

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Kira Tchang  
 Title: Assistant Village Manager/HR Director

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	1001.41080.101.560652	10,000.00	2,500.00	12,500.00
Account Description	Employee Physicals			
Budget Page #	87			

\*\* Includes any prior approved amendments

**Explanation Below**

There has been an increase to entry-level police and fire hiring in 2019. This has led to an increase in the annual cost of employee physicals, psychological assessments and testing expenses.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Kira Tchang  
 Title: Assistant Village Manager/HR Director

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	1001-41080-134-530667	74,000.00	1,760.00	75,760.00
Account Description	External Support			
Budget Page #	86			

\*\* Includes any prior approved amendments

**Explanation Below**

There has been an increase to entry-level police and fire hiring in 2019. This has led to an increase in the annual cost of employee physicals, psychological assessments and testing expenses.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane  
 Title: Budget & Revenue Analyst

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<u>GL #</u>			
	2020.46206.101.530675	-	1,176.00	1,176.00
	2021.41300.101.530675	-	1,380.00	1,380.00
	2024.41300.101.530675	-	1,380.00	1,380.00
	2014.41300.101.530675	-	1,380.00	1,380.00
	2038.41300.101.530675	-	963.00	963.00
	2081.41300.101.530675	-	972.00	972.00
	2083.46201.101.530675	-	972.00	972.00
	2080.46201.101.530675	-	972.00	972.00
	2090.41300.101.530675	-	1,392.00	1,392.00
Account Description	→ Bank Charges			
Budget Page #	→ 188, 225, 200, 202, 215, 217, 186, 196, 221			

\*\* Includes any prior approved amendments

**Explanation Below**

Previously, interest revenue and bank charges were reported together. This amendment reflects the separate reporting of bank charge expenses for accounting purposes.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Steve Drazner  
 Title: CFO

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		1001.41300.101.591826	500,000.00	2,500,000.00	3,000,000.00
Account Description	→	Transfer to SIRF			
Budget Page #	→	119			

\*\* Includes any prior approved amendments

**Explanation Below**




The General Fund ended calendar year 2018 with a surplus of \$2,636,422. One of the prior year auditor comments in the Sikich Communication of Deficiency report was regarding significant negative fund balance/reserves in the Self Insured Retention Fund which was \$(4,571,360) as of December 31, 2018. An option presented by staff in response to this auditor comment was to transfer the General Fund surplus from fiscal year 2018 into the SIRF to help reduce its large deficit fund balance. The General Fund had a 2018 surplus of \$2,636,422 and this amendment will permit an interfund transfer of \$2,500,000 of this surplus into the SIRF which will partially reduce the negative SIRF fund balance. It is expected that the rating agencies would take the SIRF deficit reduction in a very favorable light.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Steve Drazner

Title: CFO

		Current Yr	Requested	Recommended
	<u>GL #</u>	<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u> <u>Amended</u>
	2038.41300.101.591801	1,300,000.00	400,000.00	1,700,000.00
	1001.41300.101.591895	1,300,000.00	400,000.00	1,700,000.00

Account Description       Interfund Transfer to GF  
Account Description       Interfund Transfer to CIP Fund  
Budget Page #               215

\*\* Includes any prior approved amendments

**Explanation Below**

The State of Illinois recently doubled its motor fuel tax from \$.19 to \$.38 per gallon. Of the incremental \$.19, municipalities will be receiving approximately \$.03 per IDOT's formula. This incremental \$.03 distributed from the State is expected to result in additional annual MFT revenue for the Village of \$780,000 per year. The new higher tax became effective on July 1, 2019. Therefore, the Village should receive approximately \$390,000 in additional MFT revenue during this fiscal year. MFT (non-local) revenue is first transferred from the MFT Fund to the General Fund and then transferred from the General Fund to the CIP Fund as outlined in the FY19 budget. Therefore, an increase to the budget for these interfund transfer out expenditures is being requested for \$400,000 (rounded up from the \$390,000). It is important to note that these expenditure increases are for accounting purposes only and do not result in additional cash being expended.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Steve Drazner  
 Title: CFO

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description	→	4025.41300.147.581801	50,000.00	2,795,000.00	2,845,000.00
		4025.41300.147.581802	63,662.00	6,000.00	69,662.00
Budget Page #	→	Debt service P&I 273/274			

\*\* Includes any prior approved amendments

**Explanation Below**

This amendment is being requested in advance of bringing an Ordinance to the Board recommending approval for calling in the outstanding 2016C bonds on December 1, 2019. Certain issues allow the Village to "call in" outstanding principal on or after a specified date as noted in the bond ordinance and official statement. The remaining outstanding principal on the 2016C issue after the normal 11/1 debt payment will be \$2,795,000. In addition, accrued interest at an estimated \$6,000 will need to be paid upon exercising the call which covers interest from the 11/1/19 debt service payment date through the call date. If the Board does not approve calling in the bonds, the above amendments will not be expended this fiscal year.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Steve Drazner  
 Title: CFO

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		2098.46260.101.530667	-	113,000.00	113,000.00
Account Description	→	External Support			
Budget Page #	→	192			

\*\* Includes any prior approved amendments

**Explanation Below**

The amount requested is held in escrow for the sole purpose of making a final payment to Clark Street Real Estate LLC pursuant to the RDA pertaining to the for the Colt Westgate project. Although the cash has been set aside (technically, no new cash is needed), on an accounting basis the final payment was not included in the budget. Since the funds needed have been escrowed, this budget amendment will not result in a draw down of fund balance.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Steve Drazner  
 Title: CFO

		<u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
		2098.41300.101.591802	2,176,980.00	2,087,000.00	4,263,980.00
Account Description	→	Transfer to CWF			
Budget Page #	→	192			

\*\* Includes any prior approved amendments

**Explanation Below**

The CWF (Colt Westgate Fund) was originally created in order to segregate costs associated with that project. Now that the project is complete, the CWF, which ended with a negative fund balance of approximately \$4.2 million, was merged back into the Downtown TIF Fund. The merging of these two Funds has resulted in the need for this budget amendment due to an accounting entry to merge the two funds. This is a non-cash budget overage and will not result in expending any additional cash but rather, it is needed for accounting purposes only.



FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Steve Drazner  
 Title: CFO

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		1001.41300.101.530667	43,000.00	10,000.00	53,000.00
Account Description	→	External Support			
Budget Page #	→	118			

\*\* Includes any prior approved amendments

**Explanation Below**

The Village was using the Dole Center to store approximately 1,000 boxes of records. When Dole was gifted to the Park District of Oak Park, the Village was required to find an alternative facility to store these boxes. This amendment will cover the cost for labeling/barcoding, moving, and storing boxes at Iron Mountain for the remainder of this calendar year. This amendment also includes shredding services for records no longer needed which have been approved for destruction by the State of Illinois.

FISCAL YEAR 2018 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Thomas Ebsen

Title: Fire Chief Ebsen

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		3029.41300.714.570710	162,842.00	63,301.00	226,143.00
Account Description	→	Capital Equipment Replacement			
Budget Page #	→	236			

\*\* Includes any prior approved amendments

**Explanation Below**

The Fire Department was awarded a federal grant through the Assistance to Firefighter Program. The Fire Department is requesting to use grant funding for the purchase and installation of (2) Stryker MTS Power Load Systems and (2) Stryker Powered Ambulance Cot XT for two frontline Ambulances.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Diane Stanislavski  
 Title: Budget & Revenue Analyst

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		3095-43780-101-570951	3,852,880.09	137,996.00	3,990,876.09
Account Description	→	Local Street Construction			
Budget Page #	→	242			

\*\* Includes any prior approved amendments

**Explanation Below**

At the Village Board meeting on 7/8/19 the Board approved the contractor Era-Valdivia Contractors Inc. for Project #19-14 Bridge Rehabilitation Improvements in an amount of \$517,300. There is only \$379,304 available for this project in FY2019. It was approved to get the remaining balance \$137,996 from Fund balance.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Alejandro Hardaway

Title: Budget & Revenue Analyst

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	1001.46260.101.530649	200,000.00	150,000.00	350,000.00
Account Description	→ Sales Tax Rebate			
Budget Page #	→ #113			

\*\* Includes any prior approved amendments

**Explanation Below**

New funding request due to change in accounting method. Per Finance, we are now accounting for the full year of incentives for 2019; although 7/1/19-12/31/19 will be paid in 2020, that expense should be accrued to 2019.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Rahel Woldemichael  
 Title: Grants Coordinator

	<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description      →	2117-44560-101-530656-0000-002020	8,000.00	3,000.00	11,000.00
Budget Page #              →	CDBG-Farmers Market Incentives-Grant Contractuals			
	207			

\*\* Includes any prior approved amendments

**Explanation Below**

Amendments are needed to offset funds that will be awarded from CDBG for the next grant year starting October 2019 to September 2020.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Rahel Woldemichael  
 Title: Grants Coordinator

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		2184-44560-101-510501-002019	20,000.00	3,980.00	23,980.00
Account Description	→	Public Health Emeg. Prep - Salaries			
Budget Page #	→	209			

\*\* Includes any prior approved amendments

**Explanation Below**

Additional funds are awarded from State to offset increased expenses in salaries.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Rahel Woldemichael  
 Title: Grants Coordinator

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		2194-44560-101-550605	1,300.00	400.00	1,700.00
Account Description	→	Illinois Tobacco-Free Communities			
Budget Page #	→	209			

\*\* Includes any prior approved amendments

**Explanation Below**

Additional funds are awarded from State to offset increased expenses in travel and mileage.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Rahel Woldemichael  
 Title: Grants Coordinator

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		2184-44560-101-550605-002019	1,500.00	300.00	1,800.00
Account Description	→	Public Health Emeg. Prep - Travel			
Budget Page #	→	209			

\*\* Includes any prior approved amendments

**Explanation Below**

Additional funds are awarded from State to offset increased expenses in travel.



FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Cara Pavlicek  
 Title: Village Manager

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	1001.41010.101.550601	-	-	-
Account Description	Board of Trustees Membership Dues	10,000.00	1,000.00	11,000.00
Budget Page #	180 of 327			

\*\* Includes any prior approved amendments

**Explanation Below**

Increase of \$1,000 for Membership Dues to join the Government Alliance on Racial Equity (G.A.R.E.) as a CORE member for an organization with fewer than 1,000 employees.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Mindy Agnew  
 Title: Sustainability Coordinator

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	2310-41020-101-530667	55,000.00	10,800.00	65,800.00
Account Description	→ External Support			
Budget Page #	→ 227			

\*\* Includes any prior approved amendments

**Explanation Below**

The amendment request is to move the 2020 expense for the AmeriCorps/GRCorps member of \$10,800 for a total expense of \$18,000 in 4th Quarter 2019.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**SAME YEAR BUDGET REALLOCATION**

Submitted by: Rahel Woldemichael  
 Title: Grants Coordinator

	Current Yr Budget		Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>		To <u>GL #</u>		Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended <u>Current Yr Amended</u>
Account Descriptions →	2174-44560-101-510501		2174-44560-101-510501-002019		11,000.00	(11,000.00)	-	22,000.00	11,000.00	33,000.00
Budget Page # →	Local Health Protection 208		Local Health Protection 208							

\*\* Includes any prior approved amendments

**Explanation Below**

State allocation of grant money was distributed differently than previously anticipated. Monies in an amount of \$11,000 needs to be moved from regular salaries to Salaries with project number. A second amendment will also be included to offset additional funding changing the amount from \$33,000 to \$40,280

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**SAME YEAR BUDGET REALLOCATION**

Submitted by: Rahel Woldemichael  
 Title: Grants Coordinator

	Current Yr Budget		Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>		To <u>GL #</u>		Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended <u>Current Yr Amended</u>
Account Descriptions →	2174-44560-101-520999-002020		2174-44560-101-510501-002020		10,000.00	(8,000.00)	2,000.00	22,000.00	8,000.00	30,000.00
Budget Page # →	Local Health Protection 208		Local Health Protection 208							

\*\* Includes any prior approved amendments

**Explanation Below**

State allocation of grant money was distributed differently than previously anticipated. Monies in an amount of \$8000 needs to be moved from benefits to Salaries with project number.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**SAME YEAR BUDGET REALLOCATION**

Submitted by: Rahel Woldemichael  
 Title: Grants Coordinator

	Current Yr Budget		Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>		To <u>GL #</u>		Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended <u>Current Yr Amended</u>
Account Descriptions      →	2174-44560-101-520999-002019		2174-44560-101-510501-002019		10,000.00	(7,280.00)	2,720.00	33,000.00	7,280.00	40,280.00
Budget Page #              →	Local Health Protection 208		Local Health Protection 208							

\*\* Includes any prior approved amendments

**Explanation Below**

State allocation of grant money was distributed differently than previously anticipated. Monies in an amount of \$7280 needs to be moved from benefits to Salaries with project number. A previous amendment was also be included to offset additional funding changing the amount from \$22000 to \$33000.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST

**SAME YEAR BUDGET REALLOCATION**

Submitted by: Rahel Woldemichael

Title: Grants Coordinator

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
									<u>Amended</u>
Account Descriptions	→	2184-44560-101-540690-002019	2184-44560-101-540690-002020	1,000.00	(785.00)	215.00	1,000.00	785.00	1,785.00
Budget Page #	→	IDPH-Public Health Emergency Preparedness 209	IDPH-Public Health Emergency Preparedness 209						

\*\* Includes any prior approved amendments

**Explanation Below**

State allocation of grant money was distributed differently than previously anticipated. Monies in an amount of \$785 needs to be moved from 002019 telecommunications project number to 002020 telecommunications project number.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST

**SAME YEAR BUDGET REALLOCATION**

Submitted by: Alejandro Hardaway

Title: Budget & Revenue Analyst

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
									<u>Amended</u>
Account Descriptions	→	5060.43770.787.530660	5060.43770.101.530658	131,000.00	(6,863.00)	124,137.00	7,500.00	6,863.00	14,363.00
Budget Page #	→	General Contractuals	Temporary Services						
		#257	#257						

\*\* Includes any prior approved amendments

**Explanation Below**

In order to provide the best customer service during its peak season of renewals, Parking required the use of tempory services to balance services during personnel changes. As such, a portion of parking general contractuals is being requested to transfer to temporary services, accounting for the increased demand.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**SAME YEAR BUDGET REALLOCATION**

Submitted by: Mark Dwyer  
 Title: Grants Supervisor

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	2080.46201.101.583701	2080.46201.101.583702	50,425.00	(8,000.00)	42,425.00	35,768.00	8,000.00	43,768.00
Budget Page #	→	ESG Hsg Fwd-Rapid Rehousing 196	ESG Hsg Fwd-Emergency Shel 196						

\*\* Includes any prior approved amendments

**Explanation Below**

Housing Forward requests that \$8,000 be taken from their ESG Rapid Rehousing activity (#S18-4) and \$4,000 be taken from their ESG Homeless Prevention activity (#S18-3). The total request is \$12,000 to be moved to their ESG Emergency Shelter activity (#S18-2). Housing Forward is adjusting to the needs of their Emergency Solutions Grant (ESG) subrecipient. There are two GL accounts contributing to this Amendment.



FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST

**SAME YEAR BUDGET REALLOCATION**

Submitted by: Mark Dwyer  
Title: Grants Supervisor

		Current Yr Budget	Current Yr Budget	<u>MOVING FROM</u>			<u>MOVING TO</u>		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	2080.46201.101.583704	2080.46201.101.583702	33,421.00	(4,000.00)	29,421.00	43,768.00	4,000.00	47,768.00
Budget Page #	→	ESG Hsg Fwd-Homeless Prev 196	ESG Hsg Fwd-Emergency Shel 196						

\*\* Includes any prior approved amendments

**Explanation Below**

Housing Forward requests that \$8,000 be taken from their ESG Rapid Rehousing activity (#S18-4) and \$4,000 be taken from their ESG Homeless Prevention activity (#S18-3). The total request is \$12,000 to be moved to their ESG Emergency Shelter activity (#S18-2). Housing Forward is adjusting to the needs of their Emergency Solutions Grant (ESG) subrecipient. There are two GL accounts contributing to this Amendment.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST

**SAME YEAR BUDGET REALLOCATION**

Submitted by: Mark Dwyer  
Title: Grants Supervisor

	Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
			Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
	From <b><u>GL #</u></b>	To <b><u>GL #</u></b>						
	2083.46201.101.530650	2083.46201.101.550652	8,500.00	(500.00)	8,000.00	1,200.00	500.00	1,700.00
Account Descriptions	Conferences Training	Legal Postings and Doc. Fees						
Budget Page #	185	185						

\*\* Includes any prior approved amendments

**Explanation Below**

The Village needs to increase the CDBG Administration line item of Legal Postings and Doc. Fees by \$500, taking this amount from Conferences & Training. There were more (and larger, more expensive) legal ads than expected in 2019.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**SAME YEAR BUDGET REALLOCATION**

Submitted by: Kellie Murphy  
 Title: Budget & Revenue Analyst

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	1001.42400.101.570720	1001.42400.101.550603	6,000.00	1,500.00	4,500.00	1,500.00	1,500.00	3,000.00
Budget Page #	→	Computer Equipment 142	Postage 141						

\*\* Includes any prior approved amendments

**Explanation Below**

Funds are needed for postage due to the increased number of expungements

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**SAME YEAR BUDGET REALLOCATION**

Submitted by: Diane Stanislavski  
 Title: Budget & Revenue Analyst

	Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	1001-43700-723-560730	1001-43700-723-550663	500.00	(300.00)	200.00	5,100.00	300.00	5,400.00
Budget Page #	Reference Materials 164	Software Licenses Update 163						

\*\* Includes any prior approved amendments

**Explanation Below**

There is an increase in software licenses renewal from last time.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**SAME YEAR BUDGET REALLOCATION**

Submitted by: Diane Stanislavski  
 Title: Budget & Revenue Analyst

		Current Yr Budget	Current Yr Budget	MOVING FROM				MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>		Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended <u>Current Yr Amended</u>
Account Descriptions	→	1001-43900-733-560637	1001-43900-734-560636	100,000.00	(20,000.00)	80,000.00		60,000.00	20,000.00	80,000.00
Budget Page #	→	Vehicle Equipment Parts 173	Fuel 173							

\*\* Includes any prior approved amendments

**Explanation Below**

Since we added a new IGA - Oak Park Township this year to our fuel usage we need to transfer funds from vehicle equipment parts to fuel. In FY2020 we have put in an increase to cover their usage.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**SAME YEAR BUDGET REALLOCATION**

Submitted by: Diane Stanislavski  
 Title: Budget & Revenue Analyst

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO			Recommended
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	
Account Descriptions	→	1001-43900-732-560637	1001-43900-733-560636	70,000.00	(10,000.00)	60,000.00	75,000.00	10,000.00	85,000.00	
Budget Page #	→	Vehicle Equipment Parts 173	Fuel 173							

\*\* Includes any prior approved amendments

**Explanation Below**

Due to increase in fuel usage we need transfer funds from vehicle equipment parts to cover the cost.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST  
**SAME YEAR BUDGET REALLOCATION**

Submitted by: Diane Stanislavski  
 Title: Budget & Revenue Analyst

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	1001-43720-751-530660	1001-43720-752-530660	45,000.00	(5,800.00)	39,200.00	10,000.00	5,800.00	15,800.00
Budget Page #	→	Street Light General Contractuals 166	Traffic Signal General Contractuals 166						

\*\* Includes any prior approved amendments

**Explanation Below**

Due to the extreme amount of damage done to our traffic signals by an accident at South Blvd and Ridgeland by an uninsured driver and damage as a result of other vehicle accidents, there is a need to transfer funds from the Street Lighting General Contractuals account to the Traffic Signal Contractuals account. This transfer is to make it possible to pay outstanding invoices to Meade, Inc. who did the work on these and other traffic signal related problems.

FISCAL YEAR 2018 BUDGET AMENDMENT REQUEST

**SAME YEAR BUDGET REALLOCATION**

Submitted by: Diane Stanislavski

Title: Budget & Revenue Analyst

Current Yr Budget		Current Yr Budget	MOVING FROM			MOVING TO		
From		To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
<u>GL #</u>		<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
1001-43710-101-560620		1001-43710-101-550652	4,000.00	(600.00)	3,400.00	1,500.00	600.00	2,100.00
Account Descriptions	→	Office Supplies			Legal Notices			
Budget Page #	→	165			165			

\*\* Includes any prior approved amendments

**Explanation Below**

This reallocation of funds is to cover the expense of Legal Notices . There is available funds in our Office Supplies budget.



FISCAL YEAR 2018 BUDGET AMENDMENT REQUEST

**SAME YEAR BUDGET REALLOCATION**

Submitted by: Diane Stanislavski

Title: Budget & Revenue Analyst

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr Amended</u>
Account Descriptions	→	1001-43790-712-530660	1001-43790-711-530660	55,000.00	(17,500.00)	37,500.00	254,500.00	17,500.00	272,000.00
Budget Page #	→	General Contractual 170	General Contractual 170						

\*\* Includes any prior approved amendments

**Explanation Below**

Due to the selling of Dole Learning Center to the Park District there will be no Building Maintenance Services needed . The remaining balance of the Building Maintenance Contract in the General Contractual fund for Dole Learning Center will be transferred to Village Hall Building Maintenance Contract which is in the General Contractual fund.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST

**SAME YEAR BUDGET REALLOCATION**

Submitted by: Alvin Nepomuceno  
Title: Director, Information Technology

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	1001.41040.101.540698.000(	1001.41040.101.550663.000(	10,000.00	(5,000.00)	5,000.00	165,580.00	5,000.00	170,580.00
Budget Page #	→	IT Computer Supplies 134	Software License updates 134						
Account Descriptions	→	1001.41040.101.540699.000(	1001.41040.101.550663.000(	73,000.00	(24,000.00)	49,000.00	170,580.00	24,000.00	194,580.00
Budget Page #	→	Hardware Maintenance 134	Software License updates 134						

\*\* Includes any prior approved amendments

**Explanation Below**

Line item 1: Additional software for security enhancements.

Line item 2: To initiate some of the Microsoft Office upgrades as the current version will be at end-of-life in 2020 and spread the rollout cost.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST

**SAME YEAR BUDGET REALLOCATION**

Submitted by:

Title:

Current Yr Budget		Current Yr Budget	MOVING FROM			MOVING TO		
From		To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
<u>GL #</u>		<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
6026.41071.151.520678		6026.41071.101.530667	1,500,000.00	(15,000.00)	1,485,000.00	10,000.00	15,000.00	25,000.00
6026.41071.151.520678		6026.41071.101.530680	1,485,000.00	(35,000.00)	1,450,000.00	165,000.00	35,000.00	200,000.00

Account Descriptions	→	Workers Comp Claims	External Support
Account Descriptions	→	Workers Comp Claims	Legal Fees Liab Claims
Budget Page #	→	278	278

\*\* Includes any prior approved amendments

**Explanation Below**

Due to the challenging nature to estimate the amount and timing of legal fees and related settlements, estimates entered for the budget may often differ significantly to actual fees and payouts. Additional funds are required to cover workers compensation third party administrator fees and outside legal fees related to litigation. To date, there is adequate funding available in the Workers Comp settlement account to reclassify some of the budget to these other accounts to cover the anticipated shortfall. No new funding in the Self Insured Retention Fund is being requested at this time.

FISCAL YEAR 2019 BUDGET AMENDMENT REQUEST

**PRIOR YEAR CARRYOVER REQUEST**

Submitted by: Thomas Ebsen

Title: Fire Chief

	Prior Yr Budget From	Current Yr Budget To	Prior Yr. <u>Budget</u>	Prior Yr. <u>Unspent</u>		Current Yr <u>Budget</u>	Requested <u>C/O Amount</u>	Recommended Current Yr <u>Amended</u>
	<u>GL #</u>	<u>GL #</u>						
	1001-42520-101-570710	1001-42520-101-570710	5,000.00	4,558.58		5,000.00	4,516.88	9,516.88
Account Descriptions	Equipment	Equipment						
Budget Page #	110	127						

**Explanation Below**

The Fire Department is requesting to use carryover funds in account 1001-42520-101-570710 from 2018 to 2019. We purchased equipment in 2018 but did not receive the invoice until 2019. We processed the invoice and paid the amount using 2019 funds. We are requesting 2018 unused fund of \$4,516.88 into the 2019 equipment account. If you have any questions or need further explanation, please feel free to contact Deputy Chief Pilafas.