contained in the following combinations, will perform the work in accordance with the requirements of each individual proposal for the multiple bids specified in the schedule below.

Schedule of Multiple Bids

Combination Letter	Sections Included in Combination	Total
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Receipt of Addenda

<u>Addendum Number</u>	<u>Date Received</u>
1	5/20/19
2	5/24/19



RETURN WITH BID

III

**Village of Oak Park, IL
Proposal Bid Bond**

WE _____
_____ as PRINCIPAL, and _____
_____ as SURETY,

are held and firmly bound unto the Village of Oak Park, IL (hereafter referred to as "VOP") in the penal sum of 5% of the total bid price, or for the amount specified in Article 102.09 of the "Standard Specifications for Road and Bridge Construction" in effect on the date of invitation for bids. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly to pay to the VOP this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the VOP acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the VOP for the above-designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the VOP determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the VOP acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this

_____ day of _____ A.D. 20_____

PRINCIPAL

(Company Name)

(Company Name)

By: _____

By: _____
(Signature & Title)

(Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

SURETY

(Name of Surety)

(Signature of Attorney-in-Fact)

STATE OF ILLINOIS,
COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that _____

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY.)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notary seal this _____ day of _____ A.D. 20_____

NOTICE

1. Improper execution of this form (i.e. missing signatures or seals or incomplete certification) will result in bid being declared irregular.
2. If bid bond is used in lieu of proposal guaranty check, it must be on this form and must be submitted with bid.

My commission expires _____

Notary Public



IV

CONTRACTOR CERTIFICATIONS

- A. The undersigned hereby certifies that said vendor is not barred from bidding on the aforementioned contract as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes or Section 2-6-12 of the Oak Park - Village Code relating to "Bidding Requirements".
- B. The individual or entity making the foregoing proposal of bid certifies that he/she is not barred from contracting with the Village of Oak Park because of any delinquency in the payment of any tax administrated by the Department of Revenue unless the individual or entity is contesting, in accordance with procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. The individual or entity making the proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A misdemeanor and, in addition, voids the contract and allows the Municipality to recover all amounts paid to the individual or entity under the Contract in Civil action.
- C. The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois and the Village of Oak Park, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.
- D. The undersigned firm certifies that it is in compliance with House Bill 3337 which creates a Drug Free Workplace Act for Illinois with an effective date of January 1, 1992.

Organization Name

SCHROEDER & SCHROEDER, INC.

(Seal - If Corporation)

By: Chris Schroeder

Authorized Signature

7306 CENTRAL PARK, SKOKIE, IL 60076

Address

847-933-0526

Telephone

Subscribed and sworn to before me this 30th day of MAY, 2019.

Mary L. Brunt
Notary Public

In the State of ILLINOIS.

My Commission Expires: 4/15/20.



(Complete Applicable Paragraph Below)

(a) Corporation

The Vendor is a corporation, which operates under the legal name of

SCHROEDER & SCHROEDER, INC. and is organized and existing

under the laws of the State of ILLINOIS.

The full names of its Officers are:

President CHRIS SCHROEDER

Secretary MARY L. BRUNT

Treasurer JOSEPH V. VRABEL

The corporation does have a corporate seal. (In the event that their proposal is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

RETURN THIS PAGE WITH BID

(b) Partnership

Name, Signature and Addresses of all Partners

The partnership does business under the legal name of

_____, which name is registered with
the office of _____ in the county of
_____.

(c) Sole Proprietor

The Vendor is a Sole Proprietor whose full name is

_____. If the Vendor is operating under
a trade name, said trade name is _____,
which name is registered with the office of _____
in the county of _____.

Signed: _____
Sole Proprietor

Owner and / or Company Officer Information:

Please provide the Name, Social Security Number, Drivers License Number and State of Issuance of Company Owner and / or Officers.

Name	Title	SS#	Drivers License	State
CHRIS SCHARFEDER	PRES.	XXX-XX-1847	8636-1105-9046	IL
IGNACIO TORRES	V.P.	XXX-XX-7152	7620-4007-1217	IL
JOSEPH V. VRABEL	TREAS.	XXX-XX-7241	1614-4986-8012	IL
MARY L. BROUNT	SEC.	XXX-XX-9314	8653-5926-1701	IL

RETURN THIS PAGE WITH BID

IV

CONTRACTOR'S CERTIFICATION

SCHROEDER & SCHROEDER, INC., as part of its proposal on a contract for
(name of contractor)

SIDEWALK IMPROVEMENTS to the Village of Oak Park, hereby
(general description of item(s) proposal on)

certifies that said contractor is not barred from proposing on the aforementioned contract as a result of a violation to either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes or Section 2-6-12 of the Oak Park Village Code relating to "Proposing Requirements".

By: 
(Authorized Agent of Contractor)

Subscribed and sworn to
before me this 30th day of
MAY, 2019.


Notary Public



RETURN THIS PAGE WITH BID

IV

CONTRACTOR'S CERTIFICATION (cont.)

SCHROEDER & SCHROEDER, INC., as part of its proposal on a contract for
(name of contractor)

SIDEWALK IMPROVEMENTS to the Village of Oak Park, hereby
(general description of item(s) proposal on)

certifies that said contractor is in compliance with House Bill 3337 which creates a Drug
Free Workplace Act for Illinois with an effective date of January 1, 1992.

By: 
(Authorized Agent of Contractor)

Subscribed and sworn to

before me this 30th day of
MAY, 2019.


Notary Public



RETURN THIS PAGE WITH BID

V

TAX COMPLIANCE AFFIDAVIT

CHRIS SCHROEDER, being first duly sworn, deposes and
says: that he/she is PRESIDENT of
(partner, officer, owner, etc.)
SCHROEDER & SCHROEDER, INC.
(contractor)

The individual or entity making the foregoing proposal or proposal certifies that he/she is not barred from contracting with the Village of Oak Park because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. The individual or entity making the proposal or proposal understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

Chris Schroeder
(Name of Contractor if the Contractor is an Individual)
(Name of Partner if the Contractor is a Partnership)
(Name of Officer if the Contractor is a Corporation)

The above statement must be subscribed and sworn to before a notary public.

Subscribed and sworn to this 30th day of MAY, 2019.

Mary L. Brount
Notary Public



RETURN THIS PAGE WITH BID



Minority Business and Women Business Enterprises Requirements:

The Village of Oak Park in an effort to reaffirm its policy of non-discrimination, encourages and applauds the efforts of contractors and subcontractors in taking affirmative action and providing Equal Employment Opportunity without regard to race, religion, creed, color, sex, national origin, age, handicap unrelated to ability to perform the job or protected veteran's status.

Reporting Requirements:

The following forms must be completed in their entirety, notarized and included as part of the bid proposal document. Failure to respond truthfully to any question on this list or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of your bid.

- VI. Fair Employment Practices Affidavit of Compliance
- VII. Village of Oak Park E.E.O. Report (2 Pages)

Disadvantaged Business Participation Reporting

In an effort to reaffirm its commitment to DBE participation the Village of Oak Park asks each general contractor bidding on Public Works Projects to report on their utilization of Minority and Women Business Enterprises. Please list the MBE/WBE companies working as sub-contractors and/or suppliers on the DBE participation statement included herewith. Feel free to make additional copies of this form if necessary and include with your bid.

VI

**FAIR EMPLOYMENT PRACTICES
AFFIDAVIT OF COMPLIANCE**

NOTE: Their affidavit must be executed and submitted with the signed proposal form. No proposals can be accepted by the Board of Trustees of the Village of Oak Park unless said affidavit is submitted concurrently with the proposal.

CARIS SCHROEDER, being first duly sworn, deposes and says that
(name of person making the Affidavit)

PRESIDENT of SCHROEDER & SCHROEDER, INC. and that he/she
(Title or Office) (Name of Company)

has the authority to make the following affidavit; that he/she has the knowledge of the Village of Oak Park Ordinance relating to Fair Employment Practices and knows and understands the contents thereof; that he/she certifies hereby that SCHROEDER &
(Name of

SCHROEDER, INC. is an "Equal Opportunity Employer" as defined by Section 2000
company)

(E) of Chapter 21, Title 42 of the United States Code Annotated and Federal Executive Orders #11246 and #11375 which are incorporated herein by reference.

Caris Schroeder

Subscribed and sworn to before

me this 30th day of

May, 2019

Mary L. Brunt
Notary Public



RETURN THIS PAGE WITH BID

VII

VILLAGE OF OAK PARK E.E.O. REPORT

Please fill out the form completely. Failure to respond truthfully to any questions on their form, or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of proposal. An incomplete form will disqualify your proposal. For assistance in completing this form, contact Village Engineer Bill McKenna at (708) 358-5722.

1. Vendor Name: SCHROEDER & SCHROEDER, INC.
2. Check here if your firm is:

<input type="checkbox"/>	MBE
<input type="checkbox"/>	WBE
<input type="checkbox"/>	DBE
<input checked="" type="checkbox"/>	Non-MBE/WBE

**Note if your firm is an M/WBE please fill out the attached affidavit (copies of all certification letters must be included)*

3. What is the size of the firm's current stable work force?

<u>49</u>	Number of full-time employees
<u>2</u>	Number of part-time employees
4. Similar information will be requested of all subcontractors working on their contract. Forms will be furnished to the low responsible bidder or contractor with the notice of contract award, and these forms must be completed and submitted to the Village before the execution of the contract by the Village.

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**VII (Continued)
VILLAGE OF OAK PARK
EEO REPORT**

Vendor Name SCHROEDER & SCHROEDER, INC.

Total Employees

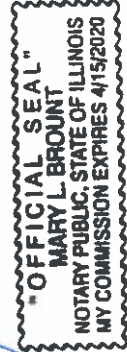
Job Categories	Total Employees	Total Males	Total Females	Males				Females				Total Minorities
				Black	Hispanic	American Indian & Alaskan Native	Asian & Pacific Islander	Black	Hispanic	American Indian & Alaskan Native	Asian & Pacific Islander	
Officials & Managers	4	4			1							1
Professionals												
Technicians												
Sales Workers												
Office & Clerical	2		2									
Semi-Skilled	13	13			13							13
Laborers	30	30			30							30
Service Workers												
TOTAL	49	47	2		44							44
Management Trainees												
Apprentices												

This completed and notarized report must accompany your bid. It should be attached to your Affidavit of Compliance. Failure to include it with your bid will be disqualify you from consideration.

An EEO-1 Report may be submitted in lieu of this report.

CHRIS SCHROEDER, being first duly sworn, deposes and says that he/she is the PRESIDENT (Title or Officer) of SCHROEDER & SCHROEDER, INC. and that the above EEO Report information is true and accurate and is submitted with the intent that it be relied upon. Subscribed and sworn to before me this 30th day of MAY, 2019.

Chris Schroeder (Signature) 5/30/19 (Date) Mary L. Brount



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Participation Statement

(1) Instructions

Refer to: Minority and Women Business Enterprise Participation Program Vendor Handbook.

Submit: Schedule C and Schedule D with Bid Documents, see pages 23-26 of the Vendor Handbook).



Schroeder & Schroeder Inc.



CONCRETE CONTRACTORS
7306 CENTRAL PARK - SKOKIE, ILLINOIS 60076
PHONE 847-933-0526 • FAX 847-933-0528

May 30, 2019

Village of Oak Park
123 Madison Street
Oak Park, IL 60302

Re: Project 19-3, Sidewalk Improvements

To Whom It May Concern:

As this is a small concrete remove/replace job, without additional subcontractor items such as sewer or landscaping, Schroeder & Schroeder, Inc. will not be able to meet the minority requirements. We could typically get some minority participation by using minority trucking or material testing, but for this job we will not need extra trucks nor is material testing required by Schroeder & Schroeder, Inc. In order to remain competitive and be assured quality control and service, we must go with our regular material supplier, Prairie Materials.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

Chris Schroeder
President

**VILLAGE OF OAK PARK LETTER OF INTENT FROM MBE /WBE
TO PERFORM AS A SUBCONTRACTOR, SUPPLIER AND/OR CONSULTANT**

**SCHEDULE D:
VILLAGE OF OAK PARK
M/WBE PARTICIPATION AFFIDAVIT**

Contract #: _____ Contract Value: \$ _____

Contact Person: _____ Phone: _____ Fax: _____

Description of Commodities/Services to be provided by the Bidder/Proposer on this Contract:

Any questions regarding compliance with these requirements should be directed to:

Finance Department
The Village of Oak Park, 123 Madison Street, Oak Park, Illinois 60302
PHONE: 708.358.5460, FAX: 708.358.5105.

I, _____ (print name) hereby agree to comply with and be bound by the provisions to submit, as part of this bid/proposal, a detailed M/WBE Participation Plan with and at the time and place of the submissions of this bid/proposal; that the M/WBE Participation Plan is an element of bidder/proposer responsiveness and responsibility; and are incorporated as part of the contract; that heirs, executors, and administrators or assigns and any other persons or entities claiming by or through the bidder/proposer including but not limited to insurance companies, bonding companies, or sureties are bound by this agreement; and do declare and affirm that, to the best of my knowledge, information and belief, the facts and representations set forth in this M/WBE Participation Affidavit are true and correct, and that no material facts have been omitted.

_____ Signed	_____ Name and Title (Print)
_____ Firm Name (Print)	_____ Firm Address (Print)
_____ Phone	_____ City/State/Zip
_____ Fax	

SUBSCRIBED AND SWORN before me this _____ day of _____, 20__,

Signature of Notary Public

(SEAL)

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**SCHEDULE D:
M/WBE PARTICIPATION AFFIDAVIT**

M/WBE firms may participate in the performance of this contract, either DIRECTLY or INDIRECTLY, as:

Prime Bidders/Proposers; Joint Venture Partners; Subcontractors; and/or Suppliers.

Name of M/WBE Firm:		Race / Gender:
Address:		
City/State/Zip:		
Telephone No.:		Fax:
Contact Person:		
Dollar Amount: \$	%	Schedule C attached? [] Yes [] No
Description of Commodity/Service:		

Name of M/WBE Firm:		Race / Gender:
Address:		
City/State/Zip:		
Telephone No.:		Fax:
Contact Person:		
Dollar Amount: \$	%	Schedule C attached? [] Yes [] No
Description of Commodity/Service:		

Name of M/WBE Firm:		Race / Gender:
Address:		
City/State/Zip:		
Telephone No.:		Fax:
Contact Person:		
Dollar Amount: \$	%	Schedule C attached? [] Yes [] No
Description of Commodity/Service:		

Total MBE \$	_____	_____ %
Total WBE \$	_____	_____ %
Grand Total MBE \$	_____	_____ %
Grand Total WBE \$	_____	_____ %

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The undersigned affirms that the foregoing statements are true and correct and include all material information necessary to identify and explain the terms and operations of our joint venture and the intended participation of each partner in the undertaking. Further, the undersigned covenants and agrees to provide to the Village of Oak Park current, complete and accurate information regarding actual joint venture work and the payment therefore, and any proposed changes in any provision of the joint venture agreement, and to permit the audit and examination of the books, records and files of the joint venture, or those of each partner relevant to the joint venture by authorized representatives of the Village of Oak Park.

Any material misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under federal and state laws concerning false statements.

Note: If after filing this Schedule B and before the completion of the joint venture's work on the project, there is any change in the information submitted, the joint venture must submit a revised version of this document to the Village of Oak Park either directly, or through the prime contractor if the joint venture is a subcontractor.

_____ Name of MBE/WBE Partner Firm	_____ Name of non-MBE/WBE Partner Firm
_____ Signature of Affiant	_____ Signature of Affiant
_____ Name and Title of Affiant	_____ Name and Title of Affiant
_____ Date	_____ Date

On this _____ day of _____, 20____, the above signed officers _____,
(names of affiants)

personally appeared and, known to me are the persons described in the foregoing Affidavit, acknowledged that they executed the same in the capacity therein stated and for the purpose therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and seal.

Signature of Notary Public

(SEAL)

Commission Expires: _____

RETURN THIS PAGE WITH BID



RETURN THIS PAGE WITH BID

Contract Bond

NAME AND ADDRESS OF CONTRACTOR, as PRINCIPAL, and
NAME AND ADDRESS OF SURETY, as SURETY, is held
and firmly bound unto the Village of Oak Park (hereafter referred to as "Village") in the penal sum of **CONTRACT**
AMOUNT IN WORDS (\$ AMOUNT IN NUMBERS), well and truly to be paid to the Village, for the payment of which
its heirs, executors, administrators, successors and assigns, are bound jointly to pay to the Village under the conditions of this
instrument.

WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the Principal has entered into a written contract with the Village, acting through its President and Board of Trustees, for the construction of work, which contract is hereby referred to and made a part hereof as if written herein at length, and whereby the Principal has promised and agreed to perform the work in accordance with the terms of the contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work, including paying not less than the prevailing rate of wages in Cook County, where the work is for the construction of any public work subject to the Prevailing Wage Act, and has further agreed to save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and has further agreed that this bond will inure to the benefit of any person, firm, company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

NOW THEREFORE, if the Principal shall well and truly perform the work in accordance with the terms of the contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in the contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of performance thereof and until the work shall have been accepted, and shall save and indemnify and keep harmless the Village against all liabilities, judgments, costs and expenses which may in any manner accrue against the Village in consequence of granting such contract or which may in any manner result from the carelessness or neglect of the Principal, his agents, employees or workmen in any respect whatever; and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of the contract, then this obligation will be void; otherwise it will remain in full force and effect.

IN WITNESS WHEREOF, the PRINCIPAL and the SURETY have caused this instrument to be signed by their respective officers this ____ day of _____, 2019.

NAME OF PRINCIPAL

By: _____
Signature

By: _____
Printed Name

Its: _____
Title

Subscribed to and Sworn before me on the
_____ day of _____, 2019.

Notary Public

NAME OF SURETY

By: _____
Signature of Attorney-in-Fact

Subscribed to and Sworn before me on the
_____ day of _____, 2019.

Notary Public

Contract

1. THIS CONTRACT is entered into on _____ by and between the Village of Oak Park, 123 Madison St., Oak Park, IL 60302 acting by and through its President and Board of Trustees and name and address of contractor, its executors, administrators, successors or assigns (hereinafter "Contractor".)
2. The following documents set forth the terms of this Contract and are incorporated herein:
 - a. The Village of Oak Park's Notice to Bidders, Special Provisions and Plans for Project 19-3, Sidewalk Improvements;
 - b. Contractor's Proposal dated _____; and
 - c. The Contract Bond.
3. Where the terms of the Contractor's Proposal conflict with the terms set forth in the Village's Notice to Bidders, Special Provisions and Plans, the Village's Notice to Bidders, Special Provisions and Plans shall control.
4. The Contractor shall at its own cost and expense perform all the work, furnish all materials and all labor necessary to complete the work in accordance with the terms of this Contract and the requirements of the Director of Public Works or the Director's designee.
5. The Contractor agrees to pay not less than the general prevailing rate of hourly wages for work of a similar character on public works in Cook County, Illinois, and not less than the general prevailing rate of hourly wages for legal holiday and overtime work, to all laborers, workers and mechanics employed on this project and to otherwise comply with the Illinois Prevailing Wage Act.
6. The Contractor affirms that the individual signing this Contract is authorized to execute this Contract on behalf of the Contractor.

IN WITNESS WHEREOF, the parties have executed this Contract on the date above mentioned.

Attest:

Village of Oak Park

Victoria Scaman
Village Clerk
(Seal)

By _____
Cara Pavlicek
Village Manager

Name Of Contractor

By: _____
Signature

Printed Name

Its: _____
Title