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**PROPOSAL FOR CONDUCTING LATENT
FINGERPRINT EXAMINATIONS AND
DATABASE SEARCHES UTILIZING THE
FBI-NEXT GENERATION
IDENTIFICATION (NGI) FOR THE
OAK PARK POLICE DEPARTMENT**

**PROPOSAL FOR CONDUCTING LATENT FINGERPRINT EXAMINATIONS
AND DATABASE SEARCHES UTILIZING THE FBI-NEXT GENERATION
IDENTIFICATION (NGI)**

R.E. Walsh & Associates, Inc.

R. E. Walsh & Associates, Inc. is an investigative, security, and consulting firm licensed to conduct business as a private detective agency and private security contractor agency in Illinois. For the past several years, an associate of the firm has been researching and developing policy and procedures for FBI-NGI fingerprint database access. Our firm has received approval from the Illinois State Police and FBI to utilize the FBI-NGI database in accordance with the State Police LEADS Agreement, FBI-NGI Addendum regulations.

R. E. Walsh's services will be performed by our associate Charles A. Schauer, a Certified Latent Print Examiner and member in good standing of the International Association for Identification and the Illinois Division of the International Association for Identification. When necessary, as well as for identification verifications, our firm will utilize additional associates who are Certified Latent Print Examiners or Latent Fingerprint Specialists who have received formal training in the areas of basic latent fingerprint identification, Universal Latent Workstation (ULW), and digital image software.

SCOPE OF WORK

- Review and evaluate any latent fingerprint lifts, photographs or any other latent print evidence for the presence of latent finger or palm prints suitable for comparison to inked fingerprints. Evaluate, calibrate and properly orient any latent print lifts or photographs that are suitable for searching in the FBI-NGI database.
- Prepare the latent fingerprints of NGI quality for searching in the FBI-NGI database by converting the latent prints to a digital format utilizing digital imaging software and importing the image into the FBI Universal Latent Workstation (ULW) software for launching the search via the FBI Law Enforcement Online (LEO) website.
- Review all responses and candidate lists for a possible identification to a specific candidate whose inked fingerprints are recorded in the FBI fingerprint database. If identification is effected, the identification will be reviewed by a second Certified Latent Print Examiner and the digital images saved and documented for possible criminal prosecution purposes. Copies of all pertinent documentation will be saved for the specific police agency to be made part of their permanent record of the criminal investigation.

- Manually compare and document any additional latent print evidence in the case to the individual identified as a result of an FBI-NGI search.
- Prepare a formal report of the identification to the name appearing on the fingerprint card and the FBI record number of the individual whose fingerprint card is identified as a match to the latent print or latent prints in question.
- Prepare a formal report on all searches and evaluations of latent fingerprint evidence regardless of whether or not identification is made.
- Consult with local prosecutors and appear in court to testify in any criminal hearings or trials if criminal prosecution is approved.
- Prepare any reports, demonstration charts or other material that may be requested by court officials, prosecutors or other attorneys in any civil or criminal investigation or prosecution.
- Train local law enforcement agency personnel in fingerprint related matters, including but not limited to: evaluation of latent print evidence, proper processing and photographic techniques for recording latent print evidence, properly orienting and calibrating latent print evidence for entry into the FBI-NGI system, fingerprint pattern recognition and proper use of the software used to launch the searches in the FBI-NGI database.
- Specific training in fingerprint related matters that are of concern to the individual police agency involved in the program.

Proposal Fees

Our rate for these services is \$125.00 per hour. No additional costs will be incurred without the prior approval of the Department. We will bill the Department on a monthly basis. Payment for services is to be within 30 days of invoicing.

Should this proposal be accepted by the Department a formal letter of engagement will be prepared and submitted to the Department.

By: Richard Toll
Richard Toll, R. E. Walsh & Associates, Inc.

Date: June 25, 2019