


Village of Oak Park  
Department of Public Works  
Administration Division

**MEMORANDUM**

TO: Cara Pavlicek, Village Manager

FROM: John P. Wielebnicki, Public Works Director 

Cc: Scott Brinkman, Streets Superintendent

RE: Emergency Replacement of Traffic Signal Control Cabinet at Oak Park Ave and Lake St

DATE: June 3, 2019

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At approximately 4:00 p.m. on Saturday, June 1<sup>st</sup>, there was an electrical malfunction in the traffic signal control cabinet at Lake St. and Oak Park Ave. As a result, the signals went in to a flashing red mode indicating an all way stop intersection. After review by Public Works staff and one of our emergency electrical contractors, Meade Electric Company, it was determined that the controller, components and cabinet enclosure were damaged and will need to be replaced.

Since the Lake/Oak Park intersection is a major intersection within the Village staff is directing Meade to expedite the installation of the new control cabinet as soon as possible. Meade has estimated at this time that the total cost could be between \$20,000.00 and \$25,000.00. This would include installation of an uninterrupted power supply (UPS) battery back-up system that the old cabinet did not contain. This is desirable for when there are power outages, the traffic signals would continue to function without going into flash mode. By comparison, the traffic signal control cabinet at Madison St. and East Ave. was replaced last year at a cost of \$28,703.00. This did not include an uninterrupted power supply.

In the FY 2019 Capital Improvement Fund Budget there is \$45,000.00 for Traffic Signal Controller & Detection Equipment Replacement in account no. 3095-43780-101-570971. This account is for the purpose of upgrading of existing traffic signal equipment and damage repairs of this type.

The Village currently has an open purchase order with Meade in the amount of \$21,000.00 for emergency traffic signal and street lighting services of which \$12,642.40 remains. Once the final amount for this repair is known staff will prepare an agenda item to increase the purchase order amount with Meade since the amount for their work will be exceeding the Village Managers spending authority of \$25,000.00

Please let me know if you have any questions.

Thank you,

# Village of Oak Park Purchase Requisition

Date: 13-Jun 2019

Department Name: Public Works

Shipping 201 South Blvd  
Address: Oak Park IL 60302

Billing Village of Oak Park  
Address: Public Works Center  
201 South Blvd  
Oak Park, IL 60302

Appropriation No.: 3095-43780-101-570971 Sufficient Funds in Budget: ☒ Yes ☐ No

Quantity	Description	Price #1	Price #2	Price #3
	Emergency replacement of traffic cabinet at Oak Park Ave	\$ 24,034.00		
	and Lake St			
	TOTAL	\$ 24,034.00		

Vendor Information - Vendor number must correspond to price number above. Price #1 being lowest. If lowest price is not preferred, state reason.

Firm #1 Meade Electric Telephone # 708-588-2500  
Address 9550 W. 55th St, McCook 60525 Contact Person \_\_\_\_\_  
☐ MBE Ethnic ☐ WBE ☐ No

Firm #2 \_\_\_\_\_ Telephone # \_\_\_\_\_  
Address \_\_\_\_\_ Contact Person \_\_\_\_\_  
☐ MBE Ethnic ☐ WBE ☐ No

Firm #3 \_\_\_\_\_ Telephone # \_\_\_\_\_  
Address \_\_\_\_\_ Contact Person \_\_\_\_\_  
☐ MBE Ethnic ☐ WBE ☐ No

Reason why three quotes were not obtained: A sudden malfunction in the control cabinet burned out all the components requiring a full replacement. Oak Park Ave and Lake Street is a very busy intersection so the cabinet needed to be replaced immediately. Meade has done this work before for the Village and could do the work.

P.O. # \_\_\_\_\_

Requisitioner Scott Brinkman

PURCHASING DEPT.

Approved by \_\_\_\_\_

Department Head Signature

## ORIGINAL INVOICE



625 Willowbrook Center Pkwy Willowbrook, IL 60527  
 Phone (708) 588 -2500 Fax (708) 588 -2501

## INVOICE

REMIT TO:  
 MEADE, INC.  
 P.O. BOX 74631  
 CHICAGO, ILLINOIS 60675-4631

VILLAGE OF OAK PARK  
 123 MADISON STREET  
 OAK PARK, IL 60302

ATTENTION: ACCOUNTS PAYABLE

TERMS NET 45 DAYS

INVOICE NO.

INVOICE DATE

INVOICE TOTAL

RECEIVED

CUSTOMER CODE	YOUR ORDER NO.	JOB NO.	INVOICE DATE	INVOICE NO.
13551		320-1780-1920	June 4, 2019	688594
DESCRIPTION			AMOUNT	
RE	TRAFFIC SIGNAL			
LOCATION	OAK PARK AVE & LAKE ST			
COMPLETED:	June 4, 2019			
	FURNISHED LABOR, EQUIPMENT, & MATERIAL TO REPLACE CABINET AT INTERSECTION			
3095-43780-101-570971				
6/13/19 <i>[Signature]</i>				
TOTAL AMOUNT DUE THIS INVOICE.....			\$24,034.00	