

# 2020

## **Proposed Budget**

Village of Oak Park, Illinois

November 18, 2019





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Oak Park  
Illinois**

For the Fiscal Year Beginning

**January 1, 2019**

*Christopher P. Morill*

Executive Director

**Village of Oak Park**  
**Fiscal Year 2020 Recommended Budget**  
**Table of Contents**

Start	
Page	
<u>Number</u>	
	<b><u>INTRODUCTION</u></b>
1	Village Manager Transmittal Letter
16	Budget Process Calendar
17	Budgetary Process
19	Financial Policy Summary
	<b><u>BUDGET SUMMARY</u></b>
22	Village Organization Chart
23	Full Time Equivalent Summary
32	Full Time Equivalent Department Chart
33	Economic Incentive Summary
34	Partner Agency Summary
35	Inter-fund Transfer Schedule
37	Net Revenues Excluding Inter-fund Transfers In
38	Net Expenses Excluding Inter-fund Transfers Out
39	Debt Service Levy Summary
40	Property Tax Levy Summary FY17 vs. FY18
41	Graph- Special Revenue Funds
42	Graph- Capital Improvement Funds
43	Graph- Internal Service Funds
44	Graph- Enterprise Funds
45	Financial Summary- All Funds
	<b><u>GENERAL FUND</u></b>
46	General Fund Executive Overview
47	Revenue Definitions
49	Expenditure Definitions
51	Graph- General Fund Revenues
52	Graph- General Fund Expenditures
53	Budget Summary by Department
54	Budget Summary and Historical Actuals by Department
55	Expenditure Budget by Category
56	Revenue Summary
61	Administrative Adjudication Organizational Chart
62	Administrative Adjudication Executive Overview
65	Administrative Adjudication Budget
66	Administrative Services Organizational Chart
67	Administrative Services VMO Office Executive Overview
71	Administrative Services VMO Office Budget
72	Administrative Services Communications Organizational Chart
73	Administrative Services Communications Executive Overview
78	Administrative Services Communications Budget
79	Administrative Services Human Resources Organizational Chart
80	Administrative Services Human Resources Executive Overview
84	Administrative Services Human Resources Budget
86	Administrative Services Law Organizational Chart
87	Administrative Services Law Executive Overview
90	Administrative Services Law Budget

**Village of Oak Park**  
**Fiscal Year 2020 Recommended Budget**  
**Table of Contents**

Start  
Page  
Number

**GENERAL FUND**

91	Community Relations Organizational Chart
92	Community Relations Executive Overview
95	Community Relations Budget
96	Development Customer Services Organizational Chart
97	Development Customer Services Executive Overview
105	Development Customer Services Budget
110	Finance Organizational Chart
111	Finance Executive Overview
114	Finance Budget
116	Fire Organizational Chart
117	Fire Executive Overview
121	Fire Budget
126	Information Technology Organizational Chart
127	Information Technology Executive Overview
131	Information Technology Budget
132	Police Organizational Chart
133	Police Executive Overview
136	Police Budget
139	Public Health Organizational Chart
140	Public Health Executive Overview
149	Public Health Budget
151	Public Works Organizational Chart
152	Public Works Executive Overview
162	Public Works Budget
173	Village Clerk Organizational Chart
174	Village Clerk Executive Overview
177	Village Clerk Budget
178	Village President & Board of Trustees Executive Overview
179	Village President & Board of Trustees Budget

**SPECIAL REVENUE FUNDS**

180	Executive Overview
181	Bulletproof Vest Grant Overview
182	Bulletproof Vest Grant Budget
183	Community Development Block Grant Overview
184	Community Development Block Grant Budget
186	Community Development Loan Overview
187	Community Development Loan Budget
188	Cook County Lead Hazard Grant Overview
189	Cook County Lead Hazard Grant Budget
190	Downtown TIF Overview
191	Downtown TIF Budget
192	Earth Fest Overview
193	Earth Fest Budget
194	Emergency Solutions Grant Overview
195	Emergency Solutions Grant Budget
196	Farmers Market Overview



**Village of Oak Park**  
**Fiscal Year 2020 Recommended Budget**  
**Table of Contents**

Start	
Page	
<u>Number</u>	
197	Farmers Market Budget
198	Federal RICO Overview
199	Federal RICO Budget
200	Foreign Fire Insurance Overview
201	Foreign Fire Insurance Budget
202	Health Grants Overview
205	Health Grants Budget
208	IL. Dept. of Transportation Grant Overview
209	IL. Dept. of Transportation Grant Budget
210	Madison Street TIF Overview
211	Madison Street TIF Budget
212	Motor Fuel Tax Overview
213	Motor Fuel Tax Budget
214	Special Service Area #1 Overview
215	Special Service Area #1 Budget
216	Section 108 Loan Fund Overview
217	Section 108 Loan Fund Budget
218	Special Service Area #7 Overview
219	Special Service Area #7 Budget
220	Special Service Area 8 Overview
221	Special Service Area #8 Budget
222	State RICO Fund Overview
223	State RICO Fund Budget
224	Sustainability Fund Overview
225	Sustainability Fund Budget
226	Tobacco Enforcement Program Overview
227	Tobacco Enforcement Program Budget
228	Travel, Training & Wellness Overview
229	Travel, Training & Wellness Budget
	 <b><u>CAPITAL IMPROVEMENT FUNDS</u></b>
230	Executive Overview
231	Building Improvement Overview
232	Building Improvement Budget
233	Equipment Replacement Overview
234	Equipment Replacement Budget
235	Fleet Replacement Overview
236	Fleet Replacement Budget
237	Capital Improvement General Overview
239	Capital Improvement General Budget
	 <b><u>ENTERPRISE FUNDS</u></b>
242	Enterprise Fund Overview
243	Environmental Services Overview
246	Environmental Services Budget
248	Parking Organizational Chart
249	Parking Overview
252	Parking Budget

**Village of Oak Park**  
**Fiscal Year 2020 Recommended Budget**  
**Table of Contents**

Start  
Page  
Number

258	Water & Sewer Overview
262	Water & Sewer Budget

**INTERNAL SERVICE FUNDS**

267	Executive Overview
268	Debt Service Overview
269	Debt Service Budget
271	Health Insurance Fund Overview
272	Health Insurance Fund Budget
273	Self Insured Retention Fund Overview
274	Self Insured Retention Fund Budget

**FIDUCIARY FUNDS**

275	Executive Overview
276	Fire Pension Budget
277	Police Pension Budget

**APPENDIX**

278	Glossary of Terms
283	List of Funds
286	List of Departments
289	List of Accounts
294	Assessed Property Valuations by Category
295	Principal Employers
296	Principal Property Taxpayers
297	Pension Summary
298	Village Bond Rating Information
299	Debt Maturity Schedules by Bond Issue
314	Non-Bond Debt Maturity Schedule
315	Debt Outstanding Balance Summary
316	Sales Tax Historical Data
317	Real Estate Transfer Tax Purchaser Data
319	Tax Levy Historical Summary
320	FY 2020 Priorities
325	FY 2020 General Fund Contractual Services Footnotes

## **Village Manager's Budget Message**

**Date:** November 18, 2019

**To:** Village President and Board of Trustees

**From:** Cara Pavlicek, Village Manager

**Re:** FY2020 Proposed Budget

**Cc:** Department Directors

### **Introduction**

The enclosed proposed budget for Fiscal Year 2020 (FY20) is hereby presented for your review and discussion. The budget was developed following a number of internal discussions including individual meetings with all Village Department Directors, the Village Clerk, and representatives from the seven<sup>1</sup> not-for-profit organizations which have a grant/funding agreement with the Village for FY19 funding and have also requested Village funds for FY20. The Village Board began the FY20 budget process with a special meeting related to Pensions on July 29, 2019 and also met on August 26, 2019 to hear a presentation from Department Directors on priorities for 2020. The Finance Committee of the Village Board has held three meetings to review the recommended five year Capital Improvement Plan (CIP) and the FY20 Recommended Budget on October 14, 24 and 28, 2019. The Village Board additionally held a special meeting on November 11, 2019 and discussed in detail various items for FY20 and the Village Board is scheduled to hold a special meeting on November 25, 2019 related to capital projects. It is requested that the Village Board approve a five year CIP document no later than the adoption of the FY20 Budget in December. Subject to Village Board authorization, Public Works may request to begin engineering design on some projects identified for 2020 in advance of the next fiscal year in order to secure competitive bidding in a timely manner early in 2020.

For informational purposes, the FY20 Recommended Budget has been updated to reflect discussion held with the Village Board and additionally includes forecasted revenues and expenditures for FY21.

---

<sup>1</sup> Downtown Oak Park, Oak Park Regional Housing Center, Oak Park Residence Corporation, Oak Park Housing Authority, Oak Park Area Arts Council, Oak Park Economic Development Corporation and Visit Oak Park.

Appreciation is extended to Village staff for the significant work they have done in order to present information to CFO Drazner, Finance staff, as well as myself for a proposed budget that includes a levy increase capped at 3% as requested by the Village Board of Trustees.

## **FY20 Administrative Considerations**

Chapter 2 of the Municipal Code establishes the foundation for the Municipal Budget and provides:

- The Village fiscal year is January 1 - December 31 annually.
- The Board of Trustees must adopt the annual budget prior to the start of the Fiscal Year and the passage of the annual budget shall be in lieu of passage of the appropriation ordinance.
- On or before the Village Board of Trustees' first regular meeting in November of each year, the Village Manager shall submit to the Board of Trustees an annual Municipal budget which contains estimates of revenues together with recommended expenditures in conformity with good fiscal management practice.

Each year, the administrative preparation of the budget compels staff to consider where there are increasing demands for Village services, where demands have diminished, and the cost implications of shifting demands. Additionally, the development of the FY20 budget has taken into account four primary considerations when recommending proposed service levels. These are the Village Board Goals, Fiscal Discipline, Public Infrastructure and Public/Private Partnerships:

### **1. Village Board Goals**

Updated Village Board objectives and goals are anticipated to be adopted at an upcoming Village Board meeting.

### **2. Fiscal Discipline**

Staff has developed a comprehensive budget recommendation which accounts for the Village's current fiscal position as documented in the independent financial audit for the year ending December 31, 2018. The budget recommendation, as has been the case since 2013, is based upon a fiscal discipline which supports long term financial stability of the organization. Key decision drivers which contribute to the budget recommendations include:

- Limit the property tax levy increase to 3% or approximately \$1 million, which is anticipated to result in an estimated property tax rate reduction of 0.08%. As background, the alternative would be to hold the property tax rate flat and capture the nearly \$114 million in new Equalized Assessed Valuation as a result of the Madison and Downtown Tax Increment Financing (TIF) Districts which would generate an additional \$2.4 million, or an additional \$1.4 million over the requested capped 3% property tax levy which equates to a 7% levy increase.

- Continued compliance funding for the statutorily established fire and police pensions; and
- Necessary capital investments in critical public infrastructure and equipment to ensure safety for Village employees and the public at large.
- Maintaining appropriate fund balances in 33 of 34 Funds as the Self Insurance Fund continues to have a deficit position and Board direction to transfer existing fund balance from the General Fund to the SIR fund is not recommended in FY20, but should be discussed by the Board as part of the review of recommended budget.
- Maintain the Village's underlying bond rating of AA from Standard & Poor's and A1 from Moody's, both of which are investment grade.

### **3. Public Infrastructure**

The Village will celebrate the 118<sup>th</sup> Anniversary of its incorporation in 2020. Staff has developed a comprehensive five year Capital Improvement Plan (CIP) and the first year of this updated plan is the foundation for capital projects in FY20 and allows the Village to identify and evaluate the state of the Village's infrastructure and plan for the associated costs. As is the case with most well-established communities, infrastructure needs are expected to increase. Prior Village Boards have dedicated certain revenues to capital projects such as the 1% home rule sales tax, a local \$.06/gallon gasoline tax, and a portion of the telecommunications tax. When these revenues have been insufficient to finance capital projects via the *pay-as-you-go* model the Village has elected a *pay-as-you-use* financing model. *Pay-as-you-go* allows the Village to save interest charges that come with debt financing under the *pay-as-you-use* alternative. In order to enhance the ability of the Village to support capital projects and minimize the need to levy a property tax to fund debt service, the Village Board enacted a three percent (3%) tax on the retail sale of cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act and restrict the revenues received for public safety capital expenditures. This tax will be effective in 2020 in accordance with State law. It is noted that while the CIP identifies revenue from a local Ride Share tax of \$.35 per ride, this recommendation will be presented to the Village Board in early 2020 for consideration. If the tax is not enacted, capital expenditures will be reduced in an equal amount.

### **4. Public Private Partnerships**

The Village has a number of public services that are provided in the Village via contractors. While many are provided via a competitive bidding process (such as snow removal, building permit review/inspections or public infrastructure improvements) the Village has a class of contracts with various not-for-profit entities that are collectively referred to as "Partner Agencies" and others that

are provided via Intergovernmental Cooperation Agreements supported via a contract for services which are captured within the General Fund.

## **Revenues and Expenditures**

The Village fiscal year begins January 1, 2020 and ends December 31, 2020 and is comprised of 34 (excluding various small health grants) Funds. These Funds include:

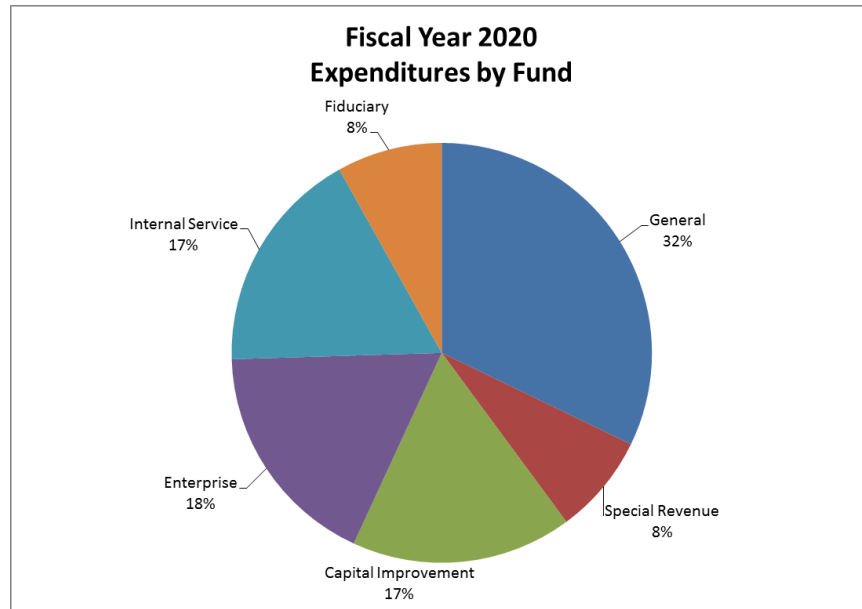
- a) General Funds which accounts for all the operating departments and general operating revenues which are not classified elsewhere.
- b) Internal Service Funds are used to track revenues and expenses that do not require legal separation from the General Fund but are budgeted and tracked independently for internal control, transparency, and accounting purposes. These include Debt Service Fund, Health Insurance Fund and the Self-Insured Retention Fund (SIRF).
- c) Enterprise Funds (Environmental Services, Parking and Water/Sewer) which are distinguished from other Village Funds in that they are often run similar to a business as they are strictly funded by user fees rather than property taxes. For these types of Funds, the Village may still issue bonds to help pay for capital improvements or expenditures but the payment on the debt service for this bonds is usually abated(removed) from the tax levy and paid by user fee revenue within the Fund.
- d) Special Revenue Funds are isolated from the general operations of the Village. These funds are for the financial management of Village services funded by revenues that have been earmarked for specific purposes. While the use of such revenues is sometimes guided by state and federal requirements, they can also be guided by policy directives from the Village Board of Trustees.
- e) Fiduciary Funds are established when pursuant to State of Illinois Compiled Statutes (ILCS), the Village maintains an independent pension board for both the Police and Firefighters' Pensions. The function of these boards is to serve in a fiduciary manner and diligently invest pension assets according to the limitations provided within their respective pension code sections of the ILCS. On an annual basis, the Village levies a fixed amount which is adopted with its General Fund levy in December of each year. Each pension fund then collects the distributions from its levy and may use the proceeds to either invest and/or pay pensioner benefits. Investments and expenses in the pension funds are not managed by Village staff but are rather handled by the elected or appointed members on each pension board. As such, the Village has limited control over the expenses and investment results in these funds.
- f) Capital Funds including the Capital Improvement Fund, Building Improvement Fund, Equipment Replacement Fund, and Fleet Replacement Fund support equipment and projects that have an extended life. The Capital Funds also include expenditures for personnel salaries and benefits that exclusively support the Funds programs and projects.
- g) Capital projects must meet the following criteria:
  - ✓ Minimum value of \$25,000
  - ✓ Useful life of longer than two years
  - ✓ Results in a fixed asset

- ✓ If an engineering study, leads to a capital program

The use of Fund Accounting for the Village's revenues and expenditures is required as the Village of Oak Park is established under State Law as a municipal corporation and the Financial Accounting Foundation (FAF) requires the use of Generally Accepted Account Principles (GAAP) established by the Government Accounting Standards Board (GASB). Among the basic principles of governmental GAAP is fund accounting. Because of the diverse nature of governmental operations and the numerous legal and fiscal constraints under which those operations must be conducted, it is impossible to record all governmental financial transactions and balances in a single accounting entity. Therefore, unlike a small private business which is accounted for as a single entity, a governmental unit is accounted for through separate funds, each of which is a fiscal and accounting entity with a self-balancing set of accounts. When compared to the private sector, fund accounting would most closely resemble a large publicly traded company that consists of a parent corporation and its subsidiaries, where each subsidiary maintains a separate set of accounting records and reports its numbers to the parent which then consolidates all the information for investor reporting.

The FY20 Proposed Budget for all Funds includes \$ 168.5 million in expenditures excluding interfund transfers out. Interfund transfers are excluded so expenditures are not double counted and incorrectly inflate totals (since the transfer from one fund to another is an expenditure, such as the transfer of Sustainability Funds to the Capital Fund where they are again counted as an expenditure for the purchase and installation of LED street lights). The total recommended FY20 expenditures is a reduction from the total FY19 Adopted Budget of \$171.6 million. The reduction is primarily attributed to the termination of the Downtown and Madison Tax Increment Financing (TIF) Districts and the associated wind down of the TIF Funds related to each TIF District. As a result, only expenditures in the Madison TIF Fund are recommended in FY20 due to the timing of cash payments to contractors related to the contractual work authorized in FY18 which is concluding at this time.

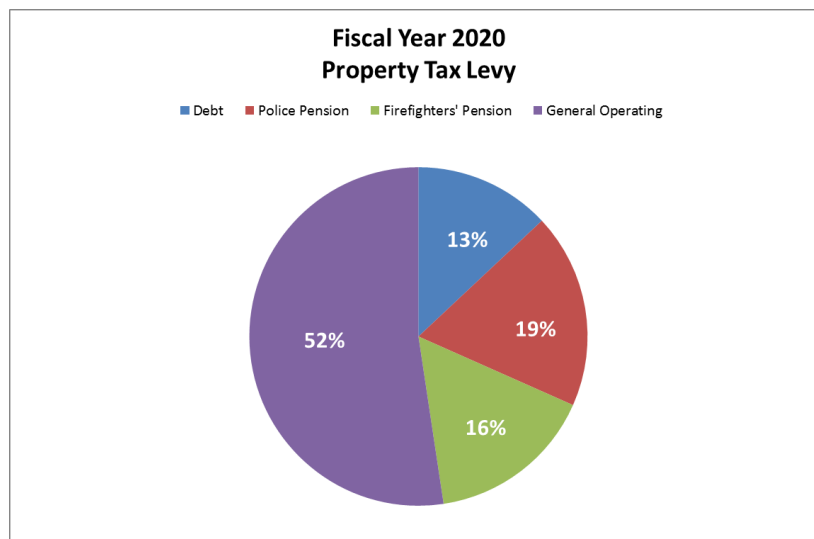
The chart below summarizes all budgeted FY20 expenditures by type of fund, with the General Fund comprising 32%.



The FY20 Recommended Budget was developed with the following impact to property taxes levied by the Village of Oak Park, before the application by Cook County of the loss allowance to the property tax levy:

1. A slight levy increase of \$128,484 for annual debt service expense including abatement adjustments
2. A combined levy increase of \$407,806 for the recommended police/fire pension levies
3. An increase of \$452,509 for the general corporate levy

The following chart depicts the allocation of the recommended property tax levy for the Village in FY20:





Furthermore, the next chart identifies the recommendations as compared to the adopted FY19 levy:

	Fiscal Year 2019 Tax Year 2018			Fiscal Year 2020 Tax Year 2019		
	Estimated Assessed Valuation 1,592,506,276	Loss Allowance %	Estimated Assessed Valuation 1,592,506,276	Estimated Assessed Valuation 1,706,506,276	Loss Allowance %	Estimated Assessed Valuation 1,706,506,276
	<u>Village Levy</u>		<u>Extended Levy</u>	<u>Village Levy</u>		<u>Extended Levy</u>
Corporate Levy	17,486,431	3%	18,011,024	17,938,940	3%	18,477,108
Police Pension Levy	6,211,250	3%	6,397,588	6,338,241	3%	6,528,388
Firefighters Pension Levy	5,158,133	3%	5,312,877	5,438,948	3%	5,602,116
Subtotal	28,855,814		29,721,488	29,716,129		30,607,613
Gross Debt Service Levy	10,987,000	5%	11,536,350	10,507,911	5%	11,033,307
Debt Service to be Abated	(6,882,832)	5%	(7,226,974)	(6,275,258)	5%	(6,589,021)
Subtotal Net Debt Service Levy after Abatement	4,104,168		4,309,376	4,232,653		4,444,286
Total Property Tax Levy Request	32,959,982		34,030,865	33,948,782		35,051,899

It is noted that Cook County automatically adds on an additional 3% (5% for debt service) to the Village's levy to offset any potential unpaid taxes and/or reductions due to appeals. The end result is that in most years, the Village will realize between 98-100% of its levy which generally means that the sum of all appeals plus any unpaid taxes typically averages between 3-5% each year.

The purpose of this automatic loss allowance add-on by the County is to allow taxing districts to collect close to 100% of the amount that is levied. In rare circumstances when appeals and/or unpaid taxes do not exceed 3%, it is theoretically possible that the Village may collect more than 100% of its levy, however, this has not happened looking back at the last ten years. Data on the actual percentage of levies collected by fiscal year may be viewed on page 166 of the FY18 Comprehensive Annual Financial Report.

Sales tax revenues are also an important revenue stream for the Village and are established as follows:

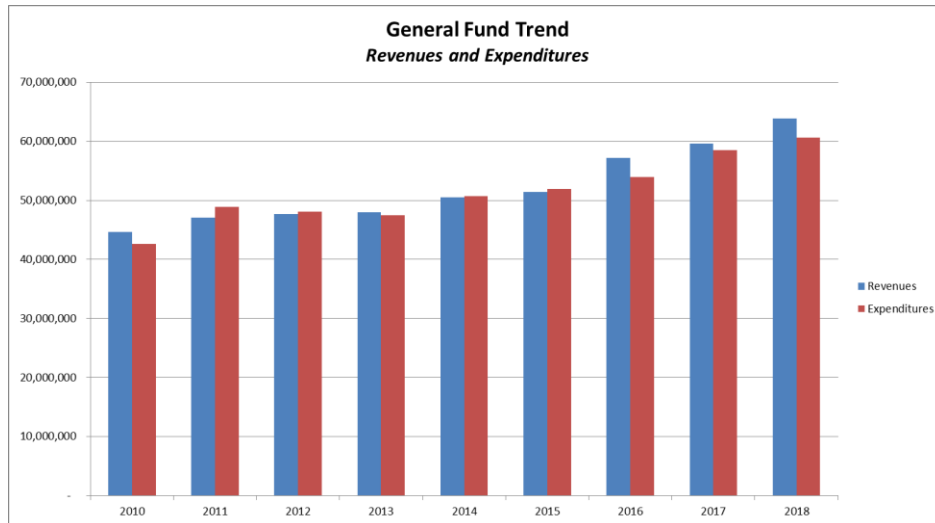
Sales Tax in Oak Park	
State portion	5.00%
Village portion	1.00%
County portion	0.25%
Total Sales Tax by State Regulation- General Merchandise	6.25%
Village Home Rule Retailers' Occupation Tax	1.00%
Cook County Home Rule Retailers' Occupation Tax	1.75%
RTA Sales Tax	1.00%
Total Sales Tax Home Rule- General Merchandise	3.75%
Total Combined Sales Tax- General Merchandise**	10.00%

**\*\*Registered property (i.e. vehicles) and eligible food & drugs are taxed at a lower rate**

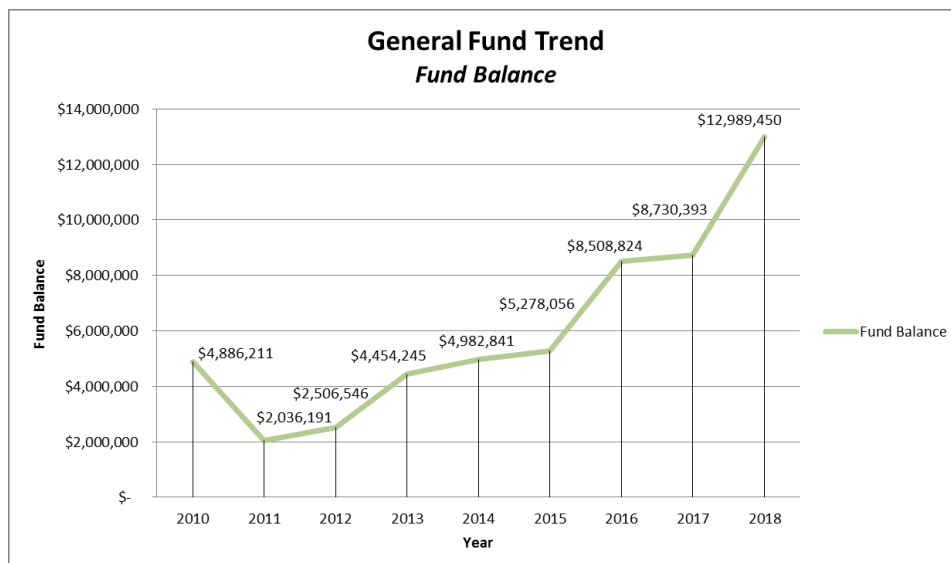
Reviewing sales tax collections by category for 2018, approximately 28.3% of all tax collected was from bars and restaurants, 20.3% from grocery stores, 17.9% from drug stores and miscellaneous retail shops, and 13.9% from gas stations.

## 1. General Fund

When focused on the Village's General Fund, which captures operating expenditures, the chart below tracks General Fund revenues and expenditures from 2010 – 2018.

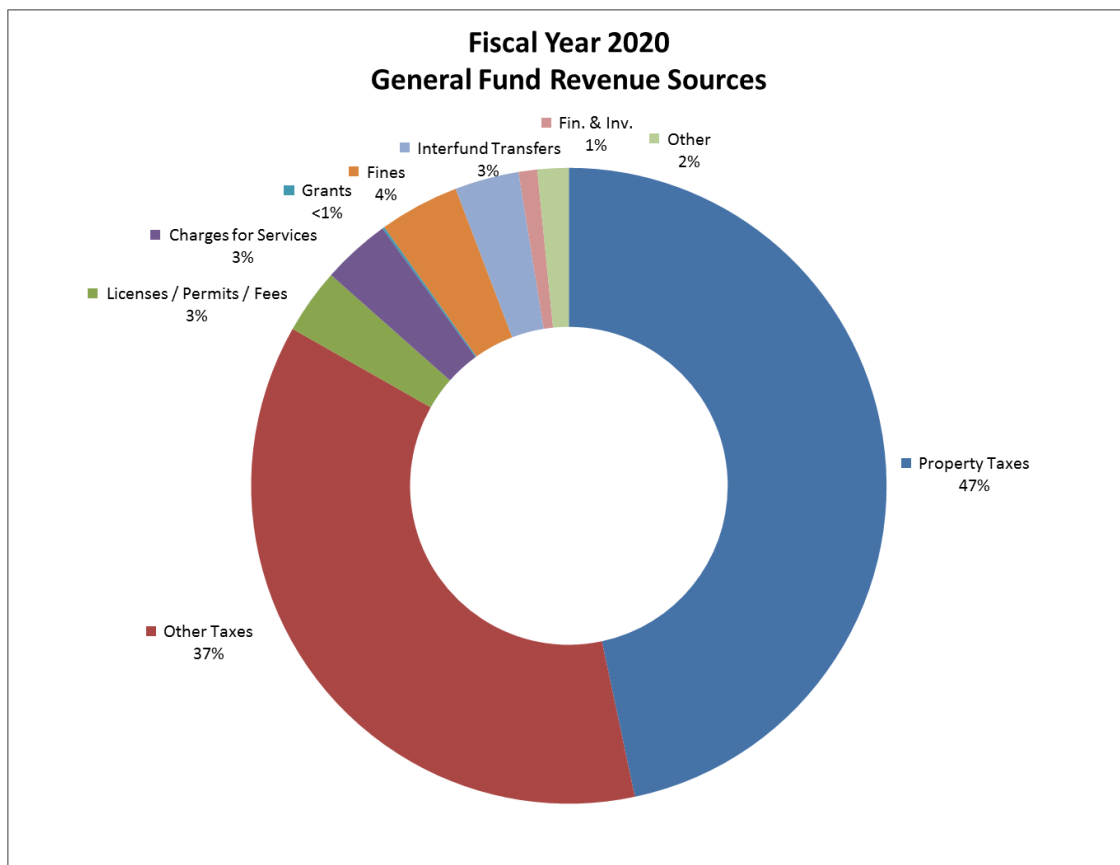


The Village Board adopted **Fund Balance Policy** for the General Fund states that an unreserved fund balance goal of no less than 10% or more than 20% of the current year's estimated operational expenses shall be maintained. Of this balance, cash and investments should compose no less than 60%, equating to 6% of annual operating expenditures. At the end of FY18 the Village had reached the 20% level.



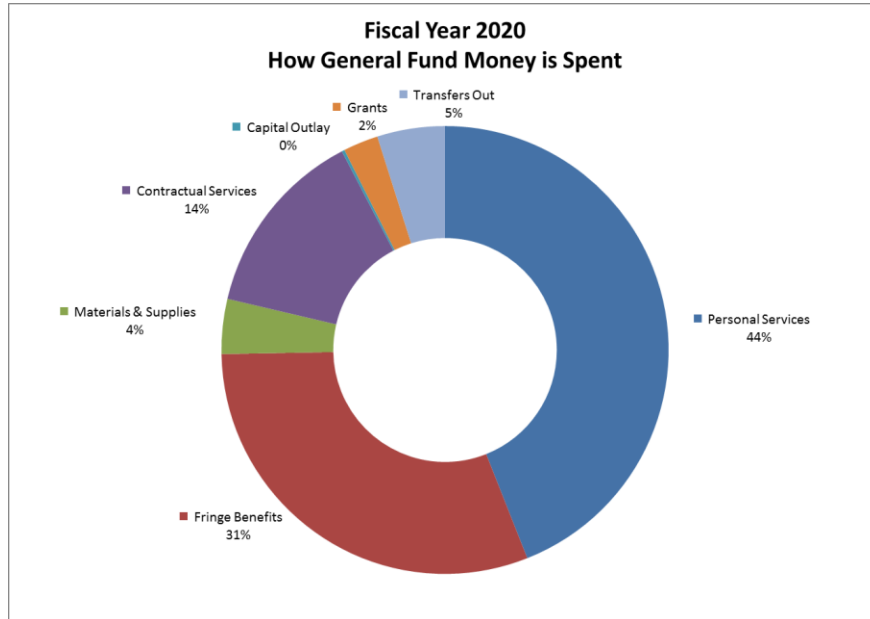
The revenue sources for the General Fund includes taxes, licenses, permits, fees, charges for services, grants, fines, and other sources. Property taxes remain the primary revenue source accounting for 47% of budgeted General Fund revenues.

In the proposed FY20 General Fund budget, revenues total \$63,738,958 which is approximately a 3.7% increase from FY19 budgeted revenues. It is noted that property taxes - *excluding the amount allocated to the public safety pensions* - is only budgeted to increase approximately 2.5%. The graph below illustrates the breakdown of FY20 General Fund revenues:

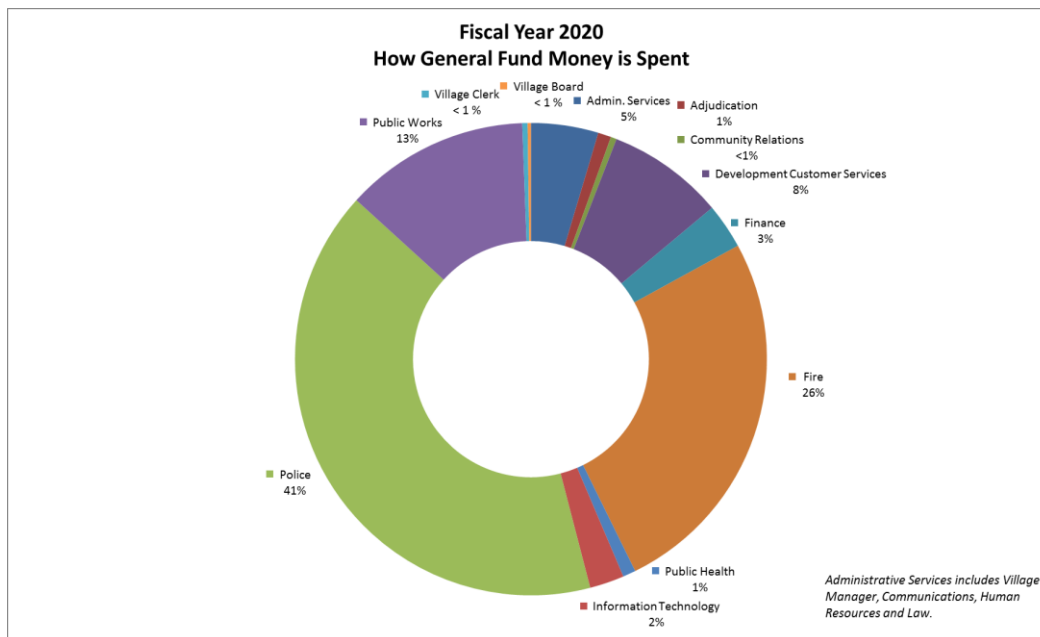


Overall FY20 budgeted General Fund expenditures total \$63,738,958, which is approximately a 1.35% increase from FY 2019 budgeted expenditures. This is inclusive of a projected increase of \$780,000 from the State of Illinois in additional Motor Fuel Tax (MFT) revenue as part of increases in the State of Illinois Gas Tax which is shared with municipalities. MFT funds are expenditures and restricted by specific roadway improvements and public works activities. Therefore, consistent with prior years, MFT funds are expenditures and shown as an interfund transfer from the General Fund

to the Capital Fund and interfund transfers are considered expenditures. Without this new State revenue of \$780,000 and the related expenditure, the proposed FY20 General Fund expenditures drop from 1.35% to remaining relatively flat compared to the previous year.



Public Safety functions, comprised of the Police and Fire Departments, continue to make up the majority of General Fund expenditures, totaling \$42,332,491 or approximately 67% of FY20 budgeted expenditures as seen in the department breakdown below.



Since approximately 67% of the General Fund budget is allocated toward police and firefighter services, the following table provides a history on call volume for both departments as noted below:

Calls For Service						
	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Police	33,155	32,651	34,529	65,830	70,418	68,932
Fire	6,016	6,419	6,731	6,714	6,822	7,267
Combined	<u>39,171</u>	<u>39,070</u>	<u>41,260</u>	<u>72,544</u>	<u>77,240</u>	<u>76,199</u>

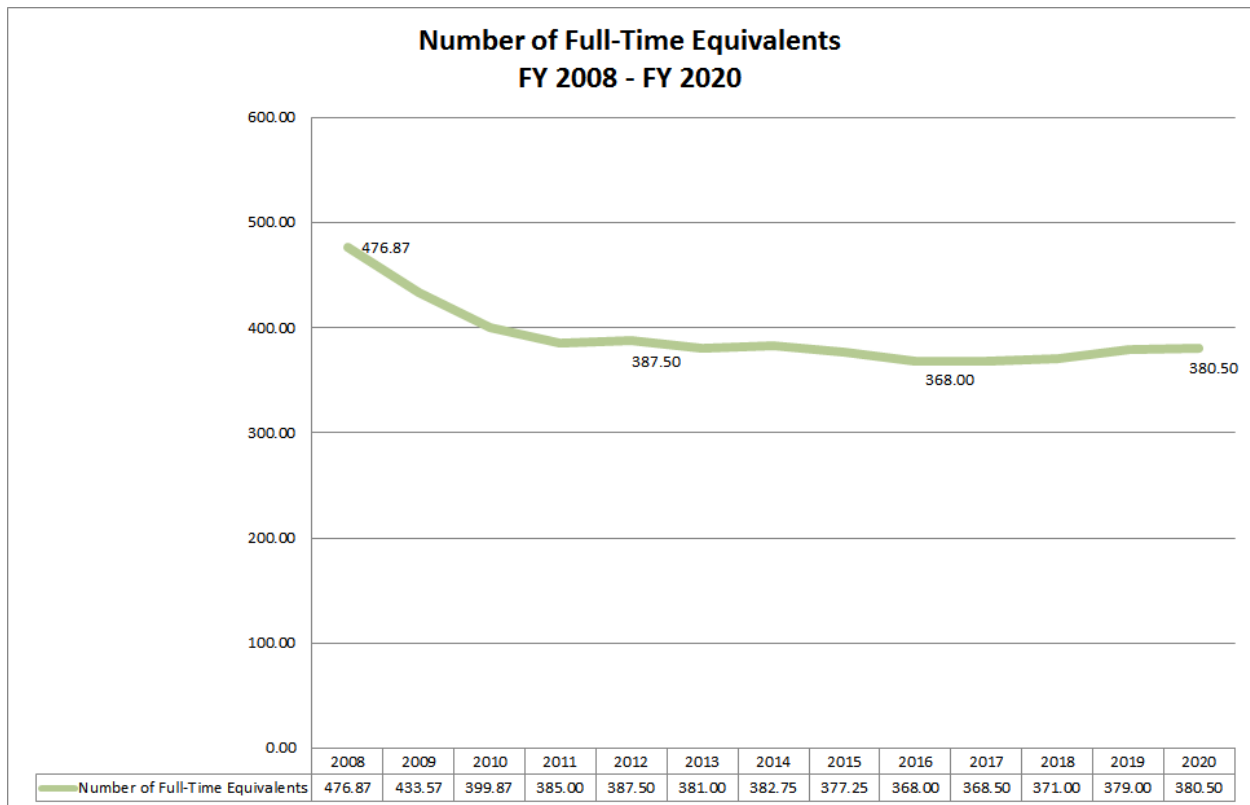
In 2016, a new 911 dispatch system began capturing police calls for service to include calls, traffic stops, premise checks, and alarm checks, thus resulting in the spike in police calls in 2016 compared to previous years.

The General Fund also accounts for the majority of all expenditures related to the Village's workforce. The Village Manager's Office continues to make labor relations a key priority in partnership with the Human Resources Department and each Department Director. Of the nine collective bargaining agreements, all are current. The FOP Sergeant contract will expire at the end of 2019. The following table lists the name of each bargaining group and the date of expiration for the current contract:

<b>Bargaining Group</b>	<b>Expiration</b>
FOP Police Sergeants	12/31/19
SEIU Local 73 (Water/Sewer Employees)	06/30/20
FOP Police Officers	12/31/20
FOP Community Service Officers	12/31/20
IAFF Firefighters/Lieutenants	12/31/20
IBEW Local 9	12/31/20
Teamsters Local 705	03/31/21
SEIU Local 73 (Administrative)	12/31/21
IAM Local 701	06/30/22

The recommended Budget provides funding for all covered employee wages and benefits as established in the applicable agreements. In regard to non-union exempt/non-exempt employees, the Budget includes funding for a 2.5% merit based wage increase tied to performance evaluations. This is equitable to the wage increases agreed upon for recently negotiated CBAs. The FY20 budget contains a net increase of 1.50 FTE positions summarized as follows:

<b>Total Full-Time Equivalents FY 2019</b>	<b>379.00</b>
Development Customer Services - Parking: Eliminated Part-Time Customer Service Rep. II	(0.50)
Development Customer Services - Admin: Eliminate 1 Summer Intern	(0.25)
Finance: Eliminated PT Accountant (moved funds to external support)	(0.50)
Health: Eliminated 2 Vacant Positions - Farmers Market Assistants	(0.25)
Human Resources New Position- Coordinator	1.00
Public Works - Admin: New Position - Assistant Public Works Director	1.00
Public Works - Environmental Services: New Position - Environmental Services Customer Representative	0.50
Public Works - Water/Sewer: Change Water Meter Reader from Part-Time to Full-Time	0.50
Public Works- Forestry: Reclassify Urban Forestry Tech II to Urban Forestry Tech I	-
Public Works- Engineering: Reclassify Engineering Tech I to Engineering Tech II	-
Village Manager's Office: PT Admin. Secretary changed to PT Executive Secretary	-
Fire- Admin: Executive Secretary changed to Office Coordinator	-
<b>Total Recommended Full-Time Equivalents FY 2020</b>	<b>380.50</b>



It is important to consider that personnel expenses (wages and benefits) account for approximately 75% of the General Fund budget and consistent with past practice, the FY20 Budget for General Fund expenditures reflect approximately 96 percent of full staffing which is in line with historical staffing levels. This practice was first implemented in FY13. A review of the prior fiscal years indicates that actual expenditures for salary and benefits are never 100% of the adopted budget amount:

<b>Actual Expenditures for Salary &amp; Benefits as a % of Budgeted Expenditures</b>	
<b><u>Fiscal Year</u></b>	
2013	94.52%
2014	94.70%
2015	99.95%
2016	99.06%
2017	99.22%
2018	97.29%

Salary and benefit actual to budget variances have ranged from approximately 2 to 5% over the last several years, primarily attributable to normal retirements and turnover. In essence, while a full year of salary is budgeted, when vacancies occur mid-year, savings are realized which are, at times, partially offset by payment to an employee for earned, but unused vacation at the time of retirement/separation. Savings from position vacancies during the course of the fiscal year are accounted for within the department budget. An estimated contra-expense (negative expense) is budgeted for annually in the Finance Department within the General Fund. Therefore, salaries and benefits are typically not over-appropriated when looking at budgeted General Fund expenditures in its entirety, assuming that the estimated contra expense is fairly accurate. However, it should be understood that unanticipated turnover and resulting vacancies can be rather difficult to predict.

Consistent with past practice, staff will seek Village Board approval to hire new sworn police officers and firefighter/paramedics when there is a known pending separation (retirement or resignation) of a sworn member of the Police or Fire Department and in situations of a long-term employee disability where said employee is not expected to return to work for an extended time period however, labor law provides for an extended process for the employee to move to a disability retirement. The practice of seeking Board authority each year to “over-hire” for sworn staff reduces the use of sworn employees working excessive overtime in order to fill a “vacancy” and maintain minimum public safety staffing levels at the discretion of the Police/Fire Chiefs. This program was first approved in FY17 by the Village Board. This is an important strategy to meet the needs of the community for emergency responses.

In order to meet the Village Board’s request for a cap on any increase to the property tax levy of 3%, there are changes proposed to the General Fund for a number of services provided in partnership with other local units of government as well as our Partner Agencies, including:

- a) It is not recommended that the Village enter into a successor Intergovernmental Agreement with the Oak Park Township for Youth Interventionist activities. The current agreement was approved by the Village Board on July 9, 2018 and sunsets June 20, 2020 (therefore, the recommended budget includes partial funding for the existing agreement, but no funding for a successor agreement). In FY19, this was funded at \$61,200 per year. Since the Village of River Forest no longer participates in this IGA and relies upon the River Forest Township to participate in an IGA with Oak Park Township (and levy the necessary property taxes support under the Township), staff recommends that this approach be taken for the Village of Oak Park as well.
- b) It is recommended that the funding for the Oak Park Economic Development Corporation (EDC) funding remain reduced to the same level as FY19, and not be restored to the contractual amount of \$721,500 (an ongoing reduction of \$150,000).
- c) In regards to the Oak Park Regional Housing Center (OPRHC) the Village Board advised during its most recent special meeting that the current \$300,000 funding request (in addition to the \$163,438 in Community Development Block Grant (CDBG) already awarded) will be discussed upon receipt of the FY18 independent audit of the Housing Center.
- d) An increase over FY19 of \$10,000 is recommended for Visit Oak Park which is equal to the anticipated growth in local hotel/motel tax revenue which is restricted to funding the regional tourism bureau.
- e) An increase over FY19 of \$15,000 is recommended for the Oak Park Area Arts Council for public art.

## **2. Capital Fund**

As part of the FY20 recommendations, staff has proposed deferral of a number of projects in order to prioritize three key capital initiatives: Lake Street improvements, moving forward with architectural services for design and preparation of construction document for repair and replacement of major elements of the current police station, and construction of a new fiber wide area network (WAN) in conjunction with an Intergovernmental Agreement (IGA) with School District 97. Each of these projects is recommended by staff and will be reviewed in greater detail with the Board as part of the budget process.



## Closing

In closing, I would like to reiterate the important role played by all employees in the Village Manager's Office, the Finance Department, and each Department Director along with their respective staff for their dedication to Oak Park and their focus on identifying effective and efficient ways to deliver public services on a daily basis.

Sincerely,

A handwritten signature in cursive script, appearing to read "Cara Pavlicek".

Cara Pavlicek  
Village Manager

## FY 2020 Budget Timeline

---

CIP Staff Kick-off	Tuesday, June 11, 2019
Budget Staff Kick-off	Tuesday, June 25, 2019
<b>Village Board- Special Meeting #1</b> Pension overview and planning	Monday, July 29, 2019
<b>Village Board- Special Meeting #2</b> Presentation of Department Director Priorities	Monday, August 26, 2019
<b>Finance Committee Meeting #1</b> Review CIP	Monday, October 14, 2019
<b>Finance Committee Meeting #2</b> Review Enterprise Funds, Internal Service Funds	Thursday, October 24, 2019
<b>Finance Committee Meeting #3</b> Review General Fund and Special Revenue Funds	Monday, October 28, 2019
<i>Send T&amp;T Hearing Notice to Wed Journal (if needed)</i>	<i>Wednesday, October 16, 2019</i>
<i>Send Budget Public Hearing Notice to Wed Journal</i>	<i>Wednesday, October 30, 2019</i>
Notice of Truth in Taxation Hearing appears in Wed Journal (if needed)	<i>Wednesday, October 23, 2019</i>
<b>Village Board - Regular Meeting</b> Truth in Taxation Hearing (if needed)	Monday, November 04, 2019
Notice of Budget Public Hearing appears in Wed Journal	Wednesday, November 06, 2019
<b>Village Board - Special Meeting #3</b> Full Board Budget Review I	Monday, November 11, 2019
<b>Village Board - Regular Meeting</b> Budget Public Hearing	Monday, November 18, 2019
<b>Village Board - Special Meeting #4</b> Full Board Budget Review II	Monday, November 25, 2019
<b>Village Board - Regular Meeting</b> Budget Adoption	Monday, December 02, 2019
<b>Village Board - Regular Meeting</b> Additional meeting (if needed)	Monday, December 09, 2019

# Introduction

## The Budget Adoption Process

The process for adoption and amendment of the Village of Oak Park budget, along with a calendar of the major dates and activities related to the development of the Village of Oak Park Budget is outlined in this section. Chapter 2 of the Village of Oak Park's Municipal Code establishes the foundation for the Municipal Budget. Excerpts from Chapter 2 follow:

- The Village's fiscal year is January 1 - December 31.
- The Board of Trustees must adopt the annual budget prior to the start of the Fiscal Year and passage of the annual budget shall be in lieu of passage of the appropriation ordinance.
- On or before the Village Board of Trustees' first regular meeting in November of each year, the Village Manager shall submit to the Board of Trustees an annual Municipal budget which contains estimates of revenues together with recommended expenditures in conformity with good fiscal management practice.
- The recommended budget presented by the Village Manager shall show the specific fund from which anticipated expenditures are charged.
- The annual budget may contain funds set aside for contingency purposes not to exceed ten percent (10%) of the total budget, commonly referred to as the Working Cash Fund.
- At least one public hearing shall be held by the Board of Trustees on the tentative annual budget prior to final action by the Board of Trustees. Copies of the tentative annual budget shall be made available for public inspection for at least ten (10) days prior to the hearing. After said hearing, the tentative budget may be further revised and passed without further notice, inspection or hearing.

## The Budget Amendment Process

Annually, following adoption of the Budget, it may be necessary for the Village Board to consider amendments to the Adopted Budget in response to unforeseen issues as follow:

- **§2-6-5 ( F)Revision of Annual Budget:** The Municipal Budget Officer, subject to approval by the Village Manager, may delete, add to, or change items within object classes, provided the budget for the object class is not increased.
- The Municipal Budget Officer, subject to approval by the Village Manager, may delete, add to, or change items, up to an amount of three thousand dollars (\$3,000) between object classes, provided the total fund budget is not increased and the annual aggregate of such transfers does not exceed one percent (1%) of the total fund budget.
- The corporate authorities, by a vote of two-thirds ( $\frac{2}{3}$ ) of the members then holding office, shall have the authority to revise the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall be made increasing the budget

in the event monies are not available to do so. (Ord. 1989-0-52, 7-5-89).

- Budget amendments will be compiled and submitted to the Board of Trustees for consideration in the month subsequent to each quarter end with the exception of the fourth quarter. Therefore, it is anticipated that a budget amendment will be included in Board agenda in the following months:
  - April (for quarter ended 3/31)
  - July (for quarter ended 6/30)
  - October (for quarter ended 9/30)
  - December (to adjust budget based on final year end projections)
- Should a requested budget amendment increase an account without an offsetting decrease in a different account, adequate revenue and/or reserves are required for an amended appropriated amount.

## Financial Policies

The following is a summary of the Village of Oak Park's financial policies related to the following areas:

- Accounting and Budgeting Methods
- Balanced Budget
- Fund Balance
- Debt Limits
- Purchasing Practices
- Investment Practices

**Accounting and Budgeting Methods** – The accounting and budgeting records for general governmental operations are maintained on the modified accrual basis of accounting. Under this method, revenues are recorded when available and measurable and expenditures are recorded when materials or services are received and the liability is incurred. Accounting and budgeting records for the Village's enterprise funds, internal services funds and pension trust funds are maintained on the accrual basis of accounting.

**Balanced Budget** – A balanced budget is defined as a Fund in which annual budgeted revenues either meet or exceed annual budgeted expenditures or expenses, without the necessity of utilizing reserves or fund balance as a revenue source.

**Fund Balance Policy** – Appropriate fund balance levels are necessary to respond to unexpected emergencies and annual cash flow requirements. For the General Fund, the objective is to have an on-hand unreserved fund balance between 10% and 20% of the current year's estimated operating expenditures. Since unreserved fund balance is often comprised of non-cash amounts, it is furthermore the goal that cash and investment comprise no less than 60% of the targeted unreserved fund balance under this policy. Thus, it is the policy that total General Fund cash and investment balances be in the range of 6% and 12% of annual operating expenditures. For example, if the General Fund has annual budgeted expenditures of \$50 million, the goal would be for the General Fund to have a net (after offsetting inter-fund receivables/payables) \$3 million to \$6 million in cash/investments.

**Debt Limit Policy** – Under the 1970 Illinois Constitution, there is no legal limit for home rule municipalities, of which Oak Park is, except as set by the General Assembly. Reasonable rules of financial management, however, do offer some guidance which is subject to Village Board policy. The Village does not currently have any formula driven debt limit, but looks to the market to determine its credit worthiness which, in part, takes various measures of debt into account.

**Purchasing Policy (subject to change pursuant to adoption of new policy)** – When the total cost of any contract made for supplies, equipment, repair work or personal services exceeds \$25,000, or the total cost of making any public improvement exceeds \$10,000, the expenditure must be authorized by the Board of Trustees.

**Additional policies on the bidding process** – When the total cost of a public work or improvement is expected to exceed \$10,000, or when the total cost of any supplies, equipment or repair work is expected to exceed \$25,000, a call for bids is to be formally advertised. Bidding in all instances may

be waived by a two-thirds vote of the Board of Trustees. In cases of urgently needed material or urgent repairs involving labor and material, repairs and material may be obtained through negotiated contract without formal advertising with the approval of the Village Manager, when it is in the best interest of the Village and when it is not practical to convene a meeting of the Board of Trustees. Negotiated purchases without formal advertising may be approved by the Board of Trustees when it is impractical to secure competition, impossible to draft adequate specifications or any other adequately detailed description of the required property or services, or when the contemplated contract involves maintenance, repair, alteration or inspection and the exact nature or amount of work to be done is not known. However, staff shall first obtain in writing, whenever possible, at least three informal bids for the work whenever possible.

## **Investment Policy**

**Pooling of Funds** – Except in certain restricted and special funds, the Village of Oak Park will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

**Safety of Principal** – Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

**Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio may be placed in money market mutual funds or local government investment pools that offer the same-day liquidity as for short-term funds.

**Rate of Return** – The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into Investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives. The core of investments is limited to relatively low-risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

- Declining credit security could be sold early to minimize loss of principal
- Security swap would improve the quality, yield or target duration in the portfolio
- Liquidity needs of the portfolio require that the security be sold.

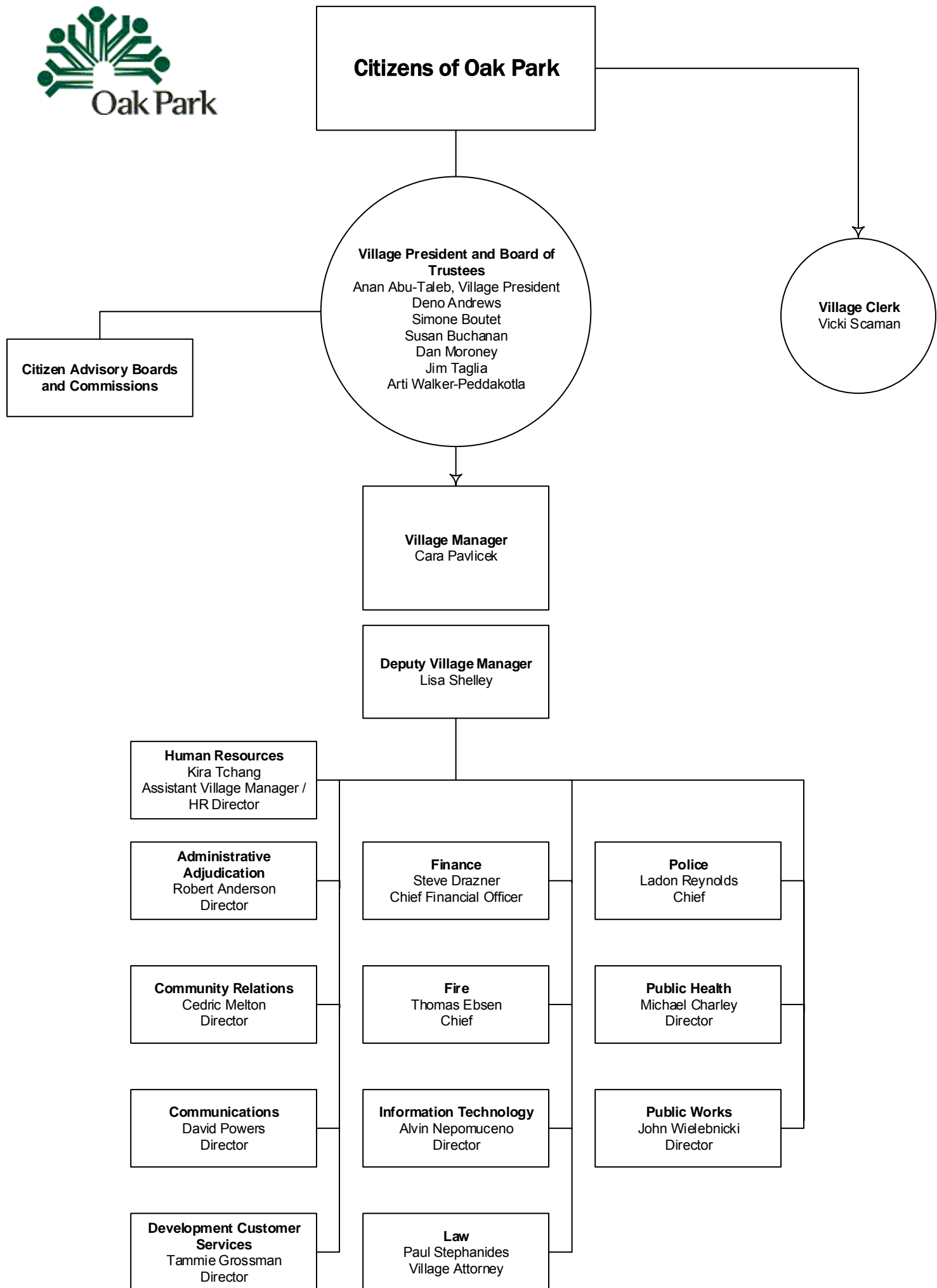
Consistent with Illinois Compiled Statutes 23 5/2, the following investments will be permitted by this policy:

- U.S. Government obligations, U.S. Government agency obligations and U.S. Government instrumentality obligations, which have a liquid market and a readily determinable market value

- Investment-grade obligations of state, provincial and local governments and public authorities
- Certificates of deposits and other evidences of deposit at financial institutions, bankers' acceptances and commercial paper, rated in the highest tier by a nationally recognized rating agency
- Money market mutual funds regulated by the SEC and whose portfolios consist only of domestic securities
- Local government investment pools, either state-administered or through joint powers, statutes or other intergovernmental agreement legislation.

In accordance with Illinois Compiled Statutes, collateralization of Public Deposits will be required on non-negotiable certificates of deposits.

- The Village of Oak Park will limit maximum final stated maturities to five (5) years unless specific authority is given to exceed or the investment is matched to a specific cash flow. To the extent possible, the Village will attempt to match its investments with anticipated cash flow requirements.
- Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investments is made to coincide with the expected use of funds.





**VILLAGE OF OAK PARK**  
**POSITION CONTROL- FULL TIME EQUIVALENTS**

<u>DEPARTMENT</u>	<u>DIVISION/SUB CATEGORY</u>	<u>POSITION</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<i>As Amended</i> <u>FY19</u>	<u>FY20</u>
Adjudication	N/A	Adjudication Director	1.00	1.00	1.00	1.00	1.00
Adjudication	N/A	Executive Secretary	1.00	1.00	1.00	1.00	1.00
Adjudication	N/A	Adjudication Hearing Clerk	1.00	1.00	1.00	1.00	1.00
Adjudication	N/A	Community Service Coordinator	-	-	0.50	0.50	0.50
<b>TOTAL ADMINISTRATIVE ADJUDICATION</b>			<b>3.00</b>	<b>3.00</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
Administrative Services	Communications	Communications Director	1.00	1.00	1.00	1.00	1.00
Administrative Services	Communications	Communications & Social Media Manager <i>(Reclassified from "Coordinator" 01/01/18)</i>	1.00	1.00	1.00	1.00	1.00
Administrative Services	Communications	Comm. & Social Media Coordinator <i>(for public safety)</i>	-	-	-	0.50	0.50
Administrative Services	Communications	Media Production Manager	1.00	1.00	1.00	1.00	1.00
SUBTOTAL			3.00	3.00	3.00	3.50	3.50
Administrative Services	Human Resources	Director/Asst. Village Manager	1.00	1.00	1.00	1.00	1.00
Administrative Services	Human Resources	Human Resources Generalist	1.00	2.00	2.00	2.00	2.00
Administrative Services	Human Resources	Human Resources Coordinator	-	-	1.00	1.00	2.00
Administrative Services	Human Resources	Claims Administrator	1.00	1.00	-	-	-
Administrative Services	Human Resources	Executive Secretary	-	-	-	-	-
Administrative Services	Human Resources	Administrative Secretary	1.00	0.50	-	-	-
SUBTOTAL			4.00	4.50	4.00	4.00	5.00
Administrative Services	Law	Village Attorney	1.00	1.00	1.00	1.00	1.00
Administrative Services	Law	Assistant Village Attorney	1.00	1.00	1.00	1.00	1.00
Administrative Services	Law	Legal Secretary	1.00	1.00	1.00	1.00	1.00
Administrative Services	Law	Legal/Adm Secretary	-	-	0.50	0.50	0.50
SUBTOTAL			3.00	3.00	3.50	3.50	3.50
Administrative Services	Village Manager Office	Village Manager	1.00	1.00	1.00	1.00	1.00
Administrative Services	Village Manager Office	Deputy Village Manager	1.00	1.00	1.00	1.00	1.00
Administrative Services	Village Manager Office	Assistant Village Manager	-	-	-	-	-
Administrative Services	Village Manager Office	Executive Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Services	Village Manager Office	Sustainability Coordinator	-	1.00	1.00	1.00	1.00

DEPARTMENT	DIVISION/SUB CATEGORY	POSITION	FY16	FY17	FY18	As Amended FY19	FY20
Administrative Services	Village Manager Office	Executive Secretary	0.50	0.50	0.50	0.50	0.50
Administrative Services	Village Manager Office	Administrative Intern	0.25	0.25	-	-	-
SUBTOTAL			3.75	4.75	4.50	4.50	4.50
<b>TOTAL ADMINISTRATIVE SERVICES</b>			<b>13.75</b>	<b>15.25</b>	<b>15.00</b>	<b>15.50</b>	<b>16.50</b>
Community Relations	N/A	Community Relations Director	1.00	1.00	1.00	1.00	1.00
Community Relations	N/A	Community Relations Coordinator	1.00	1.00	1.00	1.00	1.00
Community Relations	N/A	Management Intern	0.50	0.50	0.50	0.50	0.50
<b>TOTAL COMMUNITY RELATIONS</b>			<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>
Development Customer Services	Administration	Development Customer Services Director	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Administration	Development Cust. Services Assistant Director	-	-	1.00	1.00	1.00
Development Customer Services	Administration	Budget/Revenue Analyst <i>(re-organized from Parking Division)</i>	-	-	1.00	1.00	1.00
Development Customer Services	Administration	Account Clerk II <i>(re-organized from Parking Division)</i>	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Administration	Executive Secretary	1.50	1.50	1.50	2.00	2.00
SUBTOTAL			3.50	3.50	5.50	6.00	6.00
Development Customer Services	Business Services	Business Services Manager	1.00	1.00	1.00	-	-
Development Customer Services	Business Services	Business/License Officer <i>(re-organized to Neighborhood Services Division)</i>	2.00	2.00	2.00	-	-
SUBTOTAL			3.00	3.00	3.00	-	-
Development Customer Services	Community Planning	Urban Planner	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Community Planning	Village Planner	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Community Planning	Zoning Administrator	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Community Planning	Summer Interns <i>(up to 2 - Historic Preservation)</i>	-	-	-	0.50	0.25
SUBTOTAL			3.00	3.00	3.00	3.50	3.25
Development Customer Services	Neighborhood Services	Neighborhood Services Manager	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Neighborhood Services	Grants Supervisor	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Neighborhood Services	Neighborhood Services Supervisor	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Neighborhood Services	Community Development Technician	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Neighborhood Services	Property Maint./Community Development Inspector	4.00	4.00	4.00	4.00	4.00
Development Customer Services	Neighborhood Services	Business License Officer	-	-	-	2.00	2.00

DEPARTMENT	DIVISION/SUB CATEGORY	POSITION	FY16	FY17	FY18	As Amended FY19	FY20
Development Customer Services	Neighborhood Services	Grants Coordinator	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Neighborhood Services	Account Clerk II	1.00	1.00	1.00	1.00	1.00
SUBTOTAL			10.00	10.00	10.00	12.00	12.00
Development Customer Services	Permit Processing	Permit Processing Manager/Chief Building Officer	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Permit Processing	Permit Services Supervisor	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Permit Processing	Plans Examiner	-	-	-	-	-
Development Customer Services	Permit Processing	Building Inspector	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Permit Processing	Customer Service Rep. II (Previously "Permit Customer Service Technician")	3.50	3.50	3.50	3.00	3.00
SUBTOTAL			6.50	6.50	6.50	6.00	6.00
Development Customer Services	Parking Services	Parking Director	1.00	1.00	-	-	-
Development Customer Services	Parking Services	Parking & Mobility Services Manager	-	-	1.00	1.00	1.00
Development Customer Services	Parking Services	Assistant Director	1.00	1.00	-	-	-
Development Customer Services	Parking Services	Parking Services Supervisor	1.00	1.00	0.50	-	-
Development Customer Services	Parking Services	Parking Restrictions Coordinator	1.00	1.00	1.00	1.00	1.00
Development Customer Services	Parking Services	Administrative Clerk	2.00	1.50	1.50	1.50	1.50
Development Customer Services	Parking Services	Parking Facilities Supervisor	2.00	2.00	1.00	2.00	2.00
Development Customer Services	Parking Services	Parking Meter Technician	3.00	3.00	3.00	3.00	3.00
Development Customer Services	Parking Services	Permit Services Supervisor	1.00	1.00	0.50	-	-
Development Customer Services	Parking Services	Customer Service Rep. II (Previously "Parking Services Specialist")	4.00	4.50	4.50	3.50	3.00
SUBTOTAL			16.00	16.00	13.00	12.00	11.50
<b>TOTAL DEVELOPMENT CUSTOMER SERVICES</b>			<b>42.00</b>	<b>42.00</b>	<b>41.00</b>	<b>39.50</b>	<b>38.75</b>
Finance	N/A	Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Finance	N/A	Deputy Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Finance	N/A	Senior Accountant	1.00	1.00	1.00	1.00	1.00
Finance	N/A	Payroll Accountant	1.00	1.00	1.00	1.00	1.00
Finance	N/A	Budget/Revenue Analyst (re-organized from Budget & Financial Manager 7/1/18)	1.00	1.00	1.00	1.00	1.00
Finance	N/A	Accountant	1.00	1.00	1.00	0.50	-
Finance	N/A	Executive Secretary	1.00	1.00	1.00	1.00	1.00
Finance	N/A	Records Coordinator	1.00	1.00	1.00	-	-
Finance	N/A	Account Clerk II	2.00	2.00	2.00	2.00	-
Finance	N/A	Account Clerk III	-	-	-	-	2.00
Finance	N/A	Cashier	2.50	2.50	2.50	2.50	2.50

<u>DEPARTMENT</u>	<u>DIVISION/SUB CATEGORY</u>	<u>POSITION</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<i>As Amended</i> <u>FY19</u>	<u>FY20</u>
<b>TOTAL FINANCE</b>			<b>12.50</b>	<b>12.50</b>	<b>12.50</b>	<b>11.00</b>	<b>10.50</b>
Fire	Administration	Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire	Administration	Deputy Fire Chief - Community Services	1.00	1.00	1.00	1.00	1.00
Fire	Administration	Intern	-	-	0.25	0.25	0.25
Fire	Administration	Deputy Fire Chief - Operations	1.00	1.00	1.00	1.00	1.00
Fire	Administration	Fire Inspector- Civillian (2 Part-Time) <i>(service proposed by contractor in FY18)</i>	-	-	-	1.00	1.00
Fire	Administration	Office Coordinator <i>(previously "Executive Secretary")</i>	1.00	1.00	1.00	1.00	1.00
SUBTOTAL			4.00	4.00	4.25	5.25	5.25
Fire	Operations	Battalion Chief	3.00	3.00	3.00	3.00	3.00
Fire	Operations	Lieutenant	12.00	12.00	12.00	12.00	12.00
Fire	Operations	Firefighter/Paramedic	45.00	45.00	48.00	48.00	48.00
SUBTOTAL			60.00	60.00	63.00	63.00	63.00
<b>TOTAL FIRE</b>			<b>64.00</b>	<b>64.00</b>	<b>67.25</b>	<b>68.25</b>	<b>68.25</b>
Information Technology	N/A	Director	1.00	1.00	1.00	1.00	1.00
Information Technology	N/A	IT Operations Manager	1.00	1.00	1.00	1.00	1.00
Information Technology	N/A	Network Specialist	2.00	2.00	2.00	2.00	2.00
Information Technology	N/A	Systems Analyst	3.00	3.00	3.00	3.00	3.00
Information Technology	N/A	Executive Secretary	1.00	1.00	-	-	-
Information Technology	N/A	IT Office Coordinator	-	-	1.00	1.00	1.00
<b>TOTAL INFORMATION TECHNOLOGY</b>			<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
Police	Administration	Police Chief	1.00	1.00	1.00	1.00	1.00
Police	Administration	Deputy Chief	2.00	2.00	2.00	2.00	2.00
Police	Administration	Police Administrative Commander <i>(re-organized as sworn in 2018)</i>	1.00	1.00	-	-	-
Police	Administration	Police Sergeant - Internal Affairs	-	-	-	1.00	1.00
Police	Administration	Police Officer- Research/Planning	1.00	1.00	1.00	-	-
		Training Coordinator & Emergency					
		Preparedness/Response Manager <i>(State Grant &amp; re-organized to Health Department 2018)</i>	1.00	1.00	-	-	-
Police	Administration	Executive Secretary	1.00	1.00	1.00	1.00	1.00

<u>DEPARTMENT</u>	<u>DIVISION/SUB CATEGORY</u>	<u>POSITION</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<i>As Amended</i> <u>FY19</u>	<u>FY20</u>
SUBTOTAL			7.00	7.00	5.00	5.00	5.00
Police	Field	Commander	3.00	3.00	4.00	3.00	3.00
Police	Field	Sergeant	15.00	14.00	14.00	12.00	12.00
Police	Field	Police Officer	65.00	65.00	65.00	65.00	65.00
Police	Field	Community Service Officer	6.00	6.00	6.00	6.00	6.00
Police	Field	Community Liaison Coordinator	1.00	-	-	-	-
Police	Field	Parking Enforcement Officer	10.00	10.00	10.00	10.00	10.00
Police	Field	Parking Enforcement Supervisor ( <i>Position funding beginning 04/01/19</i> )	-	-	-	3.00	3.00
SUBTOTAL			100.00	98.00	99.00	99.00	99.00
Police	Support	Commander	1.00	1.00	1.00	2.00	2.00
Police	Support	Sergeant	2.00	3.00	3.00	4.00	4.00
Police	Support	Police Officer	14.00	14.00	13.00	16.00	16.00
Police	Support	Police Officer (School Resource Officer)	3.00	3.00	3.00	3.00	3.00
Police	Support	Police Officer (Resident Beat Officer)	5.00	5.00	6.00	6.00	6.00
Police	Support	Police Officer (Neighborhood Resource Officer)	2.00	2.00	2.00	2.00	2.00
Police	Support	Police Officer (Foot Patrol)	2.00	2.00	3.00	3.00	3.00
Police	Support	Police Officer (Training)	-	-	1.00	1.00	1.00
Police	Support	Police Officer (Investigation Support Officer)	-	-	-	-	-
Police	Support	Evidence/Detention Custodian ( <i>re-organized from Administration</i> )	1.00	2.00	1.00	1.00	1.00
Police	Support	Court Services Liaison ( <i>re-organized from Administration</i> )	-	1.00	1.00	1.00	1.00
Police	Support	Budget/Revenue Analyst ( <i>re-organized from Administration</i> )	1.00	-	1.00	1.00	1.00
Police	Support	Crime Analyst	1.00	1.00	1.00	1.00	1.00
Police	Support	Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Police	Support	Parking Advocate	2.00	2.00	2.00	2.00	2.00
Police	Support	Senior Police Records Clerk	2.00	2.00	2.00	2.00	2.00
Police	Support	Police Records Clerk	2.00	2.00	2.00	2.00	2.00
SUBTOTAL			39.00	41.00	43.00	48.00	48.00
TOTAL SWORN			116.00	116.00	119.00	121.00	121.00
TOTAL CIVILIAN			30.00	30.00	28.00	31.00	31.00
<b>TOTAL POLICE</b>			<b>146.00</b>	<b>146.00</b>	<b>147.00</b>	<b>152.00</b>	<b>152.00</b>
Public Health	N/A	Director	1.00	1.00	1.00	1.00	1.00
Public Health	N/A	Emergency Preparedness & Response Coordinator ( <i>position reclassified from Police Department</i> )	-	-	-	1.00	1.00

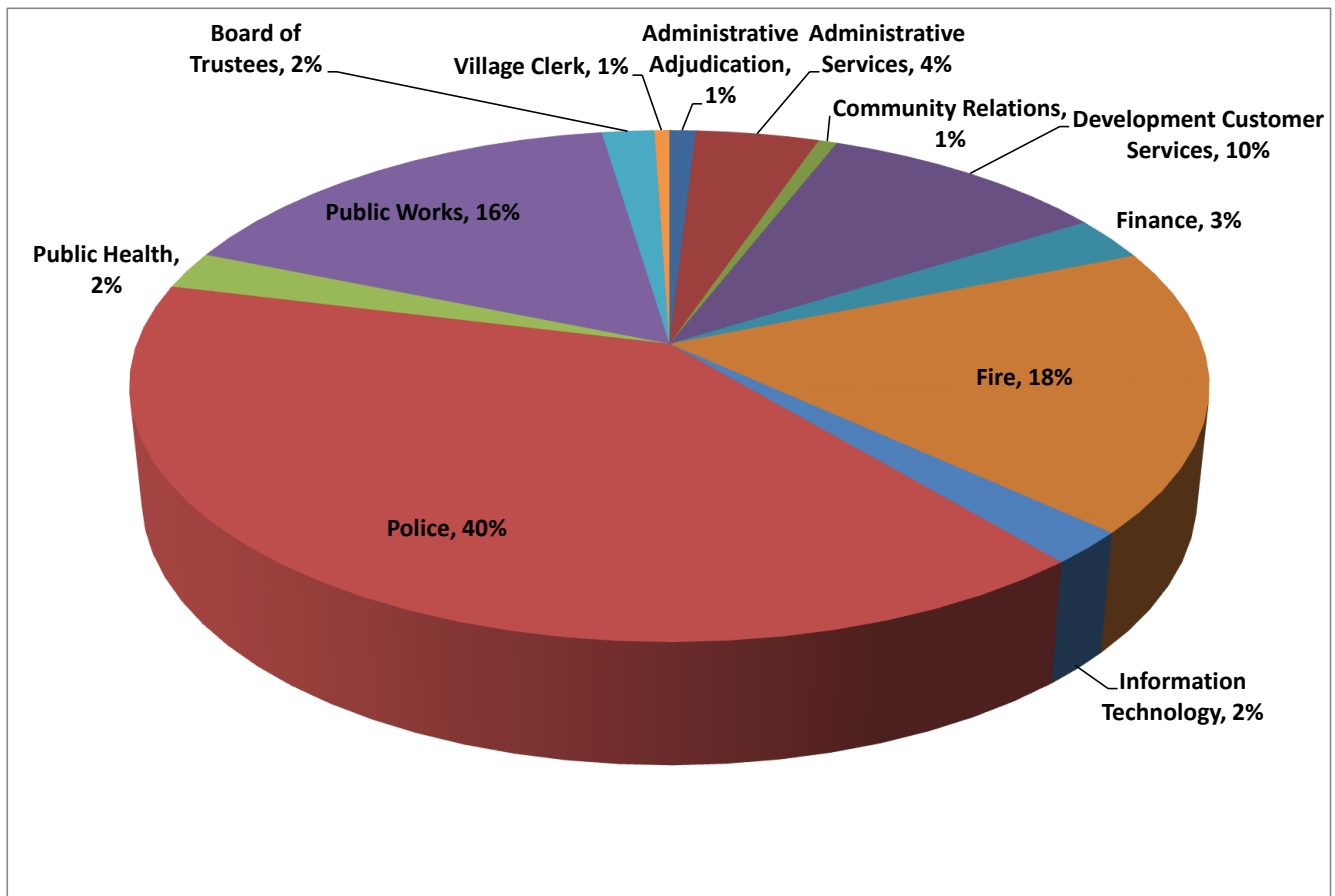
DEPARTMENT	DIVISION/SUB CATEGORY	POSITION	As Amended				
			FY16	FY17	FY18	FY19	FY20
Public Health	N/A	Public Health Nurse	1.00	1.00	1.00	1.00	1.00
Public Health	N/A	Licensed Env. Health Pract. (Previously "Sanitarian")	2.00	2.00	2.00	2.00	2.00
		Grants Coordinator (.50 duties transferred from contractual services)	0.50	0.50	0.50	1.00	1.00
Public Health	N/A	Animal Control Officer	1.00	1.00	1.00	1.00	1.00
Public Health	N/A	Administrative Assistant	1.00	1.00	1.00	1.00	1.00
		Farmers Market Manager (.50 duties transferred from contractual services)	-	-	-	0.50	0.50
		Farmers Market Assistants (3) (.50 duties transferred from contractual services in 2019)	-	-	-	0.50	0.25
Public Health	N/A	Intern	0.25	0.25	0.25	0.25	0.25
<b>TOTAL PUBLIC HEALTH</b>			<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>9.25</b>	<b>9.00</b>
Public Works	Administration	Director	1.00	1.00	1.00	1.00	1.00
Public Works	Administration	Assistant Director	-	-	-	-	1.00
Public Works	Administration	Budget/Revenue Analyst (reclassified 1/1/18)	1.00	1.00	1.00	1.00	1.00
Public Works	Administration	Customer Service Rep II (Previously Administrative Secretary)	4.00	4.00	4.00	3.00	3.00
Public Works	Administration	Administrative Assistant	-	-	-	1.00	1.00
Public Works	Administration	Seasonal Various	1.00	1.00	0.50	1.00	1.00
SUBTOTAL			7.00	7.00	6.50	7.00	8.00
Public Works	Building Maintenance	Superintendent	1.00	1.00	1.00	1.00	1.00
Public Works	Building Maintenance	Building Maintenance Contract Coordinator	1.00	1.00	1.00	1.00	1.00
SUBTOTAL			2.00	2.00	2.00	2.00	2.00
Public Works	Engineering	Village Engineer	1.00	1.00	1.00	1.00	1.00
Public Works	Engineering	Traffic Engineer	1.00	1.00	1.00	-	-
Public Works	Engineering	Assistant Village Engineer	1.00	1.00	1.00	1.00	1.00
Public Works	Engineering	Civil Engineer II	3.00	3.00	3.00	3.00	3.00
Public Works	Engineering	Engineering Technician II	1.00	1.00	2.00	1.00	1.00
Public Works	Engineering	Civil Engineer I	-	-	-	1.00	1.00
Public Works	Engineering	Engineering Technician I	2.00	2.00	1.00	2.00	2.00
SUBTOTAL			9.00	9.00	9.00	9.00	9.00
Public Works	Environmental Services	Environmental Services Manager	1.00	1.00	1.00	1.00	1.00
Public Works	Environmental Services	Environmental Services Control Officer	1.00	1.00	1.00	1.00	1.00
Public Works	Environmental Services	Environmental Services Customer Representative	-	-	-	-	0.50
SUBTOTAL			2.00	2.00	2.00	2.00	2.50

<u>DEPARTMENT</u>	<u>DIVISION/SUB CATEGORY</u>	<u>POSITION</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<i>As Amended</i> <u>FY19</u>	<u>FY20</u>
Public Works	Fleet	Crew Chief	1.00	1.00	1.00	1.00	1.00
Public Works	Fleet	Superintendent	1.00	1.00	1.00	1.00	1.00
Public Works	Fleet	Sr. Fleet Automotive Service & Body Technician	1.00	1.00	1.00	1.00	1.00
Public Works	Fleet	Parts Supervisor	1.00	1.00	1.00	1.00	1.00
Public Works	Fleet	Parts Attendant	1.00	1.00	1.00	1.00	1.00
Public Works	Fleet	Fleet Automotive Service Technician	5.00	4.00	5.00	5.00	5.00
Public Works	Fleet	Fleet Autobody Technician	-	1.00	-	-	-
SUBTOTAL			10.00	10.00	10.00	10.00	10.00
Public Works	Forestry	Forestry Superintendent	1.00	1.00	1.00	1.00	1.00
Public Works	Forestry	Maintenance Crew Chief	1.00	1.00	1.00	1.00	1.00
Public Works	Forestry	Forestry Technician II	4.00	4.00	4.00	3.00	1.00
Public Works	Forestry	Forestry Technician I	-	-	-	-	1.00
SUBTOTAL			6.00	6.00	6.00	5.00	4.00
Public Works	Streets/Lighting	Streets Superintendent	1.00	1.00	1.00	1.00	1.00
Public Works	Streets/Lighting	Street Supervisor	1.00	1.00	1.00	1.00	1.00
Public Works	Streets/Lighting	Senior Electrician	1.00	-	1.00	1.00	1.00
Public Works	Streets/Lighting	Sr. Sign & Marking Technician	1.00	1.00	1.00	1.00	1.00
Public Works	Streets/Lighting	Equipment Operator	6.00	6.00	6.00	8.00	8.00
Public Works	Streets/Lighting	Electrician	1.00	2.00	1.00	1.00	1.00
SUBTOTAL			11.00	11.00	11.00	13.00	13.00
Public Works	Water/Sewer	Superintendent	1.00	1.00	1.00	1.00	1.00
Public Works	Water/Sewer	Water & Sewer Supervisor	1.00	1.00	1.00	1.00	1.00
Public Works	Water/Sewer	Sr. Pump Operator	1.00	1.00	1.00	1.00	1.00
Public Works	Water/Sewer	Water/Sewer Worker II	4.00	4.00	3.00	4.00	2.00
Public Works	Water/Sewer	Water/Sewer Worker I	4.00	3.00	4.00	3.00	6.00
Public Works	Water/Sewer	Pump Operator	1.00	2.00	2.00	2.00	2.00
Public Works	Water/Sewer	Meter Reader	0.50	0.50	0.50	0.50	1.00
SUBTOTAL			12.50	12.50	12.50	12.50	14.00
<b>TOTAL PUBLIC WORKS</b>			<b>59.50</b>	<b>59.50</b>	<b>59.00</b>	<b>60.50</b>	<b>62.50</b>
Village Board of Trustees	N/A	Village President	1.00	1.00	1.00	1.00	1.00

<u>DEPARTMENT</u>	<u>DIVISION/SUB CATEGORY</u>	<u>POSITION</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<i>As Amended</i> <u>FY19</u>	<u>FY20</u>
Village Board of Trustees	N/A	Trustee	6.00	6.00	6.00	6.00	6.00
<b>TOTAL BOARD OF TRUSTEES</b>			<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
Village Clerk	N/A	Village Clerk	1.00	1.00	1.00	1.00	1.00
Village Clerk	N/A	Deputy Village Clerk	1.00	1.00	1.00	1.00	1.00
Village Clerk	N/A	Sr. Administrative Clerk	1.00	1.00	-	-	-
<b>TOTAL VILLAGE CLERK</b>			<b>3.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>TOTAL- ALL DEPARTMENTS</b>			<b>368.00</b>	<b>369.50</b>	<b>371.50</b>	<b>379.00</b>	<b>380.50</b>



<u>DEPARTMENT</u>	<u>DIVISION/SUB CATEGORY</u>	<u>POSITION</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<i>As Amended</i> <u>FY19</u>	<u>FY20</u>
<b>Synopsis of FTE Changes from FY19 to FY20 Recommendations</b>							
Development Customer Services - Parking:	Eliminated Part-Time Customer Service Rep. II						(0.50)
Development Customer Services - Admin:	Eliminated 1 Summer Intern						(0.25)
Human Resources:	Add Human Resources Coordinator						1.00
Finance:	Eliminated Vacant Position- P/T Accountant						(0.50)
Health:	Eliminated 2 Vacant Positions - Farmers Market Assistants						(0.25)
Public Works - Admin:	New Position - Assistant Public Works Director						1.00
Public Works - Environmental Services:	New Position - Environmental Services Customer Representative						0.50
Public Works - Water/Sewer:	Change Water Meter Reader from Part-Time to Full-Time						0.50
Public Works- Forestry:	Reclassify Urban Forestry Tech II to Urban Forestry Tech I						-
Public Works- Engineering:	Reclassify Engineering Tech I to Engineering Tech II						-
Village Manager's Office:	PT Admin. Secretary changed to PT Executive Secretary						-
Fire-Admin:	Executive Secretary changed to Office Coordinator						-
Net Impact of Recommended Changes							1.50



<u>Department</u>	<u>FTE</u>	<u>%</u>
Administrative Adjudication	3.50	1%
Administrative Services	16.50	4%
Community Relations	2.50	1%
Development Customer Services	38.75	10%
Finance	10.50	3%
Fire	68.25	18%
Information Technology	8.00	2%
Police	152.00	40%
Public Health	9.00	2%
Public Works	62.50	16%
Board of Trustees	7.00	2%
Village Clerk	2.00	1%
<b>Total FTEs</b>	<u><b>380.50</b></u>	

Village of Oak Park  
Economic Incentive Summary  
Fiscal Year 2020

<u>Payee</u>	<u>Incentive Description</u>	<u>Fund</u>	<u>FY19 Projected Expense</u>	<u>FY20 Budgeted Expense</u>	<u>GL#</u>
Gugly	Years 1-4, 100% of municipal sales (1% ROT and 1% HR Sales) and 3% local liquor tax to developer; Years 5-7, 50% of municipal sales and local liquor tax to developer. Incentive capped at \$50K/year.	General	50,000	50,000	1001.46260.101.530649
Sherwin Williams	60% 1% ROT and 1% HR sales tax to developer capped at a cumulative \$75K	General	24,000	15,000	1001.46260.101.530649
Autobarn	After surpassing \$50M in cumulative revenue, VOP and Developer share equally 1% ROT and 1% HR sales tax for a six year period. No incentive ceiling/cap.	General	276,000	120,000	1001.46260.101.530649
Clark Street RDA	Annual \$200K sales tax revenue base to VOP. Sales tax revenue (1% ROT and 1% HR) above \$200K for calendar year 100% allocated to developer. Incentive capped at a cumulative \$750K	General	-	-	1001.46260.101.530649
CMV Development LLC	Fixed \$50,000 (not tax sharing) pursuant to RDA	General	-	50,000	1001.46260.101.530649
Totals			<u>350,000</u>	<u>235,000</u>	

Village of Oak Park  
Partner Agency (Non-Profit) Funding Summary  
FY2020

<u>Agency Name</u>	<u>GL Account</u>	<u>Actual FY15</u>	<u>Actual FY16</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Budget FY19</u>	<u>Budget FY20</u>
Oak Park Regional Housing Center- Programatic Subsidy	1001.46206.240.585652	475,000	425,000	425,000	425,000	391,382	-
Oak Park Regional Housing Center- CDBG Funding	2083.46201.101.583608	-	-	72,227	94,402	112,000	90,438
Oak Park Regional Housing Center- CDBG Funding	2083.46201.101.583660	180,178	166,000	93,820	60,905	76,925	73,000
<b>SUBTOTAL</b>		<b>655,178</b>	<b>591,000</b>	<b>591,047</b>	<b>580,307</b>	<b>580,307</b>	<b>163,438</b>
Oak Park Residence Corporation- Programatic Subsidy	1001.46206.280.585652	35,000	35,000	35,000	35,000	42,500	42,500
Oak Park Housing Authority- Programatic Subsidy	1001.46206.230.585652	35,000	35,000	35,000	35,000	35,000	35,000
Visit Oak Park- Programatic Subsidy	1001.46260.231.585652	57,500	57,500	57,500	57,500	7,500	-
Visit Oak Park- Hotel Motel Tax Revenues	1001.46260.231.585652	155,000	155,000	155,000	155,000	205,000	222,000
<b>SUBTOTAL</b>		<b>212,500</b>	<b>212,500</b>	<b>212,500</b>	<b>212,500</b>	<b>212,500</b>	<b>222,000</b>
Oak Park River Forest Chamber of Commerce	1001.46205.101.530667	-	100,000	100,000	100,000	-	-
Oak Park Arts Council- Programatic Subsidy Oper Support	1001.46260.233.585652	76,800	76,800	82,000	75,428	82,000	82,000
Oak Park Arts Council- Programatic Subsidy Art Funding	1001.46260.233.585653	25,000	25,000	25,000	25,000	25,000	35,000
Oak Park Arts Council- Programatic Subsidy Off the Wall	1001.46260.233.585654	27,000	27,000	32,500	32,500	35,000	35,000
Oak Park Arts Council- Mini Mural	1001.46260.233.585655	20,000	20,000	100,000	65,000	70,000	75,000
<b>SUBTOTAL</b>		<b>148,800</b>	<b>148,800</b>	<b>239,500</b>	<b>197,928</b>	<b>212,000</b>	<b>227,000</b>
Oak Park Economic Development- Programatic Subsidy	1001.46260.232.585652	721,500	721,500	657,970	670,786	571,500	571,500
Downtown Oak Park	2081.41300.101.530667	667,926	676,083	650,000	700,000	725,000	725,000
<b>TOTAL ALL OUTSIDE PARTNER AGENCY SUPPORT</b>		<b>2,475,904</b>	<b>2,519,883</b>	<b>2,521,017</b>	<b>2,531,521</b>	<b>2,378,807</b>	<b>1,986,438</b>

Village of Oak Park  
Inter-Fund Transfer Schedule  
2020 Budget

SORTED BY EXPENDITURE FUND

					Transfer							Transfer	
<u>Revenue Fund</u>					<u>In</u>		<u>Expenditure Fund</u>					<u>Out</u>	
Debt Service Fund	4025	41300	101	491401	500,000	General Fund	1001	41300	101	591825	(500,000)		
Parking Fund	5060	41300	101	491401	40,000	General Fund	1001	41300	101	591860	(40,000)		
Self-Insured Retention Fund	6026	41300	101	491401	500,000	General Fund	1001	41300	101	591826	(500,000)		
Capital Improvement Fund	3095	41300	101	491401	2,080,000	General Fund	1001	41300	101	591895	(2,080,000)		
Fleet Replacement Fund	3032	43900	101	491424	214,000	Federal RICO Fund	2024	42400	101	591832	(214,000)		
General Fund	1001	41300	101	491438	2,080,000	Motor Fuel Tax Fund	2038	41300	101	591801	(2,080,000)		
Building Improvement Fund	3012	41300	101	491495	4,225,000	Capital Fund	3095	41300	101	591812	(4,225,000)		
Equipment Replacement Fund	3029	41300	101	491495	1,500,000	Capital Fund	3095	41300	101	591829	(1,500,000)		
Fleet Replacement Fund	3032	41300	101	491495	770,000	Capital Fund	3095	41300	101	591832	(770,000)		
Capital Improvement Fund	3095	41300	101	491425	17,225,000	Debt Service Fund	4025	41300	199	591812	(17,225,000)		
Self-Insured Retention Fund	6026	41300	101	491440	570,000	Water and Sewer Fund	5040	41300	101	591826	(570,000)		
Sustainability Fund	2310	41300	101	491455	150,000	Environmental Services Fund	5055	41300	101	591890	(150,000)		
Debt Service Fund	4025	41300	101	491455	280,000	Environmental Services Fund	5055	41300	101	591890	(280,000)		
Earth Fest Fund	5057	43760	101	491499	7,000	Environmental Services Fund	5055	41300	101	591890	(7,000)		
Self-Insured Retention Fund	6026	41300	101	491460	300,000	Parking Fund	5060	41300	101	591826	(300,000)		
TOTAL INTERFUND TRANSFERS EXCLUDING HEALTH INS. CONTRIBUTIONS					30,441,000						(30,441,000)		

Village of Oak Park  
Inter-Fund Transfer Schedule  
2020 Budget

					<b>Transfer</b>						<b>Transfer</b>
					<b><u>In</u></b>						<b><u>Out</u></b>
<b><u>Revenue Fund</u></b>						<b><u>Expenditure Fund</u></b>					
Health Insurance Fund	6028	41080	101	440499	4,186,186	General Fund	1001	HEALTH INS.	520521	(4,186,186)	
Health Insurance Fund	6028	41080	101	440499	28,518	CDBG Fund	2083	HEALTH INS.	520521	(28,518)	
Health Insurance Fund	6028	41080	101	440499	8,534	Sustainability Fund	2310	HEALTH INS.	520521	(8,534)	
Health Insurance Fund	6028	41080	101	440499	69,940	Capital Improvement Fund	3095	HEALTH INS.	520521	(69,940)	
Health Insurance Fund	6028	41080	101	440499	262,147	Water and Sewer Fund	5040	HEALTH INS.	520521	(262,147)	
Health Insurance Fund	6028	41080	101	440499	55,751	Environmental Services Fund	5055	HEALTH INS.	520521	(55,751)	
Health Insurance Fund	6028	41080	101	440499	126,312	Parking Fund	5060	HEALTH INS.	520521	(126,312)	
Health Insurance Fund	6028	41080	101	440499	19,145	Self Insured Retention Fund	6026	HEALTH INS.	520521	(19,145)	
TOTAL INTERFUND TRANSFERS- EMPLOYER HEALTH ONLY					<u>4,756,533</u>						<u>(4,756,533)</u>

Village of Oak Park  
Net Revenues- All Funds  
Excludes Interfund Transfers-In

			Fiscal Year 2020	Less	Fiscal Year 2020
Fund	Fund	Fund	Revenues	Interfund	Revenues
<u>Name</u>	<u>Type</u>	<u>#</u>	<u>Gross</u>	<u>Xfers-In</u>	<u>Net</u>
General Fund	General	1001	63,738,958	(2,080,000)	61,658,958
Bullet Proof Vest Grant	Special Revenue	2200	4,500	-	4,500
Community Dev Block Grant	Special Revenue	2083	1,857,280	-	1,857,280
Community Dev Loan	Special Revenue	2020	180,200	-	180,200
Cook County Lead Hazard Grant	Special Revenue	2079	80,000	-	80,000
Downtown TIF	Special Revenue	2098	-	-	-
Earth Fest	Special Revenue	5057	7,000	(7,000)	-
Emergency Solutions Grant	Special Revenue	2080	108,268	-	108,268
Farmers Market	Special Revenue	2027	29,500	-	29,500
Federal RICO	Special Revenue	2024	130,000	-	130,000
Foreign Fire Insurance	Special Revenue	2014	100,000	-	100,000
Health Grants	Special Revenue	Var	398,343	-	398,343
IL Dept of Transportation Grant	Special Revenue	2230	20,000	-	20,000
Madison St. TIF	Special Revenue	2072	-	-	-
Motor Fuel Tax	Special Revenue	2038	2,105,000	-	2,105,000
Section 108 Loan Fund	Special Revenue	2088	3,000,000	-	3,000,000
SSA#1	Special Revenue	2081	410,000	-	410,000
SSA#7	Special Revenue	2090	-	-	-
SSA#8	Special Revenue	2092	5,000	-	5,000
State RICO	Special Revenue	2021	20,000	-	20,000
Sustainability Fund	Special Revenue	2310	695,000	(150,000)	545,000
Tobacco Enforcement Program Grant	Special Revenue	2220	3,000	-	3,000
Travel, Training & Wellness	Special Revenue	1050	30,000	-	30,000
Building Improvement Fund	Capital Improvement	3012	4,245,000	(4,225,000)	20,000
Equipment Replacement Fund	Capital Improvement	3029	1,682,984	(1,500,000)	182,984
Fleet Replacement Fund	Capital Improvement	3032	984,000	(984,000)	-
General Improvement Fund	Capital Improvement	3095	26,399,000	(19,305,000)	7,094,000
Environmental Services Fund	Enterprise	5055	4,610,000	-	4,610,000
Parking Fund	Enterprise	5060	7,374,990	(40,000)	7,334,990
Water/Sewer Fund	Enterprise	5040	19,986,000	-	19,986,000
Debt Service Fund	Internal Service	4025	22,604,960	(780,000)	21,824,960
Health Insurance Fund	Internal Service	6028	7,686,000	-	7,686,000
Self Insured Retention Fund	Internal Service	6026	1,370,000	(1,370,000)	-
Firefighters' Pension Fund	Fiduciary	7023	7,528,948	-	7,528,948
Police Pension Fund	Fiduciary	7022	9,938,241	-	9,938,241
			<u>187,332,172</u>	<u>(30,441,000)</u>	<u>156,891,172</u>

Village of Oak Park  
Net Expenditures/Expenses- All Funds  
Excludes Interfund Transfers-Out

Fund <u>Name</u>	Fund <u>Type</u>	Fund <u>#</u>	Fiscal Year 2020 Expenditures <u>Gross</u>	Plus Interfund <u>Xfers Out</u>	Fiscal Year 2020 Expenditures <u>Net</u>
General Fund	General	1001	(63,738,958)	3,120,000	(60,618,958)
Bullet Proof Vest Grant	Special Revenue	2200	(4,500)	-	(4,500)
Community Dev Block Grant	Special Revenue	2083	(1,857,280)	-	(1,857,280)
Community Dev Loan	Special Revenue	2020	(180,200)	-	(180,200)
Cook County Lead Hazard Grant	Special Revenue	2079	(80,000)	-	(80,000)
Downtown TIF	Special Revenue	2098	-	-	-
Earth Fest	Special Revenue	5057	(7,000)	-	(7,000)
Emergency Solutions Grant	Special Revenue	2080	(108,268)	-	(108,268)
Farmers Market	Special Revenue	2027	(54,052)	-	(54,052)
Federal RICO	Special Revenue	2024	(221,880)	214,000	(7,880)
Foreign Fire Insurance	Special Revenue	2014	(123,380)	-	(123,380)
Health Grants	Special Revenue	Var	(398,343)	-	(398,343)
IL Dept. of Transportation Grant	Special Revenue	2230	(20,000)	-	(20,000)
Madison St. TIF	Special Revenue	2072	(7,486,315)	-	(7,486,315)
Motor Fuel Tax	Special Revenue	2038	(2,081,000)	2,080,000	(1,000)
Section 108 Loan Fund	Special Revenue	2088	(3,000,000)	-	(3,000,000)
SSA#1	Special Revenue	2081	(726,000)	-	(726,000)
SSA#7	Special Revenue	2090	-	-	-
SSA#8	Special Revenue	2092	-	-	-
State RICO	Special Revenue	2021	(21,380)	-	(21,380)
Sustainability Fund	Special Revenue	2310	(852,996)	-	(852,996)
Tobacco Enforcement Program Grant	Special Revenue	2220	(3,000)	-	(3,000)
Travel, Training & Wellness	Special Revenue	1050	(30,000)	-	(30,000)
Building Improvement Fund	Capital Improvement	3012	(4,425,000)	-	(4,425,000)
Equipment Replacement Fund	Capital Improvement	3029	(2,066,336)	-	(2,066,336)
Fleet Replacement Fund	Capital Improvement	3032	(983,858)	-	(983,858)
General Improvement Fund	Capital Improvement	3095	(26,467,493)	6,495,000	(19,972,493)
Environmental Services Fund	Enterprise	5055	(4,339,342)	437,000	(3,902,342)
Parking Fund	Enterprise	5060	(8,611,983)	300,000	(8,311,983)
Water/Sewer Fund	Enterprise	5040	(20,879,995)	570,000	(20,309,995)
Debt Service Fund	Internal Service	4025	(24,031,260)	17,225,000	(6,806,260)
Health Insurance Fund	Internal Service	6028	(8,039,469)	-	(8,039,469)
Self Insured Retention Fund	Internal Service	6026	(2,061,672)	-	(2,061,672)
Firefighters' Pension Fund	Fiduciary	7023	(7,385,000)	-	(7,385,000)
Police Pension Fund	Fiduciary	7022	(8,660,000)	-	(8,660,000)
			<u>(198,945,960)</u>	<u>30,441,000</u>	<u>(168,504,960)</u>



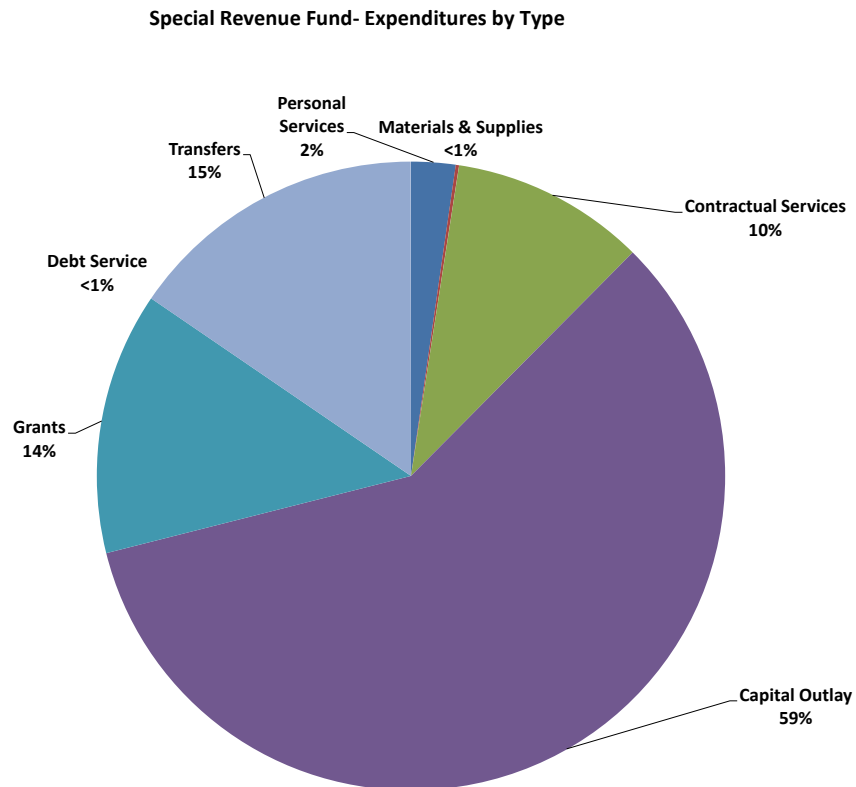
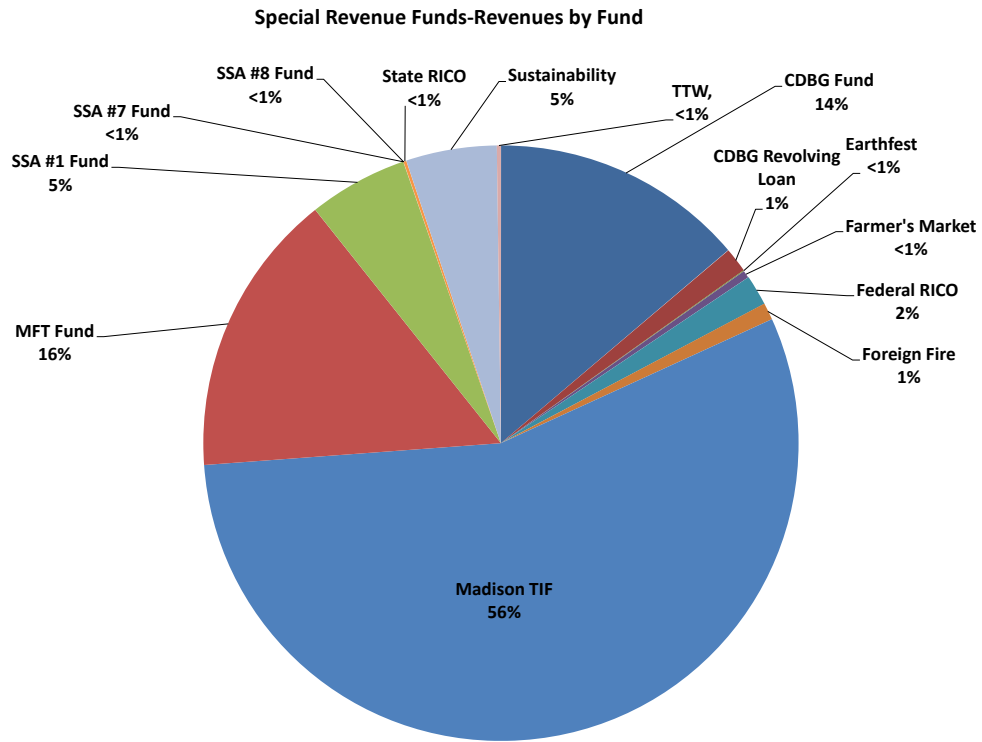
Village of Oak Park  
Debt Service Summary  
Fiscal Year 2020

<u>Debt Description</u>	<u>Principal Acct#</u>	<u>Interest Acct#</u>	<u>Fund Allocation</u>	<u>Notes</u>	<u>Prior Year (TY18)</u> Gross Levy Excludes Abatement	<u>TY19</u> Automatic County Levy (Revenue)	<u>Less</u> TY19 Abatements	<u>TY19</u> Adjusted County Levy (Revenue)	<u>2020 Principal</u> Expense	<u>2020 Interest</u> Expense	<u>2020</u> Total
Huntington Bank	3032.43900.851.570752	3032.43900.851.570751	100% Fleet Replacement	Fire Truck	N/A	N/A	N/A	N/A	83,176	11,682	94,858
SUBTOTAL					-	-	-	-	83,176	11,682	94,858
GO 2011A (previously TIF)	4025.41300.158.581801	4025.41300.158.581802	100% Debt Service	South Marion St. Construction	700,400	-	-	-	680,000	10,200	690,200
GO 2011B	4025.41300.159.581801	4025.41300.159.581802	41.6% Debt Service; 58.4% Water	Refunded 2004B and Water Portion Marion St.	80,525	344,310	-	344,310	12,480	67,858	80,338
GO 2012A	4025.41300.148.581801	4025.41300.148.581802	75.9% Debt Service; 24.1% Water	Refunded 2005A/2006A	919,680	625,947	-	625,947	557,865	68,082	625,947
GO 2015A	4025.41300.160.581801	4025.41300.160.581802	100% Debt Service	Refunded 2005B	1,263,550	1,379,850	-	1,379,850	1,070,000	309,850	1,379,850
GO 2015B	4025.41300.154.581801	4025.41300.154.581802	100% Debt Service	Street/Alley & Equipment Purchases	687,288	694,388	(618,005)	76,383	450,000	244,388	694,388
GO 2016A	4025.41300.145.581801	4025.41300.145.581802	100% Debt Service	Refunded 2006B	640,119	640,119	-	640,119	640,119	640,119	640,119
GO 2016C	4025.41300.147.581801	4025.41300.147.581802	100% Debt Service	OP Station Streetscape	113,663	112,813	(112,813)	-	50,000	62,812	112,812
GO 2016D	4025.41300.139.581801	4025.41300.139.581802	100% Debt Service	Street/Alley & Equipment Purchases	430,281	1,051,531	(599,373)	452,158	750,000	301,531	1,051,531
GO 2017A	4025.41300.150.581801	4025.41300.150.581802	100% Debt Service	Street/Alley & Various CIP	420,538	420,538	-	420,538	-	420,538	420,538
GO 2017B	4025.41300.165.581801	4025.41300.165.581802	100% Debt Service	Refunded 2007	334,400	222,600	-	222,600	195,000	27,600	222,600
GO 2017C	4025.41300.166.581801	4025.41300.166.581802	100% Debt Service	Refunded 2007A	997,500	992,250	(921,501)	70,749	945,000	47,250	992,250
SUBTOTAL					6,587,944	6,484,345	(2,251,691)	4,232,654	4,710,345	2,200,227	6,910,572
GO 2010C	5040.41300.157.581801	5040.41300.157.581802	29.3% Water; 70.7% Parking	Refunded Water/Parking Rev Bonds	506,831	338,825	(338,825)	0	314,975	23,850	338,825
GO 2011B	5040.41300.159.581801	5040.41300.159.581802	41.6% Debt Service; 58.4% Water	Refunded 2004B and Water Portion Marion St.	113,044	483,359	(483,359)	(0)	17,520	95,261	112,781
GO 2012A	5040.41300.148.581801	5040.41300.148.581802	75.9% Debt Service; 24.1% Water	Refunded 2005A/2006A	292,020	198,753	(198,753)	-	177,135	21,618	198,753
SUBTOTAL					911,895	1,020,937	(1,020,937)	(0)	509,630	140,729	650,359
GO 2010C	5060.41300.157.581801	5060.41300.157.581802	29.3% Water; 70.7% Parking	Refunded Water/Parking Rev Bonds	1,222,969	817,575	(817,575)	-	760,025	57,550	817,575
GO 2016B	5060.41300.146.581801	5060.41300.146.581802	100% Parking	OP Station Garage Construction	325,995	327,955	(327,955)	-	195,000	132,955	327,955
GO 2016E	5060.41300.140.581801	5060.41300.140.581802	100% Parking	Lake & Forest Garage	766,831	769,231	(769,231)	0	435,000	334,231	769,231
GO 2018A (previously TIF)	5060.41300.138.581801	5060.41300.138.581802	100% Parking	Holley Ct Garage Expansion	1,171,368	1,087,868	(1,087,868)	(1)	880,000	207,868	1,087,868
					3,487,163	3,002,629	(3,002,629)	(0)	2,270,025	732,604	3,002,629
Totals					10,987,002	10,507,911	(6,275,257)	4,232,654	7,573,176	3,085,241	10,658,417

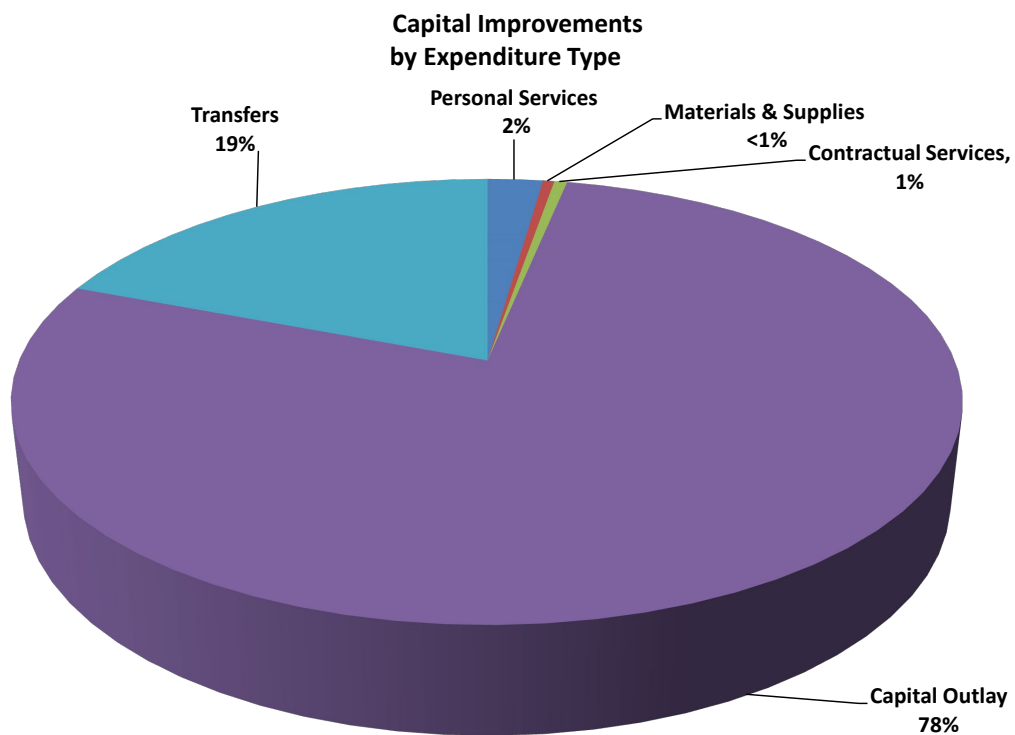
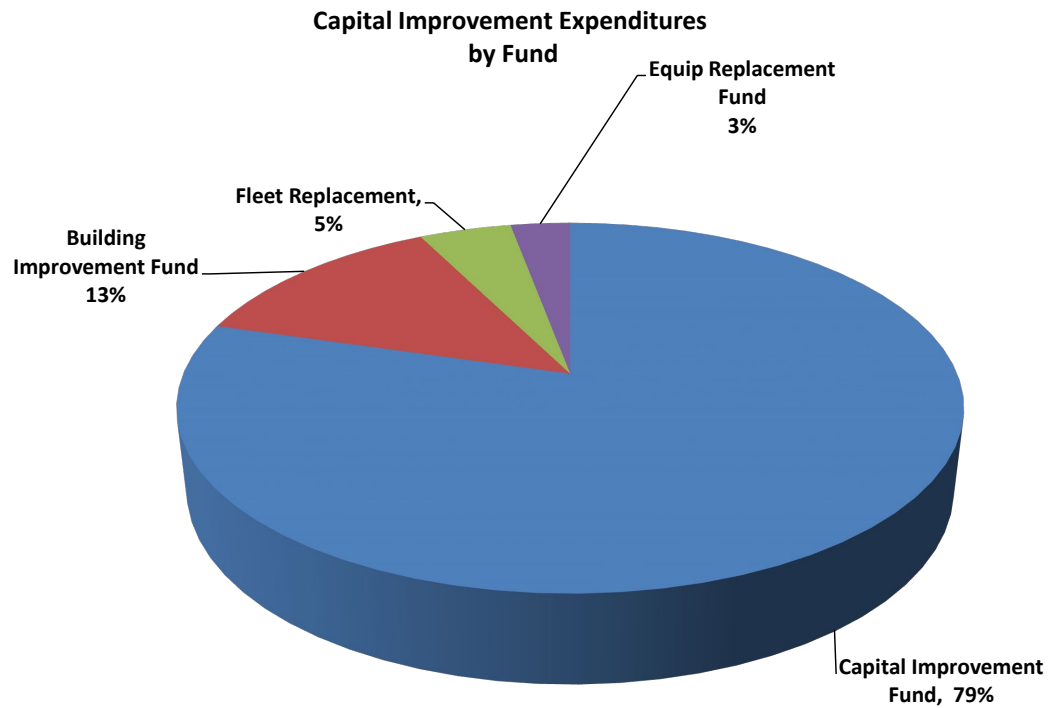
Village of Oak Park  
Property Tax Levy Comparison  
FY19 (Tax Year 2018) to FY20 (Tax Year 2019)

		FISCAL YEAR 2019			FISCAL YEAR 2020		
		FINAL			REQUESTED BUDGET		
	Agency #	Tax Year 2018 Levy	Tax Year 2018 Loss	Tax Year 2018 Total Levy	Tax Year 2019 Levy	Tax Year 2019 Loss	Tax Year 2019 Total Levy
Corporate	03-0920-000	17,486,431	524,593	18,011,024	17,938,940	538,168	18,477,108
Debt Service	03-0920-000	4,104,169	205,208	4,309,377	4,232,653	211,633	4,444,286
Police Pension	03-0920-000	6,211,250	186,338	6,397,588	6,338,241	190,147	6,528,388
Fire Pension	03-0920-000	5,158,133	154,744	5,312,877	5,438,948	163,168	5,602,116
SUBTOTAL		32,959,983	1,070,883	34,030,866	33,948,782	1,103,117	35,051,899
Year to Year Increase (Decrease)					3.00%		3.00%
EAV		1,592,506,276	1,592,506,276	1,592,506,276	1,706,506,276	1,706,506,276	1,706,506,276
Tax Rate %		2.070%	0.067%	2.137%	1.989%	0.065%	2.054%
SSA#1	03-0920-100	25,000	750	25,750	400,000	12,000	412,000
EAV		24,294,399	24,294,399	24,294,399	77,294,399	77,294,399	77,294,399
Tax Rate %		0.103%	0.003%	0.106%	0.518%	0.016%	0.533%
SSA#7	03-0920-106	7,500	225	7,725	-	-	-
EAV		4,630,586	4,630,586	4,630,586	4,630,586	4,630,586	4,630,586
Tax Rate %		0.162%	0.005%	0.167%	0.000%	0.000%	0.000%
SSA#8	03-0920-107	5,000	150	5,150	5,000	150	5,150
EAV		9,531,259	9,531,259	9,531,259	9,531,259	9,531,259	9,531,259
Tax Rate %		0.052%	0.002%	0.054%	0.052%	0.002%	0.054%
TOTAL ALL		32,997,483	1,072,008	34,069,491	34,353,782	1,115,267	35,469,049

# Village of Oak Park Special Revenue Funds

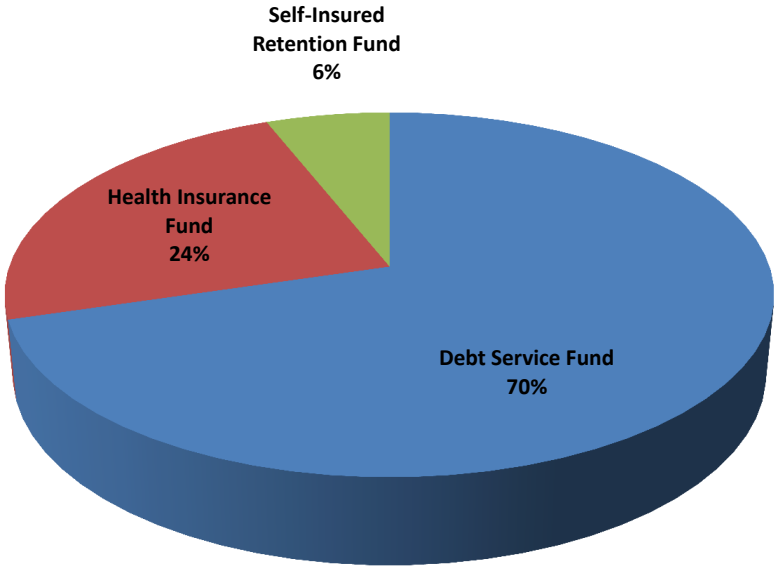


## Village of Oak Park Capital Improvement Funds

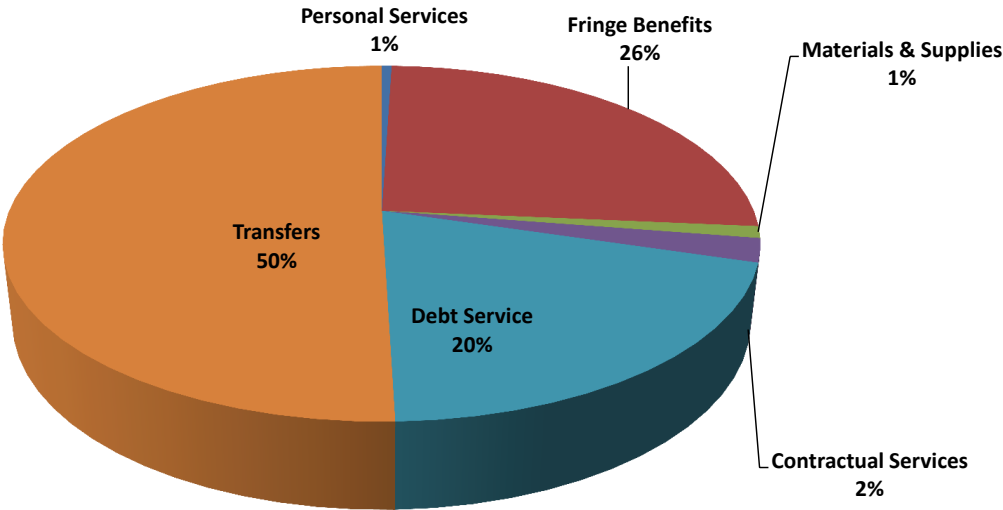


**Village of Oak Park  
Internal Service Funds**

**Internal Service Expenditures by Fund**

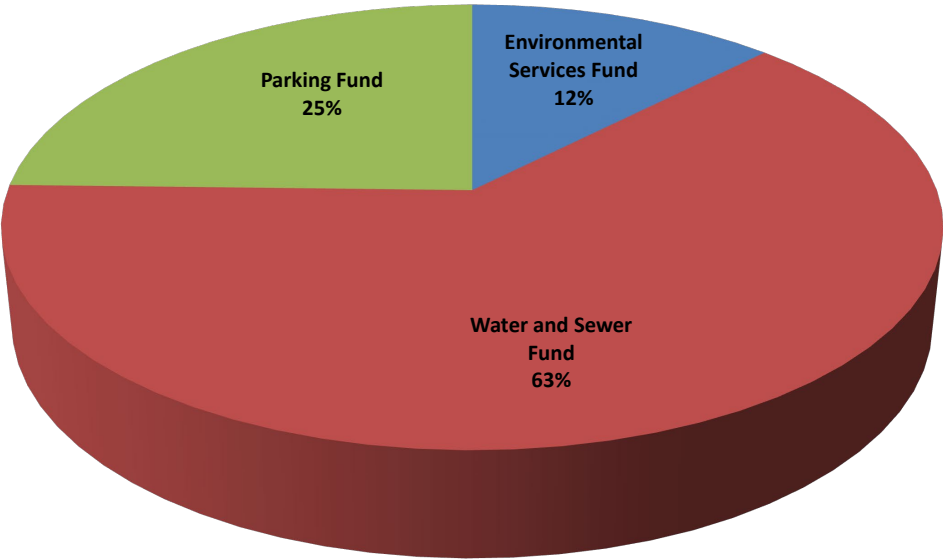


**Internal Services by Expenditure Type**

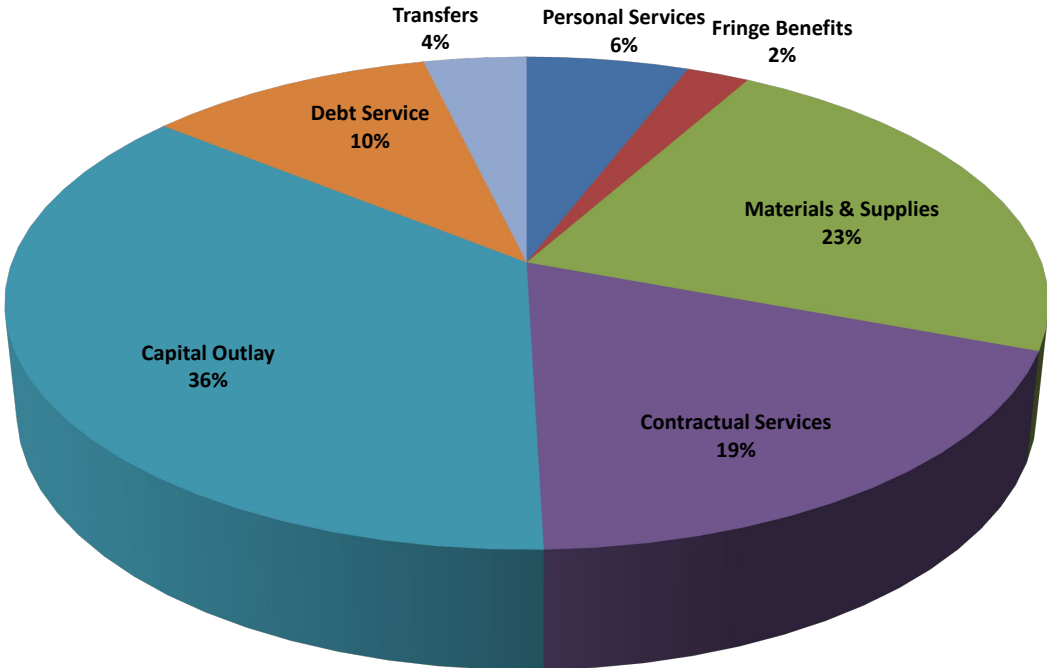


Village of Oak Park  
Enterprise Funds

Enterprise Expenditures by Fund



Enterprise Expenditures by Type



Village of Oak Park  
All Funds Summary  
Fiscal Year 2020 Revenues, Expenses, and Projected Fund Balance

Fund Name	Fund Type	Fund #	Fiscal Year 2020 Revenues	Fiscal Year 2020 Expenses	Net	Projected Unrestricted Fund Balance 12/31/19	Projected Unrestricted Fund Balance 12/31/20
General Fund	General	1001	63,738,958	(63,738,958)	-	12,860,731	12,860,731
Bullet Proof Vest Grant	Special Revenue	2200	4,500	(4,500)	-	-	-
Community Dev Block Grant	Special Revenue	2083	1,857,280	(1,857,280)	-	-	-
Community Dev Loan	Special Revenue	2020	180,200	(180,200)	-	24	24
Cook County Lead Hazard Grant	Special Revenue	2079	80,000	(80,000)	-	-	-
Downtown TIF	Special Revenue	2098	-	-	-	10,554	10,554
Earth Fest	Special Revenue	5057	7,000	(7,000)	-	GF Sub-fund	GF Sub-fund
Emergency Solutions Grant	Special Revenue	2080	108,268	(108,268)	-	-	-
Farmers Market	Special Revenue	2027	29,500	(54,052)	(24,552)	GF Sub-fund	GF Sub-fund
Federal RICO	Special Revenue	2024	130,000	(221,880)	(91,880)	375,257	283,377
Foreign Fire Insurance	Special Revenue	2014	100,000	(123,380)	(23,380)	259,133	235,753
Health Grants	Special Revenue	Var	398,343	(398,343)	-	-	-
IL Dept. of Transportation Grant	Special Revenue	2230	20,000	(20,000)	-	-	-
Madison St. TIF	Special Revenue	2072	-	(7,486,315)	(7,486,315)	7,721,158	234,843
Motor Fuel Tax	Special Revenue	2038	2,105,000	(2,081,000)	24,000	366,680	390,680
Section 108 Loan Fund	Special Revenue	2088	3,000,000	(3,000,000)	-	-	-
SSA#1	Special Revenue	2081	410,000	(726,000)	(316,000)	608,106	292,106
SSA#7	Special Revenue	2090	-	-	-	35,189	35,189
SSA#8	Special Revenue	2092	5,000	-	5,000	5,000	10,000
State RICO	Special Revenue	2021	20,000	(21,380)	(1,380)	27,348	25,968
Sustainability Fund	Special Revenue	2310	695,000	(852,996)	(157,996)	2,131,594	1,973,598
Tobacco Enforcement Program Grant	Special Revenue	2220	3,000	(3,000)	-	-	-
Travel, Training & Wellness	Special Revenue	1050	30,000	(30,000)	-	GF Sub-fund	GF Sub-fund
Building Improvement Fund	Capital Improvement	3012	4,245,000	(4,425,000)	(180,000)	217,150	37,150
Equipment Replacement Fund	Capital Improvement	3029	1,682,984	(2,066,336)	(383,352)	406,498	23,146
Fleet Replacement Fund	Capital Improvement	3032	984,000	(983,858)	142	163,408	163,550
General Improvement Fund	Capital Improvement	3095	26,399,000	(26,467,493)	(68,493)	(18,998)	(87,491)
Environmental Services Fund	Enterprise	5055	4,610,000	(4,339,342)	270,658	755,042	1,025,700
Parking Fund	Enterprise	5060	7,374,990	(8,611,983)	(1,236,993)	3,825,385	2,588,392
Water/Sewer Fund	Enterprise	5040	19,986,000	(20,879,995)	(893,995)	9,708,140	8,814,145
Debt Service Fund	Internal Service	4025	22,604,960	(24,031,260)	(1,426,300)	1,526,396	100,096
Health Insurance Fund	Internal Service	6028	7,686,000	(8,039,469)	(353,469)	4,177,681	3,824,212
Self Insured Retention Fund	Internal Service	6026	1,370,000	(2,061,672)	(691,672)	(2,077,167)	(2,768,839)
Firefighters' Pension Fund	Fiduciary	7023	7,528,948	(7,385,000)	143,948	47,408,935	47,552,883
Police Pension Fund	Fiduciary	7022	9,938,241	(8,660,000)	1,278,241	91,351,440	92,629,681
			<u>187,332,172</u>	<u>(198,945,960)</u>	<u>(11,613,788)</u>		

(182,900,960)

## **GENERAL FUND**

### **Overview**

The General Fund of the Village includes all the operating departments and general operating revenues which are not classified elsewhere. The following operating departments are budgeted in this Fund:

- Administrative Adjudication
- Administrative Services- Village Manager's Office
- Administrative Services- Communications
- Administrative Services- Human Resources
- Administrative Services- Law
- Community Relations
- Development Customer Services
- Finance
- Fire
- Public Health
- Information Technology
- Police
- Public Works
- Village Clerk's Office
- Village President & Board of Trustees

There are several revenue sources devoted to the General Fund in the following broad categories:

- Taxes
- Licenses & Permits
- Charges for Services
- Grants
- Fines
- Interfund Transfers-In
- Financing & Investment
- Other/Miscellaneous



## General Fund Revenues

General Fund Revenues are the taxes, fees, and charges that the Village assesses to provide services to its citizens. General Fund revenues are managed within the Village's General Fund, and are comprised of the following revenue categories:

- Tax revenues (e.g.- property taxes)
- Licenses, permits, and fees (e.g.- business licenses)
- Charges for services (e.g.- police reports)
- Grants
- Fines (e.g.- parking tickets)
- Other financing sources (transfer of resources from other funds)

The following table presents a summary of the Village's major General Fund taxes and revenues:

<b><u>General Fund Revenues</u></b>	<b><u>Description</u></b>
<b>Property Taxes</b>	Property tax revenues are the proceeds that the Village receives from assessing taxes on residential and commercial properties within the Village. Each year, the Village Board adopts a fixed levy that is used to fund operations, debt service, and Village contributions into the Police and Fire Pension funds. In order to collect the necessary amount, the County extends the levy by a set percentage beyond the Village's request to account for any potential loss in collections. This additional "loss" percentage varies from 3.0% -5.0%
<b>Liquor Taxes</b>	Liquor Tax Revenues are the revenues that the Village charges to vendors that sell liquor within the Village. The current Liquor Tax rate is 3% of the liquor purchase price. This is a locally administered tax.
<b>Natural Gas Use Tax</b>	The Natural Gas Use Tax is a tax that the Village charges to customers who purchase natural gas from outside the State of Illinois and assessed at 5.0 cents per therm. This tax is collected and remitted by NICOR.
<b>Sales Taxes</b>	<p>In the State of Illinois, there is a base 6.25 % Sales Tax on general merchandise. It is administered and collected by the Illinois Department of Revenue. One percent (1%) of this Sales Tax is distributed to the municipality where the sale occurred. This tax, officially referred to as the Retailer's Occupation Tax (ROT) is captured in the Village's General Fund and is used to support general Village operations.</p> <p>The Village also imposes a 1% Home Rule Occupation Tax (HROT). While approved locally, this tax is also administered and collected at the state level. This tax is dedicated to the Capital Improvement Project (CIP) Fund. Pursuant to State law, the HROT tax is not assessed on qualifying food, drugs, or registered property purchases (vehicles).</p>

<b>Real Estate Transfer Tax</b>	The Real Estate Transfer Tax (RETT) is a tax on the seller of property within the Village. The tax is assessed at \$8 for every \$1,000 of the sale or “transfer” price. For example, when a \$500,000 house is sold, the seller would pay a RETT of \$4,000 ( $\$500,000/\$1,000 = 500 \times \$8 = \$4,000$ ).
<b>Utility Taxes</b>	The Electricity Tax and the Natural Gas Tax. Both taxes are assessed based upon user consumption within the Village. The Electricity Tax is based on the number of kilowatt hours (kwh) consumed. The actual rate varies from a low of \$0.00202/kwh to a high of \$0.0033/kwh, based on usage. The Natural Gas Tax is assessed on natural gas purchased within State lines at a rate of 5.0%.
<b>Licenses and Permits</b>	The Village charges fees to individuals, businesses and other entities to acquire authorization and permission to conduct certain activities within the Village. These authorizations and permissions are extended in the form of licenses and permits. For example, the Village charges business licensing fees for entities that wish to conduct business within the Village. Individuals that wish to park in public spaces within the Village must acquire a parking permit.
<b>Intergovernmental Revenues</b>	Intergovernmental revenues are revenues that the Village receives from other government entities. Apart from other grants, the revenues that the Village receives from this revenue stream are primarily from the State of Illinois. Intergovernmental revenues typically take the form of grants, entitlements, shared revenues, or payments in lieu of taxes.
<b>Charges for Services</b>	The Village provides a number of services for which it charges fees directly to the service recipient. Such services include: drafting of police reports, ambulance services, animal adoption services, and environmental health services.
<b>Fines</b>	The Village charges fines and penalties to individuals and businesses when they become non-compliant with Village rules and regulations. Parking citations is an example of such a fine for which the Village charges a fee directly to the offender.

## General Fund Expenditures

General Fund Expenditures are the expenditures related to the performance of direct Village services, such as police, fire, public works and housing services. General fund expenditures also relate to the performance of administrative services such as finance, human resources, and information technology. General Fund Expenditures are managed within the Village's General Fund, and are comprised of the following expenditure types:

- Personal Services (e.g.- salaries and overtime)
- Fringe Benefits (e.g.- health insurance and pension contributions)
- Materials and Supplies (e.g.- printing and office supplies)
- Contractual Services (e.g.- vendor service contracts, Telecommunications)
- Capital Outlay (e.g.- infrastructure, Fleet Management)
- Granting Activities (e.g.- funding of community services via funds allocated from another agency)
- Transfers (e.g.- transfer of resources from other Village funds)

The following table presents a summary of the Village's major General Fund Expenditures:

<b><u>General Fund Expenditure Types</u></b>	<b><u>Description</u></b>
<b>Personal Services</b>	Personal Services expenditures are the expenditures for the compensation of Village staff to perform Village services and activities. Given the labor-intensive nature of Village services, personnel and benefits expenditures typically make up the largest proportion of general fund expenditures.
<b>Fringe Benefits</b>	Fringe Benefits expenditures are the expenditures for the insurance and pension support for which the Village provides its employees. Similarly to Personal Services, Fringe Benefits typically make up a large portion of general fund expenditures.
<b>Materials and Supplies</b>	Materials and Supplies expenditures are expenditures related to maintaining administrative operations within Village departments. These expenditures include costs such as printing costs, general maintenance and upkeep, telephones services and software support.

**Contractual Services**

Contractual Services are for specialized services that are provided to the Village by independent contractors/consultants. These expenditures are tracked separately from the Village's salary and benefit resources.

**Capital Outlay**

Capital Outlay expenditures are for the maintenance of Village physical and technical infrastructure.

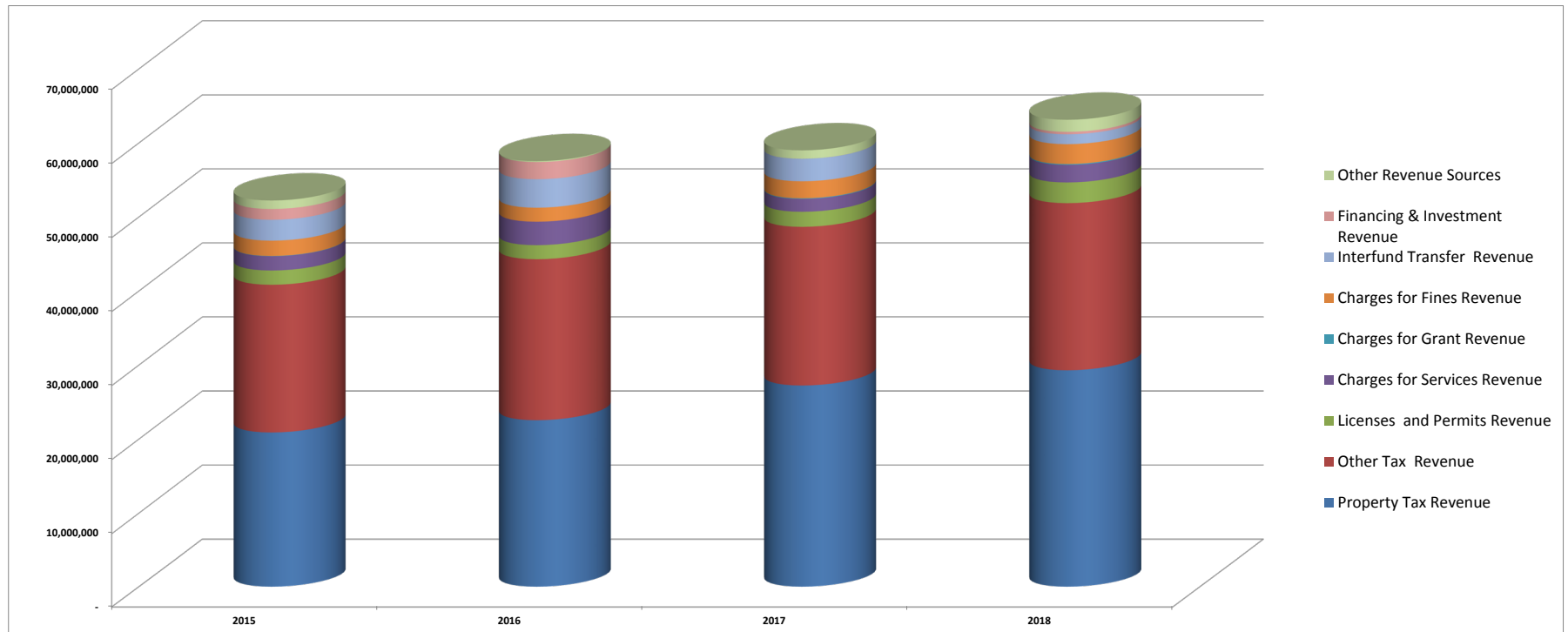
**Grants**

In some cases, the Village serves as a grantor of funds to local community service providers, who provide services to the community on behalf of the Village. Grants expenditures are associated with these types of activities.

**Transfers**

Transfer expenditures are the expenditures that are transferred from the General Fund to support service activities or other types of reimbursements.

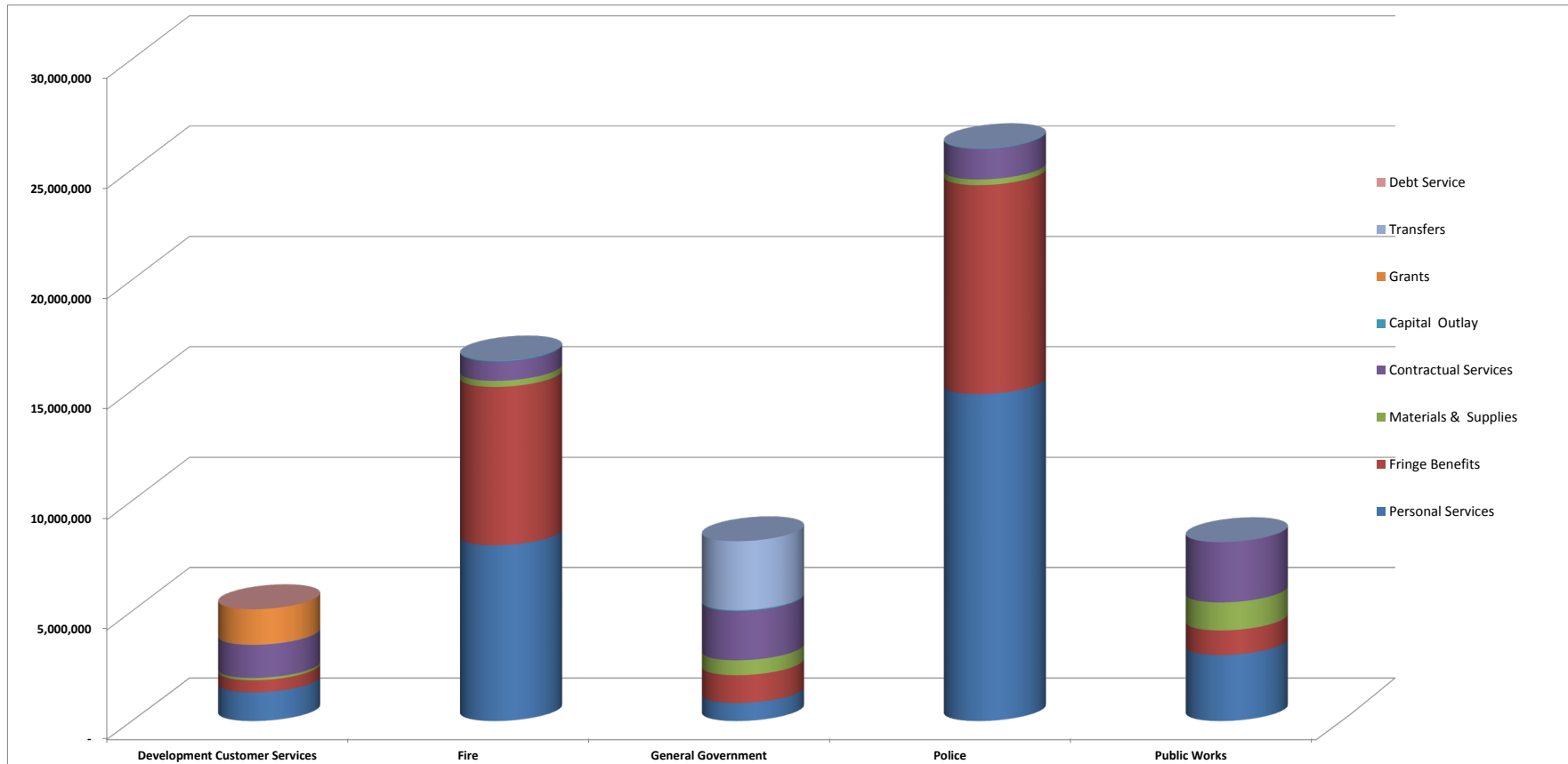
## 2020 Budget General Fund Revenues: \$ 63,738,958



	Property Tax Revenue	Other Tax Revenue	Licenses and Permits Revenue	Charges for Services Revenue	Grant Revenue	Fines Revenue	Interfund Transfer Revenue	Financing & Investment Revenue	Other Revenue Sources	Total Revenue
2015	20,896,634	19,947,795	1,929,329	1,925,472	33,447	2,069,634	2,820,004	1,458,209	1,146,252	52,226,776
2016	22,550,743	21,747,643	1,898,284	3,167,157	-	1,888,954	3,850,004	2,315,295	122,139	57,540,219
2017	27,238,015	21,429,841	2,037,797	1,737,407	78,664	2,299,572	3,042,655	6,758	1,129,432	59,000,141
2018	29,296,211	22,572,751	2,796,541	2,367,829	114,454	2,688,770	1,336,000	325,656	1,632,519	63,130,731
2019 Projected	29,705,814	23,040,000	2,454,600	2,061,253	21,250	2,575,000	1,690,000	702,500	1,027,000	63,277,417
2020	29,716,129	23,314,606	2,114,073	2,238,400	71,250	2,590,000	2,080,000	602,500	1,012,000	63,738,958

## 2020 Budget General Fund Expenditures:

\$ 63,738,958



	Personal Services	Fringe Benefits	Materials & Supplies	Contractual Services	Capital Outlay	Debt Service	Grants	Transfers	Total Expenditures
Development Customer Services	1,323,256	552,359	106,745	1,491,885	10,750	-	1,611,108	-	5,096,103
Fire	7,992,131	7,164,642	276,420	881,550	40,900	-	-	-	16,355,643
General Government	834,439	1,268,635	676,806	2,232,891	43,500	-	-	3,120,000	8,176,271
Police	14,843,743	9,456,530	257,578	1,386,797	32,200	-	-	-	25,976,848
Public Works	3,019,357	1,112,948	1,270,593	2,728,695	2,500	-	-	-	8,134,093
									63,738,958

Village of Oak Park  
General Fund Budget Summary  
Comparative Years 2019 & 2020

GF Department		2019 Adopted Budget	2019 Amended Budget	Year End Estimate	2020 Proposed Budget	2021 Forecasted Budget	2020 Budget To YE Est. % Inc (Dec)
Beginning Fund Balance				12,989,450	12,860,731	12,860,731	
Revenues- All	Various	61,451,774	61,451,774	63,277,417	63,738,958	62,396,212	0.7%
Available Fund Balance				76,266,867	76,599,689	75,256,944	
Administrative Adjudication	41030	(536,088)	(536,088)	(521,239)	(571,646)	(587,392)	9.7%
Village Manager's Office (VMO)	41020	(1,126,356)	(1,126,356)	(1,156,399)	(1,102,541)	(1,132,380)	-4.7%
Communications	41110	(459,631)	(459,631)	(439,138)	(533,763)	(549,212)	21.5%
Human Resources	41080	(668,835)	(673,095)	(608,453)	(629,401)	(646,225)	3.4%
Law	41070	(652,568)	(652,568)	(632,389)	(670,323)	(688,906)	6.0%
Community Relations	46300	(246,901)	(246,901)	(231,736)	(255,012)	(262,757)	10.0%
DCS - Planning Division	46202	(501,163)	(501,163)	(391,732)	(401,035)	(413,058)	2.4%
DCS - Business Services	46205	-	-	-	-	-	n/a
DCS - Neighborhood Services	46206	(1,536,346)	(1,536,346)	(1,151,787)	(975,112)	(1,008,775)	-15.3%
DCS - Permit Processing	46250	(1,776,506)	(1,776,506)	(1,479,565)	(1,514,072)	(1,552,161)	2.3%
DCS- Administration	46260	(1,706,618)	(2,412,426)	(1,982,729)	(2,205,884)	(1,946,875)	11.3%
Finance	41300	(1,641,746)	(1,652,422)	(1,408,104)	(1,677,784)	(1,719,063)	19.2%
Finance - Contra Expenses	41300	1,250,000	1,250,000	-	2,825,000	2,825,000	n/a
Finance - Interfund Transfers	41300	(2,340,000)	(5,240,000)	(5,230,000)	(3,120,000)	(3,120,000)	-40.3%
Fire - Admin	42500	(5,968,471)	(5,968,471)	(5,872,873)	(6,210,485)	(6,642,126)	5.7%
Fire - Operations	42510	(9,349,524)	(9,349,524)	(8,935,726)	(9,941,488)	(10,237,405)	11.3%
Fire - EMS	42520	(47,200)	(51,717)	(51,717)	(53,900)	(55,032)	4.2%
Fire - Prev. and Investigation	42530	(5,040)	(5,040)	(5,040)	(5,400)	(5,513)	7.1%
Fire - Training and Public Ed	42540	(89,850)	(89,850)	(74,850)	(144,370)	(147,402)	92.9%
Public Health Services	44550	(632,204)	(632,204)	(532,196)	(561,483)	(598,918)	5.5%
Information Technology	41040	(1,532,213)	(1,532,213)	(1,353,412)	(1,504,365)	(1,546,359)	11.2%
Police	42400	(24,877,758)	(24,877,758)	(23,748,550)	(25,976,848)	(27,046,262)	9.4%
DPW - Engineering	43700	(508,447)	(508,447)	(483,639)	(582,719)	(599,172)	20.5%
DPW - Administration	43710	(596,887)	(596,887)	(526,682)	(694,418)	(717,114)	31.8%
DPW - Street Lighting	43720	(449,077)	(449,077)	(448,718)	(456,878)	(468,641)	1.8%
DPW - Street Services	43740	(1,930,745)	(1,927,274)	(1,794,383)	(1,941,088)	(1,990,471)	8.2%
DPW - Building Maintenance	43790	(1,188,033)	(1,199,313)	(1,119,320)	(1,114,968)	(1,141,307)	-0.4%
DPW - Forestry	43800	(1,718,479)	(1,718,479)	(1,252,594)	(1,573,623)	(1,611,244)	25.6%
DPW - Fleet Operations	43900	(1,698,743)	(1,698,743)	(1,637,615)	(1,770,399)	(1,819,986)	8.1%
Village Clerk's Office	41100	(219,976)	(219,976)	(201,949)	(230,644)	(237,788)	14.2%
Village President & Board of Trustees	41010	(135,049)	(135,049)	(133,601)	(144,309)	(148,456)	8.0%
Subtotal Expenses		(62,890,454)	(66,523,524)	(63,406,136)	(63,738,958)	(65,815,000)	0.5%
Surplus/(Deficit)		(1,438,680)	(5,071,750)	(128,719)	-	(3,418,787)	
Ending Fund Balance				12,860,731	12,860,731	9,441,944	

Village of Oak Park  
General Fund Budget  
Comparative Years 2017-2020

	B	C	D	E	F	G	H	I
	2017 Actual	2018 Actual	2019 Adopted Budget	Net 2019 Budget to 2020 Budget (G - C)	Year End Estimate	Net YE Estimate to 2020 Budget (G - E)	2020 Proposed Budget	2021 Forecasted Budget
<b>REVENUES</b>								
Taxes Property	27,238,015	29,296,211	29,705,814	10,315	29,705,814	10,315	29,716,129	28,031,585
Taxes Other	21,429,841	22,572,751	22,285,000	1,029,606	23,040,000	274,606	23,314,606	23,664,325
Licenses/Permits/Fees	2,037,797	2,796,541	2,134,300	(20,227)	2,454,600	(340,527)	2,114,073	2,125,602
Charges for Services	1,737,407	2,367,829	2,125,350	113,050	2,061,253	177,147	2,238,400	2,238,400
Grants	78,664	114,454	21,250	50,000	21,250	50,000	71,250	-
Fines	2,299,572	2,688,770	2,495,000	95,000	2,575,000	15,000	2,590,000	2,641,800
Interfund Transfer Revenue	3,042,655	1,336,000	1,300,000	780,000	1,690,000	390,000	2,080,000	2,080,000
Financing and Investment Revenue	6,758	325,656	222,500	380,000	702,500	(100,000)	602,500	602,500
Other	1,142,809	1,632,519	1,162,560	(150,560)	1,027,000	(15,000)	1,012,000	1,012,000
Total Revenues	59,013,518	63,130,730	61,451,774	2,287,184	63,277,417	461,541	63,738,958	62,396,212
<b>EXPENSES BY DEPARTMENT</b>								
Administrative Adjudication	(489,503)	(489,381)	(536,088)	35,558	(521,239)	50,407	(571,646)	(587,392)
Village Manager's Office (VMO)	(1,080,073)	(1,016,879)	(1,126,356)	(23,815)	(1,156,399)	(53,858)	(1,102,541)	(1,132,380)
Communications	(470,491)	(405,940)	(459,631)	74,132	(439,138)	94,625	(533,763)	(549,212)
Human Resources	(678,320)	(604,919)	(668,835)	(39,434)	(608,453)	20,948	(629,401)	(646,225)
Law	(615,465)	(583,295)	(652,568)	17,755	(632,389)	37,934	(670,323)	(688,906)
Community Relations	(229,840)	(233,419)	(246,901)	8,111	(231,736)	23,276	(255,012)	(262,757)
DCS - Planning Division	(374,995)	(346,965)	(501,163)	(100,128)	(391,732)	9,303	(401,035)	(413,058)
DCS - Business Services	(307,738)	(502,054)	-	-	-	-	-	-
DCS - Neighborhood Services	(1,083,442)	(1,177,113)	(1,536,346)	(561,234)	(1,151,787)	(176,675)	(975,112)	(1,008,775)
DCS - Permit Processing	(1,597,089)	(1,512,762)	(1,776,506)	(262,434)	(1,479,565)	34,507	(1,514,072)	(1,552,161)
DCS- Administration	(2,256,610)	(2,914,076)	(1,706,618)	499,266	(1,982,729)	223,155	(2,205,884)	(1,946,875)
Finance	(2,249,137)	(4,511,962)	(2,731,746)	(758,962)	(6,638,104)	(4,665,320)	(1,972,784)	(2,014,063)
Fire - Admin	(6,509,660)	(6,216,913)	(5,968,471)	242,014	(5,872,873)	337,612	(6,210,485)	(6,642,126)
Fire - Operations	(8,734,779)	(8,589,233)	(9,349,524)	591,964	(8,935,726)	1,005,762	(9,941,488)	(10,237,405)
Fire - EMS	(34,389)	(35,926)	(47,200)	6,700	(51,717)	2,183	(53,900)	(55,032)
Fire - Prev. and Investigation	(3,731)	(4,021)	(5,040)	360	(5,040)	360	(5,400)	(5,513)
Fire - Training and Public Ed	(55,551)	(52,706)	(89,850)	54,520	(74,850)	69,520	(144,370)	(147,402)
Public Health Services	(582,294)	(442,447)	(632,204)	(70,721)	(532,196)	29,287	(561,483)	(598,918)
Information Technology	(1,270,471)	(1,138,798)	(1,532,213)	(27,848)	(1,353,412)	150,953	(1,504,365)	(1,546,359)
Police	(22,641,443)	(22,654,473)	(24,877,758)	1,099,090	(23,748,550)	2,228,298	(25,976,848)	(27,046,262)
DPW - Engineering	(454,773)	(367,724)	(508,447)	74,272	(483,639)	99,080	(582,719)	(599,172)
DPW - Administration	(602,084)	(512,810)	(596,887)	97,531	(526,682)	167,736	(694,418)	(717,114)
DPW - Street Lighting	(464,055)	(394,253)	(449,077)	7,801	(448,718)	8,160	(456,878)	(468,641)
DPW - Street Services	(1,361,620)	(1,525,903)	(1,930,745)	10,343	(1,794,383)	146,705	(1,941,088)	(1,990,471)
DPW - Building Maintenance	(998,136)	(1,060,261)	(1,188,033)	(73,065)	(1,119,320)	(4,352)	(1,114,968)	(1,141,307)
DPW - Forestry	(1,325,980)	(1,232,099)	(1,718,479)	(144,856)	(1,252,594)	321,029	(1,573,623)	(1,611,244)
DPW - Fleet Operations	(1,601,408)	(1,650,965)	(1,698,743)	71,656	(1,637,615)	132,784	(1,770,399)	(1,819,986)
Village Clerk's Office (VCO)	(265,162)	(207,976)	(219,976)	10,668	(201,949)	28,695	(230,644)	(237,788)
Village President & Board of Trustees	(104,872)	(109,035)	(135,049)	9,260	(133,601)	10,708	(144,309)	(148,456)
Total Expenditures	(58,443,109)	(60,494,307)	(62,890,454)	848,504	(63,406,136)	332,822.48	(63,738,958)	(65,815,000)
Net Surplus (Deficit)	570,409	2,636,423	(1,438,680)		(128,719)		-	(3,418,787)



Village of Oak Park  
General Fund Budget Summary  
By Department by Category  
Fiscal Year 2020

<u>Department</u>	<u>Department Number</u>	<u>Personal Services</u>	<u>Fringe Benefits</u>	<u>Materials &amp; Supplies</u>	<u>Contractual Services</u>	<u>Capital Outlay</u>	<u>Grants</u>	<u>Transfers Out</u>	<u>Debt Service</u>	<u>TOTAL</u>
Village President and Board of Trustees	41010	(115,200)	(8,812)	(15,897)	(4,400)	-	-	-	-	(144,309)
Village Manager's Office	41020	(466,924)	(147,451)	(47,350)	(440,816)	-	-	-	-	(1,102,541)
Adjudication	41030	(238,328)	(92,358)	(52,860)	(188,100)	-	-	-	-	(571,646)
Information Technology	41040	(644,161)	(236,504)	(272,200)	(351,500)	-	-	-	-	(1,504,365)
Law Department	41070	(367,623)	(83,200)	(13,500)	(206,000)	-	-	-	-	(670,323)
Human Resources	41080	(231,570)	(90,981)	(40,850)	(266,000)	-	-	-	-	(629,401)
Village Clerk	41100	(137,267)	(52,627)	(5,250)	(18,500)	(17,000)	-	-	-	(230,644)
Communications	41110	(271,534)	(81,079)	(56,350)	(98,300)	(26,500)	-	-	-	(533,763)
Finance	41300	2,055,115	(275,733)	(154,540)	(477,626)	-	-	(3,120,000)	-	(1,972,784)
Police	42400	(14,843,743)	(9,456,530)	(257,578)	(1,386,797)	(32,200)	-	-	-	(25,976,848)
Fire Department	42500	(7,992,131)	(7,164,642)	(276,420)	(881,550)	(40,900)	-	-	-	(16,355,643)
Public Works	43700	(3,019,357)	(1,112,948)	(1,270,593)	(2,728,695)	(2,500)	-	-	-	(8,134,093)
Public Health Services	44550	(234,896)	(153,729)	(13,709)	(159,149)	-	-	-	-	(561,483)
Development Customer Services	46202	(1,323,256)	(552,359)	(106,745)	(1,491,885)	(10,750)	(1,611,108)	-	-	(5,096,103)
Community Relations	46300	(182,051)	(46,161)	(4,300)	(22,500)	-	-	-	-	(255,012)
TOTAL		<u>(28,012,926)</u>	<u>(19,555,114)</u>	<u>(2,588,142)</u>	<u>(8,721,818)</u>	<u>(129,850)</u>	<u>(1,611,108)</u>	<u>(3,120,000)</u>	<u>-</u>	<u>(63,738,958)</u>

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - REVENUES

Fund	Dept	Program	Account	Description	Revenue Category	2017	2018	Original	Amended	Year	2020	2021
						Actual	Actual	2019	2019	End	Proposed	Forecasted
								Budget	Budget	Estimate	Budget	Budget
1001	41300	101	411401	Property Tax Levy	(1) Taxes Property	15,654,777	17,485,842	17,486,431	17,486,431	17,486,431	17,938,940	15,371,107
1001	42400	101	411403	Police Pension Levy	(1) Taxes Property	5,221,068	5,703,185	6,211,250	6,211,250	6,211,250	6,338,241	6,813,609
1001	42500	101	411404	Fire Pension Levy	(1) Taxes Property	5,904,832	5,518,873	5,158,133	5,158,133	5,158,133	5,438,948	5,846,869
1001	41300	101	411414	TIF Surplus Distribution	(1) Taxes Property	457,338	588,311	850,000	850,000	850,000	-	-
				SUBTOTAL		27,238,015	29,296,211	29,705,814	29,705,814	29,705,814	29,716,129	28,031,585
1001	41300	101	413405	Retailers' Occupation Tax Revenue	(2) Taxes Other	3,989,433	4,231,830	4,500,000	4,500,000	4,300,000	4,300,000	4,364,500
1001	41300	101	413404	Use Tax Revenue	(2) Taxes Other	1,341,904	1,523,941	1,460,000	1,460,000	1,800,000	1,800,000	1,827,000
1001	41300	101	413408	Traffic Signal Maintenance Rev.		908	-	-	-	-	-	-
1001	41300	101	414409	Real Estate Transfer Tax	(2) Taxes Other	3,300,696	4,298,368	3,800,000	3,800,000	3,500,000	3,600,000	3,654,000
1001	41300	101	414410	Exempt Real Estate Transaction	(2) Taxes Other	14,950	14,880	15,000	15,000	15,000	17,000	17,255
1001	41300	101	414412	Hotel Motel Tax	(2) Taxes Other	194,197	216,758	205,000	205,000	235,000	260,000	263,900
1001	41300	101	414413	Liquor Tax	(2) Taxes Other	656,362	683,088	695,000	695,000	645,000	685,000	695,275
1001	41300	101	414425	Natural Gas Use Tax	(2) Taxes Other	439,234	484,123	500,000	500,000	485,000	485,000	492,275
1001	41300	101	416406	Electric Utility Tax	(2) Taxes Other	1,524,393	1,591,786	1,650,000	1,650,000	1,650,000	1,650,000	1,674,750
1001	41300	101	416407	Natural Gas Tax	(2) Taxes Other	740,722	777,509	780,000	780,000	785,000	790,000	801,850
1001	41300	101	416408	Telecommunications Tax	(2) Taxes Other	1,087,513	992,140	980,000	980,000	875,000	850,000	862,750
1001	41300	101	416482	E911 Surcharge		246,872	-	-	-	-	-	-
1001	41300	101	418408	Vehicle Tax	(2) Taxes Other	1,618,511	1,567,489	1,750,000	1,750,000	1,750,000	1,750,000	1,776,250
1001	41300	101	435407	State Income Tax Revenue	(2) Taxes Other	4,764,951	4,968,152	4,850,000	4,850,000	5,500,000	5,515,000	5,597,725
1001	41300	101	435410	Personal Prop Replacement Tax	(2) Taxes Other	1,499,997	1,214,389	1,100,000	1,100,000	1,500,000	1,612,606	1,636,795
1001	41300	101	441463	MFT Tax Refund	(2) Taxes Other	9,198	8,298	-	-	-	-	-
				SUBTOTAL		21,429,841	22,572,751	22,285,000	22,285,000	23,040,000	23,314,606	23,664,325
1001	46206	101	421424	Residential Rental License	(3) Licenses/Permits/Fees	9,444	6,255	7,500	7,500	7,000	7,000	7,105
1001	46205	101	421426	Business Licenses	(3) Licenses/Permits/Fees	331,924	320,937	315,000	315,000	320,000	325,000	329,875
1001	46205	101	421427	Liquor Licenses	(3) Licenses/Permits/Fees	136,093	167,097	135,000	135,000	160,000	165,000	167,475
1001	46206	101	421428	Multi-Family Dwelling License	(3) Licenses/Permits/Fees	64,217	58,766	90,000	90,000	70,000	75,000	76,125
1001	46205	101	421429	Chauffeur License Revenue	(3) Licenses/Permits/Fees	2,380	1,540	2,000	2,000	2,000	2,000	2,030
1001	46205	101	421430	Chauffeur Background Check	(3) Licenses/Permits/Fees	2,030	2,065	2,000	2,000	2,300	2,300	2,335
1001	46250	101	422425	Building Permits	(3) Licenses/Permits/Fees	1,202,491	2,079,765	1,400,000	1,400,000	1,700,000	1,345,473	1,345,473
1001	46202	101	422426	Zoning Variance Application	(3) Licenses/Permits/Fees	16,750	20,666	15,000	15,000	15,000	17,000	17,255
1001	46250	101	422428	Street Permits	(3) Licenses/Permits/Fees	96,682	44,991	50,000	50,000	50,000	52,000	52,780
1001	44550	615	422429	Animal Licenses	(3) Licenses/Permits/Fees	30,633	28,078	32,000	32,000	32,000	32,000	32,480
1001	44550	655	422431	Beekeeping	(3) Licenses/Permits/Fees	450	375	500	500	500	500	508
1001	46250	101	422436	Building Permit Penalties	(3) Licenses/Permits/Fees	13,994	32,267	20,000	20,000	23,000	20,000	20,300
1001	46250	101	422437	Building Plan Reviews	(3) Licenses/Permits/Fees	60,925	-	-	-	-	-	-
1001	46250	101	441455	Elevator Inspection Fees	(3) Licenses/Permits/Fees	25,380	27,611	24,000	24,000	32,000	30,000	30,450
1001	46250	101	441456	Street Opening Fees	(3) Licenses/Permits/Fees	4,929	2,768	-	-	-	-	-
1001	46206	101	441458	Vacant Bldg Registration Reven	(3) Licenses/Permits/Fees	-	-	1,000	1,000	500	500	508
1001	41300	101	441467	Special Events Application Fee	(3) Licenses/Permits/Fees	1,775	3,050	2,300	2,300	2,300	2,300	2,335
1001	46206	601	445456	Condo Inspection Fees	(3) Licenses/Permits/Fees	37,700	310	38,000	38,000	38,000	38,000	38,570
				SUBTOTAL		2,037,797	2,796,541	2,134,300	2,134,300	2,454,600	2,114,073	2,125,602
1001	42400	101	434462	RCFL OT Reimbursement	(4) Charges for Services	12,944	30,397	22,000	22,000	30,000	30,000	30,000
1001	42520	101	440458	Ambulance Charges	(4) Charges for Services	1,023,669	1,220,821	1,250,000	1,250,000	1,250,000	1,371,000	1,371,000
1001	46250	602	440476	100 % Sales Inspection Revenue		504	-	750	750	-	-	-

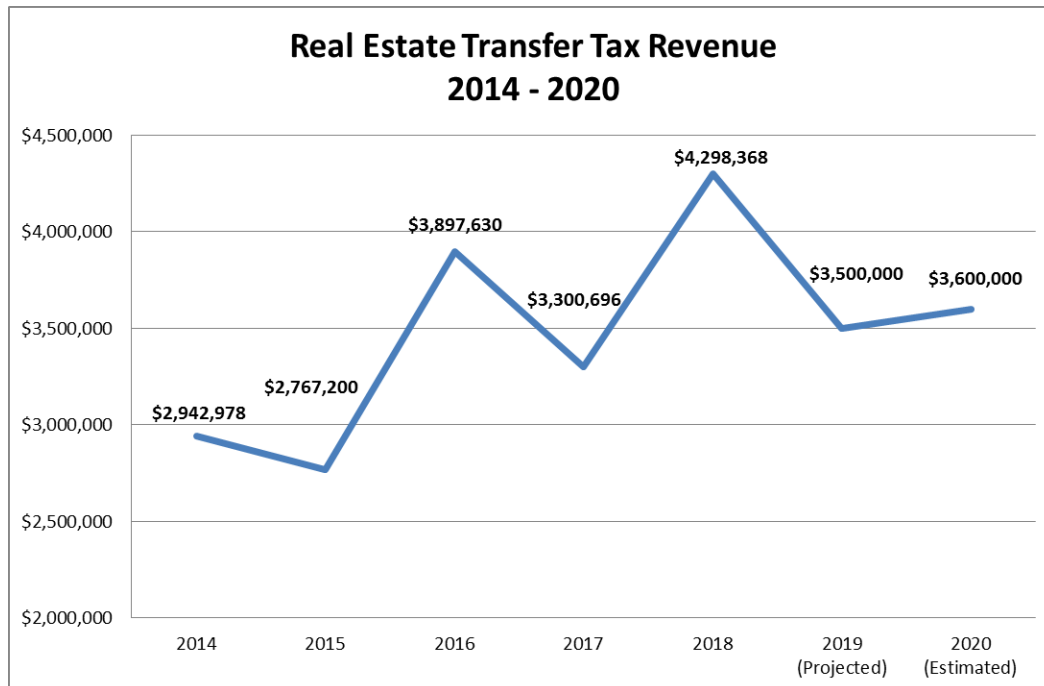
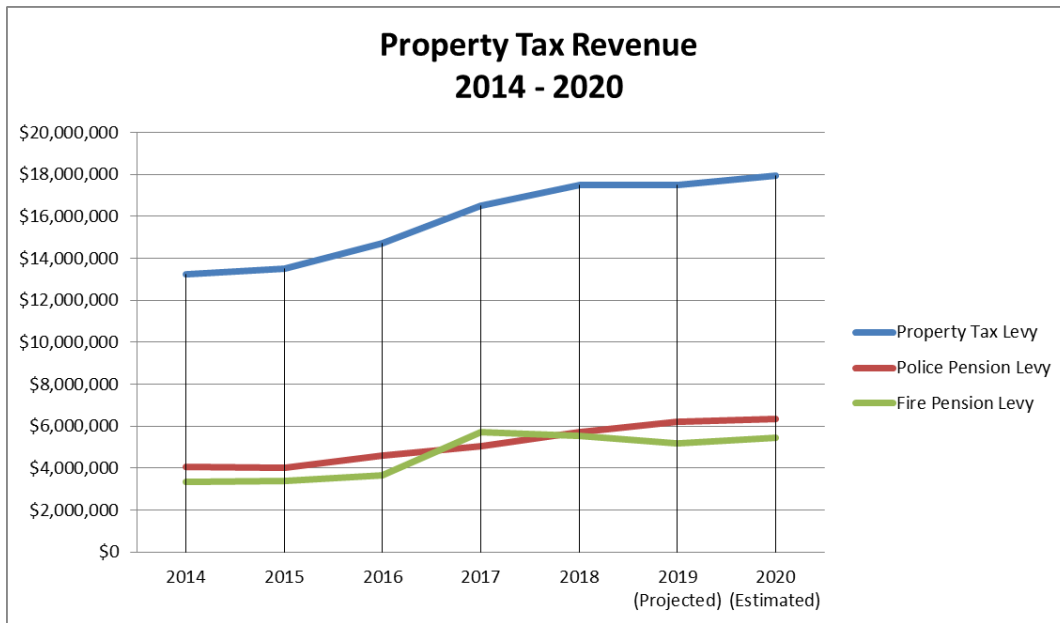
VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - REVENUES

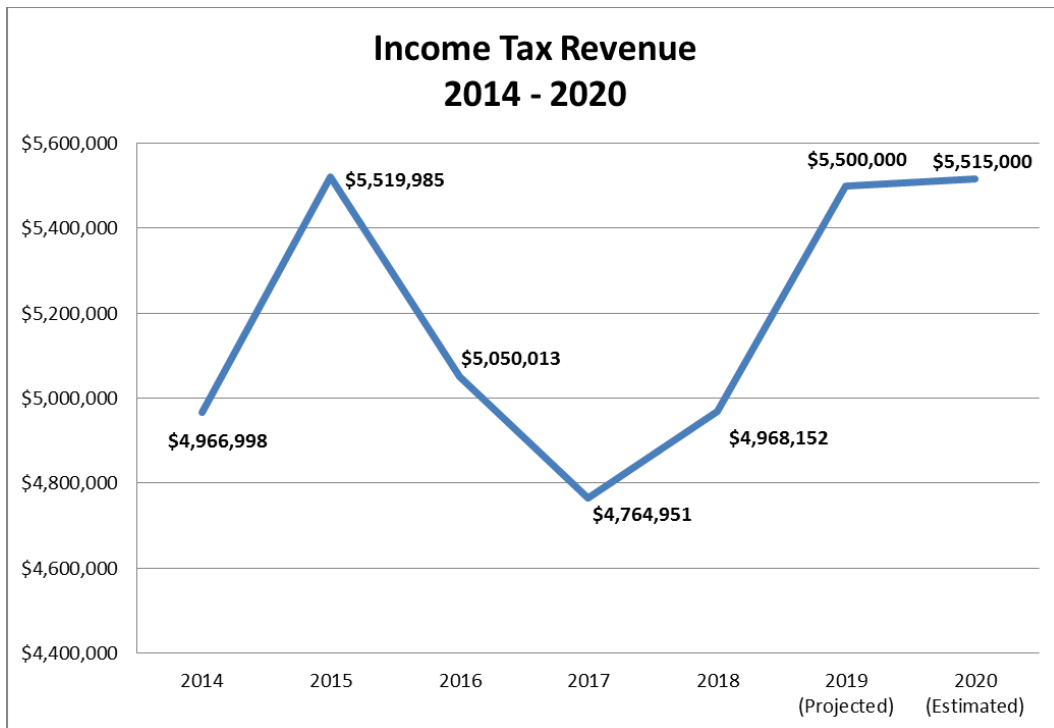
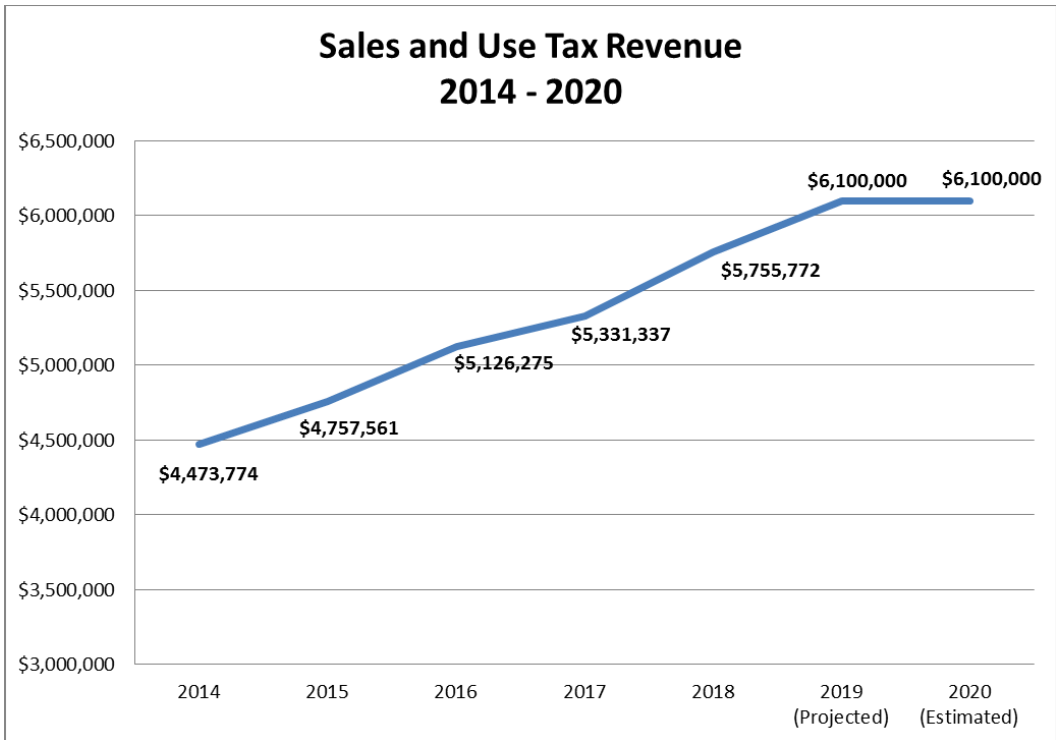
Fund	Dept	Program	Account	Description	Revenue Category	2017	2018	Original	Amended	Year	2020	2021
						Actual	Actual	2019	2019	End	Proposed	Forecasted
								Budget	Budget	Estimate	Budget	Budget
1001	42400	412	440480	CTA Reimbursement	(4) Charges for Services	19,429	124,914	110,000	110,000	135,200	151,500	151,500
1001	42520	101	440482	Fire CPR Classes Fees	(4) Charges for Services	15,941	19,081	15,000	15,000	15,000	15,000	15,000
1001	43800	741	440483	Tree Removal Revenue	(4) Charges for Services	2,350	1,900	1,000	1,000	1,000	1,000	1,000
1001	43710	101	440488	Resale of Gas to Other Taxing Dist.	(4) Charges for Services	57,717	47,510	50,000	50,000	50,000	70,000	70,000
1001	43710	101	440490	Charges for Repairs Parts	(4) Charges for Services	101,719	49,471	60,000	60,000	60,000	60,000	60,000
1001	43780	101	440492	Reimbursement of Expenses	(4) Charges for Services	-	314,020	1,000	1,000	1,000	1,000	1,000
1001	43800	101	440492	Reimbursement of Expenses	(4) Charges for Services	800	-	1,500	1,500	1,500	1,500	1,500
1001	43720	752	440492	Reimbursement of Expenses	(4) Charges for Services	1,695	-	-	-	-	-	-
1001	44550	613	440492	Reimbursement of Expenses	(4) Charges for Services	833	9,150	10,000	10,000	10,000	10,000	10,000
1001	42400	101	440493	OPRFHS Event Reimbursement	(4) Charges for Services	4,673	4,634	5,000	5,000	5,000	5,000	5,000
1001	42510	101	440493	OPRFHS Event Reimbursement	(4) Charges for Services	-	2,847	2,800	2,800	2,800	2,800	2,800
1001	42400	101	440494	School Resource Police Officer	(4) Charges for Services	149,128	149,668	148,000	148,000	155,153	158,000	158,000
1001	42400	101	440495	Crossing Guard Reimbursement	(4) Charges for Services	175,000	215,081	218,000	218,000	218,000	218,000	218,000
1001	42400	101	440496	Arrest Warrant Reimbursement	(4) Charges for Services	3,430	-	100	100	2,000	1,000	1,000
1001	42400	101	440497	Police Evidence Revenue	(4) Charges for Services	4,172	3,342	3,000	3,000	1,000	1,000	1,000
1001	41100	101	441451	Copy Fees	(4) Charges for Services	151	-	300	300	250	250	250
1001	42520	101	441451	Copy Fees	(4) Charges for Services	251	240	350	350	350	350	350
1001	43700	721	441451	Copy Fees	(4) Charges for Services	800	-	1,500	1,500	-	-	-
1001	43740	101	441464	Scrap Revenue	(4) Charges for Services	2,309	797	2,000	2,000	1,000	1,000	1,000
1001	42400	127	441465	Special Events Revenue- Police	(4) Charges for Services	20,258	19,263	17,500	17,500	5,000	10,000	10,000
1001	42510	101	441465	Special Events Revenue- Fire	(4) Charges for Services	-	492	1,000	1,000	1,000	1,000	1,000
1001	43740	127	441465	Special Events Revenue-PW Streets	(4) Charges for Services	-	9,873	25,000	25,000	5,000	15,000	15,000
1001	46300	127	441465	Special Events Revenue- Comm. Rel.	(4) Charges for Services	12,040	17,281	25,000	25,000	-	-	-
1001	42400	101	441470	Police Reports	(4) Charges for Services	16,829	32,067	20,000	20,000	25,000	25,000	25,000
1001	42400	101	441471	Subpoena Fees	(4) Charges for Services	869	250	1,000	1,000	1,000	1,000	1,000
1001	42510	101	441472	False Alarm Revenue	(4) Charges for Services	-	-	15,000	15,000	-	15,000	15,000
1001	42510	101	442460	Alarm Fees	(4) Charges for Services	56,025	38,449	60,000	60,000	60,000	60,000	60,000
1001	44550	101	445452	Pound Other Fees	(4) Charges for Services	7,369	5,595	6,000	6,000	5,000	5,000	5,000
1001	44550	612	445459	Environmental Services - VOP	(4) Charges for Services	7,500	7,400	12,550	12,550	8,000	8,000	8,000
1001	41300	171	462477	Rental of Property	(4) Charges for Services	39,003	40,286	-	-	-	-	-
1001	46205	101	462477	Rental of Property	(4) Charges for Services	-	3,000	40,000	40,000	12,000	-	-
SUBTOTAL						1,737,407	2,367,829	2,125,350	2,125,350	2,061,253	2,238,400	2,238,400
1001	42400	101	431400	Grant Revenue		28,167	1,500	-	-	-	-	-
1001	42500	101	431400	Grant Revenue		14,089	93,963	-	-	-	50,000	-
1001	44550	101	431400	Grant Revenue		35,719	-	-	-	-	-	-
1001	46206	101	431425	Grant or Loan Application Fee	(5) Grants	690	949	1,250	1,250	1,250	1,250	-
1001	42400	101	434463	Drug Enforcement Agency Reimb	(5) Grants	-	18,042	20,000	20,000	20,000	20,000	-
SUBTOTAL						78,664	114,454	21,250	21,250	21,250	71,250	-
1001	42400	101	451110	Court Fines	(6) Fines	46,059	148,288	60,000	60,000	50,000	55,000	56,100
1001	42400	101	451111	DUI Court Fines		-	7,840	5,000	5,000	5,000	5,000	5,100
1001	42400	101	451441	Parking Fines	(6) Fines	2,236,664	2,448,867	2,400,000	2,400,000	2,425,000	2,450,000	2,499,000
1001	41030	101	451446	Non-Compliance Fines	(6) Fines	16,849	83,775	30,000	30,000	95,000	80,000	81,600
SUBTOTAL						2,299,572	2,688,770	2,495,000	2,495,000	2,575,000	2,590,000	2,641,800
1001	41300	101	491438	Trans Fr Motor Fuel Tax Fund	(7) Interfund Transfer Revenue	1,344,000	1,336,000	1,300,000	1,300,000	1,690,000	2,080,000	2,080,000

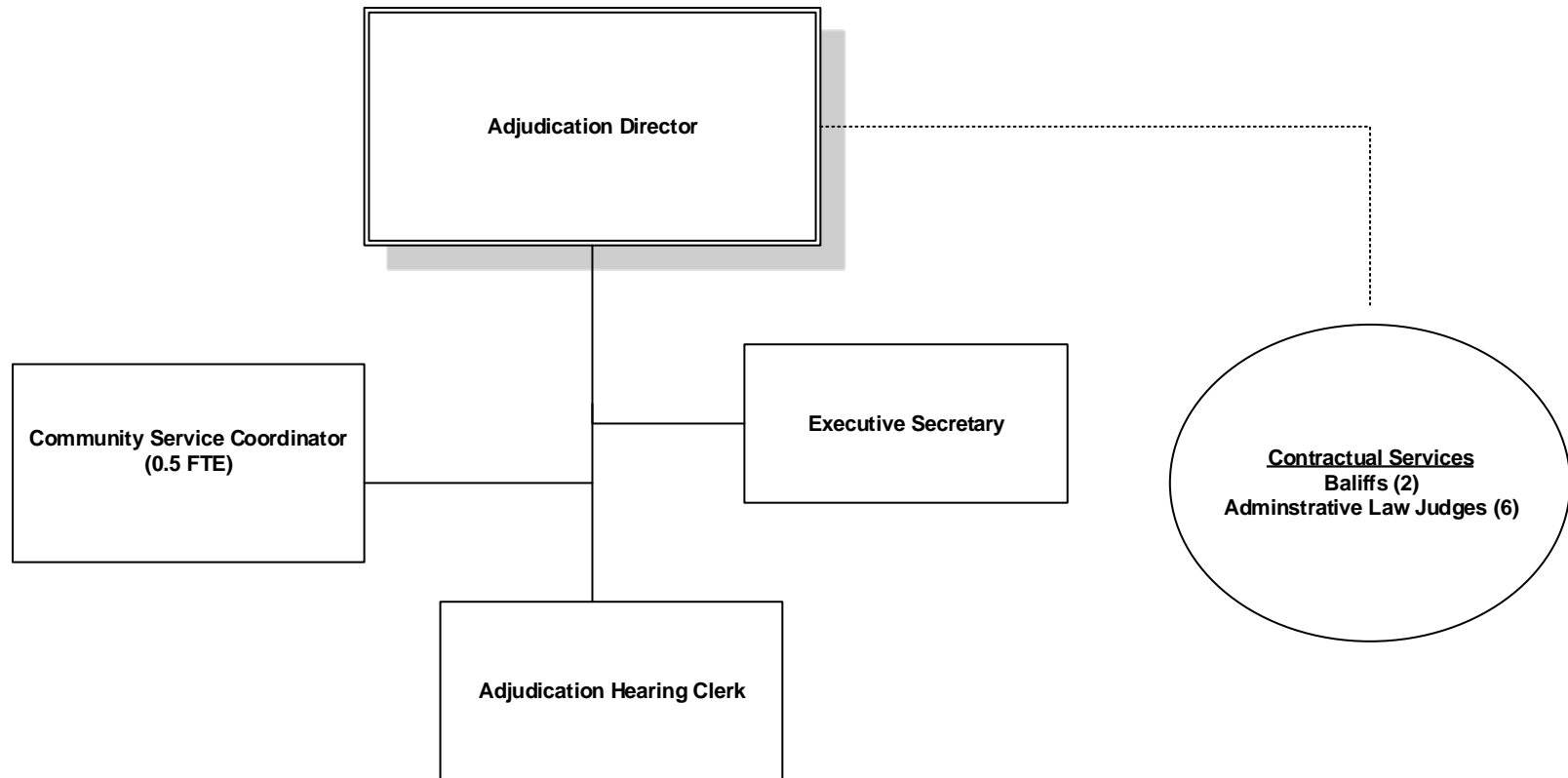
VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - REVENUES

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Revenue Category</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	41300	101	491440	Transfer From Water Fund	(7) Interfund Transfer Revenue	-	-	-	-	-	-	-
1001	41300	101	491495	Transfer From CIP Fund	(7) Interfund Transfer Revenue	-	-	-	-	-	-	-
1001	41300	101	491499	Transfer From Other Funds	(7) Interfund Transfer Revenue	1,698,655	-	-	-	-	-	-
SUBTOTAL						3,042,655	1,336,000	1,300,000	1,300,000	1,690,000	2,080,000	2,080,000
1001	46206	101	461450	Loan Interest	(8) Financing and Investment Revenue	2,551	1,908	2,500	2,500	2,500	2,500	2,500
1001	41300	101	461490	Interest Revenue	(8) Financing and Investment Revenue	4,207	269,066	220,000	220,000	700,000	600,000	600,000
1001	41300	101	441481	IMET Recovery	(8) Financing and Investment Revenue	-	54,681	-	-	-	-	-
SUBTOTAL						6,758	325,656	222,500	222,500	702,500	602,500	602,500
1001	41300	101	462476	Gain/Loss on Sale of Property	(9) Other	9,477	318,125	-	-	-	-	-
1001	43720	101	413408	Traffic Signal Maintenance Rev	(9) Other	-	2,052	2,000	2,000	2,000	2,000	2,000
1001	43740	101	434451	State Aid Route Maintenance	(9) Other	56,501	97,716	80,560	80,560	85,000	85,000	85,000
1001	41300	101	441431	Cable TV Franchise Fee	(9) Other	987,188	892,841	1,050,000	1,050,000	900,000	900,000	900,000
1001	41300	101	441447	Cashier Over/Short	(9) Other	(23)	57	-	-	-	-	-
1001	41300	101	441462	Miscellaneous Revenue	(9) Other	41,275	307,482	25,000	25,000	40,000	25,000	25,000
1001	XXXXX	101	441475	Recovered Damages	(9) Other	48,391	14,246	5,000	5,000	-	-	-
SUBTOTAL						1,142,809	1,632,519	1,162,560	1,162,560	1,027,000	1,012,000	1,012,000
SUBTOTAL						59,013,518	63,130,730	61,451,774	61,451,774	63,277,417	63,738,958	62,396,212

	2014	2015	2016	2017	2018	2019 (Projected)	2020 (Estimated)
Property Tax Levy	\$13,248,176	\$13,491,968	\$14,719,674	\$16,514,768	\$17,485,842	\$17,486,431	\$17,938,940
Police Pension Levy	\$4,035,890	\$4,017,409	\$4,597,661	\$5,023,497	\$5,703,185	\$6,211,250	\$6,338,241
Fire Pension Levy	\$3,349,586	\$3,387,257	\$3,667,858	\$5,699,751	\$5,518,873	\$5,158,133	\$5,438,948







## **ADJUDICATION**

### **EXECUTIVE OVERVIEW**

#### **DEPARTMENTAL SUMMARY**

The Office of Adjudication conducts administrative hearings for the Village of Oak Park, Illinois. The hearings are divided into two primary categories: Parking and Local Ordinance Violations. The citations adjudicated are issued by various departments in the Village including Police, Fire, Health, Public Works and Development Customer Services. The Office of Adjudication maintains the records of the hearings and transmits notices to individuals that have pending matters.



## **2019 ACCOMPLISHMENTS**

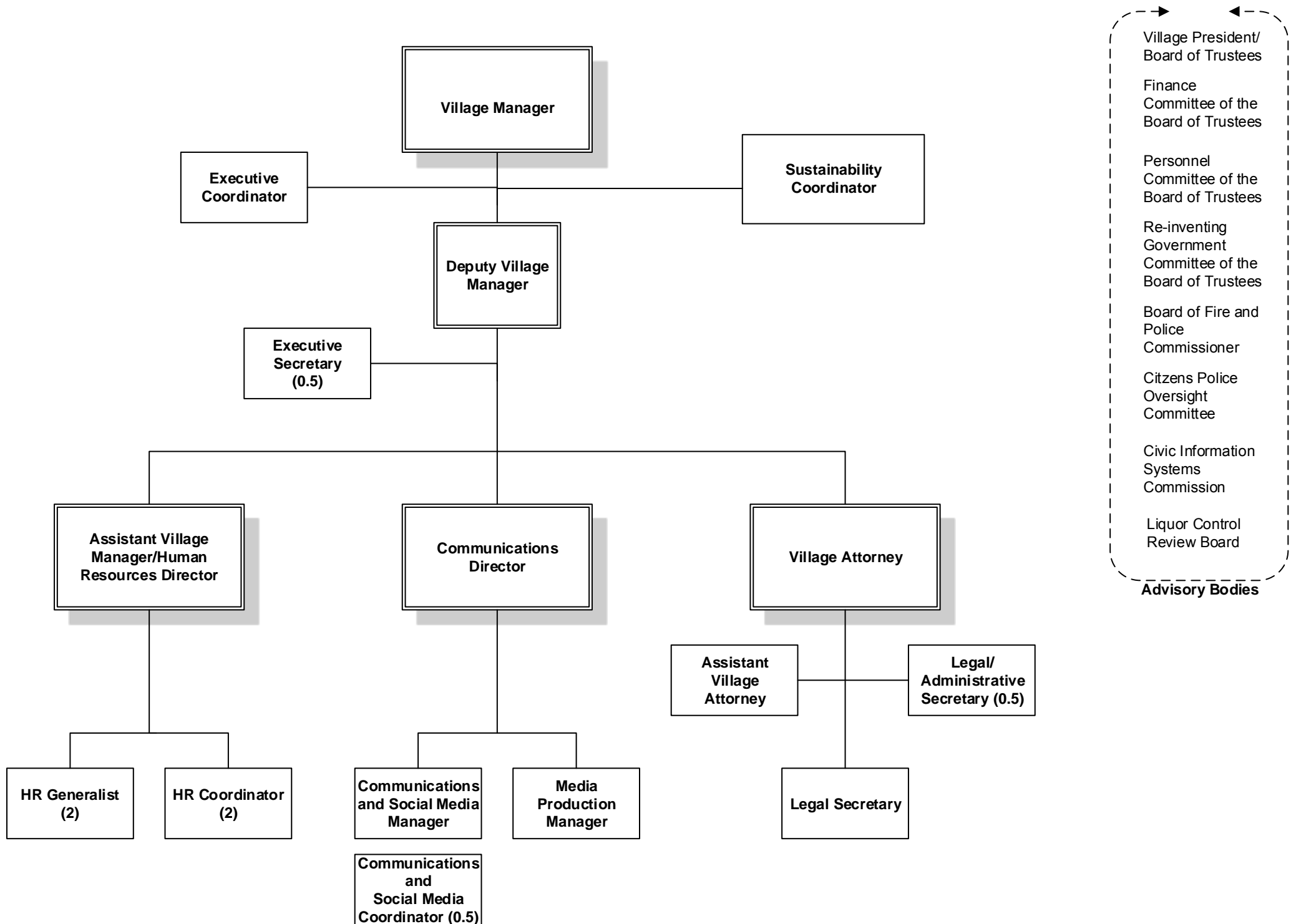
- Adjudication transitioned from the legacy parking citation system into the unified parking system beginning March 12, 2019. The new system allows vehicle owners to view photos of the violation taken by officers, to contest online and attach photos in defense and pay fines online.
- Additionally, Adjudication conducted an amnesty for citations issued between 2004 and 2017. As a result of the Amnesty the Village collected in excess of \$60,000.00 in fines.
- Adjudication has continued to make significant steps to improve customer service and is utilizing an online customer service survey to help identify high, mid, and low performance areas and implement appropriate improvements.
- Adjudication works with Oak Park Township Youth Services, The Community Mental Health Board of Oak Park Township, Rosecrance, Youth Outreach Services, Opportunity Knocks and other providers to deliver community service, substance education and other diversionary opportunities to youth respondents.
- Adjudication is working towards moving from the legacy code compliance/local ordinance system into CityView before the end of 2019.

## **2020 WORK PLAN**

- Adjudication will continue to work toward the reduction of paper by having more matters conducted electronically. This includes the increased use of scanning to store documents.
- In addition, Adjudication will continue to work to improve customer service without jeopardizing the legitimacy of the adjudication process. It is expected that further automation will make the process smoother and ideally eliminate the amount of paper that is used.
- Further, Adjudication will continue efforts to improve the services provided to youth that appear in Administrative Adjudication. Due to several limitations, providing alternative remedies will continually remain a challenge. Adjudication plans to continue working with providers such as the Oak Park Township Youth Services, Rosecrance, Youth Outreach Services and Opportunity Knocks to provide appropriate solutions for youth respondents.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - ADJUDICATION

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	41030	101	510501	General Fund	Adjudication	Regular Salaries	(191,417)	(205,481)	(219,700)	(219,700)	(213,200)	(228,328)	(235,178)
1001	41030	101	510503	General Fund	Adjudication	Overtime	(7,636)	(9,592)	(10,000)	(10,000)	(12,000)	(10,000)	(10,000)
SUB-TOTAL PERSONAL SERVICES							(199,053)	(215,074)	(229,700)	(229,700)	(225,200)	(238,328)	(245,178)
1001	41030	101	520515	General Fund	Adjudication	Health Insurance Opt Out	-	-	-	-	-	-	-
1001	41030	101	520520	General Fund	Adjudication	Life Insurance Expense	(279)	(294)	(279)	(279)	(279)	(279)	(279)
1001	41030	101	520521	General Fund	Adjudication	Health Insurance Expense	(46,429)	(56,255)	(54,787)	(54,787)	(54,787)	(53,691)	(56,376)
1001	41030	101	520522	General Fund	Adjudication	Social Security Expense	(11,187)	(12,080)	(14,246)	(14,246)	(12,816)	(14,781)	(15,224)
1001	41030	101	520523	General Fund	Adjudication	Medicare Expense	(2,616)	(2,825)	(3,331)	(3,331)	(2,997)	(3,456)	(3,560)
1001	41030	101	520527	General Fund	Adjudication	IMRF Contributions	(27,453)	(21,245)	(14,885)	(14,885)	(14,560)	(20,151)	(20,756)
SUB-TOTAL FRINGE BENEFITS							(87,964)	(92,699)	(87,528)	(87,528)	(85,439)	(92,358)	(96,194)
1001	41030	101	530650	General Fund	Adjudication	Conferences Training	(457)	(679)	(2,000)	(2,000)	(1,000)	(2,000)	(2,042)
1001	41030	101	530658	General Fund	Adjudication	Temporary Services	(12,692)	-	-	-	-	-	-
1001	41030	101	530660	General Fund	Adjudication	General Contractuals	-	-	-	-	-	-	-
1001	41030	101	530667	General Fund	Adjudication	External Support	(163,588)	(146,139)	(162,000)	(162,000)	(162,000)	(186,100)	(190,008)
SUB-TOTAL CONTRACTUAL SERVICES							(176,736)	(146,818)	(164,000)	(164,000)	(163,000)	(188,100)	(192,050)
1001	41030	101	550601	General Fund	Adjudication	Printing	(264)	(464)	(8,000)	(8,000)	(6,000)	(6,000)	(6,126)
1001	41030	101	550602	General Fund	Adjudication	Membership Dues	(61)	-	-	-	-	-	-
1001	41030	101	550603	General Fund	Adjudication	Postage	(20,999)	(23,635)	(30,000)	(30,000)	(34,000)	(30,000)	(30,630)
1001	41030	101	550606	General Fund	Adjudication	Books & Subscriptions	(351)	(366)	(1,760)	(1,760)	(1,000)	(1,760)	(1,797)
1001	41030	101	550652	General Fund	Adjudication	Legal Postings and Doc. Fees	(1,125)	(187)	(1,000)	(1,000)	(100)	(1,000)	(1,021)
1001	41030	101	550663	General Fund	Adjudication	Software License Updates	(640)	(5,188)	(8,000)	(8,000)	(2,500)	(6,000)	(6,126)
1001	41030	101	560620	General Fund	Adjudication	Office Supplies	(2,280)	(4,952)	(6,100)	(6,100)	(4,000)	(6,100)	(6,228)
1001	41030	101	570720	General Fund	Adjudication	Computer Equipment	-	-	-	-	-	(2,000)	(2,042)
1001	41030	134	560639	General Fund	Adjudication	Advertising	(31)	-	-	-	-	-	-
SUB-TOTAL MATERIALS & SUPPLIES							(25,751)	(34,791)	(54,860)	(54,860)	(47,600)	(52,860)	(53,970)
TOTAL EXPENDITURES							(489,503)	(489,381)	(536,088)	(536,088)	(521,239)	(571,646)	(587,392)



## **VILLAGE MANAGER'S OFFICE EXECUTIVE OVERVIEW**

### **DEPARTMENTAL SUMMARY**

The Village Manager's Office is responsible for overseeing day-to-day operations of the Village. This is accomplished by the Village Manager, Deputy Village Manager, Sustainability Coordinator, Executive Coordinator in the office of the Village Manager and a part time Executive Secretary. There is also an Assistant Village Manager/Human Resources Director that serves over the Human Resources Department. The Village Manager's Office is responsible for overseeing the daily and long-term operations of the Village consisting of 13 departments in the Village, in addition the Department also provides staff support to the Mayor and Board of Trustees along with any Committees of the Village Board, manages the collection and review of board meeting agenda materials, manages the Village's Sustainability Office, manages negotiations for the Village's nine collective bargaining agreements, coordinates the staff liaisons to all of the Citizen Boards and Commissions. The Village Manager's Office also represents the Village on various intergovernmental boards such as those associated with the West Suburban Dispatch Center Board, Oak Park's Business Association Council, Oak Park Economic Development Corporation, the Early Childhood Collaboration Administrative Board, Friends of the Children Chicago Board, the Oak Park Management Council, the Oak Park Council of Governments, the GIS Consortium Board and the Stadium Neighbors Advisory Committee (OPRF Stadium Lights).

The Village Manager position is established pursuant to 65 Illinois Compiled Statutes 5/5-3-7 and the Village Manager shall be appointed by the Board of Trustees. The General Duties of the Village Manager are stated in §2-4-2 of the Municipal Code and note that the Village Manager shall be the chief administrative officer of the Village and exercise all powers and duties assigned to him or her by Statute and such other authority as may be granted by the Board of Trustees. The Manager shall be charged with hiring all employees, other than those under tenure of office laws (e.g. sworn police officers and sergeants, firefighters and lieutenants) and with the enforcement of all laws and ordinances within the municipality insofar as their enforcement is within the powers of the Village. The Manager shall attend all meetings of the Board of Trustees, shall keep the Board informed as to the affairs of the Village, and shall recommend to the Board such actions as may be necessary or expedient for the welfare of the Village.

Under the policy direction and leadership of the Mayor and Board of Trustees, the Village Manager's Office mission is to create excellence in local services via professional local government management, consistent with the following Guiding Principles and Values that inform or influence staff activities at all levels of the organization:

Communication: Sharing our knowledge, perspectives and information openly, regularly and clearly with citizens and each other

Customer Service: Understanding and providing for the needs of our customers in a prompt, courteous and caring manner

Diversity: Valuing, promoting and nurturing human diversity in staff, consultants and contractors

Fiscal Stewardship: Assuring the most cost-effective and efficient use of the public's money; earning and maintaining public trust

Integrity: Committed to the highest ideals of honor and integrity in all public and professional relationships

Learning Organization: Challenging ourselves to learn, grow and expand our professional and technical knowledge

Professional Management: Dedicated to consistent, accountable, equitable and effective management techniques and systems

Recognition: Appreciating the contributions of our most important resource: Village employees and those citizens who volunteer their time and expertise in service to the community

Team Work: Working collaboratively through personal initiative, professional accountability, mutual respect and trust

## **2019 ACCOMPLISHMENTS**

The Village Manager's Office worked with the Department Director management team to implement the policy directives as contained in the adopted FY19 budget.

The Village Manager's Offices completed the recruitment of the vacant Assistant Village Manager/Human Resources Director, Deputy Police Chief and Police Commanders.

The Village Manager's Office worked with the Director of Public Health and Chief of Police to re-start the intergovernmental and inter-agency coordination with the Village's new Emergency Preparedness Coordinator and the Department Directors. Quarterly meetings with key community stakeholders for emergency preparedness planning were also implemented again.

An internal Space Needs Assessment Team was developed to include all ranks and positions within the Police Department to work with the Village Manager's Office on the space needs analysis for the Police Department.

All Department Directors and the Chair of the Community Relations Commission completed a 2-day training session by the National League of Cities on Race Equity and Leadership.

Various annual employee events were organized to bring employees together across departments including the appreciation breakfasts, snow-cone socials, coffee and hot-chocolate Fridays and employee flu-shot clinics.

The Village Manager's Office work on various intergovernmental projects such as the on-going joint fiber project with D97, the School Resource Officers with D97 and D200, and the donation of Dole Library to the Park District and the donation of an art sculpture for Mills Park to the Park District.

The Employee Wellness Team was started again with the assistance of the Director of Public Health.

In 2018, the Sustainability Office was recreated with the hiring of a new Sustainability Coordinator in Q4 of 2017. In 2018, the Sustainability Coordinator began creating a sustainability plan in coordination with the Environment and Energy Commission. In 2019 this plan was presented to the Village Board. The Village Board also renewed a contract with the electrical aggregation provider that included an option for individual residential solar subscriptions. The Village Board also authorized participation in a pilot program with the Metropolitan Mayor's Caucus to add four (4) village electrical accounts to participate in a community solar farm in Elgin. Staff also continues to monitor and educate businesses regarding the single-use bag program previously adopted by the Village Board in 2017.

## **2020 WORK PLAN**

Implement the policy directives as contained in the adopted FY19 budget as well as the 2019-2021 Village Board goals.

Organize leadership training for employees with a focus on race equity and conduct a Race Equity Assessment.

Implement a work plan for sustainability initiatives under the oversight of the Department's Sustainability Coordinator and finalize the Village Board's policy direction for projects recommended for use by the Sustainability Fund to include a roadmap of the Board's goal of reaching 50% renewable energy by 2030.

Continue with the recommendation to the Village Board to address public safety, employee safety and physical building hazards including inefficiencies in the existing police department and options for a new or remodeled police station.

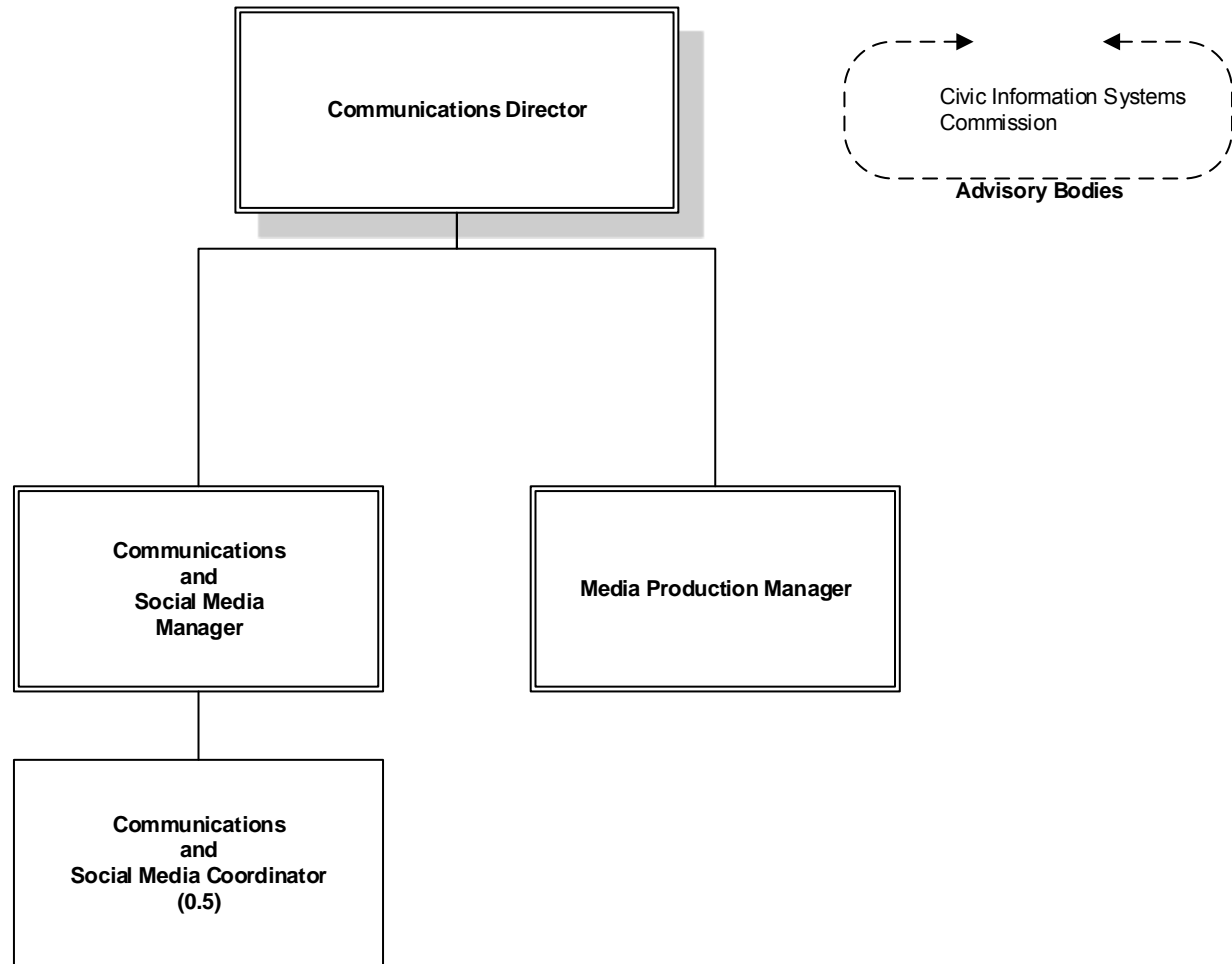
Evaluate the option to establish a 2-5 year operating budget and a 5-year pension contribution plan and explore various budgeting options.

Gather information about the SMART city initiatives being introduced in communities.



VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - VILLAGE MANAGER'S OFFICE

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	41020	101	510501	General Fund	Village Manager's Office (VMO)	Regular Salaries	(417,050)	(450,262)	(456,264)	(456,264)	(452,350)	(466,424)	(480,417)
1001	41020	101	510503	General Fund	Village Manager's Office (VMO)	Overtime	(188)	(152)	(500)	(500)	(200)	(500)	(500)
SUB-TOTAL PERSONAL SERVICES							(417,237)	(450,414)	(456,764)	(456,764)	(452,550)	(466,924)	(480,917)
1001	41020	101	510506	General Fund	Village Manager's Office (VMO)	Equip Allow (Auto,Phone,Tools)	(2,163)	(1,215)	(1,200)	(1,200)	(1,215)	(1,215)	(1,241)
1001	41020	101	520515	General Fund	Village Manager's Office (VMO)	Health Insurance Opt-out	(1,036)	(1,504)	-	-	-	-	-
1001	41020	101	520520	General Fund	Village Manager's Office (VMO)	Life Insurance Expense	(465)	(1,012)	(1,001)	(1,001)	(1,001)	(908)	(908)
1001	41020	101	520521	General Fund	Village Manager's Office (VMO)	Health Insurance Expense	(67,570)	(58,907)	(57,370)	(57,370)	(69,641)	(64,757)	(67,995)
1001	41020	101	520522	General Fund	Village Manager's Office (VMO)	Social Security Expense	(21,726)	(22,843)	(23,024)	(23,024)	(26,900)	(23,165)	(23,860)
1001	41020	101	520523	General Fund	Village Manager's Office (VMO)	Medicare Expense	(5,841)	(6,347)	(6,624)	(6,624)	(6,300)	(6,770)	(6,973)
1001	41020	101	520527	General Fund	Village Manager's Office (VMO)	IMRF Contributions	(58,838)	(44,624)	(29,598)	(29,598)	(29,500)	(41,136)	(42,370)
1001	41020	101	560651	General Fund	Village Manager's Office (VMO)	Employees Awards Recognition	(9,498)	(7,926)	(9,500)	(9,500)	(9,500)	(9,500)	(9,700)
SUB-TOTAL FRINGE BENEFITS							(167,136)	(144,379)	(128,317)	(128,317)	(144,057)	(147,451)	(153,046)
1001	41020	101	530650	General Fund	Village Manager's Office (VMO)	Conferences Training	(4,812)	(7,581)	(10,900)	(10,900)	(8,500)	(9,000)	(9,189)
1001	41020	101	530651	General Fund	Village Manager's Office (VMO)	Incentives	-	-	-	-	-	-	-
1001	41020	101	530662	General Fund	Village Manager's Office (VMO)	Boards Commissions Support	(22,745)	(5,937)	(25,000)	(25,000)	(18,000)	(18,000)	(18,378)
1001	41020	103	530662	General Fund	Village Manager's Office (VMO)	Boards Commissions Support	-	-	-	-	-	-	-
1001	41020	321	530662	General Fund	Village Manager's Office (VMO)	Boards Commissions Support	(20)	-	-	-	-	-	-
1001	41020	332	530662	General Fund	Village Manager's Office (VMO)	Boards Commissions Support	(0)	-	-	-	-	-	-
1001	41020	101	530667	General Fund	Village Manager's Office (VMO)	External Support	(397,676)	(370,238)	(457,416)	(457,416)	(489,016)	(413,816)	(422,506)
1001	41020	101	530687	General Fund	Village Manager's Office (VMO)	Township Interventionist Program	(32,891)	-	-	-	-	-	-
SUB-TOTAL CONTRACTUAL SERVICES							(458,144)	(383,756)	(493,316)	(493,316)	(515,516)	(440,816)	(450,073)
1001	41020	101	550601	General Fund	Village Manager's Office (VMO)	Printing	-	(41)	(3,500)	(3,500)	(1,000)	(3,500)	(3,574)
1001	41020	101	550602	General Fund	Village Manager's Office (VMO)	Membership Dues	(30,973)	(32,000)	(31,309)	(31,309)	(30,626)	(30,700)	(31,345)
1001	41020	101	550603	General Fund	Village Manager's Office (VMO)	Postage	(195)	(158)	(700)	(700)	(500)	(700)	(715)
1001	41020	101	550605	General Fund	Village Manager's Office (VMO)	Travel & Mileage Reimbursement	(157)	(65)	(150)	(150)	(150)	(150)	(153)
1001	41020	101	550606	General Fund	Village Manager's Office (VMO)	Books & Subscriptions	(625)	(119)	(300)	(300)	(500)	(300)	(306)
1001	41020	101	560616	General Fund	Village Manager's Office (VMO)	Toner Cartridges	-	-	-	-	-	-	-
1001	41020	101	560620	General Fund	Village Manager's Office (VMO)	Office Supplies	(3,376)	(3,261)	(5,000)	(5,000)	(4,500)	(5,000)	(5,105)
1001	41020	101	560625	General Fund	Village Manager's Office (VMO)	Clothing	(882)	(571)	(1,000)	(1,000)	(1,000)	(1,000)	(1,021)
1001	41020	101	560638	General Fund	Village Manager's Office (VMO)	Special Events	(1,348)	(2,115)	(6,000)	(6,000)	(6,000)	(6,000)	(6,126)
SUB-TOTAL MATERIALS & SUPPLIES							(37,556)	(38,331)	(47,959)	(47,959)	(44,276)	(47,350)	(48,344)
TOTAL EXPENDITURES							(1,080,073)	(1,016,879)	(1,126,356)	(1,126,356)	(1,156,399)	(1,102,541)	(1,132,380)



## COMMUNICATIONS

### EXECUTIVE OVERVIEW

#### DEPARTMENTAL SUMMARY

The Communications Department manages both external and internal communications, informing the public about municipal government programs, services and activities, and providing employees with information relevant to their duties and responsibilities. Department staff uses a wide range of proven public information tools, including print, electronic and broadcast/streaming media to carry out its mission. Tasks performed by Communication staff include the following:

- Write, design, produce and manage informational messages for the full range of communication tools, including online, broadcast and print.
- Manage the public website, [oak-park.us](http://oak-park.us), and the employee intranet website
- Manage social media communications tools for the Village, Police Department and Fire Department including [Facebook](#), [Twitter](#), [YouTube](#), [Linked-In](#), [Pinterest](#) and [Instagram](#).
- Publish [enews](#), an ongoing subscription-based, direct electronic news information dissemination tool with nearly 4,000 subscribers.
- Produce publications such as brochures, booklets, flyers, signs, the *OP/FYI* community newsletter and quarterly *Employee News*.
- Manage news media relations, including issuing news releases and event advisories, answering inquiries from reporters and supervising crisis communications and response.
- Operate the Village's government access cable television station VOP-TV, producing original video programming as well as live broadcasting and online streaming of meetings of the Village Board and various citizen commissions, including the Plan Commission, Historic Preservation Commission, Community Design Commission, Transportation Commission and Zoning Board of Appeals.
- Serve as in-house editors and writers of a wide range of public messages created by other departments and volunteer bodies.
- Design and produce all forms and documents necessary for conducting business with the Village, including employee business cards and various forms.
- Provide video and photographic services for all departments, including training films, audio-visual support and photographs for employee identification badges and employee website.

- Provide support to the Village Manager's Office assembling and disseminating agenda materials for Village Board meetings as part of the online public policy transparency suite that includes streaming and archiving meetings online in a searchable database.

## 2019 ACCOMPLISHMENTS

- Launched Facebook page for the Fire Department to disseminate information about fire safety and increase the level of engagement between residents and the Fire Department.
- Added a combined 1,461 new Facebook followers on the Village, Police and new Fire Department Facebook pages during the first half of 2019, which represents a 19 percent increase in total audience on Facebook that has steadily grown to more than 14,400 followers across the three pages.
- On track to post more than 380 messages on the Village Facebook page. So far this year the Village Facebook page is averaging more than 135,000 impressions per month. Engagement remains steady, with Village posts eliciting an average of more than 6,600 engaged users per month, 51 reactions per post, 9.6 shares per post and 10.9 comments per post.
- Combined to tweet 619 messages through the first half of 2019 via the Village and Police Twitter accounts, averaging 800 impressions and 14.8 engagements (retweets, likes, url clicks) per tweet. The Village and Police Twitter accounts have combined to add more than 790 followers, a 10.8 percent increase in the first half of the year.
- Added 339 Instagram followers in the first half of 2019, marking a 14.2 percent increase to what is now more than 2,000 followers. Created 121 Instagram posts, averaging 55 likes per post.
- Generated 275 quality engagements across all social media platforms during the six months of the year in which Village staff directly fielded a question or complaint from a social media and provided a timely response.
- Increased enews list serve to more than 3,800 subscribers through July 2019, maintaining a near zero unsubscribe rate. Subscriber access remains nearly evenly split between mobile and desktop devices.
- Produced 76 videos for VOP-TV, Facebook, YouTube and the Village website through first half of 2019, resulting in 101,036 minutes of Village-centric messages viewed online. Increased focus on Police and Fire to support their social media presence and to spread awareness of programs for low and moderate income homeowners.
- Published three issues of the six-page OP/FYI community newsletter through first half of 2019. Now published six times each year, the newsletter is distributed to every residential household in Oak Park, ensuring that Village messages reach all socio-economic levels. Allowed other taxing bodies to provide informative content as well as include inserts that were distributed at no cost beyond standard Village newsletter mailing cost.

- Integrated online information dissemination and gathering techniques with online surveys, including for the Office of Administrative Adjudication, Public Works Department and Village Manager's Office.
- Provided extensive support for Village-sponsored events such as Earth Fest, A Day in Our Village, Farmers' Market and July 4th Parade through the creation of promotional materials and publicity generated via news media, social media and other communication tools.
- Continued to refine employee website, creating and interpreting content specifically to help Village employees better understand their roles and provide better customer service.
- Managed regular updates to Village website, which has had nearly a million page views through the first half of 2019. Parking continues to be most visited pages, along with online payment services and Human Resources. Mobile and table users slightly exceed desktop users.
- Supported the mission of the Civic Information Systems Commission.

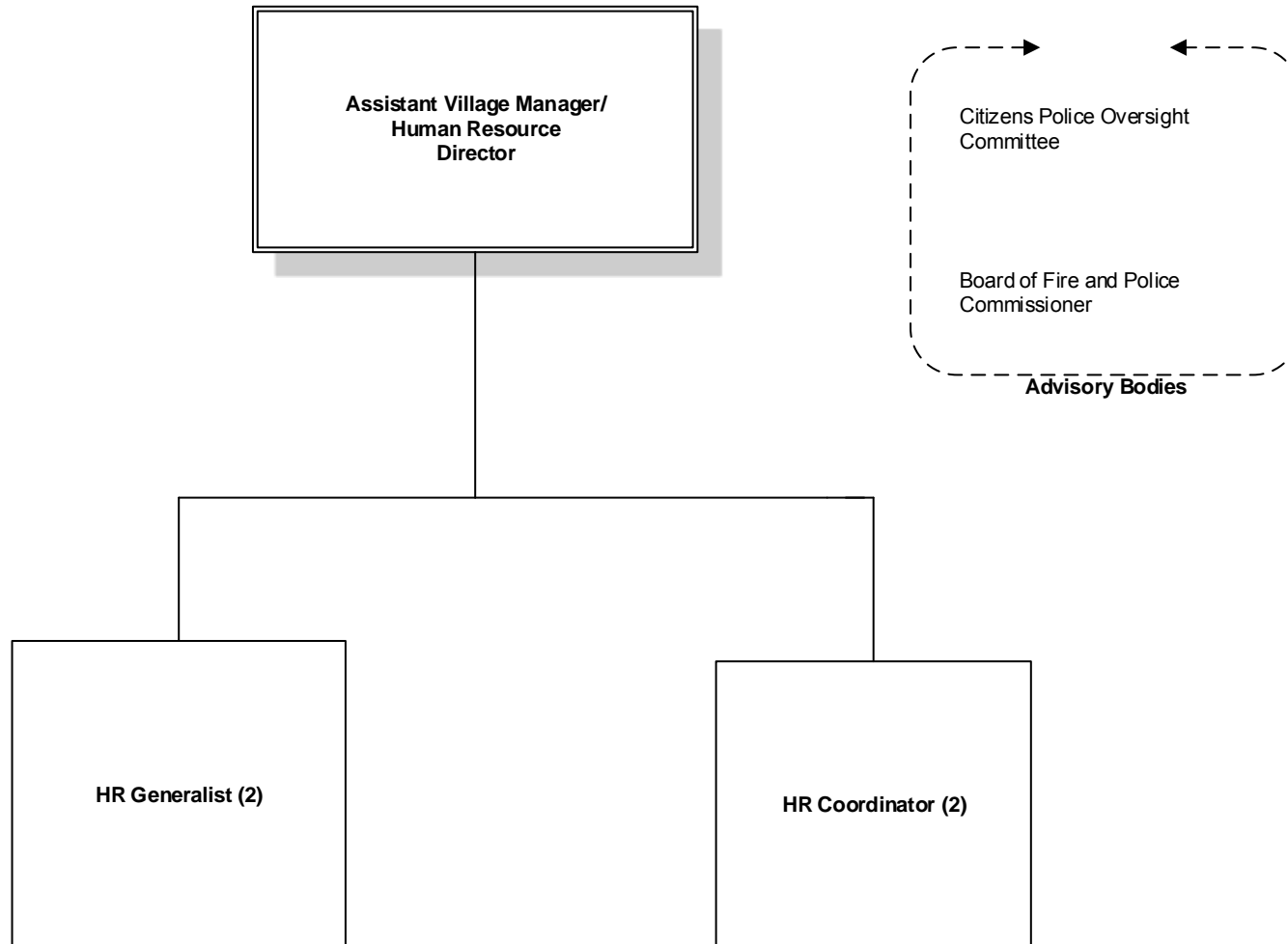
## 2020 WORK PLAN

- Create new main Village website to replace current platform that was launched in mid-2013 (or Update search capability of current website, migrate to new, higher-level content management system (CMS) with improved search capability and migrate to new hosting server to maintain functionality.)
- Expand Fire Department social media presence with a Twitter feed.
- Upgrade operating systems for aging VOP-TV operational controls to digital from analog as part of long-range plan to ensure video capabilities remain high for this vital public policy making communications channel.
- Continue to work on better integration of device-responsive public website with a growing number of third-party applications that have been embraced for service administration, including BS&A, GIS Consortium, LaserFiche, PassPort Parking and VillageView.
- Investigate long-term goal of adding audio/visual equipment for online streaming from additional meeting rooms.
- Continue to grow the Village's social media presence as an effective tool for timely, direct citizen interaction.
- Provide professional support to all Village departments with public information message packaging and distribution to maximize effectiveness and maintain professional communications standards.
- Enhance efforts to help build and maintain morale and loyalty among Village employees with continued focus on internal communications, small-scale special events and recognition of individual efforts.
- Continue to support the mission of the Civic Information Systems Commission.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - COMMUNICATION

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	41110	101	510501	General Fund	Communication	Regular Salaries	(232,650)	(238,541)	(267,688)	(267,688)	(248,050)	(271,534)	(279,680)
1001	41110	101	510503	General Fund	Communication	Overtime	-	-	-	-	(100)	-	-
						SUB-TOTAL PERSONAL SERVICES	(232,650)	(238,541)	(267,688)	(267,688)	(248,150)	(271,534)	(279,680)
1001	41110	101	510506	General Fund	Communication	Equip Allow (Auto,Phone,Tools)	(505)	(505)	(504)	(504)	(504)	(504)	(504)
1001	41110	101	520515	General Fund	Communication	Health Insurance Opt Out	(2,407)	(2,407)	-	-	-	-	-
1001	41110	101	520520	General Fund	Communication	Life Insurance Expense	(279)	(294)	(279)	(279)	(279)	(279)	(279)
1001	41110	101	520521	General Fund	Communication	Health Insurance Expense	(47,973)	(36,246)	(35,078)	(35,078)	(37,000)	(37,644)	(39,526)
1001	41110	101	520522	General Fund	Communication	Social Security Expense	(13,968)	(13,988)	(16,597)	(16,597)	(14,800)	(16,835)	(17,677)
1001	41110	101	520523	General Fund	Communication	Medicare Expense	(3,267)	(3,271)	(3,881)	(3,881)	(3,500)	(3,937)	(4,055)
1001	41110	101	520527	General Fund	Communication	IMRF Contributions	(33,082)	(23,792)	(15,844)	(15,844)	(15,844)	(21,880)	(22,536)
						SUB-TOTAL FRINGE BENEFITS	(101,481)	(80,504)	(72,183)	(72,183)	(71,927)	(81,079)	(84,577)
1001	41110	101	530650	General Fund	Communication	Conferences Training	(74)	-	-	-	-	-	-
1001	41110	101	530660	General Fund	Communication	General Contractuals	(29,118)	(32,925)	(40,110)	(40,110)	(39,974)	(87,100)	(88,929)
1001	41110	113	530660	General Fund	Communication	General Contractuals	(962)	-	-	-	-	-	-
1001	41110	101	530667	General Fund	Communication	External Support	(13,797)	(6,765)	(10,000)	(10,000)	(10,750)	(11,200)	(11,435)
1001	41110	113	530667	General Fund	Communication	External Support	(54)	-	-	-	-	-	-
						SUB-TOTAL CONTRACTUAL SERVICES	(44,005)	(39,690)	(50,110)	(50,110)	(50,724)	(98,300)	(100,364)
1001	41110	101	550601	General Fund	Communication	Printing	(35,255)	(17,350)	(25,000)	(25,000)	(23,000)	(24,500)	(25,015)
1001	41110	101	550602	General Fund	Communication	Membership Dues	(1,894)	-	(1,200)	(1,200)	(1,000)	(1,100)	(1,123)
1001	41110	101	550603	General Fund	Communication	Postage	(35,825)	(24,225)	(25,000)	(25,000)	(25,835)	(27,300)	(27,873)
1001	41110	101	550605	General Fund	Communication	Travel & Mileage Reimbursement	-	-	(50)	(50)	(50)	(50)	(51)
1001	41110	101	550606	General Fund	Communication	Books & Subscriptions	(377)	(491)	(500)	(500)	(425)	(500)	(511)
1001	41110	101	550666	General Fund	Communication	Public Information Promotions	(2,169)	-	-	-	-	-	-
1001	41110	101	560620	General Fund	Communication	Office Supplies	(340)	(363)	(400)	(400)	(400)	(400)	(408)
1001	41110	101	560631	General Fund	Communication	Operational Supplies	(990)	(368)	(2,500)	(2,500)	(2,500)	(2,500)	(2,553)
1001	41110	113	560631	General Fund	Communication	Operational Supplies	(283)	-	-	-	-	-	-
						SUB-TOTAL MATERIALS & SUPPLIES	(77,133)	(42,798)	(54,650)	(54,650)	(53,210)	(56,350)	(57,533)
1001	41110	101	570710	General Fund	Communication	Equipment	(14,969)	(4,407)	(15,000)	(15,000)	(15,127)	(23,400)	(23,891)
1001	41110	101	570711	General Fund	Communication	Software	(252)	-	-	-	-	(3,100)	(3,165)
						SUB-TOTAL CAPITAL OUTLAY	(15,221)	(4,407)	(15,000)	(15,000)	(15,127)	(26,500)	(27,057)
						TOTAL EXPENDITURES	(470,491)	(405,940)	(459,631)	(459,631)	(439,138)	(533,763)	(549,212)





## HUMAN RESOURCES

### EXECUTIVE OVERVIEW

#### DEPARTMENTAL SUMMARY

The Human Resources department serves as an internal service provider and consultant to all departments via highly complex administrative support of the Village Manager, Department Directors and all staff. Human Resources manages and supports a wide variety of processes and procedures related to employee recruitment and retention, health and welfare benefits administration, employment law compliance, employee compensation, records maintenance, leave management, staff training and development, employee/labor relations, and retirement plan administration.

Services are provided through the following programs:

- **General Administration** – Maintaining accurate employment and benefit records
- **Labor Relations** – Assisting in the negotiation and administration of nine collective bargaining agreements and administering the Personnel Manual to ensure that contractual terms and conditions of employment and general Village policies are applied in a fair and equitable manner.
- **Benefits Administration** - Providing and administering a comprehensive employee benefits program that is cost effective while also considered by employees as having value in terms of their total compensation from the Village.
- **Employment** – Being recognized as an employer of choice through an effective talent management program that includes applicant management, on-boarding, performance management, learning management and recognition and rewards (including compensation) management.
- **Training** – Creating and sustaining a learning environment to communicate Village Guiding Principles and Values, enhance employee engagement through opportunities for personal and professional growth, and evaluate and affirm that programs and services are aligned to Village Board priorities and strategic objectives in a cost-effective manner.

## 2019 ACCOMPLISHMENTS

### 1. Continued the focus on improved employee relations:

- Customer service and consistency was a primary focus in Human Resources. The HR staff utilized Fred Pryor training to emphasize the value of customer service. As of August 2019, employees had completed 1129 online training courses through the Fred Pryor platform.
- HR streamlined electronic communications by encouraging employees to use the online HRsupport distribution list to route questions and concerns. This allowed HR increased efficiency in responding to and tracking employee and manager requests.

### 2. Provided managers and supervisors the tools to effectively manage their teams:

- HR implemented a tool called PowerDMS. PowerDMS is an electronic system utilized that can track employee engagement with Village policies, training resources and other communications.
- HR arranged multiple training opportunities for new and developing supervisors to equip them with a toolbox to effectively manage a team.

### 3. Improved new financial systems and improved HR processes:

- HR utilized BS&A, a newer financial system, to interface with payroll and billing and to run various reports such as the annual EEO-4 report.
- HR utilized Kronos, a new time/attendance/benefits system to manage employee data, track paid time off, monitor contractual obligations.
- HR continued to use Kronos self-service to allow staff members to self-enroll in Village benefits programs and request benefit time.

### 4. Monitored and stabilized leave programs:

- HR worked with the Village's third party workers compensation administrator (PMA) to track and monitor workmen's compensation and partnered with them to ensure injured employees are allowed all rights and provisions defined by law
- HR maintained a comparative lost time report which demonstrated that the average duration of lost time for injuries was 34 hours
- HR closely monitored WC claims to ensure employees could utilize light duty where applicable and return to the workplace as appropriate to their injury.

### 5. Assisted in a wellness program start-up :

- HR partnered with Health Department to re-introduce the Employee Wellness Team
- HR partnered with the Communications department to actively advertise existing wellness program within the current insurance plans.
- HR arranged for three Employee Assistance Program (EAP) trainings targeting wellness

### 6. Continued support of external committees:

- HR fulfilled the role as staff liaison to the Fire & Police Commission including conducting police/fire testing; and all components in the recruitment and promotional processes for public safety departments.
- HR successfully managed the recruitment and hiring of twelve (12) police officers and oversaw the promotional process for Police Sergeant, Police Commander, Police Deputy Chief, Fire Lieutenant and Battalion Chief as well as the hiring of six (6) Firefighter/Paramedics.
- Continued support of the Citizen Police Oversight Committee

## 2020 WORK PLAN

### 1. **Accelerate Digital Business Transformation:**

- Revisit all HR procedures to determine best use of technology and move away from traditional paper-driven processes
- Implement electronic status change process via Laserfiche
- Review use of newly implemented automated applicant tracking system

### 2. **Improve Recruitment & Retention Processes:**

- Recruit a multi-level diverse workforce that meets the Villages' organizational needs with increased use of technology and social media
- Develop flexible workplace policies and strategies to assist recruitment efforts in the competitive market place
- Create more Training & Development opportunities for existing employees
- Develop a more efficient onboarding process to include: training new employees on logging into the various systems, use of the telephone system, spending more time introducing new employees to the organization and a follow-up check-in after hire.
- Develop new off boarding process to retain historical knowledge as employees retire

### 3. **Improve Emphasis on Employee Wellness:**

- Develop activities that will result in employee engagement, promote a healthier lifestyle, create more unity among the workforce
- Leverage the Employee Wellness Team to promote ways to assist in decreased medical costs and increased work life balance

### 4. **Continue Focus on Training & Development:**

- Develop and implement racial equity training for all staff
- Focus on providing continuous education for employees to gain knowledge and concentrate on their areas of expertise.
- Provide additional training for supervisors regarding effective communication methods
- Revisit the performance review process and how to grade performance, communicate clearly and regularly on issues
- Audit job descriptions and evaluations to ensure they are accurate and current

### 5. **Continue to support Committees and Commissions:**

- Continue to work with the Fire & Police Commission on hiring entry level employees and internal promotions, adapt new rules for the entry level Fire Department employees
- Continue support of the Citizen Police Oversight Committee

### 6. **Improve Benefit Administration:**

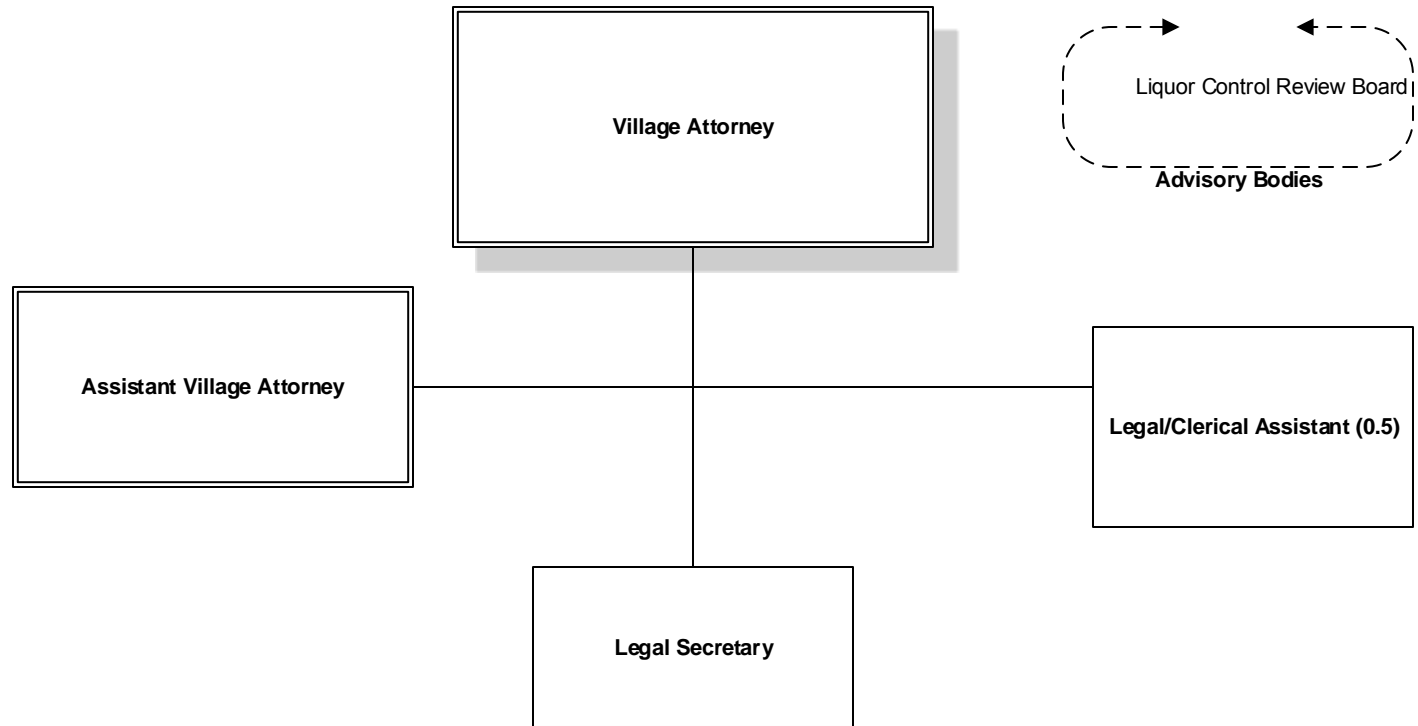
- Educate employees on safe employee practices and evaluate the use of any current Safety Committees in the Village
- Create incentives for divisions and departments with low injuries and improved stats

THIS PAGE INTENTIONALLY LEFT BLANK

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - HUMAN RESOURCES

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	41080	101	510501	General Fund	HR - Human Resources	Regular Salaries	(305,873)	(280,783)	(287,464)	(287,464)	(230,600)	(230,570)	(237,487)
1001	41080	101	510503	General Fund	HR - Human Resources	Overtime	(72)	(457)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
1001	41080	101	510515	General Fund	HR - Human Resources	Comp Time	(300)	-	-	-	-	-	-
SUB-TOTAL PERSONAL SERVICES							(306,245)	(281,240)	(288,464)	(288,464)	(231,600)	(231,570)	(238,487)
1001	41080	101	510506	General Fund	HR - Human Resources	Equip Allow (Auto,Phone,Tools)	(505)	(505)	(504)	(504)	(504)	(504)	(504)
1001	41080	101	510519	General Fund	HR - Human Resources	Vacation Time Payout	-	-	-	-	(7,523)	-	-
1001	41080	101	520505	General Fund	HR - Human Resources	Tuition Reimbursement	(3,212)	(2,891)	-	-	(2,000)	(5,000)	(5,000)
1001	41080	101	520515	General Fund	HR - Human Resources	Health Insurance Opt Out	(2,107)	(2,596)	-	-	-	-	-
1001	41080	101	520520	General Fund	HR - Human Resources	Life Insurance Expense	(465)	(294)	(279)	(279)	(279)	(256)	(256)
1001	41080	101	520521	General Fund	HR - Human Resources	Health Insurance Expense	(75,363)	(39,869)	(38,829)	(38,829)	(31,000)	(45,339)	(47,606)
1001	41080	101	520522	General Fund	HR - Human Resources	Social Security Expense	(17,863)	(16,181)	(16,889)	(16,889)	(14,087)	(16,123)	(16,607)
1001	41080	101	520523	General Fund	HR - Human Resources	Medicare Expense	(4,233)	(3,872)	(4,183)	(4,183)	(3,500)	(3,358)	(3,459)
1001	41080	101	520527	General Fund	HR - Human Resources	IMRF Contributions	(42,141)	(28,027)	(18,692)	(18,692)	(16,000)	(20,401)	(21,013)
SUB-TOTAL FRINGE BENEFITS							(145,889)	(94,234)	(79,376)	(79,376)	(74,893)	(90,981)	(94,444)
1001	41080	133	520668	General Fund	HR - Human Resources	Unemployment Ins Payments	-	(28,870)	(25,000)	(25,000)	(25,000)	(25,000)	(25,525)
1001	41080	101	530646	General Fund	HR - Human Resources	Pre-employment Testing	-	(7,646)	(12,000)	(12,000)	(12,000)	(12,000)	(12,252)
1001	41080	101	530642	General Fund	HR - Human Resources	Background Check	(3,517)	(2,878)	(5,000)	(5,000)	(5,000)	(5,000)	(5,105)
1001	41080	134	530642	General Fund	HR - Human Resources	Background Check	(1,471)	(892)	(5,000)	(5,000)	(4,000)	(5,000)	(5,105)
1001	41080	101	530650	General Fund	HR - Human Resources	Conferences Training	(2,196)	(6,738)	(8,000)	(8,000)	(6,000)	(8,000)	(8,168)
1001	41080	131	530650	General Fund	HR - Human Resources	Conferences Training	(205)	-	-	-	-	-	-
1001	41080	101	530652	General Fund	HR - Human Resources	Training Services	(8,584)	(15,102)	(22,000)	(22,000)	(22,000)	(22,000)	(22,462)
1001	41080	134	530655	General Fund	HR - Human Resources	Consultant Fees	65	-	-	-	-	-	-
1001	41080	101	530658	General Fund	HR - Human Resources	Temporary Services	-	(36,032)	(50,000)	(50,000)	(50,000)	(50,000)	(51,050)
1001	41080	101	530667	General Fund	HR - Human Resources	External Support	(156,607)	(77,125)	(55,145)	(55,145)	(60,000)	(60,000)	(61,260)
1001	41080	131	530667	General Fund	HR - Human Resources	External Support	(3,324)	-	-	-	-	-	-
1001	41080	134	530678	General Fund	HR - Human Resources	Medical Fees	(6,000)	(3,591)	(5,000)	(5,000)	(5,000)	(5,000)	(5,105)
1001	41080	134	530667	General Fund	HR - Human Resources	External Support	(8,258)	(20,900)	(74,000)	(75,760)	(75,760)	(74,000)	(75,554)
SUB-TOTAL CONTRACTUAL SERVICES							(190,098)	(199,775)	(261,145)	(262,905)	(264,760)	(266,000)	(271,586)
1001	41080	101	550601	General Fund	HR - Human Resources	Printing	(41)	(106)	(250)	(250)	(100)	(250)	(255)
1001	41080	101	550602	General Fund	HR - Human Resources	Membership Dues	(3,583)	(3,380)	(5,000)	(5,000)	(4,000)	(5,000)	(5,105)
1001	41080	101	550603	General Fund	HR - Human Resources	Postage	(1,070)	(773)	(2,000)	(2,000)	(1,000)	(2,000)	(2,042)
1001	41080	101	550605	General Fund	HR - Human Resources	Travel & Mileage Reimbursement	(27)	(46)	(200)	(200)	(100)	(200)	(204)
1001	41080	101	550606	General Fund	HR - Human Resources	Books & Subscriptions	-	-	(200)	(200)	(50)	(200)	(204)
1001	41080	101	560620	General Fund	HR - Human Resources	Office Supplies	(4,980)	(2,098)	(3,000)	(3,000)	(3,000)	(3,000)	(3,063)
1001	41080	131	560620	General Fund	HR - Human Resources	Office Supplies	(229)	-	-	-	-	-	-
1001	41080	132	560620	General Fund	HR - Human Resources	Office Supplies	(179)	-	-	-	-	-	-
1001	41080	133	560620	General Fund	HR - Human Resources	Office Supplies	6	-	-	-	-	-	-
1001	41080	134	560620	General Fund	HR - Human Resources	Office Supplies	(40)	-	-	-	-	-	-
1001	41080	134	550652	General Fund	HR - Human Resources	Legal Postings and Doc. Fees	(85)	-	-	-	-	-	-
1001	41080	101	550671	General Fund	HR - Human Resources	Office Machine Service	(41)	-	(200)	(200)	(50)	(200)	(204)
1001	41080	101	560616	General Fund	HR - Human Resources	Toner Cartridges	(380)	(306)	(1,000)	(1,000)	(300)	(1,000)	(1,021)
1001	41080	101	560638	General Fund	HR - Human Resources	Special Events	(98)	(855)	(1,000)	(1,000)	(100)	(1,000)	(1,021)
1001	41080	101	560639	General Fund	HR - Human Resources	Advertising	(5,522)	(15,068)	(16,000)	(16,000)	(15,000)	(16,000)	(16,336)
1001	41080	134	560639	General Fund	HR - Human Resources	Advertising	(455)	-	-	-	-	-	-
1001	41080	101	560651	General Fund	HR - Human Resources	Employees Awards Recognition	-	(1,000)	(1,000)	(1,000)	(1,000)	(2,000)	(2,042)
1001	41080	101	560652	General Fund	HR - Human Resources	Employee Physicals	(19,364)	(6,038)	(10,000)	(12,500)	(12,500)	(10,000)	(10,210)
SUB-TOTAL MATERIALS & SUPPLIES							(36,088)	(29,669)	(39,850)	(42,350)	(37,200)	(40,850)	(41,708)
SUBTOTAL							(678,320)	(604,919)	(668,835)	(673,095)	(608,453)	(629,401)	(646,225)

THIS PAGE INTENTIONALLY LEFT BLANK





## **LEGAL**

### **EXECUTIVE OVERVIEW**

#### **DEPARTMENTAL SUMMARY**

It is the mission of the Law Department to provide effective legal services to the Village Board, the Village Manager, Boards and Commissions and Village staff.

The Law Department is responsible for all legal matters concerning the Village of Oak Park. Such matters include the following: advice and counsel, the prosecution and defense of civil litigation, workers' compensation claims and other contested matters, real estate, land use and zoning matters, transactional matters, development agreements, the drafting of ordinances, resolutions, contracts, policies, memorandums and other documents, the enforcement of the Village Code and Village ordinances, traffic court prosecutions, collections, document review, procurement of the Village's excess insurance policies and property and casualty policy, provide legal support for Freedom of Information Act requests, and various other matters as they arise. The Law Department consists of the Village Attorney, Assistant Village Attorney, Legal Secretary and a part-time Secretary.

## **2019 ACCOMPLISHMENTS**

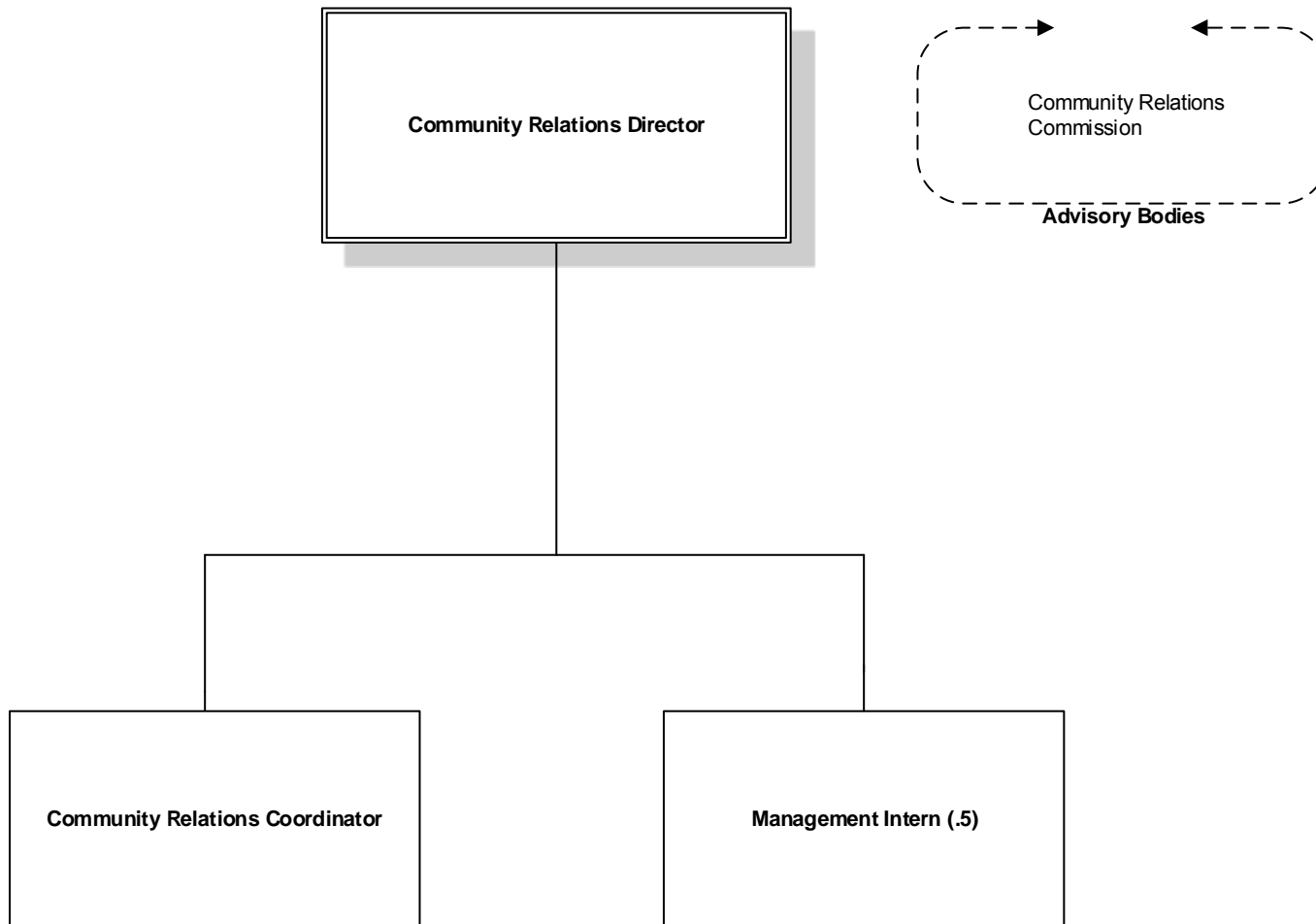
- Reduced pending civil litigation and workers' compensation cases pursuant to dismissals or settlements reached during the year,
- Used in-house legal services as necessary at a cost-savings to the Village,
- Contained costs of the Village's excess insurance policies and property and casualty policy,
- Drafted and adoption of numerous ordinances to be codified as part of the Village Code,
- Supported the Liquor Control Review Board as staff liaison
- Worked to implement various processes for the Board, including the drafting, review and approval of 253 contracts through July 31, 2019 and the drafting, review and approval of 29 ordinances and 144 resolutions also through July 31, 2019.
- The Law Department completed the sale of 970 Madison Street and 932-946 Madison Street for a residential development, the transfer of ownership of the Dole Center to the Park District of Oak Park, the award of a property tax exemption classification for currently owned Village properties, including at 700 Madison Street, the ordered closures of several businesses through prosecutions for illegal activities, and the successful defense of several lawsuits brought against the Village.

## **2020 WORK PLAN**

- Aggressive efforts to successfully defend civil litigation and workers' compensation matters brought against the Village and affirmative litigation in favor of the Village,
- On-going rewrite and revision of various chapters and articles of the Village Code as necessary,
- Continued standardization of contracts, intergovernmental agreements, partner agency agreements and forms for use by the Law Department and other departments,
- Support the Liquor Control Review Board as staff liaison
- Continued legal support for responses to Freedom of Information Act requests
- Administer the Village's risk management and excess insurance programs.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - LAW

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	41070	101	510501	General Fund	LEGAL - Law	Regular Salaries	(304,327)	(333,092)	(359,426)	(359,426)	(341,300)	(366,623)	(377,622)
1001	41070	101	510503	General Fund	LEGAL - Law	Overtime	-	-	(1,000)	(1,000)	-	(1,000)	(1,000)
SUB-TOTAL PERSONAL SERVICES							(304,327)	(333,092)	(360,426)	(360,426)	(341,300)	(367,623)	(378,622)
1001	41070	101	510506	General Fund	LEGAL - Law	Equip Allow (Auto,Phone,Tools)	(505)	(505)	(504)	(504)	(504)	(504)	(504)
1001	41070	101	520520	General Fund	LEGAL - Law	Life Insurance Expense	(279)	(294)	(279)	(279)	(279)	(279)	(279)
1001	41070	101	520521	General Fund	LEGAL - Law	Health Insurance Expense	(63,210)	(26,517)	(24,548)	(24,548)	(24,548)	(25,092)	(26,347)
1001	41070	101	520522	General Fund	LEGAL - Law	Social Security Expense	(16,378)	(17,923)	(19,379)	(19,379)	(19,379)	(19,606)	(20,194)
1001	41070	101	520523	General Fund	LEGAL - Law	Medicare Expense	(4,291)	(4,713)	(5,226)	(5,226)	(4,797)	(5,331)	(5,491)
1001	41070	101	520515	General Fund	LEGAL - Law	Health Insurance Opt Out	(2,107)	(2,407)	-	-	-	-	-
1001	41070	101	520527	General Fund	LEGAL - Law	IMRF Contributions	(43,015)	(33,050)	(23,356)	(23,356)	(22,082)	(32,388)	(33,360)
SUB-TOTAL FRINGE BENEFITS							(129,785)	(85,410)	(73,292)	(73,292)	(71,589)	(83,200)	(86,174)
1001	41070	101	530650	General Fund	LEGAL - Law	Conferences Training	(2,759)	(3,899)	(6,000)	(6,000)	(6,000)	(6,000)	(6,126)
1001	41070	101	530658	General Fund	LEGAL - Law	Temporary Services	(20,597)	-	-	-	-	-	-
1001	41070	101	530667	General Fund	LEGAL - Law	External Support	(150,760)	(153,620)	(200,000)	(200,000)	(200,000)	(200,000)	(204,200)
SUB-TOTAL CONTRACTUAL SERVICES							(174,116)	(157,519)	(206,000)	(206,000)	(206,000)	(206,000)	(210,326)
1001	41070	101	550601	General Fund	LEGAL - Law	Printing	-	-	(100)	(100)	(100)	(100)	(102)
1001	41070	101	550602	General Fund	LEGAL - Law	Membership Dues	(2,499)	(1,729)	(2,500)	(2,500)	(2,500)	(2,500)	(2,553)
1001	41070	101	550603	General Fund	LEGAL - Law	Postage	(898)	-	(1,100)	(1,100)	(1,100)	(1,100)	(1,123)
1001	41070	101	550605	General Fund	LEGAL - Law	Travel & Mileage Reimbursement	(642)	(833)	(650)	(650)	(800)	(800)	(817)
1001	41070	101	550606	General Fund	LEGAL - Law	Books & Subscriptions	(1,518)	(3,164)	(6,000)	(6,000)	(6,000)	(6,000)	(6,126)
1001	41070	101	560620	General Fund	LEGAL - Law	Office Supplies	(1,680)	(1,549)	(2,500)	(2,500)	(3,000)	(3,000)	(3,063)
SUB-TOTAL MATERIALS & SUPPLIES							(7,237)	(7,275)	(12,850)	(12,850)	(13,500)	(13,500)	(13,784)
TOTAL EXPENDITURES							(615,465)	(583,295)	(652,568)	(652,568)	(632,389)	(670,323)	(688,906)



## **COMMUNITY RELATIONS**

### **EXECUTIVE OVERVIEW**

#### **DEPARTMENTAL SUMMARY**

Established in 1971, the Oak Park Community Relations Department is responsible for monitoring and enforcing the Village's Fair Housing and Public Accommodations Ordinances. The Department is established specifically by Municipal Code and also provides a wide range of intervention and outreach services to the community designed to enhance the overall quality of life and promote the Village's goal of fostering diversity and respect for human differences. The Community Relations Department works amongst and through each department within the Village for the provision of its multiple services to residents. The department accomplishes its mission via three areas of service delivery, including:

##### **Tenant/Landlord Relations**

- Investigates complaints of discrimination, unlawful management practices and code compliance for mitigation
- Provides diversity counseling and training to the public, residents, landlords and realtors to increase awareness of diversity and inclusion issues
- Mediation of landlord tenant disputes to promote long term tenancies in rental sector
- Conducts fair housing and educational sessions to realtors, property managers landlords, tenants and public

##### **Community Outreach Services**

- Serves as Village information clearinghouse
- Develops programs that promote neighbor connectivity
- Provides new resident information and orientation services
- Facilitates neighborhood and community conflict resolution
- Provides referrals to community resources
- Trains residents for community organizing projects
- Coordinates Village's graffiti hotline and removal program

##### **Special Events and Services**

- Coordination of Day in Our Village Festival
- Coordination of July 4<sup>th</sup> Diversity Parade
- Summer Youth Life/Employment Skills Program
- Dinner and Dialogue Program

## 2019 ACCOMPLISHMENTS

- Department successfully coordinated 46<sup>th</sup> Annual Day in our Village Festival to promote diversity, inclusion and community engagement throughout the Village. Third largest vendor participation since the festival's inception was accomplished this year with 167 vendors participating. This year's festival again included organizations from the Austin community after proactive outreach conducted by Community Relations Department to link the Oak Park, West side and Austin communities.
- Department coordinated and produced the 2019 July 4<sup>th</sup> Diversity Parade to showcase the Village's diversity and commitment to community pride and inclusion. Outreach was conducted with neighboring community groups and organizations for cross-community participation and cohesion. Over ninety entities participated in the successful community event.
- Department coordinated and produced 16<sup>th</sup> Annual Summer Youth Skills Workshop program in partnership with the Oak Park Public Library to provide area youth with critical skills necessary to navigate the employment arena and make positive life choices.
- Conducted Fair Housing training sessions for seventy one building owners/managers to improve their knowledge of Fair Housing issues and resources for clients seeking housing in Oak Park.
- Department collaborated with Community Relations Commission and Unity Temple Restoration Foundation to produce four dinner dialogue sessions to promote cultural/racial understanding. A dinner dialogue session jointly coordinated with Dominican University focusing on Oak Park's fifty year anniversary of the passing of the fair housing ordinance was also a success. A total of twelve dinner sessions were coordinated that covered a wide range of community issues and promoted cross community networking. Over 100 people in total participated in the dinner dialogue sessions.
- Provided support to Community Relations Commission work plan goals.
- Department Director and Coordinator continued outreach activities to the Austin and West side community to increase networking and joint initiatives to build stronger relationships between communities. This included outreach to Forest Park and Austin mental health providers to increase mental health referral resource opportunities for local residents
- Department staff served on Oak Park's 50<sup>th</sup> Year Fair Housing observance committee.
- Department staff attended two National League of Cities workshops on racial equity aimed at municipal leadership awareness.

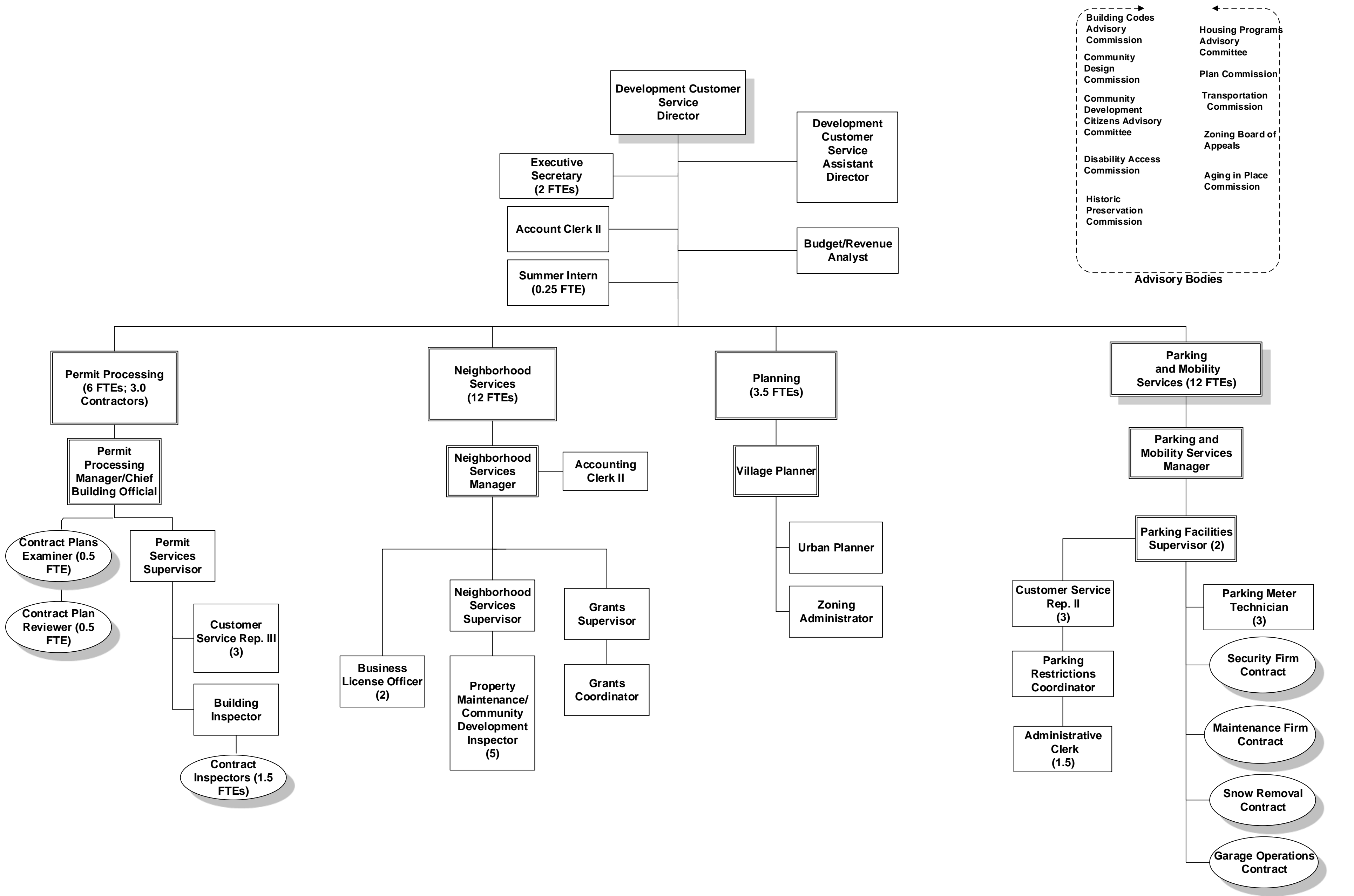
## 2020 WORK PLAN

- Department will continue to promote fair housing and inclusion through various forms of communications including but not limited to one on one consultations, presentations, social media and informational videos and productions designed for landlords and prospective/current tenants.
- Department will continue to work with local service entities to foster development of volunteer teams to assist with premiere community special events such as Day in our Village and July 4<sup>th</sup> parade observance activities.
- Department will coordinate and execute 47<sup>th</sup> Annual Day in our Village Festival to promote positive community interaction, cohesion and intergroup relations.
- Department will coordinate and execute 17<sup>th</sup> Annual July 4th Parade and activities to promote community inclusion and pride.
- Department will coordinate and execute 2020 Youth Skills Initiative in partnership with public library to promote youth employment and life skill development for area youth. Special outreach will be focused on securing support from local employers.
- Department will continue to serve as information resource to school Districts 97 and 200 on community issues of race relations, cultural issues and inclusion.
- Department will continue coordination of public forums and beat meetings with Community Policing Resource officers to assist with neighborhood tensions, conflict resolution and resource referral as appropriate.
- Staff will continue to serve on internal committees which promote access to services for community residents and Village of Oak Park staff.
- Department will continue to provide support to Community Relations Commission on work plan goals and objectives.
- Department will continue promoting fair housing through its collaboration with local housing entities by providing education and consultation to residents, landlords and property managers.
- Continue provision of conflict mediation services to address neighborhood or community tensions that are disruptive to quality of life.
- Continue outreach to neighboring communities to develop cross-community collaboration opportunities.



VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - COMMUNITY RELATIONS

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	46300	101	510501	General Fund	Community Relations	Regular Salaries	(150,009)	(161,153)	(177,983)	(177,983)	(167,719)	(182,051)	(187,513)
1001	46300	101	510503	General Fund	Community Relations	Overtime	-	(199)	-	-	-	-	-
1001	46300	101	510515	General Fund	Community Relations	Comp Time	-	(705)	-	-	-	-	-
SUB-TOTAL PERSONAL SERVICES							(150,009)	(162,057)	(177,983)	(177,983)	(167,719)	(182,051)	(187,513)
1001	46300	101	510509	General Fund	Community Relations	Comp Time Payout	-	-	-	-	(66)	-	-
1001	46300	101	520515	General Fund	Community Relations	Health Insurance Opt Out	(1,504)	(1,504)	-	-	-	-	-
1001	46300	101	520520	General Fund	Community Relations	Life Insurance Expense	(186)	(196)	(186)	(186)	(186)	(186)	(186)
1001	46300	101	520521	General Fund	Community Relations	Health Insurance Expense	(24,246)	(17,883)	(17,416)	(17,416)	(17,361)	(17,069)	(17,922)
1001	46300	101	520522	General Fund	Community Relations	Social Security Expense	(9,147)	(9,806)	(11,035)	(11,035)	(10,127)	(11,287)	(11,626)
1001	46300	101	520523	General Fund	Community Relations	Medicare Expense	(2,139)	(2,293)	(2,581)	(2,581)	(2,369)	(2,640)	(2,719)
1001	46300	101	520527	General Fund	Community Relations	IMRF Contributions	(20,425)	(16,149)	(10,750)	(10,750)	(10,808)	(14,979)	(15,428)
SUB-TOTAL FRINGE BENEFITS							(57,648)	(47,833)	(41,968)	(41,968)	(40,917)	(46,161)	(47,882)
1001	46300	101	530662	General Fund	Community Relations	Boards Commissions Support	(2,121)	(1,732)	-	-	-	-	-
1001	46300	101	530667	General Fund	Community Relations	External Support	(19,081)	(20,440)	(22,500)	(22,500)	(19,000)	(22,500)	(22,973)
SUB-TOTAL CONTRACTUAL SERVICES							(21,202)	(22,172)	(22,500)	(22,500)	(19,000)	(22,500)	(22,973)
1001	46300	101	550601	General Fund	Community Relations	Printing	-	-	(2,500)	(2,500)	(2,500)	(2,500)	(2,553)
1001	46300	101	550602	General Fund	Community Relations	Membership Dues	(50)	(50)	(50)	(50)	(50)	(50)	(51)
1001	46300	101	550603	General Fund	Community Relations	Postage	(6)	(10)	(300)	(300)	(150)	(150)	(153)
1001	46300	101	530650	General Fund	Community Relations	Conferences Training	-	(1,000)	(1,000)	(1,000)	(800)	(1,000)	(1,021)
1001	46300	101	560620	General Fund	Community Relations	Office Supplies	(925)	(297)	(600)	(600)	(600)	(600)	(613)
SUB-TOTAL MATERIALS & SUPPLIES							(981)	(1,357)	(4,450)	(4,450)	(4,100)	(4,300)	(4,390)
TOTAL EXPENDITURES							(229,840)	(233,419)	(246,901)	(246,901)	(231,736)	(255,012)	(262,757)



## DEVELOPMENT CUSTOMER SERVICES

### EXECUTIVE OVERVIEW

#### DEPARTMENTAL SUMMARY

The Development Customer Services Department is a combination of five divisions: Administration, Parking and Mobility Services, Planning, Permit Processing and Neighborhood Services. The department delivers its services through the divisions listed below.

- **Administration Division** – Oversees the work of the department’s divisions and manages the development activities of the Village.
- **Neighborhood Services Division** – Responsible for the Village’s housing programs, Community Development Block Grant activities and property maintenance issues, including the Neighborhood Walk Program, Business District Inspection Program, rental unit inspections and handling neighborhood complaints. The Division is also responsible for the licensing and inspection of all businesses.
- **Parking and Mobility Services Division** – Manages all aspects of the Village’s parking program, except parking enforcement.
- **Permit Processing Division** – Responsible for issuing of permits for all construction activities including right-of-way construction and/or obstructions (cranes/PODs/dumpsters/moving vehicles) in the Village. The process includes a detailed plan review, contractor registration/issuance, and thorough inspections.
- **Planning Division** – Responsible for all planning activities including new developments and existing Village plans. The Division also is responsible for managing zoning, historic preservation and Village business signage.

## 2019 ACCOMPLISHMENTS

### Administration Division

- Coordinated the activities of the entire Department.
- Promoted the newly developed C-FIP (Commercial Façade Improvement Program) designed to promote reinvestment in Oak Park commercial buildings. Six to seven commercial façade improvements will be completed in 2019 with projects located on Roosevelt Road, Chicago Avenue, Marion Street and Lake Street.
- Began the successful roll-out of the Village's Aging-In-Place strategies including the Dementia Friendly Community designation and the Age Friendly Community initiative.
- Coordinated staff liaison activities for 10 Village Commissions, Committees and Boards including Aging in Place, Building Codes, Community Design, Community Development, Disability Access, Historic Preservation, Housing Programs Advisory, Plan Commission and Zoning Board of Appeals. Staff further assisted with the Transportation Commission and the Liquor Control Review Board. Still further, staff was assigned the responsibilities of being the liaison for the newly formed Census 2020 Complete Count Committee.
- Administration Division staff represents the Village on the Board of Directors of the Downtown Oak Park organization, the Visit Oak Park organization and the Oak Park Area Arts Council.
- Began the process of researching the establishment of a Village DoBi bike share program. Ordinances and recommendations will be presented to the Village Board in early 2020.
- Managed all major development projects for the Village, including negotiating and implementing all redevelopment activities, and coordinating timely and efficient responses from Department and all other Village departments involved. Projects included, but are not limited to, the list below.
  - District House (147 Euclid Avenue)  
(New 28 unit residential building – Construction completed in 2019)
  - 855 Lake Street  
(Existing building with 65 unit residential remodel)
  - Albion Residential (1000 Lake Street)  
(New 265 residential unit, 204 parking stall development with 7,700 sf ground floor retail – Construction completion scheduled for 2019)
  - New Moms (206 Chicago)  
(New, 4 story, Supportive housing project – construction completed in 2019)
  - Lexington Reserve at Oak Park (932-958 Madison and 438-450 Home)  
(New 21 townhome development with several units under construction in 2019)

- 1133 Apartments of Oak Park (1133 South Blvd.)  
(12 story mixed use project with 252 rental units, 355 parking spaces and 15,230 sf ground floor retail – construction completed in 2019)
- Rush Oak Park Hospital Emergency Room (520 S. Maple)  
(New emergency room facility improvement scheduled for completion in 2019)
- Ambrosia Homes Apartment Development (504 Lyman at Madison)  
(24 unit apartment complex breaking ground in 2019)
- Oak Park Music School (844 Madison)  
(Complete renovation into music school and residential unit)
- Turano's Corporate Headquarters (6500 Roosevelt)  
(New 25,000sqft headquarters of regional, long-standing food production business)

### **Neighborhood Services Division**

- Administered the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) to fund Village activities and non-profit agencies that provided services such as fair housing, health, early childhood development and nutrition for low income individuals and assisted persons experiencing homelessness and those at risk of becoming homeless.
- Working with the Cook County Department of Health, obtained a \$70,000.00 lead hazard reduction grant to be used by Housing Forward and the Oak Park Residence Corporation in the development of the re-purposed Sojourner House (324 Austin Blvd). This important facility provides immediate, temporary housing for individuals and families. A 500 page grant application was completed as a part of the application process.
- Continued the 2018 established Business District Walk Program to perform a revolving comprehensive inspection review of Village Business Districts.
- Managed and promoted the Section 108 loan pool program through Housing and Urban Development for economic development. The program allows businesses to apply for capital and construction financing that creates or retains jobs for low-and-moderate-income people.
- Continued with the issuance of citations and violation notices to commercial and residential properties found in violation of Village codes. Where needed, worked these projects through the Village's adjudication program.
- Property maintenance inspectors investigated approximately 400 citizen initiated property maintenance complaints, an estimated reduction of 20%, and conducted approximately 2000 inspections of residential homes through the Village's Neighborhood Walk program, an estimated 33% increase.

- Serviced 7 projects under the Single Family Housing Rehabilitation (SFR) Loan Program, an increase of 17% from 2018. This program seeks to provide funding to low-and-moderate-income residents to rehabilitate their homes. Some 44 inquiries were received of which 8 were financially eligible to participate in the program. Approximately 50 faith based programs were contacted about the program in 2019 to request their assistance in marketing efforts.
- Worked with graduate marketing students from Loyola University of Chicago Business School to develop an ad campaign for the Single Family Housing Rehabilitation Loan Program. The collaboration effort was featured in the Loyola monthly business newsletter.
- Assisted 9 new units under the Small Rental Properties Rehabilitation (SRP) Loan Program. This program seeks to provide funding to landlords to improve rental units occupied by low-and-moderate-income residents at reduced rental rates.
- Actively promoted the benefits of the SFR and SRP Programs. Conducted a presentation on “How to Pick a Contractor,” at the Oak Park Township Senior Center and attended two community festivals to answer questions about the programs.
- Processed 10 new applications for the Sewer Backup Protection Grant Program for the Public Works Department.
- Continued managing the Village’s RainReady Program, which offsets homeowner investments in stormwater retention improvements. In 2019, the Village had 30 homeowners participate in this program.
- Completed 70 cab inspections and renewals, a decrease of 23%.
- Completed over 138 liquor and tobacco license issuances and renewals, a 10% increase.
- Inspection staff completed coordinated outreach to restaurants with outdoor dining to reinforce the importance of maintaining their chairs and tables in accordance with the Village’s 5’ accessible path regulation.

### **Permit Processing Division**

- Answered more than 14,103 telephone inquiries.
- Issued approximately 5,800 permits, an estimated 16% increase over 2018, and processed approximately 904 contractor registrations, a 9% increase.
- Performed more than 10,432 inspections, a 20% increase over 2018, including building, mechanical, electrical, plumbing, accessibility, energy and conveyance.
- Facilitated numerous business permits/occupancies including, but not limited to, *New Moms, La Casa School, The Daly Bagel Shop, Oak Park School of Music, Rare Bird Preserves, One Lake*

*Street Brewery, Fair Grounds Coffee and Tea, Kalamata Kitchen Restaurant, Cajun Boil Restaurant, International Mansion of Education and Innovation/Language and Music School, and Cerrito.*

- Facilitated the review, permit processing and inspections associated with the Village's large developments, as highlighted in the Administration Division's summary.
- Oversaw contractor HR Green to provide customers with quick plan review turn-around timeframes. Offered, predominately, next day inspections.
- Helped a significant number of potential new businesses at pre-project meetings to answer code-related questions and to help determine business model viability.
- Continued the *Elevator Inspection Program* by overseeing contractor inspection services in providing safety checks twice per year. Inspection program provides service to over 334 elevators located throughout Oak Park.
- Continued with the issuance of citations and violation notices to commercial and residential properties found in violation of Village codes. Where needed, worked these projects through the Village's adjudication program.

## **Planning Division**

- Reviewed approximately 2,475 building and sign permit applications for compliance with the Zoning Ordinance, Sign Code and historic preservation regulations. This was an estimated 10% increase over the previous year.
- Served as liaisons to the Plan Commission, Zoning Board of Appeals, Historic Preservation Commission and its subcommittees, and the Community Design Commission.
- Processed 28 public hearing applications.
- Reviewed multiple business licenses for zoning compliance.
- Researched historic landmark nominations.
- Reviewed and Processed over 50 public hearing applications including sign variance applications, special use applications, Planned Development Applications and Planned Development Ordinance amendments, Zoning Ordinance variation applications, Zoning Ordinance text amendment applications, historic preservation demolition applications, Section 106 historic reviews and historic preservation certificates of appropriateness.

- Performed reviews for certificates of zoning, prepared zoning verification letters, reviewed complaints of various zoning issues and conducted onsite inspections for ongoing Planned Development projects.
- Entered a significant amount of Oak Park's historic properties into Ruskin ARC database to enable homeowners and customers to search historic home information.
- Participated in a wide range of projects, including Zoning Ordinance Revisions, Lake Street ROW Streetscape, Forest-Ontario traffic calming, Architectural Review Guidelines, Oak Park Avenue ROW streetscape, the Madison Street ROW Enhancement project, and the Comprehensive Plan Capstone project.
- Provided over 25 permit applications to the architectural design consultants for review.
- Facilitated the annual historic preservation and Cavalcade of Pride awards.
- Coordinated department's work on the North Avenue Study/Plan with partners from CMAP, ULI, T-NAD, City of Chicago, and CDOT.

## **2020 WORK PLAN**

### **Administration**

- Coordinate and direct all of the activities of the DCS Department.
- Assist the downtown business districts in implementing any Village approved support program, associated with the Lake Street Improvement Project, to help mitigate the negative impacts to the local business community from the construction project.
- Continue the successful roll-out of the Village's Aging-In-Place strategies including the Dementia Friendly Community designation and the Age Friendly Community initiative.
- Continue managing all major development projects for the Village, including negotiating and implementing all redevelopment activities, and coordinating timely and efficient responses from Department and all other Village departments involved.
- Successfully complete staff liaison responsibilities for assigned Commissions, Committees and Boards and examine the possibility of recommending the potential consolidation of Commissions, Committees and Boards.
- Continue to promote and facilitate, and possibly expand, the Village's successful Commercial Façade Improvement Program.
- Continue promoting improved public awareness of residents and customers utilization of Oak Park's VillageView system.



- Continue to explore the Village's approved DoBi Bike Share Program.
- Focus on development projects on the Madison Street, Harrison, North and Roosevelt corridors, while also working to support the Village Board goal of creating an economic development environment that includes a clear, comprehensive approach to meeting the needs of diverse constituents for commercial vitality throughout the Village.

### **Neighborhood Services Division**

- Complete 8 Single Family Housing Rehabilitation Projects and assist 10 households through the completion of at least 3 Small Rental Properties Rehabilitation projects.
- Continue to assist low-and-moderate-income (LMI) persons through non-profit agencies using Community Development Block Grant Funds targeting Oak Park residents.
- Continue to offer and administer the Sewer Back-Up Prevention Grants Program which helps to protect homes during heavy rain.
- Continue with the administration of the RainReady Program to offset homeowner investments in stormwater retention improvements. The program's goal will again be to meet the needs of thirty (30) Oak Park residents.
- Continue to promote and implement the federal Section 108 Loan Pool pilot program, providing loans of up to \$1,000,000 each. Each loan will create or retain one job to a low or moderate income person for every \$35,000 financed.
- Continue working to increase efficiencies related to property complaints, including implementing the performance-based rental licensing and inspections ordinance to ensure that residential properties are maintained and available funding is used to proactively address issues.

### **Permit Processing Division**

- Continue implementation and modification of VillageView, the online permit system software. Benchmarks will include expanding the level of online services, improving process transparency and improving interdepartmental communication related to plan reviews through an electronic tracking system.
- Maintain a high level of customer service while learning to be more effective and efficient.
- Continue updating all code requirement bulletins and guidelines to inform the general public of various construction activities.
- Meet an anticipated high volume of plan reviews and inspections for ongoing, large-scale developments; residential and commercial inspections; plan reviews and permit processing.

- Continue to focus on staff training and obtaining certifications.
- Continue to work with our contractor to maintain quick plan reviews and next-day availability of inspectors.
- Continue the *Document Digitizing Program* by working with a contractor to digitize our micro fiche files.
- Continue the *Elevator Inspection Program* by overseeing a contractor to provide elevator safety inspections twice a year.

### **Planning Division**

- Convert print versions of Oak Park historic preservation books to an online, e-book format.
- Complete the North Avenue Study/Plan, in coordination with governmental and quasi-governmental partners.
- Continue the Village's review of business signage, resolving illegal temporary and business signage.
- Effectively manage the architectural design consultant that is kept on retainer for building permit and planned development reviews.
- Continue contracting with RuskinARC to support the Village's efforts to provide historic preservation district information.
- Continue to finalize a five (5) year review of the Envision Oak Park Comprehensive Plan.
- Facilitate annual awards for Oak Park Historic Preservation and Cavalcade of Pride.
- Finalize an update to Oak Park's Historic Preservation Design Guidelines.
- Assist the Community Design Commission on their year-end review of the sign code.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - DCS PLANNING

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	46202	101	510501	General Fund	DCS - Planning Division	Regular Salaries	(249,757)	(221,818)	(258,734)	(258,734)	(258,018)	(254,591)	(262,229)
1001	46202	101	510503	General Fund	DCS - Planning Division	Overtime	-	(106)	-	-	(49)	-	-
1001	46202	101	510515	General Fund	DCS - Planning Division	Comp Time	-	(866)	-	-	-	-	-
SUB-TOTAL PERSONAL SERVICES							(249,757)	(222,790)	(258,734)	(258,734)	(258,067)	(254,591)	(262,229)
1001	46202	101	510509	General Fund	DCS - Planning Division	Comp Time Payout	-	(558)	-	-	(1,835)	-	-
1001	46202	101	520515	General Fund	DCS - Planning Division	Health Insurance Opt Out	(2,407)	(2,407)	-	-	(1,003)	-	-
1001	46202	101	520520	General Fund	DCS - Planning Division	Life Insurance Expense	(279)	(263)	(279)	(279)	(279)	(279)	(279)
1001	46202	101	520521	General Fund	DCS - Planning Division	Health Insurance Expense	(33,135)	(29,939)	(48,662)	(48,662)	(35,678)	(32,379)	(33,998)
1001	46202	101	520522	General Fund	DCS - Planning Division	Social Security Expense	(14,833)	(13,299)	(16,042)	(16,042)	(15,726)	(15,785)	(16,259)
1001	46202	101	520523	General Fund	DCS - Planning Division	Medicare Expense	(3,469)	(3,110)	(3,752)	(3,752)	(3,678)	(3,692)	(3,803)
1001	46202	101	520527	General Fund	DCS - Planning Division	IMRF Contributions	(35,491)	(22,270)	(15,844)	(15,844)	(16,416)	(22,429)	(23,102)
SUB-TOTAL FRINGE BENEFITS							(89,614)	(71,846)	(84,579)	(84,579)	(74,615)	(74,564)	(77,440)
1001	46202	101	530650	General Fund	DCS - Planning Division	Conferences Training	(2,833)	(2,718)	(3,800)	(3,800)	(3,800)	(3,800)	(3,880)
1001	46202	101	530667	General Fund	DCS - Planning Division	External Support	(20,089)	(37,676)	(142,800)	(142,800)	(45,000)	(48,000)	(49,008)
SUB-TOTAL CONTRACTUAL SERVICES							(22,921)	(40,394)	(146,600)	(146,600)	(48,800)	(51,800)	(52,888)
1001	46202	101	550601	General Fund	DCS - Planning Division	Printing	(3,725)	(3,173)	(150)	(150)	(150)	(150)	(153)
1001	46202	101	550602	General Fund	DCS - Planning Division	Membership Dues	(2,167)	(2,092)	(2,150)	(2,150)	(2,150)	(2,265)	(2,313)
1001	46202	101	550603	General Fund	DCS - Planning Division	Postage	(10)	-	-	-	-	-	-
1001	46202	101	550605	General Fund	DCS - Planning Division	Travel & Mileage Reimbursement	(16)	(4)	(50)	(50)	(50)	(50)	(51)
1001	46202	101	550606	General Fund	DCS - Planning Division	Books & Subscriptions	(884)	(695)	(900)	(900)	(900)	(865)	(883)
1001	46202	101	550652	General Fund	DCS - Planning Division	Legal Postings and Doc. Fees	(5,902)	(5,971)	(8,000)	(8,000)	(7,000)	(6,000)	(6,126)
SUB-TOTAL MATERIALS & SUPPLIES							(12,703)	(11,935)	(11,250)	(11,250)	(10,250)	(9,330)	(9,526)
1001	46202	101	570710	General Fund	DCS - Planning Division	Equipment	-	-	-	-	-	(10,750)	(10,976)
TOTAL EXPENDITURES							(374,995)	(346,965)	(501,163)	(501,163)	(391,732)	(401,035)	(413,058)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - DCS BUSINESS SERVICES

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	46205	101	510501	General Fund	DCS - Business Services	Regular Salaries	(174,916)	(129,806)	-	-	-	-	-
1001	46205	101	510503	General Fund	DCS - Business Services	Overtime	(215)	(20)	-	-	-	-	-
SUB-TOTAL PERSONAL SERVICES							(175,131)	(129,825)	-	-	-	-	-
1001	46205	101	520520	General Fund	DCS - Business Services	Life Insurance Expense	(372)	(219)	-	-	-	-	-
1001	46205	101	520521	General Fund	DCS - Business Services	Health Insurance Expense	(67,285)	(17,728)	-	-	-	-	-
1001	46205	101	520522	General Fund	DCS - Business Services	Social Security Expense	(10,518)	(7,835)	-	-	-	-	-
1001	46205	101	520523	General Fund	DCS - Business Services	Medicare Expense	(2,460)	(1,832)	-	-	-	-	-
1001	46205	101	520527	General Fund	DCS - Business Services	IMRF Contributions	(24,623)	(12,836)	-	-	-	-	-
SUB-TOTAL FRINGE BENEFITS							(105,258)	(40,451)	-	-	-	-	-
1001	46205	101	530642	General Fund	DCS - Business Services	Background Check	(1,971)	(1,998)	-	-	-	-	-
1001	46205	101	585651	General Fund	DCS - Business Services	Retail Rehab Grant Programs	-	(30,300)	-	-	-	-	-
1001	46205	101	530658	General Fund	DCS - Business Services	Temporary Services	(2,175)	-	-	-	-	-	-
1001	46205	101	530650	General Fund	DCS - Business Services	Conferences Training	(2,508)	(209)	-	-	-	-	-
1001	46205	101	530667	General Fund	DCS - Business Services	External Support	-	(100,000)	-	-	-	-	-
1001	46205	233	585652	General Fund	DCS - Business Services	Operating Subsidies	-	(197,928)	-	-	-	-	-
SUB-TOTAL CONTRACTUAL SERVICES							(6,654)	(330,435)	-	-	-	-	-
1001	46205	101	550601	General Fund	DCS - Business Services	Printing	(227)	(497)	-	-	-	-	-
1001	46205	101	550602	General Fund	DCS - Business Services	Membership Dues	(1,036)	(800)	-	-	-	-	-
1001	46205	101	550605	General Fund	DCS - Business Services	Travel & Mileage Reimbursement	(98)	(46)	-	-	-	-	-
1001	46205	101	560634	General Fund	DCS - Business Services	Sign Replacement	(19,334)	-	-	-	-	-	-
SUB-TOTAL MATERIALS & SUPPLIES							(20,695)	(1,343)	-	-	-	-	-
TOTAL EXPENDITURES							(307,738)	(502,054)	-	-	-	-	-

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - DCS NEIGHBORHOOD SERVICES

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	46206	101	510501	General Fund	DCS - Neighborhood Services	Regular Salaries	(501,922)	(525,810)	(719,011)	(719,011)	(720,121)	(739,746)	(761,938)
1001	46206	101	510503	General Fund	DCS - Neighborhood Services	Overtime	(1,152)	(586)	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)
1001	46206	101	510515	General Fund	DCS - Neighborhood Services	Comp Time	-	-	-	-	(372)	-	-
1001	46206	101	510999	General Fund	DCS - Neighborhood Services	Grant Admin. - Salaries	201,738	223,220	147,128	147,128	329,496	293,511	299,381
SUB-TOTAL PERSONAL SERVICES							(301,336)	(303,176)	(575,383)	(575,383)	(394,497)	(449,735)	(466,057)
1001	46206	101	510506	General Fund	DCS - Neighborhood Services	Equip Allow (Auto,Phone,Tools)	(281)	-	-	-	-	-	-
1001	46206	101	510509	General Fund	DCS - Neighborhood Services	Comp Time Payout	-	(11)	-	-	(151)	-	-
1001	46206	101	510519	General Fund	DCS - Neighborhood Services	Vacation Time Payout	(9,649)	(1,479)	-	-	(205)	-	-
1001	46206	101	520515	General Fund	DCS - Neighborhood Services	Health Insurance Opt Out	(4,005)	(3,912)	-	-	-	-	-
1001	46206	101	520520	General Fund	DCS - Neighborhood Services	Life Insurance Expense	(837)	(913)	(1,116)	(1,116)	(1,116)	(1,116)	(1,116)
1001	46206	101	520521	General Fund	DCS - Neighborhood Services	Health Insurance Expense	(91,445)	(129,780)	(159,205)	(159,205)	(141,118)	(159,813)	(167,804)
1001	46206	101	520522	General Fund	DCS - Neighborhood Services	Social Security Expense	(33,206)	(33,518)	(44,796)	(44,796)	(42,788)	(46,081)	(47,463)
1001	46206	101	520523	General Fund	DCS - Neighborhood Services	Medicare Expense	(7,766)	(7,839)	(10,476)	(10,476)	(10,006)	(10,777)	(11,100)
1001	46206	101	520527	General Fund	DCS - Neighborhood Services	IMRF Contributions	(79,121)	(57,119)	(46,819)	(46,819)	(47,336)	(65,480)	(67,444)
1001	46206	101	520999	General Fund	DCS - Neighborhood Services	Grant Admin. - Benefits	59,187	60,981	65,947	65,947	66,072	51,183	51,662
SUB-TOTAL FRINGE BENEFITS							(167,123)	(173,589)	(196,465)	(196,465)	(176,648)	(232,084)	(243,266)
1001	46206	101	530642	General Fund	DCS - Neighborhood Services	Background Check	-	-	(2,000)	(2,000)	(2,000)	(2,000)	(2,042)
1001	46206	101	530650	General Fund	DCS - Neighborhood Services	Conferences Training	(3,492)	(2,335)	(7,600)	(7,600)	(7,600)	(7,600)	(7,760)
1001	46206	101	530667	General Fund	DCS - Neighborhood Services	External Support	(17,124)	(9,956)	(24,936)	(24,936)	(12,436)	(15,085)	(15,402)
1001	46206	101	540660	General Fund	DCS - Neighborhood Services	Emergency Services (bps)	(361)	(7,401)	(25,000)	(25,000)	(10,000)	(25,000)	(25,525)
SUB-TOTAL CONTRACT SERVICES							(20,977)	(19,692)	(59,536)	(59,536)	(32,036)	(49,685)	(50,728)
1001	46206	101	550601	General Fund	DCS - Neighborhood Services	Printing	(276)	(90)	(750)	(750)	(360)	(540)	(551)
1001	46206	101	550602	General Fund	DCS - Neighborhood Services	Membership Dues	(2,059)	(287)	(2,535)	(2,535)	(2,494)	(2,575)	(2,629)
1001	46206	101	550603	General Fund	DCS - Neighborhood Services	Postage	(2,004)	-	-	-	-	-	-
1001	46206	201	550605	General Fund	DCS - Neighborhood Services	Travel & Mileage Reimbursement	-	-	(100)	(100)	(100)	(100)	(102)
1001	46206	101	550606	General Fund	DCS - Neighborhood Services	Books and Subscriptions	(840)	(49)	(2,505)	(2,505)	(1,780)	(600)	(613)
1001	46206	101	550652	General Fund	DCS - Neighborhood Services	Legal Postings and Doc. Fees	(85)	-	(200)	(200)	-	(200)	(204)
1001	46206	101	560620	General Fund	DCS - Neighborhood Services	Office Supplies	(65)	-	-	-	-	-	-
1001	46206	101	560625	General Fund	DCS - Neighborhood Services	Clothing	-	-	(1,250)	(1,250)	(1,250)	(1,288)	(1,315)
1001	46206	101	560631	General Fund	DCS - Neighborhood Services	Operational Supplies	(2,395)	(1,097)	(2,600)	(2,600)	(2,600)	(2,065)	(2,108)
1001	46206	101	570711	General Fund	DCS - Neighborhood Services	Software	(367)	-	(6,140)	(6,140)	(6,140)	(3,740)	(3,819)
SUB-TOTAL MATERIALS & SUPPLIES							(8,091)	(1,523)	(16,080)	(16,080)	(14,724)	(11,108)	(11,341)
1001	46206	300	585612	General Fund	DCS - Neighborhood Services	Housing Rehab Property Grants	(75,991)	(184,133)	(150,000)	(150,000)	-	(150,000)	(153,150)
1001	46206	357	585616	General Fund	DCS - Neighborhood Services	Relocation Expenses	-	-	(5,000)	(5,000)	-	(5,000)	(5,105)
1001	46206	101	585651	General Fund	DCS - Neighborhood Services	Retail Rehab Grant Programs	(14,924)	-	(65,000)	(65,000)	(65,000)	-	-
1001	46206	230	585652	General Fund	DCS - Neighborhood Services	Operating Subsidies- OP Housing Auth.	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,735)
1001	46206	240	585652	General Fund	DCS - Neighborhood Services	Operating Subsidies- OP Reg. Hous. Ctr.	(425,000)	(425,000)	(391,382)	(391,382)	(391,382)	-	-
1001	46206	280	585652	General Fund	DCS - Neighborhood Services	Operating Subsidies- OP Residence Corp.	(35,000)	(35,000)	(42,500)	(42,500)	(42,500)	(42,500)	(43,393)
SUB-TOTAL GRANTS							(585,915)	(679,133)	(688,882)	(688,882)	(533,882)	(232,500)	(237,383)
TOTAL EXPENDITURES							(1,083,442)	(1,177,113)	(1,536,346)	(1,536,346)	(1,151,787)	(975,112)	(1,008,775)

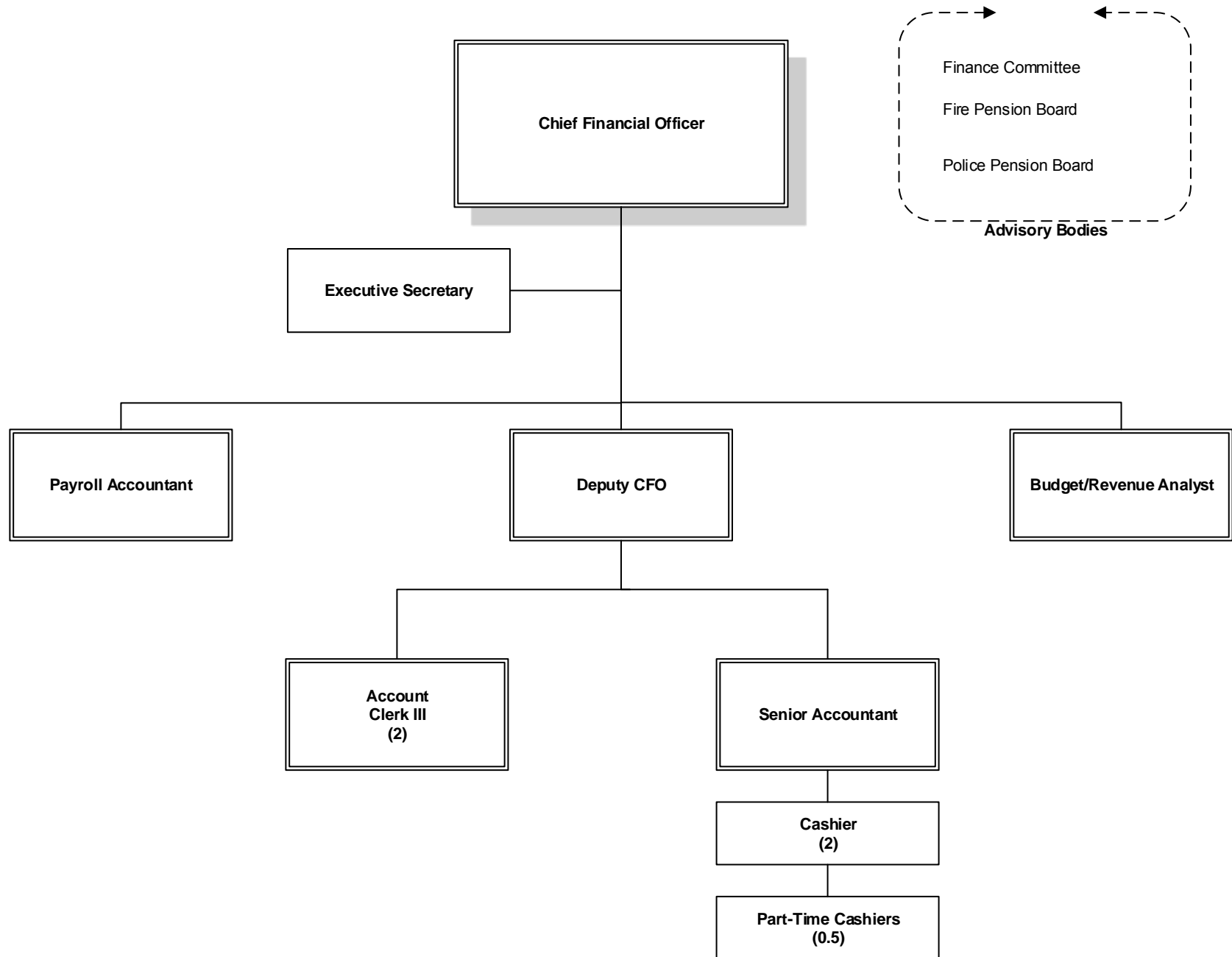
\*The Business Services Division was merged into the Neighborhood Services Division beginning in FY 2019

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - DCS PERMIT PROCESSING

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	46250	101	510501	General Fund	DCS - Permit Processing	Regular Salaries	(385,862)	(348,821)	(363,105)	(363,105)	(363,961)	(378,613)	(389,971)
1001	46250	101	510503	General Fund	DCS - Permit Processing	Overtime	(301)	(384)	(5,000)	(5,000)	(4,500)	(5,000)	(5,000)
SUB-TOTAL PERSONAL SERVICES							(386,163)	(349,205)	(368,105)	(368,105)	(368,461)	(383,613)	(394,971)
1001	46250	101	510509	General Fund	DCS - Permit Processing	Comp Time Payout	-	(544)	-	-	-	-	-
1001	46250	101	520515	General Fund	DCS - Permit Processing	Health Insurance Opt Out	-	(264)	-	-	-	-	-
1001	46250	101	510519	General Fund	DCS - Permit Processing	Vacation Time Payout	-	(3,745)	-	-	-	-	-
1001	46250	101	520520	General Fund	DCS - Permit Processing	Life Insurance Expense	(651)	(580)	(558)	(558)	(558)	(558)	(558)
1001	46250	101	520521	General Fund	DCS - Permit Processing	Health Insurance Expense	(69,018)	(90,804)	(110,003)	(110,003)	(85,400)	(83,959)	(88,157)
1001	46250	101	520522	General Fund	DCS - Permit Processing	Social Security Expense	(22,372)	(20,359)	(22,822)	(22,822)	(21,315)	(23,784)	(24,498)
1001	46250	101	520523	General Fund	DCS - Permit Processing	Medicare Expense	(5,232)	(4,761)	(5,388)	(5,388)	(4,985)	(5,562)	(5,729)
1001	46250	101	520527	General Fund	DCS - Permit Processing	IMRF Contributions	(54,313)	(34,420)	(23,853)	(23,853)	(23,368)	(33,796)	(34,810)
SUB-TOTAL FRINGE BENEFITS							(151,586)	(155,479)	(162,624)	(162,624)	(135,626)	(147,659)	(153,751)
1001	46250	101	530650	General Fund	DCS - Permit Processing	Conferences Training	(8,277)	(8,444)	(7,000)	(7,000)	(7,000)	(7,000)	(7,147)
1001	46250	101	530662	General Fund	DCS - Permit Processing	Boards Commissions Support	(1,084)	-	-	-	-	-	-
1001	46250	101	530667	General Fund	DCS - Permit Processing	External Support	(1,040,057)	(978,479)	(1,210,479)	(1,210,479)	(940,500)	(945,500)	(965,356)
1001	46250	101	530675	General Fund	DCS - Permit Processing	Bank Charges	(8,063)	(13,785)	(16,000)	(16,000)	(16,000)	(16,000)	(16,336)
SUB-TOTAL CONTRACTUAL SERVICES							(1,057,481)	(1,000,708)	(1,233,479)	(1,233,479)	(963,500)	(968,500)	(988,839)
1001	46250	101	550601	General Fund	DCS - Permit Processing	Printing	(661)	(1,434)	(1,500)	(1,500)	(1,400)	(1,500)	(1,532)
1001	46250	101	550602	General Fund	DCS - Permit Processing	Membership Dues	(300)	(75)	(1,200)	(1,200)	(1,000)	(1,000)	(1,021)
1001	46250	101	550605	General Fund	DCS - Permit Processing	Travel & Mileage Reimbursement	-	-	(200)	(200)	(180)	(200)	(204)
1001	46250	101	550606	General Fund	DCS - Permit Processing	Books & Subscriptions	(380)	(5,321)	(5,800)	(5,800)	(5,800)	(5,600)	(5,718)
1001	46250	101	560620	General Fund	DCS - Permit Processing	Office Supplies	(519)	-	-	-	-	-	-
1001	46250	101	560631	General Fund	DCS - Permit Processing	Operational Supplies	-	(541)	(3,598)	(3,598)	(3,598)	(6,000)	(6,126)
SUB-TOTAL MATERIALS & SUPPLIES							(1,860)	(7,371)	(12,298)	(12,298)	(11,978)	(14,300)	(14,600)
TOTAL EXPENDITURES							(1,597,089)	(1,512,762)	(1,776,506)	(1,776,506)	(1,479,565)	(1,514,072)	(1,552,161)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - DCS ADMINISTRATION

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	46260	101	510501	General Fund	DCS Administration	Regular Salaries	(169,794)	(168,091)	(222,589)	(222,589)	(177,257)	(234,817)	(241,862)
1001	46260	101	510503	General Fund	DCS Administration	Overtime	-	(85)	(500)	(500)	(500)	(500)	(500)
SUB-TOTAL PERSONAL SERVICES							(169,794)	(168,177)	(223,089)	(223,089)	(177,757)	(235,317)	(242,362)
1001	46260	101	510506	General Fund	DCS Administration	Equip Allow (Auto,Phone,Tools)	(251)	(168)	-	-	(168)	(168)	(168)
1001	46260	101	520515	General Fund	DCS Administration	Health Insurance Opt Out	(1,469)	(525)	-	-	-	-	-
1001	46260	101	520520	General Fund	DCS Administration	Life Insurance Expense	(279)	(235)	(201)	(201)	(201)	(294)	(294)
1001	46260	101	520521	General Fund	DCS Administration	Health Insurance Expense	(18,018)	(30,148)	(47,906)	(47,906)	(30,441)	(58,471)	(61,395)
1001	46260	101	520522	General Fund	DCS Administration	Social Security Expense	(9,866)	(9,747)	(13,315)	(13,315)	(12,482)	(14,373)	(14,804)
1001	46260	101	520523	General Fund	DCS Administration	Medicare Expense	(2,386)	(2,336)	(3,235)	(3,235)	(2,920)	(3,497)	(3,602)
1001	46260	101	520527	General Fund	DCS Administration	IMRF Contributions	(20,862)	(14,052)	(14,456)	(14,456)	(11,664)	(21,249)	(21,886)
SUB-TOTAL FRINGE BENEFITS							(53,131)	(57,211)	(79,113)	(79,113)	(57,876)	(98,052)	(102,149)
1001	46260	101	530649	General Fund	DCS Administration	Sales Tax Rebate	(1,947)	(66,913)	(200,000)	(350,000)	(350,000)	(235,000)	(239,935)
1001	46260	101	530650	General Fund	DCS Administration	Conferences Training	(873)	(5,355)	(10,600)	(10,600)	(10,600)	(10,600)	(10,823)
1001	46260	101	530658	General Fund	DCS Administration	Temporary services	(13,044)	-	-	-	-	-	-
1001	46260	101	530667	General Fund	DCS Administration	External Support	(100,799)	(174,800)	(182,271)	(182,271)	(174,271)	(176,300)	(180,002)
SUB-TOTAL CONTRACTUAL SERVICES							(116,662)	(247,068)	(392,871)	(542,871)	(534,871)	(421,900)	(430,760)
1001	46260	101	550601	General Fund	DCS Administration	Printing	-	(176)	(200)	(200)	(180)	(200)	(204)
1001	46260	101	550602	General Fund	DCS Administration	Membership Dues	(200)	(395)	(2,195)	(2,195)	(2,195)	(2,262)	(2,310)
1001	46260	101	550603	General Fund	DCS Administration	Postage	(2,592)	(3,759)	-	(7,700)	(5,700)	(6,000)	(6,126)
1001	46260	101	550690	General Fund	DCS Administration	Public Art	-	-	-	(50,000)	-	(50,000)	(51,050)
1001	46260	101	550605	General Fund	DCS Administration	Travel & Mileage Reimbursement	-	-	(150)	(150)	(150)	(155)	(158)
1001	46260	101	560620	General Fund	DCS Administration	Office Supplies	(8,816)	(9,827)	(13,000)	(13,000)	(13,000)	(13,390)	(13,671)
1001	46260	101	560625	General Fund	DCS Administration	Clothing	(1,076)	-	-	-	-	-	-
SUB-TOTAL MATERIALS & SUPPLIES							(12,683)	(14,157)	(15,545)	(73,245)	(21,225)	(72,007)	(73,519)
1001	46260	101	581807	General Fund	DCS Administration	Loan Principal	(632,725)	(1,022,146)	-	-	-	-	-
1001	46260	101	581808	General Fund	DCS Administration	Loan Interest Expense	(38,321)	(22,032)	-	-	-	-	-
SUB-TOTAL DEBT SERVICE							(671,046)	(1,044,178)	-	-	-	-	-
1001	46260	101	583670	General Fund	DCS Administration	Affordable Housing	-	(500,000)	-	(498,108)	(195,000)	(303,108)	-
1001	46260	101	585651	General Fund	DCS Administration	Retail Rehab Grants	(14,924)	-	-	-	-	(55,000)	(56,155)
1001	46260	231	585652	General Fund	DCS Administration	Operating Subsidies- Visit OP	(212,500)	(212,500)	(212,500)	(212,500)	(212,500)	(222,000)	(226,662)
1001	46260	232	585652	General Fund	DCS Administration	Operating Subsidies- OPEDC	(657,970)	(670,786)	(571,500)	(571,500)	(571,500)	(571,500)	(583,502)
1001	46260	233	585652	General Fund	DCS Administration	Operating Subsidies- OP Arts Council	(245,899)	-	(212,000)	(212,000)	(212,000)	(227,000)	(231,767)
1001	46260	101	585656	General Fund	DCS Administration	Operating Subsidies- Chamber of Comm.	(102,000)	-	-	-	-	-	-
SUB-TOTAL GRANTS							(1,233,293)	(1,383,286)	(996,000)	(1,494,108)	(1,191,000)	(1,378,608)	(1,098,086)
TOTAL EXPENDITURES							(2,256,610)	(2,914,076)	(1,706,618)	(2,412,426)	(1,982,729)	(2,205,884)	(1,946,875)





## **FINANCE**

### **EXECUTIVE OVERVIEW**

#### **DEPARTMENTAL SUMMARY**

The Finance Department oversees and manages all financial operations of the Village. The Department is responsible for providing internal customer service to other Village Departments and maintaining the financial health of the Village in accordance with the annual budget and the requirements of the Municipal Code. The Finance Department directly oversees accounting, audit, budget, debt issuances, purchasing, records management for all departments and payroll. The department also oversees utility billing and cashier operations at Village Hall.

Services are provided through the following divisions: Administration, Accounting, Budgeting and Performance Management, Payroll, and Purchasing.

##### Administration

Finance Administration provides general support to the operating divisions of the department. Tasks include providing customer service regarding all department activities to both internal and external customers.

##### Accounting

Accounting personnel are responsible for the timely and accurate recording and financial reporting of all Village financial activity.

##### Budgeting and Performance Management

The Budget function is shared by a few Finance staff members who are responsible for management and oversight of the process by which the Village Board and Manager allocate resources. The division also coordinates the Village's Monthly Measures Report to assess and communicate the activities of all departments.

##### Payroll

All payroll functions are being performed by Village staff, including tracking and approving time, reviewing payroll reports and files, printing checks and processing direct deposits, paying and filing all required taxes and forms, updating employee pay rates (including retroactive calculations) and deductions and collecting and remitting all voluntary deductions and garnishments .

##### Purchasing

The Purchasing function involves overall procurement of goods and services to ensure the process results in the selection of the most cost-effective solution to the Village. Finance personnel involved in purchasing ensure the Village is adhering to Municipal Code as well as all local, State and Federal regulations.

## 2019 ACCOMPLISHMENTS

- Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for FY 19. An application will be submitted to this award program for the FY 20 Budget.
- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the FY 17 CAFR. An application was submitted to this award program for the FY 18 CAFR.
- The FY18 Audit (completed in FY 19) resulted in no Management Letter comments. This is a significant achievement for a municipality.
- Assisted the Public Works Engineering Division in designing the 2020-2024 Capital Improvement Plan, providing an ongoing framework for identifying capital requirements and future financial impacts.
- Coordinated a master records retention and destruction effort for the entire Village organization. This effort resulted in the state-authorized destruction of unnecessary records, off-site storage of retained records and overall increased organization.
- Assisted the Village Manager's Office with implementing a revamped performance management reporting system.
- In conjunction with the Assistant Village Manager / HR Director, Finance staff managed the Special Events Operations Team, ensuring that public gatherings were in compliance with regulations and accurately recouping costs for Village-provided event services.
- Finance staff continued to provide efficient and courteous customer service to the over 12,500 utility billing accounts that exist in the Village.
- Finance staff continued to collaborate with other Village departments on integration and connectivity of networked systems, including VillageView and Passport, ensuring seamless customer service and timely collection of receivables.
- Coordinated with Human Resources staff to implement time-clock procedures and functionality for the Fire Department.
- Finance staff continued their commitment to professional development, attending educational seminars and maintaining active memberships in the following professional organizations: Government Finance Officers Association (GFOA), Illinois Government Finance Officers Association (IGFOA), Illinois City/County Management Association (ICMA) and Illinois Association of Municipal Management Assistants (IAMMA).

## 2020 WORK PLAN

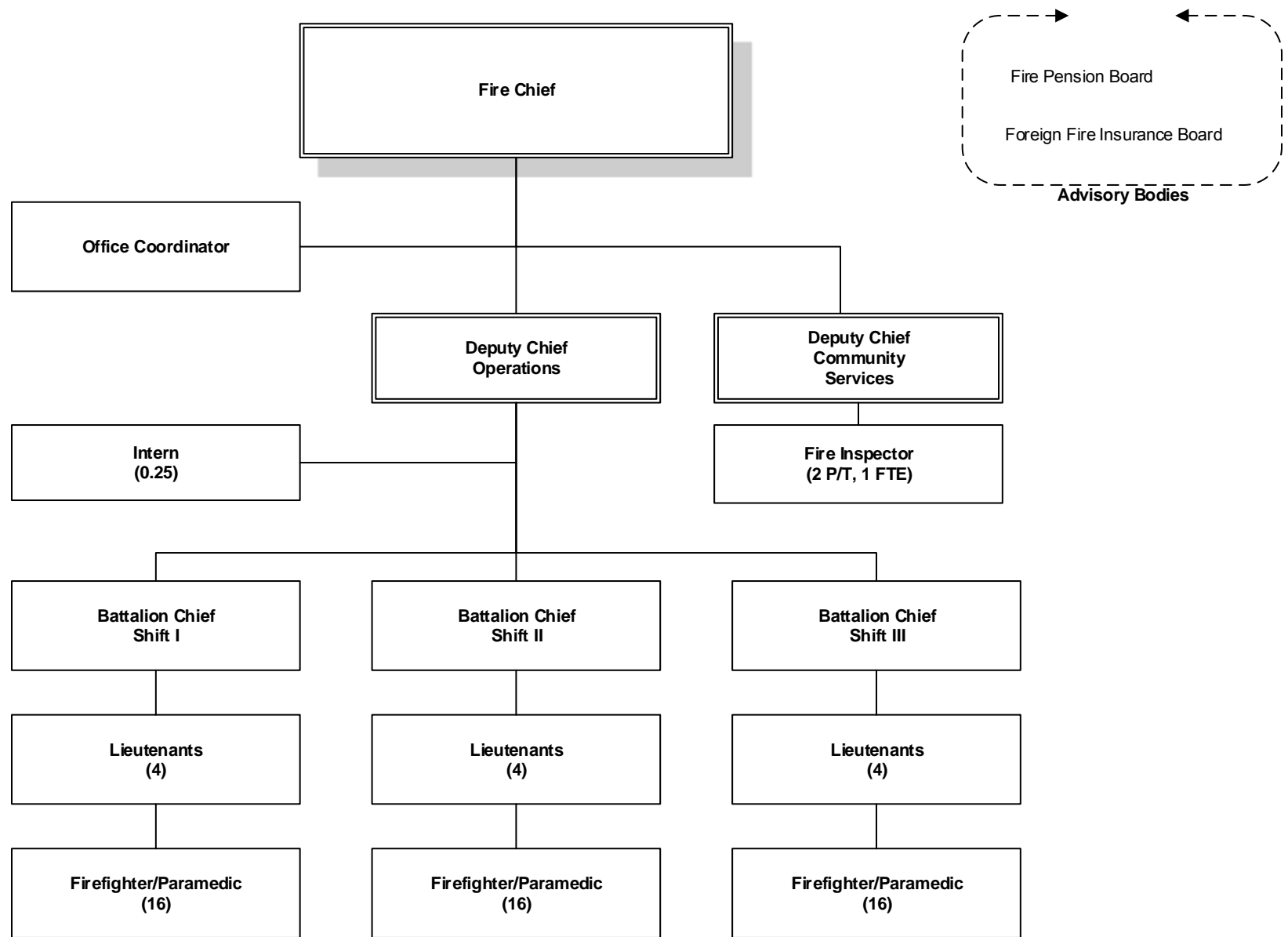
- Work with financial consultants to seek the most desirable rates on new debt.
- Continually review and analyze cash balances to maximize rate of return.
- Continue to improve the efficiency of the payroll process by utilizing additional capabilities of the Village's financial software system of BS&A.
- Apply for and receive both the Certificate of Achievement for Excellence in Financial Reporting for audit year 2019 and the Distinguished Budget Presentation Award for 2020 from the Government Finance Officers Association (GFOA), exceeding local government standards of financial reporting.
- Continue to exceed financial transparency standards by exploring additional tools and platforms through which to display financial information to internal and external stakeholders.
- Seek new efficiencies within the department, maximizing staff time through cross-training of duties.
- Continue to review quarterly financial reporting and adjust or improve report to obtain the perfect balance between simplicity, understandability, and transparency.
- On an as-needed basis, assist other operating departments to a greater degree in preparing requests for proposals and analyzing results.
- Comply with all IRS reporting requirements, including the new 1098-F form filing related to fines and penalties collected by municipalities.

**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**GENERAL FUND - FINANCE**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	41300	101	510501	General Fund	Finance	Regular Salaries	(611,500)	(639,235)	(722,149)	(722,149)	(639,953)	(660,547)	(680,363)
1001	41300	171	510501	General Fund	Finance	Regular Salaries	(940)	-	-	-	-	-	-
1001	41300	101	510502	General Fund	Finance	Merit Incentives	-	-	(100,000)	(100,000)	-	(100,000)	(100,000)
1001	41300	101	510503	General Fund	Finance	Overtime	(10,813)	(6,838)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
1001	41300	101	510515	General Fund	Finance	Comp Time	(224)	(503)	-	-	-	-	-
1001	41300	101	510522	General Fund	Finance	Turnover savings- Villagewide	-	-	1,250,000	1,250,000	-	1,825,000	1,825,000
1001	41300	101	510523	General Fund	Finance	Health Insurance Offset	-	-	-	-	-	1,000,000	1,000,000
1001	41300	101	510999	General Fund	Finance	Grant Admin. - Salaries	1,232	619	-	-	-	662	682
SUB-TOTAL PERSONAL SERVICES							(622,245)	(645,958)	417,851	417,851	(649,953)	2,055,115	2,035,318
1001	41300	101	510506	General Fund	Finance	Equip Allow (Auto,Phone,Tools)	(652)	(1,527)	(1,512)	(1,512)	(1,512)	(1,512)	(1,512)
1001	41300	101	510519	General Fund	Finance	Vacation Time Payout	-	(11,125)	-	-	(317)	-	-
1001	41300	101	520515	General Fund	Finance	Health Insurance Opt Out	(1,800)	(1,139)	(63,000)	(63,000)	(63,000)	(65,000)	(65,000)
1001	41300	101	520520	General Fund	Finance	Life Insurance Expense	(1,023)	(1,533)	(837)	(837)	(800)	(744)	(744)
1001	41300	101	520521	General Fund	Finance	Health Insurance Expense	(185,638)	(129,507)	(139,590)	(139,590)	(91,000)	(97,644)	(102,526)
1001	41300	101	520522	General Fund	Finance	Social Security Expense	(35,503)	(37,189)	(43,869)	(43,869)	(39,220)	(39,859)	(41,055)
1001	41300	171	520522	General Fund	Finance	Social Security Expense	(58)	-	-	-	-	-	-
1001	41300	101	520523	General Fund	Finance	Medicare Expense	(8,536)	(8,976)	(10,596)	(10,596)	(9,255)	(9,703)	(9,994)
1001	41300	171	520523	General Fund	Finance	Medicare Expense	(14)	-	-	-	-	-	-
1001	41300	101	520527	General Fund	Finance	IMRF Contributions	(87,996)	(73,233)	(47,443)	(47,443)	(41,564)	(61,517)	(63,363)
1001	41300	171	520527	General Fund	Finance	IMRF Contributions	(133)	-	-	-	-	-	-
1001	41300	101	520999	General Fund	Finance	Grant Admin. - Benefits	345	211	-	-	-	246	253
SUB-TOTAL FRINGE BENEFITS							(321,008)	(264,018)	(306,847)	(306,847)	(246,668)	(275,733)	(283,940)
1001	41300	101	530650	General Fund	Finance	Conferences Training	(2,955)	(2,024)	(4,500)	(5,176)	(4,500)	(5,176)	(5,285)
1001	41300	101	530654	General Fund	Finance	Collection Agency Expense	(37,893)	(47,906)	(40,000)	(40,000)	(40,000)	(60,000)	(61,260)
1001	41300	101	530658	General Fund	Finance	Temporary Services	(127,870)	-	-	-	-	-	-
1001	41300	101	530660	General Fund	Finance	General Contractuals	(2,981)	-	-	-	-	-	-
1001	41300	101	530667	General Fund	Finance	External Support	(30,086)	(57,333)	(43,000)	(53,000)	(51,500)	(154,950)	(158,204)
1001	41300	101	530668	General Fund	Finance	ADP Payroll Services	(238,827)	-	-	-	-	-	-
1001	41300	101	530670	General Fund	Finance	Audit Service Fees	(53,879)	(65,279)	(66,000)	(66,000)	(66,000)	(67,500)	(68,918)
1001	41300	101	530675	General Fund	Finance	Bank Charges	(123,597)	(131,276)	(140,000)	(140,000)	(140,000)	(190,000)	(193,990)
1001	41300	175	540690	General Fund	Finance	Telecommunication Charges	-	-	-	-	-	-	-
SUB-TOTAL CONTRACTUAL SERVICES							(618,090)	(303,819)	(293,500)	(304,176)	(302,000)	(477,626)	(487,656)
1001	41300	101	550601	General Fund	Finance	Printing	(9,672)	(6,386)	(8,500)	(8,500)	(8,500)	(8,700)	(8,883)
1001	41300	101	550602	General Fund	Finance	Membership Dues	(2,500)	(2,325)	(2,700)	(2,700)	(2,550)	(2,600)	(2,655)
1001	41300	101	550603	General Fund	Finance	Postage	(3,124)	(903)	(2,000)	(2,000)	(1,500)	(2,000)	(2,042)
1001	41300	101	550605	General Fund	Finance	Travel & Mileage Reimbursement	(276)	(17)	(100)	(100)	(100)	(300)	(306)
1001	41300	101	550606	General Fund	Finance	Books & Subscriptions	(100)	-	-	-	-	-	-
1001	41300	101	550652	General Fund	Finance	Legal Postings and Doc. Fees	(1,537)	(1,160)	(1,500)	(1,500)	(1,850)	(2,300)	(2,348)
1001	41300	101	550656	General Fund	Finance	Miscellaneous Expense	(17)	(22)	-	-	-	-	-
1001	41300	101	550663	General Fund	Finance	Software License Updates	(12,049)	(69,050)	(129,850)	(129,850)	(129,850)	(71,900)	(73,410)
1001	41300	101	560616	General Fund	Finance	Toner Cartridges	(250)	-	-	-	-	-	-
1001	41300	101	560617	General Fund	Finance	Paper Supply	(17,786)	(15,257)	(14,000)	(14,000)	(14,000)	(14,600)	(14,907)
1001	41300	101	560620	General Fund	Finance	Office Supplies	(4,944)	(5,000)	(5,500)	(5,500)	(5,500)	(5,700)	(5,820)
1001	41300	171	560620	General Fund	Finance	Office Supplies	(346)	-	-	-	-	-	-
1001	41300	101	560623	General Fund	Finance	Cleaning Supplies	(100)	-	-	-	-	-	-
1001	41300	101	560625	General Fund	Finance	Clothing	(477)	(474)	(600)	(600)	(600)	(840)	(858)
1001	41300	101	560670	General Fund	Finance	Equipment Rental	(47,392)	(46,908)	(44,500)	(44,500)	(44,500)	(45,600)	(46,558)
SUB-TOTAL MATERIALS & SUPPLIES							(100,570)	(147,503)	(209,250)	(209,250)	(208,950)	(154,540)	(157,785)
1001	41300	615	570132	General Fund	Finance	Animal Control Facility	(46,600)	-	-	-	-	-	-
1001	41300	101	570710	General Fund	Finance	Equipment	(624)	-	-	-	-	-	-
SUB-TOTAL CAPITAL OUTLAY							(47,224)	-	-	-	-	-	-

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - FINANCE

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	41300	101	581804	General Fund	Finance	Penalties & Fines	-	(9,356)	-	-	(533)	-	-
						SUB-TOTAL DEBT SERVICE	-	(9,356)	-	-	(533)	-	-
1001	41300	101	582100	General Fund	Finance	Loss on Investments	-	(15,309)	-	-	-	-	-
						SUB-TOTAL NON CASH	-	(15,309)	-	-	-	-	-
1001	41300	101	591825	General Fund	Finance	Transfer To Debt Service Fund	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)
1001	41300	101	591826	General Fund	Finance	Transfer To Sir Fund	-	(750,000)	(500,000)	(3,000,000)	(3,000,000)	(500,000)	(500,000)
1001	41300	101	591860	General Fund	Finance	Transfer To Parking	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
1001	41300	101	591895	General Fund	Finance	Transfer To Cip Fund	-	(1,836,000)	(1,300,000)	(1,700,000)	(1,690,000)	(2,080,000)	(2,080,000)
						SUB-TOTAL TRANSFERS	(540,000)	(3,126,000)	(2,340,000)	(5,240,000)	(5,230,000)	(3,120,000)	(3,120,000)
						TOTAL EXPENDITURES	(2,249,137)	(4,511,962)	(2,731,746)	(5,642,422)	(6,638,104)	(1,972,784)	(2,014,063)



## **FIRE DEPARTMENT**

### **EXECUTIVE OVERVIEW**

#### **DEPARTMENTAL SUMMARY**

The mission of the Oak Park Fire Department is to provide excellent emergency response and standards of care that enhance the quality of life in our community. This is accomplished through the delivery of fire suppression operations, emergency medical services and fire prevention through inspections, public education and code enforcement. The Fire Department will assist the public in all areas of emergency and non-emergency situations as well as provide mutual aid to other local and state agencies. The department provides emergency medical care in both advanced and basic life support with highly trained and licensed paramedics.

Risk Statement: The Oak Park Fire Department prioritizes firefighter safety, human life, property and environment. Risk is determined by a continuous evaluation based on the expertise, education, experience, and resources of the department.

The Oak Park Fire Department maintains three fire stations that are strategically located to provide optimal response times to emergencies within the Village Oak Park. Included are Divisions for Administration, Operations, Emergency Medical Services (EMS), Fire Prevention and Fire Investigation, Training, Public Education, Hazardous Materials and the Technical Rescue Team (TRT).

## **2019 ACCOMPLISHMENTS**

The Fire Department has accomplished or is on schedule to complete all projected work plan tasks for FY2019:

### **Accomplished:**

- Provided recommendations to the Board of Police and Fire Commission on the Entry Level Firefighter/Paramedic testing process, preference points and strategies to increase diversity in the Fire Departments' workforce.
- Research paper completed on identifying the Fall Risks to the Village of Oak Park's Older Adult Population.
- An application was submitted to the Department of Homeland Security-Assistance to Firefighter Grant in the amount of \$346,576 for Ambulance Power Load cot fastener system and replacement of Self-Contained Breathing Apparatus.
- New Pierce Fire Engine was ordered through Global Emergency Products and will be delivered at the end of 2019 or beginning of 2020.
- One (1) new cardiac monitor was purchased and placed in service on frontline apparatus.
- New Automated Fire Station Alerting System (US Digital Design) was purchased and installed. Alerting System will go live in September of 2019.
- Assisted Finance and Human Resources with the integration of Telestaff and Work Force Ready for the Fire Department's payroll.
- Hired one (1) Firefighter/Paramedic in April of 2019 due to retirement.
- Fire Prevention Bureau transferred alarm reduction program and alarm permits to the Finance Department in the 2<sup>nd</sup> quarter of 2019.
- Assisted the Human Resources Department with the selection of a testing company for the Battalion Chief promotional process.
- Added two (2) Child Passenger Safety Seat Technicians to the Public Education Division.
- Three (3) new Fire Investigators were certified through the State Fire Marshall.
- Part-time Civilian Fire Inspector was hired in March of 2019.
- Daily Staffing Levels increased which allows us to staff a third ambulance more frequently to meet service demands.



- Communication Department launched Facebook page for the Fire Department to inform citizens about the department and fire safety related information.

**In-Progress:**

- The overhead doors at Fire Station 2 & 3 will be replaced in the 3<sup>rd</sup> quarter of 2019.
- Fire Station 1 North Parking lot resurfacing project will be completed by the end of 2019.
- Battalion Chief Promotional process will begin in the 3<sup>rd</sup> quarter of 2019 and will be completed by the end of 2019.
- Continue to work with Union leadership to establish a Wellness/Fitness Program for the Fire Department.
- Established a Committee to developing a business plan for an Oak Park Fire Department Explorer Program and Citizen Fire Academy to promote interest in a fire service career.
- (1) New Firefighter/Paramedic will be hired in the 4<sup>th</sup> quarter of 2019 due to a retirement in September.
- Working with the IT department to purchase pre-planning software.
- Public Education Division working on developing an older adult fall risk and fire safety program.
- Conducting research on identifying recruitment strategies for the Village of Oak Park's Community Emergency Response Team.

## **2020 WORK PLAN**

A major effort of the Oak Park Fire Department is to maintain a results-oriented agency. Continuous improvement, maximum efficiency, and service are pursued through the following anticipated FY 2020 goals:

- Deliver emergency medical services in a professional and timely manner.
- Deploy fire suppression resources to contain and extinguish fires, minimizing injuries and property loss consistent with NFPA standards. Continue to achieve a 4-minute response time for the first arriving OPFD unit 95% of the time, and an 8-minute response for the entire first alarm assignment 90% of the time.
- Develop a strategic plan for the Fire Department for the next 5 years.
- Develop Fire Lieutenant Promotional Process current list expires 9/15/2020.
- Determine adequate staffing level for the Oak Park Fire Department.
- Promote a healthy, safe and productive work environment.
- Enhance coordination with surrounding communities to improve public service delivery.
- Reduce fatalities, injuries, and property damage through proactive community risk reduction programs.
- Continue to enforce code & life safety compliance for public buildings.
- Provide efficient and competent plan reviews/inspection of fire protection systems.
- Continue to support established public education program and develop older adult fire safety program.
- Continue to apply for grants that will provide funding to the Fire Department, which will result in reducing overall costs.
- Develop professional development and succession planning programs.
- Develop negotiation strategies and goals for the IAFF Firefighter Union contract that expires on 12/31/2020.
- Repurpose Fire Department Reserve Command Unit into a Mobile Command Unit shared with Police Department.
- Evaluate new software for Fire Department's Records Management System; current software contract expires in April of 2020.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - FIRE ADMINISTRATION

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	42500	101	510501	General Fund	FIRE - Admin	Regular Salaries	(464,138)	(485,175)	(589,469)	(589,469)	(529,100)	(568,260)	(585,308)
1001	42500	101	510503	General Fund	FIRE - Admin	Overtime	-	(66)	-	-	-	-	-
						SUB-TOTAL PERSONAL SERVICES	(464,138)	(485,240)	(589,469)	(589,469)	(529,100)	(568,260)	(585,308)
1001	42500	101	520520	General Fund	FIRE - Admin	Life Insurance Expense	(372)	(351)	(465)	(465)	(465)	(372)	(372)
1001	42500	101	520521	General Fund	FIRE - Admin	Health Insurance Expense	(75,690)	(81,059)	(103,276)	(103,276)	(78,693)	(77,366)	(81,234)
1001	42500	101	520522	General Fund	FIRE - Admin	Social Security Expense	(3,067)	(3,519)	(9,250)	(9,250)	(5,317)	(7,389)	(7,611)
1001	42500	101	520523	General Fund	FIRE - Admin	Medicare Expense	(4,316)	(4,528)	(6,287)	(6,287)	(5,100)	(5,934)	(6,112)
1001	42500	101	520525	General Fund	FIRE - Admin	Fire Pension Contributions	-	(5,550,647)	(5,158,133)	(5,158,133)	(5,158,133)	(5,438,948)	(5,846,869)
1001	42500	400	520525	General Fund	FIRE - Admin	Fire Pension Contributions	(5,876,126)	-	-	-	-	-	-
1001	42500	101	520526	General Fund	FIRE - Admin	Dental Insurance Expense	(700)	-	-	-	-	-	-
1001	42500	101	520527	General Fund	FIRE - Admin	IMRF Contributions	(7,798)	(5,779)	(9,341)	(9,341)	(3,815)	(5,316)	(5,475)
						SUB-TOTAL FRINGE BENEFITS	(5,968,070)	(5,645,884)	(5,286,752)	(5,286,752)	(5,251,523)	(5,535,325)	(5,947,674)
1001	42500	101	530650	General Fund	FIRE - Admin	Conferences Training	(4,750)	(7,847)	(8,000)	(8,000)	(8,000)	(8,000)	(8,168)
1001	42500	101	530667	General Fund	FIRE - Admin	External Support	(49,838)	(53,416)	(58,800)	(58,800)	(58,800)	(72,650)	(74,176)
						SUB-TOTAL CONTRACTUAL SERVICES	(54,588)	(61,262)	(66,800)	(66,800)	(66,800)	(80,650)	(82,344)
1001	42500	101	550601	General Fund	FIRE - Admin	Printing	(454)	(39)	(250)	(250)	(250)	(250)	(255)
1001	42500	101	550602	General Fund	FIRE - Admin	Membership Dues	(11,422)	(11,500)	(11,500)	(11,500)	(11,500)	(11,800)	(12,048)
1001	42500	101	550603	General Fund	FIRE - Admin	Postage	(1,523)	(1,789)	(1,700)	(1,700)	(1,700)	(1,700)	(1,736)
1001	42500	101	550671	General Fund	FIRE - Admin	Office Machine Service	(3,500)	(3,998)	(4,000)	(4,000)	(4,000)	(4,000)	(4,084)
1001	42500	101	560620	General Fund	FIRE - Admin	Office Supplies	(3,410)	(3,993)	(4,000)	(4,000)	(4,000)	(4,000)	(4,084)
1001	42500	101	560625	General Fund	FIRE - Admin	Clothing	(1,355)	(2,389)	(2,500)	(2,500)	(2,500)	(3,000)	(3,063)
1001	42500	101	560638	General Fund	FIRE - Admin	Special Events	(1,200)	(819)	(1,500)	(1,500)	(1,500)	(1,500)	(1,532)
						SUB-TOTAL MATERIALS & SUPPLIES	(22,864)	(24,527)	(25,450)	(25,450)	(25,450)	(26,250)	(26,801)
						TOTAL EXPENDITURES	(6,509,660)	(6,216,913)	(5,968,471)	(5,968,471)	(5,872,873)	(6,210,485)	(6,642,126)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - FIRE OPERATIONS

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	42510	101	510501	General Fund	FIRE - Operations	Regular Salaries	(5,656,226)	(5,979,402)	(6,295,759)	(6,295,759)	(6,195,780)	(6,923,871)	(7,131,587)
1001	42510	101	510503	General Fund	FIRE - Operations	Overtime	(630,259)	(289,188)	(500,000)	(500,000)	(387,000)	(500,000)	(500,000)
SUB-TOTAL PERSONAL SERVICES							(6,286,485)	(6,268,590)	(6,795,759)	(6,795,759)	(6,582,780)	(7,423,871)	(7,631,587)
1001	42510	101	510509	General Fund	FIRE - Operations	Comp Time Payout	-	(1,714)	-	-	(2,924)	-	-
1001	42510	101	510510	General Fund	FIRE - Operations	Sick Time Payout	(40,704)	(30,869)	(65,000)	(65,000)	(35,413)	(65,000)	(65,000)
1001	42510	101	510516	General Fund	FIRE - Operations	FD 7G Pay	(150,538)	(189,237)	(180,000)	(180,000)	(170,000)	(185,000)	(185,000)
1001	42510	101	510519	General Fund	FIRE - Operations	Vacation Time Payout	(30,778)	(62,657)	(40,000)	(40,000)	(20,000)	(40,000)	(40,000)
1001	42510	101	510521	General Fund	FIRE - Operations	Holiday Pay	(96,050)	-	(90,000)	(90,000)	(89,500)	(90,358)	(90,358)
1001	42510	101	520515	General Fund	FIRE - Operations	Health Insurance Opt Out	(11,403)	(7,386)	-	-	-	-	-
1001	42510	101	520520	General Fund	FIRE - Operations	Life Insurance Expense	(5,580)	(5,995)	(5,859)	(5,859)	(5,859)	(5,859)	(5,859)
1001	42510	101	520521	General Fund	FIRE - Operations	Health Insurance Expense	(1,034,358)	(1,138,049)	(1,160,739)	(1,160,739)	(1,146,985)	(1,130,572)	(1,187,101)
1001	42510	101	520522	General Fund	FIRE - Operations	Social Security Expense	(9,296)	(11,733)	(11,160)	(11,160)	(8,244)	(11,470)	(11,814)
1001	42510	101	520523	General Fund	FIRE - Operations	Medicare Expense	(85,945)	(86,898)	(89,307)	(89,307)	(87,521)	(101,058)	(104,090)
1001	42510	101	520525	General Fund	FIRE - Operations	Fire Pension Contributions	-	(885)	-	-	-	-	-
SUB-TOTAL FRINGE BENEFITS							(1,464,652)	(1,535,423)	(1,642,065)	(1,642,065)	(1,566,446)	(1,629,317)	(1,689,221)
1001	42510	101	530660	General Fund	FIRE - Operations	General Contractuals	(16,939)	(108,643)	(82,200)	(82,200)	(50,000)	(87,100)	(88,929)
1001	42510	101	530675	General Fund	FIRE - Operations	Bank Charges	(390)	(34)	-	-	-	-	-
1001	42510	101	530681	General Fund	FIRE - Operations	WSCDC Contract	(803,705)	(502,222)	(643,000)	(643,000)	(550,000)	(607,000)	(619,747)
1001	42510	101	550673	General Fund	FIRE - Operations	Repairs	(14,320)	(14,988)	(16,000)	(16,000)	(16,000)	(16,300)	(16,642)
1001	42510	101	540690	General Fund	FIRE - Operations	Telecommunication Charges	(15,564)	(21,704)	(26,000)	(26,000)	(26,000)	(27,000)	(27,567)
SUB-TOTAL CONTRACTUAL SERVICES							(850,918)	(647,591)	(767,200)	(767,200)	(642,000)	(737,400)	(752,885)
1001	42510	101	560625	General Fund	FIRE - Operations	Clothing	(80,124)	(82,951)	(90,000)	(90,000)	(90,000)	(93,000)	(94,953)
1001	42510	101	560630	General Fund	FIRE - Operations	Small Tools	(18,027)	(19,736)	(20,500)	(20,500)	(20,500)	(23,000)	(23,483)
1001	42510	101	560631	General Fund	FIRE - Operations	Operational Supplies	(420)	-	-	-	-	-	-
SUB-TOTAL MATERIALS & SUPPLIES							(98,571)	(102,687)	(110,500)	(110,500)	(110,500)	(116,000)	(118,436)
1001	42510	101	570710	General Fund	FIRE - Operations	Equipment	(20,495)	(19,987)	(17,500)	(17,500)	(17,500)	(18,000)	(18,378)
1001	42510	101	570720	General Fund	FIRE - Operations	Computer Equipment	(13,659)	(14,956)	(16,500)	(16,500)	(16,500)	(16,900)	(17,255)
SUB-TOTAL CAPITAL OUTLAY							(34,154)	(34,942)	(34,000)	(34,000)	(34,000)	(34,900)	(35,633)
TOTAL EXPENDITURES							(8,734,779)	(8,589,233)	(9,349,524)	(9,349,524)	(8,935,726)	(9,941,488)	(10,227,763)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - FIRE EMS

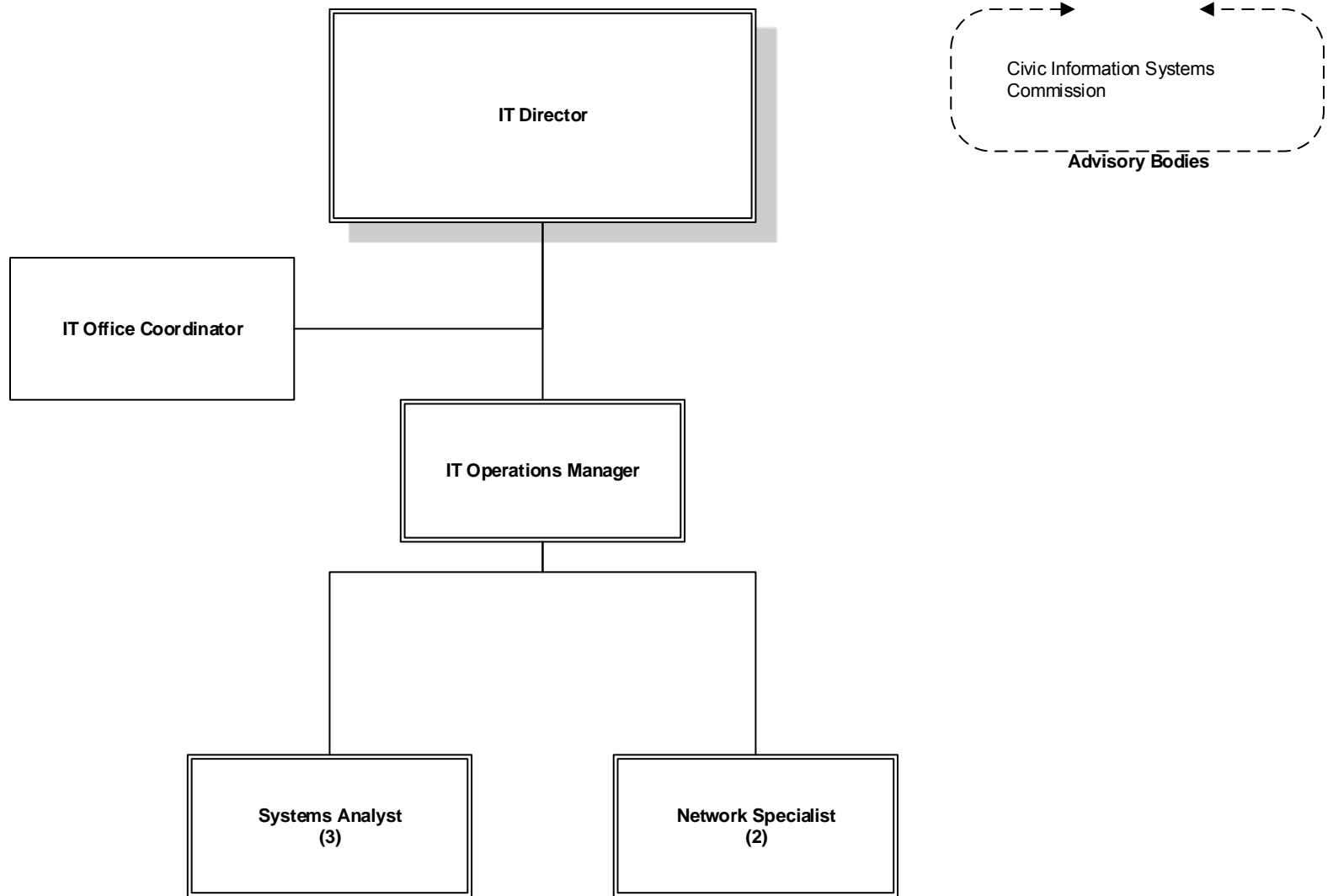
<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	42520	101	530660	General Fund	FIRE - EMS	General Contractuals	(6,765)	(7,194)	(10,000)	(10,000)	(10,000)	(13,500)	(13,784)
						SUB-TOTAL CONTRACTUAL SERVICES	(6,765)	(7,194)	(10,000)	(10,000)	(10,000)	(13,500)	(13,784)
1001	42520	101	550601	General Fund	FIRE - EMS	Printing	(400)	(146)	(400)	(400)	(400)	(400)	(408)
1001	42520	101	550602	General Fund	FIRE - EMS	Membership Dues	(343)	(675)	(1,000)	(1,000)	(1,000)	(1,000)	(1,021)
1001	42520	101	550673	General Fund	FIRE - EMS	Repairs	(1,661)	(875)	(2,000)	(2,000)	(2,000)	(2,500)	(2,553)
1001	42520	101	560631	General Fund	FIRE - EMS	Operational Supplies	(23,994)	(26,596)	(28,800)	(28,800)	(28,800)	(30,500)	(31,141)
						SUB-TOTAL MATERIALS & SUPPLIES	(26,398)	(28,291)	(32,200)	(32,200)	(32,200)	(34,400)	(35,122)
1001	42520	101	570710	General Fund	FIRE - EMS	Equipment	(1,226)	(441)	(5,000)	(9,517)	(9,517)	(6,000)	(6,126)
						SUB-TOTAL CAPITAL OUTLAY	(1,226)	(441)	(5,000)	(9,517)	(9,517)	(6,000)	(6,126)
						TOTAL EXPENDITURES	(34,389)	(35,926)	(47,200)	(51,717)	(51,717)	(53,900)	(55,032)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - FIRE PREVENTION AND INVESTIGATION

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	42530	101	550602	General Fund	FIRE - Prev. and Inv.	Membership Dues	(1,520)	(2,021)	(2,040)	(2,040)	(2,040)	(2,400)	(2,450)
1001	42530	101	550673	General Fund	FIRE - Prev. and Inv.	Repairs	(1,000)	-	(1,000)	(1,000)	(1,000)	(1,000)	(1,021)
1001	42530	101	560630	General Fund	FIRE - Prev. and Inv.	Small Tools	(1,211)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,042)
SUB-TOTAL MATERIALS & SUPPLIES							(3,731)	(4,021)	(5,040)	(5,040)	(5,040)	(5,400)	(5,513)
TOTAL EXPENDITURES							(3,731)	(4,021)	(5,040)	(5,040)	(5,040)	(5,400)	(5,513)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - FIRE TRAINING AND PUBLIC EDUCATION

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	42540	101	530650	General Fund	FIRE - Training and Public Ed.	Conferences Training	(39,538)	(31,583)	(50,000)	(50,000)	(40,000)	(50,000)	(51,050)
						SUB-TOTAL CONTRACTUAL SERVICES	(39,538)	(31,583)	(50,000)	(50,000)	(40,000)	(50,000)	(51,050)
1001	42540	101	550601	General Fund	FIRE - Training and Public Ed.	Printing	(310)	(994)	(1,500)	(1,500)	(1,500)	(1,500)	(1,532)
1001	42540	101	550602	General Fund	FIRE - Training and Public Ed.	Membership Dues	(339)	(190)	(1,350)	(1,350)	(1,350)	(1,350)	(1,378)
1001	42540	101	550673	General Fund	FIRE - Training and Public Ed.	Repairs	(2,277)	(3,000)	(3,000)	(3,000)	(3,000)	(4,000)	(4,084)
1001	42540	101	560630	General Fund	FIRE - Training and Public Ed.	Small Tools	(1,419)	(717)	-	-	-	-	-
1001	42540	101	560631	General Fund	FIRE - Training and Public Ed.	Operational Supplies	(11,008)	(14,425)	(30,000)	(30,000)	(25,000)	(83,520)	(85,274)
1001	42540	101	560638	General Fund	FIRE - Training and Public Ed.	Special Events	(660)	(1,797)	(4,000)	(4,000)	(4,000)	(4,000)	(4,084)
						SUB-TOTAL MATERIALS & SUPPLIES	(16,013)	(21,123)	(39,850)	(39,850)	(34,850)	(94,370)	(96,352)
						TOTAL EXPENDITURES	(55,551)	(52,706)	(89,850)	(89,850)	(74,850)	(144,370)	(147,402)





## **INFORMATION TECHNOLOGY**

### **EXECUTIVE OVERVIEW**

#### **DEPARTMENTAL SUMMARY**

The Information Technology (IT) Department oversees the Village's computer and telephone systems and is responsible for providing internal services to other Village Departments via the administration and support of various office technology services, communication systems and data processing services that are utilized daily in all department operations in accordance with the annual budget document. Basic office technology support ranges from printer, desktop, laptop and mobile devices. Communication systems include local data network, Internet, security, wireless, cellular, fiber-network and voice. Data processing services include the business and process analysis to enhance service to the operating departments and the residents of Oak Park.

## 2019 ACCOMPLISHMENTS

- Fiber Wide Area Network (WAN) project (Core System)
  - Continued work with School District 97 (SD97) under Inter-Governmental Agreement (IGA)
- Laserfiche (Core System) – Digital document repository and workflow system
  - Implemented FOIA workflow process and repository – Done!
  - Implemented Online FOIA payment service
  - Implemented Police Citizen Camera Share & Registration
  - Working on Police Bicycle Registration
- CityView (Core System) – Permit, License and Inspection system
  - Assisted in the implementation of Workspace which is a web-based interface in-place of desktop software
  - Assisted in the implementation of Alarm Registration Renewal
- Parking Technology Solution (Core System)
  - Developed the Parking Amnesty service (eNotices & payment processes)
  - Provided data and assisted in implementation of Parking Permit
  - Provided data and assisted in implementation of Vehicle Sticker
  - Provided data and assisted in implementation of Parking Citation and Adjudication
  - Assisted in the implementation of License Plate Recognition System
- GIS (Core System) – Geographic Information System
  - Implementation of County Public Notification (assessor owner information) service
  - Provided GIS data and worked with Parking vendor
  - Evaluate integration into other core systems – on-going
    - Completed Police information including Citizen Camera Share & Registration
- Workstation & Laptop Upgrades
  - Upgraded computers for Parking Services, Pump Stations, Fire and IT
  - Evaluated and upgraded to new in-car Police computers
- Core Application Review
  - Evaluated data quality of all core application systems – on-going
  - Implemented integration opportunities with other systems, e.g. BS&A with Passport and Laserfiche with GIS
  - Performed updates of systems – on-going
- Core End-User & Back-Office System
  - Upgraded general services, such as, Gigabit Internet, Email archive, file & print servers

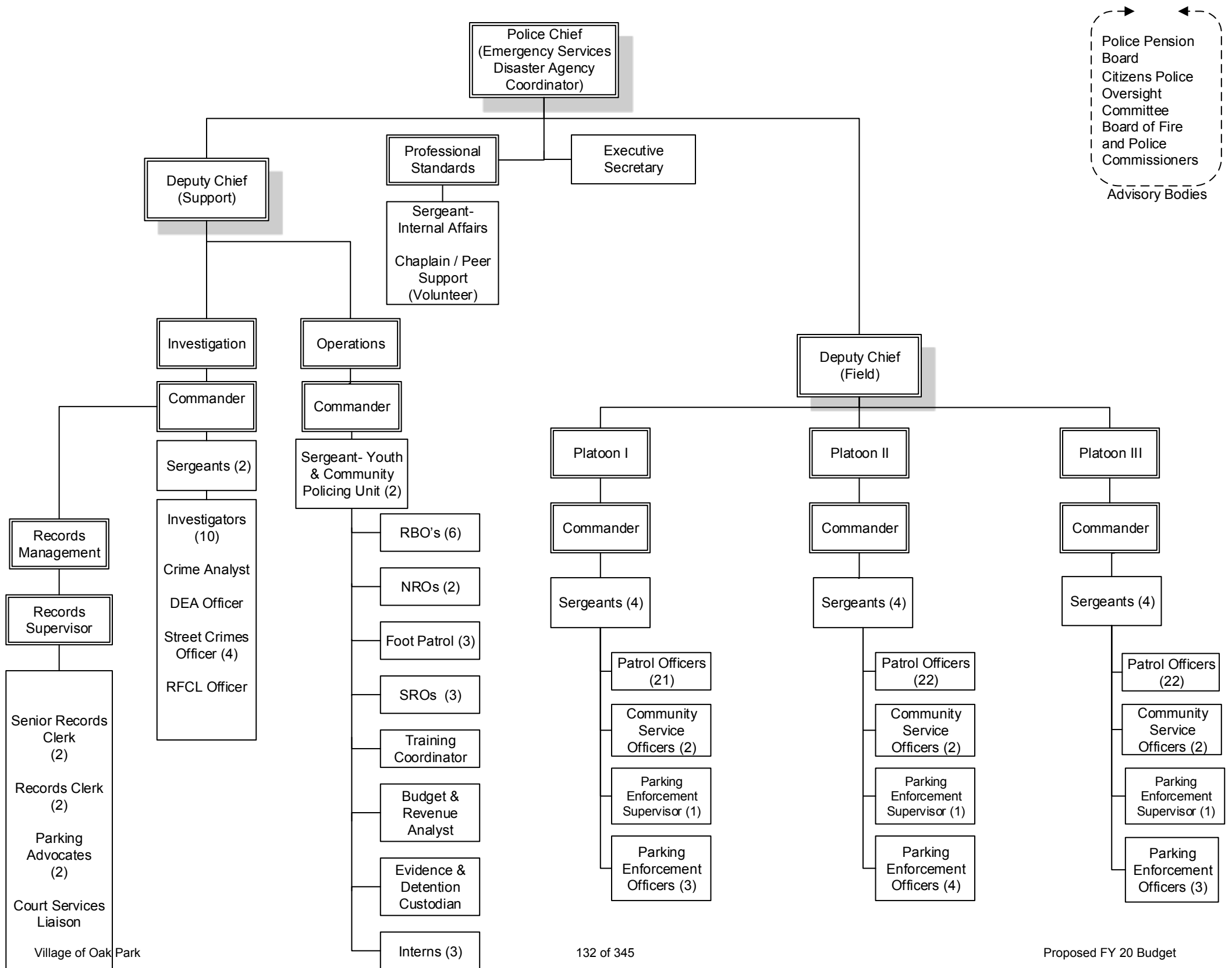
- Upgraded security systems, such as, web filter, anti-virus, monitoring and network equipment
- Assisted in the review and implementation of court hearing video system

## **2020 WORK PLAN**

- Fiber Wide Area Network (WAN) project (Core System)
- Workstation & Laptop Upgrades
  - Workstation for Police
  - Continued upgrade of in-car computers
- On-going core data quality review and maintenance
- Upgrade end-of-life servers and network systems
- On-going system security review
- On-going upgrade of core systems
- MS-Office 365 upgrade
- MS-Windows 10 upgrade
- Continued digitization of Police legacy documents
- Implement additional Police License Plate Recognition (LPR) systems

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - INFORMATION TECHNOLOGY

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	41040	101	510501	General Fund	Information Technology	Regular Salaries	(485,339)	(548,658)	(631,660)	(631,660)	(558,000)	(642,661)	(661,941)
1001	41040	101	510503	General Fund	Information Technology	Overtime	(20)	(429)	(500)	(500)	(1,200)	(1,500)	(1,500)
1001	41040	101	510515	General Fund	Information Technology	Comp Time	-	(199)	-	-	-	-	-
SUB-TOTAL PERSONAL SERVICES							(485,358)	(549,287)	(632,160)	(632,160)	(559,200)	(644,161)	(663,441)
1001	41040	101	510506	General Fund	Information Technology	Equip Allow (Auto,Phone,Tools)	(1,011)	(1,011)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)
1001	41040	101	510509	General Fund	Information Technology	Comp Time Payout	-	(23)	-	-	(536)	-	-
1001	41040	101	510519	General Fund	Information Technology	Vacation Time Payout	(5,733)	-	-	-	(1,377)	-	-
1001	41040	101	520515	General Fund	Information Technology	Health Insurance Opt-out	(36)	(1,504)	-	-	-	-	-
1001	41040	101	520520	General Fund	Information Technology	Life Insurance Expense	(744)	(686)	(744)	(744)	(744)	(744)	(744)
1001	41040	101	520521	General Fund	Information Technology	Health Insurance Expense	(153,262)	(124,001)	(143,562)	(143,562)	(123,520)	(129,003)	(135,453)
1001	41040	101	520522	General Fund	Information Technology	Social Security Expense	(28,388)	(31,949)	(38,887)	(38,887)	(32,422)	(39,466)	(40,650)
1001	41040	101	520523	General Fund	Information Technology	Medicare Expense	(6,639)	(7,472)	(9,166)	(9,166)	(7,583)	(9,340)	(9,620)
1001	41040	101	520527	General Fund	Information Technology	IMRF Contributions	(68,321)	(54,395)	(40,964)	(40,964)	(36,500)	(56,751)	(58,454)
SUB-TOTAL FRINGE BENEFITS							(264,134)	(221,041)	(234,523)	(234,523)	(203,882)	(236,504)	(246,121)
1001	41040	101	530650	General Fund	Information Technology	Conferences Training	(1,062)	(2,723)	(9,000)	(9,000)	(9,000)	(9,000)	(9,189)
1001	41040	101	530667	General Fund	Information Technology	External Support	(96,627)	(102,134)	(174,000)	(174,000)	(145,000)	(125,000)	(127,625)
1001	41040	101	540690	General Fund	Information Technology	Telecommunication Charges	(162,363)	(137,264)	(192,000)	(192,000)	(177,000)	(217,500)	(222,068)
SUB-TOTAL CONTRACTUAL SERVICES							(260,052)	(242,121)	(375,000)	(375,000)	(331,000)	(351,500)	(358,882)
1001	41040	101	540698	General Fund	Information Technology	Computer Supplies	(7,513)	(6,057)	(10,000)	(5,000)	(5,000)	(10,000)	(10,210)
1001	41040	101	540699	General Fund	Information Technology	Hardware Maintenance	(25,373)	(13,739)	(73,000)	(49,000)	(49,000)	(40,000)	(40,840)
1001	41040	101	550602	General Fund	Information Technology	Membership Dues	(300)	(300)	(500)	(500)	(400)	(500)	(511)
1001	41040	101	550603	General Fund	Information Technology	Postage	(243)	(253)	(1,000)	(1,000)	(200)	(1,000)	(1,021)
1001	41040	721	550603	General Fund	Information Technology	Postage	-	-	-	-	-	-	-
1001	41040	101	550605	General Fund	Information Technology	Travel & Mileage Reimbursement	-	-	(250)	(250)	(250)	(500)	(511)
1001	41040	101	550606	General Fund	Information Technology	Books & Subscriptions	-	-	(700)	(700)	(200)	(700)	(715)
1001	41040	101	550663	General Fund	Information Technology	Software License Updates	(205,182)	(82,826)	(165,580)	(194,580)	(165,580)	(187,000)	(190,927)
1001	41040	101	550671	General Fund	Information Technology	Office Machine Service	-	-	(1,000)	(1,000)	(200)	(1,000)	(1,021)
1001	41040	101	550672	General Fund	Information Technology	Telephone Maintenance	(20,588)	(22,277)	(37,000)	(37,000)	(37,000)	(30,000)	(30,630)
1001	41040	101	560620	General Fund	Information Technology	Office Supplies	(1,727)	(897)	(1,500)	(1,500)	(1,500)	(1,500)	(1,532)
SUB-TOTAL MATERIALS & SUPPLIES							(260,926)	(126,349)	(290,530)	(290,530)	(259,330)	(272,200)	(277,916)
TOTAL EXPENDITURES							(1,270,471)	(1,138,798)	(1,532,213)	(1,532,213)	(1,353,412)	(1,504,365)	(1,546,359)



## POLICE

### EXECUTIVE OVERVIEW

#### DEPARTMENTAL SUMMARY

The Oak Park Police Department is a full-service law enforcement agency serving the citizens of the Village of Oak Park. The mission of the Department is to provide high-quality police services that are accessible to all members of the community. The Department believes in the dignity of all people and respects individual and constitutional rights in fulfilling this mission. In order to achieve this mission, the Department has adopted Community Based Policing which includes the following components: citizen involvement, problem solving and quality of life focus, ethical behavior, situational leadership, and employee value. It is our goal to incorporate these values in the organization, and throughout our interactions with the community to promote a desirable quality of life in the community, with a commitment to maintaining and improving peace, order, and safety through excellence in law enforcement and community service.

The department has both sworn police officers and civilian personnel assigned to operating and support programs in two bureaus:

**Field Services Bureau** – The Field Services Bureau is responsible for performing a variety of duties related to the protection of life and property and enforcement of criminal and traffic laws, parking enforcement, prevention and investigation of crime, collection and preservation of evidence, preservation of the public peace, and the apprehension of violators of the law. This bureau also manages the Field Training and Evaluation Program.

**Support Services Bureau** – The Support Services Bureau includes: Investigations, Drug Enforcement Administration (DEA) and Regional Computer Forensic Laboratory (RCFL) assignments, Resident Beat Officer and Neighborhood Resource Officer Programs, Records, School Resource Officer Program, Evidence and Property, Training and Research and Planning.

## 2019 ACCOMPLISHMENTS

- The department has provided a web based driver program as well as supplemental tactical vehicle operations training for staff.
- The department is transitioning to a web based policy and procedure manual supported by daily training to reinforce policy comprehension and application. The manual will be periodically updated in accordance with changes to federal and state laws.
- In accordance with the succession plan, the department sent four commanders and a sergeant to executive development training at Northwestern University Center for Public Safety School of Police Staff and Command. Additionally, a commander attended the FBI National Academy, 275th Session. Another commander attended the Police Executive Research Forum at Boston University.
- The department has implemented scheduling software in order to increase accuracy and efficiency in staffing projections, better manage resource allocation and reduce costs.
- The department continues to partner and expand our relationship with District 97 and District 200 to provide training on current best practices as it addresses the prevention and response to all hazards.
- The department continues to work toward the goal of a green organization by utilizing the Laserfiche software platform to digitize and archive records.
- The department has initiated the Safe Talk Program. We continued to train officers in the state-certified Crisis Intervention Team training, furthering the goal of sustaining a staff of officers equipped with the tools needed to respond to citizens in crisis.
- In the furtherance of officer wellness, the department conducted the first annual awards ceremony, participated in the Police Week Festivities which included Police Memorial 5K Run, St. Jude Memorial March, Special Olympics fundraiser “Cop on a Rooftop” and the Oak Park Police family picnic.
- The Department initiated the Camera Share Program where owners of private cameras on their properties - both residential and commercial - are invited to share videos and photos and register their cameras they think might be useful in a Police investigation.
- The Oak Park Police Department has officially embraced a set of principles geared toward eliminating racial tension by building mutual trust between police and the communities they serve. The 10 shared principles were developed jointly by Illinois Association of Chiefs of Police and the Illinois NAACP State Conference.
- As part of our ongoing efforts to engage the youth of our community, the Department relaunched the Junior Citizens Police Academy. Participants were exposed to various aspects of policing and public service.



## 2020 WORK PLAN

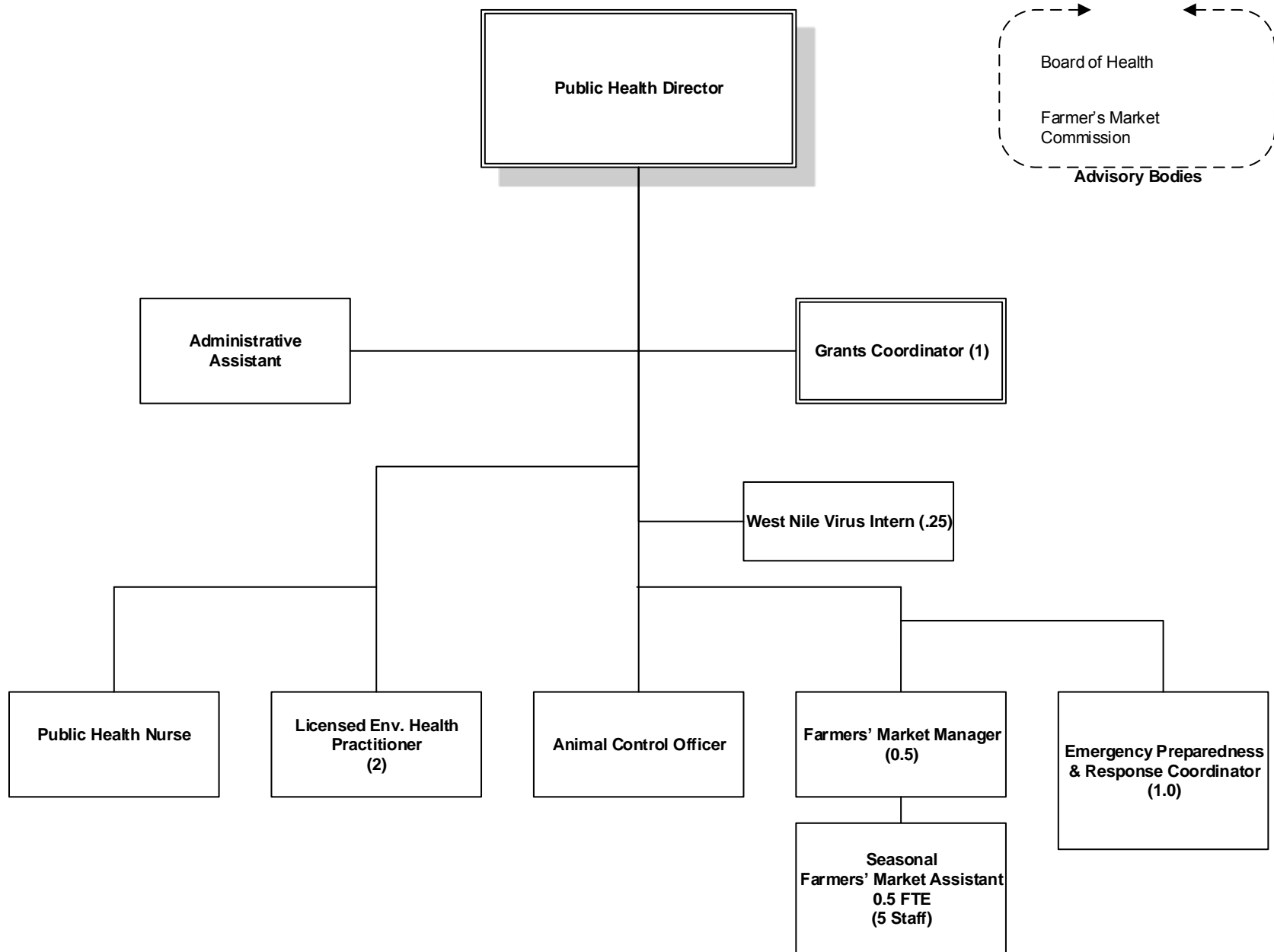
- We will continue to implement our web based policy and procedure manual supported by daily training to reinforce policy comprehension and application. The manual will be periodically updated in accordance with changes to federal and state laws.
- The Department will fully implement and integrate an electronic citation system with the Cook County Court System. This software increases efficiency and eliminates the need for hand writing citations and duplicate data entry.
- In furtherance of Officer Wellness the department will implement a wellness check program. The program will consist of officers attending a one-on one session with a licensed mental health professional to assess an employee's current abilities to cope with job stressors and to learn additional healthy ways to deal with these and future stressors.
- The Department will relaunch the Citizen Police Academy. The Academy provides attendees with an overview of the Police Department's structure and function, as well as insight into the ways in which officers perform their duties. Additionally, the Department will integrate the 10 Shared Principles into the curriculum, providing an opportunity for community discourse as it relates to police-community relations.
- In the furtherance of the succession plan, the Department will implement a career development program for all personnel. The focus of this career development program is to provide opportunities for individual growth and development at all levels of the organization. The objective of the program is to promote productive, efficient and effective job performance and to improve the overall level of job satisfaction, personal skills, knowledge, abilities and attitudes.
- All supervisors will complete the FBI Law Enforcement Executive Development Association's Online Distance Learning Supervisor Liability courses. These courses will focus on multiple topics related the legal standards applicable to supervisors. They are intended to provide new and experienced supervisors with tools to protect themselves and the department from liability.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - POLICE

Fund	Dept	Program	Account	Description	Department	Description	2017	2018	Original	Amended	Year	2020	2021
							Actual	Actual	2019	2019	End	Proposed	Forecasted
									Budget	Budget	Estimate	Budget	Budget
1001	42400	101	510501	General Fund	POLICE	Regular Salaries	(588,201)	(627,322)	(599,419)	(599,419)	(580,180)	(616,812)	(635,316)
1001	42400	412	510501	General Fund	POLICE	Regular Salaries	(7,878,420)	(7,875,182)	(8,284,592)	(8,284,592)	(7,666,100)	(8,950,647)	(9,219,166)
1001	42400	421	510501	General Fund	POLICE	Regular Salaries	(3,359,321)	(3,238,767)	(3,988,681)	(3,988,681)	(3,553,553)	(4,247,334)	(4,374,754)
1001	42400	101	510503	General Fund	POLICE	Overtime	(18,536)	(27,290)	-	-	(11,000)	(14,000)	(14,000)
1001	42400	412	510503	General Fund	POLICE	Overtime	(695,664)	(529,154)	(513,150)	(513,150)	(502,150)	(523,000)	(523,000)
1001	42400	421	510503	General Fund	POLICE	Overtime	(236,321)	(188,032)	(195,550)	(195,550)	(195,550)	(200,450)	(200,450)
1001	42400	101	510508	General Fund	POLICE	CTA Patrol Pay	(3,198)	-	-	-	-	-	-
1001	42400	412	510508	General Fund	POLICE	CTA Patrol Pay	(57,430)	(76,251)	(65,000)	(65,000)	(114,000)	(130,000)	(133,900)
1001	42400	421	510508	General Fund	POLICE	CTA Patrol Pay	(29,579)	(24,247)	(21,200)	(21,200)	(21,200)	(21,500)	(22,145)
1001	42400	101	510514	General Fund	POLICE	Court Time	(1,484)	(3,064)	-	-	-	-	-
1001	42400	412	510514	General Fund	POLICE	Court Time	(107,181)	(106,883)	(113,000)	(113,000)	(113,000)	(115,000)	(118,450)
1001	42400	421	510514	General Fund	POLICE	Court Time	(31,318)	(29,003)	(24,250)	(24,250)	(24,250)	(25,000)	(25,750)
1001	42400	101	510515	General Fund	POLICE	Comp Time	-	(786)	-	-	-	-	-
1001	42400	412	510515	General Fund	POLICE	Comp Time	-	(32,930)	-	-	-	-	-
1001	42400	421	510515	General Fund	POLICE	Comp Time	-	(18,013)	-	-	-	-	-
1001	42400	412	510999	General Fund	POLICE	Grant Admin. - Salaries	-	679	-	-	-	-	-
1001	42400	421	510999	General Fund	POLICE	Grant Admin. - Salaries	-	611	-	-	-	-	-
SUB-TOTAL PERSONAL SERVICES							(13,006,652)	(12,775,633)	(13,804,842)	(13,804,842)	(12,780,983)	(14,843,743)	(15,266,932)
1001	42400	101	510509	General Fund	POLICE	Comp Time Payout	-	-	-	-	(3,003)	-	-
1001	42400	421	510509	General Fund	POLICE	Comp Time Payout	-	(34,895)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
1001	42400	412	510509	General Fund	POLICE	Comp Time Payout	-	(100,488)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
1001	42400	101	510510	General Fund	POLICE	Sick Time Payout	-	(2,236)	-	-	(2,329)	-	-
1001	42400	412	510510	General Fund	POLICE	Sick Time Payout	-	(43,151)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
1001	42400	421	510510	General Fund	POLICE	Sick Time Payout	(361)	(14,681)	(20,000)	(20,000)	(30,000)	(30,000)	(30,000)
1001	42400	101	510519	General Fund	POLICE	Vacation Time Payout	(4,973)	(17,690)	-	-	-	-	-
1001	42400	412	510519	General Fund	POLICE	Vacation Time Payout	(12,276)	(23,093)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
1001	42400	421	510519	General Fund	POLICE	Vacation Time Payout	(20,736)	(20,736)	(20,000)	(20,000)	(30,000)	(30,000)	(30,000)
1001	42400	101	520515	General Fund	POLICE	Health Insurance Opt Out	(6,511)	(5,366)	-	-	-	-	-
1001	42400	412	520515	General Fund	POLICE	Health Insurance Opt Out	(14,461)	(10,249)	-	-	-	-	-
1001	42400	421	520515	General Fund	POLICE	Health Insurance Opt Out	(4,131)	(9,506)	-	-	-	-	-
1001	42400	101	520520	General Fund	POLICE	Life Insurance Expense	(837)	(733)	(465)	(465)	(465)	(465)	(465)
1001	42400	412	520520	General Fund	POLICE	Life Insurance Expense	(8,835)	(8,558)	(9,137)	(9,137)	(9,137)	(9,137)	(9,137)
1001	42400	421	520520	General Fund	POLICE	Life Insurance Expense	(3,627)	(3,711)	(4,557)	(4,557)	(4,557)	(4,464)	(4,464)
1001	42400	101	520521	General Fund	POLICE	Health Insurance Expense	(135,994)	(81,103)	(81,701)	(81,701)	(81,701)	(80,067)	(84,070)
1001	42400	412	520521	General Fund	POLICE	Health Insurance Expense	(1,543,588)	(1,403,736)	(1,453,369)	(1,453,369)	(1,453,369)	(1,442,438)	(1,514,560)
1001	42400	421	520521	General Fund	POLICE	Health Insurance Expense	(648,326)	(557,095)	(960,300)	(960,300)	(960,300)	(944,851)	(992,094)
1001	42400	101	520522	General Fund	POLICE	Social Security Expense	(20,782)	(20,228)	(3,734)	(3,734)	(12,935)	(3,809)	(3,923)
1001	42400	412	520522	General Fund	POLICE	Social Security Expense	(39,409)	(31,325)	(44,369)	(44,369)	(35,479)	(44,344)	(45,674)
1001	42400	421	520522	General Fund	POLICE	Social Security Expense	(14,785)	(20,167)	(35,374)	(35,374)	(31,491)	(33,661)	(34,671)
1001	42400	101	520523	General Fund	POLICE	Medicare Expense	(6,288)	(6,209)	(6,446)	(6,446)	(7,175)	(6,865)	(7,071)
1001	42400	412	520523	General Fund	POLICE	Medicare Expense	(117,609)	(121,081)	(127,555)	(127,555)	(117,000)	(137,368)	(141,489)
1001	42400	421	520523	General Fund	POLICE	Medicare Expense	(49,304)	(49,217)	(60,854)	(60,854)	(53,685)	(62,971)	(64,860)
1001	42400	101	520524	General Fund	POLICE	Police Pension Contributions	(5,202,555)	(5,724,005)	(6,211,250)	(6,211,250)	(6,211,250)	(6,338,241)	(6,813,609)
1001	42400	101	520526	General Fund	POLICE	Dental Insurance Expense	(400)	-	-	-	-	-	-
1001	42400	412	520526	General Fund	POLICE	Dental Insurance Expense	(8,600)	-	-	-	-	-	-
1001	42400	421	520526	General Fund	POLICE	Dental Insurance Expense	(1,800)	-	-	-	-	-	-
1001	42400	101	520527	General Fund	POLICE	IMRF Contributions	(44,788)	(35,855)	(3,903)	(3,903)	(5,910)	(5,413)	(5,575)
1001	42400	412	520527	General Fund	POLICE	IMRF Contributions	(70,316)	(71,295)	(46,372)	(46,372)	(41,757)	(63,012)	(64,902)
1001	42400	421	520527	General Fund	POLICE	IMRF Contributions	(27,668)	(35,558)	(36,972)	(36,972)	(33,403)	(51,924)	(53,482)
1001	42400	101	520532	General Fund	POLICE	SLEP Contributions	(18,639)	(4,019)	(19,703)	(19,703)	(19,703)	-	-
1001	42400	412	520999	General Fund	POLICE	Grant Admin. - Benefits	-	10	-	-	-	-	-
1001	42400	421	520999	General Fund	POLICE	Grant Admin. - Benefits	-	9	-	-	-	-	-
1001	42400	101	530642	General Fund	POLICE	Background Check	-	-	(1,000)	(1,000)	-	-	-
1001	42400	101	560651	General Fund	POLICE	Employee Awards Recognition	-	-	-	-	(1,500)	(2,500)	(2,500)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - POLICE

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
						SUB-TOTAL FRINGE BENEFITS	(8,027,598)	(8,461,100)	(9,312,061)	(9,312,061)	(9,311,149)	(9,456,530)	(10,067,547)
1001	42400	101	530650	General Fund	POLICE	Conferences Training	(49,984)	(82,892)	(125,000)	(125,000)	(125,000)	(121,050)	(123,592)
1001	42400	412	530650	General Fund	POLICE	Conferences Training	(172)	-	-	-	-	-	-
1001	42400	421	530650	General Fund	POLICE	Conferences Training	(547)	-	-	-	-	-	-
1001	42400	101	530652	General Fund	POLICE	Training Services	(563)	-	-	-	-	-	-
1001	42400	101	530657	General Fund	POLICE	Legal Fees	(1,425)	(835)	(1,000)	(1,000)	(1,000)	(1,000)	(1,021)
1001	42400	101	530660	General Fund	POLICE	General Contractuals	(406,387)	(530,663)	(477,200)	(477,200)	(460,400)	(486,200)	(496,410)
1001	42400	101	530667	General Fund	POLICE	External Support	(25,445)	(13,780)	(175,292)	(175,292)	(158,257)	(105,947)	(108,172)
1001	42400	101	530681	General Fund	POLICE	WSCDC Contract	(803,705)	(502,222)	(643,000)	(643,000)	(550,000)	(607,000)	(619,747)
1001	42400	101	540659	General Fund	POLICE	Lease Payments	(15,618)	(41,234)	(52,800)	(52,800)	(48,500)	(50,200)	(51,254)
1001	42400	101	540690	General Fund	POLICE	Telecommunication Charges	(6,393)	(209)	(2,300)	(2,300)	(2,356)	(2,400)	(2,450)
1001	42400	101	540699	General Fund	POLICE	Hardware Maintenance	(4,045)	(4,267)	(4,500)	(4,500)	(2,500)	(4,500)	(4,595)
1001	42400	101	550694	General Fund	POLICE	Contractual Disposal Costs	(945)	(1,054)	(1,000)	(1,000)	-	(500)	(511)
1001	42400	101	550697	General Fund	POLICE	Contractual Towing & Plowing	(7,938)	(6,427)	(7,000)	(7,000)	(8,000)	(8,000)	(8,168)
						SUB-TOTAL CONTRACTUAL SERVICES	(1,323,166)	(1,183,583)	(1,489,092)	(1,489,092)	(1,356,013)	(1,386,797)	(1,415,920)
1001	42400	101	550601	General Fund	POLICE	Printing	(9,375)	(6,519)	(7,050)	(7,050)	(7,050)	(4,500)	(4,595)
1001	42400	412	550601	General Fund	POLICE	Printing	(328)	-	-	-	-	-	-
1001	42400	421	550601	General Fund	POLICE	Printing	(82)	-	-	-	-	-	-
1001	42400	101	550602	General Fund	POLICE	Membership Dues	(13,033)	(2,682)	(4,885)	(4,885)	(4,920)	(7,865)	(8,030)
1001	42400	421	550602	General Fund	POLICE	Membership Dues	(205)	-	-	-	-	-	-
1001	42400	101	550603	General Fund	POLICE	Postage	(1,719)	(3,716)	(1,500)	(3,000)	(3,000)	(3,000)	(3,063)
1001	42400	101	550605	General Fund	POLICE	Travel & Mileage Reimbursement	(533)	(909)	(1,000)	(1,000)	(1,000)	(1,000)	(1,021)
1001	42400	421	550605	General Fund	POLICE	Travel & Mileage Reimbursement	-	-	-	-	-	-	-
1001	42400	101	550606	General Fund	POLICE	Books & Subscriptions	(5,147)	(2,575)	(728)	(728)	(763)	(763)	(779)
1001	42400	101	550652	General Fund	POLICE	Legal Postings and Doc. Fees	-	(96)	(250)	(250)	(250)	(250)	(255)
1001	42400	101	550656	General Fund	POLICE	Miscellaneous Expense	(811)	(400)	(400)	(400)	(400)	(5,800)	(5,922)
1001	42400	412	550656	General Fund	POLICE	Miscellaneous Expense	(23)	-	-	-	-	-	-
1001	42400	101	550663	General Fund	POLICE	Software License Updates	-	(516)	(600)	(600)	(550)	(600)	(613)
1001	42400	101	550673	General Fund	POLICE	Repairs	(875)	(384)	(2,000)	(2,000)	(2,000)	(2,000)	(2,042)
1001	42400	101	550689	General Fund	POLICE	Operational Maintenance Support	-	-	(5,000)	(5,000)	(5,000)	(5,000)	(5,105)
1001	42400	101	560616	General Fund	POLICE	Toner Cartridges	(9,537)	(10,307)	(8,500)	(8,500)	(6,000)	(6,000)	(6,126)
1001	42400	101	560620	General Fund	POLICE	Office Supplies	(7,041)	(8,373)	(8,200)	(8,200)	(8,200)	(8,200)	(8,372)
1001	42400	101	560625	General Fund	POLICE	Clothing	(95,994)	(97,485)	(122,000)	(122,000)	(75,500)	(20,000)	(20,420)
1001	42400	412	560625	General Fund	POLICE	Clothing	(13,735)	(24,199)	(14,400)	(14,400)	(77,000)	(80,000)	(81,680)
1001	42400	421	560625	General Fund	POLICE	Clothing	(1,535)	(4,876)	(5,100)	(5,100)	(23,852)	(37,200)	(37,981)
1001	42400	101	560628	General Fund	POLICE	Lab Supplies	(5,680)	(7,373)	(8,000)	(8,000)	(8,000)	(8,000)	(8,168)
1001	42400	101	560631	General Fund	POLICE	Operational Supplies	(21,803)	(39,791)	(50,000)	(50,000)	(50,000)	(61,000)	(62,281)
1001	42400	412	560631	General Fund	POLICE	Operational Supplies	(108)	-	-	-	-	-	-
1001	42400	101	560638	General Fund	POLICE	Special Events	-	-	(750)	(750)	(520)	(3,000)	(3,063)
1001	42400	101	560642	General Fund	POLICE	Basketball Camp Expenses	(680)	(167)	(3,500)	(3,500)	(2,000)	(3,000)	(3,063)
1001	42400	101	560655	General Fund	POLICE	Reimbursements	(232)	(351)	(400)	(400)	(400)	(400)	(408)
1001	42400	101	560670	General Fund	POLICE	Equipment Rental	-	-	-	-	-	-	-
						SUB-TOTAL MATERIALS & SUPPLIES	(188,474)	(210,719)	(244,263)	(245,763)	(276,405)	(257,578)	(262,987)
1001	42400	101	570710	General Fund	POLICE	Equipment	(90,000)	(22,930)	(20,000)	(20,000)	(20,000)	(17,000)	(17,357)
1001	42400	101	570711	General Fund	POLICE	Software	(767)	-	(500)	(500)	-	(5,200)	(5,309)
1001	42400	101	570720	General Fund	POLICE	Computer Equipment	(4,786)	(309)	(6,000)	(4,500)	(3,500)	(9,000)	(9,189)
1001	42400	101	570725	General Fund	POLICE	Office Equipment	-	(199)	(1,000)	(1,000)	(500)	(1,000)	(1,021)
						SUB-TOTAL CAPITAL OUTLAY	(95,553)	(23,438)	(27,500)	(26,000)	(24,000)	(32,200)	(32,876)
						TOTAL EXPENDITURES	(22,641,443)	(22,654,473)	(24,877,758)	(24,877,758)	(23,748,550)	(25,976,848)	(27,046,262)



## **HEALTH DEPARTMENT**

### **EXECUTIVE OVERVIEW**

#### **DEPARTMENTAL SUMMARY**

The Oak Park Health Department has been an Illinois' certified local health department since 1948. It is one of only four municipal certified health departments in suburban Cook County and in the State of Illinois. As such, the Department is required to deliver the ten essential public health services of a local health department:

1. Monitor health status to identify and solve community health problems.
2. Diagnose and investigate health problems and health hazards in the community.
3. Inform, educate, and empower people about health issues.
4. Mobilize community partnerships and action to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.
6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure competent public and personal health care workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems.

As a delegate agency for the State of Illinois, a certified health department must maintain qualified staff to carry out public health programming and must complete a community health needs assessment and strategic plan (IPLAN) every five years. The IPLAN for 2016-2021 was completed in 2017 and submitted as part of the State's recertification requirement and is posted on the Village website.

A certified local health department is uniquely qualified to deliver Local Health Protection programs which are core public health programs and include food protection and communicable disease control. The Local Health Protection Grant is awarded to every certified health department, annually, to help defray a portion of the costs of carrying out these programs.

Every year, the Health Department receives grants from local and state agencies including Cook County, the Illinois Department of Human Services and the Illinois Department of Public Health (IDPH) to carry out a variety of public health programs. These include:

- Food Protection
- Communicable Disease Prevention and Surveillance
- HIV/AIDs Surveillance
- Childhood Lead Poisoning Prevention
- Illinois Tobacco Free Communities Programming
- West Nile Virus/ Mosquito Prevention Programs
- Body Art (Tattoo) Inspections
- Public Health Emergency Preparedness and Response Activities
- Farmers' Market Double Coupon Incentive Programs
- Rodent Control to the External Environment, and
- Family Case Management

In addition to delivering grant funded programs, the Health Department is also required to address the health priorities identified by the Department and its community stakeholders in the IPLAN community needs assessment process. The health priorities identified for 2016-2021 are obesity prevalence, chronic disease, youth alcohol and substance abuse, under-addressed mental and behavioral needs, illicit opioid use and needs of people with developmental disabilities are under-addressed. The Health Department collaborates with internal staff and external stakeholders to address the health priorities.

The Health Department staff consists of the Public Health Director, two (2) Environmental Health Practitioners ('Sanitarians'), one (1) full-time Public Health Nurse, one (1) Administrative Assistant, one (1) full-time Grants Coordinator, one (1) full-time Emergency Preparedness and Response Coordinator and one (1) Animal Control Officer. The Department also contracts with the PCC Wellness Center for required Medical Consultation by Paul Luning, MD, MPH and with an Illinois licensed pest Control Company for additional rat control resources.

The Department is responsible for management of animal control. The Department provides monitoring and oversight of the Village's agreement with the Animal Care League, first entered into in 2007 and renewed most recently in 2017 for a period of five years, which provides care for impounded animals, redemption of animals as well as adoption services.

The Oak Park Farmers' Market and its part-time seasonal staff also are managed by the Health Department. The Farmers' Market which runs from mid-May through the end of October annually has staff including a Market Manager and Market Assistants.

There are two advisory bodies that work under the Health Department, the Board of Health and the Farmers' Market Commission. The Board of Health has seven members and serves as an advisory body to the Director of Public Health and makes recommendations on issues related to disease prevention and health promotion. The Farmers' Market Commission has eleven members and works closely with the Market Manager to make the Oak Park Farmers' Market one of the most successful farmers' markets in Illinois. The Commission coordinates special events, helps publicize the market, volunteers on market Saturdays and recommends any changes in operating policies and/or regulations to the Market Manager, Director of Public Health and Village Board.

## 2019 ACCOMPLISHMENTS

### Administration

- The Village filled several vacant positions including the Emergency Preparedness and Response Coordinator Position, Public Health Nurse position and two Farmers' Market Assistant positions.
- The Health Department was an active participant with the Oak Park Township as a coalition partner for the Strategic Prevention Framework – Partnership for Success Grant. The purpose of the grant is to support the Township and all the coalition partners to reduce the 30-day alcohol use rates and negative consequences of underage drinking amount 8<sup>th</sup> to 12<sup>th</sup> graders, as reported in the Illinois Youth Survey.
- The Health Department continues to play a significant role in implementation and improvement of the new VillageView (CityView) Permitting, Licensing and Code Enforcement System.
- The Village entered into an annual agreement with the Public Health Institute of Metropolitan Chicago to carry out additional surveillance work on residents who have been diagnosed with HIV/AIDS and are apparently no longer in care, in order to reengage with medical care, case management and to offer partner notification systems.
- The Village signed a contract with a third party Illinois licensed pest control company to provide for village-wide external rat control.
- The Health Department continued to investigate revenue opportunities including available grants to increase revenue from existing and/or new programs to help fund Health Department activities.
- The Health Department continued work with the Collaboration for Early Childhood on a partnership around the Public Health Nurse position and the Family Case Management (FCM) program and coordinated outreach and referral for home visiting programs throughout Oak Park. Through this partnership, the Collaboration provides funding support for this position, above the amount of the FCM grant. The monies help the Village to support the Public Health Nurse's salary. The Nurse Family Case Management position ensures children under age two who are medically fragile, low income or living in other very challenging home environments receive visits from a trained nurse who follows the child to monitor their growth and development. Equally as important are the referrals and connections to the home visiting programs that the Nurse Family Case Manager has provided in the past. The Collaboration benefits from this arrangement by consolidating the outreach and intake function for home visiting, ensuring that children are referred to the home visiting program in Oak Park that best meets their needs.

- The Health Department continued participation on the Oak Park River Forest Opioid Task force with the first meeting being in February 2018. The primary purpose being to implement prevention around opioid use.
- Through the funding of the Illinois Tobacco-Free Community Grant for the Village enforces the Smoke-free Illinois Act (SFIA) as well as our local smoking ordinance and tobacco 21 ordinance which is more stringent than most surrounding cities and the State of Illinois. Additionally, two grant enhancements programs are provided through this grant including Tobacco in Retail Environment with the focus on E-Cigarettes and Tobacco Prevention and Control Policy resources for Smoke-free multi-unit housing. Both grant enhancements provide the community with resources for programming to prevent tobacco use among youth, promote tobacco cessation among adults/youth and eliminate exposure to second hand smoke.
- The Village executed an agreement with the local Community Economic Development Association (CEDA)/WIC office to share data in order to enhance the Family Case Management program with the goal of better-birth outcomes for Oak Park residents.
- Health worked collaboratively with the Communications Department to educate the public about heart health through Village social media channels.
- The Board of Health submitted twenty-five recommendations on e-cigarettes to the Village Board in response to the Village Board's request that the Board of Health review Chapter 8 ("Business Licensing"), Article 6 ("Comprehensive Regulation of Tobacco Products") of the Oak Park Village Code. The Village Board reviewed the recommendations and recommended that the ordinance be amended to strengthen specific sections of the ordinance. The Village Attorney worked closely with the Village Manager's Office and Health Department to draft ordinance language and the Village Board subsequently approved an amendment to the ordinance.

### **Food Program**

- The Food Program transitioned to using the newly amended Illinois Food Code which adopts the 2017 FDA Food Code by reference. The code changes included several significant updates that required updates in internal business rules with inspections and inspection activity. The Health Department starting using the new Illinois State food inspection form for documenting food inspections and provided education for all medium and high risk food establishments regarding important code updates.
- The Health Department provided food safety and sanitation presentation trainings to approximately 200 licensed food establishments including restaurants, schools, day cares and hospitals using a new "Key Changes to the Illinois Food Code Packet for Retail Food Owners" that was developed by Oak Park Food Program staff.



- As mandated with the Local Health Protection Grant Rules, the Health Department's Food program completed all required food safety inspections at Oak Park's licensed food establishments and permitted/inspected over 100 temporary food vendors.
- Village ordinance amendment – An amendment was approved by the Village Board which amended Article 24 Foods and Food Establishments. The amendment was needed to update the current ordinance so that it mirrors and complies with current Illinois State Food Code and 2017 FDA Food Code rules and language.

### **Animal Control**

- The Animal Control Division worked in collaboration with the IT Department to continue the more efficient process of sending animal license renewal reminders via email versus solely paper mail reminders, saving the Village money on postage and creating a process that is much more convenient for both residents and the Village.
- The Animal Control Division worked collaboratively with the Village's Communicable Disease Nurse to manage several cases where humans came into contact with bats. Management included testing the bats and post-exposure rabies prophylaxis for two individuals when the bat they came into contact with tested positive for rabies.
- The Village helped over 320 cats and dogs that are found at-large, with most animals returned safely to owners.
- As directed by the Village Board, the Board of Health working closely with the Health Department and conducted a review of Chapter 5 ("Animals"), Article 4 ("Owners Duties"), Section 5-4-11 ("Limitation on the Number of Animals per Household") regarding the number of dogs that may be kept in a dwelling of a multi-family residential building. The review was presented to the Village Board and the Village Board chose to amend the ordinance raising the limitation from one dog to two dogs in a multi-family residential property.

### **Grants**

- The Village entered into grant agreements with the Illinois Department of Public Health, the Illinois Department of Human Services, the Cook County Health Department, the Public Health Institute of Metro Chicago and other grantors for a total of approximately \$291,933 in potential grant revenue.

### **Farmers' Market**

- The Farmers' Market staff with the help of the Farmers' Market commission managed 13 kid's events, 5 government organizations participation, 4 special events

(corn roast, pie bake-off, go green days and stone soup), 26 bake sale participants and 34 farmers' market vendors.

- The Village received an additional \$13,000 in CDBG funding to help support the Double Value Coupon Program for Link customers. In addition, the Village received \$13,156 in grant funds from the Shawnash Institute to support the Double Value Coupon program for Link customers. This program provides a \$25 match per market to patrons that use Supplemental Nutrition Program monies to purchase link-eligible products from vendors at the farmers' market.
- The Farmers' Market "*Bring your Own Bag*" campaign continued in 2019 and was further enhanced with "*Plastic Free July*" campaign during the month of July. Working in conjunction with the Village's Sustainability Coordinator the Village extended the "*Bring your Own Bag*" marketing campaign to the Saturday Farmers' Market. The local *Plastic Free July* effort is two-pronged – get residents to refuse single-use plastics like bags, and get farmers' market vendors to stop automatically offering them to their customers. The Village put their best foot forward by purchasing thousands of compostable bags that were distributed to vendors to use in July, as a result of these campaigns several vendors have decided to use only compostable bags.

### **Communicable Disease**

- Communicable Disease staff provided mandated certified Health Department surveillance services for reportable communicable diseases occurring in any Oak Park resident and Sexually Transmissible Illness positive lab resulting for any person treated by an Oak Park health care provider. The Communicable Disease Nurse manages approximately 100 communicable disease cases for Oak Park residents and approximately 750 sexually transmitted illness cases annually.
- Communicable Disease staff managed several communicable disease outbreaks that affected Oak Park institutional facilities including at Oak Park schools, assisted living facilities, long-term care facilities.
- The Communicable Division coordinated an annual employee flu clinic for 120 Village employees, providing convenient and free flu vaccinations to employees.
- The Communicable Disease program worked closely with several Oak Park schools, students, parents and close contacts to provide for education, surveillance and consultation on communicable disease cases at Oak Park schools.

### **Emergency Preparedness**

- A full-time Emergency Preparedness and Response Coordinator was hired by the Village and this position was moved back to the Health Department.

- The Emergency Preparedness program successfully completed the annual IDPH Medical Counter Measures - Operational Readiness Review (MCM ORR). An annual self-assessment of how well the Village is prepared to conduct medical countermeasure operations meant to vaccinate 51,878 residents within 48 hours.
- Recruitment efforts were successful in increasing membership in the CERT (Community Emergency Response Team) and MRC (Medical Reserve Corps) volunteer groups.
- Emergency Preparedness provided various trainings for CERT and MRC volunteers. These groups meet and train bimonthly. Members volunteer to assist the Police Department with traffic control and are prepared to assist the Village if a natural or manmade event requires volunteer operational support. Volunteers have also been instrumental in increasing community awareness of the Emergency Preparedness program through outreach at community events.
- Provided all deliverables in support of the Public Health Emergency Preparedness (PHEP) Grant and the Cities Readiness Initiative (CRI) Grant, and successfully applied and was granted both grants for FY 20.
- The community emergency preparedness was enhanced through reinstating regular Community Stakeholder Emergency Planning Meetings which include participation from both internal staff stakeholders and external stakeholders such as schools, hospitals, utilities and other public health organizations.

## 2020 WORK PLAN

- To create new and build upon relationships with local social service providers and medical providers to create a network of care for those families participating in the Family Case Management and High Risk Infant Follow-up programs. The Health Department works in collaboration with the Collaboration for Early Childhood on this objective ensuring that Oak Park families receive information and all available social services to ensure better birth outcomes for families and for the social and physical well-being of Oak Park children.
- Work collaboratively with all Village partners including hospitals, primary care providers, laboratories, schools, long-term care facilities and assisted living facilities to ensure that providers and customers understand the requirements under the Illinois Control of Communicable Diseases Code, Control of Tuberculosis Code, Control of Sexually Transmissible Infectious Code, the HIV/AIDS Confidentiality and Testing Code and the United States Public Health Service Sexually Transmitted Diseases Treatment Guidelines to control the spread of, reduce the incident of and prevent diseases with the Village of Oak Park.
- The Health Department receives funding from fifteen (15) different grants. The Health Department's goal is to meet and/or exceed all fifteen (15) grants' deliverables.
- The Department is recommending that the Village Board approve and ordinance amendment and a Change Order for CityView to modify Mobile Food Establishment fee schedule located in Chapter 8 ("Business Licensing"), Article 2 ("Fee Schedule"). This fee schedule update would make the mobile food license fee commiserate with the staff time and resources required to review applications and conduct mobile food establishment inspections.
- The Health Department is recommending that the Village ordinance section 8-2-1 License Fee Schedule is amended as follows: 1) Temporary food businesses submitting an application are charged an initial \$100 license/application fee for the first event they participate in annually. Each subsequent application/license would be \$50 per event. 2) Adding a \$50 late fee if the temporary food application or fee is submitted within ten (10) calendar days of the event date. 3) Adding a Temporary Food Establishment Farmers' Market fee to the fee schedule of \$150 for vendors participating in the Oak Park Farmers' Market.
- The Department will research, seek out and recommend new grant opportunities to the Village Manager and Village Board that will benefit the Village fiscally and will enhance the public health of Village residents.
- The Department will continue the partnership with the PCC Wellness Center for medical consultation as required under the Local Health Protection Grant Rules.

- The Health Department will start the IPLAN Community Health Needs Assessment process in 2020 with the goal of having a Community Health Needs Assessment document finalized for Village Board review and approval in the late summer/fall of 2021. The Health Department plans on collaborating on the needs assessment process with two primary stakeholders, the Oak Park Township's Community Mental Health Board and the River Forest Township's Mental Health Committee.
- The Oak Park Township's Community Mental Health Board, the River Forest Township's Mental Health Committee and the Health Department will partner and collaborate with schools, hospitals, mental health organizations and all other Public Health organizations on tackling the priorities identified during the IPLAN process. This will be a beneficial partnership to leverage creativity, experience and community resources.
- The Emergency Preparedness Program will continue to seek ways to outreach in the community as well as review opportunities for collaborating with nearby communities.
- The Link double-coupon program will be marketed to, and utilized by, an increased number of recipients as a result of continued funding obtained from the CDBG program as well as from private grant funders.
- Opportunities for increased outreach by organizations and agencies in the community at the Farmers Market will be made available.
- Educate all licensed food establishments on the general provisions of the Illinois Food Code, 2017 FDA Food Code and how to read and interpret the Health food inspection form.
- Plan, prepare and participate in the Illinois State-wide mass dispensing full-scale exercise with the collaboration of both internal staff stakeholders and external Village stakeholders including hospitals, schools, volunteers and regional partners including the Northern Illinois Public Health Consortium Emergency Response Coordinator group.
- Create an education campaign providing information to the residents of Oak Park concerning prevention of foodborne illness and describing proper ways for storing, preparing, and serving food. Make food safety information more readily available to primary and secondary schools to instruct children regarding food sanitation and personal hygiene as it relates to food safety.
- The Health Department to provide tobacco-related services including preventing tobacco use initiation among youth with a focus on e-cigarettes, promoting quitting tobacco use among adults and youth eliminating tobacco-related health disparities and achieving health equity among population groups with a disproportionate burden of tobacco use and secondhand smoke exposure.
- Increase the number of positive contacts with HIV positive residents identified

as living in Oak Park so as to provide surveillance based services that will ensure that those residents are in a continuum of care.

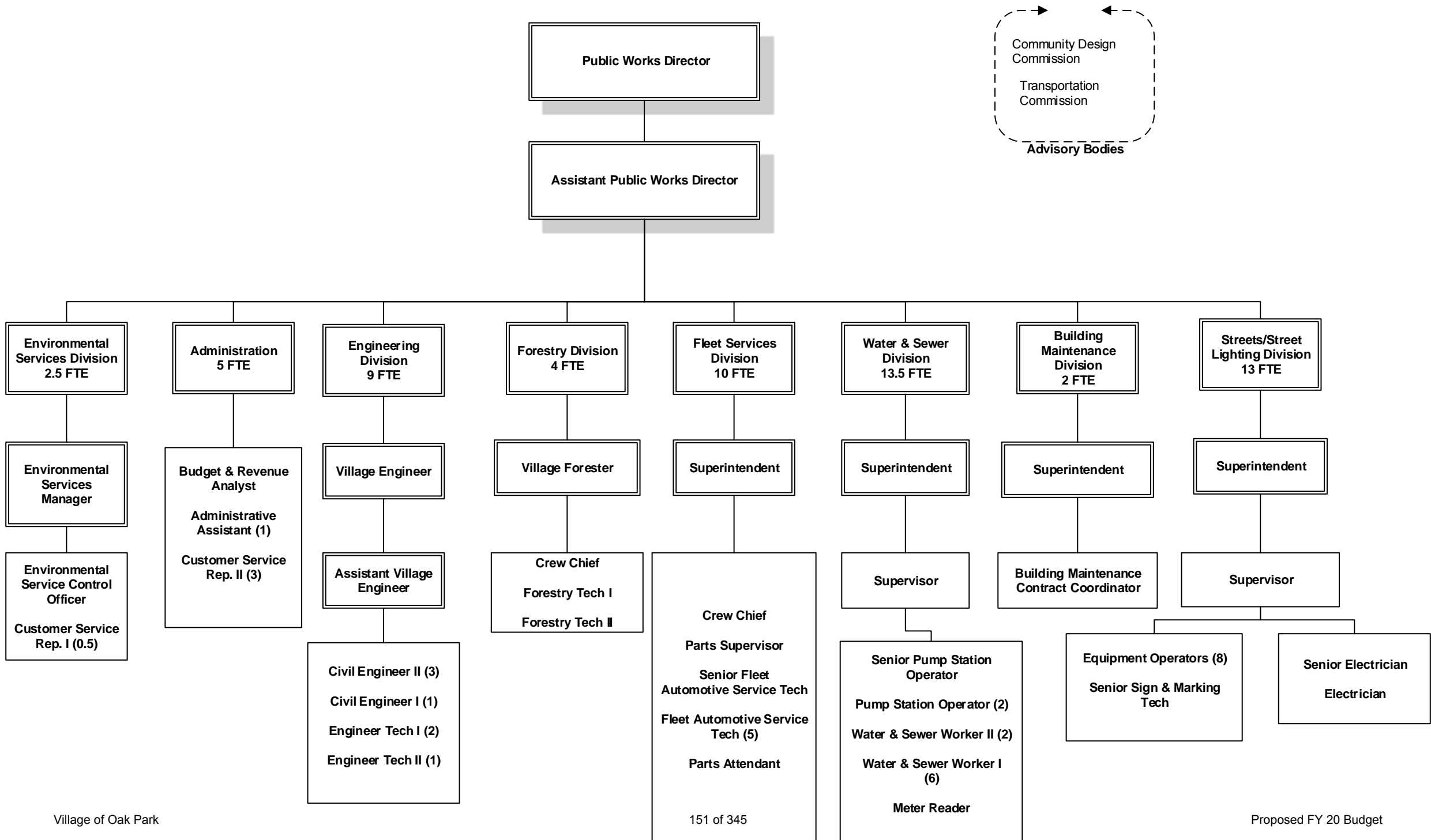
**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**GENERAL FUND - HEALTH SERVICES**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u>	<u>2018</u>	<u>Original</u>	<u>Amended</u>	<u>Year</u>	<u>2020</u>	<u>2021</u>
							<u>Actual</u>	<u>Actual</u>	<u>2019</u>	<u>2019</u>	<u>End</u>	<u>Proposed</u>	<u>Forecasted</u>
									<u>Budget</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>
1001	44550	101	510501	General Fund	HEALTH - Health Services	Regular Salaries	(171,266)	(182,863)	(286,438)	(286,438)	(275,522)	(301,015)	(310,045)
1001	44550	612	510501	General Fund	HEALTH - Health Services	Regular Salaries	(137,455)	(109,824)	(132,911)	(132,911)	(112,818)	(117,216)	(120,732)
1001	44550	613	510501	General Fund	HEALTH - Health Services	Regular Salaries	(37,517)	(43,785)	(77,250)	(77,250)	(62,235)	(71,750)	(73,903)
1001	44550	615	510501	General Fund	HEALTH - Health Services	Regular Salaries	(46,942)	(22,728)	(35,918)	(35,918)	(40,431)	(40,882)	(42,108)
1001	44550	612	510503	General Fund	HEALTH - Health Services	Overtime	(2,374)	(1,045)	(2,600)	(2,600)	(1,200)	(2,600)	(2,600)
1001	44550	615	510503	General Fund	HEALTH - Health Services	Overtime	-	(58)	(433)	(433)	(250)	(433)	(433)
1001	44550	101	510999	General Fund	HEALTH - Health Services	Grant Admin. - Salaries	146,934	158,172	237,100	237,100	232,812	299,000	287,000
SUB-TOTAL PERSONAL SERVICES							(248,621)	(202,132)	(298,450)	(298,450)	(259,644)	(234,896)	(262,822)
1001	44550	612	510506	General Fund	HEALTH - Health Services	Equip Allow (Auto,Phone,Tools)	(772)	(675)	-	-	(504)	(504)	(504)
1001	44550	613	510506	General Fund	HEALTH - Health Services	Equip Allow (Auto, Phone, Tools)	(39)	(349)	-	-	-	-	-
1001	44550	612	510509	General Fund	HEALTH - Health Services	Comp Time Payout	-	(26)	-	-	-	-	-
1001	44550	613	510519	General Fund	HEALTH - Health Services	Vacation Time Payout	-	(887)	-	-	(1,233)	-	-
1001	44550	613	520515	General Fund	HEALTH - Health Services	Health Insurance Opt Out	(1,214)	(1,722)	-	-	-	-	-
1001	44550	101	520520	General Fund	HEALTH - Health Services	Life Insurance Expense	(372)	(196)	(372)	(372)	(186)	(372)	(372)
1001	44550	612	520520	General Fund	HEALTH - Health Services	Life Insurance Expense	(186)	(173)	(186)	(186)	(186)	(186)	(186)
1001	44550	613	520520	General Fund	HEALTH - Health Services	Life Insurance Expense	(93)	(44)	(93)	(93)	(93)	(93)	(93)
1001	44550	615	520520	General Fund	HEALTH - Health Services	Life Insurance Expense	(93)	(67)	(93)	(93)	(93)	(93)	(93)
1001	44550	101	520521	General Fund	HEALTH - Health Services	Health Insurance Expense	(46,897)	(27,220)	(59,557)	(59,557)	(26,432)	(25,988)	(27,287)
1001	44550	612	520521	General Fund	HEALTH - Health Services	Health Insurance Expense	(29,733)	(11,922)	(39,072)	(39,072)	(15,639)	(15,377)	(16,146)
1001	44550	613	520521	General Fund	HEALTH - Health Services	Health Insurance Expense	(18,684)	-	(24,331)	(24,331)	(10,220)	(23,844)	(25,036)
1001	44550	615	520521	General Fund	HEALTH - Health Services	Health Insurance Expense	(18,684)	(5,466)	(24,331)	(24,331)	-	-	-
1001	44550	101	520522	General Fund	HEALTH - Health Services	Social Security Expense	(10,312)	(10,956)	(17,759)	(17,759)	(16,969)	(18,663)	(19,223)
1001	44550	612	520522	General Fund	HEALTH - Health Services	Social Security Expense	(8,209)	(6,822)	(8,402)	(8,402)	(6,960)	(7,429)	(7,652)
1001	44550	613	520522	General Fund	HEALTH - Health Services	Social Security Expense	(2,403)	(2,831)	(4,790)	(4,790)	(4,350)	(4,449)	(4,582)
1001	44550	615	520522	General Fund	HEALTH - Health Services	Social Security Expense	(2,674)	(1,363)	(2,254)	(2,254)	(2,504)	(2,562)	(2,639)
1001	44550	101	520523	General Fund	HEALTH - Health Services	Medicare Expense	(2,412)	(2,562)	(4,153)	(4,153)	(3,969)	(4,365)	(4,496)
1001	44550	612	520523	General Fund	HEALTH - Health Services	Medicare Expense	(1,920)	(1,596)	(1,965)	(1,965)	(1,627)	(1,737)	(1,789)
1001	44550	613	520523	General Fund	HEALTH - Health Services	Medicare Expense	(562)	(662)	(1,120)	(1,120)	(1,015)	(1,040)	(1,071)
1001	44550	615	520523	General Fund	HEALTH - Health Services	Medicare Expense	(625)	(319)	(527)	(527)	(585)	(599)	(617)
1001	44550	101	520527	General Fund	HEALTH - Health Services	IMRF Contributions	(17,308)	(15,881)	(18,561)	(18,561)	(17,976)	(26,519)	(27,315)
1001	44550	612	520527	General Fund	HEALTH - Health Services	IMRF Contributions	(24,323)	(10,381)	(8,332)	(8,332)	(7,027)	(9,948)	(10,246)
1001	44550	613	520527	General Fund	HEALTH - Health Services	IMRF Contributions	(5,249)	(4,456)	(5,006)	(5,006)	(4,540)	(6,321)	(6,511)
1001	44550	615	520527	General Fund	HEALTH - Health Services	IMRF Contributions	(6,607)	(2,230)	(2,327)	(2,327)	(2,618)	(3,640)	(3,749)
1001	44550	101	520999	General Fund	HEALTH - Health Services	Grant Admin. - Benefits	41,064	18,005	49,300	49,300	8,290	-	-
SUB-TOTAL FRINGE BENEFITS							(158,306)	(90,801)	(173,931)	(173,931)	(116,436)	(153,729)	(159,608)
1001	44550	612	530650	General Fund	HEALTH - Health Services	Conferences Training	(863)	(1,453)	(3,120)	(3,120)	(3,120)	(1,944)	(1,985)
1001	44550	613	530650	General Fund	HEALTH - Health Services	Conferences Training	-	-	(500)	(500)	(500)	(500)	(511)
1001	44550	615	530650	General Fund	HEALTH - Health Services	Conferences Training	-	(125)	(525)	(525)	(200)	(501)	(512)
1001	44550	101	530667	General Fund	HEALTH - Health Services	External Support	(30,000)	-	-	-	-	(12,718)	(12,985)
1001	44550	612	530667	General Fund	HEALTH - Health Services	External Support	(16,120)	(21,200)	(21,620)	(21,620)	(21,120)	(21,620)	(22,074)
1001	44550	613	530667	General Fund	HEALTH - Health Services	External Support	(16,548)	-	-	-	-	-	-
1001	44550	615	530667	General Fund	HEALTH - Health Services	External Support	(101,500)	(115,179)	(119,583)	(119,583)	(119,583)	(121,866)	(124,425)
SUB-TOTAL CONTRACTUAL SERVICES							(165,031)	(137,956)	(145,348)	(145,348)	(144,523)	(159,149)	(162,491)
1001	44550	612	550601	General Fund	HEALTH - Health Services	Printing	(92)	-	(150)	(150)	(150)	(400)	(408)
1001	44550	615	550601	General Fund	HEALTH - Health Services	Printing	-	(143)	(200)	(200)	(200)	(300)	(306)
1001	44550	101	550602	General Fund	HEALTH - Health Services	Membership Dues	(705)	(500)	(1,700)	(1,700)	(750)	(750)	(766)
1001	44550	612	550602	General Fund	HEALTH - Health Services	Membership Dues	-	(461)	(365)	(365)	(365)	(1,125)	(1,149)
1001	44550	101	550603	General Fund	HEALTH - Health Services	Postage	(490)	(353)	(750)	(750)	(500)	(500)	(511)
1001	44550	615	550603	General Fund	HEALTH - Health Services	Postage	(3,362)	(1,847)	(4,100)	(4,100)	(2,500)	(3,500)	(3,574)
1001	44550	101	550605	General Fund	HEALTH - Health Services	Travel & Mileage Reimbursement	(21)	-	(200)	(200)	(200)	(200)	(204)
1001	44550	612	550605	General Fund	HEALTH - Health Services	Travel & Mileage Reimbursement	(10)	-	(100)	(100)	(100)	(100)	(102)
1001	44550	613	550605	General Fund	HEALTH - Health Services	Travel & Mileage Reimbursement	-	-	(350)	(350)	(350)	(250)	(255)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - HEALTH SERVICES

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	44550	101	560620	General Fund	HEALTH - Health Services	Office Supplies	(829)	(1,506)	(1,500)	(1,500)	(1,500)	(1,500)	(1,532)
1001	44550	615	560625	General Fund	HEALTH - Health Services	Clothing	(449)	(351)	(560)	(560)	(560)	(560)	(572)
1001	44550	101	560631	General Fund	HEALTH - Health Services	Operational Supplies	(436)	-	-	-	-	-	-
1001	44550	612	560631	General Fund	HEALTH - Health Services	Operational Supplies	-	(403)	(500)	(500)	(500)	(500)	(511)
1001	44550	613	560631	General Fund	HEALTH - Health Services	Operational Supplies	(2,391)	(2,699)	(2,500)	(2,500)	(2,418)	(2,524)	(2,577)
1001	44550	615	560631	General Fund	HEALTH - Health Services	Operational Supplies	(1,549)	(3,295)	(1,500)	(1,500)	(1,500)	(1,500)	(1,532)
SUB-TOTAL MATERIALS & SUPPLIES							(10,335)	(11,557)	(14,475)	(14,475)	(11,593)	(13,709)	(13,997)
TOTAL EXPENDITURES							(582,294)	(442,447)	(632,204)	(632,204)	(532,196)	(561,483)	(598,918)





## **PUBLIC WORKS**

### **EXECUTIVE OVERVIEW**

#### **DEPARTMENTAL SUMMARY**

The Department of Public Works is charged with a wide range of tasks associated with the Village's infrastructure. In addition to the more traditional infrastructure-related duties such as street maintenance, safe drinking water delivery, sewer collection, and capital improvements, Divisions within the Department also maintain the Village's extensive urban forest, manage refuse and recycling collections, and maintain traffic signals and streetlights. Public Works staff is also responsible for maintaining all municipal facilities and equipment, including vehicles for Police, Fire, and Park District as well as its own vehicles.

The Department resources include the General Fund, Water and Sewer Fund, Capital Improvements Fund, Motor Fuel Tax Fund and Environmental Services Fund.

Services are provided through the following Divisions: Administration, Engineering, Streets Services, Fleet Services, Building Maintenance, Street Lighting, Forestry, Water and Sewer and Environmental Services.

The Department maintains approximately 103 center line miles (250 lane miles) of streets, 51 miles of alleys, approximately 235 miles of sidewalks, 43 traffic signal intersections (15 of those are maintained for the Illinois Department of Transportation), over 5,000 street lights, 1,000 alley lights and nearly 19,000 trees.

In addition, the Department maintains 211 Village vehicles and equipment, 105 miles of watermains, 3 water pumping stations, over 13,000 water services, 1,200 fire hydrants, 1,350 water valves, 104 miles of sewers, 6,500 catch basins and 2,000 manholes.

## **2019 ACCOMPLISHMENTS**

### **Administration Division**

- The Customer Service Call Center located at the Public Works Center is on pace to receive approximately 37,000 customer contacts throughout 2019. These contacts consist of phone calls, voice mails, emails and in-person contacts generating approximately 11,000 work orders. Approximately 5,100 invoices will be processed through the accounts payable process. It is anticipated that over 420 block parties will be processed this year.
- The Department held its annual Public Works Open House as part of EarthFest in April.
- The Public Works call center staff were retitled Customer Service Representatives and will participate in the cross-training program to allow more effective customer service by being trained in parking and building permit operations.
- All Divisions of the Public Works Department participated in regular training including safety training, training through the American Public Works Association, American Water Works Association as well as other professional organizations.

### **Engineering Division**

- The Division successfully designed and managed the 2019 Capital Improvement Program (CIP).
- Managed a variety of consulting firms working on major projects or studies including the Madison St. road diet project, alley improvements, resurfacing of various streets design and construction oversight, water sewer design and oversight, oversight of the various developments, I-290 bridge repairs and the Lake St streetscape project.
- Continued working with private developments for public utility and street improvements including the Emerson Development, District House, South Blvd and Maple Development, and the Albion development at Lake and Forest.
- Assisted in the development of the 2020 Capital Improvement Program.
- Public right of way permitting is being successfully completed by an engineering consultant with Village engineer oversight.

### **Street Division**

- The Division, with assistance of contractors, is on pace to repair more than 150 utility pavement patches.
- The Division has systematically continued replacing faded and below grade reflective signs on main streets, while work continues on the secondary streets. The Division is on pace to replace over 1,000 signs. All "STOP" signs will be completed.
- Through contractor support and supplemental in-house personnel, the Division has strived to continue to have Business Districts, viaducts and Village parking lots litter free and presentable for the public within an acceptable time frame. With the recently purchased professional heated high pressure washer, the Division has taken the blue stone sidewalk cleaning in-house which allows increased attention on problem areas.
- The Division has increased the effectiveness of pigeon dropping removal and general viaduct power washing.
- Snow event work went smoothly with full and timely participation of Department personnel (24 events this season with a total of just under 50" of snow accumulation).
- The Street Division has taken public trash container dumping in-house again saving the Village roughly \$40,000 a year and giving more flexibility to the route and schedule. This also has allowed staff to streamline other tasks such as accident and dead animal clean up and keep other crews on task.
- Various service contractors have been kept on task and have continued to remain on budget this year, responding appropriately when any complaints arise. Staff has found that keeping the street sweeping contractor on a continuous cycle through the spring, summer and early fall helps keep the streets and inlets clear of leaves, seeds, and other debris.
- The bluestone sidewalk in the Downtown Oak Park and Pleasant District areas will be sealed helping to extend its life and appearance.

### **Street Lighting Division**

- The east third of the residential light fixtures will be converted over to LED before the end of the year. The LED style lamps will improve efficiency and lighting quality.
- The Division has upgraded more than 50 conventional mast arm head street lights to new LED lighting. An additional 29 alley lights have been upgraded to LED fixtures; as the fixtures go bad they are replaced with LED fixtures instead of repairing the old fixtures.

- Upgrades for nine of the underpasses have gotten underway and new LED fixtures will brighten up the underpasses for increased visibility. Additionally, several damaged spans of conduit will have been replaced.
- Six intersections have been repaired for loop detectors that have failed. This increases the efficiency for traffic to flow through the Village, making it safer for vehicular and pedestrian movements.
- The Centrac system (Traffic Signal Management) was upgraded to a new version that allows staff to better utilize the information being collected. This benefits and streamlines our traffic operations for better travel times throughout the Village.
- Staff researched different technologies for future upgrades to the traffic system. This includes the Opticom systems and the detection systems that will allow traffic to flow in a smarter manner.
- The Division will again, complete nearly 4,500 JULIES for excavation activities around various parts of the Village.
- Repaired faulty underground cabling at numerous locations, and retired aerial cables.
- Worked with communications and telecom utility companies to begin installing 5G repeaters to provide faster communications around the Village.

#### **Fleet Services Division**

- Between June 2018 and June 2019, 18,189 pounds of scrap metal has been recycled utilizing the container maintained in Fleet Services.
- Through auction proceeds, Fleet Services has recouped almost \$60,000 from surplus vehicle/equipment disposal.
- Added five electric vehicles, replacing three expired CNG bi-fuel and two gasoline burning vehicles, expanding the Village's green fleet.
- Added one ASE Master Certification and one EVT Master Certification to Fleet Services.
- Maintained the Automotive Service Excellence (ASE) Blue Seal certification for Fleet Services staff.
- Expanded the installation of Telematics in the Village Fleet.
  - Telematics are used to report Automatic Vehicle Location (AVL or commonly referred to as GPS), report vehicle trouble codes, report vehicle usage and to identify as well as reeducate excessive idling offenders, helping to continue to decrease the Village's usage of fossil fuels.

- Completed hands on inventory of the Parts Department.
- Assisted with the planning and implementation of six electric vehicle charging station installations at Village Hall and the Public Works Center.
- Replaced 13 pieces of equipment per the 2019 Fleet Replacement Program.
  - Purchased five Nissan Leaf full electric vehicles, one minivan, seven Police vehicles, rebuilt three large dump/plow/salt trucks, and reconfigured and rebuilt one main break vehicle.

#### **Building Maintenance Division**

- The Building Maintenance Division coordinated daily repair and maintenance of Village Hall, Police Station, Public Works Center, three Fire Stations, Metra Station and until May 31<sup>st</sup> the Dole Center. The Dole Center property was transferred to the Park District and the Village no longer has any maintenance responsibility for that property. Staff provided oversight of regular maintenance and material purchasing.
- The Building Automation System (BAS) for the Public Works Center (PWC) was upgraded to the latest software package available from SIEMENS.
  - SIEMENS will provide technical support of this proprietary system for the remainder of 2019 and throughout 2020.
  - Staff will research what BAS programming options and capabilities are available to improve the energy efficiency of the PWC.
  - Additional upgrades and enhancements to the BAS are also planned for 2020.
- A large overhead door replacement project was successfully completed in 2019.
  - The PWC received two new metal overhead doors, replacing the doors that were original to the building.
  - The Fleet Shop received a new high-speed overhead door improving the efficiency of the Fleet Division.
  - The north and south Fire stations received new overhead doors that matched the new doors installed at the main Fire station in 2018. Now all three stations have matching doors.
- Village Hall received three new doors in 2019.
  - Lombard Avenue side entrance including new electronic devices (intercom, door strike and ADA paddle).
  - West courtyard entrance (by Village Manager's Office).
  - East courtyard entrance (by Council Chambers).
- The Building Maintenance Division issued a Request for Proposals (RFP) for Building Maintenance Services which is a three-year contract with two optional one year extensions. The intent is securing a new contract for 2020 and beyond to improve service and reliability of contracted Building Maintenance staff.
- The Building Maintenance Division completed a Property Condition Assessment (PCA) for the north and main Fire stations in 2019. The three water pumping stations are

planned for 2020. This project, an ongoing effort since 2015, greatly assists staff in preparing CIP Building Improvement Fund budgets and with prioritizing the Building Maintenance work schedule.

- Staff met with the disability Access Commission and reviewed their suggestions on improving access in Village Hall.

#### **Forestry Division**

- The Division and its contractors pruned approximately 6,500 parkway trees on the south side of the Village through the Village's Parkway Tree Cycle Pruning Program.
- The Division and its contractors removed approximately 300 parkway trees across the Village that was dead, diseased, or otherwise in decline.
- Planted a diverse mix of 400 high-performing, properly sited parkway trees throughout the Village and maintaining them with contracted watering crews.
- Maintained over 180 permanent landscape areas and plantings as well as, maintained over 435 planters in 12 Business Districts throughout the Village.
- Improved and replaced landscape plant materials at multiple locations across the Village.
- Bid Landscaping Contractor for 2020 in partnership with the Oak Park Public Library.
- Began preparation for the installation of a bio swale rain garden at the Public Works Center with partial funding through a Metropolitan Water Reclamation District (MWRD) grant.
- Re-inventoried one third of the Village's urban forest.
- Partnered with the Park District of Oak Park for Arbor Day celebration.
- Began drafting of an Urban Forestry Management plan for the Village. This document will give readers an understanding of the current state of the Village's urban forest; outline its needs and develop standard operating procedures in its maintenance. The document will help guide the Village's Forestry program in the future by identifying short and long range action items and putting a value and cost on them.
- Received accreditation from Tree City USA.
- Continued care and maintenance of two bee hives on the roof of the Public Works Center and two additional hives on the roof of Village Hall.

## **2020 WORK PLAN**

### **Administration Division**

- The Department Call Center staff will continue to work towards providing exceptional customer service by managing service requests and work orders as well as completing the performance measures, weekly/monthly reporting, managing the Departments accounts payable process and scheduling block parties.
- Assist in the implementation of a Customer Service Request Management System (CSRM) replacing the obsolete access data base program.
- Implement a Department Professional Development and Succession Plan. Hire an Assistant Public Works Director.
- The Department will host a Public Works Open House as part of the EarthFest event.
- Staff will continue to coordinate cross training of Customer Service Representatives.

### **Engineering Division**

- Design and manage the 2020 Capital Improvement Program.
- Oversee construction of Lake Street and completion of the Madison Street projects.
- Coordinate with private development construction projects related to public improvements to minimize impacts to the community.
- Continue to manage various consultants working on capital projects.
- Continue to improve permit review and inspection services through use of consultant.
- Update the system-wide pavement condition scores for streets and alleys, which help determine the 5-year capital improvement plan.

### **Street Division**

- The Division will continue to make the safe travel of Village streets a priority through regular pavement maintenance such as utility patching, pothole repair and street sweeping.
- Staff will continue to strive to maintain and restore safe driving conditions during winter snow and ice storms as soon as possible and improve training for snow and ice event work.
- Continue to direct the replacement of faded/unreadable/low reflective signs Village wide. Speed limit and street name signs will be prioritized.



- Staff will continue to direct contractors with in-house supplemental help in an effort to improve and excel in the timely upkeep and maintenance activities of Business District areas, viaducts and the Village as a whole.
- Continue to work to mitigate pigeon issues at the Marion Street viaduct through weekly pressure washing.
- Continue to improve the oversight, accountability and performance of the various Division maintenance contractor services.

#### **Street Lighting Division**

- Complete the transition of Village King Arthur style residential fixtures with new LED style lighting.
- Convert all pedestrian crosswalks to the new style countdown signals, providing increased pedestrian safety and ease of crossing streets.
- Revamp four intersections along Lake Street and utilizing previous goal accomplishments to furnish these intersections with state of the art GPS Opticom systems for our emergency vehicles to navigate to a scene with decreased response times.
- Install a new video detection system along certain corridors that is mounted on traffic signal mast arms. This will eliminate in-ground loop detection systems at these locations, which are vulnerable to salting and plowing operations. Also regrounding and excavation of pavement will no longer require replacement of the loops.
- Proceed with projects that eliminate aerial feeds to the lighting systems that were installed because of damaged underground utilities.
- Ongoing training for new systems that are emerging in the traffic and lighting industries. Continue training efforts that educate on the benefits for newer technologies that make the Village more efficient and safe.

#### **Fleet Services Division**

- Evaluate adding additional electric, or other alternative fuel vehicles, to expand the Village Green Fleet, while remaining fiscally responsible.
- Maintain Fleet Services ASE Blue Seal of Excellence classification.
- Expand the use of Telematics in Village equipment to other Divisions helping Fleet Services evaluate usage and needs, as well as provide coaching for proper vehicle usage.

- Complete hands on inventory of the Parts Department as an annual event using summer interns freeing up time for full time employees to continue their daily duties.
- Continue to find ways of increasing employee productivity while maintaining a high level of service.
- Continue to search for increased educational opportunities to improve employee skill sets, both soft and technical.
- Add another Emergency Vehicle Technician (EVT) Master Technician certification to Fleet Services.
- Add another ASE Master Technician certification to Fleet Services.
- Complete reevaluation of the entire Village fleet.
- Collaborate with Divisions on their needs, then spec out and replace 19 pieces of equipment with Village Board approval of Fleet Replacement Fund.

#### **Building Maintenance Division**

- Coordinate daily repair and maintenance of Village Hall, Police Station, Public Works Center, three Fire Stations and Metra Station. In addition to regular maintenance coordinate material purchasing and service contractors.
- Complete Police Department firing range ventilation improvements to modify the air flow and ventilation of the range and bring it up to modern standards.
- South Fire station restroom, locker room and bunk room renovations. Funding is also being provided by the Foreign Fire Fund which will help offset the cost of the renovation.
- Continued Building Automation System upgrades at the Public Works Center (PWC).
- Complete PWC plumbing repairs and improvements for the PWC wash bay. The original design of the drainage and plumbing in the wash bay has proven to be insufficient since the building opened in 2007.
- Complete the accessible chair-lift replacement at the Village Hall main entrance. The current lift at the main entrance of Village Hall is antiquated and inoperable and is in need of replacement. The new lift would ride along a new rail system (similar to the rails that currently are in place) up and down the stairs.
- Install new high speed overhead doors for the Fleet Division shop at the PWC.
- Complete air handler unit and pneumatic control upgrades for Village Hall HVAC.

- Complete restroom renovations at the main Fire station.
- Complete a Property Condition Assessment (PCA) for the water pumping stations.

#### **Forestry Division**

- Improve the quality of the urban forest and reduce resident request based work by continuing the three year pruning cycle that will include all trees over two inches in the area between Chicago/Madison/Harlem/Austin.
- Maintain the Village urban forest in a safe, competent, and timely manner.
- Bid Tree Maintenance and Removal contracts for 2021.
- Development of new Standard Operating Procedures for safe work practices.
- Provide cross training opportunities for Public Works' employees in other Divisions.
- Evaluate performance of both contractors and division staff for different types of work.
- Strive for continuous improvement to the Village owned landscapes in the Business Districts as well as other Village maintained landscape areas.
- Work with the Development Customer Services and Law Departments to consider a new ordinance regarding improvements to and the care of Village parkways.
- Bring the draft of the Village's Urban Forestry Management Plan to the Community Design Commission and Village Board for approval.
- Continue to improve the species diversity of the Village urban forest with the removal of poor quality and dying trees and replacement with new improved cultivars and species procured through the Suburban Tree Consortium and a contract growing program.
- Improve the continued use of the Village's online tree inventory by tracking all pruning work.
- Continue the care and maintenance of bee hives at Village Hall and the Public Works Center.
- Seek Accreditation from Society of Municipal Arborists for the Forestry Program.
- Seek Accreditation as a Tree City USA from the Arbor Day Foundation.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - PUBLIC WORKS ENGINEERING

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	43700	101	510501	General Fund	DPW - Engineering	Regular Salaries	(145,034)	(91,940)	(96,455)	(96,455)	(94,917)	(100,172)	(103,177)
1001	43700	722	510501	General Fund	DPW - Engineering	Regular Salaries	(47,541)	(49,074)	(50,599)	(50,599)	(50,405)	(54,452)	(56,086)
1001	43700	723	510501	General Fund	DPW - Engineering	Regular Salaries	(111,665)	(114,474)	(117,359)	(117,359)	(116,902)	(135,685)	(139,756)
1001	43700	777	510501	General Fund	DPW - Engineering	Regular Salaries	(27,993)	(22,325)	(32,188)	(32,188)	(29,786)	(31,519)	(32,465)
1001	43700	101	510503	General Fund	DPW - Engineering	Overtime	(238)	-	-	-	-	-	-
1001	43700	101	510515	General Fund	DPW - Engineering	Comp Time	-	(354)	-	-	-	-	-
SUB-TOTAL PERSONAL SERVICES							(332,470)	(278,167)	(296,601)	(296,601)	(292,010)	(321,828)	(331,483)
1001	43700	101	510519	General Fund	DPW - Engineering	Vacation Time Payout	(367)	-	-	-	-	-	-
1001	43700	101	520520	General Fund	DPW - Engineering	Life Insurance Expense	(74)	(78)	(74)	(74)	(74)	(74)	(74)
1001	43700	722	520520	General Fund	DPW - Engineering	Life Insurance Expense	(47)	(49)	(47)	(47)	(47)	(47)	(47)
1001	43700	723	520520	General Fund	DPW - Engineering	Life Insurance Expense	(130)	(137)	(130)	(130)	(130)	(130)	(130)
1001	43700	777	520520	General Fund	DPW - Engineering	Life Insurance Expense	(47)	(36)	(47)	(47)	(47)	(47)	(47)
1001	43700	101	520521	General Fund	DPW - Engineering	Health Insurance Expense	(8,191)	(11,600)	(11,298)	(11,298)	(11,263)	(11,072)	(11,626)
1001	43700	722	520521	General Fund	DPW - Engineering	Health Insurance Expense	(4,868)	(5,583)	(5,437)	(5,437)	(5,420)	(5,328)	(5,594)
1001	43700	723	520521	General Fund	DPW - Engineering	Health Insurance Expense	(9,492)	(13,630)	(13,275)	(13,275)	(13,232)	(13,009)	(13,659)
1001	43700	777	520521	General Fund	DPW - Engineering	Health Insurance Expense	(8,109)	-	(12,165)	(12,165)	-	-	-
1001	43700	101	520522	General Fund	DPW - Engineering	Social Security Expense	(8,705)	(5,442)	(5,922)	(5,922)	(5,690)	(6,088)	(6,271)
1001	43700	722	520522	General Fund	DPW - Engineering	Social Security Expense	(2,792)	(2,877)	(3,327)	(3,327)	(2,967)	(3,553)	(3,660)
1001	43700	723	520522	General Fund	DPW - Engineering	Social Security Expense	(6,562)	(6,746)	(7,276)	(7,276)	(6,906)	(8,412)	(8,664)
1001	43700	777	520522	General Fund	DPW - Engineering	Social Security Expense	(1,623)	(1,379)	(1,996)	(1,996)	(1,853)	(1,954)	(2,013)
1001	43700	101	520523	General Fund	DPW - Engineering	Medicare Expense	(2,036)	(1,273)	(1,399)	(1,399)	(1,331)	(1,452)	(1,496)
1001	43700	722	520523	General Fund	DPW - Engineering	Medicare Expense	(653)	(673)	(734)	(734)	(694)	(790)	(814)
1001	43700	723	520523	General Fund	DPW - Engineering	Medicare Expense	(1,535)	(1,577)	(1,702)	(1,702)	(1,616)	(1,967)	(2,026)
1001	43700	777	520523	General Fund	DPW - Engineering	Medicare Expense	(380)	(323)	(467)	(467)	(434)	(457)	(471)
1001	43700	101	520527	General Fund	DPW - Engineering	IMRF Contributions	(23,799)	(8,529)	(5,855)	(5,855)	(5,832)	(8,288)	(8,537)
1001	43700	722	520527	General Fund	DPW - Engineering	IMRF Contributions	(6,691)	(4,845)	(3,279)	(3,279)	(3,266)	(4,797)	(4,941)
1001	43700	723	520527	General Fund	DPW - Engineering	IMRF Contributions	(15,716)	(11,305)	(7,605)	(7,605)	(7,575)	(11,954)	(12,313)
1001	43700	777	520527	General Fund	DPW - Engineering	IMRF Contributions	(3,876)	(2,170)	(2,086)	(2,086)	(1,977)	(2,777)	(2,860)
SUB-TOTAL FRINGE BENEFITS							(105,692)	(78,252)	(84,121)	(84,121)	(70,354)	(82,196)	(85,241)
1001	43700	723	530650	General Fund	DPW - Engineering	Conferences Training	-	(642)	(3,100)	(3,100)	(100)	(3,100)	(3,165)
1001	43700	101	530667	General Fund	DPW - Engineering	External Support	-	-	(101,680)	(101,680)	(101,680)	(151,650)	(154,835)
1001	43700	723	530667	General Fund	DPW - Engineering	External Support	(6,795)	(5,230)	(10,000)	(10,000)	(7,500)	(10,000)	(10,210)
SUB-TOTAL CONTRACTUAL SERVICES							(6,795)	(5,872)	(114,780)	(114,780)	(109,280)	(164,750)	(168,210)
1001	43700	722	550601	General Fund	DPW - Engineering	Printing	-	(275)	(250)	(250)	(250)	(250)	(255)
1001	43700	723	550602	General Fund	DPW - Engineering	Membership Dues	(600)	(620)	(895)	(895)	(895)	(895)	(914)
1001	43700	101	550603	General Fund	DPW - Engineering	Postage	(171)	(220)	(4,000)	(4,000)	(4,000)	(4,000)	(4,084)
1001	43700	421	550603	General Fund	DPW - Engineering	Postage	(1,570)	-	-	-	-	-	-
1001	43700	721	550603	General Fund	DPW - Engineering	Postage	(50)	-	-	-	-	-	-
1001	43700	722	550603	General Fund	DPW - Engineering	Postage	-	(150)	(150)	(150)	(150)	(150)	(153)
1001	43700	723	550603	General Fund	DPW - Engineering	Postage	-	(324)	(300)	(300)	(300)	(300)	(306)
1001	43700	723	550663	General Fund	DPW - Engineering	Software License Updates	(6,414)	(3,000)	(5,100)	(5,400)	(5,400)	(7,000)	(7,147)
1001	43700	101	550671	General Fund	DPW - Engineering	Office Machine Service	(49)	-	(250)	(250)	-	-	-
1001	43700	722	550671	General Fund	DPW - Engineering	Office Machine Service	-	-	(250)	(250)	-	-	-
1001	43700	101	560620	General Fund	DPW - Engineering	Office Supplies	(411)	(338)	(350)	(350)	(350)	(400)	(408)
1001	43700	722	560620	General Fund	DPW - Engineering	Office Supplies	(450)	(226)	(450)	(450)	(450)	(450)	(459)
1001	43700	101	560631	General Fund	DPW - Engineering	Operational Supplies	-	(100)	(250)	(250)	-	-	-
1001	43700	101	560730	General Fund	DPW - Engineering	Reference Material	(99)	-	(200)	(200)	-	-	-
1001	43700	723	560730	General Fund	DPW - Engineering	Reference Material	-	(180)	(500)	(200)	(200)	(500)	(511)
SUB-TOTAL MATERIALS & SUPPLIES							(9,815)	(5,433)	(12,945)	(12,945)	(11,995)	(13,945)	(14,238)
TOTAL EXPENDITURES							(454,773)	(367,724)	(508,447)	(508,447)	(483,639)	(582,719)	(599,172)

THIS PAGE INTENTIONALLY LEFT BLANK

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - PUBLIC WORKS ADMINISTRATION

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	43710	101	510501	General Fund	DPW - Administration	Regular Salaries	(384,816)	(347,216)	(397,744)	(397,744)	(370,130)	(471,358)	(485,499)
1001	43710	101	510503	General Fund	DPW - Administration	Overtime	(2,305)	(2,044)	(3,000)	(3,000)	(1,500)	(3,000)	(3,000)
1001	43710	101	510515	General Fund	DPW - Administration	Comp Time	-	(709)	-	-	-	-	-
SUB-TOTAL PERSONAL SERVICES							(387,121)	(349,968)	(400,744)	(400,744)	(371,630)	(474,358)	(488,499)
1001	43710	101	510506	General Fund	DPW - Administration	Equip Allow (Auto,Phone,Tools)	(417)	-	-	-	-	-	-
1001	43710	101	510509	General Fund	DPW - Administration	Comp Time Payout	-	(388)	-	-	(130)	-	-
1001	43710	101	520520	General Fund	DPW - Administration	Life Insurance Expense	(558)	(449)	(558)	(558)	(558)	(605)	(605)
1001	43710	101	520521	General Fund	DPW - Administration	Health Insurance Expense	(113,306)	(86,319)	(108,796)	(108,796)	(78,240)	(112,687)	(118,321)
1001	43710	101	520522	General Fund	DPW - Administration	Social Security Expense	(20,955)	(18,590)	(22,800)	(22,800)	(21,194)	(26,804)	(27,608)
1001	43710	101	520523	General Fund	DPW - Administration	Medicare Expense	(5,159)	(4,646)	(5,811)	(5,811)	(4,956)	(6,878)	(7,084)
1001	43710	101	520527	General Fund	DPW - Administration	IMRF Contributions	(54,541)	(33,714)	(25,968)	(25,968)	(23,000)	(41,791)	(43,045)
SUB-TOTAL FRINGE BENEFITS							(194,936)	(144,106)	(163,933)	(163,933)	(128,078)	(188,765)	(196,664)
1001	43710	101	530650	General Fund	DPW - Administration	Conferences Training	(2,981)	(1,315)	(6,500)	(6,500)	(4,829)	(6,000)	(6,126)
1001	43710	710	530650	General Fund	DPW - Administration	Conferences Training	(55)	-	(1,000)	(1,000)	-	(250)	(255)
1001	43710	101	530667	General Fund	DPW - Administration	External Support	-	-	(500)	(500)	-	-	-
1001	43710	101	540690	General Fund	DPW - Administration	Telecommunication Charges	(649)	(590)	(700)	(700)	(500)	(500)	(511)
SUB-TOTAL CONTRACTUAL SERVICES							(3,685)	(1,905)	(8,700)	(8,700)	(5,329)	(6,750)	(6,892)
1001	43710	101	550601	General Fund	DPW - Administration	Printing	(41)	-	(100)	(100)	(50)	(50)	(51)
1001	43710	101	550602	General Fund	DPW - Administration	Membership Dues	(1,946)	(1,900)	(2,160)	(2,160)	(2,100)	(2,150)	(2,195)
1001	43710	710	550602	General Fund	DPW - Administration	Membership Dues	(749)	-	(750)	(750)	(495)	(495)	(505)
1001	43710	101	550603	General Fund	DPW - Administration	Postage	(594)	(1,269)	(1,500)	(1,500)	(1,500)	(1,500)	(1,532)
1001	43710	101	550652	General Fund	DPW - Administration	Legal Postings and Doc. Fees	(854)	(1,442)	(1,500)	(2,100)	(2,000)	(2,500)	(2,553)
1001	43710	101	550671	General Fund	DPW - Administration	Office Machine Service	(1,620)	(1,215)	(3,000)	(3,000)	(3,000)	(3,000)	(3,063)
1001	43710	101	560620	General Fund	DPW - Administration	Office Supplies	(2,163)	(2,889)	(4,000)	(3,400)	(3,000)	(4,000)	(4,084)
1001	43710	101	560625	General Fund	DPW - Administration	Clothing	-	(218)	(250)	(250)	(250)	(250)	(255)
1001	43710	101	560631	General Fund	DPW - Administration	Operational Supplies	(3,227)	(3,000)	(4,000)	(4,000)	(3,000)	(4,000)	(4,084)
1001	43710	710	560631	General Fund	DPW - Administration	Operational Supplies	(5,147)	(4,897)	(6,250)	(6,250)	(6,250)	(6,600)	(6,739)
SUB-TOTAL MATERIALS & SUPPLIES							(16,341)	(16,830)	(23,510)	(23,510)	(21,645)	(24,545)	(25,060)
TOTAL EXPENDITURES							(602,084)	(512,810)	(596,887)	(596,887)	(526,682)	(694,418)	(717,114)

**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**GENERAL FUND - PUBLIC WORKS STREET LIGHTING**

GENERAL FUND - PUBLIC WORKS STREET LIGHTING							2017	2018	Original	Amended	Year	2020	2021
Fund	Dept	Program	Account	Description	Department	Description	Actual	Actual	2019	2019	End	Proposed	Forecasted
									Budget	Budget	Estimate	Budget	Budget
1001	43720	101	510501	General Fund	DPW - Street Lighting	Regular Salaries	(23,287)	(21,001)	(24,123)	(24,123)	(24,175)	(24,726)	(25,468)
1001	43720	751	510501	General Fund	DPW - Street Lighting	Regular Salaries	(54,334)	(49,001)	(56,287)	(56,287)	(56,405)	(57,694)	(59,425)
1001	43720	752	510501	General Fund	DPW - Street Lighting	Regular Salaries	(42,916)	(42,000)	(48,246)	(48,246)	(48,346)	(49,452)	(50,936)
1001	43720	753	510501	General Fund	DPW - Street Lighting	Regular Salaries	(34,695)	(28,000)	(32,164)	(32,164)	(32,230)	(32,968)	(33,957)
1001	43720	101	510503	General Fund	DPW - Street Lighting	Overtime	(2,127)	(2,147)	(1,800)	(1,800)	(1,800)	(1,800)	(1,800)
1001	43720	751	510503	General Fund	DPW - Street Lighting	Overtime	(4,959)	(5,009)	(4,200)	(4,200)	(4,200)	(4,200)	(4,200)
1001	43720	752	510503	General Fund	DPW - Street Lighting	Overtime	(4,212)	(4,293)	(3,600)	(3,600)	(3,600)	(3,600)	(3,600)
1001	43720	753	510503	General Fund	DPW - Street Lighting	Overtime	(2,862)	(2,862)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
SUB-TOTAL PERSONAL SERVICES							(169,392)	(154,312)	(173,420)	(173,420)	(173,756)	(177,440)	(182,385)
1001	43720	101	520515	General Fund	DPW - Street Lighting	Health Insurance Opt Out	-	(1,764)	-	-	-	-	-
1001	43720	753	510519	General Fund	DPW - Street Lighting	Vacation Time Payout	(2,285)	-	-	-	-	-	-
1001	43720	752	510519	General Fund	DPW - Street Lighting	Vacation Time Payout	(3,427)	-	-	-	-	-	-
1001	43720	101	510519	General Fund	DPW - Street Lighting	Vacation Time Payout	(1,714)	-	-	-	-	-	-
1001	43720	751	510519	General Fund	DPW - Street Lighting	Vacation Time Payout	(3,999)	-	-	-	-	-	-
1001	43720	101	520520	General Fund	DPW - Street Lighting	Life Insurance Expense	(28)	(26)	(28)	(28)	(28)	(28)	(28)
1001	43720	751	520520	General Fund	DPW - Street Lighting	Life Insurance Expense	(65)	(60)	(65)	(65)	(65)	(65)	(65)
1001	43720	752	520520	General Fund	DPW - Street Lighting	Life Insurance Expense	(47)	(52)	(56)	(56)	(56)	(56)	(56)
1001	43720	753	520520	General Fund	DPW - Street Lighting	Life Insurance Expense	(47)	(35)	(37)	(37)	(37)	(37)	(37)
1001	43720	101	520521	General Fund	DPW - Street Lighting	Health Insurance Expense	(5,970)	(3,747)	(3,650)	(3,650)	(3,638)	(3,577)	(3,756)
1001	43720	751	520521	General Fund	DPW - Street Lighting	Health Insurance Expense	(14,975)	(8,744)	(8,516)	(8,516)	(8,488)	(8,345)	(8,762)
1001	43720	752	520521	General Fund	DPW - Street Lighting	Health Insurance Expense	(9,301)	(7,495)	(7,299)	(7,299)	(7,275)	(7,153)	(7,511)
1001	43720	753	520521	General Fund	DPW - Street Lighting	Health Insurance Expense	(10,494)	(4,997)	(4,866)	(4,866)	(4,850)	(4,769)	(5,007)
1001	43720	101	520522	General Fund	DPW - Street Lighting	Social Security Expense	(1,573)	(1,472)	(1,607)	(1,607)	(1,645)	(1,645)	(1,694)
1001	43720	751	520522	General Fund	DPW - Street Lighting	Social Security Expense	(3,682)	(3,179)	(3,750)	(3,750)	(3,593)	(3,837)	(3,952)
1001	43720	752	520522	General Fund	DPW - Street Lighting	Social Security Expense	(2,938)	(2,725)	(3,214)	(3,214)	(3,080)	(3,289)	(3,388)
1001	43720	753	520522	General Fund	DPW - Street Lighting	Social Security Expense	(2,304)	(1,816)	(1,994)	(1,994)	(2,053)	(2,193)	(2,259)
1001	43720	101	520523	General Fund	DPW - Street Lighting	Medicare Expense	(368)	(344)	(376)	(376)	(385)	(385)	(397)
1001	43720	751	520523	General Fund	DPW - Street Lighting	Medicare Expense	(861)	(743)	(877)	(877)	(840)	(897)	(924)
1001	43720	752	520523	General Fund	DPW - Street Lighting	Medicare Expense	(687)	(637)	(752)	(752)	(720)	(769)	(792)
1001	43720	753	520523	General Fund	DPW - Street Lighting	Medicare Expense	(539)	(425)	(466)	(466)	(480)	(513)	(528)
1001	43720	101	520527	General Fund	DPW - Street Lighting	IMRF Contributions	(3,848)	(2,448)	(1,680)	(1,680)	(1,795)	(2,337)	(2,407)
1001	43720	751	520527	General Fund	DPW - Street Lighting	IMRF Contributions	(8,978)	(5,308)	(3,920)	(3,920)	(3,935)	(5,453)	(5,617)
1001	43720	752	520527	General Fund	DPW - Street Lighting	IMRF Contributions	(7,171)	(4,550)	(3,360)	(3,360)	(3,371)	(4,674)	(4,814)
1001	43720	753	520527	General Fund	DPW - Street Lighting	IMRF Contributions	(5,652)	(3,033)	(2,084)	(2,084)	(2,248)	(3,116)	(3,209)
SUB-TOTAL FRINGE BENEFITS							(90,954)	(53,600)	(48,597)	(48,597)	(48,582)	(53,138)	(55,203)
1001	43720	101	530650	General Fund	DPW - Street Lighting	Conferences Training	(180)	(3,359)	(3,500)	(3,500)	(3,300)	(3,500)	(3,574)
1001	43720	751	530660	General Fund	DPW - Street Lighting	General Contractuals	(55,602)	(20,978)	(45,000)	(39,200)	(39,200)	(45,000)	(45,945)
1001	43720	752	530660	General Fund	DPW - Street Lighting	General Contractuals	(3,718)	(3,908)	(10,000)	(15,800)	(15,800)	(10,000)	(10,210)
1001	43720	751	540692	General Fund	DPW - Street Lighting	Electricity	(98,983)	(107,742)	(110,000)	(110,000)	(110,000)	(110,000)	(112,310)
SUB-TOTAL CONTRACTUAL SERVICES							(158,484)	(135,986)	(168,500)	(168,500)	(168,300)	(168,500)	(172,039)
1001	43720	101	550602	General Fund	DPW - Street Lighting	Membership Dues	(200)	(180)	(200)	(200)	(200)	(200)	(204)
1001	43720	101	550632	General Fund	DPW - Street Lighting	Laundry Service	(555)	(215)	(200)	(200)	(220)	(300)	(306)
1001	43720	753	550671	General Fund	DPW - Street Lighting	Office Machine Service	(3,000)	(3,000)	(3,000)	(3,000)	(2,500)	(2,300)	(2,348)
1001	43720	752	550673	General Fund	DPW - Street Lighting	Repairs	(5,255)	-	(750)	(750)	(750)	(1,000)	(1,021)
1001	43720	753	550673	General Fund	DPW - Street Lighting	Repairs	-	(549)	(750)	(750)	(750)	(750)	(766)
1001	43720	101	560625	General Fund	DPW - Street Lighting	Clothing	(270)	(473)	(1,000)	(1,000)	(1,000)	(1,000)	(1,021)
1001	43720	751	560631	General Fund	DPW - Street Lighting	Operational Supplies	(503)	(708)	(750)	(750)	(750)	(750)	(766)
1001	43720	752	560631	General Fund	DPW - Street Lighting	Operational Supplies	-	(1,000)	(750)	(750)	(750)	(750)	(766)
1001	43720	753	560631	General Fund	DPW - Street Lighting	Operational Supplies	(397)	(4,121)	(750)	(750)	(750)	(750)	(766)
1001	43720	751	560633	General Fund	DPW - Street Lighting	Roadway Maintenance	(23,801)	(35,404)	(40,000)	(40,000)	(40,000)	(40,000)	(40,840)
1001	43720	752	560633	General Fund	DPW - Street Lighting	Roadway Maintenance	(11,244)	(4,705)	(10,000)	(10,000)	(10,000)	(10,000)	(10,210)
SUB-TOTAL MATERIALS & SUPPLIES							(45,225)	(50,355)	(58,150)	(58,150)	(57,670)	(57,800)	(59,014)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - PUBLIC WORKS STREET LIGHTING

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	43720	751	570710	General Fund	DPW - Street Lighting	Equipment	-	-	(410)	(410)	(410)	-	-
TOTAL EXPENDITURES							(464,055)	(394,253)	(449,077)	(449,077)	(448,718)	(456,878)	(468,641)



**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**GENERAL FUND - PUBLIC WORKS STREET SERVICES**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	43740	101	510501	General Fund	DPW - Street Services	Regular Salaries	(145,174)	(174,844)	(174,213)	(174,213)	(173,540)	(189,889)	(195,586)
1001	43740	761	510501	General Fund	DPW - Street Services	Regular Salaries	(215,920)	(204,301)	(247,551)	(259,122)	(227,695)	(282,991)	(291,481)
1001	43740	764	510501	General Fund	DPW - Street Services	Regular Salaries	(12,723)	(145)	-	-	-	-	-
1001	43740	765	510501	General Fund	DPW - Street Services	Regular Salaries	(76,165)	(61,173)	(74,265)	(77,736)	(68,030)	(84,897)	(87,444)
1001	43740	766	510501	General Fund	DPW - Street Services	Regular Salaries	(99,671)	(81,563)	(99,020)	(103,648)	(90,708)	(113,196)	(116,592)
1001	43740	101	510503	General Fund	DPW - Street Services	Overtime	(1,875)	(5)	-	-	-	-	-
1001	43740	761	510503	General Fund	DPW - Street Services	Overtime	(17,003)	(9,657)	(10,000)	(10,000)	(15,000)	(20,000)	(20,000)
1001	43740	764	510503	General Fund	DPW - Street Services	Overtime	(555)	-	-	-	-	-	-
1001	43740	765	510503	General Fund	DPW - Street Services	Overtime	(14,501)	(134,678)	(140,000)	(140,000)	(150,000)	(140,000)	(140,000)
1001	43740	766	510503	General Fund	DPW - Street Services	Overtime	(6,798)	(3,863)	-	-	(5,000)	-	-
1001	43740	101	510518	General Fund	DPW - Street Services	Seasonal Employees	-	-	(12,554)	(12,554)	-	-	-
SUB-TOTAL PERSONAL SERVICES							(590,384)	(670,229)	(757,603)	(777,273)	(729,973)	(830,973)	(851,102)
1001	43740	101	510506	General Fund	DPW - Street Services	Equip Allow (Auto,Phone,Tools)	(1,286)	(505)	(600)	(600)	(550)	(550)	(550)
1001	43740	761	510519	General Fund	DPW - Street Services	Vacation Time Payout	-	(1,551)	-	-	(775)	-	-
1001	43740	101	520520	General Fund	DPW - Street Services	Life Insurance Expense	(372)	(196)	(186)	(186)	(186)	(186)	(186)
1001	43740	761	520520	General Fund	DPW - Street Services	Life Insurance Expense	(326)	(302)	(372)	(372)	(372)	(419)	(419)
1001	43740	764	520520	General Fund	DPW - Street Services	Life Insurance Expense	-	(1)	-	-	-	-	-
1001	43740	765	520520	General Fund	DPW - Street Services	Life Insurance Expense	(112)	(113)	(112)	(112)	(112)	(126)	(126)
1001	43740	766	520520	General Fund	DPW - Street Services	Life Insurance Expense	(130)	(121)	(149)	(149)	(149)	(167)	(167)
1001	43740	101	520521	General Fund	DPW - Street Services	Health Insurance Expense	(24,477)	(37,175)	(38,412)	(38,412)	(30,127)	(29,621)	(31,102)
1001	43740	761	520521	General Fund	DPW - Street Services	Health Insurance Expense	(49,449)	(55,926)	(59,975)	(59,975)	(62,946)	(86,007)	(90,307)
1001	43740	765	520521	General Fund	DPW - Street Services	Health Insurance Expense	(8,259)	(16,778)	(17,786)	(17,786)	(18,885)	(20,864)	(21,907)
1001	43740	766	520521	General Fund	DPW - Street Services	Health Insurance Expense	(20,580)	(22,371)	(23,715)	(23,715)	(25,179)	(27,818)	(29,209)
1001	43740	101	520522	General Fund	DPW - Street Services	Social Security Expense	(8,497)	(10,160)	(11,580)	(11,580)	(10,687)	(11,773)	(12,126)
1001	43740	761	520522	General Fund	DPW - Street Services	Social Security Expense	(13,613)	(12,512)	(15,968)	(15,968)	(13,932)	(18,165)	(18,710)
1001	43740	764	520522	General Fund	DPW - Street Services	Social Security Expense	(785)	(10)	-	-	-	-	-
1001	43740	765	520522	General Fund	DPW - Street Services	Social Security Expense	(5,061)	(11,382)	(13,284)	(13,284)	(17,258)	(13,944)	(14,362)
1001	43740	766	520522	General Fund	DPW - Street Services	Social Security Expense	(6,237)	(4,960)	(6,139)	(6,139)	(5,503)	(7,018)	(7,229)
1001	43740	101	520523	General Fund	DPW - Street Services	Medicare Expense	(1,987)	(2,376)	(2,708)	(2,708)	(2,500)	(2,753)	(2,836)
1001	43740	761	520523	General Fund	DPW - Street Services	Medicare Expense	(3,184)	(2,926)	(3,734)	(3,734)	(3,260)	(4,248)	(4,375)
1001	43740	764	520523	General Fund	DPW - Street Services	Medicare Expense	(184)	(2)	-	-	-	-	-
1001	43740	765	520523	General Fund	DPW - Street Services	Medicare Expense	(1,184)	(2,662)	(3,107)	(3,107)	(4,037)	(3,261)	(3,359)
1001	43740	766	520523	General Fund	DPW - Street Services	Medicare Expense	(1,459)	(1,160)	(1,436)	(1,436)	(1,287)	(1,641)	(1,690)
1001	43740	101	520527	General Fund	DPW - Street Services	IMRF Contributions	(19,119)	(16,782)	(11,289)	(11,289)	(11,255)	(15,656)	(16,126)
1001	43740	761	520527	General Fund	DPW - Street Services	IMRF Contributions	(32,773)	(21,243)	(16,689)	(16,689)	(15,472)	(25,812)	(26,586)
1001	43740	764	520527	General Fund	DPW - Street Services	IMRF Contributions	(1,870)	(16)	-	-	-	-	-
1001	43740	765	520527	General Fund	DPW - Street Services	IMRF Contributions	(11,903)	(19,035)	(13,884)	(13,884)	(19,083)	(19,813)	(20,407)
1001	43740	766	520527	General Fund	DPW - Street Services	IMRF Contributions	(14,985)	(8,444)	(6,417)	(6,417)	(6,115)	(9,973)	(10,272)
SUB-TOTAL FRINGE BENEFITS							(227,831)	(248,710)	(247,542)	(247,542)	(249,670)	(299,815)	(312,052)
1001	43740	101	530650	General Fund	DPW - Street Services	Conferences Training	(4,852)	(3,762)	(5,000)	(5,000)	(5,000)	(5,000)	(5,105)
1001	43740	761	530660	General Fund	DPW - Street Services	General Contractuals	(341,068)	(307,432)	(465,000)	(441,859)	(368,000)	(255,000)	(260,355)
1001	43740	765	530660	General Fund	DPW - Street Services	General Contractuals	-	-	(2,000)	(2,000)	-	-	-
1001	43740	761	530667	General Fund	DPW - Street Services	External Support	(4,902)	-	-	-	-	-	-
1001	43740	765	530667	General Fund	DPW - Street Services	External Support	(13,667)	(47,824)	(55,000)	(55,000)	(64,600)	(84,300)	(86,070)
SUB-TOTAL CONTRACTUAL SERVICES							(364,488)	(359,018)	(527,000)	(503,859)	(437,600)	(344,300)	(351,530)
1001	43740	101	550602	General Fund	DPW - Street Services	Membership Dues	-	(200)	(200)	(200)	(140)	(200)	(204)
1001	43740	101	550632	General Fund	DPW - Street Services	Laundry Service	(2,100)	(1,932)	(2,500)	(2,500)	(2,100)	(2,500)	(2,553)
1001	43740	761	550673	General Fund	DPW - Street Services	Repairs	(907)	(223)	(1,000)	(1,000)	(1,000)	(1,000)	(1,021)
1001	43740	101	560620	General Fund	DPW - Street Services	Office Supplies	(82)	(128)	(200)	(200)	(200)	(200)	(204)
1001	43740	101	560625	General Fund	DPW - Street Services	Clothing	(767)	(2,500)	(2,500)	(2,500)	(2,500)	(3,000)	(3,063)
1001	43740	761	560631	General Fund	DPW - Street Services	Operational Supplies	(4,808)	(16,935)	(10,000)	(10,000)	(8,000)	(10,000)	(10,210)
1001	43740	765	560631	General Fund	DPW - Street Services	Operational Supplies	(1,548)	(1,786)	(2,000)	(2,000)	(2,000)	(2,000)	(2,042)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - PUBLIC WORKS STREET SERVICES

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	43740	761	560633	General Fund	DPW - Street Services	Roadway Maintenance	(34,315)	(38,148)	(55,000)	(55,000)	(51,000)	(53,500)	(54,624)
1001	43740	765	560633	General Fund	DPW - Street Services	Roadway Maintenance	(86,365)	(140,564)	(275,000)	(275,000)	(260,000)	(341,000)	(348,161)
1001	43740	761	560634	General Fund	DPW - Street Services	Sign Replacement	(48,025)	(45,529)	(50,000)	(50,000)	(50,000)	(50,000)	(51,050)
1001	43740	761	570710	General Fund	DPW - Street Services	Equipment	-	-	(200)	(200)	(200)	(2,600)	(2,655)
SUB-TOTAL MATERIALS & SUPPLIES							(178,918)	(247,946)	(398,600)	(398,600)	(377,140)	(466,000)	(475,786)
TOTAL EXPENDITURES							(1,361,620)	(1,525,903)	(1,930,745)	(1,927,274)	(1,794,383)	(1,941,088)	(1,990,471)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - PUBLIC WORKS BUILDING MAINTENANCE

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	43790	101	510501	General Fund	DPW - Building Maintenance	Regular Salaries	(152,680)	(159,414)	(164,305)	(164,305)	(163,670)	(167,595)	(172,623)
1001	43790	101	510503	General Fund	DPW - Building Maintenance	Overtime	(871)	-	-	-	-	-	-
SUB-TOTAL PERSONAL SERVICES							(153,551)	(159,414)	(164,305)	(164,305)	(163,670)	(167,595)	(172,623)
1001	43790	101	520520	General Fund	DPW - Building Maintenance	Life Insurance Expense	(186)	(196)	(186)	(186)	(186)	(186)	(186)
1001	43790	101	520521	General Fund	DPW - Building Maintenance	Health Insurance Expense	(36,428)	(42,330)	(41,226)	(41,226)	(41,094)	(40,401)	(42,421)
1001	43790	101	520522	General Fund	DPW - Building Maintenance	Social Security Expense	(8,729)	(8,955)	(10,187)	(10,187)	(9,208)	(10,391)	(10,703)
1001	43790	101	520523	General Fund	DPW - Building Maintenance	Medicare Expense	(2,042)	(2,094)	(2,382)	(2,382)	(2,154)	(2,430)	(2,503)
1001	43790	101	520527	General Fund	DPW - Building Maintenance	IMRF Contributions	(21,611)	(15,740)	(10,647)	(10,647)	(10,606)	(14,765)	(15,208)
SUB-TOTAL FRINGE BENEFITS							(68,996)	(69,316)	(64,628)	(64,628)	(63,248)	(68,173)	(71,021)
1001	43790	101	530650	General Fund	DPW - Building Maintenance	Conferences Training	(849)	(328)	(3,300)	(3,300)	(500)	(500)	(511)
1001	43790	711	530660	General Fund	DPW - Building Maintenance	General Contractuals	(247,093)	(236,199)	(254,500)	(272,000)	(272,000)	(252,600)	(257,905)
1001	43790	712	530660	General Fund	DPW - Building Maintenance	General Contractuals	(46,575)	(64,672)	(55,000)	(37,500)	(30,000)	-	-
1001	43790	713	530660	General Fund	DPW - Building Maintenance	General Contractuals	(120,996)	(118,712)	(160,000)	(160,000)	(141,000)	(184,350)	(188,221)
1001	43790	714	530660	General Fund	DPW - Building Maintenance	General Contractuals	(21,421)	(12,911)	(26,000)	(26,000)	(24,600)	(26,750)	(27,312)
1001	43790	717	530660	General Fund	DPW - Building Maintenance	General Contractuals	(18,602)	(17,938)	(27,000)	(27,000)	(25,000)	(26,700)	(27,261)
1001	43790	101	540674	General Fund	DPW - Building Maintenance	Property Repair	-	(70,963)	-	(11,280)	(11,280)	-	-
1001	43790	711	540674	General Fund	DPW - Building Maintenance	Property Repair	(47,318)	(38,951)	(65,000)	(65,000)	(65,000)	(65,000)	(66,365)
1001	43790	712	540674	General Fund	DPW - Building Maintenance	Property Repair	(1,949)	(3,329)	(7,500)	(7,500)	(515)	-	-
1001	43790	713	540674	General Fund	DPW - Building Maintenance	Property Repair	(27,344)	(21,465)	(60,000)	(60,000)	(45,000)	(45,000)	(45,945)
1001	43790	714	540674	General Fund	DPW - Building Maintenance	Property Repair	(6,636)	(7,221)	(22,000)	(22,000)	(10,000)	(10,000)	(10,210)
1001	43790	717	540674	General Fund	DPW - Building Maintenance	Property Repair	(936)	(1,622)	(4,500)	(4,500)	(3,000)	(3,000)	(3,063)
1001	43790	711	540691	General Fund	DPW - Building Maintenance	Water Charges	(46,029)	(45,628)	(36,000)	(36,000)	(37,000)	(38,000)	(38,798)
1001	43790	713	540691	General Fund	DPW - Building Maintenance	Water Charges	(4,597)	(5,513)	(6,300)	(6,300)	(6,000)	(6,000)	(6,126)
1001	43790	714	540691	General Fund	DPW - Building Maintenance	Water Charges	(6,262)	(7,406)	(5,500)	(5,500)	(7,000)	(7,000)	(7,147)
1001	43790	717	540691	General Fund	DPW - Building Maintenance	Water Charges	(284)	(262)	(500)	(500)	(500)	(500)	(511)
1001	43790	713	540692	General Fund	DPW - Building Maintenance	Electricity	(111,666)	(119,727)	(135,000)	(135,000)	(135,000)	(135,000)	(137,835)
1001	43790	714	540692	General Fund	DPW - Building Maintenance	Electricity	(5,424)	(7,328)	(14,000)	(14,000)	(10,000)	(10,000)	(10,210)
1001	43790	717	540692	General Fund	DPW - Building Maintenance	Electricity	(844)	-	(1,000)	(1,000)	-	-	-
1001	43790	717	540693	General Fund	DPW - Building Maintenance	Natural Gas	(582)	(635)	(500)	(500)	(500)	(500)	(511)
SUB-TOTAL CONTRACTUAL SERVICES							(715,406)	(780,809)	(883,600)	(894,880)	(823,895)	(810,900)	(827,929)
1001	43790	101	560625	General Fund	DPW - Building Maintenance	Clothing	-	(192)	(500)	(500)	(300)	(300)	(306)
1001	43790	711	560627	General Fund	DPW - Building Maintenance	Building Materials	(38,238)	(32,336)	(45,000)	(45,000)	(40,000)	(40,000)	(40,840)
1001	43790	712	560627	General Fund	DPW - Building Maintenance	Building Materials	(2,025)	(196)	(1,000)	(1,000)	(207)	-	-
1001	43790	713	560627	General Fund	DPW - Building Maintenance	Building Materials	(17,136)	(17,234)	(25,000)	(25,000)	(25,000)	(25,000)	(25,525)
1001	43790	714	560627	General Fund	DPW - Building Maintenance	Building Materials	(2,283)	(523)	(3,000)	(3,000)	(2,500)	(2,500)	(2,553)
1001	43790	717	560627	General Fund	DPW - Building Maintenance	Building Materials	(501)	(242)	(1,000)	(1,000)	(500)	(500)	(511)
SUB-TOTAL MATERIALS & SUPPLIES							(60,184)	(50,723)	(75,500)	(75,500)	(68,507)	(68,300)	(69,734)
TOTAL EXPENDITURES							(998,136)	(1,060,261)	(1,188,033)	(1,199,313)	(1,119,320)	(1,114,968)	(1,141,307)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - PUBLIC WORKS FORESTRY

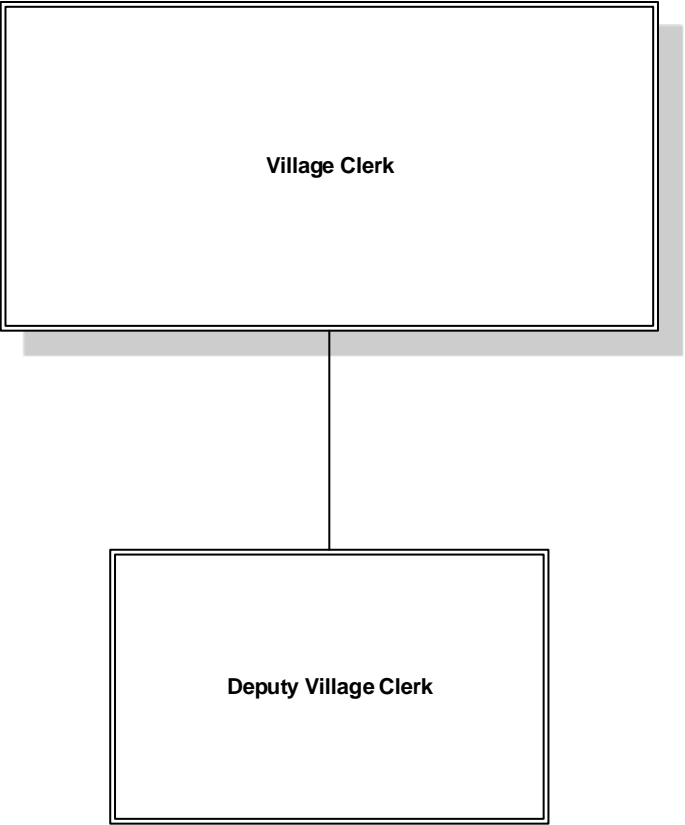
<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1001	43800	101	510501	General Fund	DPW - Forestry	Regular Salaries	(171,259)	(139,161)	(155,597)	(155,597)	(109,403)	(160,569)	(165,386)
1001	43800	741	510501	General Fund	DPW - Forestry	Regular Salaries	(177,795)	(168,629)	(181,741)	(181,741)	(122,185)	(114,206)	(117,632)
1001	43800	101	510503	General Fund	DPW - Forestry	Overtime	(4,619)	(3,119)	-	-	(2,000)	(5,000)	(5,000)
1001	43800	741	510503	General Fund	DPW - Forestry	Overtime	(820)	(1,780)	(10,000)	(10,000)	(5,000)	(5,000)	(5,000)
1001	43800	101	510518	General Fund	DPW - Forestry	Seasonal Employees	-	-	(12,554)	(12,554)	(12,554)	(12,554)	(12,554)
SUB-TOTAL PERSONAL SERVICES							(354,492)	(312,688)	(359,892)	(359,892)	(251,142)	(297,329)	(305,572)
1001	43800	101	510506	General Fund	DPW - Forestry	Equip Allow (Auto,Phone,Tools)	(505)	(299)	(500)	(500)	-	-	-
1001	43800	101	510519	General Fund	DPW - Forestry	Vacation Time Payout	-	(192)	-	-	-	-	-
1001	43800	101	520520	General Fund	DPW - Forestry	Life Insurance Expense	(465)	(159)	(186)	(186)	(93)	(186)	(186)
1001	43800	741	520520	General Fund	DPW - Forestry	Life Insurance Expense	(372)	(277)	(279)	(279)	(186)	(186)	(186)
1001	43800	101	520521	General Fund	DPW - Forestry	Health Insurance Expense	(44,074)	(32,652)	(45,848)	(45,848)	(31,000)	(40,232)	(42,244)
1001	43800	741	520521	General Fund	DPW - Forestry	Health Insurance Expense	(55,111)	(50,042)	(50,016)	(50,016)	(34,967)	(34,376)	(36,095)
1001	43800	101	520522	General Fund	DPW - Forestry	Social Security Expense	(9,743)	(8,005)	(10,891)	(10,891)	(9,521)	(10,265)	(10,573)
1001	43800	741	520522	General Fund	DPW - Forestry	Social Security Expense	(10,485)	(9,986)	(11,888)	(11,888)	(7,155)	(7,701)	(7,932)
1001	43800	101	520523	General Fund	DPW - Forestry	Medicare Expense	(2,279)	(1,872)	(2,547)	(2,547)	(2,227)	(2,401)	(2,473)
1001	43800	741	520523	General Fund	DPW - Forestry	Medicare Expense	(2,452)	(2,335)	(2,780)	(2,780)	(1,674)	(1,801)	(1,855)
1001	43800	101	520527	General Fund	DPW - Forestry	IMRF Contributions	(22,749)	(13,033)	(10,407)	(10,407)	(7,850)	(13,513)	(13,918)
1001	43800	741	520527	General Fund	DPW - Forestry	IMRF Contributions	(25,234)	(16,869)	(12,425)	(12,425)	(7,959)	(10,943)	(11,271)
SUB-TOTAL FRINGE BENEFITS							(173,469)	(135,722)	(147,767)	(147,767)	(102,632)	(121,604)	(126,733)
1001	43800	101	530650	General Fund	DPW - Forestry	Conferences Training	(2,799)	(3,554)	(5,675)	(5,675)	(4,475)	(5,675)	(5,794)
1001	43800	742	530660	General Fund	DPW - Forestry	General Contractuals	(274,922)	(301,849)	(348,500)	(348,500)	(333,500)	(384,200)	(392,268)
1001	43800	101	530667	General Fund	DPW - Forestry	External Support	(19,093)	(25,999)	(26,500)	(26,500)	(26,500)	(27,500)	(28,078)
1001	43800	741	530667	General Fund	DPW - Forestry	External Support	(479,254)	(432,182)	(800,000)	(800,000)	(510,000)	(710,000)	(724,910)
SUB-TOTAL CONTRACTUAL SERVICES							(776,069)	(763,585)	(1,180,675)	(1,180,675)	(874,475)	(1,127,375)	(1,151,050)
1001	43800	101	540691	General Fund	DPW - Forestry	Water Charges	(5,771)	-	-	-	-	-	-
1001	43800	742	540691	General Fund	DPW - Forestry	Water Charges	-	(5,594)	(8,000)	(8,000)	(6,000)	(6,000)	(6,126)
1001	43800	101	540690	General Fund	DPW - Forestry	Telecommunication Charges	(228)	(281)	(500)	(500)	(500)	-	-
1001	43800	101	550602	General Fund	DPW - Forestry	Membership Dues	(1,435)	(2,157)	(2,055)	(2,055)	(2,055)	(2,485)	(2,537)
1001	43800	101	550603	General Fund	DPW - Forestry	Postage	(265)	(253)	(500)	(500)	(500)	(500)	(511)
1001	43800	101	550632	General Fund	DPW - Forestry	Laundry Service	(1,283)	(1,137)	(1,500)	(1,500)	(1,500)	(1,500)	(1,532)
1001	43800	101	550652	General Fund	DPW - Forestry	Legal Postings and Doc. Fees	(441)	(126)	(360)	(360)	(360)	(400)	(408)
1001	43800	101	550663	General Fund	DPW - Forestry	Software License Updates	-	-	(980)	(980)	(180)	(180)	(184)
1001	43800	741	550673	General Fund	DPW - Forestry	Repairs	-	-	(1,000)	(1,000)	-	-	-
1001	43800	101	560625	General Fund	DPW - Forestry	Clothing	(843)	(545)	(1,250)	(1,250)	(1,250)	(1,250)	(1,276)
1001	43800	101	560631	General Fund	DPW - Forestry	Operational Supplies	(9,934)	(8,146)	(12,000)	(12,000)	(12,000)	(15,000)	(15,315)
1001	43800	742	560631	General Fund	DPW - Forestry	Operational Supplies	(1,486)	(1,866)	-	-	-	-	-
1001	43800	741	560670	General Fund	DPW - Forestry	Equipment Rental	-	-	(2,000)	(2,000)	-	-	-
SUB-TOTAL MATERIALS & SUPPLIES							(21,685)	(20,104)	(30,145)	(30,145)	(24,345)	(27,315)	(27,889)
1001	43800	101	570720	General Fund	DPW - Forestry	Computer Equipment	(266)	-	-	-	-	-	-
SUB-TOTAL CAPITAL OUTLAY							(266)	-	-	-	-	-	-
TOTAL EXPENDITURES							(1,325,980)	(1,232,099)	(1,718,479)	(1,718,479)	(1,252,594)	(1,573,623)	(1,611,244)

**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**GENERAL FUND - PUBLIC WORKS FLEET OPERATIONS**

Fund	Dept	Program	Account	Description	Department	Description	2017	2018	Original	Amended	Year	2020	2021
							Actual	Actual	2019	2019	End	Proposed	Forecasted
									Budget	Budget	Estimate	Budget	Budget
1001	43900	101	510501	General Fund	DPW - Fleet Operations	Regular Salaries	(191,122)	(183,122)	(178,155)	(178,155)	(183,036)	(197,823)	(203,758)
1001	43900	731	510501	General Fund	DPW - Fleet Operations	Regular Salaries	(69,249)	(83,011)	(83,504)	(83,504)	(89,178)	(87,522)	(90,148)
1001	43900	732	510501	General Fund	DPW - Fleet Operations	Regular Salaries	(116,886)	(140,082)	(140,913)	(140,913)	(143,194)	(147,693)	(152,124)
1001	43900	733	510501	General Fund	DPW - Fleet Operations	Regular Salaries	(160,167)	(191,964)	(193,103)	(193,103)	(196,228)	(202,394)	(208,466)
1001	43900	734	510501	General Fund	DPW - Fleet Operations	Regular Salaries	(86,504)	(103,765)	(104,380)	(104,380)	(106,070)	(109,402)	(112,684)
1001	43900	101	510503	General Fund	DPW - Fleet Operations	Overtime	(2,480)	(1,708)	(10,000)	(10,000)	(5,000)	(5,000)	(5,000)
1001	43900	731	510503	General Fund	DPW - Fleet Operations	Overtime	(729)	(294)	-	-	(700)	-	-
1001	43900	732	510503	General Fund	DPW - Fleet Operations	Overtime	(1,232)	(495)	-	-	(1,000)	-	-
1001	43900	733	510503	General Fund	DPW - Fleet Operations	Overtime	(1,689)	(679)	-	-	(1,000)	-	-
1001	43900	734	510503	General Fund	DPW - Fleet Operations	Overtime	(908)	(367)	-	-	(700)	-	-
1001	43900	731	510515	General Fund	DPW - Fleet Operations	Comp Time	-	(278)	-	-	(300)	-	-
1001	43900	732	510515	General Fund	DPW - Fleet Operations	Comp Time	-	(469)	-	-	(500)	-	-
1001	43900	733	510515	General Fund	DPW - Fleet Operations	Comp Time	-	(643)	-	-	(700)	-	-
1001	43900	734	510515	General Fund	DPW - Fleet Operations	Comp Time	-	(348)	-	-	(400)	-	-
1001	43900	101	510518	General Fund	DPW - Fleet Operations	Seasonal Employees	-	-	(12,188)	(12,188)	-	-	-
SUB-TOTAL PERSONAL SERVICES							(630,966)	(707,225)	(722,243)	(722,243)	(728,006)	(749,834)	(772,179)
1001	43900	101	510506	General Fund	DPW - Fleet Operations	Equip Allow (Auto,Phone,Tools)	(1,305)	(1,305)	(1,350)	(1,350)	(1,505)	(1,505)	(1,505)
1001	43900	731	510506	General Fund	DPW - Fleet Operations	Equip Allow (Auto,Phone,Tools)	(640)	(768)	(768)	(768)	(959)	(959)	(959)
1001	43900	732	510506	General Fund	DPW - Fleet Operations	Equip Allow (Auto,Phone,Tools)	(1,080)	(1,296)	(1,296)	(1,296)	(1,610)	(1,610)	(1,610)
1001	43900	733	510506	General Fund	DPW - Fleet Operations	Equip Allow (Auto,Phone,Tools)	(1,480)	(1,776)	(1,776)	(1,776)	(2,240)	(2,240)	(2,240)
1001	43900	734	510506	General Fund	DPW - Fleet Operations	Equip Allow (Auto,Phone,Tools)	(800)	(960)	(960)	(960)	(1,190)	(1,190)	(1,190)
1001	43900	731	520515	General Fund	DPW - Fleet Operations	Health Insurance Opt-Out	(6,467)	(43)	-	-	-	-	-
1001	43900	732	520515	General Fund	DPW - Fleet Operations	Health Insurance Opt-Out	(17)	-	-	-	-	-	-
1001	43900	733	520515	General Fund	DPW - Fleet Operations	Health Insurance Opt-Out	(23)	-	-	-	-	-	-
1001	43900	734	520515	General Fund	DPW - Fleet Operations	Health Insurance Opt-Out	(87)	-	-	-	-	-	-
1001	43900	101	520520	General Fund	DPW - Fleet Operations	Life Insurance Expense	(279)	(195)	(186)	(186)	(186)	(186)	(186)
1001	43900	731	520520	General Fund	DPW - Fleet Operations	Life Insurance Expense	(104)	(124)	(119)	(119)	(119)	(119)	(119)
1001	43900	732	520520	General Fund	DPW - Fleet Operations	Life Insurance Expense	(176)	(209)	(201)	(201)	(201)	(201)	(201)
1001	43900	733	520520	General Fund	DPW - Fleet Operations	Life Insurance Expense	(241)	(287)	(275)	(275)	(275)	(275)	(275)
1001	43900	734	520520	General Fund	DPW - Fleet Operations	Life Insurance Expense	(316)	(155)	(149)	(149)	(149)	(149)	(149)
1001	43900	101	520521	General Fund	DPW - Fleet Operations	Health Insurance Expense	(34,533)	(39,441)	(38,412)	(38,412)	(38,290)	(37,644)	(39,526)
1001	43900	731	520521	General Fund	DPW - Fleet Operations	Health Insurance Expense	(40,625)	(21,802)	(21,360)	(21,360)	(21,292)	(20,933)	(21,980)
1001	43900	732	520521	General Fund	DPW - Fleet Operations	Health Insurance Expense	(50,752)	(36,791)	(36,045)	(36,045)	(35,930)	(35,324)	(37,090)
1001	43900	733	520521	General Fund	DPW - Fleet Operations	Health Insurance Expense	(59,958)	(50,417)	(49,395)	(49,395)	(49,238)	(48,407)	(50,827)
1001	43900	734	520521	General Fund	DPW - Fleet Operations	Health Insurance Expense	(44,308)	(27,253)	(26,700)	(26,700)	(26,615)	(26,166)	(27,474)
1001	43900	101	520522	General Fund	DPW - Fleet Operations	Social Security Expense	(11,051)	(10,317)	(12,421)	(12,421)	(10,695)	(12,575)	(12,952)
1001	43900	731	520522	General Fund	DPW - Fleet Operations	Social Security Expense	(4,396)	(4,790)	(5,177)	(5,177)	(5,251)	(5,426)	(5,589)
1001	43900	732	520522	General Fund	DPW - Fleet Operations	Social Security Expense	(6,745)	(8,079)	(8,737)	(8,737)	(8,439)	(9,157)	(9,432)
1001	43900	733	520522	General Fund	DPW - Fleet Operations	Social Security Expense	(9,243)	(11,072)	(11,972)	(11,972)	(11,565)	(12,548)	(12,924)
1001	43900	734	520522	General Fund	DPW - Fleet Operations	Social Security Expense	(4,996)	(5,985)	(6,472)	(6,472)	(6,251)	(6,783)	(6,986)
1001	43900	101	520523	General Fund	DPW - Fleet Operations	Medicare Expense	(2,584)	(2,413)	(2,905)	(2,905)	(2,500)	(2,941)	(3,029)
1001	43900	731	520523	General Fund	DPW - Fleet Operations	Medicare Expense	(1,028)	(1,120)	(1,211)	(1,211)	(1,228)	(1,269)	(1,307)
1001	43900	732	520523	General Fund	DPW - Fleet Operations	Medicare Expense	(1,578)	(1,889)	(2,043)	(2,043)	(1,973)	(2,142)	(2,206)
1001	43900	733	520523	General Fund	DPW - Fleet Operations	Medicare Expense	(2,162)	(2,589)	(2,800)	(2,800)	(2,705)	(2,935)	(3,023)
1001	43900	734	520523	General Fund	DPW - Fleet Operations	Medicare Expense	(1,168)	(1,400)	(1,514)	(1,514)	(1,463)	(1,586)	(1,634)
1001	43900	101	520527	General Fund	DPW - Fleet Operations	IMRF Contributions	(25,523)	(17,827)	(12,192)	(12,192)	(11,970)	(16,795)	(17,299)
1001	43900	731	520527	General Fund	DPW - Fleet Operations	IMRF Contributions	(10,759)	(8,252)	(5,411)	(5,411)	(5,854)	(7,711)	(7,942)
1001	43900	732	520527	General Fund	DPW - Fleet Operations	IMRF Contributions	(16,624)	(13,918)	(9,131)	(9,131)	(9,373)	(13,012)	(13,402)
1001	43900	733	520527	General Fund	DPW - Fleet Operations	IMRF Contributions	(22,779)	(19,073)	(12,513)	(12,513)	(12,843)	(17,831)	(18,366)
1001	43900	734	520527	General Fund	DPW - Fleet Operations	IMRF Contributions	(12,313)	(10,310)	(6,764)	(6,764)	(6,942)	(9,638)	(9,927)
SUB-TOTAL FRINGE BENEFITS							(376,141)	(301,858)	(280,255)	(280,255)	(278,851)	(299,257)	(311,351)
1001	43900	101	530650	General Fund	DPW - Fleet Operations	Conferences Training	(6,323)	(9,251)	(9,420)	(9,420)	(8,270)	(9,420)	(9,618)
1001	43900	101	530667	General Fund	DPW - Fleet Operations	External Support	(1,376)	-	(1,700)	(1,700)	(1,000)	(1,700)	(1,736)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - PUBLIC WORKS FLEET OPERATIONS

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	43900	731	530667	General Fund	DPW - Fleet Operations	External Support	(19,060)	(13,830)	(15,000)	(15,000)	(15,000)	(15,000)	(15,315)
1001	43900	732	530667	General Fund	DPW - Fleet Operations	External Support	(24,128)	(14,530)	(30,000)	(30,000)	(30,000)	(20,000)	(20,420)
1001	43900	733	530667	General Fund	DPW - Fleet Operations	External Support	(37,806)	(24,808)	(35,000)	(35,000)	(20,000)	(50,000)	(51,050)
1001	43900	734	530667	General Fund	DPW - Fleet Operations	External Support	(4,158)	(14,705)	(10,000)	(10,000)	(7,000)	(10,000)	(10,210)
SUB-TOTAL CONTRACTUAL SERVICES							(92,850)	(77,123)	(101,120)	(101,120)	(81,270)	(106,120)	(108,349)
1001	43900	733	540693	General Fund	DPW - Fleet Operations	Natural Gas	-	-	(100)	(100)	-	-	-
1001	43900	734	540693	General Fund	DPW - Fleet Operations	Natural Gas	(998)	-	-	-	-	-	-
1001	43900	101	550601	General Fund	DPW - Fleet Operations	Printing	-	-	(25)	(25)	-	-	-
1001	43900	101	550602	General Fund	DPW - Fleet Operations	Membership Dues	(2,272)	(1,861)	(2,500)	(2,500)	(2,888)	(2,888)	(2,949)
1001	43900	101	550603	General Fund	DPW - Fleet Operations	Postage	(971)	(992)	(1,100)	(1,100)	(1,100)	(1,100)	(1,123)
1001	43900	101	550605	General Fund	DPW - Fleet Operations	Travel & Mileage Reimbursement	-	(80)	(200)	(200)	(150)	(200)	(204)
1001	43900	101	550632	General Fund	DPW - Fleet Operations	Laundry Service	(4,112)	(4,380)	(4,000)	(4,000)	(4,000)	(4,000)	(4,084)
1001	43900	101	550652	General Fund	DPW - Fleet Operations	Legal Postings and Doc. Fees	-	(112)	(300)	(300)	(150)	(300)	(306)
1001	43900	101	550671	General Fund	DPW - Fleet Operations	Office Machine Service	-	(451)	(1,200)	(1,200)	(1,000)	(1,000)	(1,021)
1001	43900	101	560620	General Fund	DPW - Fleet Operations	Office Supplies	(1,281)	(1,509)	(1,500)	(1,500)	(1,500)	(1,500)	(1,532)
1001	43900	101	560625	General Fund	DPW - Fleet Operations	Clothing	(1,449)	(1,337)	(2,000)	(2,000)	(2,000)	(1,500)	(1,532)
1001	43900	713	560627	General Fund	DPW - Fleet Operations	Building Materials	-	-	-	-	-	-	-
1001	43900	101	560631	General Fund	DPW - Fleet Operations	Operational Supplies	(19,450)	(14,824)	(17,200)	(17,200)	(17,200)	(17,200)	(17,561)
1001	43900	731	560636	General Fund	DPW - Fleet Operations	Fuel	(31,918)	(36,340)	(35,000)	(35,000)	(35,000)	(40,000)	(40,840)
1001	43900	732	560636	General Fund	DPW - Fleet Operations	Fuel	(122,244)	(145,848)	(155,000)	(155,000)	(120,000)	(150,000)	(153,150)
1001	43900	733	560636	General Fund	DPW - Fleet Operations	Fuel	(57,521)	(71,070)	(75,000)	(85,000)	(85,000)	(75,000)	(76,575)
1001	43900	734	560636	General Fund	DPW - Fleet Operations	Fuel	(62,479)	(70,354)	(60,000)	(80,000)	(80,000)	(80,000)	(81,680)
1001	43900	101	560637	General Fund	DPW - Fleet Operations	Vehicle Equipment Parts	(80)	-	-	-	-	-	-
1001	43900	731	560637	General Fund	DPW - Fleet Operations	Vehicle Equipment Parts	(29,604)	(42,126)	(30,000)	(30,000)	(30,000)	(35,000)	(35,735)
1001	43900	732	560637	General Fund	DPW - Fleet Operations	Vehicle Equipment Parts	(47,879)	(63,302)	(70,000)	(60,000)	(60,000)	(75,000)	(76,575)
1001	43900	733	560637	General Fund	DPW - Fleet Operations	Vehicle Equipment Parts	(90,656)	(79,867)	(100,000)	(80,000)	(80,000)	(90,000)	(91,890)
1001	43900	734	560637	General Fund	DPW - Fleet Operations	Vehicle Equipment Parts	(19,999)	(21,236)	(25,000)	(25,000)	(20,000)	(25,000)	(25,525)
1001	43900	731	560644	General Fund	DPW - Fleet Operations	Lubricants	(2,312)	(2,429)	(4,000)	(4,000)	(2,500)	(3,500)	(3,574)
1001	43900	732	560644	General Fund	DPW - Fleet Operations	Lubricants	(1,905)	(1,805)	(4,000)	(4,000)	(2,000)	(3,500)	(3,574)
1001	43900	733	560644	General Fund	DPW - Fleet Operations	Lubricants	(2,325)	(2,418)	(4,000)	(4,000)	(2,500)	(3,500)	(3,574)
1001	43900	734	560644	General Fund	DPW - Fleet Operations	Lubricants	(1,944)	(2,396)	(3,000)	(3,000)	(2,500)	(2,500)	(2,553)
SUB-TOTAL MATERIALS & SUPPLIES							(501,400)	(564,736)	(595,125)	(595,125)	(549,488)	(612,688)	(625,554)
1001	43900	101	570720	General Fund	DPW - Fleet Operations	Computer Equipment	(50)	(23)	-	-	-	(2,500)	(2,553)
SUB-TOTAL CAPITAL OUTLAY							(50)	(23)	-	-	-	(2,500)	(2,553)
TOTAL EXPENDITURES							(1,601,408)	(1,650,965)	(1,698,743)	(1,698,743)	(1,637,615)	(1,770,399)	(1,819,986)



## VILLAGE CLERK'S OFFICE

### EXECUTIVE OVERVIEW

#### DEPARTMENTAL SUMMARY

The Office of the Village Clerk records the proceedings of all Village Board meetings, including committee and special meetings; maintains all official records of the Village Board (including minutes and ordinances), is the keeper of the Village Seal; and monitors Village compliance with the Open Meetings Act and Freedom of Information Act. The Village Clerk's office also serves as the local election authority and registrar for voters.

#### MISSION STATEMENT

***Our Purpose*** is to keep official records in an independently managed and publicly accessible elected office.

***Our Business*** is to provide meticulous and professional records management, and to facilitate public participation in open government.

***Our Values*** are to provide gracious, diplomatic customer service, and serve with fairness and accuracy.

The statutory requirements of the Village Clerk's Office include:

- Attend all meetings of the Corporate Authorities (Village Board) and keep a full journal of its proceedings. 65 ILCS 5/3.1-35-90(a).
- Keep the corporate seal of the Village, and keep all books, records, ordinances, resolutions, and papers belonging to the Village, the custody and control of which are not given to other officers.
- Make preparations for and supervise all Village elections. 65 ILCS 5/1-1.8.
- Issue all notices under the Open Meetings Act, including the annual notice and notices of special meetings. 5 ILCS 120/2.02(a).
- Administer oaths. 65 ILCS 5/5-3-9.
- Administer the Freedom of Information Act and the Local Records Act, which provides for the preservation and destruction of public records. 5 ILCS 140/3.5; 50 ILCS 205/4.
- Manage all reports, filings, notices and publications made on behalf of the Village, including the filing of a certified copy of the tax levy ordinance, copies of annexation or disconnection ordinances, copies of subdivision plats and other documents with the county clerk and county recorder. 65 ILCS 5/5-3-2.
- Prepare a certification of the authenticity of the annual report and further attest that it was published or posted as required by state statute. 50 ILCS 305/1.
- Receive service of process in litigation filed against the Village. 735 ILCS 5/2-211.

Under the Village Code, Oak Park has designated the Village Clerk's Office to:

- Receive and maintain all disclosure statements for conflict of interest and code of ethics for elected and appointed officers of the Village.
- Work with the Citizen Involvement Commission in order to foster citizen participation on various boards, commissions, and committees of the Village.



## **2019 ACCOMPLISHMENTS**

### **MINUTES, RECORDS AND TRANSCRIPTS**

The Village Clerk's Office supplies minutes for all Village of Oak Park regular session Board meetings and for special Village Board meetings, executive sessions, and committee meetings. All minutes, records, resolutions, proclamations, ordinances, and contracts are maintained in the Village Clerk's Office.

### **ADVISORY BOARDS AND COMMISSIONS**

The Village Clerk's Office maintains records for membership on 19 boards and commissions, appointments and reappointments of commissioners, maintains certification of the Open Meetings Act requirement, and serves as the staff liaison to the Citizen Involvement Commission. The Village Clerk's office and the Citizen Involvement Commission have increased citizen awareness of civic service, worked to engage and recruit from all sectors of the community, provide needed support and training to commissioners, and maintained a low vacancy rate on volunteer commissions.

### **LOCAL ELECTION OFFICIAL, OATH OF OFFICE, AND VOTER REGISTRATION**

The Village Clerk's Office received petitions for eighteen candidates for various municipal offices for the 2019 consolidated election. The Village Clerk's Office certified all candidates and referendum questions, certified the ballot, hosted voter registration, grace period registration, early voting, and certified results of the election to the Cook County Clerk's Office. The Village Clerk swore in all newly elected officials, police officers, and fire fighters.

### **NOTARY SERVICES AND CUSTOMER SERVICE**

The Village Clerk's Office averages providing free notary services to approximately 30 residents a month and assisting 200 members of the public with access to Village records and services.

## **2020 WORK PLAN**

### **MINUTES, RECORDS AND TRANSCRIPTS**

The Village Clerk's office will maintain and archive appropriately Village minutes, records and transcripts so that they are quickly and accurately accessible for review. In doing so, the Village Clerk's office will identify needed updates and improvements in current procedures. The Village Clerk's office will work with the Village Manager's Office in transferring information to Laserfiche records management software as needed.

### **FREEDOM OF INFORMATION ACT**

The Village Clerk's office plans to implement procedure improvements, identified through a proper review, for processing of freedom of information requests. In addition, the Village Clerk's office plans to evaluate options for storing and making accessible results of freedom of information requests for public view.

### **ADVISORY BOARDS AND COMMISSIONS**

The Village Clerk's office, with the Citizen Involvement Commission, will continue to increase citizen awareness of civic services, engage and recruit volunteers from all sectors of the community, and provide needed support and training for commissioners with a goal of filling all vacancies and maintaining an appropriate waitlist.

### **LOCAL ELECTION OFFICIAL, NOTARY SERVICES, AND VOTER REGISTRATION**

The Village Clerk's office will work to increase voter turnout for municipal elections by increasing voter registration, spreading awareness of upcoming elections and volunteer opportunities, and responding to a community desire for transparency and understanding of how decisions are made in the Village of Oak Park.

The Village Clerk's office will collaborate with Village staff and community partners to educate members of the community regarding Census 2020 and support strong participation from all sectors of the Village.

The Village Clerk's office will continue to provide notary services and voter registration.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - VILLAGE CLERK'S OFFICE

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	41100	101	510501	General Fund	Village Clerk's Office (VCO)	Regular Salaries	(160,371)	(132,985)	(136,497)	(136,497)	(133,730)	(137,267)	(141,385)
						SUB-TOTAL PERSONAL SERVICES	(160,371)	(132,985)	(136,497)	(136,497)	(133,730)	(137,267)	(141,385)
1001	41100	101	520520	General Fund	Village Clerk's Office (VCO)	Life Insurance Expense	(279)	(196)	(186)	(186)	(186)	(186)	(186)
1001	41100	101	520521	General Fund	Village Clerk's Office (VCO)	Health Insurance Expense	(29,649)	(31,272)	(30,456)	(30,456)	(30,456)	(29,847)	(31,339)
1001	41100	101	520522	General Fund	Village Clerk's Office (VCO)	Social Security Expense	(9,235)	(7,689)	(8,463)	(8,463)	(7,773)	(8,511)	(8,766)
1001	41100	101	520523	General Fund	Village Clerk's Office (VCO)	Medicare Expense	(2,160)	(1,798)	(1,979)	(1,979)	(1,819)	(1,990)	(2,050)
1001	41100	101	520527	General Fund	Village Clerk's Office (VCO)	IMRF Contributions	(22,336)	(13,133)	(8,845)	(8,845)	(8,667)	(12,093)	(12,456)
						SUB-TOTAL FRINGE BENEFITS	(63,658)	(54,088)	(49,929)	(49,929)	(48,901)	(52,627)	(54,797)
1001	41100	101	530650	General Fund	Village Clerk's Office (VCO)	Conferences Training	(1,241)	(730)	(1,500)	(1,500)	(1,225)	(1,500)	(1,532)
1001	41100	101	530658	General Fund	Village Clerk's Office (VCO)	Temporary Services	(21,260)	-	-	-	-	-	-
1001	41100	101	530667	General Fund	Village Clerk's Office (VCO)	External Support	(15,745)	(17,938)	(15,000)	(15,000)	(15,000)	(17,000)	(17,357)
						SUB-TOTAL CONTRACTUAL SERVICES	(38,246)	(18,668)	(16,500)	(16,500)	(16,225)	(18,500)	(18,889)
1001	41100	101	550601	General Fund	Village Clerk's Office (VCO)	Printing	(49)	(90)	(125)	(125)	(90)	(125)	(128)
1001	41100	101	550602	General Fund	Village Clerk's Office (VCO)	Membership Dues	(335)	(320)	(350)	(350)	(320)	(350)	(357)
1001	41100	101	550603	General Fund	Village Clerk's Office (VCO)	Postage	(134)	(152)	(175)	(175)	(100)	(175)	(179)
1001	41100	101	550604	General Fund	Village Clerk's Office (VCO)	Freight & Shipping Expense	(90)	-	-	-	-	-	-
1001	41100	101	550605	General Fund	Village Clerk's Office (VCO)	Travel & Mileage Reimbursement	(806)	(951)	(2,000)	(2,000)	(1,200)	(1,500)	(1,532)
1001	41100	101	550652	General Fund	Village Clerk's Office (VCO)	Legal Postings and Doc. Fees	(572)	-	(600)	(600)	(550)	(600)	(613)
1001	41100	101	560620	General Fund	Village Clerk's Office (VCO)	Office Supplies	(868)	(722)	(800)	(800)	(833)	(2,500)	(2,553)
1001	41100	113	560620	General Fund	Village Clerk's Office (VCO)	Office Supplies	(33)	-	-	-	-	-	-
						SUB-TOTAL MATERIALS & SUPPLIES	(2,887)	(2,235)	(4,050)	(4,050)	(3,093)	(5,250)	(5,360)
1001	41100	101	570711	General Fund	Village Clerk's Office (VCO)	Software	-	-	(13,000)	(13,000)	-	(17,000)	(17,357)
						SUB-TOTAL CAPITAL OUTLAY	-	-	(13,000)	(13,000)	-	(17,000)	(17,357)
						TOTAL EXPENDITURES	(265,162)	(207,976)	(219,976)	(219,976)	(201,949)	(230,644)	(237,788)

## **VILLAGE PRESIDENT & BOARD OF TRUSTEES**

Pursuant to §2-2-4 of the Municipal Code the Village President and Board of Trustees via their legislative authority established under state law are elected by the citizens of Oak Park to establish the policies related to the operation of the Village Government. The Village President and Board of Trustees are responsible for the selection and employment of the Village Manager and annually establish the goals and vision for the organization and authorize the annual budget/appropriations document to support the implementation of these goals.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
GENERAL FUND - BOARD OF TRUSTEES

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
1001	41010	101	510501	General Fund	Board of Trustees	Regular Salaries	(80,132)	(92,052)	(107,400)	(107,400)	(107,400)	(115,200)	(118,656)
						SUB-TOTAL PERSONAL SERVICES	(80,132)	(92,052)	(107,400)	(107,400)	(107,400)	(115,200)	(118,656)
1001	41010	101	520520	General Fund	Board of Trustees	Life Insurance Expense	-	-	(651)	(651)	-	-	-
1001	41010	101	520522	General Fund	Board of Trustees	Social Security Expense	(4,553)	(4,245)	(6,659)	(6,659)	(5,567)	(7,142)	(7,356)
1001	41010	101	520523	General Fund	Board of Trustees	Medicare Expense	(1,065)	(993)	(1,557)	(1,557)	(1,302)	(1,670)	(1,720)
						SUB-TOTAL FRINGE BENEFITS	(5,618)	(5,237)	(8,867)	(8,867)	(6,869)	(8,812)	(9,076)
1001	41010	101	530650	General Fund	Board of Trustees	Conferences Training	(6,353)	(228)	(4,400)	(4,400)	(4,400)	(4,400)	(4,492)
						SUB-TOTAL CONTRACTUAL SERVICES	(6,353)	(228)	(4,400)	(4,400)	(4,400)	(4,400)	(4,492)
1001	41010	101	550601	General Fund	Board of Trustees	Printing	(361)	-	-	-	-	-	-
1001	41010	101	550602	General Fund	Board of Trustees	Membership Dues	(10,000)	(10,158)	(9,532)	(9,532)	(10,532)	(11,247)	(11,483)
1001	41010	101	550603	General Fund	Board of Trustees	Postage	(19)	(2)	(250)	(250)	(100)	(100)	(102)
1001	41010	101	550605	General Fund	Board of Trustees	Travel & Mileage Reimbursement	-	-	(100)	(100)	(100)	(100)	(102)
1001	41010	101	550606	General Fund	Board of Trustees	Books & Subscriptions	-	-	(200)	(200)	(200)	(200)	(204)
1001	41010	101	550656	General Fund	Board of Trustees	Miscellaneous Expense	(87)	(134)	(250)	(250)	(250)	(250)	(255)
1001	41010	101	560620	General Fund	Board of Trustees	Office Supplies	(922)	(217)	(1,250)	(1,250)	(1,250)	(1,500)	(1,532)
1001	41010	101	560631	General Fund	Board of Trustees	Operational Supplies	-	-	(1,000)	(1,000)	(1,000)	(1,000)	(1,021)
1001	41010	101	560638	General Fund	Board of Trustees	Special Events	(1,379)	(960)	(1,800)	(1,800)	(1,500)	(1,500)	(1,532)
1001	41010	101	560651	General Fund	Board of Trustees	Employee Awards Recognition	-	(48)	-	-	-	-	-
						SUB-TOTAL MATERIALS & SUPPLIES	(12,768)	(11,519)	(14,382)	(14,382)	(14,932)	(15,897)	(16,231)
						TOTAL EXPENDITURES	(104,872)	(109,035)	(135,049)	(135,049)	(133,601)	(144,309)	(148,456)

## **Special Revenue Funds**

Special Revenue Funds are isolated from the general operations of the Village. These funds are for the financial management of Village services funded by revenues that have been earmarked for specific purposes. While the use of such revenues is sometimes guided by state and federal requirements, they can also be guided by policy directives from the Village Board of Trustees.

The Village maintains the following Special Revenue Funds:

- Bullet Proof Vest Grant Fund
- Community Development Block Grant (CDBG) Fund
- Community Development Block Grant Revolving Loan Fund
- Cook County Lead Hazard Prevention Grant Fund
- Downtown Oak Park Tax Increment Financing District Fund
- Earth Fest Fund
- Emergency Solutions Grant Fund
- Farmer's Market Fund
- Federal Recovered Drug Asset Forfeiture (RICO) Fund
- Foreign Fire Insurance Fund
- Health Grant Funds
- IL Department of Transportation Grant Fund
- Madison Street Tax Increment Financing District Fund
- Motor Fuel Tax Fund
- Special Services Area (SSA) #1 Fund
- Section 108 Loan Fund
- Special Services Area (SSA) #7
- Special Services Area (SSA) #8
- State Recovered Drug Asset Forfeiture (RICO) Fund
- Sustainability Fund
- Tobacco Enforcement Program Fund
- Travel, Training & Wellness Fund

## **Bullet Proof Vest Grant Fund**

### **Fund Summary:**

The Bullet Proof Vest Grant is a U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. The police department applies for the grant every year to purchase and replace sworn officers' bullet proof vests.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
BULLET PROOF VEST GRANT FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>
2200	42490	101	431400	Bullet Proof Vest Grant	POLICE - Grants	Grant Revenue
						SUB-TOTAL REVENUES
2200	42490	101	560625	Bullet Proof Vest Grant	POLICE - Grants	Clothing
						SUB-TOTAL EXPENDITURES
						NET SURPLUS/(DEFICIT)

<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
-	7,226	17,000	17,000	15,000	4,500	10,000
-	7,226	17,000	17,000	15,000	4,500	10,000
-	(7,226)	(17,000)	(17,000)	(15,000)	(4,500)	(10,000)
-	(7,226)	(17,000)	(17,000)	(15,000)	(4,500)	(10,000)
-	-	-	-	-	-	-



## **Community Development Block Grant (CDBG)**

### **Fund Summary**

The Community Development Block Grant (CDBG) program is HUD's most important community development program and it is one of the most flexible programs provided to the Village by the federal government. This flexibility is designed to promote innovative programs in economically disadvantaged areas of the community.

The Emergency Solutions Grant (ESG) program is designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide the services necessary to help those people quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u>	<u>2018</u>	<u>Original</u>	<u>Amended</u>	<u>Year</u>	<u>2020</u>	<u>2021</u>
							<u>Actual</u>	<u>Actual</u>	<u>2019</u>	<u>2019</u>	<u>End</u>	<u>Proposed</u>	<u>Forecasted</u>
									<u>Budget</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>
2083	46201	101	431400	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Grant Revenue	1,490,877	1,685,329	1,929,680	1,929,680	1,832,056	1,857,280	1,880,029
						SUB-TOTAL REVENUE	1,490,877	1,685,329	1,929,680	1,929,680	1,832,056	1,857,280	1,880,029
2083	46201	101	510501	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Regular Salaries	-	(128,112)	(147,128)	(147,128)	(147,128)	(132,617)	(135,269)
2083	46201	101	510503	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Overtime	-	-	(125)	(125)	(125)	(125)	(128)
2083	46201	101	520520	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Life Insurance Expense	-	-	(129)	(129)	(129)	(177)	(181)
2083	46201	101	520521	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Health Insurance Expense	-	(30,616)	(31,760)	(31,760)	(31,760)	(28,518)	(29,088)
2083	46201	101	520522	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Social Security Expense	-	(7,907)	(8,473)	(8,473)	(8,473)	(8,222)	(8,386)
2083	46201	101	520523	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Medicare Expense	-	(1,849)	(2,091)	(2,091)	(2,091)	(1,924)	(1,962)
2083	46201	101	520527	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	IMRF Contributions	-	(17,888)	(23,494)	(23,494)	(23,494)	(11,683)	(11,917)
2083	46201	101	530650	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Conferences Training	(2,015)	(4,367)	(8,500)	(8,000)	(8,000)	-	-
2083	46201	101	530675	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Bank Charges	-	-	-	(972)	(972)	(972)	(972)
2083	46201	101	550601	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Printing	-	(588)	(500)	(500)	(250)	-	-
2083	46201	101	550602	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Membership Dues	-	(550)	(550)	(550)	(550)	-	-
2083	46201	101	550603	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Postage	(53)	(336)	(550)	(550)	(200)	-	-
2083	46201	101	550605	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Travel & Mileage Reimbursement	(5)	(23)	(250)	(250)	(130)	-	-
2083	46201	101	550652	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Legal Postings and Doc. Fees	(490)	(819)	(1,200)	(1,700)	(1,700)	-	-
2083	46201	101	560620	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Office Supplies	-	(545)	(450)	(450)	(270)	-	-
2083	46201	101	583602	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Administration Village	(185,365)	-	-	-	-	(20,100)	(20,500)
2083	46201	101	583604	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	African American Christian Foundation	(350)	(2,655)	(4,185)	(4,185)	(2,300)	-	-
2083	46201	101	583605	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Way Back Inn	(1,310)	(5,645)	(4,184)	(4,184)	(3,347)	(2,847)	(2,900)
2083	46201	101	583608	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Housing Ctr Planning Support	(117,820)	(86,609)	(112,000)	(112,000)	(112,000)	(90,438)	(92,250)
2083	46201	101	583616	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Children's Clinic	(27,336)	(17,509)	(27,895)	(27,895)	(22,316)	(22,000)	(22,400)
2083	46201	101	583617	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Community Support Services	(8,000)	-	-	(9,066)	(7,253)	(6,500)	(6,750)
2083	46201	101	583619	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Day Nursery	-	-	-	-	-	(7,500)	(7,650)
2083	46201	101	583618	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	OPRF Food Pantry (Beyond Hunger)	(22,068)	(17,887)	(20,921)	(20,921)	(16,737)	(16,631)	(17,000)
2083	46201	101	583621	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Thrive Counseling Center	-	-	-	-	-	(12,000)	(12,250)
2083	46201	101	583622	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Nami Metro Suburban	(10,538)	(9,844)	(16,738)	(16,738)	(13,390)	(11,000)	(11,250)
2083	46201	101	583624	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Oakleyden	-	-	(22,500)	(22,500)	(18,000)	(15,600)	(16,000)
2083	46201	101	583625	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Seguin	(40,000)	(20,300)	(27,500)	(27,500)	(22,000)	(24,400)	(25,000)
2083	46201	101	583626	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	West Cook YMCA	(22,510)	(12,931)	(27,895)	(27,895)	(17,930)	(12,000)	(12,250)
2083	46201	101	583628	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Parentthesis-Mothering	(21,314)	(15,927)	(21,703)	(21,703)	(17,362)	(18,500)	(19,000)
2083	46201	101	583630	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	VOP Health Department	(9,992)	(9,889)	(16,250)	(16,250)	(13,000)	(13,000)	(13,250)
2083	46201	101	583635	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	VOP Code Enforcement Prop Insp	(49,771)	(46,862)	(93,750)	(93,750)	(75,000)	(75,000)	(76,500)
2083	46201	101	583640	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Hephzibah	(17,680)	(15,222)	(20,921)	(20,921)	(16,737)	(16,000)	(16,500)
2083	46201	101	583651	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	VOP Street & Sidewalks	(113,093)	(594,132)	(105,000)	(185,952)	(138,159)	(105,000)	(130,000)
2083	46201	101	583654	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	VOP PW - Sidewalks II	(7,500)	-	-	-	-	-	-
2083	46201	101	583655	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Lead Water Private Service Replacement	-	-	-	-	-	(50,000)	(50,000)
2083	46201	101	583656	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	VOP PW Infra - Sidewalks	(139,568)	(200,000)	(300,000)	(300,000)	(300,000)	(300,000)	(200,000)
2083	46201	101	583657	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	VOP PW - Alley	(386,525)	(171,515)	(300,000)	(300,000)	(300,000)	(300,000)	(375,000)
2083	46201	101	583660	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Oak Park Housing Center	(89,064)	(56,569)	(76,925)	(76,925)	(76,925)	(73,000)	(74,500)
2083	46201	101	583676	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Housing Forward- Planning & Admin.	-	-	-	-	-	(11,000)	(11,220)
2083	46201	101	583678	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	PADS-Employment Readiness	(18,041)	(12,184)	(15,343)	(15,343)	(12,274)	(10,000)	(10,200)
2083	46201	101	583680	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Pads Emergency Shelter	(20,905)	(17,678)	(20,921)	(20,921)	(16,737)	(13,000)	(13,250)
2083	46201	101	583681	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	Sarabs Inn Emergency Shelter	(12,600)	(7,549)	(13,948)	(13,948)	(11,158)	(11,000)	(11,250)
2083	46201	101	583682	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	OP Housing Authority	-	-	-	(120,000)	(120,000)	-	-
2083	46201	101	583697	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	S108 Loan Consultant Fees	(13,177)	(4,200)	(50,523)	(50,523)	-	(52,622)	(53,674)
2083	46201	101	585611	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	VOP HP SFR/SRR Imp.	(70,948)	(89,327)	(107,368)	(107,368)	(107,368)	(85,894)	(87,612)
						Housing Rehab Property Grants (Lead Hazard Red.							
						Grant Prog.)	(37,843)	(37,489)	(99,064)	(99,064)	(48,000)	(99,064)	(101,045)
2083	46206	101	585613	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	VOPHP Sg FamHousing Rehab Loan	-	-	(108,000)	(108,000)	(50,000)	(108,000)	(110,160)
2083	46201	101	585617	Community Dev Block Grant	DCS - Neig. Srv. - CDBG	VOP HP Small Rental Rehab	(44,999)	(39,810)	(90,946)	(90,946)	(50,000)	(90,946)	(92,765)
						SUB-TOTAL EXPENDITURES	(1,490,877)	(1,685,329)	(1,929,680)	(2,140,670)	(1,813,265)	(1,857,280)	(1,880,029)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
						NET SURPLUS/(DEFICIT)	(0)	-	-	(210,990)	18,791	-	-
						Beginning Audited Fund Balance 1/1/19					(18,791)		
						2019 Projected Surplus (Deficit)					18,791		
						Ending Projected Fund Balance 12/31/19					-		
						Estimated Fund Balance 1/1/20						-	
						2019 Budgeted Surplus (Deficit)						-	
						Ending Estimated Fund Balance 12/31/20						-	
						Estimated Fund Balance 1/1/21							-
						2020 Budgeted Surplus (Deficit)							-
						Ending Estimated Fund Balance 12/31/21							-

## **Community Development Revolving Loan Fund**

### **Fund Summary**

At present, funding for the single family rehab loan program is from the Village's Revolving Loan Fund. The Revolving Loan Fund consists of funds that were re-paid by prior homeowners. Additionally, we give homeowners with lead based paint hazards a grant using CDBG funds to correct such hazards.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
COMMUNITY DEVELOPMENT LOAN FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
2020	46206	101	441462	Community Development Loan	DCS - Neighborhood Services	Miscellaneous Revenue	25,489	3,821	175,000	175,000	150,296	180,200	184,138
2020	46206	101	461450	Community Development Loan	DCS - Neighborhood Services	Loan Interest	934	6,769	-	-	-	-	-
2020	46206	101	461490	Community Development Loan	DCS - Neighborhood Services	Interest Revenue	237	983	-	-	-	-	-
SUB-TOTAL REVENUE							26,660	11,572	175,000	175,000	150,296	180,200	184,138
2020	46206	101	530675	Community Development Loan	DCS - Neighborhood Services	Bank Charges	(75)	(89)	-	(1,176)	(1,176)	(1,200)	(1,200)
2020	46206	101	585613	Community Development Loan	DCS - Neighborhood Services	Housing Rehab Property Loan	(116,750)	-	(175,000)	(175,000)	(160,578)	(179,000)	(182,938)
SUB-TOTAL EXPENDITURES							(116,825)	(89)	(175,000)	(176,176)	(161,754)	(180,200)	(184,138)
NET SURPLUS/(DEFICIT)							(90,165)	11,483	-	(1,176)	(11,458)	-	-

Beginning Audited Fund Balance 1/1/19	11,482	
2019 Projected Surplus (Deficit)	(11,458)	
Ending Projected Fund Balance 12/31/19	24	
Estimated Fund Balance 1/1/20		24
2020 Budgeted Surplus (Deficit)	-	
Ending Estimated Fund Balance 12/31/20	24	
Estimated Fund Balance 1/1/21		24
2020 Budgeted Surplus (Deficit)	-	
Ending Estimated Fund Balance 12/31/21		24

## **Cook County Lead Hazard Prevention Grant Fund**

### **Fund Summary:**

The Cook County Board of Commissioners authorized the creation of the Lead Poisoning Prevention Fund establishing a Lead Prevention Program. Funds from the Lead Prevention Program are utilized to award grants to provide for the provision of lead mitigation and abatement services to low income applicants. The Lead Prevention Program (LLP) Grant is administered by the Cook County Department of Public Health Lead Poisoning Prevention and Healthy Homes Unit (LPPHHU).

The Village of Oak Park is a LLP grant recipient for this program and is responsible for soliciting, receiving, maintaining and documenting its review of all applications for assistance through the LPP Grant Program. The program is limited to single family homes or single dwellings within a residential building and is further targeted towards persons at risk. Qualifying units must be owned by low income homeowners and be occupied by at least one pregnant woman or occupied by at least one child, six years or younger, who has tested positive for lead in their blood. Direct lead hazard control activities would be initiated by the Village that would consist of lead abatement or mitigation, lead risk assessments, occupant relocation, and clearance testing.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
COOK COUNTY LEAD HAZARD PREVENTION GRANT

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
2079	46206	101	441462	Cook County Lead Hazard Prevention DCS	DCS Neighborhood Services	Miscellaneous Revenue	3,200	-	80,000	80,000	80,000	80,000	80,000
						SUB-TOTAL REVENUES	3,200	-	80,000	80,000	80,000	80,000	80,000
2079	46206	101	585612	Cook County Lead Hazard Prevention DCS	DCS Neighborhood Services	Lead Hazard Control Grants	-	-	(80,000)	(80,000)	(80,000)	(80,000)	(80,000)
						SUB-TOTAL EXPENDITURES	-	-	(80,000)	(80,000)	(80,000)	(80,000)	(80,000)
						NET SURPLUS/(DEFICIT)	3,200	-	-	-	-	-	-

Beginning Audited Fund Balance 1/1/19	5,150	
2019 Projected Surplus (Deficit)	-	
Ending Projected Fund Balance 12/31/19	5,150	
Estimated Fund Balance 1/1/20		5,150
2020 Budgeted Surplus (Deficit)		-
Ending Estimated Fund Balance 12/31/20		5,150
Estimated Fund Balance 1/1/21		5,150
2020 Budgeted Surplus (Deficit)		-
Ending Estimated Fund Balance 12/31/21		5,150

## **Downtown Oak Park Tax Increment Financing (DTOP TIF) District**

### **Fund Summary:**

The Downtown Oak Park Tax Increment Financing (DTOP TIF) District was established in 1983 with the intent of revitalizing the downtown business district. Revenues are generated by incremental property taxes calculated by taking the overall property rate multiplied by the incremental equalized assessed valuation (EAV) above and beyond the frozen or base EAV when the TIF was first adopted. The intent is to use this increment for economic development projects, enhancing the tax base to develop above what development would have occurred otherwise. This fund is subject to the 2011 TIF settlement agreement.

The 2011 TIF settlement agreement was amended in 2013 to provide for the capture of increments for public infrastructure costs associated with the proposed development of Colt-Westgate properties generally located east of Harlem Avenue between Lake & North Boulevard.



VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
DOWNTOWN TIF FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>
2098	41300	101	411401	Downtown TIF Fund	Finance	Property Tax Levy	9,893,250	11,044,259	11,600,000	11,600,000	11,600,000	CLOSED
2098	41300	101	461490	Downtown TIF Fund	Finance	Interest Revenue	2,023	28,894	34,300	34,300	70,000	CLOSED
2098	41300	101	462476	Downtown TIF Fund	Finance	Gain/Loss Sale of Property	653,795	-	-	-	-	CLOSED
2098	41300	138	493800	Downtown TIF Fund	Finance	Bond Proceeds	-	8,760,000	-	-	-	CLOSED
SUB-TOTAL REVENUE							10,549,068	19,833,152	11,634,300	11,634,300	11,670,000	-
2098	46260	101	530667	Downtown TIF Fund	Finance	External Support	(133,724)	(6,802)	-	(113,000)	(113,000)	CLOSED
2098	41300	138	530805	Downtown TIF Fund	Finance	Bond Issuance Fees	-	(60,788)	-	-	-	CLOSED
2098	41300	101	580680	Downtown TIF Fund	Finance	Tax Agency Distribution	(7,487,874)	(7,333,650)	(9,693,658)	(9,693,658)	(8,625,000)	CLOSED
2098	41300	138	581801	Downtown TIF Fund	Finance	Bond Principal Payment	-	(1,005,000)	-	-	-	CLOSED
2098	41300	158	581801	Downtown TIF Fund- 2011A	Finance	Bond Principal Payment	(620,000)	(640,000)	(660,000)	(660,000)	(660,000)	CLOSED
2098	41300	181	581801	Downtown TIF Fund	Finance	Bond Principal Payment	(790,000)	-	-	-	-	CLOSED
2098	41300	182	581801	Downtown TIF Fund- 2018A	Finance	Bond Principal Payment	-	-	(940,000)	(940,000)	(940,000)	CLOSED
2098	41300	138	581802	Downtown TIF Fund	Finance	Bond Interest Expense	-	(167,909)	-	-	-	CLOSED
2098	41300	158	581802	Downtown TIF Fund- 2011A	Finance	Bond Interest Expense	(61,525)	(47,000)	(29,475)	(29,475)	(29,475)	CLOSED
2098	41300	181	581802	Downtown TIF Fund- 2006C	Finance	Bond Interest Expense	(382,762)	-	-	-	-	CLOSED
2098	41300	182	581802	Downtown TIF Fund- 2018A	Finance	Bond Interest Expense	-	-	(231,368)	(231,368)	(231,368)	CLOSED
2098	41300	101	591802	Downtown TIF Fund	Finance	Transfer to CW Fund	-	-	(2,176,980)	(4,263,980)	(4,263,538)	CLOSED
2098	41300	101	591801	Downtown TIF Fund	Finance	Transfer to General	(1,680,000)	-	-	-	-	CLOSED
2098	41300	101	591890	Downtown TIF Fund	Finance	Transfer to Other Funds	(295,169)	(1,404,549)	(48,000)	(48,000)	(56,964)	CLOSED
2098	41300	101	591890	Downtown TIF Fund	Finance	Transfer to South & Harlem Fund	-	-	-	-	-	CLOSED
2098	41300	138	591896	Downtown TIF Fund	Finance	Payment to Escrow Agent	-	(8,694,760)	-	-	-	CLOSED
SUB-TOTAL EXPENDITURES							(11,451,054)	(19,360,458)	(13,779,481)	(15,979,481)	(14,919,345)	-
NET SURPLUS/(DEFICIT)							(901,986)	472,694	(2,145,181)	(4,345,181)	(3,249,345)	-

Beginning Audited Fund Balance 1/1/19  
2019 Projected Surplus (Deficit)  
Ending Projected Fund Balance 12/31/19

3,259,899  
(3,249,345)  
10,554

Estimated Fund Balance 1/1/20  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/20

10,554  
-  
10,554

## Earth Fest

### **Fund Summary:**

The Village hosts an annual special event known as Earth Fest in April. It is held at the Public Works Center and is supported by sponsorships from various local companies and Keep IL Beautiful grant funds when available.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
EARTH FEST FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>
5057	43760	101	491499	Earth Fest	DPW - Environmental Services	Transfer from Other Funds
5057	43760	780	441462	Earth Fest	DPW - Environmental Services	Miscellaneous Revenue
SUB-TOTAL REVENUE						
5057	43760	101	530667	Earth Fest	DPW - Environmental Services	External Support
5057	43760	101	560620	Earth Fest	DPW - Environmental Services	Office Supplies
5057	43760	101	560631	Earth Fest	DPW - Environmental Services	Operational Supplies
SUB-TOTAL EXPENDITURES						
NET SURPLUS/(DEFICIT)						

<u>2017</u>	<u>2018</u>	<u>Original</u>	<u>Amended</u>	<u>Year</u>	<u>2020</u>	<u>2021</u>
<u>Actual</u>	<u>Actual</u>	<u>2019</u>	<u>2019</u>	<u>End</u>	<u>Proposed</u>	<u>Forecasted</u>
		<u>Budget</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>
-	4,000	7,000	7,000	7,000	7,000	7,000
3,200	3,525	-	-	-	-	-
3,200	7,525	7,000	7,000	7,000	7,000	7,000
(3,456)	(3,574)	(5,600)	(5,600)	(4,386)	(5,600)	(5,718)
(389)	(268)	(400)	(400)	-	(400)	(408)
(1,031)	(887)	(1,000)	(1,000)	-	(1,000)	(1,021)
(4,876)	(4,730)	(7,000)	(7,000)	(4,386)	(7,000)	(7,147)
(1,676)	2,795	-	-	2,614	-	(147)

## Emergency Solutions Grant Program

### Fund Summary:

The Emergency Solutions Grant (ESG) Program is the first step in a continuum of assistance to prevent homelessness and help homeless persons move toward independent living. The ESG Program was originally established in 1986 to address the issue of homelessness in the United States. The Village receives ESG funds from the U.S. Department of Housing and Urban Development to assist persons experiencing homelessness and those at risk.

Village-funded non-profit agencies assist approximately 1,000 persons with ESG funds each program year. In addition to using a small amount of funds to administer the Oak Park ESG Program, the Village provides funds to non-profit agencies to operate the activities listed below.

- **Emergency Shelter** – Immediate temporary housing, along with the provision of case management and food for those experiencing a loss of housing.
- **Homelessness Prevention** - Assistance designed to reduce the number of people who become homeless for the first time, including financial assistance and services.
- **Rapid Re-Housing** - Rental assistance and supportive services to help an individual or family that is homeless move as quickly as possible into permanent housing and achieve stability in that housing.
- **Street Outreach** - Services necessary to reach out to unsheltered homeless individuals and families and connect them with emergency shelter, housing, and/or critical services and care.
- **Homeless Management and Information System (HMIS)** - A sophisticated database that measures the needs and characteristics of homeless persons, and reports on the specific assistance provided.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
EMERGENCY SOLUTIONS GRANT FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
2080	46201	101	431481	Emergency Solutions Grant	DCS - Neig. Serv.	Emergency Solutions Grants	171,779	126,606	171,329	172,301	161,958	108,268	36,737
						SUB-TOTAL REVENUE	171,779	126,606	171,329	172,301	161,958	108,268	36,737
2080	46201	101	530675	Emergency Solutions Grant	DCS - Neig. Serv.	Bank Charges	-	-	-	(972)	(972)	(972)	(972)
2080	46201	101	583602	Emergency Solutions Grant	DCS - Neig. Serv.	Administration Village	(9,766)	(9,918)	(12,849)	(12,849)	(10,279)	(8,047)	(2,682)
2080	46201	101	583701	Emergency Solutions Grant	DCS - Neig. Serv.	ESG WS PADS - Rapid Rehousing	(69,933)	(48,613)	(50,425)	(42,425)	(42,425)	(31,500)	(10,500)
2080	46201	101	583702	Emergency Solutions Grant	DCS - Neig. Serv.	ESG WS PADS - Emergency Shelter	(28,444)	(22,118)	(35,768)	(47,768)	(47,768)	(24,375)	(8,125)
2080	46201	101	583704	Emergency Solutions Grant	DCS - Neig. Serv.	ESG WS PADS - Homeless Prev	(23,260)	(18,658)	(33,421)	(29,421)	(29,421)	(20,016)	(6,672)
2080	46201	101	583705	Emergency Solutions Grant	DCS - Neig. Serv.	ESG WS PADS - Street Outreach	(26,148)	(17,765)	(26,006)	(26,006)	(20,805)	(15,750)	(5,250)
2080	46201	101	583707	Emergency Solutions Grant	DCS - Neig. Serv.	ESG - HMIS	(14,227)	(9,534)	(12,860)	(12,860)	(10,288)	(7,608)	(2,536)
						SUB-TOTAL EXPENDITURES	(171,779)	(126,606)	(171,329)	(172,301)	(161,958)	(108,268)	(36,737)
						NET SURPLUS/(DEFICIT)	-	-	-	-	-	-	-
						Beginning Audited Fund Balance 1/1/19					-		
						2019 Projected Surplus (Deficit)					-		
						Ending Projected Fund Balance 12/31/19					-		
						Estimated Fund Balance 1/1/20						-	
						2020 Budgeted Surplus (Deficit)						-	
						Ending Estimated Fund Balance 12/31/20						-	
						Estimated Fund Balance 1/1/21							-
						2020 Budgeted Surplus (Deficit)							-
						Ending Estimated Fund Balance 12/31/21							-

## **Farmer's Market**

### **Fund Summary:**

The Oak Park Farmers' Market offers high quality, locally grown produce. The Market offers a vision of stepping back to simpler times when produce could be purchased directly from farmers.

The Market is open every Saturday beginning the second to last Saturday of May through October. Market hours are 7 a.m. - 1 p.m. Pilgrim Church, right next door to where the market is held, offers fresh warm donuts, juice and coffee, with live bluegrass music nearby. The Oak Park Farmers' Market is located at 460 Lake St., just one block west of Ridgeland Avenue. The Farmers' Market Commission, which oversees the Oak Park Farmer's Market, is comprised of volunteers appointed by the Village Board to coordinate and promote outdoor food and produce marketing. The Commission's 11 members each serve three-year terms.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
FARMERS MARKET FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
2027	43014	101	447465	Farmers Market Com	HEALTH - Farmer's Market	Farmers Market Seasonal Fees	20,845	20,050	24,000	24,000	24,000	24,000	24,000
2027	43014	101	447476	Farmers Market Com	HEALTH - Farmer's Market	Sale Of Market Merchandise	4,345	2,791	3,500	3,500	3,500	3,500	3,500
2027	43014	101	447478	Farmers Market Com	HEALTH - Farmer's Market	Corn Roast Revenue	2,377	1,512	2,000	2,000	2,000	2,000	2,000
SUB-TOTAL REVENUE							27,567	24,353	29,500	29,500	29,500	29,500	29,500
2027	43014	101	510501	Farmers Market Com	HEALTH - Farmer's Market	Regular Salaries	-	(4,870)	(24,230)	(24,230)	(24,230)	(24,813)	(25,557)
2027	43014	101	510503	Farmers Market Com	HEALTH - Farmer's Market	Overtime	-	-	-	-	-	(2,057)	(2,057)
2027	43014	101	520522	Farmers Market Com	HEALTH - Farmer's Market	Social Security Expense	-	(296)	(1,502)	(1,502)	(1,502)	(1,551)	(1,598)
2027	43014	101	520523	Farmers Market Com	HEALTH - Farmer's Market	Medicare Expense	-	(69)	(351)	(351)	(351)	(360)	(371)
2027	43014	101	520527	Farmers Market Com	HEALTH - Farmer's Market	IMRF Contributions	-	(61)	-	-	-	-	-
2027	43014	101	530667	Farmers Market Com	HEALTH - Farmer's Market	External Support	(24,409)	(18,623)	-	-	-	-	-
2027	43014	101	530675	Farmers Market Com	HEALTH - Farmer's Market	Bank Charges	(5,177)	(483)	(800)	(800)	(600)	(600)	(600)
2027	43014	101	530851	Farmers Market Com	HEALTH - Farmer's Market	Crossing Guard Sharing Program	(6,084)	(10,668)	(11,000)	(11,000)	(11,238)	(11,250)	(11,486)
2027	43014	101	540669	Farmers Market Com	HEALTH - Farmer's Market	Rent Expense	(4,945)	(5,019)	(5,095)	(5,095)	(5,095)	(5,171)	(5,280)
2027	43014	101	550601	Farmers Market Com	HEALTH - Farmer's Market	Printing	(300)	-	(300)	(300)	(300)	(300)	(306)
2027	43014	101	550603	Farmers Market Com	HEALTH - Farmer's Market	Postage	(6)	(6)	(50)	(50)	(25)	(50)	(51)
2027	43014	101	550605	Farmers Market Com	HEALTH - Farmer's Market	Travel & Mileage Reimbursement	-	-	(1,500)	(1,500)	(1,500)	(1,500)	(1,532)
2027	43014	101	560631	Farmers Market Com	HEALTH - Farmer's Market	Operational Supplies	(3,189)	(4,834)	(5,000)	(5,000)	(5,000)	(5,000)	(5,105)
2027	43014	101	560638	Farmers Market Com	HEALTH - Farmer's Market	Special Events	(681)	(855)	(900)	(900)	(900)	(900)	(919)
2027	43014	101	560639	Farmers Market Com	HEALTH - Farmer's Market	Advertising	-	(36)	(500)	(500)	(500)	(500)	(511)
SUB-TOTAL EXPENDITURES							(44,790)	(45,821)	(51,228)	(51,228)	(51,241)	(54,052)	(55,372)
NET SURPLUS/(DEFICIT)							(17,223)	(21,468)	(21,728)	(21,728)	(21,741)	(24,552)	(25,872)

## **Federal RICO Fund**

### **Fund Summary:**

The Federal Recovered Drug Asset Forfeiture Fund is a fund by which assets related to drug crimes can be seized by federal government. A percentage of those seized assets can then be turned over to the involved local enforcement agencies. Proceeds can only be used for law enforcement purposes and have been utilized in the past to purchase police vehicles and other crime fighting equipment.



VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
FEDERAL RICO FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
2024	42480	101	441475	Federal RICO Forfeiture Fund	POLICE	Recovered Damages	-	-	25,000	25,000	25,000	25,000	25,000
2024	42480	101	452485	Federal RICO Forfeiture Fund	POLICE	Asset Seizures Forfeitures	67,731	328,646	150,000	150,000	150,000	100,000	100,000
2024	42480	101	462476	Federal RICO Forfeiture Fund	POLICE	Gain/Loss on Sale of Property	14,225	7,906	5,000	5,000	5,000	5,000	5,000
2024	41300	101	461490	Federal RICO Forfeiture Fund	POLICE	Interest Revenue	-	290	-	-	-	-	-
SUB-TOTAL REVENUE							81,956	336,843	180,000	180,000	180,000	130,000	130,000
2024	41300	101	530675	Federal RICO Forfeiture Fund	POLICE	Bank Charges	-	-	-	(1,380)	(1,380)	(1,380)	(1,380)
2024	42400	101	560655	Federal RICO Forfeiture Fund	POLICE	Reimbursements	-	(972)	-	-	-	-	-
2024	42480	101	550705	Federal RICO Forfeiture Fund	POLICE	Ammunition and Guns	-	(1,825)	(30,000)	(30,000)	(30,000)	(2,000)	(3,000)
2024	42480	101	560637	Federal RICO Forfeiture Fund	POLICE	Vehicle Equipment Parts	(8,167)	-	-	-	-	-	-
2024	42480	101	560652	Federal RICO Forfeiture Fund	POLICE	Employee Physicals	(1,224)	(3,841)	(4,500)	(4,500)	(4,500)	(4,500)	-
2024	42480	101	591832	Federal RICO Forfeiture Fund	POLICE	Transfer To Fleet Replacement	(150,000)	(190,000)	(250,000)	(250,000)	(250,000)	(214,000)	(150,000)
SUB-TOTAL EXPENDITURES							(159,390)	(196,637)	(284,500)	(285,880)	(285,880)	(221,880)	(154,380)
NET SURPLUS/(DEFICIT)							(77,434)	140,206	(104,500)	(105,880)	(105,880)	(91,880)	(24,380)

Beginning Audited Fund Balance 1/1/19  
2019 Projected Surplus (Deficit)  
Ending Projected Fund Balance 12/31/19

481,137  
(105,880)  
375,257

Estimated Fund Balance 1/1/20  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/20

375,257  
(91,880)  
283,377

Estimated Fund Balance 1/1/21  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/21

283,377  
(24,380)  
258,997

## **Foreign Fire Insurance Fund**

### **Fund Summary:**

The Foreign Fire Insurance program is comprised of a Board of Directors that is elected from the members of the Oak Park Fire Department. The mission of the Board is to receive and account for revenues from the tax issued on fire insurance policies sold by foreign (out of state) insurance companies, and to use such funds for the maintenance, use, and benefit of the Oak Park Fire Department.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
FOREIGN FIRE INSURANCE FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
2014	42550	101	435481	Foreign Fire Insurance Fund	FIRE - Foreign Fire Insurance	Foreign Fire Insurance Allot	99,732	102,592	95,000	95,000	100,000	100,000	100,000
2014	41300	101	461490	Foreign Fire Insurance Fund	FIRE- Foreign Fire Insurance	Interest Revenue	-	21	-	-	-	-	-
SUB-TOTAL REVENUES							99,732	102,612	95,000	95,000	100,000	100,000	100,000
2014	41300	101	530675	Foreign Fire Insurance Fund	FIRE - Foreign Fire Insurance	Bank Charges	-	-	-	(1,380)	(1,380)	(1,380)	(1,380)
2014	42550	101	530660	Foreign Fire Insurance Fund	FIRE - Foreign Fire Insurance	General Contractuals	(6,462)	(6,495)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
2014	42550	101	540689	Foreign Fire Insurance Fund	FIRE - Foreign Fire Insurance	Cable Television	(7,154)	(5,883)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)
2014	42550	101	570720	Foreign Fire Insurance Fund	FIRE - Foreign Fire Insurance	Computer Equipment	(24,726)	(631)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
2014	42550	101	570725	Foreign Fire Insurance Fund	FIRE - Foreign Fire Insurance	Office Equipment	(35,418)	(34,725)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
SUB-TOTAL EXPENDITURES							(73,760)	(47,734)	(122,000)	(123,380)	(123,380)	(123,380)	(123,380)
NET SURPLUS/(DEFICIT)							25,972	54,879	(27,000)	(28,380)	(23,380)	(23,380)	(23,380)

Beginning Audited Fund Balance 1/1/19	282,513
2019 Projected Surplus (Deficit)	(23,380)
Ending Projected Fund Balance 12/31/19	259,133

Estimated Fund Balance 1/1/20	259,133
2020 Budgeted Surplus (Deficit)	(23,380)
Ending Estimated Fund Balance 12/31/20	235,753

Estimated Fund Balance 1/1/21	235,753
2020 Budgeted Surplus (Deficit)	(23,380)
Ending Estimated Fund Balance 12/31/21	212,373

## Health Grant Funds

### Funds Summary:

The Oak Park Public Health Department is funded from a combination of sources including local fee-for-services, local tax support and **grant funding** from Federal, State, County and other not-for-profit grant sources. The Oak Park Public Health Department has been Illinois State Certified Public Health Department since 1948. Being a certified state health department makes the Health Department eligible to apply for various state grants only available to state certified health departments. The Health Department's 2019 budget includes \$397,893 in potential grant revenue from fourteen (14) different grant programs. Of those fourteen (14) grants, nine (9) grants have been awarded because the Health Department is a state certified health department.

1. Local Health Protection Grant: As a certified local health department, the Oak Park Health Department must implement a comprehensive program to control infectious diseases and a comprehensive food protection program. Each certified local health department must administer these health protection programs in accordance with the Local Health Protection Grant Code (77 Ill. Adm. Code 615).
2. Narcan Distribution Grant: IDPH monies to be used to support Narcan purchase for the Oak Park Police Department and/or Fire Department.
3. Body Art Grant: This Body Art Establishment and Tanning Facilities Inspection Program grant makes possible the inspection of businesses in Oak Park that provide either body art services. Inspections are conducted as required by the Body Piercing Establishment Registration Act and by trained local health department inspectors.
4. Lead Poisoning Prevention Grant: Provides funding to local health departments to carry out the provisions of the Lead Poisoning Prevention Act (410 ILCS 45/1) and Lead Poisoning Prevention Code (77 IAC, Part 845).
5. Vector Surveillance and Control Grant (IDPH & Cook County): Provides funding to local health departments for surveillance and prevention of West Nile virus, Zika and other mosquito-borne and vector-borne diseases (mosquitoes, ticks, rodents and other potential vectors of human disease, and conduct surveillance of animals that provide a reservoir for disease producing organisms) as described in the Vector Control Act (410 ILCS 95).
6. Illinois Tobacco-Free Communities Grant: The purpose of this grant is to provide funding to certified Illinois local health departments to implement strategies and activities for tobacco prevention and control within their jurisdictions. Under the Illinois Tobacco-Free Communities (ITFC) program, local tobacco prevention and control programs will implement science-based, policy-focused strategies aligned with State and national goals and objectives to 1) prevent tobacco use among youth; 2) promote tobacco use cessation among adults and youth; 3) eliminate exposure to secondhand smoke; and 4) identify and eliminate tobacco-related health disparities among specific population groups.

7. Public Health Emergency Preparedness Grant: The purpose of this grant is to fund certain eligible Illinois certified local health departments to assess, prioritize, build, and exercise the necessary resource elements, tasks, and functions of the Centers for Disease Control and Prevention's (CDC) 15 Public Health Emergency Preparedness (PHEP) Capabilities National Standards that local health departments need to prevent, mitigate, and recover from the top hazards to public health in its jurisdiction. This includes both specific mandated deliverables from the Scope of Work and Performance Measures listed below – as well as various activities selected and prioritized by the applicant according to these instructions.
8. Community Readiness Initiative Grant: The purpose of the Community Readiness Initiative Program is to provide funding to certain certified, local health departments located in federally-designated Metropolitan Statistical Areas (called MSAs) in Illinois, outside of the City of Chicago, to prepare for public health events involving the distribution and mass dispensing/ mass vaccination of emergency medical countermeasures. These jurisdictions in Illinois are as follows: Chicago MSA, Peoria MSA, and St. Louis MSA. The geographical boundaries of the Metropolitan Statistical Areas are as defined by the Federal Office of Management and Budget (OMB).
9. Medical Reserve Corp grant: This grant supports the operational needs of the Village's Medical Reserve Corp.
10. Family Case Management Grant: Family Case Management (FCM) is a statewide program that provides comprehensive service coordination to improve the health, social, educational, and developmental needs of pregnant women and infants from low-income families in the communities of Illinois (410 ILCS 212/15). Family Case Management (FCM) aims to "assess current needs within the State and provide goals and objectives for improving the health of mothers, children, and for reducing infant mortality" (Joint Committee on Administrative Rules, Section 630.20).
11. High Risk Infant Follow-up Grant: The Department of Human Services (DHS) Bureau of Maternal and Child Health (BMCH) aims to facilitate case management services to high risk infants and children ages 0-2 years old statewide with the goal of reducing infant mortality and morbidity rates at both the state and local level. Assistance in obtaining health and human services which promote healthy growth and development will be provided to low income high risk families as mandated in the Illinois Family Case Management Act through two programs listed in this Notice of funding opportunity. For the HRIF program Infants and children are referred to the high risk infant follow up program either through the Adverse Pregnancy Outcomes Reporting System (APORS) or based on assessments done in the Family Case Management program which determine that specific physical or social risks are present. The primary goals of HRIF are to:
  - Minimize disability in high risk infants by early identification of possible conditions requiring further evaluation, diagnosis, and treatment
  - Promote optimal growth and development of infants
  - Teach family to care for high risk infant
  - Decrease stress and potential for abuse

12. PHIMC HIV Grant: The purpose of this grant is to provide specific HIV prevention services to targeted populations of individuals living with or at high risk of HIV.
13. Shawnash Institute Grant: This grant provides funding to support the Farmers' Market's SNAP benefits Double Coupon program.
14. CDBG Farmers' Market Healthy Nutrition Incentives Program: This grant provides funding to support the Farmers' Market's SNAP benefits Double Coupon program.

**VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
HEALTH GRANTS FUND**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
2108	44560	101	431400	Cook County - WNV Grant FY 2017	HEALTH - Health Grants	Grant Revenue	9,187	-	10,500	10,500	9,188	21,000	10,000
2113	44560	101	431400	Cities Readiness Init 2011-12	HEALTH - Health Grants	Grant Revenue	20,060	-	-	-	-	-	-
2114	44560	101	431400	IDPH- Cities Readiness Init FY2018	HEALTH - Health Grants	Grant Revenue	20,538	42,114	50,800	50,800	43,331	50,100	51,100
2117	44560	101	431400	CDBG Farmer's Market Incen. FY 2018	HEALTH - Health Grants	Grant Revenue	9,992	9,865	13,000	13,000	15,000	15,000	15,000
2118	44560	101	431400	Shawnash Double Coupon FY18	HEALTH - Health Grants	Grant Revenue	2,665	8,364	18,000	18,000	18,000	18,000	18,000
2119	44560	101	431400	Exp. Station Link Up IL FY 2018	HEALTH - Health Grants	Grant Revenue	1,946	1,051	-	-	-	-	-
2124	44560	101	431400	Tattoo Facility 2012-13	HEALTH - Health Grants	Grant Revenue	375	-	5,000	5,000	5,950	7,000	7,000
2132	44560	101	431400	IDHS - Family Case Mgmt FY 2018	HEALTH - Health Grants	Grant Revenue	-	-	16,800	16,800	2,380	16,000	16,000
2134	44560	101	431400	Family Case Mgmt 2012-13	HEALTH - Health Grants	Grant Revenue	-	-	18,200	18,200	3,150	16,000	16,000
2137	44560	101	431400	PHIMC - Region 8 HIV Prev FY 2018	HEALTH - Health Grants	Grant Revenue	16,886	15,478	30,400	30,400	14,467	31,000	26,000
2157	44560	101	431400	W Nile Virus Prevent 2016-17	HEALTH - Health Grants	Grant Revenue	6,634	-	-	-	-	-	-
2158	44560	101	431400	IDPH - Vector Surv. & Cntl. FY 2018	HEALTH - Health Grants	Grant Revenue	5,700	11,325	12,200	12,200	9,604	14,800	14,800
2162	44560	101	431400	Lead Poisoning 2011-12	HEALTH - Health Grants	Grant Revenue	1,024	-	-	-	-	-	-
2163	44560	101	431400	IDPH - Lead Case Mgmt. FY 2018	HEALTH - Health Grants	Grant Revenue	424	10,400	30,000	30,000	22,750	30,000	27,000
2173	44560	101	431400	Local Health Protect 2016-17	HEALTH - Health Grants	Grant Revenue	31,601	-	-	-	-	-	-
2174	44560	101	431400	IDPH - Local Health Protection FY2018	HEALTH - Health Grants	Grant Revenue	33,612	67,258	72,000	72,000	77,755	73,000	68,000
2175	44560	101	431400	IDPH - Medical Reserve Corp	HEALTH - Health Grants	Grant Revenue	-	140	10,893	10,893	10,893	10,893	10,893
2176	44560	101	431400	IDPH-Narcen	HEALTH - Health Grants	Grant Revenue	-	-	-	-	3,000	3,000	3,000
2183	44560	101	431400	Pub Hlth Emerg Prep 2016-17	HEALTH - Health Grants	Grant Revenue	32,478	-	-	-	-	-	-
2184	44560	101	431400	IDPH Pub Hlth Emrg Prep FY 2018	HEALTH - Health Grants	Grant Revenue	25,019	40,104	57,000	57,000	59,720	66,600	66,600
2188	44560	101	431400	Teen Preg Prevent 2016-17	HEALTH - Health Grants	Grant Revenue	15,097	-	-	-	-	-	-
2193	44560	101	431400	IDPH Tobacco Free 2016-17	HEALTH - Health Grants	Grant Revenue	14,334	-	-	-	-	-	-
2194	44560	101	431400	IDPH - IL Tobacco Free Comm FY 2018	HEALTH - Health Grants	Grant Revenue	9,400	15,349	21,400	21,400	23,935	25,950	25,950
2198	44560	101	431400	IDPH FY Body Art FY 2018	HEALTH - Health Grants	Grant Revenue	3,037	-	-	-	-	-	-
SUB TOTAL REVENUES							260,009	221,448	366,193	366,193	319,123	398,343	375,343
2108	44560	101	510501	Cook County - WNV Grant FY 2017	HEALTH - Health Grants	Regular Salaries	(5,447)	-	(5,500)	(5,500)	(5,251)	(17,000)	(10,000)
2108	44560	101	520999	Cook County - WNV Grant FY 2017	HEALTH - Health Grants	Grant Admin. - Benefits	(2,481)	-	(2,500)	(2,500)	(2,423)	-	-
2108	44560	101	560631	Cook County - WNV Grant FY 2017	HEALTH - Health Grants	Operational Supplies	(1,259)	-	(2,500)	(2,500)	(1,514)	(4,000)	-
2113	44560	101	510501	Cities Readiness Init 2011-12	HEALTH - Health Grants	Regular Salaries	(13,644)	-	-	-	-	-	-
2113	44560	101	520999	Cities Readiness Init 2011-12	HEALTH - Health Grants	Grant Admin. - Benefits	(6,416)	-	-	-	-	-	-
2114	44560	101	510501	IDPH- Cities Readiness Init FY2018	HEALTH - Health Grants	Regular Salaries	(18,247)	(36,757)	(40,000)	(40,000)	(36,275)	(42,000)	(42,000)
2114	44560	101	520999	IDPH- Cities Readiness Init FY2018	HEALTH - Health Grants	Grant Admin. - Benefits	(996)	(996)	-	-	-	-	-
2114	44560	101	520999	IDPH- Cities Readiness Init FY2019	HEALTH - Health Grants	Grant Admin. - Benefits	-	(750)	(2,000)	(2,000)	(750)	-	-
2114	44560	101	530656	IDPH- Cities Readiness Init FY2018	HEALTH - Health Grants	Grant Contractuals	-	-	(2,000)	(2,000)	(1,000)	(2,000)	(2,000)
2114	44560	101	540690	IDPH- Cities Readiness Init FY2018	HEALTH - Health Grants	Telecommunications Charges	(1,294)	(1,611)	(2,800)	(2,800)	(2,305)	(3,400)	(3,400)
2114	44560	101	550605	IDPH-Cities Readiness Init FY 2020	HEALTH - Health Grants	Travel & Mileage Reimbursement	-	-	-	(141)	(141)	-	-
2114	44560	101	550602	IDPH- Cities Readiness Init FY2018	HEALTH - Health Grants	Membership Dues	-	(2,000)	-	-	-	-	(1,000)
2114	44560	101	560631	Cities Readiness Init 2019	HEALTH - Health Grants	Operational Supplies	-	-	(4,000)	(4,000)	(2,860)	(2,700)	(2,700)
2117	44560	101	530656	CDBG Farmer's Market Incen. FY 2018	HEALTH - Health Grants	Grant Contractuals	-	(9,865)	(12,000)	(15,000)	(14,275)	(15,000)	(15,000)
2117	44560	101	550601	CDBG Farmer's Market Incen. FY 2018	HEALTH - Health Grants	Printing	-	-	(1,000)	(1,000)	(725)	-	-
2117	44560	101	560638	CDBG Farmer's Market Incen. FY 2017	HEALTH - Health Grants	Special Events	(9,992)	-	-	-	-	-	-
2118	44560	101	530656	Shawnash Double Coupon FY18	HEALTH - Health Grants	Grant Contractuals	-	(8,364)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
2118	44560	101	560638	Shawnash Double Coupon FY18	HEALTH - Health Grants	Special Events	(2,665)	-	-	-	-	-	-
2118	44560	101	550601	Shawnash Double Coupon FY18	HEALTH - Health Grants	Printing	-	-	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
2119	44560	101	560638	Exp. Station Link Up IL FY 2018	HEALTH - Health Grants	Special Events	(1,946)	-	-	-	-	-	-
2119	44560	101	530656	Exp. Station Link Up IL FY 2018	HEALTH - Health Grants	Grant Contractuals	-	(1,051)	-	-	-	-	-
2124	44560	101	510501	Tattoo Facility 2012-13	HEALTH - Health Grants	Regular Salaries	(375)	-	(5,000)	(5,000)	(5,950)	(7,000)	(7,000)
2132	44560	101	510501	IDHS- Family Case Mgmt FY19	HEALTH - Health Grants	Regular Salaries	-	-	(11,600)	(11,600)	(2,380)	(16,000)	(16,000)
2132	44560	101	520999	IDHS- Family Case Mgmt FY19	HEALTH - Health Grants	Grant Admin- Benefits	-	-	(2,000)	(2,000)	-	-	-
2132	44560	101	540669	IDHS- Family Case Mgmt FY19	HEALTH - Health Grants	Rent Expense	-	-	(3,200)	(3,200)	-	-	-
2134	44560	101	510501	IDHS-High Risk Infant Follow-Up FY 19	HEALTH - Health Grants	Regular Salaries	-	-	(12,000)	(12,000)	(3,150)	(14,000)	(16,000)
2134	44560	101	520999	IDHS- High Risk Infant Follow-Up FY 19	HEALTH - Health Grants	Grant Admin. - Benefits	-	-	(5,000)	(5,000)	-	-	-
2134	44560	101	560631	IDHS- High Risk Infant Follow-Up	HEALTH - Health Grants	Operational Supplies	-	-	(1,200)	(1,200)	-	(2,000)	-
2137	44560	101	510501	PHIMC - Region 8 HIV Prev FY 2018	HEALTH - Health Grants	Regular Salaries	(14,888)	(10,491)	(20,000)	(20,000)	(11,454)	(30,000)	(26,000)
2137	44560	101	520999	PHIMC - Region 8 HIV Prev FY 2018	HEALTH - Health Grants	Grant Admin. - Benefits	(1,198)	(4,898)	(10,000)	(10,000)	(3,013)	-	-

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
HEALTH GRANTS FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
2137	44560	101	560631	PHIMC - Region 8 HIV Prev FY 2018	HEALTH - Health Grants	Operational Supplies	-	(89)	(400)	(400)	-	(1,000)	-
2137	44560	101	530656	PHIMC - Region 8 HIV Prev FY 2018	HEALTH - Health Grants	Grant Contractuals	(800)	-	-	-	-	-	-
2157	44560	101	510501	W Nile Virus Prevent 2016-17	HEALTH - Health Grants	Regular Salaries	(3,714)	-	-	-	-	-	-
2157	44560	101	520999	W Nile Virus Prevent 2016-17	HEALTH - Health Grants	Grant Admin. - Benefits	(1,714)	-	-	-	-	-	-
2157	44560	101	530656	W Nile Virus Prevent 2016-17	HEALTH - Health Grants	Grant Contractuals	(1,122)	-	-	-	-	-	-
2157	44560	101	560631	W Nile Virus Prevent 2016-17	HEALTH - Health Grants	Operational Supplies	(84)	-	-	-	-	-	-
2158	44560	101	510501	IDPH - Vector Surv. & Cntl. FY 2018	HEALTH - Health Grants	Regular Salaries	(437)	(7,259)	(11,000)	(11,000)	(9,504)	(14,000)	(14,000)
2158	44560	101	520999	IDPH - Vector Surv. & Cntl. FY 2018	HEALTH - Health Grants	Grant Admin. - Benefits	(204)	(204)	(800)	(800)	-	-	-
2158	44560	101	530650	IDPH - Vector Surv. & Cntl. FY 2018	HEALTH - Health Grants	Conferences Training	-	-	-	-	-	-	-
2158	44560	101	530656	IDPH - Vector Surv. & Cntl. FY 2018	HEALTH - Health Grants	Grant Contractuals	(4,930)	(3,485)	-	-	-	-	-
2158	44560	101	550603	IDPH - Vector Surv. & Cntl. FY 2018	HEALTH - Health Grants	Postage	(129)	(378)	(400)	(600)	(100)	(800)	(800)
2162	44560	101	510501	Lead Poisoning 2011-12	HEALTH - Health Grants	Regular Salaries	(1,024)	-	-	-	-	-	-
2163	44560	101	510501	IDPH - Lead Case Mgmt. FY 2018	HEALTH - Health Grants	Regular Salaries	(424)	(10,400)	(30,000)	(30,000)	(22,750)	(30,000)	(27,000)
2173	44560	101	530656	Local Health Protect 2016-17	HEALTH - Health Grants	Grant Contractuals	(3,845)	-	-	-	-	-	-
2173	44560	101	520999	Local Health Protect 2016-17	HEALTH - Health Grants	Local Health Protect 2017-18	(8,759)	-	-	-	-	-	-
2173	44560	101	510501	Local Health Protect 2016-17	HEALTH - Health Grants	Regular Salaries	(18,997)	-	-	-	-	-	-
2174	44560	101	510501	IDPH - Local Health Protection FY2018	HEALTH - Health Grants	Regular Salaries	(20,292)	(50,094)	(44,000)	(70,280)	(70,063)	(65,000)	(65,000)
2174	44560	101	520999	IDPH - Local Health Protection FY2018	HEALTH - Health Grants	Grant Admin. - Benefits	(9,474)	(9,474)	(20,000)	(4,720)	(4,720)	-	-
2174	44560	101	530656	IDPH - Local Health Protection FY2018	HEALTH - Health Grants	Grant Contractuals	(3,845)	(7,690)	(8,000)	(8,000)	(7,692)	(8,000)	(3,000)
2174	44560	101	560631	IDPH- Local Health Protection	HEALTH - Health Grants	Operational Supplies	-	-	-	(5,000)	-	-	-
2175	44560	101	530650	NACCHO Medical Reserve Corps	HEALTH - Health Grants	Conferences Training	-	(140)	(2,000)	(2,000)	(2,000)	(3,788)	(3,788)
2175	44560	101	550605	NACCHO Medical Reserve Corps	HEALTH - Health Grants	Travel & Mileage Reimbursement	-	-	-	-	-	(3,905)	(3,905)
2175	44560	101	560631	NACCHO Medical Reserve Corps	HEALTH - Health Grants	Operational Supplies	-	-	(8,893)	(8,893)	(8,893)	(3,200)	(3,200)
2176	44560	101	560631	IDPH- Narcen	HEALTH - Health Grants	Operational Supplies	-	-	-	(3,000)	(3,000)	(3,000)	(3,000)
2183	44560	101	510501	Pub Hlth Emerg Prep 2016-17	HEALTH - Health Grants	Regular Salaries	(19,098)	-	-	-	-	-	-
2183	44560	101	520999	Pub Hlth Emerg Prep 2016-17	HEALTH - Health Grants	Grant Admin. - Benefits	(5,299)	-	-	-	-	-	-
2183	44560	101	530650	Pub Hlth Emerg Prep 2016-17	HEALTH - Health Grants	Conferences Training	(655)	-	-	-	-	-	-
2183	44560	101	530656	Pub Hlth Emerg Prep 2016-17	HEALTH - Health Grants	Grant Contractuals	(3,707)	-	-	-	-	-	-
2183	44560	101	540690	Pub Hlth Emerg Prep 2016-17	HEALTH - Health Grants	Telecommunication Charges	(2,695)	-	-	-	-	-	-
2183	44560	101	550605	Pub Hlth Emerg Prep 2016-17	HEALTH - Health Grants	Travel & Mileage Reimbursement	(1,023)	-	-	-	-	-	-
2184	44560	101	510501	IDPH Pub Hlth Emrg Prep FY 2018	HEALTH - Health Grants	Regular Salaries	(17,029)	(30,239)	(40,000)	(47,980)	(43,252)	(42,000)	(42,000)
2184	44560	101	520999	IDPH Pub Hlth Emrg Prep FY 2018	HEALTH - Health Grants	Grant Admin. - Benefits	-	(373)	(4,000)	(4,000)	(2,104)	-	-
2184	44560	101	530650	IDPH Pub Hlth Emrg Prep FY 2018	HEALTH - Health Grants	Conferences Training	-	(590)	-	-	-	-	-
2184	44560	101	530656	IDPH Pub Hlth Emrg Prep FY 2018	HEALTH - Health Grants	Grant Contractuals	(4,209)	(7,622)	(8,000)	(8,000)	(7,926)	(11,000)	(11,000)
2184	44560	101	540690	IDPH Pub Hlth Emrg Prep FY 2018	HEALTH - Health Grants	Telecommunication Charges	(784)	(1,280)	(2,000)	(2,000)	(1,778)	(5,000)	(5,000)
2184	44560	101	550605	IDPH Pub Hlth Emrg Prep FY 2018	HEALTH - Health Grants	Travel & Mileage Reimbursement	(10)	-	(3,000)	(3,300)	(4,660)	(5,500)	(5,500)
2184	44560	101	560631	IDPH Pub Hlth Emrg Prep FY 2018	HEALTH - Health Grants	Operational Supplies	(2,987)	-	-	-	-	(3,100)	(3,100)
2188	44560	101	510501	Teen Preg Prevent 2016-17	HEALTH - Health Grants	Regular Salaries	(4,127)	-	-	-	-	-	-
2188	44560	101	520999	Teen Preg Prevent 2016-17	HEALTH - Health Grants	Grant Admin. - Benefits	(1,902)	-	-	-	-	-	-
2188	44560	101	560631	Teen Preg Prevent 2016-17	HEALTH - Health Grants	Operational Supplies	(350)	-	-	-	-	-	-
2188	44560	101	530656	Teen Preg Prevent 2016-17	HEALTH - Health Grants	Grant Contractuals	(8,718)	-	-	-	-	-	-
2193	44560	101	510501	IDPH Tobacco Free 2016-17	HEALTH - Health Grants	Regular Salaries	(3,143)	-	-	-	-	-	-
2193	44560	101	520999	IDPH Tobacco Free 2016-17	HEALTH - Health Grants	Grant Admin. - Benefits	(1,311)	-	-	-	-	-	-
2193	44560	101	530656	IDPH Tobacco Free 2016-17	HEALTH - Health Grants	Grant Contractuals	(8,882)	-	-	-	-	-	-
2193	44560	101	560631	IDPH Tobacco Free 2016-17	HEALTH - Health Grants	Operational Supplies	(998)	-	-	-	-	-	-
2194	44560	101	510501	IDPH - IL Tobacco Free FY 2018	HEALTH - Health Grants	Regular Salaries	(3,143)	(13,341)	(18,000)	(23,000)	(22,333)	(22,000)	(22,000)
2194	44560	101	520999	IDPH - IL Tobacco Free FY 2018	HEALTH - Health Grants	Grant Admin. - Benefits	(1,311)	(1,311)	(3,000)	(3,000)	-	-	-
2194	44560	101	550605	IDPH- IL Tobacco Free FY 2018	HEALTH - Health Grants	Travel & Mileage Reimbursement	-	-	-	(1,700)	(1,602)	(3,950)	(3,950)
2194	44560	101	530656	IDPH - IL Tobacco Free FY 2018	HEALTH - Health Grants	Grant Contractuals	(4,947)	(697)	-	-	-	-	-
2194	44560	101	560631	IDPH - IL Tobacco Free FY 2018	HEALTH - Health Grants	Operational Supplies	-	-	(400)	(400)	-	-	-
2198	44560	101	510501	IDPH FY Body Art FY 2018	HEALTH - Health Grants	Regular Salaries	(3,037)	-	-	-	-	-	-
SUB TOTAL EXPENDITURES							(260,007)	(221,448)	(366,193)	(403,514)	(323,843)	(398,343)	(375,343)
NET SURPLUS/(DEFICIT)							2	-	-	(37,321)	(4,720)	-	-



THIS PAGE INTENTIONALLY LEFT BLANK

## **IL Dept. of Transportation Grant Fund**

### **Fund Summary:**

The Illinois Department of Transportation Grant is provided for holiday seatbelt and DUI enforcement campaigns. The funds are used to reimburse overtime for the officers completing the holiday details.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
IL DEPARTMENT OF TRANSPORTATION GRANT FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>
2230	42490	419	431400	IL Dept of Trans. Grant	POLICE - Grants	Grant Revenue
						SUB-TOTAL REVENUES
2230	42490	419	510503	IL Dept of Trans. Grant	POLICE - Grants	Overtime
						SUB-TOTAL EXPENDITURES
						NET SURPLUS/(DEFICIT)

<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
-	16,511	30,000	30,000	15,000	20,000	20,000
-	16,511	30,000	30,000	15,000	20,000	20,000
-	(16,511)	(30,000)	(30,000)	(15,000)	(20,000)	(20,000)
-	(16,511)	(30,000)	(30,000)	(15,000)	(20,000)	(20,000)
-	-	-	-	-	-	-

## Madison Street Tax Increment Financing District

### Fund Summary:

The Madison Street TIF was adopted by the Village Board on February 6, 1995 and at that time it identified the following projects (along with costs estimates) for the Madison TIF District:

Public Improvements	\$7,000,000
Land Acquisition	\$8,000,000
Site Preparation	\$7,500,000
Rehabilitation of Existing Buildings	\$3,000,000
<u>Administration and Professional Services</u>	<u>\$2,500,000</u>
Total	\$28,000,000

The above project estimates were established in accordance with the TIF. The Village, under the Illinois TIF Act generally is allowed to use property tax increment generated by the TIF within the District for the following:

- Property acquisition
- The rehabilitation or renovation of existing public or private buildings
- Infrastructure improvements
- Relocation expenses
- Financing costs, including interest assistance
- Studies, surveys, and plans
- Marketing sites within the TIF District
- Professional services (such as architectural, engineering, legal, and financial planning)
- Demolition and site preparation

The Madison Street TIF is due to expire on December 31, 2018. However, it is anticipated that it will not be officially terminated until December 31, 2019 in order for the Village to capture the 23<sup>rd</sup> year of tax increment which is distributed by the County in arrears (tax year 2018 will be distributed in calendar year 2019).

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
MADISON STREET TIF FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
2072	41300	101	411401	Madison Street TIF Fund	Finance	Property Tax Levy	2,034,365	2,572,345	2,950,000	2,950,000	2,950,000	-	CLOSED
2072	41300	101	461490	Madison Street TIF Fund	Finance	Interest Revenue	4,147	7,731	9,000	9,000	10,000	-	CLOSED
SUB-TOTAL REVENUE							2,038,512	2,580,076	2,959,000	2,959,000	2,960,000	-	-
2072	41070	101	530667	Madison Street TIF Fund	Finance	External Support	(6,000)	-	-	-	-	-	CLOSED
2072	41300	101	530667	Madison Street TIF Fund	Finance	External Support	(52,922)	-	-	-	-	-	CLOSED
2072	41300	101	570698	Madison Street TIF Fund	Finance	Economic Development Initiativ	(67,770)	(449,139)	(6,575,432)	(6,784,823)	(3,266,289)	(7,436,315)	CLOSED
2072	41300	101	570706	Madison Street TIF Fund	Finance	Project Engineering	-	-	(11,438)	(11,438)	(11,438)	-	CLOSED
2072	41300	101	570707	Madison Street TIF Fund	Finance	Capital Improvements	(148,402)	(367,893)	(6,535,000)	(8,067,554)	(8,004,374)	(50,000)	CLOSED
2072	46205	101	462476	Madison Street TIF Fund	Finance	Gain/Loss on Sale of Property	-	(24,109)	-	-	-	-	CLOSED
SUB-TOTAL EXPENDITURES							(275,093)	(841,141)	(13,121,870)	(14,863,815)	(11,282,101)	(7,486,315)	-
NET SURPLUS/(DEFICIT)							1,763,418	1,738,934	(10,162,870)	(11,904,815)	(8,322,101)	(7,486,315)	-

Beginning Audited Fund Balance 1/1/19\* 16,043,259  
2019 Projected Surplus (Deficit) (8,322,101)  
Ending Projected Fund Balance 12/31/19\* 7,721,158

Estimated Fund Balance 1/1/20\* 7,721,158  
2020 Budgeted Surplus (Deficit) (7,486,315)  
Ending Estimated Fund Balance 12/31/20\* 234,843

Estimated Fund Balance 1/1/21\* 234,843  
2020 Budgeted Surplus (Deficit) -  
Ending Estimated Fund Balance 12/31/21\* 234,843

\*Fund Balance includes illiquid cash on hand of approximately \$3.5 million. If this is excluded, fund balances would be as follows:

12/31/2019	4,213,963
12/31/2020	(3,272,352)
12/31/2021 (Fund Closed)	(3,272,352)

## **Motor Fuel Tax Fund**

### **Fund Summary:**

The Motor Fuel Tax (MFT) Fund receives the Village's share of the state gasoline tax distributed to municipalities based on a multi-layered formula. These funds are transferred to the General Fund to be used for labor and material costs associated with maintaining roadways throughout the Village.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
MOTOR FUEL TAX FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
2038	41300	101	435480	Motor Fuel Tax Fund	DPW - Administration	Motor Fuel Tax Allotment	1,323,231	1,327,852	1,300,000	1,300,000	1,690,000	2,080,000	2,123,680
2038	41300	101	461490	Motor Fuel Tax Fund	DPW - Administration	Interest Revenue	2,879	11,282	20,425	20,425	25,000	25,000	25,000
SUB-TOTAL REVENUES							1,326,110	1,339,134	1,320,425	1,320,425	1,715,000	2,105,000	2,148,680
2038	41300	101	530675	Motor Fuel Tax Fund	DPW - Administration	Bank Charges	-	(30)	-	(963)	(963)	(1,000)	(1,000)
2038	41300	101	591801	Motor Fuel Tax Fund	DPW - Administration	Transfer To General Fund	(1,344,000)	(1,336,000)	(1,300,000)	(1,700,000)	(1,690,000)	(2,080,000)	(2,080,000)
SUB-TOTAL EXPENDITURES							(1,344,000)	(1,336,030)	(1,300,000)	(1,700,963)	(1,690,963)	(2,081,000)	(2,081,000)
NET SURPLUS/(DEFICIT)							(17,890)	3,104	20,425	(380,538)	24,037	24,000	67,680

Beginning Audited Fund Balance 1/1/19	342,643
2019 Projected Surplus (Deficit)	24,037
Ending Projected Fund Balance 12/31/19	366,680

Estimated Fund Balance 1/1/20	366,680
2020 Budgeted Surplus (Deficit)	24,000
Ending Estimated Fund Balance 12/31/20	390,680

Estimated Fund Balance 1/1/21	390,680
2020 Budgeted Surplus (Deficit)	67,680
Ending Estimated Fund Balance 12/31/21	458,360

## **Special Service Area (SSA) #1**

### **Fund Summary:**

The Special Service Area (SSA) #1 Fund is used to account for the property tax receipts as collected by the County. The area, which is confined to the greater downtown Oak Park area, levies a separate tax to assist in the marketing and promoting of businesses in the district.

The expenditure of the these funds is subject to the on-going application of an agreement between the Village of Oak Park and the Harlem Lake Marion Corporation (commonly referred to as Downtown Oak Park) which was approved by the Village Board on March 21, 2016 and expires on December 31, 2017.



VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
SPECIAL SERVICE AREA #1 FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
2081	41300	101	411401	SSA#1- Downtown Oak Park	Finance	Property Tax Levy	282,244	390,509	25,000	25,000	25,000	400,000	400,000
2081	41300	101	411414	SSA#1- Downtown Oak Park	Finance	Tif Surplus Distribution	179,605	386,606	150,000	150,000	150,000	-	-
2081	41300	101	461490	SSA#1- Downtown Oak Park	Finance	Interest Revenue	1,153	4,586	8,850	8,850	9,000	10,000	10,000
2081	41300	101	491498	SSA#1- Downtown Oak Park	Finance	Transfer From Downtown TIF	295,169	786,346	48,000	48,000	56,964	-	-
SUB-TOTAL REVENUE							758,170	1,568,047	231,850	231,850	240,964	410,000	410,000
2081	41300	101	530667	SSA#1- Downtown Oak Park	Finance	External Support	(650,000)	(700,000)	(725,000)	(725,000)	(725,000)	(725,000)	(725,000)
2081	41300	101	530675	SSA#1- Downtown Oak Park	Finance	Bank Charges	-	(44)	-	(972)	(972)	(1,000)	(1,000)
SUB-TOTAL EXPENDITURES							(650,000)	(700,044)	(725,000)	(725,972)	(725,972)	(726,000)	(726,000)
NET SURPLUS/(DEFICIT)							108,170	868,002	(493,150)	(494,122)	(485,008)	(316,000)	(316,000)

Beginning Audited Fund Balance 1/1/19  
2019 Projected Surplus (Deficit)  
Ending Projected Fund Balance 12/31/19

1,093,114  
(485,008)  
608,106

Estimated Fund Balance 1/1/20  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/20

608,106  
(316,000)  
292,106

Estimated Fund Balance 1/1/21  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/21

292,106  
(316,000)  
(23,894)

## **Section 108 Loan Fund**

### **Fund Summary:**

The Village's Section 108 Loan Fund was established in order for Oak Park businesses to be able to utilize up-to \$3 million dollars in available federal money provided by the Department of Housing and Urban Development (HUD). Eligible Oak Park Section 108 Loan Fund activities include acquisition, rehabilitation, operating capital and the purchase and installation of equipment.

Federal guidelines require that every Section 108 Loan Fund activity must be CDBG-eligible and must create and/or retain permanent full-time jobs, at least 51 percent of which must be held by or made available to low and moderate income persons. Also, one low and moderate income full-time equivalent job must be created, or retained, for every \$35,000 invested in a Section 108 Loan Fund activity.

Oak Park businesses seeking a Section 108 loan are expected to have additional sources of funding for the proposed economic development activity. In order to minimize the risk to the Village, each loan application is required to go through an intensive and thorough review process, based on accepted underwriting standards and HUD guidelines.

**VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
SECTION 108 LOAN FUND**

SECTION 108 LOAN FUND													
Fund	Dept	Program	Account	Description	Department	Description	2017 Actual	2018 Actual	Original 2019 Budget	Amended 2019 Budget	Year End Estimate	2020 Proposed Budget	2021 Forecasted Budget
2088	46201	101	431481	Section 108 Loan Fund	DCS - Neig. Srv. - CDBG	Grant Revenue	-	-	3,000,000	3,000,000	-	3,000,000	3,000,000
						SUB-TOTAL REVENUE	-	-	3,000,000	3,000,000	-	3,000,000	3,000,000
2088	46201	101	583607	Section 108 Loan Fund	DCS - Neig. Srv. - CDBG	Loan Disbursements	-	-	(3,000,000)	(3,000,000)	-	(3,000,000)	(3,000,000)
						SUB-TOTAL EXPENDITURES	-	-	(3,000,000)	(3,000,000)	-	(3,000,000)	(3,000,000)
						NET SURPLUS/(DEFICIT)	-	-	-	-	-	-	-

Beginning Audited Fund Balance 1/1/19	-	
2019 Projected Surplus (Deficit)	-	
Ending Projected Fund Balance 12/31/19	-	
Estimated Fund Balance 1/1/20	-	
2020 Budgeted Surplus (Deficit)	-	
Ending Estimated Fund Balance 12/31/20	-	
Estimated Fund Balance 1/1/21	-	
2020 Budgeted Surplus (Deficit)	-	
Ending Estimated Fund Balance 12/31/21	-	

## **Special Service Area (SSA) #7**

### **Fund Summary:**

The Special Service Area (SSA) #7 Fund was created in FY 2014 to account for traffic diverters placed along 1200 Elmwood and Rossell.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
SPECIAL SERVICE AREA #7 FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
2090	41300	101	411401	SSA#7 Elmwood & Rossell	Finance	Property Tax Levy	7,321	7,672	7,500	7,500	7,500	-	-
						SUB-TOTAL REVENUES	7,321	7,672	7,500	7,500	7,500	-	-
2090	41300	101	530675	SSA#7 Elmwood & Rossell	Finance	Bank Charges	-	(104)	-	(1,392)	(1,392)	-	-
2090	41300	101	570959	SSA#7 Elmwood & Rossell	Finance	Streetscaping	-	-	(7,500)	(7,500)	-	-	-
						SUB-TOTAL EXPENDITURES	-	(104)	(7,500)	(8,892)	(1,392)	-	-
						NET SURPLUS/(DEFICIT)	7,321	7,567	-	(1,392)	6,108	-	-

Beginning Audited Fund Balance 1/1/19	29,081	
2019 Projected Surplus (Deficit)	6,108	
Ending Projected Fund Balance 12/31/19	35,189	
Estimated Fund Balance 1/1/20	35,189	
2020 Budgeted Surplus (Deficit)	-	
Ending Estimated Fund Balance 12/31/20	35,189	
Estimated Fund Balance 1/1/21		35,189
2020 Budgeted Surplus (Deficit)		-
Ending Estimated Fund Balance 12/31/21		35,189

## **Special Service Area (SSA) #8**

### **Fund Summary:**

The Special Service Area (SSA) #8 Fund was created in FY2018 to fund the design, construction, and maintenance of mid-block speed tables on the 1200 blocks of North East Avenue, Linden Avenue and North Euclid Avenue for a five year period.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
SPECIAL SERVICE AREA #8 FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
2092	41300	101	411406	SSA#8 Levy	Finance	Property Tax Levy	-	-	5,000	5,000	5,000	5,000	5,000
						SUB-TOTAL REVENUES	-	-	5,000	5,000	5,000	5,000	5,000
2092	41300	101	570950	SSA#8 Construction	Finance	Construction*	-	-	(5,000)	(5,000)	-	-	-
						SUB-TOTAL EXPENDITURES	-	-	(5,000)	(5,000)	-	-	-
						NET SURPLUS/(DEFICIT)	-	-	-	-	5,000	5,000	

Beginning Audited Fund Balance 1/1/19  
2019 Projected Surplus (Deficit)  
Ending Projected Fund Balance 12/31/19

-  
5,000  
5,000

Estimated Fund Balance 1/1/20  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/20

5,000  
5,000  
10,000

Estimated Fund Balance 1/1/21  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/21

10,000  
-  
10,000

\* Speed Bump installation on Euclid, Linden, Columbian and East Avenues

## **State Rico Fund**

### **Fund Summary:**

The State Rico Fund receives assets distributed in accordance with Illinois Complied Statues. These funds must be used for the enforcement of the Cannabis Control Act and the Controlled Substance Act.



VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
STATE RICO FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
2021	42480	101	452485	State RICO Forfeiture Fund	POLICE	Asset Seizures Forfeitures	11,706	486	20,000	20,000	16,000	20,000	20,000
2021	42480	101	462476	State RICO Forfeiture Fund	POLICE	Gain/Loss on Sale of Property	-	10,600	-	-	-	-	-
				SUB-TOTAL REVENUE			11,706	11,086	20,000	20,000	16,000	20,000	20,000
2021	42400	101	560655	State RICO Forfeiture Fund	POLICE	Reimbursements	(921)	-	(45,000)	(45,000)	(45,000)	(20,000)	(20,000)
2021	41300	101	530675	State RICO Forfeiture Fund	POLICE	Bank Charges	-	(95)	-	(1,380)	(1,380)	(1,380)	(1,380)
				SUB-TOTAL EXPENDITURES			(921)	(95)	(45,000)	(46,380)	(46,380)	(21,380)	(21,380)
				NET SURPLUS/(DEFICIT)			10,785	10,991	(25,000)	(26,380)	(30,380)	(1,380)	(1,380)

Beginning Audited Fund Balance 1/1/19  
2019 Projected Surplus (Deficit)  
Ending Projected Fund Balance 12/31/19

57,728  
(30,380)  
27,348

Estimated Fund Balance 1/1/20  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/20

27,348  
(1,380)  
25,968

Estimated Fund Balance 1/1/21  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/21

25,968  
(1,380)  
24,588

## Sustainability Fund

### Fund Summary:

The Village Manager's Office oversees Sustainability initiatives and the Sustainability Fund was established in 2009 with Grant Funds for the hiring of a position to support sustainability efforts in the Village. After the grant expired, all sustainability related costs have been provided via a transfer from the Environmental Service Funds – Enterprise fund generating revenue from waste hauling fees. A full time sustainability coordinator joined the Village Manager's Office in Q4 2017.

Beginning in 2016, as part of the Village's Community Choice Electrical Aggregation program (CCA) for residential electricity, a 0.3¢/kWh local fee to support the Smart City USA renewable energy projects within the Village was established. That revenue, currently estimated at \$400,000 per year is shown as revenue in this fund as well and is restricted to supporting sustainability related energy efficiency and renewable energy initiatives.

CCA 0.3 cent/kWh Local Fee Restricted Revenue (through 12/31/18)	\$1,203,388
CCA 0.3 cent/kWh Local Fee Restricted Revenue (Projected 2019 and Budgeted 2020)	\$850,000
(Less \$170,000 LED Street Lights 2019)	(\$170,000)
(Less \$110,000 LED Street Lights 2020)	(\$110,000)
(Less \$180,000 On Site Solar 2020)	(\$180,000)
(Less \$100,000 Bikeway Capital 2020)	(\$100,000)
(Less \$220,000 Low-Mod. Income Energy Effic. Grants 2020)	(\$220,000)
(Less \$50,000 Sustainability Capital Materials 2020)	(\$50,000)
Restricted Fund Balance 12/31/2020	\$1,223,388

Effective January 1, 2018, the Village established a mandatory fee of 10 cents on every single-use bags (paper and plastic) provided to customers in retail establishments greater than 5,000 sf with five cents being retained by the retailer and five cents remitted to the Village. Since its inception, the fees have generated an average of \$10,000 per month and the revenue is also shown within the Sustainability Fund to support sustainability initiatives.

Single-Use Bag Fee (through 12/31/18)	126,930
(Less reusable bag expenses through 12/31/18)	(14,306)
Net Single-Use Bag Fee restricted revenue	112,624

**VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
SUSTAINABILITY FUND**

SUSTAINABILITY FUND							2017	2018	Original	Amended	Year	2020	2021
Fund	Dept	Program	Account	Description	Department	Description	Actual	Actual	2019	2019	End	Proposed	Forecasted
									Budget	Budget	Estimate	Budget	Budget
2310	41020	101	441485	Sustainability Fund	Village Manager's Office (VMO)	CCA \$.3 Cents Revenue	377,969	424,655	425,000	425,000	425,000	425,000	425,000
2310	41020	101	491455	Sustainability Fund	Village Manager's Office (VMO)	Transfer From Env. Services Fund	150,000	150,000	150,000	150,000	150,000	150,000	150,000
2310	41020	101	445459	Sustainability Fund	Village Manager's Office (VMO)	Bag Fee Revenue	-	126,930	120,000	120,000	120,000	120,000	120,000
2310	41020	101	491499	Sustainability Fund	Village Manager's Office (VMO)	Transfer From Other Funds	-	-	-	-	-	-	-
SUB-TOTAL REVENUE							527,969	701,584	695,000	695,000	695,000	695,000	695,000
2310	41020	101	510501	Sustainability Fund	Village Manager's Office (VMO)	Regular Salaries	(9,113)	(71,428)	(72,100)	(72,100)	(72,100)	(73,544)	(75,750)
2310	41020	101	520520	Sustainability Fund	Village Manager's Office (VMO)	Life Insurance Expense	(4)	(98)	(93)	(93)	(93)	(93)	(93)
2310	41020	101	520521	Sustainability Fund	Village Manager's Office (VMO)	Health Insurance Expense	(125)	(8,942)	(8,708)	(8,708)	(8,681)	(8,534)	(8,961)
2310	41020	101	520522	Sustainability Fund	Village Manager's Office (VMO)	Social Security Expense	(556)	(4,267)	(4,470)	(4,470)	(4,352)	(4,560)	(4,697)
2310	41020	101	520523	Sustainability Fund	Village Manager's Office (VMO)	Medicare Expense	(130)	(998)	(1,045)	(1,045)	(1,018)	(1,066)	(1,098)
2310	41020	101	520527	Sustainability Fund	Village Manager's Office (VMO)	IMRF Contributions	(1,242)	(7,052)	(4,672)	(4,672)	(4,672)	(6,479)	(6,673)
2310	41020	101	530650	Sustainability Fund	Village Manager's Office (VMO)	Conferences Training	-	(445)	(2,500)	(2,500)	(2,500)	(2,500)	(2,553)
2310	41020	101	530667	Sustainability Fund	Village Manager's Office (VMO)	External Support	(6,670)	(22,441)	(55,000)	(65,800)	(54,200)	(73,300)	(74,839)
2310	41020	101	550601	Sustainability Fund	Village Manager's Office (VMO)	Printing	(235)	(635)	(17,500)	(17,500)	(17,500)	(17,500)	(17,868)
2310	41020	101	550602	Sustainability Fund	Village Manager's Office (VMO)	Membership Dues	-	(1,095)	(5,000)	(5,000)	(3,595)	(3,595)	(3,670)
2310	41020	101	550603	Sustainability Fund	Village Manager's Office (VMO)	Postage	(6)	(39)	(400)	(400)	(400)	(400)	(408)
2310	41020	101	550605	Sustainability Fund	Village Manager's Office (VMO)	Travel & Mileage Reimbursement	(224)	(64)	(375)	(375)	(375)	(375)	(383)
2310	41020	101	560606	Sustainability Fund	Village Manager's Office (VMO)	Books & Subscriptions	-	-	(250)	(250)	(250)	(250)	(255)
2310	41020	101	560620	Sustainability Fund	Village Manager's Office (VMO)	Office Supplies	(80)	(11)	(500)	(500)	(800)	(800)	(817)
2310	41020	101	570668	Sustainability Fund	Village Manager's Office (VMO)	Energy Efficiency Grant Programs	-	-	-	-	-	(220,000)	(220,000)
2310	41020	101	570967	Sustainability Fund	Village Manager's Office (VMO)	Bikeway Capital Project	-	-	-	-	-	(100,000)	-
2310	41020	101	570850	Sustainability Fund	Village Manager's Office (VMO)	On-Site Solar	-	-	(300,000)	(300,000)	-	(180,000)	(270,000)
2310	41020	101	570851	Sustainability Fund	Village Manager's Office (VMO)	Sustainable VOP Projects	-	-	(50,000)	(50,000)	-	(50,000)	(50,000)
2310	41020	101	570954	Sustainability Fund	Village Manager's Office (VMO)	Street Lighting Improvements	-	-	(170,000)	(170,000)	(170,000)	(110,000)	(100,000)
SUB-TOTAL EXPENDITURES							(18,385)	(117,514)	(692,613)	(703,413)	(340,536)	(852,996)	(838,065)
NET SURPLUS/(DEFICIT)							509,584	584,070	2,387	(8,413)	354,464	(157,996)	(143,065)
Beginning Audited Fund Balance 1/1/19											1,777,130		
2019 Projected Surplus (Deficit)											354,464		
Ending Projected Fund Balance 12/31/19											2,131,594		
Estimated Fund Balance 1/1/20											2,131,594		
2020 Budgeted Surplus (Deficit)											(157,996)		
Ending Estimated Fund Balance 12/31/20											1,973,598		
Estimated Fund Balance 1/1/21												1,973,598	
2020 Budgeted Surplus (Deficit)												(143,065)	
Ending Estimated Fund Balance 12/31/21												1,830,533	

## **Tobacco Enforcement Program Fund**

### **Fund Summary:**

The Tobacco Enforcement Program (TEP) is funded by the Illinois Department of Human Services – Division of Alcoholism and Substance Abuse. TEP enables the Police Department to collaborate with retailers to stop illegal tobacco sales to minors.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
TOBACCO ENFORCEMENT PROGRAM FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>
2220	42490	101	431400	Tobacco Enforcement Grant	POLICE - Grants	Grant Revenue
						SUB-TOTAL REVENUES
2220	42490	101	550701	Tobacco Enforcement Grant	POLICE - Grants	Tobacco Grant Expenditures
						SUB-TOTAL EXPENDITURES
						NET SURPLUS/(DEFICIT)

<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
-	2,051	1,500	1,500	3,000	3,000	3,000
-	2,051	1,500	1,500	3,000	3,000	3,000
-	(2,051)	(1,500)	(1,500)	(3,000)	(3,000)	(3,000)
-	(2,051)	(1,500)	(1,500)	(3,000)	(3,000)	(3,000)
-	-	-	-	-	-	-

## **Travel, Training & Wellness**

### **Fund Summary:**

The Travel, Training & Wellness Fund exists to fund initiatives related to the professional and personal development of the Village's workforce. Revenues in the Fund are generated from point rewards issued when purchases are made with Village credit cards. The credit card rebate is paid to the Village each January and credited to prior year budget revenue. There are no legal restrictions for use of these funds.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
TRAVEL, TRAINING & WELLNESS

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
1050	41300	101	441460	Travel, Training & Wellness	Finance	Credit Card Points Revenue	25,036	24,295	35,000	35,000	30,000	30,000	30,000
						SUB-TOTAL REVENUES	25,036	24,295	35,000	35,000	30,000	30,000	30,000
1050	41020	101	530650	Travel, Training & Wellness	Village Manager's Office	Conferences Training	-	(18,200)	(35,000)	(35,000)	(30,000)	(30,000)	(30,000)
1050	42500	101	530650	Travel, Training & Wellness	Fire - Admin	Conferences Training	(2,500)	-	-	-	-	-	-
1050	41020	101	530667	Travel, Training & Wellness	Village Manager's Office	External Support	(810)	-	-	-	-	-	-
						SUB-TOTAL EXPENDITURES	(3,310)	(18,200)	(35,000)	(35,000)	(30,000)	(30,000)	(30,000)
						NET SURPLUS/(DEFICIT)	21,726	6,095	-	-	-	-	-

## **Capital Improvement Funds**

The Capital Improvement Fund generates revenue through a dedicated 1 percent sales tax, a six cent per gallon gasoline tax, as well as IMF Telecommunications Taxes distributed through the state. The fund's most notable expenses are the repair and replacement of local streets, alleys and sidewalks. It also funds the other capital funds through inter-fund transfers.

Although the current focus is on the actual infrastructure improvements it is not possible to have a valid conversation about the fund's ability to pay for the costs of projects without also discussing the other expenses of the fund.

The revenue and expense table below illustrates the overall fund finances. However, the operations portion (i.e. everything beyond the capital costs), are currently under review and will come before the Finance Committee and Village Board as a part of the operational budget recommendation.

The Public Works Department is responsible for the oversight and management of three Capital Funds including the Capital Improvement Fund, Building Improvement Fund and Fleet Replacement Fund. These funds support equipment and projects that have an extended life. Streets, sidewalks, HVAC systems and vehicles are typical expenditures from these funds. The Capital Improvement Fund also includes expenditures for personnel salaries and benefits that support the Funds programs and projects. The Capital Improvement Fund includes expenditures to the other capital funds through inter-fund transfers.

The Finance Department is responsible for the oversight and management of the Equipment Replacement Fund, which tracks expenses related to major technical equipment purchases for Village departments.

### **Criteria**

Capital projects must meet the following criteria:

- Minimum value of \$25,000
- Useful life of longer than two years
- Results in a fixed asset
- If an engineering study, leads to a capital program

Capital projects include costs in the following six main categories:

- Professional Services
- Land Acquisition
- Infrastructure Improvements
- Building Improvements
- Machinery and Equipment
- Other/Miscellaneous



## **Building Improvement Fund**

### **Fund Summary:**

The Building Improvement Fund revenue is transferred from the primary Capital Improvement Fund and is therefore indirectly funded by bond proceeds. This fund accounts for all expenses related to the repair and maintenance of all Village owned facilities.

Village owned facilities include Village Hall and the Police Station, Public Works Center, three Fire Stations, the Metra Stations and various other Village owned properties. The three Water Pumping Stations are managed through the Water & Sewer Fund.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
CAPITAL BUILDING IMPROVEMENTS FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
3012	41300	101	491495	Capital Bldg Improvements	DPW - Building Maintenance	Transfer From CIP Fund	644,000	567,250	192,000	192,000	192,000	4,225,000	33,626,150
3012	43790	101	491499	Capital Bldg Improvements	DPW - Building Maintenance	Transfer From other Funds	-	-	-	-	-	-	-
3012	43790	101	431400	Capital Bldg Improvements	DPW - Building Maintenance	Grant Revenue	-	-	20,000	20,000	-	20,000	-
SUB-TOTAL REVENUE							644,000	567,250	212,000	212,000	192,000	4,245,000	33,626,150
3012	43790	101	540673	Capital Bldg Improvements	DPW - Building Maintenance	Building Maintenance	(947,464)	(260,647)	(648,500)	(648,500)	(528,733)	(4,425,000)	(33,626,150)
SUB-TOTAL EXPENDITURES							(947,464)	(260,647)	(648,500)	(648,500)	(528,733)	(4,425,000)	(33,626,150)
NET SURPLUS/(DEFICIT)							(303,464)	306,603	(436,500)	(436,500)	(336,733)	(180,000)	-
Beginning Audited Fund Balance 1/1/19											553,883		
2019 Projected Surplus (Deficit)											(336,733)		
Ending Projected Fund Balance 12/31/19											217,150		
Estimated Fund Balance 1/1/20												217,150	
2020 Budgeted Surplus (Deficit)												(180,000)	
Ending Estimated Fund Balance 12/31/20												37,150	
Estimated Fund Balance 1/1/21													37,150
2020 Budgeted Surplus (Deficit)													-
Ending Estimated Fund Balance 12/31/21													37,150

## **Equipment Replacement Fund**

### **Fund Summary:**

The Equipment Replacement Fund tracks expenses related to major equipment purchase. Expenditures charged to this fund include any capitalized equipment purchase but excludes vehicles which are budgeted in the Fleet Fund.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
EQUIPMENT REPLACEMENT FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
3029	42400	101	441462	Equipment Replacement Fund	Finance	Miscellaneous Revenue	-	-	-	-	-	-	-
3029	41300	101	461490	Equipment Replacement Fund	Finance	Interest Revenue	5	-	-	-	-	-	-
3029	42500	101	431400	Equipment Replacement Fund	Finance	Grant Revenue	-	-	-	-	85,176	182,984	-
3029	41300	101	491495	Equipment Replacement Fund	Finance	Transfer From CIP Fund	1,100,000	743,057	-	-	-	1,500,000	394,000
SUB-TOTAL REVENUE							1,100,005	743,057	-	-	85,176	1,682,984	394,000
3029	43790	101	540673	Equipment Replacement Fund	Finance	Building Maintenance	(51)	-	-	-	-	-	-
3029	41300	905	550689	Equipment Replacement Fund	Finance	Operational Mainten Support	-	-	-	-	-	-	-
3029	41040	884	540690	Equipment Replacement Fund	Finance	Telecommunication Charges	(80,104)	-	-	-	-	-	-
3029	41300	884	540690	Equipment Replacement Fund	Finance	Telecommunication Charges	-	-	(300,000)	(300,000)	(22,000)	(1,394,490)	-
3029	41300	905	540690	Equipment Replacement Fund	Finance	Telecommunication Charges	-	-	-	-	-	-	-
3029	41300	905	570290	Equipment Replacement Fund	Finance	WAN Equipment	-	-	-	-	-	-	-
3029	41300	905	570294	Equipment Replacement Fund	Finance	Printers	(2,306)	(2,134)	(3,000)	(3,000)	(2,000)	(3,000)	(3,000)
3029	41300	906	570710	Equipment Replacement Fund	Finance	Equipment	-	-	(192,000)	(279,500)	(285,784)	(88,000)	(97,000)
3029	41300	714	570710	Equipment Replacement Fund	Finance	Equipment	-	(65,000)	(162,842)	(226,143)	(225,898)	(348,846)	-
3029	41300	910	570711	Equipment Replacement Fund	Finance	Equipment	-	-	-	-	-	-	-
3029	41300	101	570711	Equipment Replacement Fund	Finance	Equipment	-	-	-	-	-	-	-
3029	41300	905	570711	Equipment Replacement Fund	Finance	Software	(89,391)	(18,995)	-	-	-	-	(75,000)
3029	41300	906	570711	Equipment Replacement Fund	Finance	Software	-	-	-	-	-	(2,000)	-
3029	41300	714	570711	Equipment Replacement Fund	Finance	Software	(72,692)	-	-	-	-	-	-
3029	41300	909	570711	Equipment Replacement Fund	Finance	Software	(269,375)	(91,475)	-	-	-	-	-
3029	41300	915	570711	Equipment Replacement Fund	Finance	Software	-	-	-	-	-	-	-
3029	41300	905	570720	Equipment Replacement Fund	Finance	Computer Equipment	(384,169)	(38,568)	(45,000)	(45,000)	(45,000)	(79,000)	(75,000)
3029	41300	906	570720	Equipment Replacement Fund	Finance	Computer Equipment	(54,730)	(36,783)	(56,000)	(56,000)	(56,000)	(56,000)	(59,000)
3029	41300	915	570720	Equipment Replacement Fund	Finance	Computer Equipment	-	-	-	-	-	-	-
3029	41110	882	570720	Equipment Replacement Fund	Finance	Computer Equipment	(1,261)	-	-	-	-	-	-
3029	41300	884	570720	Equipment Replacement Fund	Finance	Computer Equipment	-	(74,806)	(125,000)	(125,000)	(85,000)	(95,000)	(85,000)
3029	41300	909	570720	Equipment Replacement Fund	Finance	Computer Equipment	-	-	-	-	-	-	-
3029	41300	199	591895	Equipment Replacement Fund	Finance	Interfund Transfer to CIP Fund	-	-	(700,000)	(700,000)	(700,000)	-	-
SUB-TOTAL EXPENDITURES							(954,079)	(327,761)	(1,583,842)	(1,734,643)	(1,421,682)	(2,066,336)	(394,000)
NET SURPLUS/(DEFICIT)							145,926	415,296	(1,583,842)	(1,734,643)	(1,336,506)	(383,352)	-

Beginning Audited Fund Balance 1/1/19  
2019 Projected Surplus (Deficit)  
Ending Projected Fund Balance 12/31/19

1,743,004  
(1,336,506)  
406,498

Estimated Fund Balance 1/1/20  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/20

406,498  
(383,352)  
23,146

Estimated Fund Balance 1/1/21  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/21

23,146  
-  
23,146

## Fleet Replacement Fund

### Fund Summary

The Fleet Replacement Fund tracks expenses related to vehicle purchases for Village departments outside of the Village's Enterprise funds (Water/Sewer, Parking and Environmental Services).

The Fleet Services Division within the Public Works Department reviews vehicle needs with relevant departments and determines when equipment needs to be replaced based on an analysis of cost effectiveness of maintenance.

The Fleet Services Division continues to search for fiscally responsible ways of expanding the Green Fleet with equipment that provide the required features for each Village department, while also using less fuel and help clean the environment. The Village "Green Fleet" consists of 2 Compressed Natural Gas pickup trucks, 18 Hybrid vehicles, 6 electric cars and all 68 of the diesel vehicles run on B20 biodiesel fuel. This equals 45% of the fleet using alternate fuels.

The Village owns and maintains 211 vehicles and equipment which are dedicated to each department as follows:

- Village Hall vehicles includes Development Customer Services, Health Department and Pool cars: 14 total: 12 sedans, 1 SUV and 1 van
- Police: 75 total: 41 marked squads and 22 unmarked squads. The remaining vehicles consist of CSO vehicles, segways and generators
- Parking Enforcement: 5 total
- Fire: 18 total: 3 Pumpers, 1 ladder truck, 4 ambulances, 1 command vehicle, 1 pickup truck, 7 admin/inspector vehicles and 1 ATV
- Public Works: 68 total: 12 admin/pool vehicles, 3 vans, 9 pickup trucks, 4 aerial trucks, 14 large trucks, 3 front end loaders, 5 small trucks, 1 garbage truck, 1 street sweeper, 1 tow truck and 15 various equipment and trailers
- Parking Fund vehicles: 5 total: 3 vans, 1 pickup truck and 1 small SUV
- Water & Sewer Fund vehicles: 25 total: 5 large trucks, 3 small trucks, 2 backhoe/loaders, 3 pickup trucks, 2 generators, 2 sedans, 4 vans and 4 various equipment and trailers
- Environmental Services Fund: 1 pickup truck

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
FLEET REPLACEMENT FUND

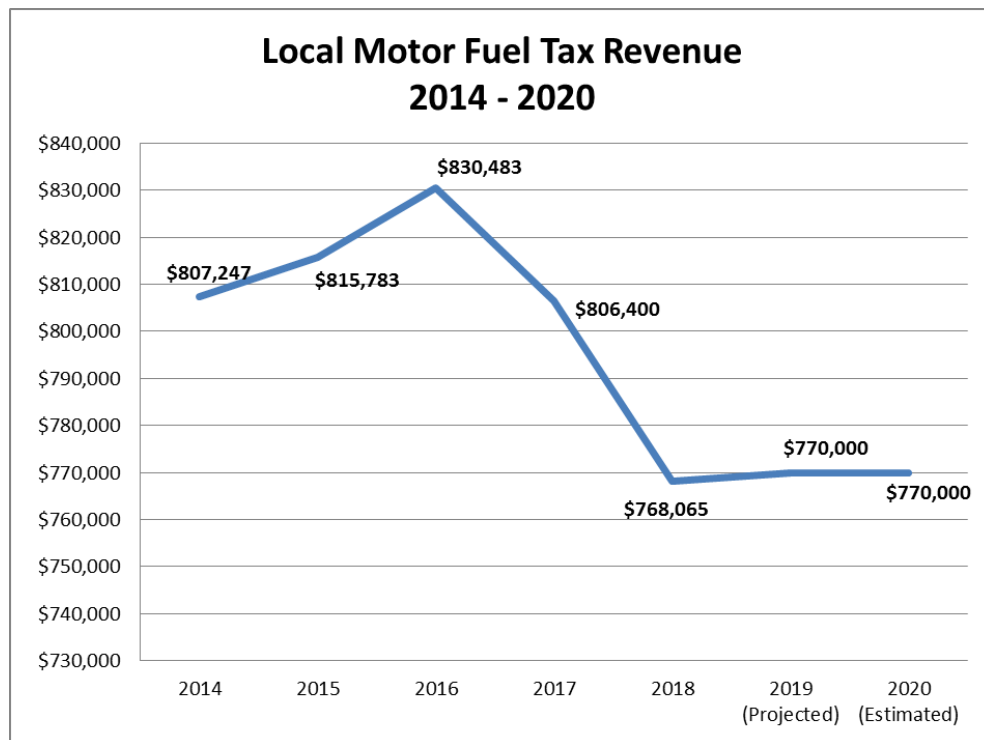
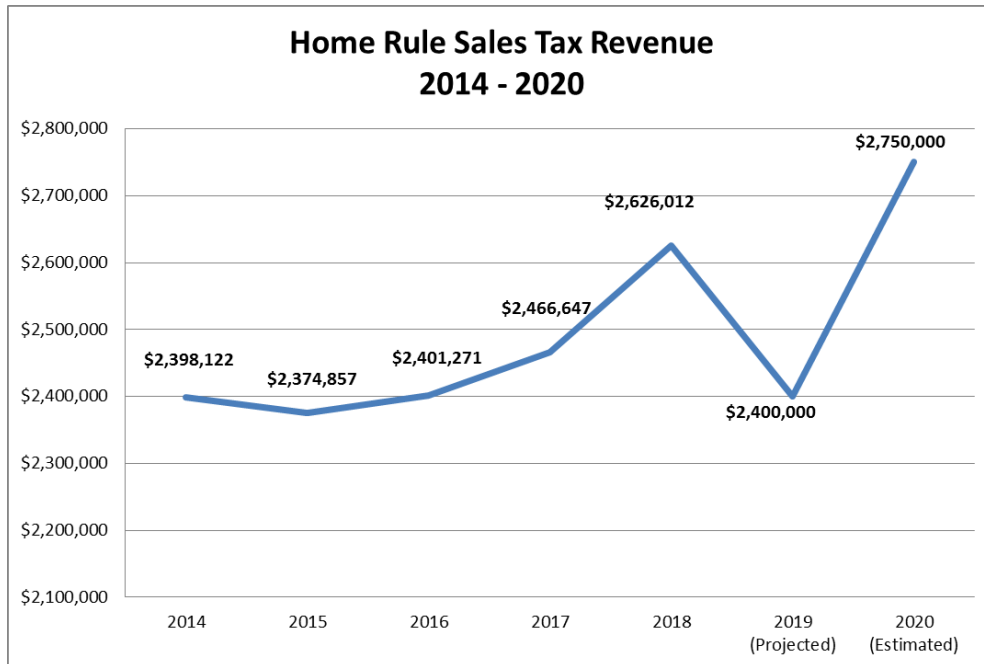
<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
3032	43900	101	462476	Fleet Replacement Fund	DPW - Fleet Operations	Gain/Loss on Sale of Property	20,750	-	-	-	-	-	-
3032	43900	851	462476	Fleet Replacement Fund	DPW - Fleet Operations	Gain/Loss on Sale of Property	3,875	-	-	-	-	-	-
3032	43900	858	462476	Fleet Replacement Fund	DPW - Fleet Operations	Gain/Loss on Sale of Property	3,250	-	-	-	-	-	-
3032	43900	101	491424	Fleet Replacement Fund	DPW - Fleet Operations	Transfer From Rico Fund	150,000	190,000	250,000	250,000	250,000	214,000	150,000
3032	41300	101	491495	Fleet Replacement Fund	DPW - Fleet Operations	Transfer From CIP Fund	1,000,000	1,253,903	750,000	750,000	750,000	770,000	2,017,857
SUB-TOTAL REVENUE							1,177,875	1,443,903	1,000,000	1,000,000	1,000,000	984,000	2,167,857
3032	43900	101	570750	Fleet Replacement Fund	DPW - Fleet Operations	Vehicles- Administration	(65,574)	-	(84,000)	(84,000)	(77,000)	(35,000)	(128,000)
3032	43900	851	570750	Fleet Replacement Fund	DPW - Fleet Operations	Vehicles- Fire	116,912	(277,183)	(700,000)	(700,000)	(700,000)	(295,000)	(725,000)
3032	43900	856	570750	Fleet Replacement Fund	DPW - Fleet Operations	Vehicles- Parking Enforcement	-	(22,635)	-	-	-	(30,000)	(32,000)
3032	43900	857	570750	Fleet Replacement Fund	DPW - Fleet Operations	Vehicles- Police	(112,421)	(189,678)	(250,000)	(250,000)	(228,577)	(214,000)	(368,000)
3032	43900	858	570750	Fleet Replacement Fund	DPW - Fleet Operations	Vehicles- Public Works	(331,069)	(626,315)	(582,000)	(582,000)	(563,000)	(315,000)	(820,000)
3032	43900	851	570751	Fleet Replacement Fund	DPW - Fleet Operations	Capital Lease Interest Expense	(34,772)	(25,736)	(16,325)	(16,325)	(16,325)	(11,682)	(8,903)
3032	43900	851	570752	Fleet Replacement Fund	DPW - Fleet Operations	Capital Lease Principal	(231,131)	(240,165)	(150,316)	(150,316)	(150,316)	(83,176)	(85,954)
SUB-TOTAL EXPENDITURES							(658,055)	(1,381,712)	(1,782,641)	(1,782,641)	(1,735,218)	(983,858)	(2,167,857)
NET SURPLUS/(DEFICIT)							519,820	62,191	(782,641)	(782,641)	(735,218)	142	-
Beginning Audited Fund Balance 1/1/19										898,626			
2019 Projected Surplus (Deficit)										(735,218)			
Ending Projected Fund Balance 12/31/19										163,408			
Estimated Fund Balance 1/1/20												163,408	
2020 Budgeted Surplus (Deficit)										142			
Ending Estimated Fund Balance 12/31/20										163,550			
Estimated Fund Balance 1/1/21												163,550	
2020 Budgeted Surplus (Deficit)												-	
Ending Estimated Fund Balance 12/31/21												163,550	

## **Capital Improvement Fund**

### **Fund Summary:**

The Capital Improvement Fund generates revenue through a dedicated 1% home rule sales tax, a six cent per gallon gasoline tax, an allocated 1% telecommunications tax, as well as grants and bond proceeds.

The fund's most notable expenses are the repair and replacement of local streets, alleys and sidewalks. It also funds the other capital funds through inter-fund transfers.





**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**CAPITAL IMPROVEMENTS FUND**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
3095	43780	101	413406	Capital Improvement Fund	DPW - Capital Projects	Homerule Sales Tax	2,466,647	2,626,012	2,960,000	2,960,000	2,400,000	2,750,000	2,887,500
3095	41300	101	413407	Capital Improvement Fund	DPW - Capital Projects	PACE Shelter Ad Revenue	11,170	5,744	12,000	12,000	12,000	12,000	12,000
3095	41300	101	414414	Capital Improvement Fund	DPW - Capital Projects	Cannabis Tax	-	-	-	-	-	200,000	200,000
3095	41300	101	414414	Capital Improvement Fund	DPW - Capital Projects	Ride Share Tax	-	-	-	-	-	250,000	450,000
3095	43780	101	414416	Capital Improvement Fund	DPW - Capital Projects	Local Option Gasoline Tax	806,400	768,065	800,000	800,000	770,000	770,000	770,000
3095	43780	101	431400	Capital Improvement Fund	DPW - Capital Projects	Grant Revenue	-	42,016	2,512,280	2,512,280	2,512,280	2,900,000	1,755,000
3095	43700	101	431400	Capital Improvement Fund	DPW - Capital Projects	Grant Revenue	291,396	-	-	-	-	-	-
3095	43700	822	440474	Capital Improvement Fund	DPW - Capital Projects	Sidewalk Repair Program	7,832	1,455	-	-	-	-	-
3095	43700	815	440477	Capital Improvement Fund	DPW - Capital Projects	Alley Improvements	39,763	-	-	-	-	-	-
3095	43780	101	440483	Capital Improvement Fund	DPW - Capital Projects	Tree Removal	10,086	-	-	-	-	-	-
3095	43780	101	441432	Capital Improvement Fund	DPW - Capital Projects	Infrastructure Maintenance Fee	217,492	198,418	220,000	220,000	200,000	200,000	195,000
3095	43700	101	441462	Capital Improvement Fund	DPW - Capital Projects	Miscellaneous Revenue	970	4,787	1,000	1,000	1,000	1,000	1,000
3095	43800	741	441475	Capital Improvement Fund	DPW - Capital Projects	Recovered Damages	949	6,798	-	-	-	-	-
3095	41300	101	461490	Capital Improvement Fund	DPW - Capital Projects	Interest Revenue	3,129	9,430	9,500	9,500	11,000	11,000	11,000
3095	41300	101	491401	Capital Improvement Fund	DPW - Capital Projects	Transfer From General Fund	-	1,836,000	1,300,000	1,300,000	1,690,000	2,080,000	2,123,680
3095	41300	101	491425	Capital Improvement Fund	DPW - Capital Projects	Transfer Fr Debt Service Fund (Bond Issue)	13,200,000	-	12,315,000	12,315,000	-	16,500,000	45,000,000
3095	41300	101	491425	Capital Improvement Fund	DPW - Capital Projects	Transfer Fr Debt Service (DSF Reserves)	-	-	-	-	-	725,000	-
3095	41300	101	491499	Capital Improvement Fund	DPW - Capital Projects	Transfer from Other Funds	-	0	700,000	700,000	700,000	-	-
SUB-TOTAL REVENUE							17,055,834	5,498,726	20,829,780	20,829,780	8,296,280	26,399,000	53,405,180
3095	43700	101	510501	Capital Improvement Fund	DPW - Capital Projects	Regular Salaries	(2,068)	-	-	-	-	-	-
3095	43710	101	510501	Capital Improvement Fund	DPW - Capital Projects	Regular Salaries	-	-	-	-	-	(35,000)	(36,050)
3095	46260	101	510501	Capital Improvement Fund	DPW - Capital Projects	Regular Salaries	-	(76,687)	(92,255)	(92,255)	(92,255)	(94,977)	(97,826)
3095	43780	721	510501	Capital Improvement Fund	DPW - Capital Projects	Regular Salaries	(351,114)	(351,616)	(439,744)	(439,744)	(387,198)	(442,439)	(455,712)
3095	43700	721	510501	Capital Improvement Fund	DPW - Capital Projects	Regular Salaries	(71,765)	-	-	-	-	-	-
3095	43780	721	510503	Capital Improvement Fund	DPW - Capital Projects	Overtime	(6,300)	(6,352)	(21,000)	(21,000)	-	(21,000)	(21,000)
3095	46260	101	510506	Capital Improvement Fund	DPW - Capital Projects	Equip Allow (Auto,Phone,Tools)	(251)	(168)	-	-	-	-	-
3095	43780	721	510515	Capital Improvement Fund	DPW - Capital Projects	Comp Time	-	(183)	(15,000)	(15,000)	-	-	-
3095	43780	101	510518	Capital Improvement Fund	DPW - Capital Projects	Seasonal Employees	-	-	(7,500)	(7,500)	-	-	-
3095	43780	721	510519	Capital Improvement Fund	DPW - Capital Projects	Vacation Time Payout	(3,428)	(84)	-	-	-	-	-
SUB-TOTAL PERSONAL SERVICES							(434,926)	(435,089)	(575,499)	(575,499)	(479,453)	(593,416)	(610,588)
3095	43780	721	510509	Capital Improvement Fund	DPW - Capital Projects	Comp Time Payout	-	(2,683)	-	-	-	-	-
3095	46260	101	520520	Capital Improvement Fund	DPW - Capital Projects	Life Insurance Expense	(48)	(55)	(62)	(62)	(62)	(62)	(62)
3095	43780	721	520520	Capital Improvement Fund	DPW - Capital Projects	Life Insurance Expense	(474)	(468)	(539)	(539)	(539)	(539)	(539)
3095	43700	721	520520	Capital Improvement Fund	DPW - Capital Projects	Life Insurance Expense	(65)	-	-	-	-	-	-
3095	43710	101	520520	Capital Improvement Fund	DPW - Capital Projects	Life Insurance Expense	-	-	-	-	-	(23)	(23)
3095	46260	101	520521	Capital Improvement Fund	DPW - Capital Projects	Health Insurance Expense	(8,259)	(10,088)	(16,204)	(16,204)	(11,000)	(10,782)	(11,321)
3095	43780	721	520521	Capital Improvement Fund	DPW - Capital Projects	Health Insurance Expense	(63,673)	(60,460)	(70,246)	(70,246)	(50,835)	(53,197)	(55,857)
3095	43700	721	520521	Capital Improvement Fund	DPW - Capital Projects	Health Insurance Expense	(5,249)	-	-	-	-	-	-
3095	43710	101	520521	Capital Improvement Fund	DPW - Capital Projects	Health Insurance Expense	-	-	-	-	-	(5,961)	(6,259)
3095	46260	101	520522	Capital Improvement Fund	DPW - Capital Projects	Social Security Expense	(3,903)	(4,327)	(5,203)	(5,203)	(5,491)	(5,308)	(5,467)
3095	43780	721	520522	Capital Improvement Fund	DPW - Capital Projects	Social Security Expense	(21,037)	(21,180)	(28,508)	(28,508)	(23,030)	(28,610)	(29,468)
3095	43700	721	520522	Capital Improvement Fund	DPW - Capital Projects	Social Security Expense	(122)	-	-	-	-	-	-
3095	43710	101	520522	Capital Improvement Fund	DPW - Capital Projects	Social Security Expense	-	-	-	-	-	(1,990)	(2,050)
3095	46260	101	520523	Capital Improvement Fund	DPW - Capital Projects	Medicare Expense	(1,001)	(1,068)	(1,338)	(1,338)	(1,284)	(1,377)	(1,418)
3095	43780	721	520523	Capital Improvement Fund	DPW - Capital Projects	Medicare Expense	(4,920)	(4,954)	(6,681)	(6,681)	(5,386)	(6,720)	(6,922)
3095	43700	721	520523	Capital Improvement Fund	DPW - Capital Projects	Medicare Expense	(29)	-	-	-	-	-	-
3095	43710	101	520523	Capital Improvement Fund	DPW - Capital Projects	Medicare Expense	-	-	-	-	-	(508)	(523)
3095	46260	101	520527	Capital Improvement Fund	DPW - Capital Projects	IMRF Contributions	(10,121)	(7,559)	(5,978)	(5,978)	(6,020)	(8,367)	(8,618)
3095	43780	721	520527	Capital Improvement Fund	DPW - Capital Projects	IMRF Contributions	(50,727)	(35,662)	(29,461)	(29,461)	(25,156)	(40,292)	(41,501)
3095	43700	721	520527	Capital Improvement Fund	DPW - Capital Projects	IMRF Contributions	(293)	-	-	-	-	-	-
3095	43710	101	520527	Capital Improvement Fund	DPW - Capital Projects	IMRF Contributions	-	-	-	-	-	(3,084)	(3,177)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
CAPITAL IMPROVEMENTS FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
SUB-TOTAL FRINGE BENEFITS							(169,921)	(148,505)	(164,220)	(164,220)	(128,803)	(166,820)	(173,205)
3095	43780	101	530650	Capital Improvement Fund	DPW - Capital Projects	Conferences Training	(8,162)	(2,767)	(7,500)	(7,500)	(2,000)	(7,500)	(7,500)
3095	41020	101	530667	Capital Improvement Fund	DPW - Capital Projects	External Support	(10,452)	(1,150)	-	-	-	-	-
3095	43780	101	530667	Capital Improvement Fund	DPW - Capital Projects	External Support	(78,658)	(141,852)	(312,500)	(442,604)	(442,604)	(167,500)	(168,000)
SUB-TOTAL CONTRACTUAL SERVICES							(97,272)	(145,769)	(320,000)	(450,104)	(444,604)	(175,000)	(175,500)
3095	43780	101	550601	Capital Improvement Fund	DPW - Capital Projects	Printing	(1,617)	(2,696)	(3,000)	(3,000)	(3,000)	(3,000)	(3,063)
3095	43780	101	550602	Capital Improvement Fund	DPW - Capital Projects	Membership Dues	(1,191)	(340)	(2,140)	(2,140)	(1,465)	(1,165)	(1,189)
3095	43780	101	550603	Capital Improvement Fund	DPW - Capital Projects	Postage	(4,805)	(3,930)	(4,000)	(4,000)	(4,000)	(4,000)	(4,084)
3095	43780	101	550652	Capital Improvement Fund	DPW - Capital Projects	Legal Postings and Doc. Fees	(1,981)	(3,654)	(3,000)	(3,000)	(3,000)	(3,000)	(3,063)
3095	41300	101	550656	Capital Improvement Fund	DPW - Capital Projects	Miscellaneous Expense	-	-	-	-	-	-	-
3095	43780	101	550663	Capital Improvement Fund	DPW - Capital Projects	Software License Updates	(9,720)	(17,813)	(22,794)	(22,794)	(21,594)	(23,752)	(24,251)
3095	43780	101	550671	Capital Improvement Fund	DPW - Capital Projects	Office Machine Service	(10,281)	(10,281)	(10,350)	(10,350)	(10,350)	(10,350)	(10,567)
3095	43780	101	550673	Capital Improvement Fund	DPW - Capital Projects	Repairs	(140)	-	(250)	(250)	(250)	(250)	(255)
3095	43780	101	550690	Capital Improvement Fund	DPW - Capital Projects	Public Art	-	-	(100,000)	(100,000)	(100,000)	(100,000)	(102,100)
3095	46205	101	550690	Capital Improvement Fund	DPW - Capital Projects	Public Art	(13,399)	-	-	-	-	-	-
3095	43780	101	560620	Capital Improvement Fund	DPW - Capital Projects	Office Supplies	(1,952)	(1,722)	(2,000)	(2,000)	(2,000)	(2,000)	(2,042)
3095	43780	101	560625	Capital Improvement Fund	DPW - Capital Projects	Clothing	(326)	(310)	(1,500)	(1,500)	(750)	(1,500)	(1,532)
3095	43780	101	560631	Capital Improvement Fund	DPW - Capital Projects	Operational Supplies	(1,375)	(402)	(2,000)	(2,000)	(2,000)	(1,500)	(1,532)
SUB-TOTAL MATERIALS & SUPPLIES							(46,786)	(41,147)	(151,034)	(151,034)	(148,409)	(150,517)	(153,678)
3095	43780	101	570706	Capital Improvement Fund	DPW - Capital Projects	Project Engineering	(1,371,473)	(867,824)	(3,638,661)	(3,810,623)	(1,653,942)	(4,745,709)	(2,035,000)
3095	43780	721	570706	Capital Improvement Fund	DPW - Capital Projects	Project Engineering	137,086	-	-	-	-	-	-
3095	43780	101	570720	Capital Improvement Fund	DPW - Capital Projects	Computer Equipment	(38)	-	-	-	-	-	-
3095	43780	101	570951	Capital Improvement Fund	DPW - Capital Projects	Local Street Construction	(3,701,714)	(2,641,579)	(3,285,000)	(3,990,876)	(2,665,226)	(3,542,645)	(6,090,000)
3095	43780	101	570953	Capital Improvement Fund	DPW - Capital Projects	Sidewalk Improvements	(170,532)	(25,409)	(25,000)	(25,000)	(25,000)	(50,000)	(175,000)
3095	43780	101	570954	Capital Improvement Fund	DPW - Capital Projects	Street Lighting Improvements	(130,435)	(30,155)	(70,000)	(70,000)	(70,000)	(50,000)	(50,000)
3095	43780	101	570955	Capital Improvement Fund	DPW - Capital Projects	Traffic Calming Improvements	(9,787)	(13,004)	(387,000)	(387,000)	(103,736)	(837,000)	(447,000)
3095	43780	101	570957	Capital Improvement Fund	DPW - Capital Projects	Tree Replacement	(243,104)	(143,496)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
3095	43780	101	570958	Capital Improvement Fund	DPW - Capital Projects	Street Furnishings	-	-	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
3095	43780	101	570959	Capital Improvement Fund	DPW - Capital Projects	Streetscaping	(1,062,086)	(625,918)	(8,340,500)	(9,088,471)	(264,420)	(7,668,336)	(4,980,469)
3095	43780	101	570962	Capital Improvement Fund	DPW - Capital Projects	Bicycle Racks	(730)	-	(5,000)	(5,000)	(3,478)	(5,000)	(5,000)
3095	43780	101	570963	Capital Improvement Fund	DPW - Capital Projects	Landscape Improvements	(33,474)	(42,257)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
3095	43780	101	570964	Capital Improvement Fund	DPW - Capital Projects	Alley Improvements	(2,423,289)	(2,977,363)	(2,300,000)	(2,349,007)	(1,953,382)	(1,123,050)	(2,000,000)
3095	43780	101	570966	Capital Improvement Fund	DPW - Capital Projects	Traffic Signals	-	-	(29,459)	(29,459)	(29,459)	-	-
3095	43780	101	570967	Capital Improvement Fund	DPW - Capital Projects	Bicycle Plan Improvements	(171,669)	(3,636)	-	-	-	(100,000)	(200,000)
3095	43780	101	570971	Capital Improvement Fund	DPW - Capital Projects	Traffic Signal Management	(24,815)	(31,055)	(85,000)	(267,190)	(251,559)	(45,000)	(545,000)
3095	43780	802	570971	Capital Improvement Fund	DPW - Capital Projects	Traffic Signal Management	(292,018)	(7,983)	-	-	-	-	-
3095	43780	101	570972	Capital Improvement Fund	DPW - Capital Projects	Viaducts	-	(31,071)	-	-	-	-	-
3095	43780	101	570974	Capital Improvement Fund	DPW - Capital Projects	Microsurfacing	(262,877)	(251,575)	-	-	-	-	-
3095	43780	101	570977	Capital Improvement Fund	DPW - Capital Projects	Pavement Preservation Treatments	-	-	(400,000)	(400,000)	(367,704)	(450,000)	(450,000)
3095	43780	101	560634	Capital Improvement Fund	DPW - Capital Projects	FHWA Reflectivity Sign Upgrade	-	-	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
SUB-TOTAL CAPITAL OUTLAY							(9,760,956)	(7,692,325)	(18,835,620)	(20,692,626)	(7,657,906)	(18,886,740)	(17,247,469)
3095	43780	101	591812	Capital Improvement Fund	DPW - Capital Projects	Transfer To Capital Bldg Impr	(644,000)	(567,250)	(192,000)	(192,000)	(192,000)	(4,225,000)	(33,626,150)
3095	43780	101	591829	Capital Improvement Fund	DPW - Capital Projects	Transfer To Equip Repl	(1,100,000)	(743,057)	-	-	-	(1,500,000)	(394,000)
3095	43780	101	591832	Capital Improvement Fund	DPW - Capital Projects	Transfer To Fleet Replacement	(1,000,000)	(1,253,903)	(750,000)	(750,000)	(750,000)	(770,000)	(2,017,857)
SUB-TOTAL TRANSFERS							(2,744,000)	(2,564,210)	(942,000)	(942,000)	(942,000)	(6,495,000)	(36,038,007)

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
CAPITAL IMPROVEMENTS FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
						SUB-TOTAL EXPENDITURES	(13,253,861)	(11,027,046)	(20,988,373)	(22,975,483)	(9,801,175)	(26,467,493)	(54,398,447)
						NET SURPLUS/(DEFICIT)	3,801,973	(5,528,320)	(158,593)	(2,145,703)	(1,504,895)	(68,493)	(993,267)
						Beginning Audited Fund Balance 1/1/19					1,485,897		
						2019 Projected Surplus (Deficit)					(1,504,895)		
						Ending Projected Fund Balance 12/31/19					(18,998)		
						Estimated Fund Balance 1/1/20						(18,998)	
						2020 Budgeted Surplus (Deficit)						(68,493)	
						Ending Estimated Fund Balance 12/31/20						(87,491)	
						Estimated Fund Balance 1/1/21							(87,491)
						2020 Budgeted Surplus (Deficit)							(993,267)
						Ending Estimated Fund Balance 12/31/21							(1,080,758)

## **Enterprise Funds Overview**

The Village has the following three enterprise Funds:

- Environmental Services
- Parking
- Water

Enterprise Funds are distinguished from other Village Funds in that they are often run similar to a business and funded by user fees rather than taxes or other revenue sources typically assessed to the public for funding general Village operations. Enterprise Funds usually serve a very specific purpose such as providing water/sewer services or refuse pickup and such services are billed directly to the customer or user of such service.

For these types of Funds, the Village may still issue bonds to help pay for non-routine capital improvements or expenditures but the payment on the debt service for this bonds is usually abated (removed) from the tax levy and paid by user fee revenue within the Fund. Finally, although expenses in these Funds are kept separate and not paid for by general Village revenues, the same rules apply regarding purchases and same level or degree of due diligence is performed to receive the best services at the lowest possible cost.

## **ENVIRONMENTAL SERVICES FUND**

### **DEPARTMENTAL SUMMARY**

#### **Fund Summary**

The Public Works Department provides oversight and management of the Environmental Services Fund through its Environmental Services Division. This division manages the Village's solid waste collection and comprehensive recycling programs. Waste, compost and recycling collections are provided through a contracted waste hauler. The contracted services are provided to single and multi-family residential structures up to five units as well as over 80 institutional facilities.

The Environmental Services Fund also supports the fall leaf collection program, Keep Oak Park Beautiful program, At Your Door special collections and an enforcement program which provides enforcement of the Village Ordinances for solid waste and alley related violations.

This Fund transfers resources to the Sustainability Fund (a special revenue fund) which supports all expenditures related to Sustainability (a function in the Village Manager's Office) including personnel, materials and supplies and contractual services. The Fund also provides for a transfer to the alley replacement program via a \$2.50 fee per month per refuse cart.

Revenues for this fund are generated through the solid waste collection fees which cover the cost of collection and disposal.

## 2019 ACCOMPLISHMENTS

- The Environmental Services Division successfully provided Green Block Party kits to over 90 block parties. Updated procedures, such as the online green block party application, has allowed for staff to operate the program in lieu of using contractual services.
- Two paper shredding and clothing collection events were held in 2019. The events not only diverted material from landfill, but allowed for a secure means for residents to discard sensitive documents.
- The CompostAble program is on track to enroll over 2000 participants. The three month free incentive and free kitchen pail, initiated by the Village Board, has received positive feedback from those registering for the program.
- The At Your Door program serves, on average, 162 residents a month. The vast majority of responses received in 2019 have indicated an “excellent” rating for the At Your Door program.
- In an effort to reduce contaminated recycling carts, the Village, in collaboration with Waste Management, successfully implemented the “tag and leave” recycling campaign. Recycling carts with observed contamination are tagged and not emptied until contaminants have been removed. The campaign has been successful in reducing the use of plastic bags in recycling carts and has received a positive response from residents.

## **2020 WORK PLAN**

- Manage year four of five for the solid waste, recycling and yard waste collection program.
- Continue efforts to increase participation in the CompostAble organics collection program.
- Conduct audits of residential refuse containers to verify correct billing for refuse services.
- Continue to provide education on acceptable recyclable materials to reduce the overall contamination of Oak Park recycling. Annual recycling audits are conducted by Waste Management to track contamination rates.

**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**ENVIRONMENTAL SERVICES FUND**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
5055	43760	101	444453	Environmental Services Fund	DPW - Environmental Services	Refuse Collection Fees	3,755,724	3,963,541	4,206,750	4,206,750	4,200,000	4,500,000	4,500,000
5055	43760	101	444474	Environmental Services Fund	DPW - Environmental Services	Yard Waste Stickers	8,673	9,886	13,250	13,250	50,000	55,000	55,000
5055	43760	101	441462	Environmental Services Fund	DPW - Environmental Services	Misc Revenue	1,031	4,966	-	-	-	-	-
5055	43760	101	444475	Environmental Services Fund	DPW - Environmental Services	Refuse Stickers	60,196	61,434	55,000	55,000	50,000	55,000	55,000
SUB-TOTAL REVENUE							3,825,624	4,039,827	4,275,000	4,275,000	4,300,000	4,610,000	4,610,000
5055	43760	101	510501	Environmental Services Fund	DPW - Environmental Services	Regular Salaries	(41,007)	(66,426)	(74,675)	(74,675)	(76,941)	(107,567)	(110,794)
5055	43760	764	510501	Environmental Services Fund	DPW - Environmental Services	Regular Salaries	(62,026)	(61,026)	(74,265)	(77,736)	(68,518)	(75,464)	(77,728)
5055	43760	797	510501	Environmental Services Fund	DPW - Environmental Services	Regular Salaries	(64,612)	(65,648)	(64,319)	(64,319)	(65,984)	(65,927)	(67,905)
5055	43760	101	510503	Environmental Services Fund	DPW - Environmental Services	Overtime	(733)	-	-	-	-	-	-
5055	43760	764	510503	Environmental Services Fund	DPW - Environmental Services	Overtime	(4,530)	(2,897)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
5055	43760	101	510506	Environmental Services Fund	DPW - Environmental Services	Equip Allowance (Auto, Phone, Tools)	-	(400)	(505)	(505)	(505)	(505)	(505)
SUB-TOTAL PERSONAL SERVICES							(172,908)	(196,397)	(216,764)	(220,235)	(214,948)	(252,463)	(259,932)
5055	43760	764	520515	Environmental Services Fund	DPW - Environmental Services	Health Insurance Opt Out	(3,462)	-	-	-	-	-	-
5055	43760	101	520520	Environmental Services Fund	DPW - Environmental Services	Life Insurance Expense	(93)	(59)	(93)	(93)	(93)	(195)	(195)
5055	43760	764	520520	Environmental Services Fund	DPW - Environmental Services	Life Insurance Expense	(87)	(89)	(112)	(112)	(112)	(112)	(112)
5055	43760	797	520520	Environmental Services Fund	DPW - Environmental Services	Life Insurance Expense	(97)	(98)	(93)	(93)	(93)	(93)	(93)
5055	43760	101	520521	Environmental Services Fund	DPW - Environmental Services	Health Insurance Expense	(8,259)	(15,175)	(24,331)	(24,331)	(19,478)	(21,530)	(22,607)
5055	43760	764	520521	Environmental Services Fund	DPW - Environmental Services	Health Insurance Expense	(12,593)	(16,778)	(20,336)	(20,336)	(18,975)	(19,583)	(20,562)
5055	43760	797	520521	Environmental Services Fund	DPW - Environmental Services	Health Insurance Expense	(16,574)	(15,337)	(14,937)	(14,937)	(14,892)	(14,638)	(15,370)
5055	43760	101	520522	Environmental Services Fund	DPW - Environmental Services	Social Security Expense	(2,755)	(3,485)	(4,790)	(4,790)	(4,602)	(6,597)	(6,795)
5055	43760	764	520522	Environmental Services Fund	DPW - Environmental Services	Social Security Expense	(4,065)	(3,710)	(4,790)	(4,790)	(4,131)	(4,865)	(5,011)
5055	43760	797	520522	Environmental Services Fund	DPW - Environmental Services	Social Security Expense	(3,813)	(3,862)	(3,988)	(3,988)	(3,870)	(4,087)	(4,210)
5055	43760	101	520523	Environmental Services Fund	DPW - Environmental Services	Medicare Expense	(644)	(815)	(1,120)	(1,120)	(1,077)	(1,560)	(1,607)
5055	43760	764	520523	Environmental Services Fund	DPW - Environmental Services	Medicare Expense	(950)	(868)	(1,120)	(1,120)	(966)	(1,138)	(1,172)
5055	43760	797	520523	Environmental Services Fund	DPW - Environmental Services	Medicare Expense	(892)	(903)	(933)	(933)	(905)	(956)	(985)
5055	43760	101	520527	Environmental Services Fund	DPW - Environmental Services	IMRF Contributions	(5,996)	(5,739)	(5,006)	(5,006)	(4,986)	(8,006)	(8,246)
5055	43760	764	520527	Environmental Services Fund	DPW - Environmental Services	IMRF Contributions	(9,782)	(6,317)	(5,007)	(5,007)	(4,596)	(6,913)	(7,120)
5055	43760	797	520527	Environmental Services Fund	DPW - Environmental Services	IMRF Contributions	(9,092)	(6,483)	(6,406)	(6,406)	(4,276)	(6,566)	(6,763)
5055	41300	101	444453	Environmental Services Fund	DPW - Environmental Services	Change in NPO	-	(515)	-	-	-	-	-
SUB-TOTAL FRINGE BENEFITS							(79,154)	(80,233)	(93,062)	(93,062)	(83,052)	(96,839)	(100,847)
5055	43760	101	520528	Environmental Services Fund	DPW - Environmental Services	S125 Admin. Expenses	(19,613)	(4,370)	-	-	-	-	-
5055	43760	101	530650	Environmental Services Fund	DPW - Environmental Services	Conferences Training	(20)	(923)	(2,025)	(2,025)	(525)	(4,685)	(4,783)
5055	43760	796	530650	Environmental Services Fund	DPW - Environmental Services	Conferences Training	-	-	-	-	-	-	-
5055	43760	797	530650	Environmental Services Fund	DPW - Environmental Services	Conferences Training	(417)	(75)	(600)	(600)	(600)	(600)	(613)
5055	43760	101	530660	Environmental Services Fund	DPW - Environmental Services	General Contractuals	(2,965,248)	(3,023,805)	(3,271,000)	(3,271,000)	(3,000,000)	(3,315,000)	(3,400,000)
5055	43760	764	530660	Environmental Services Fund	DPW - Environmental Services	General Contractuals	(202,225)	(207,281)	(213,500)	(213,500)	(213,500)	(219,000)	(225,000)
5055	43760	101	530667	Environmental Services Fund	DPW - Environmental Services	External Support	(3,537)	(163)	(1,000)	(1,000)	(1,040)	(1,240)	(1,266)
5055	43760	796	530667	Environmental Services Fund	DPW - Environmental Services	External Support	(4,895)	(715)	(7,500)	(7,500)	-	-	-
SUB-TOTAL CONTRACTUAL SERVICES							(3,195,955)	(3,237,332)	(3,495,625)	(3,495,625)	(3,215,665)	(3,540,525)	(3,631,662)
5055	43760	101	550601	Environmental Services Fund	DPW - Environmental Services	Printing	-	(108)	(100)	(100)	(100)	(600)	(613)
5055	43760	796	550601	Environmental Services Fund	DPW - Environmental Services	Printing	-	(45)	(500)	(500)	(500)	-	-
5055	43760	797	550601	Environmental Services Fund	DPW - Environmental Services	Printing	-	-	(500)	(500)	-	-	-
5055	43760	101	550602	Environmental Services Fund	DPW - Environmental Services	Membership Dues	(1,169)	(562)	(1,710)	(1,710)	(949)	(1,015)	(1,036)
5055	43760	796	550602	Environmental Services Fund	DPW - Environmental Services	Membership Dues	(300)	(275)	(275)	(275)	(275)	(275)	(281)
5055	43760	797	550602	Environmental Services Fund	DPW - Environmental Services	Membership Dues	(212)	(462)	(225)	(225)	(225)	(225)	(230)
5055	43760	101	550603	Environmental Services Fund	DPW - Environmental Services	Postage	(109)	(190)	(100)	(100)	(100)	(200)	(204)
5055	43760	797	550603	Environmental Services Fund	DPW - Environmental Services	Postage	-	-	(100)	(100)	-	-	-
5055	43760	101	560620	Environmental Services Fund	DPW - Environmental Services	Office Supplies	(52)	-	-	-	-	-	-
5055	43760	796	560620	Environmental Services Fund	DPW - Environmental Services	Office Supplies	(45)	-	-	-	-	-	-
5055	43760	797	560620	Environmental Services Fund	DPW - Environmental Services	Office Supplies	(381)	-	-	-	-	-	-
5055	43760	797	560625	Environmental Services Fund	DPW - Environmental Services	Clothing	(60)	(178)	(200)	(200)	(200)	(200)	(204)
5055	43760	101	560631	Environmental Services Fund	DPW - Environmental Services	Operational Supplies	(2,126)	(1,659)	(5,000)	(5,000)	(4,000)	(5,000)	(5,105)
5055	43760	764	560631	Environmental Services Fund	DPW - Environmental Services	Operational Supplies	-	(1,000)	-	-	-	-	-
5055	43760	795	560631	Environmental Services Fund	DPW - Environmental Services	Operational Supplies	-	-	-	-	-	-	-
5055	43760	796	560631	Environmental Services Fund	DPW - Environmental Services	Operational Supplies	(143)	(2,975)	(7,000)	(7,000)	(4,000)	(5,000)	(5,105)
5055	43760	797	560631	Environmental Services Fund	DPW - Environmental Services	Operational Supplies	-	-	(200)	(200)	-	-	-
SUB-TOTAL MATERIALS & SUPPLIES							(4,597)	(7,455)	(15,910)	(15,910)	(10,349)	(12,515)	(12,778)
5055	43760	101	570667	Environmental Services Fund	DPW - Environmental Services	Grant Expenses	(695)	-	-	-	-	-	-
5055	43760	796	570667	Environmental Services Fund	DPW - Environmental Services	Grant Expenses	-	-	-	-	-	-	-



VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
ENVIRONMENTAL SERVICES FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
5055	43760	101	580599	Environmental Services Fund	DPW - Environmental Services	Legal Settlements - General	-	-	-	-	-	-	-
5055	43760	101	580700	Environmental Services Fund	DPW - Environmental Services	Bad Debt Expense	-	-	-	-	-	-	-
5055	43760	101	580899	Environmental Services Fund	DPW - Environmental Services	Depreciation Expense	-	-	-	-	-	-	-
5055	43760	101	591801	Environmental Services Fund	DPW - Environmental Services	Transfer To General Fund	-	-	-	-	-	-	-
5055	43760	101	591890	Environmental Services Fund	DPW - Environmental Services	Transfer To Other Funds	(430,000)	(434,000)	(437,000)	(437,000)	(437,000)	(437,000)	(437,000)
SUB-TOTAL OTHER							(430,695)	(434,000)	(437,000)	(437,000)	(437,000)	(437,000)	(437,000)
SUB-TOTAL EXPENDITURES							(3,883,309)	(3,955,416)	(4,258,361)	(4,261,832)	(3,961,014)	(4,339,342)	(4,442,219)
NET SURPLUS/(DEFICIT)							(57,685)	84,411	16,639	13,168	338,986	270,658	167,781

Beginning Audited **Cash** Balance 1/1/19  
2019 Projected Surplus (Deficit)  
Ending Projected **Cash** Balance 12/31/19

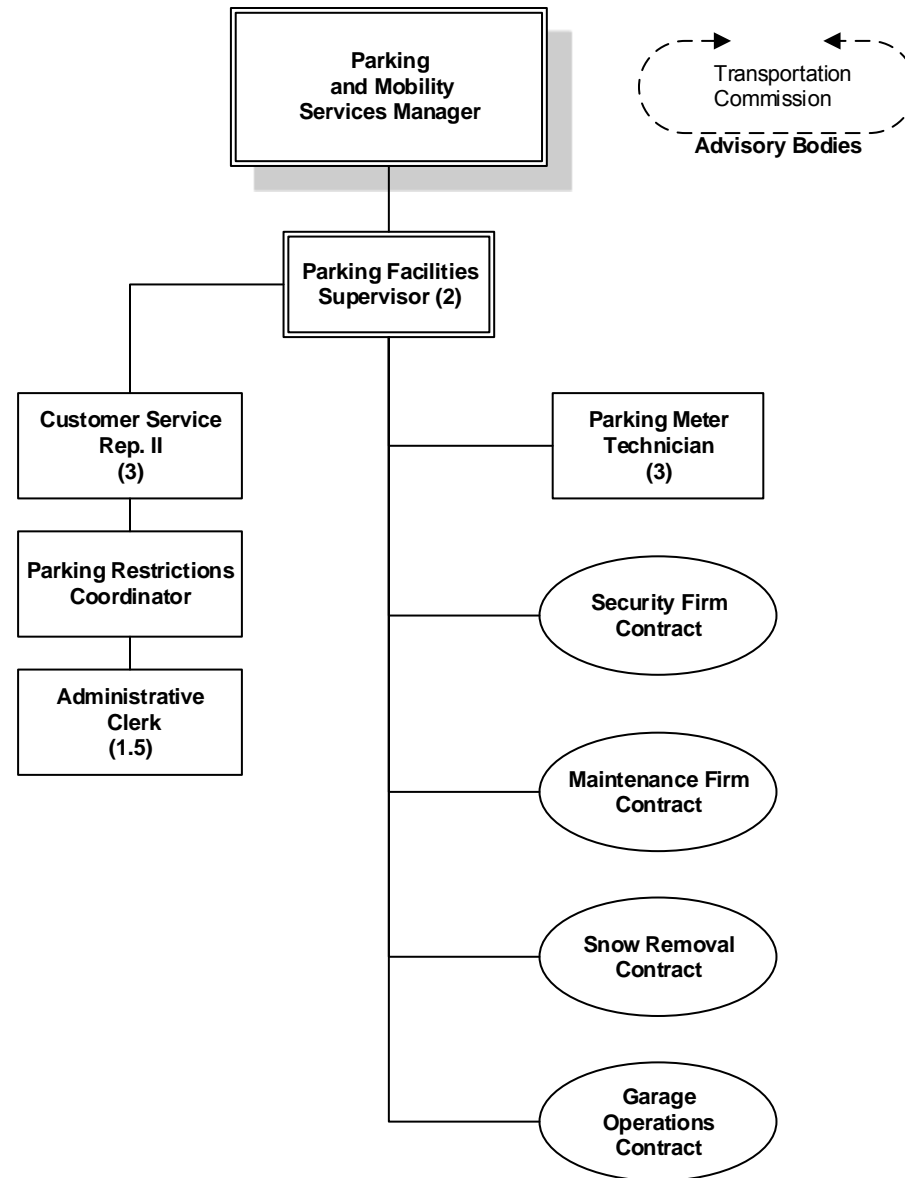
416,056  
338,986  
755,042

Estimated **Cash** Balance 1/1/20  
2020 Budgeted Surplus (Deficit)  
Ending Estimated **Cash** Balance 12/31/20

755,042  
270,658  
1,025,700

Estimated **Cash** Balance 1/1/21  
2020 Budgeted Surplus (Deficit)  
Ending Estimated **Cash** Balance 12/31/21

1,025,700  
167,781  
1,193,481



## **PARKING FUND**

### **PARKING & MOBILITY SERVICES DIVISION SUMMARY**

Oak Park is densely populated with 11,500 residents per square mile and an estimated 30,000 total vehicles. With such density, the limited supply of parking must be actively managed. The Development Customer Services Department's Parking and Mobility Services Division manages all operations related to shared parking including the allocation and regulation of this limited, shared resource. In managing the supply and demand of parking resources, the Division balances the needs of Oak Park residents, businesses, customers, commuters, and visitors, while striving to maintain the community's charming, walkable character.

The Parking and Mobility Services Division manages all publicly provided parking, including four public parking garages, more than 100 off-street parking lots and nearly 1,500 metered parking spaces. In addition, the Division manages a comprehensive parking permit and pass system, annually issuing nearly 25,000 permits for residents, commuters, and workers and over 160,000 parking passes for residents and their visitors.

The Division also administers the sale of Village vehicle licenses (stickers), which became sticker-less this year along with all parking permits in an effort to streamline enforcement while reducing paper use and expenditures. The Division also reviews, researches, and recommends any additions or revisions to existing parking regulations within the Village as liaison to the Transportation Commission. In 2019, this included the implementation of a limited yet comprehensive parking pilot program meant to test new policies and strategies in an effort to improve parking in the densest area of Oak Park.

The mobility services portion of the Division oversees programs such as car share and electric-vehicle charging stations. Division staff coordinates the displacement of registered vehicles during major capital improvement projects and oversees traffic safety plans in conjunction with the Engineering Division of the Village's Public Works Department.

## **PARKING**

### **2019 ACCOMPLISHMENTS**

- The Division continued the implementation of the parking facilities maintenance study that was completed in 2016. A contract was awarded, work began and the multi-year improvements are on-schedule. 2020 will see continuation of facilities maintenance with work within the Holley Court garage.
- The Division implemented new technology upgrades to the Village's parking permit, passes, vehicle license, citations, and license plate recognition capabilities. Implementation improvements will continue in 2020.
- The parking pilot program was implemented in 2019 to test the effectiveness of a number of new parking regulations, signage, and policies. Evaluation of the pilot and the resulting recommendations will be completed in 2019 for expanded implementation in 2020.
- The fabrication and installation of the new parking wayfinding system is slightly behind schedule. 2020 will see continuation of this project, per the Village Board's direction.
- The Division completed a five-year capital improvement plan for off-street surface lots with the first recommendations planned to be completed in 2019.
- Electric vehicle charging was expanded with an additional 4 public use charging ports and 6 Village fleet charging ports installed in the Village Hall parking lot.
- License plate recognition technology to be installed at Lake & Forest garage, completing the transition to plate-based parking management across all three gated facilities

## **2020 WORK PLAN**

- Continue the multi-year parking garage facilities maintenance program.
- Continue the planned parking lot facilities maintenance program.
- Continue the multi-year installation of new on-street parking restriction signage.
- Continue to improve new technology implementations that upgraded the Village's parking permit, passes, vehicle license, citations, and license plate recognition capabilities. Completion of this task requires ongoing participation by Adjudication, Finance, Information Technology and Police staff.
- Follow-up implementation efforts based on recommendations at the conclusion of the Village's parking pilot program.

**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**PARKING FUND**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
5060	43770	101	422481	Parking Fund	DCS - Parking Services	Parking Permits	-	-	2,999,990	2,999,990	2,999,990	2,999,990	2,999,990
5060	43770	793	422481	Parking Fund	DCS - Parking Services	Parking Permits	1,380,329	1,835,600	-	-	-	-	-
5060	43770	793	422482	Parking Fund	DCS - Parking Services	Landlord/Corp. Parking Permits	576,119	589,034	-	-	-	-	-
5060	43770	101	422483	Parking Fund	DCS - Parking Services	Onstreet Parking Permits	-	-	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
5060	43770	793	422483	Parking Fund	DCS - Parking Services	Onstreet Parking Permits	1,005,739	743,565	-	-	-	-	-
5060	43770	786	440456	Parking Fund	DCS - Parking Services	Onstreet Paystation Revenue	258,938	218,524	-	-	-	-	-
5060	43770	793	440457	Parking Fund	DCS - Parking Services	Discounted Employee Cards	10,618	6,222	-	-	-	-	-
5060	43770	101	440460	Parking Fund	DCS - Parking Services	Garage Fees	-	-	1,800,000	1,800,000	1,700,000	1,735,000	1,735,000
5060	43770	783	440460	Parking Fund	DCS - Parking Services	Garage Fees	-	31,200	-	-	-	-	-
5060	43770	784	440460	Parking Fund	DCS - Parking Services	Garage Fees	568,375	661,804	-	-	-	-	-
5060	43770	785	440460	Parking Fund	DCS - Parking Services	Garage Fees	174,313	218,415	-	-	-	-	-
5060	43770	788	440460	Parking Fund	DCS - Parking Services	Garage Fees	1,166,674	1,033,459	-	-	-	-	-
5060	43770	101	440461	Parking Fund	DCS - Parking Services	Parking Meter Collections	-	-	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
5060	43770	786	440461	Parking Fund	DCS - Parking Services	Parking Meter Collections	841,291	991,275	-	-	-	-	-
5060	43770	784	440470	Parking Fund	DCS - Parking Services	Garage Validation Revenue	49,376	11,958	-	-	-	-	-
5060	43770	788	440470	Parking Fund	DCS - Parking Services	Garage Validation Revenue	112,677	114,412	-	-	-	-	-
5060	43770	101	441462	Parking Fund	DCS - Parking Services	Miscellaneous Revenue	19,506	198,069	-	-	-	-	-
5060	43770	127	441465	Parking Fund	DCS - Parking Services	Special Events Revenue	3,880	16,163	-	-	-	-	-
5060	43770	101	441475	Parking Fund	DCS - Parking Services	Recovered Damages	2,143	1,391	-	-	-	-	-
5060	43770	786	461490	Parking Fund	DCS - Parking Services	Interest Revenue	145	115	-	-	-	-	-
5060	41300	101	491401	Parking Fund	DCS - Parking Services	Transfer From General Fund	40,000	40,000	40,000	40,000	40,000	40,000	40,000
5060	41300	101	491350	Parking Fund	DCS - Parking Services	Contribution Revenue	-	4,000,000	-	-	-	-	-
SUB-TOTAL REVENUE							6,210,124	10,711,205	7,439,990	7,439,990	7,339,990	7,374,990	7,374,990
5060	43770	101	510501	Parking Fund	DCS - Parking Services	Regular Salaries	(453,825)	(319,146)	(292,406)	(292,406)	(330,035)	(259,081)	(266,853)
5060	43770	783	510501	Parking Fund	DCS - Parking Services	Regular Salaries	(11,180)	(14,584)	(20,799)	(20,799)	(14,444)	(20,246)	(20,853)
5060	43770	784	510501	Parking Fund	DCS - Parking Services	Regular Salaries	(18,093)	(35,418)	(48,299)	(48,299)	(35,076)	(49,169)	(50,644)
5060	43770	785	510501	Parking Fund	DCS - Parking Services	Regular Salaries	(2,519)	-	-	-	-	-	-
5060	43770	786	510501	Parking Fund	DCS - Parking Services	Regular Salaries	(63,924)	(47,192)	(37,176)	(37,176)	(74,352)	(37,600)	(38,728)
5060	43770	787	510501	Parking Fund	DCS - Parking Services	Regular Salaries	(37,496)	(60,418)	(82,392)	(82,392)	(59,837)	(83,877)	(86,393)
5060	43770	788	510501	Parking Fund	DCS - Parking Services	Regular Salaries	(37,832)	(70,836)	(96,598)	(96,598)	(70,155)	(98,339)	(101,289)
5060	43770	793	510501	Parking Fund	DCS - Parking Services	Regular Salaries	(171,696)	(211,463)	(116,227)	(116,227)	(157,925)	(111,990)	(115,350)
5060	43770	101	510503	Parking Fund	DCS - Parking Services	Overtime	(1,803)	(2,236)	-	-	(1,000)	-	-
5060	43770	783	510503	Parking Fund	DCS - Parking Services	Overtime	(19)	(56)	-	-	(200)	-	-
5060	43770	784	510503	Parking Fund	DCS - Parking Services	Overtime	(28)	(137)	-	-	(200)	-	-
5060	43770	785	510503	Parking Fund	DCS - Parking Services	Overtime	-	-	-	-	-	-	-
5060	43770	786	510503	Parking Fund	DCS - Parking Services	Overtime	(1,166)	(236)	(12,000)	(12,000)	(5,000)	(6,000)	(6,000)
5060	43770	787	510503	Parking Fund	DCS - Parking Services	Overtime	(56)	(233)	-	-	(300)	-	-
5060	43770	788	510503	Parking Fund	DCS - Parking Services	Overtime	(56)	(273)	-	-	(300)	-	-
5060	43770	793	510503	Parking Fund	DCS - Parking Services	Overtime	(776)	(1,006)	(15,000)	(15,000)	(3,000)	(7,500)	(7,500)
5060	43770	101	510506	Parking Fund	DCS - Parking Services	Equip Allow (Auto,Phone,Tools)	(509)	(713)	(1,000)	(1,000)	(700)	-	-
5060	43770	101	510509	Parking Fund	DCS - Parking Services	Comp Time Payout	-	(491)	-	-	-	-	-
5060	43770	793	510509	Parking Fund	DCS - Parking Services	Comp Time Payout	-	(598)	-	-	-	-	-
5060	43770	101	510515	Parking Fund	DCS - Parking Services	Comp Time	-	(1,076)	-	-	-	-	-
5060	43770	793	510515	Parking Fund	DCS - Parking Services	Comp Time	(1,929)	(1,772)	-	-	-	-	-
5060	43770	101	510519	Parking Fund	DCS - Parking Services	Vacation Time Payout	(2,457)	(4,478)	-	-	-	-	-
5060	43770	793	510519	Parking Fund	DCS - Parking Services	Vacation Time Payout	-	(739)	-	-	-	-	-
5060	43770	101	510520	Parking Fund	DCS - Parking Services	Sick Time Payout	-	-	-	-	-	-	-
SUB-TOTAL PERSONAL SERVICES							(805,363)	(773,103)	(721,897)	(721,897)	(752,524)	(673,802)	(693,611)

**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**PARKING FUND**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
5060	43770	101	520515	Parking Fund	DCS - Parking Services	Health Insurance Opt Out	-	(1,007)	-	-	-	-	-
5060	43770	101	520520	Parking Fund	DCS - Parking Services	Life Insurance Expense	(764)	(401)	(419)	(419)	(300)	(326)	(326)
5060	43770	783	520520	Parking Fund	DCS - Parking Services	Life Insurance Expense	(41)	(32)	(33)	(33)	(33)	(33)	(33)
5060	43770	784	520520	Parking Fund	DCS - Parking Services	Life Insurance Expense	(95)	(77)	(79)	(79)	(64)	(79)	(79)
5060	43770	785	520520	Parking Fund	DCS - Parking Services	Life Insurance Expense	-	-	-	-	-	-	-
5060	43770	786	520520	Parking Fund	DCS - Parking Services	Life Insurance Expense	(73)	(79)	(60)	(60)	(91)	(60)	(60)
5060	43770	787	520520	Parking Fund	DCS - Parking Services	Life Insurance Expense	(135)	(131)	(135)	(135)	(135)	(135)	(135)
5060	43770	788	520520	Parking Fund	DCS - Parking Services	Life Insurance Expense	(189)	(154)	(158)	(158)	(158)	(158)	(158)
5060	43770	793	520520	Parking Fund	DCS - Parking Services	Life Insurance Expense	(372)	(500)	(279)	(279)	(279)	(279)	(279)
5060	43770	101	520521	Parking Fund	DCS - Parking Services	Health Insurance Expense	(134,344)	(55,337)	(76,517)	(76,517)	(49,813)	(56,223)	(59,034)
5060	43770	783	520521	Parking Fund	DCS - Parking Services	Health Insurance Expense	(53,145)	(2,672)	(3,787)	(3,787)	(2,597)	(3,711)	(3,897)
5060	43770	784	520521	Parking Fund	DCS - Parking Services	Health Insurance Expense	(12,494)	(6,490)	(9,197)	(9,197)	(6,307)	(9,013)	(9,464)
5060	43770	785	520521	Parking Fund	DCS - Parking Services	Health Insurance Expense	-	-	-	-	-	-	-
5060	43770	786	520521	Parking Fund	DCS - Parking Services	Health Insurance Expense	(9,555)	(8,824)	(7,033)	(7,033)	(13,505)	(6,893)	(7,238)
5060	43770	787	520521	Parking Fund	DCS - Parking Services	Health Insurance Expense	(21,314)	(11,071)	(15,690)	(15,690)	(10,758)	(15,376)	(16,145)
5060	43770	788	520521	Parking Fund	DCS - Parking Services	Health Insurance Expense	(24,989)	(12,979)	(18,395)	(18,395)	(12,613)	(18,027)	(18,928)
5060	43770	793	520521	Parking Fund	DCS - Parking Services	Health Insurance Expense	(53,145)	(63,763)	(29,251)	(29,251)	(41,285)	(17,069)	(17,922)
5060	43770	101	520522	Parking Fund	DCS - Parking Services	Social Security Expense	(24,890)	(19,117)	(18,129)	(18,129)	(19,045)	(21,347)	(21,987)
5060	43770	783	520522	Parking Fund	DCS - Parking Services	Social Security Expense	(653)	(872)	(1,203)	(1,203)	(865)	(1,255)	(1,293)
5060	43770	784	520522	Parking Fund	DCS - Parking Services	Social Security Expense	(1,056)	(2,118)	(2,784)	(2,784)	(2,097)	(3,048)	(3,139)
5060	43770	785	520522	Parking Fund	DCS - Parking Services	Social Security Expense	(143)	-	-	-	-	-	-
5060	43770	786	520522	Parking Fund	DCS - Parking Services	Social Security Expense	(3,788)	(2,753)	(2,888)	(2,888)	(4,579)	(3,075)	(3,167)
5060	43770	787	520522	Parking Fund	DCS - Parking Services	Social Security Expense	(2,172)	(3,612)	(4,749)	(4,749)	(3,578)	(5,200)	(5,356)
5060	43770	788	520522	Parking Fund	DCS - Parking Services	Social Security Expense	(2,207)	(4,235)	(5,568)	(5,568)	(4,194)	(6,097)	(6,280)
5060	43770	793	520522	Parking Fund	DCS - Parking Services	Social Security Expense	(9,593)	(12,045)	(8,136)	(8,136)	(9,350)	(7,873)	(8,109)
5060	43770	101	520523	Parking Fund	DCS - Parking Services	Medicare Expense	(5,821)	(4,527)	(4,240)	(4,240)	(4,454)	(5,127)	(5,281)
5060	43770	783	520523	Parking Fund	DCS - Parking Services	Medicare Expense	(153)	(204)	(302)	(302)	(203)	(294)	(303)
5060	43770	784	520523	Parking Fund	DCS - Parking Services	Medicare Expense	(247)	(495)	(700)	(700)	(500)	(713)	(734)
5060	43770	785	520523	Parking Fund	DCS - Parking Services	Medicare Expense	(105)	-	-	-	-	-	-
5060	43770	786	520523	Parking Fund	DCS - Parking Services	Medicare Expense	(886)	(644)	(700)	(700)	(1,070)	(719)	(741)
5060	43770	787	520523	Parking Fund	DCS - Parking Services	Medicare Expense	(508)	(845)	(1,195)	(1,195)	(837)	(1,216)	(1,252)
5060	43770	788	520523	Parking Fund	DCS - Parking Services	Medicare Expense	(516)	(990)	(1,401)	(1,401)	(981)	(1,426)	(1,469)
5060	43770	793	520523	Parking Fund	DCS - Parking Services	Medicare Expense	(2,173)	(2,817)	(1,903)	(1,903)	(2,186)	(1,841)	(1,896)
5060	43770	101	520527	Parking Fund	DCS - Parking Services	IMRF Contributions	(49,951)	(32,586)	(18,948)	(18,948)	(21,425)	(29,643)	(30,532)
5060	43770	783	520527	Parking Fund	DCS - Parking Services	IMRF Contributions	(1,571)	(1,317)	(1,257)	(1,257)	(940)	(1,784)	(1,838)
5060	43770	784	520527	Parking Fund	DCS - Parking Services	IMRF Contributions	(2,530)	(3,197)	(2,910)	(2,910)	(2,283)	(4,332)	(4,462)
5060	43770	785	520527	Parking Fund	DCS - Parking Services	IMRF Contributions	(764)	-	-	-	-	-	-
5060	43770	786	520527	Parking Fund	DCS - Parking Services	IMRF Contributions	(9,153)	(4,420)	(3,018)	(3,018)	(5,077)	(4,370)	(4,501)
5060	43770	787	520527	Parking Fund	DCS - Parking Services	IMRF Contributions	(5,218)	(5,454)	(4,964)	(4,964)	(3,893)	(7,390)	(7,612)
5060	43770	788	520527	Parking Fund	DCS - Parking Services	IMRF Contributions	(5,295)	(6,394)	(5,819)	(5,819)	(4,565)	(8,664)	(8,924)
5060	43770	793	520527	Parking Fund	DCS - Parking Services	IMRF Contributions	(21,586)	(19,929)	(8,504)	(8,504)	(10,579)	(11,188)	(11,524)
SUB-TOTAL FRINGE BENEFITS							(461,634)	(292,088)	(260,351)	(260,351)	(240,639)	(253,984)	(264,098)
5060	43770	101	520528	Parking Fund	DCS - Parking Services	S125 Admin. Expenses	-	-	-	-	-	-	-
5060	43770	101	520900	Parking Fund	DCS - Parking Services	Change in NPO	(67,268)	(16,257)	-	-	-	-	-
5060	43770	101	530650	Parking Fund	DCS - Parking Services	Conferences Training	(470)	(2,345)	(6,000)	(6,000)	(6,000)	(6,000)	(6,126)
5060	43770	793	530650	Parking Fund	DCS - Parking Services	Conferences Training	-	(851)	-	-	-	-	-
5060	43770	101	530658	Parking Fund	DCS - Parking Services	Temporary Services	(24,227)	(14,532)	(7,500)	(14,363)	(14,363)	(10,000)	(10,210)

**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**PARKING FUND**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
5060	43770	101	530660	Parking Fund	DCS - Parking Services	General Contractuals	-	-	-	-	-	-	-
5060	43770	783	530660	Parking Fund	DCS - Parking Services	General Contractuals	(137,336)	(85,302)	(131,000)	(131,000)	(131,000)	(136,400)	(139,264)
5060	43770	784	530660	Parking Fund	DCS - Parking Services	General Contractuals	(215,384)	(261,792)	(223,100)	(223,100)	(223,100)	(257,800)	(263,214)
5060	43770	785	530660	Parking Fund	DCS - Parking Services	General Contractuals	(78,158)	-	(70,000)	(70,000)	(70,000)	(83,500)	(85,254)
5060	43770	786	530660	Parking Fund	DCS - Parking Services	General Contractuals	(99,235)	(126,230)	(216,699)	(216,699)	(216,699)	(142,700)	(145,697)
5060	43770	787	530660	Parking Fund	DCS - Parking Services	General Contractuals	(229,494)	(63,477)	(131,000)	(124,137)	(124,137)	(160,000)	(163,360)
5060	43770	788	530660	Parking Fund	DCS - Parking Services	General Contractuals	(493,125)	(607,254)	(545,300)	(545,300)	(545,300)	(582,900)	(595,141)
5060	43770	101	530667	Parking Fund	DCS - Parking Services	External Support	(9,972,696)	(19,204)	(50,000)	(50,000)	(45,500)	(30,000)	(30,630)
5060	43770	788	530667	Parking Fund	DCS - Parking Services	External Support	-	-	(20,000)	(20,000)	(20,000)	-	-
5060	43770	101	530675	Parking Fund	DCS - Parking Services	Bank Charges	(6,565)	-	-	-	-	-	-
5060	43770	784	530675	Parking Fund	DCS - Parking Services	Bank Charges	(48,816)	(14,752)	(15,000)	(15,000)	(15,000)	(15,000)	(15,315)
5060	43770	786	530675	Parking Fund	DCS - Parking Services	Bank Charges	-	(21,994)	(25,000)	(25,000)	(25,000)	(25,000)	(25,525)
5060	43770	788	530675	Parking Fund	DCS - Parking Services	Bank Charges	(35,090)	(48,768)	(55,000)	(55,000)	(55,000)	(55,000)	(56,155)
5060	41300	169	530804	Parking Fund	DCS - Parking Services	Bond Paying Agent Fees	-	-	-	-	-	-	-
5060	43770	101	540657	Parking Fund	DCS - Parking Services	Property Taxes on Leased Lots	-	-	-	-	-	-	-
5060	43770	787	540657	Parking Fund	DCS - Parking Services	Property Taxes on Leased Lots	(66,950)	(61,207)	(75,000)	(75,000)	(75,000)	(75,000)	(76,575)
5060	43770	783	540674	Parking Fund	DCS - Parking Services	Property Repair	(1,950)	(6,243)	(10,000)	(10,000)	(10,000)	(10,000)	(10,210)
5060	43770	784	540674	Parking Fund	DCS - Parking Services	Property Repair	(19,951)	(13,816)	(20,000)	(20,000)	(20,000)	(20,000)	(20,420)
5060	43770	785	540674	Parking Fund	DCS - Parking Services	Property Repair	-	-	(10,000)	(10,000)	(10,000)	(10,000)	(10,210)
5060	43770	786	540674	Parking Fund	DCS - Parking Services	Property Repair	(2,554)	(465)	(20,000)	(20,000)	(20,000)	(20,000)	(20,420)
5060	43700	787	540674	Parking Fund	DCS - Parking Services	Property Repair	(1,600)	-	-	-	-	-	-
5060	43770	787	540674	Parking Fund	DCS - Parking Services	Property Repair	-	(22,400)	(25,000)	(25,000)	(25,000)	(25,000)	(25,525)
5060	43770	788	540674	Parking Fund	DCS - Parking Services	Property Repair	(29,560)	(24,936)	(27,000)	(27,000)	(27,000)	(27,000)	(27,567)
5060	43770	783	540691	Parking Fund	DCS - Parking Services	Water Charges	-	(10)	-	-	-	-	-
5060	43770	784	540691	Parking Fund	DCS - Parking Services	Water Charges	(483)	(558)	(2,000)	(2,000)	(1,000)	(1,000)	(1,021)
5060	43770	788	540691	Parking Fund	DCS - Parking Services	Water Charges	(2,000)	(2,155)	(4,000)	(4,000)	(4,000)	(4,000)	(4,084)
5060	43770	783	540692	Parking Fund	DCS - Parking Services	Electricity	(9,062)	(7,280)	(10,000)	(10,000)	(10,000)	(10,000)	(10,210)
5060	43770	784	540692	Parking Fund	DCS - Parking Services	Electricity	(19,911)	(20,857)	(30,000)	(30,000)	(30,000)	(30,000)	(30,630)
5060	43770	787	540692	Parking Fund	DCS - Parking Services	Electricity	(1,749)	(1,748)	(4,000)	(4,000)	(2,000)	(2,000)	(2,042)
5060	43770	788	540692	Parking Fund	DCS - Parking Services	Electricity	(37,841)	(38,871)	(48,000)	(48,000)	(48,000)	(48,000)	(49,008)
5060	43770	788	540693	Parking Fund	DCS - Parking Services	Natural Gas	(3,853)	(2,004)	(4,500)	(4,500)	(4,500)	(4,500)	(4,595)
5060	43770	787	540707	Parking Fund	DCS - Parking Services	Lot Rental Reimbursement	(47,148)	(29,019)	(58,000)	(58,000)	(58,000)	(58,000)	(59,218)
SUB-TOTAL CONTRACTUAL SERVICES							(11,652,474)	(1,514,328)	(1,843,099)	(1,843,099)	(1,835,599)	(1,848,800)	(1,887,625)
5060	43770	793	550601	Parking Fund	DCS - Parking Services	Printing	(32,762)	(32,779)	(33,000)	(33,000)	(33,000)	(20,000)	(20,420)
5060	43770	101	550602	Parking Fund	DCS - Parking Services	Membership Dues	(423)	(665)	(1,500)	(1,500)	(1,500)	(1,500)	(1,532)
5060	43770	101	550603	Parking Fund	DCS - Parking Services	Postage	-	-	-	-	-	-	-
5060	43770	793	550603	Parking Fund	DCS - Parking Services	Postage	(24,682)	(19,064)	(25,000)	(25,000)	(25,000)	(15,000)	(15,315)
5060	43770	784	550632	Parking Fund	DCS - Parking Services	Laundry Service	(104)	(182)	(200)	(200)	(200)	(200)	(204)
5060	43770	786	550632	Parking Fund	DCS - Parking Services	Laundry Service	(589)	(600)	(600)	(600)	(600)	(600)	(613)
5060	43770	788	550632	Parking Fund	DCS - Parking Services	Laundry Service	(500)	(500)	(500)	(500)	(500)	(500)	(511)
5060	43770	101	550652	Parking Fund	DCS - Parking Services	Legal Postings and Doc. Fees	(1,000)	(497)	(1,000)	(1,000)	(1,000)	(1,000)	(1,021)
5060	43770	785	550656	Parking Fund	DCS - Parking Services	Miscellaneous Expense	-	-	-	-	-	-	-
5060	43770	101	550663	Parking Fund	DCS - Parking Services	Software License Updates	-	(15,321)	(60,000)	(60,000)	(40,347)	-	-
5060	43770	101	550671	Parking Fund	DCS - Parking Services	Office Machine Service	-	-	-	-	-	-	-
5060	43770	101	560620	Parking Fund	DCS - Parking Services	Office Supplies	(1,083)	(1,106)	(2,500)	(2,500)	(2,500)	(2,500)	(2,553)
5060	43770	793	560620	Parking Fund	DCS - Parking Services	Office Supplies	(3,878)	(4,792)	(5,000)	(5,000)	(5,000)	(5,000)	(5,105)
5060	43770	783	560623	Parking Fund	DCS - Parking Services	Cleaning Supplies	(500)	(365)	(500)	(500)	(500)	(500)	(511)
5060	43770	784	560623	Parking Fund	DCS - Parking Services	Cleaning Supplies	(2,499)	(1,405)	(2,500)	(2,500)	(2,500)	(2,500)	(2,553)



**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**PARKING FUND**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
5060	43770	786	560623	Parking Fund	DCS - Parking Services	Cleaning Supplies	-	-	-	-	-	-	-
5060	43770	788	560623	Parking Fund	DCS - Parking Services	Cleaning Supplies	(4,998)	(3,299)	(5,000)	(5,000)	(5,000)	(5,000)	(5,105)
5060	43770	784	560625	Parking Fund	DCS - Parking Services	Clothing	-	(328)	(600)	(600)	(600)	(600)	(613)
5060	43770	786	560625	Parking Fund	DCS - Parking Services	Clothing	(193)	(371)	(1,200)	(1,200)	(1,200)	(1,200)	(1,225)
5060	43770	788	560625	Parking Fund	DCS - Parking Services	Clothing	-	(426)	(1,000)	(1,000)	(1,000)	(1,000)	(1,021)
5060	43770	101	560631	Parking Fund	DCS - Parking Services	Operational Supplies	(2,495)	(1,860)	(2,500)	(2,500)	(2,500)	(2,500)	(2,553)
5060	43770	786	560631	Parking Fund	DCS - Parking Services	Operational Supplies	(2,497)	(9,114)	(10,000)	(10,000)	(10,000)	(10,000)	(10,210)
5060	43770	788	560631	Parking Fund	DCS - Parking Services	Operational Supplies	(27,756)	(39,284)	(40,000)	(40,000)	(40,000)	(40,000)	(40,840)
5060	43770	793	560631	Parking Fund	DCS - Parking Services	Operational Supplies	-	-	-	-	-	-	-
5060	43770	783	560634	Parking Fund	DCS - Parking Services	Sign Replacement	(396)	(103)	(2,000)	(2,000)	(1,000)	(1,000)	(1,021)
5060	43770	784	560634	Parking Fund	DCS - Parking Services	Sign Replacement	(2,088)	(178)	(3,000)	(3,000)	(2,000)	(2,000)	(2,042)
5060	43770	786	560634	Parking Fund	DCS - Parking Services	Sign Replacement	(723)	(12,482)	(10,000)	(10,000)	(10,000)	(10,000)	(10,210)
5060	43770	787	560634	Parking Fund	DCS - Parking Services	Sign Replacement	(8,919)	(3,785)	(10,000)	(10,000)	(10,000)	(10,000)	(10,210)
5060	43770	788	560634	Parking Fund	DCS - Parking Services	Sign Replacement	(3,412)	(4,311)	(6,000)	(6,000)	(5,000)	(5,000)	(5,105)
5060	43770	786	560637	Parking Fund	DCS - Parking Services	Vehicle Equipment Parts	-	-	-	-	-	-	-
5060	43770	788	560637	Parking Fund	DCS - Parking Services	Vehicle Equipment Parts	-	-	-	-	-	-	-
SUB-TOTAL MATERIALS & SUPPLIES							(121,497)	(152,817)	(223,600)	(223,600)	(200,947)	(137,600)	(140,490)
5060	43770	783	570705	Parking Fund	DCS - Parking Services	Building Improvements	(370,000)	-	(30,000)	(30,000)	(15,020)	(76,500)	(165,000)
5060	43770	784	570705	Parking Fund	DCS - Parking Services	Building Improvements	(102,135)	(280,294)	-	-	-	-	(20,000)
5060	43770	785	570705	Parking Fund	DCS - Parking Services	Building Improvements	-	-	-	-	-	-	-
5060	43770	786	570705	Parking Fund	DCS - Parking Services	Building Improvements	(307,068)	-	-	-	-	-	-
5060	43770	787	570705	Parking Fund	DCS - Parking Services	Building Improvements	(76,051)	-	-	-	-	-	-
5060	43770	788	570705	Parking Fund	DCS - Parking Services	Building Improvements	(134,022)	(466,792)	(460,000)	(460,000)	(285,200)	(400,000)	(200,000)
5060	41300	793	570707	Parking Fund	DCS - Parking Services	Capital Improvements	-	-	(30,000)	(34,000)	(30,000)	-	-
5060	43770	783	570707	Parking Fund	DCS - Parking Services	Capital Improvements	-	-	(100,000)	(100,000)	-	(283,556)	-
5060	43770	784	570707	Parking Fund	DCS - Parking Services	Capital Improvements	-	(11,059)	(100,000)	(100,000)	-	(283,556)	-
5060	43770	785	570707	Parking Fund	DCS - Parking Services	Capital Improvements	-	-	(38,000)	(38,000)	(38,000)	-	-
5060	43770	786	570707	Parking Fund	DCS - Parking Services	Capital Improvements	-	(290,788)	(450,000)	(450,000)	(397,000)	(450,000)	(450,000)
5060	43770	787	570707	Parking Fund	DCS - Parking Services	Capital Improvements	-	(135,093)	(617,762)	(677,328)	(212,408)	(580,000)	(550,000)
5060	43770	788	570707	Parking Fund	DCS - Parking Services	Capital Improvements	-	-	(100,000)	(100,000)	-	(283,556)	-
5060	43770	783	570710	Parking Fund	DCS - Parking Services	Equipment	-	(190)	-	-	-	-	-
5060	43770	784	570710	Parking Fund	DCS - Parking Services	Equipment	(2,494)	(2,712)	-	-	-	-	-
5060	43770	786	570710	Parking Fund	DCS - Parking Services	Equipment	(5,811)	(530)	-	-	-	(1,000)	-
5060	43770	787	570710	Parking Fund	DCS - Parking Services	Equipment	(48)	(2,618)	-	-	-	-	-
5060	43770	788	570710	Parking Fund	DCS - Parking Services	Equipment	(3,945)	(10,597)	-	(4,000)	(4,000)	(5,000)	-
5060	43770	101	570720	Parking Fund	DCS - Parking Services	Computer Equipment	(475,156)	-	(15,000)	(15,000)	(15,000)	-	-
5060	43770	783	570720	Parking Fund	DCS - Parking Services	Computer Equipment	(27,751)	-	-	-	-	-	-
5060	43770	783	570750	Parking Fund	DCS - Parking Services	Vehicles	(4,620)	-	-	-	-	-	-
5060	43770	784	570750	Parking Fund	DCS - Parking Services	Vehicles	(1,476)	-	-	-	-	-	-
5060	43770	786	570750	Parking Fund	DCS - Parking Services	Vehicles	(43,794)	-	-	-	-	(32,000)	-
5060	43770	787	570750	Parking Fund	DCS - Parking Services	Vehicles	(16,681)	-	-	-	-	-	-
5060	43770	788	570750	Parking Fund	DCS - Parking Services	Vehicles	(17,710)	-	-	-	-	-	-
SUB-TOTAL CAPITAL OUTLAY							(1,588,763)	(1,200,672)	(1,940,762)	(2,008,328)	(996,628)	(2,395,168)	(1,385,000)
5060	41300	101	580898	Parking Fund	DCS - Parking Services	Amortization	32,590	31,069	-	-	-	-	-
5060	41300	101	580899	Parking Fund	DCS - Parking Services	Depreciation Expense	(1,585,610)	(1,559,101)	-	-	-	-	-
5060	41300	101	580999	Parking Fund	DCS - Parking Services	Less Fixed Assets Capitalized	10,770,976	838,340	-	-	-	-	-
5060	00000	000	174590	Parking Fund	DCS - Parking Services	Gain (Loss) on Disposal of Capital Assets	-	(108,725)	-	-	-	-	-

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
PARKING FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>Original 2019 Budget</u>	<u>Amended 2019 Budget</u>	<u>Year End Estimate</u>	<u>2020 Proposed Budget</u>	<u>2021 Forecasted Budget</u>
SUB-TOTAL NON CASH							9,217,956	(798,417)	-	-	-	-	-
5060	41300	140	581801	Parking Fund	DCS - Parking Services	Bond Principal Payment 2016E	-		(420,000)	(420,000)	(420,000)	(435,000)	(445,000)
5060	41300	140	581802	Parking Fund	DCS - Parking Services	Bond Interest Expense 2016E	(750,011)	(357,081)	(346,832)	(346,832)	(346,832)	(334,231)	(321,181)
5060	41300	146	581801	Parking Fund	DCS - Parking Services	Bond Principal Payment 2016B	-	-	(190,000)	(190,000)	(190,000)	(195,000)	(195,000)
5060	41300	146	581802	Parking Fund	DCS - Parking Services	Bond Interest Expense 2016B	-	(158,661)	(135,995)	(135,995)	(135,995)	(132,955)	(129,055)
5060	41300	157	581801	Parking Fund	DCS - Parking Services	Bond Principal Payment 2010C	-	-	(1,120,595)	(1,120,595)	(1,120,595)	(760,025)	(215,635)
5060	41300	157	581802	Parking Fund	DCS - Parking Services	Bond Interest Expense 2010C	312,146	(138,196)	(102,374)	(102,373)	(102,373)	(57,550)	(27,149)
5060	41300	138	581801	Parking Fund	DCS - Parking Services	Bond Principal Payment 2018A	-	-	-	-	-	(880,000)	(895,000)
5060	41300	138	581802	Parking Fund	DCS - Parking Services	Bond Interest Expense 2018A	-	-	-	-	-	(207,868)	(184,108)
SUB-TOTAL DEBT SERVICE							(437,865)	(653,938)	(2,315,796)	(2,315,795)	(2,315,795)	(3,002,629)	(2,412,127)
5060	41300	101	591826	Parking Fund	DCS - Parking Services	Transfer To Sir Fund	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(300,000)	(300,000)
5060	41300	101	591801	Parking Fund	DCS - Parking Services	Transfer To General Fund	(532,840)		-	(40,000)	(40,000)	-	-
SUB-TOTAL TRANSFERS							(1,532,840)	(1,000,000)	(1,000,000)	(1,040,000)	(1,040,000)	(300,000)	(300,000)
SUB-TOTAL EXPENDITURES							(7,382,481)	(6,385,363)	(8,305,505)	(8,413,070)	(7,382,132)	(8,611,983)	(7,082,950)
NET SURPLUS/(DEFICIT)							(1,172,358)	4,325,842	(865,515)	(973,080)	(42,142)	(1,236,993)	292,040
Beginning Audited <b>Cash</b> Balance 1/1/19													3,867,527
2019 Projected Surplus (Deficit)													(42,142)
Ending Projected <b>Cash</b> Balance 12/31/19													3,825,385
Estimated <b>Cash</b> Balance 1/1/20													3,825,385
2020 Budgeted Surplus (Deficit)													(1,236,993)
Ending Estimated <b>Cash</b> Balance 12/31/20													2,588,392
Estimated <b>Cash</b> Balance 1/1/21													2,588,392
2020 Budgeted Surplus (Deficit)													292,040
Ending Estimated <b>Cash</b> Balance 12/31/21													2,880,432

THIS PAGE INTENTIONALLY LEFT BLANK

## **WATER & SEWER FUND**

### **DEPARTMENTAL SUMMARY**

The Public Works Department is responsible for the oversight and management of the Public Works portion of this Fund through its Water & Sewer Division.

#### ***Water Services***

Public Works is responsible for the delivery of safe, potable water to residents and businesses within the Village and for fire suppression. Purchased directly from the City of Chicago, water is stored in several sites throughout the Village and pumped through water mains. Personnel and contractors supported by this fund are responsible for the emergency replacement of broken mains as well as repair and exercising of system water valves and fire hydrants, repair and replacement of water meters and pumping equipment. The division also responds to requests for locating underground water facilities via the one call system Joint Utility Locating Information for Excavators (JULIE).

Revenues for the Water portion of the Fund are generated through the users of the water system through quarterly metering. Rates are determined based on the charges from the City of Chicago for the delivery of water and the Village's expenses and programming.

#### ***Sewer Services***

Village sewage is transported to the interceptor sewers of the Metropolitan Water Reclamation District of Greater Chicago (MWDGC) where it is eventually treated and discharged into the receiving streams.

Revenues for the Sewer portion of the Fund are generated through the users of the water system as a portion of the utility charges. The Village does not pay the MWDGC for discharging to their sewers. Property owners are assessed on their property tax bill for this service.

The Department maintains 105 miles of watermain, 3 water pumping stations, 1,200 fire hydrants, 1,350 water valves, 104 miles of sewers, 6,500 catch basins and 2,000 manholes.

In 2019 the Village reported to the Illinois EPA that there are a total of 13,725 water service lines in the water system. Of that total, 4,570 services have lead pipe on either the private side line or the public side line. The private side is from the water meter in the house to the shut off valve in the parkway. The public side is from the shutoff valve in the parkway to the watermain in the street. In addition there are 7,777 services that have unknown material on either the public side or private side. Assuming the worst case scenario there could be a total of (4,570+7,777) 12,347 lead services.

## 2019 ACCOMPLISHMENTS

The Public Works Department, Water & Sewer Division, is responsible for maintaining the safe drinking water for the Village as well as the efficient collection of all storm and sanitary water. The Engineering Division is responsible for managing the Capital programs in this fund.

The following accomplishments were completed in 2019 by the Public Works Department:

- The Department is projecting the water purchase from the City of Chicago to be approximately 1.8 billion gallons for the 2019 calendar year just over 5 million gallons per day. The Village entered into a new ten year agreement with the City for the supply of water. The City raised their water rates 0.82% or \$0.03 per 1,000 gallons of water on June 1.
- The Village reported its Non-Revenue Water Loss (as percent by cost of operating system) for the period of October 1, 2017 to September 30, 2018 as 23.1% to the Illinois Department of Natural Resources.
- In May 2019, the Village Board approved a comprehensive Water Loss Control Program which includes water system leak detection, large meter testing, master meter testing and a review of billing process.
- The Village entered into an agreement for a fall review of water & sewer rates in preparation for the FY2020 budget.
- The Water & Sewer Division is on pace for completion of approximately 150 water and sewer utility repairs in 2019. The Division is also on pace to complete nearly 40 water service upgrades from lead to copper as part of the Village program for water service line lead abatement.
- On pace to repair nearly two dozen water main breaks and 30 service leaks.
- Engineering design was completed for water and sewer main replacement on Austin Blvd. and on Scoville Ave. Implemented a pilot program to provide water pitchers with lead removal cartridges for those properties with lead service lines within the water main replacement areas
- Water & sewer main construction was completed on Berkshire St. and on Clarence Ave.
- Distributed the Annual Water Quality Report via electronic format.
- Continued the Sewer backup Protection Program and RainReady grant programs. Both programs have been very popular and at times will have a waiting list.

## 2020 WORK PLAN

- Water purchase from the City of Chicago is projected to be 1.8 billion gallons for 2020. The City of Chicago increases their rates in June.
- Continue the focus on water loss including water system leak detection, large and small meter testing and replacement.
- As part of this program, begin an effort to install “Data Loggers” which are movable water leak monitors.
- Continue repair/replacement of defective/leaking water valves, fire hydrants and water lines identified during a 2020 Leak Detection survey.
- Proposed is an accelerated two year program to complete the replacement of all obsolete residential water meters (approximately 3,500) and replacement of older water meter register heads (approximately 6,000).
- As part of the above project, prepare for the installation of a fixed network meter reading system to allow for daily readings of customer water usage. This could allow the Village to move from quarterly billing to bi-monthly or monthly billing if desired. This will also give customers and the Village the ability to monitor leaks or high usage.
- Evaluate options for a Customer Web Portal which would allow customers to view their water usage and find opportunities for conservation or how to find and fix leaks (ie. Water Smart).
- Continue the water service line lead abatement program utilizing in-house and contractor support. Continue to look for private side opportunities for responding to lead service line replacements and programs such as pitcher/filter distribution as part of CIP work.
- Begin water and sewer main construction on Lake Street and other local projects as part of the water and sewer main improvements.
- Begin engineering and replacement of Variable Frequency Drive (VFD) replacement at the Central Pumping Station.
- Engineer and install backup generator power at the South Pumping Station.
- Continue the sewer backup grant program to aid residents in basement backup protection. Continue the RainReady grant program to encourage private property storm water improvements.

- Continue regular combined sewer and storm sewer drain cleaning.

**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**WATER & SEWER FUND**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
5040	43730	101	441462	Water Fund	Water/Sewer	Miscellaneous Revenue	36,414	34,511	3,000	3,000	3,000	3,000	3,000
5040	43730	776	441462	Water Fund	Water/Sewer	Miscellaneous Revenue	600	-	-	-	-	-	-
5040	43730	101	441464	Water Fund	Water/Sewer	Scrap Revenue	7,724	6,515	6,000	6,000	3,000	3,000	3,000
5040	43730	101	441475	Water Fund	Water/Sewer	Recovered Damages	18,540	25,081	10,000	10,000	30,000	10,000	10,000
5040	43730	101	444401	Water Fund	Water/Sewer	Utility Sales	13,950,067	12,639,522	14,525,000	14,525,000	13,200,000	14,400,000	14,688,000
5040	43750	101	444401	Water Fund	Water/Sewer	Utility Sales	3,802,787	4,706,169	4,166,000	4,166,000	4,950,000	5,400,000	5,508,000
5040	43730	101	444402	Water Fund	Water/Sewer	Meter Charges	89,620	103,242	70,000	70,000	70,000	70,000	70,000
5040	43730	778	444402	Water Fund	Water/Sewer	Meter Charges	-	29,718	-	-	-	-	-
5040	43730	101	444403	Water Fund	Water/Sewer	Penalty Charges	136,765	142,628	100,000	100,000	110,000	100,000	100,000
SUB-TOTAL REVENUE							18,042,517	17,687,385	18,880,000	18,880,000	18,366,000	19,986,000	20,382,000
5040	41300	101	510501	Water Fund	Water/Sewer	Regular Salaries	(98,193)	(99,806)	(104,535)	(104,534)	(105,556)	(104,735)	(107,877)
5040	43730	101	510501	Water Fund	Water/Sewer	Regular Salaries	(92,792)	(68,613)	(93,925)	(93,925)	(49,567)	(130,248)	(134,155)
5040	43730	776	510501	Water Fund	Water/Sewer	Regular Salaries	(155,335)	(167,186)	(202,040)	(202,040)	(151,668)	(214,388)	(220,820)
5040	43730	777	510501	Water Fund	Water/Sewer	Regular Salaries	(198,089)	(145,524)	(222,964)	(222,964)	(145,811)	(262,485)	(270,360)
5040	43730	781	510501	Water Fund	Water/Sewer	Regular Salaries	(231,862)	-	-	-	-	-	-
5040	43750	101	510501	Water Fund	Water/Sewer	Regular Salaries	(82,799)	(65,911)	(93,925)	(93,925)	(39,583)	(97,061)	(99,973)
5040	43750	781	510501	Water Fund	Water/Sewer	Regular Salaries	-	(289,086)	(222,964)	(222,964)	(328,125)	(264,611)	(272,549)
5040	41300	101	510503	Water Fund	Water/Sewer	Overtime	-	(87)	-	-	-	-	-
5040	43730	101	510503	Water Fund	Water/Sewer	Overtime	(682)	(131)	-	-	-	-	-
5040	43730	776	510503	Water Fund	Water/Sewer	Overtime	(10,275)	(11,898)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
5040	43730	777	510503	Water Fund	Water/Sewer	Overtime	(20,146)	(8,520)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
5040	43750	781	510503	Water Fund	Water/Sewer	Overtime	(24,205)	(26,447)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
5040	43730	101	510518	Water Fund	Water/Sewer	Seasonal Employees	-	-	(12,554)	(12,554)	-	-	-
SUB-TOTAL PERSONAL SERVICES							(914,378)	(883,210)	(1,012,907)	(1,012,906)	(880,310)	(1,133,528)	(1,165,734)
5040	43750	781	510519	Water Fund	Water/Sewer	Vacation Time Payout	-	(1,406)	-	-	-	-	-
5040	41300	172	520515	Water Fund	Water/Sewer	Health Insurance Opt Out	(133)	-	-	-	-	-	-
5040	43730	776	520515	Water Fund	Water/Sewer	Health Insurance Opt Out	-	(399)	-	-	-	-	-
5040	43750	781	520515	Water Fund	Water/Sewer	Health Insurance Opt Out	-	(504)	-	-	-	-	-
5040	41300	101	520520	Water Fund	Water/Sewer	Life Insurance Expense	(186)	(196)	(186)	(186)	(230)	(186)	(186)
5040	43730	101	520520	Water Fund	Water/Sewer	Life Insurance Expense	(242)	(76)	(93)	(93)	(93)	(107)	(107)
5040	41300	172	520520	Water Fund	Water/Sewer	Life Insurance Expense	(186)	-	-	-	-	-	-
5040	43730	776	520520	Water Fund	Water/Sewer	Life Insurance Expense	(190)	(214)	(279)	(279)	(147)	(279)	(279)
5040	43730	777	520520	Water Fund	Water/Sewer	Life Insurance Expense	(372)	(271)	(326)	(326)	(233)	(419)	(419)
5040	43750	101	520520	Water Fund	Water/Sewer	Life Insurance Expense	(93)	(76)	(93)	(93)	(47)	(93)	(93)
5040	43750	781	520520	Water Fund	Water/Sewer	Life Insurance Expense	(372)	(520)	(326)	(326)	(510)	(419)	(419)
5040	41300	101	520521	Water Fund	Water/Sewer	Health Insurance Expense	(29,943)	(29,001)	(28,244)	(28,244)	(29,135)	(25,988)	(27,287)
5040	43730	101	520521	Water Fund	Water/Sewer	Health Insurance Expense	(15,878)	(13,112)	(20,613)	(20,613)	(8,422)	(23,777)	(24,966)
5040	41300	172	520521	Water Fund	Water/Sewer	Health Insurance Expense	-	-	-	-	-	-	-
5040	43730	776	520521	Water Fund	Water/Sewer	Health Insurance Expense	(29,151)	(25,823)	(37,438)	(37,438)	(16,845)	(29,847)	(31,339)



**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**WATER & SEWER FUND**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
5040	43730	777	520521	Water Fund	Water/Sewer	Health Insurance Expense	(49,422)	(51,280)	(79,043)	(79,043)	(47,772)	(81,167)	(85,225)
5040	43750	101	520521	Water Fund	Water/Sewer	Health Insurance Expense	(15,878)	(13,112)	(20,613)	(20,613)	(8,422)	(20,201)	(21,211)
5040	43750	781	520521	Water Fund	Water/Sewer	Health Insurance Expense	(49,422)	(85,871)	(79,043)	(79,043)	(98,283)	(81,167)	(85,225)
5040	41300	101	520522	Water Fund	Water/Sewer	Social Security Expense	(5,644)	(5,683)	(6,481)	(6,481)	(6,535)	(6,494)	(6,689)
5040	41300	172	520522	Water Fund	Water/Sewer	Social Security Expense	-	-	-	-	-	-	-
5040	43730	101	520522	Water Fund	Water/Sewer	Social Security Expense	(5,319)	(4,376)	(6,602)	(6,602)	(3,171)	(7,968)	(8,207)
5040	43730	776	520522	Water Fund	Water/Sewer	Social Security Expense	(9,620)	(10,540)	(13,146)	(13,146)	(9,919)	(13,912)	(14,329)
5040	43730	777	520522	Water Fund	Water/Sewer	Social Security Expense	(12,447)	(8,759)	(15,684)	(15,684)	(8,697)	(18,134)	(18,678)
5040	43750	101	520522	Water Fund	Water/Sewer	Social Security Expense	(4,725)	(3,719)	(5,823)	(5,823)	(2,218)	(6,018)	(6,199)
5040	43750	781	520522	Water Fund	Water/Sewer	Social Security Expense	(14,596)	(18,165)	(15,064)	(15,064)	(20,722)	(17,646)	(18,175)
5040	41300	101	520523	Water Fund	Water/Sewer	Medicare Expense	(1,320)	(1,329)	(1,516)	(1,516)	(1,528)	(1,519)	(1,565)
5040	41300	172	520523	Water Fund	Water/Sewer	Medicare Expense	-	-	-	-	-	-	-
5040	43730	101	520523	Water Fund	Water/Sewer	Medicare Expense	(1,244)	(1,023)	(1,544)	(1,544)	(741)	(1,889)	(1,946)
5040	43730	776	520523	Water Fund	Water/Sewer	Medicare Expense	(2,250)	(2,465)	(3,075)	(3,075)	(2,320)	(3,254)	(3,352)
5040	43730	777	520523	Water Fund	Water/Sewer	Medicare Expense	(2,911)	(2,050)	(3,668)	(3,668)	(2,034)	(4,241)	(4,368)
5040	43750	101	520523	Water Fund	Water/Sewer	Medicare Expense	(1,105)	(870)	(1,362)	(1,362)	(518)	(1,407)	(1,449)
5040	43750	781	520523	Water Fund	Water/Sewer	Medicare Expense	(3,414)	(4,247)	(3,523)	(3,523)	(4,846)	(4,127)	(4,251)
5040	41300	101	520527	Water Fund	Water/Sewer	IMRF Contributions	(13,893)	(9,862)	(6,774)	(6,774)	(7,346)	(9,227)	(9,504)
5040	41300	172	520527	Water Fund	Water/Sewer	IMRF Contributions	-	-	-	-	-	-	-
5040	43730	101	520527	Water Fund	Water/Sewer	IMRF Contributions	(11,448)	(6,461)	(6,086)	(6,086)	(2,565)	(10,401)	(10,713)
5040	43730	776	520527	Water Fund	Water/Sewer	IMRF Contributions	(23,462)	(17,774)	(13,740)	(13,740)	(10,861)	(19,232)	(19,809)
5040	43730	777	520527	Water Fund	Water/Sewer	IMRF Contributions	(30,550)	(15,262)	(16,392)	(16,392)	(9,904)	(25,768)	(26,541)
5040	43750	101	520527	Water Fund	Water/Sewer	IMRF Contributions	(11,386)	(6,486)	(6,086)	(6,086)	(2,565)	(8,551)	(8,808)
5040	43750	781	520527	Water Fund	Water/Sewer	IMRF Contributions	(35,410)	(29,578)	(15,744)	(15,744)	(22,039)	(25,074)	(25,826)
SUB-TOTAL FRINGE BENEFITS							(382,212)	(370,508)	(408,607)	(408,607)	(328,668)	(448,512)	(467,165)
5040	43730	101	520528	Water Fund	Water/Sewer	Change in IMRF NPL	(78,621)	(17,517)	-	-	-	-	-
5040	43730	101	520900	Water Fund	Water/Sewer	Change in NPO	(2,001)	(2,377)	-	-	-	-	-
5040	43730	101	530650	Water Fund	Water/Sewer	Conferences Training	(5,800)	(5,316)	(15,000)	(15,000)	(10,000)	(14,500)	(14,500)
5040	43730	101	530658	Water Fund	Water/Sewer	Temporary Services	-	-	-	-	-	(5,000)	(5,000)
5040	41300	101	530660	Water Fund	Water/Sewer	General Contractuals	(21,265)	(21,033)	(24,000)	(24,000)	(24,000)	(24,000)	(24,504)
5040	43730	776	530660	Water Fund	Water/Sewer	General Contractuals	(36,814)	(36,190)	(47,500)	(47,500)	(41,000)	(51,000)	(52,000)
5040	43770	776	530660	Water Fund	Water/Sewer	General Contractuals	(839)	-	-	-	-	-	-
5040	43730	101	530667	Water Fund	Water/Sewer	External Support	(19,549)	(36,031)	(122,000)	(170,159)	(211,913)	(163,000)	(183,000)
5040	43750	101	530667	Water Fund	Water/Sewer	External Support	-	-	-	-	-	-	-
5040	43730	776	530667	Water Fund	Water/Sewer	External Support	(42,042)	(26,825)	(40,000)	(40,000)	(40,000)	(75,000)	(80,000)
5040	43730	777	530667	Water Fund	Water/Sewer	External Support	(203,596)	(228,748)	(292,500)	(292,500)	(283,500)	(361,500)	(375,000)
5040	43750	781	530667	Water Fund	Water/Sewer	External Support	(280,912)	(290,950)	(312,000)	(394,991)	(392,991)	(310,000)	(320,000)
5040	41300	101	530675	Water Fund	Water/Sewer	Bank Charges	(60,121)	(50,326)	(55,000)	(55,000)	(55,000)	(55,000)	(56,155)

**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**WATER & SEWER FUND**

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
5040	41999	776	540674	Water Fund	Water/Sewer	Property Repair	-	(272)	-	-	-	-	-
5040	43730	776	540674	Water Fund	Water/Sewer	Property Repair	(26,647)	(6,191)	(40,000)	(40,000)	(40,000)	(30,000)	(30,000)
5040	43730	101	540690	Water Fund	Water/Sewer	Telecommunication Charges	-	-	(2,300)	(2,300)	(2,300)	(2,300)	(2,348)
5040	43730	776	540690	Water Fund	Water/Sewer	Telecommunication Charges	(1,830)	(1,851)	(3,650)	(3,650)	(3,650)	(3,650)	(3,727)
5040	43730	777	540690	Water Fund	Water/Sewer	Telecommunication Charges	-	-	(3,000)	(3,000)	(3,000)	(3,000)	(3,063)
5040	43730	776	540692	Water Fund	Water/Sewer	Electricity	(110,861)	(91,707)	(105,000)	(105,000)	(105,000)	(105,000)	(107,205)
5040	43730	776	540693	Water Fund	Water/Sewer	Natural Gas	(2,929)	(1,723)	(7,000)	(7,000)	(4,000)	(4,500)	(4,595)
5040	43730	776	560691	Water Fund	Water/Sewer	City Of Chicago Water Expense	(7,312,471)	(7,137,996)	(7,418,500)	(7,418,500)	(7,250,000)	(7,400,000)	(7,555,400)
SUB-TOTAL CONTRACTUAL SERVICES							(8,206,298)	(7,955,053)	(8,487,450)	(8,618,600)	(8,466,354)	(8,607,450)	(8,816,496)
5040	41300	101	550601	Water Fund	Water/Sewer	Printing	(607)	(699)	(600)	(600)	(600)	(600)	(613)
5040	41300	172	550601	Water Fund	Water/Sewer	Printing	-	-	-	-	-	-	-
5040	43730	101	550601	Water Fund	Water/Sewer	Printing	(1,849)	(2,693)	(2,500)	(2,500)	(2,500)	(2,500)	(2,553)
5040	43730	101	550602	Water Fund	Water/Sewer	Membership Dues	(758)	(3,487)	(4,000)	(4,000)	(3,996)	(4,400)	(4,492)
5040	41300	101	550603	Water Fund	Water/Sewer	Postage	(23,715)	(24,386)	(26,000)	(26,000)	(26,000)	(26,000)	(26,546)
5040	43730	101	550603	Water Fund	Water/Sewer	Postage	-	(379)	(600)	(600)	(400)	(400)	(408)
5040	43730	101	550632	Water Fund	Water/Sewer	Laundry Service	(1,183)	(162)	(2,000)	(2,000)	(1,200)	-	-
5040	43750	101	550632	Water Fund	Water/Sewer	Laundry Service	(2,704)	(2,719)	(2,000)	(2,000)	(1,500)	-	-
5040	43730	101	550652	Water Fund	Water/Sewer	Legal Postings and Doc. Fees	-	-	(300)	(300)	(300)	(300)	(306)
5040	41300	101	550663	Water Fund	Water/Sewer	Software License Updates	-	-	-	-	-	-	-
5040	43730	101	550671	Water Fund	Water/Sewer	Office Machine Service	(3,103)	(2,647)	(3,200)	(3,200)	(2,500)	(2,300)	(2,348)
5040	41300	101	560620	Water Fund	Water/Sewer	Office Supplies	(20)	-	-	-	-	-	-
5040	43730	101	560620	Water Fund	Water/Sewer	Office Supplies	-	-	(200)	(200)	(200)	(200)	(204)
5040	43750	101	560620	Water Fund	Water/Sewer	Office Supplies	-	-	(200)	(200)	(200)	(200)	(204)
5040	43730	101	560625	Water Fund	Water/Sewer	Clothing	(1,887)	(2,746)	(2,750)	(2,750)	(2,750)	(5,000)	(5,105)
5040	43750	101	560625	Water Fund	Water/Sewer	Clothing	(2,603)	(2,903)	(3,000)	(3,000)	(3,000)	(5,000)	(5,105)
5040	43730	776	560631	Water Fund	Water/Sewer	Operational Supplies	(24,813)	(26,633)	(25,000)	(25,000)	(25,000)	(30,000)	(30,000)
5040	43730	777	560631	Water Fund	Water/Sewer	Operational Supplies	(78,242)	(108,911)	(130,000)	(130,000)	(130,000)	(130,000)	(130,000)
5040	43730	778	560631	Water Fund	Water/Sewer	Operational Supplies	(181)	(992)	(4,000)	(4,000)	(2,500)	(2,500)	(2,553)
5040	43730	781	560631	Water Fund	Water/Sewer	Operational Supplies	(2,047)	-	-	-	-	-	-
5040	43750	781	560631	Water Fund	Water/Sewer	Operational Supplies	(19,271)	(9,225)	(25,000)	(25,000)	(20,000)	(25,000)	(25,000)
5040	43730	777	560633	Water Fund	Water/Sewer	Roadway Maintenance	(31,313)	(27,516)	(45,000)	(45,000)	(35,000)	(35,000)	(35,000)
5040	43730	781	560633	Water Fund	Water/Sewer	Roadway Maintenance	-	-	-	-	-	-	-
5040	43750	781	560633	Water Fund	Water/Sewer	Roadway Maintenance	(27,330)	(20,226)	(45,000)	(45,000)	(30,000)	(35,000)	(35,000)
SUB-TOTAL MATERIALS & SUPPLIES							(221,626)	(236,323)	(321,350)	(321,350)	(287,646)	(304,400)	(305,437)
5040	43730	776	570707	Water Fund	Water/Sewer	Capital Improvements	(151,962)	(57,688)	(400,000)	(400,000)	-	(1,845,666)	(381,000)
5040	43730	777	570707	Water Fund	Water/Sewer	Capital Improvements	(896,518)	(1,594,532)	(2,497,000)	(2,764,119)	(1,160,944)	(3,262,880)	(4,550,000)
5040	43730	781	570707	Water Fund	Water/Sewer	Capital Improvements	-	-	-	-	-	-	(100,000)
5040	43750	777	570707	Water Fund	Water/Sewer	Capital Improvements	-	-	-	-	(910,814)	-	-

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
WATER & SEWER FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
5040	43750	781	570707	Water Fund	Water/Sewer	Capital Improvements	(1,317,497)	(1,913,178)	(4,141,000)	(4,943,251)	(2,723,242)	(3,891,000)	(4,516,000)
5040	41300	101	570711	Water Fund	Water/Sewer	Software	(4,320)	-	-	-	-	-	-
5040	43730	777	570711	Water Fund	Water/Sewer	Software	-	-	-	-	-	-	(55,000)
5040	43730	776	570710	Water Fund	Water/Sewer	Equipment	(2,150)	(3,655)	(10,000)	(10,000)	(10,000)	(20,000)	(5,000)
5040	43730	777	570710	Water Fund	Water/Sewer	Equipment	(1,377)	(5,482)	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
5040	43750	781	570710	Water Fund	Water/Sewer	Equipment	(669)	(4,160)	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
5040	43730	776	570720	Water Fund	Water/Sewer	Computer Equipment	(1,340)	-	-	-	-	-	-
5040	43730	777	570720	Water Fund	Water/Sewer	Computer Equipment	(8,720)	-	-	-	-	(1,200)	-
5040	43750	781	570720	Water Fund	Water/Sewer	Computer Equipment	(477)	(932)	-	-	-	-	-
5040	43730	777	570740	Water Fund	Water/Sewer	Facilities Furnishings	-	-	-	-	-	-	-
5040	43730	777	570750	Water Fund	Water/Sewer	Vehicles	(31)	-	(50,000)	(50,000)	(49,961)	(90,000)	(160,000)
5040	43750	781	570750	Water Fund	Water/Sewer	Vehicles	(105)	(364,027)	(40,000)	(40,000)	(26,179)	(40,000)	(95,000)
5040	43730	101	580700	Water Fund	Water/Sewer	Bad Debt Expense	-	-	-	-	-	-	-
5040	41300	101	580898	Water Fund	Water/Sewer	Amortization	11,570	11,570	-	-	-	-	-
5040	41300	101	580899	Water Fund	Water/Sewer	Depreciation Expense	(1,387,405)	(1,466,666)	-	-	-	-	-
5040	41300	101	580999	Water Fund	Water/Sewer	Less Fixed Assets Capitalized	1,723,306	3,254,912	-	-	-	-	-
SUB-TOTAL CAPITAL OUTLAY							(2,037,695)	(2,143,838)	(7,153,000)	(8,222,370)	(4,896,140)	(9,165,746)	(9,877,000)
5040	41300	148	581801	Water Fund- 2012A	Water/Sewer	Bond Interest Principal	-	-	(265,100)	(265,100)	(265,100)	(177,135)	(233,770)
5040	41300	157	581801	Water Fund- 2010C	Water/Sewer	Bond Interest Principal	-	-	(464,405)	(464,405)	(464,405)	(314,975)	(89,365)
5040	41300	159	581801	Water Fund- 2011B	Water/Sewer	Bond Interest Principal	-	-	(17,520)	(17,520)	(17,520)	(17,520)	(388,360)
5040	41300	148	581802	Water Fund- 2012A	Water/Sewer	Bond Interest Expense	(35,294)	(31,137)	(26,920)	(26,920)	(26,920)	(21,618)	(18,075)
5040	41300	157	581802	Water Fund- 2010C	Water/Sewer	Bond Interest Expense	(71,609)	(57,271)	(42,426)	(42,426)	(42,426)	(23,850)	(11,251)
5040	41300	159	581802	Water Fund- 2011B	Water/Sewer	Bond Interest Expense	(86,536)	(95,600)	(95,787)	(95,787)	(95,787)	(95,261)	(88,930)
SUB-TOTAL DEBT SERVICE							(193,439)	(184,007)	(912,158)	(912,158)	(912,158)	(650,359)	(829,752)
5040	41300	101	591826	Water Fund	Water/Sewer	Transfer To Sir Fund	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(570,000)	(570,000)
SUB-TOTAL TRANSFERS							(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(570,000)	(570,000)
SUB-TOTAL EXPENDITURES							(12,955,648)	(12,772,940)	(19,295,472)	(20,495,991)	(16,771,276)	(20,879,995)	(22,031,584)
NET SURPLUS/(DEFICIT)							5,086,869	4,914,446	(415,472)	(1,615,991)	1,594,724	(893,995)	(1,649,584)
Beginning Audited <b>Cash</b> Balance 1/1/19											8,113,416		
2019 Projected Surplus (Deficit)											1,594,724		
Ending Projected <b>Cash</b> Balance 12/31/19											9,708,140		
Estimated <b>Cash</b> Balance 1/1/20												9,708,140	
2020 Budgeted Surplus (Deficit)												(893,995)	
Ending Estimated <b>Cash</b> Balance 12/31/20												8,814,145	
Estimated <b>Cash</b> Balance 1/1/21													8,814,145
2020 Budgeted Surplus (Deficit)													(1,649,584)
Ending Estimated <b>Cash</b> Balance 12/31/21													7,164,561

THIS PAGE INTENTIONALLY LEFT BLANK

## Internal Service Funds

The Villages Internal Service Fund (ISF) are used to track revenues and expenses that do not require legal separation from the General Fund but are budgeted and tracked independently for internal control, transparency, and accounting purposes. The following ISF are included under this section:

- Debt Service Fund
- Health Insurance Fund
- Self-Insured Retention Fund (SIRF)

The Self Insured Retention Fund is used to account for all expenses related to general liability and workers compensation case claim payments as well as related insurance premiums paid for stop loss coverage which is currently \$750,000. This Fund does not have its own dedicated revenue source and is funded by inter-fund transfers-in from other Village Funds.

The Health Insurance Fund is used to track and account for expenses related to the Village's health and life insurance benefits provided to eligible full time employees. Eligible employees receive a comprehensive health insurance benefit which includes either a PPO or HMO option chosen by each employee and a prescription drug benefit as well.

In addition, the Village provides eligible employees with a flat \$50,000 life insurance benefit at no cost and employees may purchase at their own expense additional coverage above this amount.

Finally, with a certain limited exception, dental insurance is available and offered to employees at an employee's own expense.

The largest expense in this Fund is related to health insurance coverage. The Village is self-insured and uses Blue Cross/Blue Shield to administer its plans. Actual health insurance claims are paid out of this fund and budgeted as expense while corresponding revenues are budgeted from Village contributions, employee payroll contributions, and pensioner/COBRA contributions.

The Debt Service Fund accounts for all principal and interest payments made on bond issues which are not dedicated to Special Revenue or Enterprise Funds. Detailed schedules by bond issue are provided within this budget document.

## **Debt Service Fund**

### **Fund Summary:**

The Debt Service Fund accounts for the general debt of the Village. Debt is also paid directly by the Village's Enterprise Funds if the proceeds were used for expenses in one of those Funds.

Annual Debt payments are primarily funded through a portion of the Village's property tax levy.

**VILLAGE OF OAK PARK**  
**FISCAL YEAR 2020 BUDGET**  
**DEBT SERVICE FUND**

Fund	Dept	Program	Account	Description	Department	Description	2017	2018	Original	Amended	Year	2020	2021
							Actual	Actual	2019	2019	End	Proposed	Forecasted
									Budget	Budget	Estimate	Budget	Budget
4025	41300	101	411401	Debt Service Fund	Finance	Property Tax Levy	4,731,262	4,054,207	4,104,169	4,104,169	4,104,169	4,232,653	6,935,660
4025	41300	101	411414	Debt Service Fund	Finance	TIF Surplus Distribution	139,392	149,016	150,000	150,000	150,000	-	-
4025	41300	101	441462	Debt Service Fund	Finance	Miscellaneous Revenue	14,456	-	6,500	6,500	6,500	6,500	6,500
4025	41300	101	461490	Debt Service Fund	Finance	Interest Revenue	1,857	10,457	11,200	11,200	13,000	15,000	15,000
4025	41300	101	490479	Debt Service Fund	Finance	Intergovt Support Op Library	1,088,804	1,069,346	1,075,734	1,075,734	1,075,734	1,070,807	-
4025	41300	101	491401	Debt Service Fund	Finance	Transfer From General Fund	500,000	500,000	500,000	500,000	500,000	500,000	500,000
4025	41300	101	491455	Debt Service Fund	Finance	Transfer From Solid Waste Fund	280,000	280,000	280,000	280,000	280,000	280,000	280,000
4025	41300	Var	493800	Debt Service Fund	Finance	Bond Proceeds	17,520,000	-	9,315,000	9,315,000	-	16,500,000	42,000,000
4025	41300	Var	493802	Debt Service Fund	Finance	Premium on Bond Proceeds	348,797	-	-	-	-	-	-
SUB-TOTAL REVENUE							24,624,568	6,063,026	15,442,603	15,442,603	6,129,403	22,604,960	49,737,160
4025	41300	101	530804	Debt Service Fund	Finance	Bond Paying Agent Fees	(6,750)	(3,000)	(8,000)	(8,000)	(8,000)	(8,500)	(8,500)
4025	41300	165	530805	Debt Service Fund 2017B	Finance	Bond Issuance Fees	(40,458)	-	-	-	-	-	-
4025	41300	166	530805	Debt Service Fund 2017C	Finance	Bond Issuance Fees	(63,324)	-	-	-	-	-	-
4025	41300	150	530805	Debt Service Fund 2017A	Finance	Bond Issuance Fees	(332,257)	-	-	-	-	-	-
4025	41300	139	581801	Debt Service Fund 2016D	Finance	Bond Principal Payment	-	-	(125,000)	(125,000)	(125,000)	(750,000)	(25,000)
4025	41300	147	581801	Debt Service Fund 2016C	Finance	Bond Principal Payment	-	-	(50,000)	(2,845,000)	(2,845,000)	-	-
4025	41300	148	581801	Debt Service Fund 2012A	Finance	Bond Principal Payment	(626,175)	(796,950)	(834,900)	(834,900)	(834,900)	(557,865)	(736,230)
4025	41300	154	581801	Debt Service Fund 2015B	Finance	Bond Principal Payment	(400,000)	(420,000)	(430,000)	(430,000)	(430,000)	(450,000)	(240,000)
4025	41300	158	581801	Debt Service Fund 2011A	Finance	Bond Principal Payment	-	-	-	-	-	(680,000)	-
4025	41300	159	581801	Debt Service Fund 2011B	Finance	Bond Principal Payment	(12,480)	(12,480)	(12,480)	(12,480)	(12,480)	(12,480)	(276,640)
4025	41300	160	581801	Debt Service Fund 2015A	Finance	Bond Principal Payment	(630,000)	(650,000)	(935,000)	(935,000)	(935,000)	(1,070,000)	(625,000)
4025	41300	165	581801	Debt Service Fund 2017B	Finance	Bond Principal Payment	-	(400,000)	(295,000)	(295,000)	(295,000)	(195,000)	(495,000)
4025	41300	166	581801	Debt Service Fund 2017C	Finance	Bond Principal Payment	-	(870,000)	(905,000)	(905,000)	(905,000)	(945,000)	-
4025	41300	174	581801	Debt Service Fund 2007	Finance	Bond Principal Payment	(400,000)	-	-	-	-	-	-
4025	41300	176	581801	Debt Service Fund 2006A	Finance	Bond Principal Payment	(210,000)	-	-	-	-	-	-
4025	41300	185	581801	Debt Service Fund 2007A	Finance	Bond Principal Payment	(865,000)	-	-	-	-	-	-
4025	41300	139	581802	Debt Service Fund 2016D	Finance	Bond Interest Expense	(305,281)	(305,281)	(305,282)	(305,282)	(305,282)	(301,531)	(279,031)
4025	41300	145	581802	Debt Service Fund 2016A	Finance	Bond Interest Expense	(640,119)	(640,119)	(640,118)	(640,118)	(640,118)	(640,119)	(640,119)
4025	41300	146	581802	Debt Service Fund 2016B	Finance	Bond Interest Expense	(135,995)	-	-	-	-	-	-
4025	41300	147	581802	Debt Service Fund 2016C	Finance	Bond Interest Expense	(63,662)	(63,663)	(63,662)	(69,662)	(69,662)	-	-
4025	41300	148	581802	Debt Service Fund 2012A	Finance	Bond Interest Expense	(113,243)	(100,720)	(84,780)	(84,780)	(84,780)	(68,082)	(56,925)
4025	41300	150	581802	Debt Service Fund 2017A	Finance	Bond Interest Expense	-	(397,174)	(420,538)	(420,538)	(420,538)	(420,538)	(420,538)
4025	41300	154	581802	Debt Service Fund 2015B	Finance	Bond Interest Expense	(281,888)	(269,888)	(257,288)	(257,288)	(257,288)	(244,388)	(230,888)
4025	41300	158	581802	Debt Service Fund 2011A	Finance	Bond Interest Expense	-	-	-	-	-	(10,200)	-
4025	41300	159	581802	Debt Service Fund 2011B	Finance	Bond Interest Expense	(68,981)	(68,606)	(68,231)	(68,231)	(68,232)	(67,857)	(63,348)
4025	41300	160	581802	Debt Service Fund 2015A	Finance	Bond Interest Expense	(354,150)	(341,550)	(328,550)	(328,550)	(328,550)	(309,850)	(288,450)
4025	41300	165	581802	Debt Service Fund 2017B	Finance	Bond Interest Expense	-	(49,091)	(39,400)	(39,400)	(39,400)	(27,600)	(19,800)
4025	41300	166	581802	Debt Service Fund 2017C	Finance	Bond Interest Expense	-	(120,511)	(92,500)	(92,500)	(92,500)	(47,250)	-
4025	41300	174	581802	Debt Service Fund 2007	Finance	Bond Interest Expense	(70,200)	-	-	-	-	-	-
4025	41300	176	581802	Debt Service Fund 2006A	Finance	Bond Interest Expense	(9,187)	-	-	-	-	-	-
4025	41300	185	581802	Debt Service Fund 2007A	Finance	Bond Interest Expense	(146,400)	-	-	-	-	-	-
4025	41300	101	591802	Transfer to Colt Westgate Fund	Finance	Transfer to Colt Westgate Fund	(6,830,981)	-	-	-	-	-	-
4025	41300	199	591812	Transfer to CIP Fund	Finance	Transfer to CIP Fund	(13,200,000)	-	(12,315,000)	(12,315,000)	-	(17,225,000)	(45,000,000)
4025	41300	166	591896	Transfer to Escrow Agent	Finance	External Transfer Out	(2,818,292)	-	-	-	-	-	-
4025	41300	165	591896	Transfer to Escrow Agent	Finance	External Transfer Out	(1,411,458)	-	-	-	-	-	-
SUB-TOTAL EXPENDITURES							(30,036,281)	(5,509,032)	(18,210,729)	(21,011,729)	(8,696,730)	(24,031,260)	(49,405,469)
NET SURPLUS/(DEFICIT)							(5,411,713)	553,994	(2,768,126)	(5,569,126)	(2,567,327)	(1,426,300)	331,691

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
DEBT SERVICE FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
						Beginning Audited Fund Balance 1/1/19					4,093,723		
						2019 Projected Surplus (Deficit)					(2,567,327)		
						Ending Projected Fund Balance 12/31/19					<u>1,526,396</u>		
						Estimated Fund Balance 1/1/20						1,526,396	
						2020 Budgeted Surplus (Deficit)						<u>(1,426,300)</u>	
						Ending Estimated Fund Balance 12/31/20						<u>100,096</u>	
						Estimated Fund Balance 1/1/21							100,096
						2020 Budgeted Surplus (Deficit)							<u>331,691</u>
						Ending Estimated Fund Balance 12/31/21							<u>431,787</u>



## HEALTH INSURANCE FUND

### Fund Summary:

The Human Resources Department develops, supports, and administers an employee benefits program that is cost effective while also considered by employees as having value in terms of their total compensation from the Village. Specific benefits provided include:

- Health insurance in the form of two Blue Cross/Blue Shield PPOs and HMOs
- A prescription drug plan with a three-tier co-pay (\$10, \$30 and \$50)
- Village paid basic life and accidental death and dismemberment insurance
- Outsourced S-125 Plan administration for reimbursement of qualified expenses
- Reimbursement for qualified transportation expenses

The Human Resources Department relies on assistance from an insurance broker to provide the most cost-effective benefit plans and options to its employees.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
HEALTH INSURANCE FUND

HEALTH INSURANCE FUND							2017	2018	Original	Amended	Year	2020	2021
Fund	Dept	Program	Account	Description	Department	Description	Actual	Actual	2019	2019	End	Proposed	Forecasted
									Budget	Budget	Estimate	Budget	Budget
6028	41080	101	440440	Health Insurance Fund	HR - Human Resources	Health Ins Premiums Withheld	1,126,757	1,051,375	1,150,000	1,150,000	1,135,000	1,000,000	1,000,000
6028	41080	101	440441	Health Insurance Fund	HR - Human Resources	Life Insurance Premiums Withheld	-	68,198	80,000	80,000	80,000	80,000	80,000
6028	41080	101	440442	Health Insurance Fund	HR - Human Resources	Dental Insurance Premiums Withheld	-	219,894	220,000	220,000	230,000	275,000	275,000
6028	41080	101	440443	Health Insurance Fund	HR - Human Resources	Vision Insurance Premiums Withheld	-	30,604	30,000	30,000	40,000	40,000	40,000
6028	41080	101	440444	Health Insurance Fund	HR - Human Resources	AFLAC Premiums Withheld	-	25,525	-	-	-	-	-
6028	41080	101	440445	Health Insurance Fund	HR - Human Resources	Allied FSA Med Premiums Withheld	-	224,695	250,000	250,000	250,000	250,000	250,000
6028	41080	101	440446	Health Insurance Fund	HR - Human Resources	Allied FSA Dep Care Premiums Withheld	-	38,748	50,000	50,000	35,000	40,000	40,000
6028	41080	101	440464	Health Insurance Fund	HR - Human Resources	Employer Life Insurance Contribution	-	34,543	-	-	-	-	-
6028	41090	101	440466	Health Insurance Fund	HR - Human Resources	Pensioneer Premium Payments	1,135,829	1,062,712	1,060,000	1,060,000	1,100,000	1,000,000	1,000,000
6028	41080	101	440499	Health Insurance Fund	HR - Human Resources	Employer Contributions	5,836,103	5,092,271	5,606,750	5,606,750	5,500,000	5,000,000	5,000,000
6028	41090	101	441462	Health Insurance Fund	HR - Human Resources	Miscellaneous Revenue	14,222	838	10,000	10,000	1,000	1,000	1,000
SUB-TOTAL REVENUE							8,112,911	7,849,403	8,456,750	8,456,750	8,371,000	7,686,000	7,686,000
6028	41080	133	510501	Health Insurance Fund	HR - Human Resources	Regular Salaries	-	-	-	-	-	(99,507)	(102,492)
6028	41080	133	510503	Health Insurance Fund	HR - Human Resources	Overtime	-	-	-	-	-	(1,000)	(1,000)
6028	41080	133	520520	Health Insurance Fund	HR - Human Resources	Life Insurance Expense	-	-	-	-	-	(116)	(116)
6028	41080	133	520521	Health Insurance Fund	HR - Human Resources	Health Insurance Expense	-	-	-	-	-	(21,495)	(22,570)
6028	41080	133	520522	Health Insurance Fund	HR - Human Resources	Social Security Expense	-	-	-	-	-	(12,127)	(12,491)
6028	41080	133	520523	Health Insurance Fund	HR - Human Resources	Medicare Expense	-	-	-	-	-	(1,457)	(1,501)
6028	41080	133	520527	Health Insurance Fund	HR - Human Resources	IMRF Contributions	-	-	-	-	-	(8,767)	(9,030)
6028	41080	101	520683	Health Insurance Fund	HR - Human Resources	Health Insurance Claims	(6,985,386)	(6,075,166)	(7,400,000)	(7,400,000)	(6,500,000)	(7,000,000)	(7,000,000)
6028	41080	101	520684	Health Insurance Fund	HR - Human Resources	Allied FSA Med Contributions Paid	-	(224,695)	(250,000)	(250,000)	(270,000)	(280,000)	(280,000)
6028	41080	101	520685	Health Insurance Fund	HR - Human Resources	Vision Insurance Premiums Paid	-	(25,707)	(30,000)	(30,000)	(50,000)	(50,000)	(50,000)
6028	41080	101	520686	Health Insurance Fund	HR - Human Resources	Aflac Premiums Paid	-	(30,632)	-	-	-	-	-
6028	41080	101	520687	Health Insurance Fund	HR - Human Resources	Life Insurance Premiums	(93,187)	(106,112)	(115,000)	(115,000)	(115,000)	(115,000)	(115,000)
6028	41090	101	520687	Health Insurance Fund	HR - Human Resources	Life Insurance Premiums	(23,143)	(18,973)	-	-	-	-	-
6028	41080	101	520688	Health Insurance Fund	HR - Human Resources	Dental Insurance Premiums	(162,774)	(205,201)	(220,000)	(220,000)	(270,000)	(275,000)	(275,000)
6028	41080	101	520689	Health Insurance Fund	HR - Human Resources	Allied FSA Dep Care Contributions Paid	-	(38,748)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
6028	41080	101	530667	Health Insurance Fund	HR - Human Resources	External Support	(19,984)	(49,310)	(116,000)	(116,000)	(75,000)	(125,000)	(125,000)
SUB-TOTAL EXPENDITURES							(7,284,474)	(6,774,544)	(8,181,000)	(8,181,000)	(7,330,000)	(8,039,469)	(8,044,199)
NET SURPLUS/(DEFICIT)							828,437	1,074,860	275,750	275,750	1,041,000	(353,469)	(358,199)
Beginning Audited Fund Balance 1/1/19											3,136,681		
2019 Projected Surplus (Deficit)											1,041,000		
Ending Projected Fund Balance 12/31/19											4,177,681		
Estimated Fund Balance 1/1/20												4,177,681	
2020 Budgeted Surplus (Deficit)												(353,469)	
Ending Estimated Fund Balance 12/31/20												3,824,212	
Estimated Fund Balance 1/1/21													3,824,212
2020 Budgeted Surplus (Deficit)													(358,199)
Ending Estimated Fund Balance 12/31/21													3,466,013

## **SELF-INSURED RETENTION FUND**

### **Fund Summary:**

The Self Insured Retention Fund exists to fund the payment of liability judgments and settlements, workers compensation settlements, payments, attorney fees and related costs necessary to the defense of those cases.

In recent years, staff has been reviewing various options as they pertain to how the Village insures itself. While maintaining a self-insured status of \$750,000, the Village Board is continually seeking alternatives such as joining an intergovernmental insurance pool in order to reduce costs.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
LEGAL- SELF INSURED RETENTION FUND

Fund	Dept	Program	Account	Description	Department	Description	2017 Actual	2018 Actual	Original 2019 Budget	Amended 2019 Budget	Year End Estimate	2020 Proposed Budget	2021 Forecasted Budget
6026	41300	101	491401	Self Insured Retention Fund	LEGAL - SIRF	Transfer From General Fund	-	750,000	500,000	3,000,000	3,000,000	500,000	500,000
6026	41300	101	491440	Self Insured Retention Fund	LEGAL - SIRF	Transfer From Water Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	570,000	570,000
6026	41300	101	491460	Self Insured Retention Fund	LEGAL - SIRF	Transfer From Parking Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	300,000	300,000
SUB-TOTAL REVENUE							2,000,000	2,750,000	2,500,000	5,000,000	5,000,000	1,370,000	1,370,000
6026	41071	101	510501	Self Insured Retention Fund	LEGAL - SIRF	Regular Salaries	(19,288)	(62,533)	(64,382)	(64,382)	(64,382)	(67,950)	(69,989)
6026	41071	101	510503	Self Insured Retention Fund	LEGAL - SIRF	Overtime	-	(457)	-	-	-	-	-
6026	41071	101	520520	Self Insured Retention Fund	LEGAL - SIRF	Life Insurance Expense	-	(98)	(93)	(93)	(93)	(93)	(93)
6026	41071	101	520521	Self Insured Retention Fund	LEGAL - SIRF	Health Insurance Expense	-	(22,521)	(21,934)	(21,934)	(21,934)	(19,145)	(20,102)
6026	41071	101	520522	Self Insured Retention Fund	LEGAL - SIRF	Social Security Expense	(1,554)	(3,467)	(3,992)	(3,992)	(3,992)	(4,213)	(4,339)
6026	41071	101	520523	Self Insured Retention Fund	LEGAL - SIRF	Medicare Expense	(364)	(811)	(934)	(934)	(934)	(985)	(1,015)
6026	41071	101	520527	Self Insured Retention Fund	LEGAL - SIRF	IMRF Contributions	(3,697)	(6,220)	(4,172)	(4,172)	(4,172)	(5,986)	(6,166)
6026	41071	151	520678	Self Insured Retention Fund	LEGAL - SIRF	Workers Comp Claims	(3,659)	(1,002,717)	(1,500,000)	(1,450,000)	(1,450,000)	(670,000)	(670,000)
6026	41071	151	520679	Self Insured Retention Fund	LEGAL - SIRF	Workers Comp-TTD	-	(320,471)	-	-	-	(220,000)	(220,000)
6026	41071	151	520680	Self Insured Retention Fund	LEGAL - SIRF	Workers Comp-Other	-	(157,640)	-	-	-	(110,000)	(110,000)
6026	41071	101	530667	Self Insured Retention Fund	LEGAL - SIRF	External Support	(48,328)	(11,644)	(10,000)	(25,000)	(25,000)	(45,000)	(45,945)
6026	41071	101	530679	Self Insured Retention Fund	LEGAL - SIRF	Legal Fees Workers Comp	(65,832)	(58,184)	(55,000)	(55,000)	(55,000)	(55,000)	(56,155)
6026	41071	101	530680	Self Insured Retention Fund	LEGAL - SIRF	Legal Fees Liability Claims	(187,495)	(159,305)	(165,000)	(200,000)	(200,000)	(150,000)	(153,150)
6026	41071	101	550603	Self Insured Retention Fund	LEGAL - SIRF	Postage	(117)	-	(250)	(250)	(300)	(300)	(306)
6026	41071	101	550681	Self Insured Retention Fund	LEGAL - SIRF	Insurance Premiums	(312,464)	(322,865)	(330,000)	(330,000)	(330,000)	(363,000)	(370,623)
6026	41071	101	580679	Self Insured Retention Fund	LEGAL - SIRF	Liability Claims	(1,132,344)	(1,368,216)	(340,000)	(340,000)	(350,000)	(350,000)	(357,350)
SUB-TOTAL EXPENDITURES							(1,775,142)	(3,497,147)	(2,495,757)	(2,495,757)	(2,505,807)	(2,061,672)	(2,085,233)
NET SURPLUS/(DEFICIT)							224,858	(747,147)	4,243	2,504,243	2,494,193	(691,672)	(715,233)

Beginning Audited Fund Balance 1/1/19  
2019 Projected Surplus (Deficit)  
Ending Projected Fund Balance 12/31/19

(4,571,360)  
2,494,193  
(2,077,167)

Estimated Fund Balance 1/1/20  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/20

(2,077,167)  
(691,672)  
(2,768,839)

Estimated Fund Balance 1/1/21  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/21

(2,768,839)  
(715,233)  
(3,484,072)

## **Fiduciary Funds**

Pursuant to State of Illinois Compiled Statutes (ILCS), the Village maintains an independent pension board for both the Police and Firefighters' Pensions. The function of these boards is to serve in a fiduciary manner and diligently invest pension assets according to the limitations provided within their respective pension code sections of the ILCS.

On an annual basis, the Village levies a fixed amount which is adopted with its General Fund levy in December of each year. Each pension fund then collects the distributions from its levy and may use the proceeds to either invest and/or pay pensioner benefits. Investments and expenses in the pension funds are not managed by Village staff but are rather handled by the elected or appointed members on each pension board. As such, the Village has limited control over the expenses and investment results in these funds.

The Village does at a minimum adopt the recommended levy based on an annual valuation performed by a qualified, credential, and independent actuary hired by the Village. The Village Board may levy an amount which equals the recommended actuarial amount or increase it at its discretion to reduce unfunded pension liabilities. At a pension board's discretion, it may too hire its own actuary to provide an actuarial valuation and recommend the annual Village levy amount as the employer contribution into the pension fund.

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
FIRE PENSION FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
7023	33000	101	411401	Fire Pension Fund	Fire	Property Tax Levy	5,876,126	5,545,605	5,158,133	5,158,133	5,158,133	5,438,948	5,846,869
7023	33000	101	440481	Fire Pension Fund	Fire	Pension Payroll Deductions	616,020	647,926	580,000	580,000	580,000	590,000	590,000
7023	33000	101	461490	Fire Pension Fund	Fire	Interest Revenue	1,147,465	1,317,085	1,100,000	1,100,000	1,100,000	1,500,000	1,500,000
7023	33000	101	461491	Fire Pension Fund	Fire	Net Change in FV of Invest	5,231,817	(3,821,524)	-	-	-	-	-
SUB-TOTAL REVENUE							12,871,428	3,689,092	6,838,133	6,838,133	6,838,133	7,528,948	7,936,869
7023	33000	101	510501	Fire Pension Fund	Fire	Regular Salaries	(6,571,423)	(6,618,461)	(7,004,000)	(7,004,000)	(7,004,000)	(7,215,000)	(7,431,450)
7023	33000	101	530660	Fire Pension Fund	Fire	General Contractuals	(63,801)	(92,547)	(80,000)	(80,000)	(80,000)	(80,000)	(81,680)
7023	33000	101	530671	Fire Pension Fund	Fire	Investment Management Fees	(94,248)	(104,846)	(85,000)	(85,000)	(85,000)	(90,000)	(91,890)
7023	33000	101	550603	Fire Pension Fund	Fire	Postage	(9,692)	(2,732)	-	-	-	-	-
SUB-TOTAL EXPENDITURES							(6,739,164)	(6,818,587)	(7,169,000)	(7,169,000)	(7,169,000)	(7,385,000)	(7,605,020)
NET SURPLUS/(DEFICIT)							6,132,264	(3,129,494)	(330,867)	(330,867)	(330,867)	143,948	331,849

Beginning Audited Fund Balance 1/1/19  
2019 Projected Surplus (Deficit)  
Ending Projected Fund Balance 12/31/19

47,739,802  
(330,867)  
47,408,935

Estimated Fund Balance 1/1/20  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/20

47,408,935  
143,948  
47,552,883

Estimated Fund Balance 1/1/21  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/21

47,552,883  
331,849  
47,884,732

VILLAGE OF OAK PARK  
FISCAL YEAR 2020 BUDGET  
POLICE PENSION FUND

<u>Fund</u>	<u>Dept</u>	<u>Program</u>	<u>Account</u>	<u>Description</u>	<u>Department</u>	<u>Description</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>Original</u> <u>2019</u> <u>Budget</u>	<u>Amended</u> <u>2019</u> <u>Budget</u>	<u>Year</u> <u>End</u> <u>Estimate</u>	<u>2020</u> <u>Proposed</u> <u>Budget</u>	<u>2021</u> <u>Forecasted</u> <u>Budget</u>
7022	34000	101	411401	Police Pension Fund	Police	Property Tax Levy	5,202,555	5,724,005	6,211,250	6,211,250	6,211,250	6,338,241	6,813,609
7022	34000	101	440481	Police Pension Fund	Police	Pension Payroll Deductions	1,054,746	1,173,251	1,075,000	1,075,000	1,075,000	1,100,000	1,100,000
7022	34000	101	461490	Police Pension Fund	Police	Interest Revenue	2,604,445	2,902,786	2,000,000	2,000,000	2,000,000	2,500,000	2,500,000
7022	34000	101	461491	Police Pension Fund	Police	Net Change in FV of Invest	10,783,095	(9,859,977)	-	-	-	-	-
SUB-TOTAL REVENUE							19,644,841	(59,936)	9,286,250	9,286,250	9,286,250	9,938,241	10,413,609
7022	34000	101	510501	Police Pension Fund	Police	Regular Salaries	(7,630,550)	(8,009,047)	(8,034,000)	(8,034,000)	(8,034,000)	(8,275,000)	(8,523,250)
7022	34000	101	530660	Police Pension Fund	Police	General Contractuals	(76,010)	(72,207)	(85,000)	(85,000)	(85,000)	(85,000)	(86,785)
7022	34000	101	530671	Police Pension Fund	Police	Investment Management Fees	(223,613)	(257,297)	(300,000)	(300,000)	(300,000)	(300,000)	(306,300)
7022	34000	101	550603	Police Pension Fund	Police	Postage	-	(2,549)	-	-	-	-	-
SUB-TOTAL EXPENDITURES							(7,930,173)	(8,341,100)	(8,419,000)	(8,419,000)	(8,419,000)	(8,660,000)	(8,916,335)
NET SURPLUS/(DEFICIT)							11,714,668	(8,401,036)	867,250	867,250	867,250	1,278,241	1,497,274

Beginning Audited Fund Balance 1/1/19  
2019 Projected Surplus (Deficit)  
Ending Projected Fund Balance 12/31/19

90,484,190  
867,250  
91,351,440

Estimated Fund Balance 1/1/20  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/20

91,351,440  
1,278,241  
92,629,681

Estimated Fund Balance 1/1/21  
2020 Budgeted Surplus (Deficit)  
Ending Estimated Fund Balance 12/31/21

92,629,681  
1,497,274  
94,126,955

## GLOSSARY OF TERMS

**Accrual Basis:** A basis of accounting in which transactions are recognized at the time they are incurred not necessarily at the time they are received. For example, a parking ticket issued (once in final determination) in December, it becomes a receivable to the Village under the accrual basis of accounting. This is different than the cash basis where all activity is recorded only when money changes hands.

**Adopted Budget:** The revenue and expenditure plan for the Village for the fiscal year, as reviewed and approved by the Village Board.

**Appropriation:** An authorization by the Village Board to expend monies and incur obligations for a specific purpose. The adopted budget is the Village's appropriation of fiscal resources for the specific fiscal year.

**Assets:** Property and equipment owned by the Village which has monetary value.

**Audit:** A review of the Village's accounts by an independent accounting firm to verify that the Village's financial statements accurately reflect the Village's financial position. In Oak Park's case, the Village also includes additional information that results in the document to be classified a Comprehensive Annual Financial Report.

**Bond:** A written promise to pay a specified sum of money, called the face value of principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

**Budget:** A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period, and the proposed means of financing.

**Budget Amendment:** An adjustment made to the budget during the fiscal year, by the Village Board, to properly account for unanticipated changes in revenues and/or expenditures and for program initiatives occurring during the fiscal year.

**Capital Improvement:** A permanent major addition to the Village's real property assets, including the design, construction or purchase of land, buildings or facilities, or major renovations of same. These include installation of re-paved streets, storm drains, water and sewer lines, and other public facilities.

**Capital Improvement Budget:** A financial plan of proposed capital improvement projects and the means of financing them for a given period of time.

**Capital Outlay:** Expenditures relating to the purchase of equipment, facility modifications, land and other fixed assets.

**Contingency:** Funds set aside for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses.



**Debt Service:** Payment of interest and principal on an obligation resulting from the issuance of bonds, notes or certificates of indebtedness. There are different types of debt instruments issued by the Village with the most common being General Obligation (GO) debt.

Also included is cash, assets, investments and accounts receivable against outstanding liabilities, such as accounts payable and outstanding contracts.

**Deficit:** (1) the excess of an entity's liabilities over its assets; (2) the excess of expenditures over revenues during a single accounting period (e.g., a fiscal year).

**Department:** A major unit of organization in the Village, comprised of sub-units named divisions. i.e. Police; Fire; Public Works

**Division** - A group of related tasks to provide a specific benefit to either the general public or the Village organization. A division is a sub-organizational unit of the department.

**Encumbrance:** Obligations in the form of purchase orders or contracts, which are to be met from an appropriation and for which a part of the appropriation is reserved so that a line-item is not overspent.

**Enterprise Fund:** A fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to private businesses. These programs are predominately self-supporting from user fees. i.e. Water; Sewer; Parking.

**Equalized Assessed Valuation:** The taxable value placed upon a property in the Village by the Cook County Assessor. The cumulative total of value is a basis for the calculation of the tax levy.

**Expenditure:** Amounts paid for all purposes, including expense provisions for retirement of debt and capital outlay.

**Financial Plan:** A major section of the budget which contains the statement of estimated expenditures, revenues and balances for each major fund.

**Fiscal Year:** A 12-month period of time to which the annual budget applies. For the Village of Oak Park, the fiscal year begins on January 1<sup>st</sup> and ends on December 31<sup>st</sup>.

**Fixed Asset:** A fixed asset is tangible in nature and has a useful life of more than one year. A fixed asset will be capitalized if it meets the previous criteria and has a value of \$10,000 or greater.

**Fringe Benefits:** Various non-wage compensations provided to [employees](#) in addition to their normal [wages](#) or [salaries](#) or paid on their behalf. For example, the employer paid portion of health insurance premiums, federal wage taxes, etc.

**Full-Time Equivalent (FTE):** A part-time position converted to the decimal equivalent of a full-time position, usually based on either 1,950 or 2,080 hours per year. A full-time position that is funded for the year is equal to 1.0 FTE.

**Fund:** A fiscal entity with revenues and expenditures which are segregated for the purpose of carrying out a specific purpose or activity.

**Fund Balance:** The fund equity of governmental funds and trust funds at a particular point of time, usually the end of a fiscal year. The Fund Balance is usually presented on a net accrual basis.

**Generally Accepted Accounting Principles (GAAP):** Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**General Fund:** The Village's principal operating fund which is supported by taxes and fees which can be used for any legal government purpose. It accounts for resources devoted to financing the general services which the Village provides its citizens. In Oak Park, the General Fund funds a majority of Public Safety, Administration, Economic Development, Health and Public Works functions other than enterprise activities.

**General Fund Full-Time Equivalents (FTE's):** The positions that are 100% funded by the Village's General Fund

**General Obligation (GO) Debt:** Debt issued by the Village backed by the full-faith and credit of the government.

**Grants:** Contributions or gifts of cash or other assets from another governmental entity or organization to be used or expended for a specific purpose or activity. As policy, the Village tracks grants in individual funds for transparent reporting.

**Infrastructure:** The basic physical framework or foundation of the Village, referring to its buildings, roads, sidewalks, water system and sewer system.

**Inter-fund Transfer:** The transfer of asset revenue from one fund to another to either pay for that fund's proportionate share of expenses incurred or for some other corporate purpose.

**Internal Service Fund:** A fund used to account for the financing of goods and services provided by one department or fund to other departments or funds within the Village.

**Modified Accrual Basis of Accounting:** For all governmental funds and agency funds under which revenues are recorded when they become measurable and available.

Expenditures are recorded when the liability is incurred, except for interest on general long-term obligations, which are recorded when due.

**Non-Operating Budget:** Costs that do not relate to any one department but represent costs of a general Village-wide nature, such as debt service and appropriated reserve.

**Ordinance:** A law set forth by a governmental authority; a municipal law established by the Village Board.

**Operating Budget:** Annual appropriation of funds for ongoing program costs, including personal services, fringe benefits, materials and supplies, capital outlay, and debt service.

**Personal Services:** Salary and wages of Village employees inclusive of overtime.

**Performance Management:** The M.A.P. program, as it is known in Oak Park, stands for Measure, Analyze, Perform and includes activities which ensure that organizational goals are consistently being met in an effective and efficient manner. Performance management can focus on the performance of an organization, a department, employee, or even the processes to build a product or service, as well as many other areas.

It is also known as a process by which organizations align their resources, systems and employees to strategic objectives and priorities.

**Program Budget:** Budget that presents all related expenditures associated with the completion of a particular function or process. i.e. Oak Park's budget reflects the expenditures (personnel, fringe benefits and associated costs for materials and supplies) in providing Police services for patrol and resident beat officers separately.

**Property Tax:** Revenue received by the Village that is collected by Cook County based on an established rate and then calculated against the equalized assessed valuation of property.

**Recommended Budget:** The Village Manager presents a recommended budget to the Board and Finance Committee each year. Once the Board has had opportunity to review and edit as it sees fit, the document evolves into the Adopted Budget.

**Revenues:** Sources of the Village's monetary resources, such as income from taxes, licenses, permits, fines and fees.

**Resources:** Total amounts available for appropriation during the fiscal year, including revenues, fund transfers and beginning fund balances.

**Revenue Bonds:** Bonds issued to construct capital facilities, repaid from revenue produced by the operation of those facilities. i.e. water rates assist in the payment of the debt service for the water revenue bonds the Village has issued in the past.

**Special Service Area:** A specially established district contained within the Village that is levied an additional special tax for the financing of improvements or services that benefit only the properties in that area. i.e. Special Service Area 6 funded additional streetscape improvements in the Oak Park/Eisenhower business district. Those property owners pay an additional tax for reimbursement to the Village for those improvements.

**Tax Increment Finance (TIF) District:** A Tax Increment Finance (TIF) District is a legally defined area that allows for the capture of property tax receipts above a base amount, usually the amount collected just before the district is created. This incremental property tax collected is then earmarked for economic development projects within the district.

**Total Department Full Time Equivalents (FTE's):** While many Village departments are solely funded with General Fund resources, a number of departments have staff members that are funded with non-General Fund resources. This summary identifies total number of department FTE's, by their supporting fund.

**Turnover:** Position turnover is an expenditure discount that reflects the difference between the Village's budgeted personnel costs and its anticipated cost savings from personnel events that occur throughout

the year. Personnel events that contribute to position turnover discount include resignations, retirements, terminations, etc. While the Village budgets for all costs related to salaries, benefits and anticipated merit increases, the Village historically experiences budgetary savings in these areas.

**Unreserved Fund Balance:** Unreserved fund balance represents the equation of assets less liabilities and any other commitments on a given date. It also represents the accumulation of revenues in excess of expenditures over time.

**Village of Oak Park  
FY 2019 - List of Funds**

<b>Fund Number</b>	<b>Fund Description</b>	<b>Fund Type</b>
1001	General Fund	General Fund
1050	Travel, Training & Wellness	Special Revenue Fund
2010	Small Rental Energy Loan - 11	Special Revenue Fund
2011	Non-Tax Housing Bond	Special Revenue Fund
2012	Housing Fund	Special Revenue Fund
2013	Taxable Housing Bond	Special Revenue Fund
2014	Foreign Fire Insurance	Special Revenue Fund
2019	Rescorp Development Acq Fund	Special Revenue Fund
2020	Community Development Loan	Special Revenue Fund
2021	State RICO	Special Revenue Fund
2022	Energy Water Efficiency Rebate	Special Revenue Fund
2024	Federal RICO	Special Revenue Fund
2027	Farmers Market	Special Revenue Fund
2030	Mid-Week Market Fund	Special Revenue Fund
2033	Enhanced E-911 Fund	Special Revenue Fund
2036	Library Payroll Fund	Special Revenue Fund
2037	Equity Assurance Fund	Special Revenue Fund
2038	Motor Fuel Tax	Special Revenue Fund
2039	Working Cash Fund	Special Revenue Fund
2072	Madison Street TIF	Special Revenue Fund
2073	Harlem-Garfield TIF Fund	Special Revenue Fund
2079	Cook County Lead Hazard Grant	Special Revenue Fund
2080	Emergency Solutions Grant	Special Revenue Fund
2081	SSA#1	Special Revenue Fund
2082	Homeless Prevention Grant	Special Revenue Fund
2083	Community Dev Block Grant	Special Revenue Fund
2084	Home Fund	Special Revenue Fund
2085	Comm Dev Block Grant Recovery	Special Revenue Fund
2086	SSA#5 - Hayes Ave Cul-De-Sac	Special Revenue Fund
2087	SSA#6- South Oak Park Ave	Special Revenue Fund
2088	Section 108 Loan Fund	Special Revenue Fund
2089	Cook County CDBG Gap Funding	Special Revenue Fund
2090	SSA#7	Special Revenue Fund
2091	Property Acquisition OPP Fund	Special Revenue Fund
2092	SSA#8	Special Revenue Fund
2098	Downtown TIF	Special Revenue Fund
2101	Dental Sealants 2015-16	Special Revenue Fund
2102	Dental Sealants 2016-17	Special Revenue Fund
2103	Dental Sealants 2014-15	Special Revenue Fund
2104	Medicare Claim - B	Special Revenue Fund
2105	CCDPH Mosq Prevent 2014	Special Revenue Fund
2106	Cook Cty West Nile 2105	Special Revenue Fund
2107	Cook Cty West Nile Virus 2016	Special Revenue Fund
2108	Cook County- West Nile Virus Grant	Special Revenue Fund
2109	Cook Cty West Nile Virus 2013	Special Revenue Fund
2110	Cities Readiness Init 2013-14	Special Revenue Fund
2111	Cities Readiness Init 2014-15	Special Revenue Fund
2112	Cities Readiness 2015-16	Special Revenue Fund
2113	Cities Readiness Init 2016-17	Special Revenue Fund
2114	IDPH- Cities Readiness Initiative	Special Revenue Fund
2115	CDBG Double Coupon 14-15	Special Revenue Fund

**Village of Oak Park  
FY 2019 - List of Funds**

<b>Fund Number</b>	<b>Fund Description</b>	<b>Fund Type</b>
2116	FM Healthy Incentive 2016	Special Revenue Fund
2117	CDBG- Farmers Market Incentives	Special Revenue Fund
2118	Shawnash- Double Coupon	Special Revenue Fund
2119	Exp Station Link Up IL FY 2018	Special Revenue Fund
2120	FM Double Coupon - 2011	Special Revenue Fund
2122	Tanning Facilities - 2014-15	Special Revenue Fund
2124	IDPH- Body Art	Special Revenue Fund
2125	Tattoo Facility Inspec 14-15	Special Revenue Fund
2127	FM Double Coupon - 2012	Special Revenue Fund
2128	Risk Based Fund Init 2012-13	Special Revenue Fund
2129	FM Double Coupon 2013	Special Revenue Fund
2130	Family Case Mgmt 2013-14	Special Revenue Fund
2131	IDHS- Family Case Mgmt. FY 2018	Special Revenue Fund
2132	IDHS- Family Case Mgmt.	Special Revenue Fund
2133	Family Case Mgmt 2016-17	Special Revenue Fund
2134	IDHS- High Risk Infant Follow-Up	Special Revenue Fund
2135	Syphilis Grant	Special Revenue Fund
2136	PHIMC HIV 2014	Special Revenue Fund
2137	PHIMC - Region 8 HIV Prevention	Special Revenue Fund
2140	Heart Smart for Women Grant	Special Revenue Fund
2150	IDPH Tan Facil Inspect 2013-14	Special Revenue Fund
2153	Lead Settlements	Special Revenue Fund
2155	IDPH W Nile Mosq Vect 2014-15	Special Revenue Fund
2156	W Nile Virus Prevent 2015-16	Special Revenue Fund
2157	IDPH W Nile Prevent 16-17	Special Revenue Fund
2158	IDPH- Vector Surveillance & Control	Special Revenue Fund
2161	Lead Poisoning	Special Revenue Fund
2162	Lead Poisoning 2016-17	Special Revenue Fund
2163	IDPH-Lead Case Management	Special Revenue Fund
2164	Tanning Facilities 2012-13	Special Revenue Fund
2165	Lead Poisoning Case Managemt	Special Revenue Fund
2170	IDPH Local Hlth Protect 13-14	Special Revenue Fund
2171	Local Health Protect 2014-15	Special Revenue Fund
2172	Local Health Protect 2015-16	Special Revenue Fund
2173	Local Health Protect 2016-17	Special Revenue Fund
2174	IDPH- Local Health Protection	Special Revenue Fund
2175	IDPH - Medical Reserve Corps	Special Revenue Fund
2180	Pub Hlth Emerg Prep 2013-14	Special Revenue Fund
2181	Public Health Emrg 2014-15	Special Revenue Fund
2182	Pub Hlth Emrg Prep 2015-16	Special Revenue Fund
2183	Public Health Emrg 2016-17	Special Revenue Fund
2184	IDPH - Public Health Emergency Preparedness	Special Revenue Fund
2185	Teen Preg Prevent 2013-14	Special Revenue Fund
2186	Teen Preg Prevent 2014-15	Special Revenue Fund
2187	Teen Preg Prevent 2015-16	Special Revenue Fund
2188	Teen Preg Prevent 2016-17	Special Revenue Fund
2189	Teen Preg Prevent 2012-13	Special Revenue Fund
2190	IL Tobacco Free 2013-14	Special Revenue Fund
2191	IL Tobacco Free 2014-15	Special Revenue Fund
2192	IL Tobacco Free 2015-16	Special Revenue Fund
2193	IDPH Tobacco Free 2016-17	Special Revenue Fund

**Village of Oak Park  
FY 2019 - List of Funds**

<b>Fund Number</b>	<b>Fund Description</b>	<b>Fund Type</b>
2194	IDPH - Illinois Tobacco-Free Communities	Special Revenue Fund
2195	Vision and Hearing Grant	Special Revenue Fund
2196	Medicaid Part-B	Special Revenue Fund
2197	PH Prep against Ebola 15-16	Special Revenue Fund
2198	IDPH - Body Art FY 18	Special Revenue Fund
2200	Bullet Proof Vest Grant	Special Revenue Fund
2205	Edward Byrne Memorial 2005	Special Revenue Fund
2206	Edward Byrne Memorial 2006	Special Revenue Fund
2207	Edward Byrne Memorial 2007	Special Revenue Fund
2208	Edward Byrne Memorial 2008	Special Revenue Fund
2209	Edward Byrne Memorial 2009	Special Revenue Fund
2210	Edward Byrne Memorial 2010	Special Revenue Fund
2211	Edward Byrne Memorial 2011	Special Revenue Fund
2212	Edward Byrne Memorial 2012	Special Revenue Fund
2213	Edward Byrne Memorial 2013	Special Revenue Fund
2214	Edward Byrne Memorial 2014	Special Revenue Fund
2220	Tobacco Enforcement Program	Special Revenue Fund
2225	Badge Grant	Special Revenue Fund
2230	IL Department of Transportation Grant	Special Revenue Fund
2235	Police Youth Basketball Camp	Special Revenue Fund
2240	DUI Enforcement Cook Cty	Special Revenue Fund
2310	Sustainability Fund	Special Revenue Fund
2315	DCEO Solar and Wind Energy	Special Revenue Fund
2325	Clean Diesel Grant	Special Revenue Fund
2400	Safer Grant	Special Revenue Fund
3012	Building Improvement Fund	Capital Projects Fund
3029	Equipment Replacement Fund	Capital Projects Fund
3032	Fleet Replacement Fund	Capital Projects Fund
3095	General Improvement Fund	Capital Projects Fund
4001	Lake Forest Development Project	Capital Projects Fund
4002	Colt Westgate Redevelopment	Capital Projects Fund
4003	South/Harlem Redevelopment	Capital Projects Fund
4025	Debt Service Fund	Internal Service Fund
5040	Water/Sewer Fund	Enterprise Fund
5055	Environmental Services Fund	Enterprise Fund
5056	Keep Oak Park Beautiful	Special Revenue Fund
5057	Earth Fest	Special Revenue Fund
5060	Parking Fund	Enterprise Fund
6026	Self Insured Retention Fund	Internal Service Fund
6028	Health Insurance Fund	Internal Service Fund
7022	Police Pension Fund	Agency Fund
7023	Firefighters' Pension Fund	Agency Fund

**Village of Oak Park  
FY 2019 - List of Departments**

<b>Department Number</b>	<b>Department Description</b>	<b>Function / Program</b>
41010.101	BOARD OF TRUST: BASEPRG	
41020.101	VMO: BASEPRG	
41030.101	ADJUDICATION: BASEPRG	
41040.101	IT: BASEPRG	
41070.101	LEGAL - LAW: BASEPRG	
41071.101	LEGAL - RISK MGMT: BASEPRG	
41080.101	HR: BASEPRG	
41080.133	HR: BENADMIN	Benefits Administration
41080.134	HR: EMPLOYMENT	
41100.101	VCO: BASEPRG	
41110.101	COMM: BASEPRG	
41110.111	COMM:	ADVERTISING
41300.101	FINANCE: BASEPRG	
41300.127	FINANCE: SPECEVNT	
41300.171	FINANCE: ACCTSERV	
42400.101	POL: BASEPRG	
42400.127	POL: SPECEVNT	
42400.412	POL: FIELD SVCS	
42400.413	POL: D200	
42400.421	POL: SUPPORTSRV	
42460.408	POL - FIELD SRV: PEO	
42500.101	FIRE - ADMIN: BASEPRG	
42510.101	FIRE - OPER: BASEPRG	
42520.101	FIRE - EMS: BASEPRG	
42530.101	FIRE - PREV & INVEST: BASEPRG	
42540.101	FIRE - TRAIN & PUB ED: BASEPRG	
43700.101	DPW - ENG: BASEPRG	
43700.721	DPW - ENG: CIP	
43700.722	DPW - ENG: RECORDS	
43700.723	DPW - ENG: TRAFFICENG	
43700.777	DPW - ENG: WaterDist	
43710.101	DPW - ADMIN: BASEPRG	
43710.710	DPW - ADMIN: SafetyPro	
43720.101	DPW - ST LIGHT: BASEPRG	
43720.751	DPW - ST LIGHT: LIGHTS	
43720.752	DPW - ST LIGHT: SIGNALS	
43720.753	DPW - ST LIGHT: LOCATES	Julie Locates Sevices
43740.101	DPW - ST SRV: BASEPRG	
43740.127	DPW - ST SRV: SPECEVNT	
43740.761	DPW - ST SRV: PAVMANG	
43740.764	DPW - ST SRV: LEAF	



**Village of Oak Park  
FY 2019 - List of Departments**

<b>Department Number</b>	<b>Department Description</b>	<b>Function / Program</b>
43740.765	DPW - ST SRV: SNOW	
43740.766	DPW - ST SRV: PARKINGLTS	Parking Lots Maint Program
43770.122	PARK SRV: VEHLISC	
43780.101	DPW - CAP PROJ: BASEPRG	
43790.101	DPW - BD MAINT: BASEPRG	
43790.711	DPW - BD MAINT: VHALL	
43790.712	DPW - BD MAINT: DOLE	
43790.713	DPW - BD MAINT: PUBWORK	
43790.714	DPW - BD MAINT: FIREDEPT	
43790.717	DPW - BD MAINT: INTERMODAL	
43800.101	DPW - FOREST: BASEPRG	
43800.741	DPW - FOREST: TREECARE	
43800.742	DPW - FOREST: LANDSCAPE	
43900.101	DPW - FLEET OPER: BASEPRG	
43900.731	DPW - FLEET OPER: FIREVMAIN	
43900.732	DPW - FLEET OPER: POLVEHMAIN	
43900.733	DPW - FLEET OPER: PUBWRKVEH	
43900.734	DPW - FLEET OPER: OTHVENMAIN	
44550.101	HEALTH - SRV: BASEPRG	
44550.612	HEALTH - SRV: ENVIRN	
44550.613	HEALTH - SRV: COMHEALTH	
44550.615	HEALTH - SRV: ANIMALCONT	
44550.655	HEALTH - SRV: BEEKEEP	Beekeeping
46202.101	DCS - PLAN DIV: BASEPRG	
46205.101	DCS - BUS SRV: BASEPRG	
46205.233	DCS - BUS SRV: OPAAC	
46206.101	DCS - NEIG SRV: BASEPRG	
46206.230	DCS - NEIG SRV: OPHousing	
46206.240	DCS - NEIG SRV: OPHOUSING	
46206.280	DCS - NEIG SRV: OPRC	
46206.300	DCS - NEIG SRV: MultiFamIl	
46206.357	DCS - NEIG SRV: Single 08	Single Housing Rehab Loan 08
46206.601	DCS - NEIG SRV: PROSTAN	
46250.101	DCS - PMT PROC: BASEPRG	
46250.602	DCS - PMT PROC: BLDINSP	
46260.101	DCS ADMIN: BASEPRG	
46260.231	DCS ADMIN: VISITOP	
46260.232	DCS ADMIN: OPEDC	
46300.101	COMM REL: BASEPRG	
46300.127	COMM REL: SPECEVNT	
41300.148	FINANCE: 2012ABOND	

**Village of Oak Park  
FY 2019 - List of Departments**

<b>Department Number</b>	<b>Department Description</b>	<b>Function / Program</b>
41300.157	FINANCE: 2010 C	
41300.159	FINANCE: 2011B	
41999.776	GENERAL: WaterSup	
43730.101	DPW - WAT: BASEPRG	
43730.776	DPW - WAT: WaterSup	
43730.777	DPW - WAT: WaterDist	
43730.778	DPW - WAT: WaterSer	
43750.101	DPW - SEW: BASEPRG	
43750.781	DPW - SEW: SewerCol	
43760.101	DPW - ENVIR SRV: BASEPRG	
43760.764	DPW - ENVIR SRV: LEAF	
43760.796	DPW - ENVIR SRV: KEEPVOP	
43760.797	DPW - ENVIR SRV: SolWasEnf	
41300.140	FINANCE: 2016E	
41300.793	FINANCE: PARKINGPER	Parking Permit Office
43770.101	PARK SRV: BASEPRG	
43770.127	PARK SRV: SPECEVNT	
43770.783	PARK SRV: OPRFGARG	
43770.784	PARK SRV: AVENEGAR	
43770.785	PARK SRV: LAKEST	
43770.786	PARK SRV: StreetPrk	
43770.787	PARK SRV: LOTS	Lots_Off Street Parking
43770.788	PARK SRV: HolleyCt	
43770.793	PARK SRV: PARKINGPER	

**Village of Oak Park**  
**General Fund Revenue Accounts**

*\*Note: Not all revenue accounts are active for FY 20*

440476	100% Sales Inspection Revenue
442460	Alarm Fees
440458	Ambulance Charges
422429	Animal Licenses
440496	Arrest Warrant Reimburse Reven
422431	Beekeeping
422425	Building Permits
422436	Building Permits Penalties
422437	Building Plan Reviews
421426	Business Licenses
441431	Cable TV Franchise Fee
441447	Cashier Difference
440490	Charges for Repairs Parts
421429	Chauffeur License Revenue
445456	Condo Inspection Fees
440475	Construction Inspection Fee
441451	Copy Fees
451110	Court Fines
440495	Crossing Guard Reimbursement
440480	CTA Reimbursement
434463	Drug Enforcement Agency Reimb
451111	DUI COURT FINES
416482	E911 Surcharge
416406	Electric Utility Tax
441455	Elevator Inspection Fees
445459	Environmental Services - VOP
414410	Exempt Real Estate Transaction
441472	False Alarm Revenue
440482	Fire CPR Classes Fees
411404	Fire Pension Levy
431420	Flue Shot Medicare Reimb.
445451	Food Service Mgmt Course Fees
462476	Gain/Loss on Sale of Property
431425	Grant or Loan Application Fees
431400	Grant Revenue
414412	Hotel Motel Tax
441481	IMET RECOVERY
461490	Interest Revenue
421427	Liquor Licenses
414413	Liquor Tax
461450	Loan Interest
441463	MFT Tax Refund
441462	Miscellaneous Revenue
421428	Multi Family Dwelling License
416407	Natural Gas Tax

**Village of Oak Park**  
**General Fund Revenue Accounts**

*\*Note: Not all revenue accounts are active for FY 20*

414425	Natural Gas Use Tax
451446	Non-Compliance Fines
440493	OPRFHS Event Reimbursement
451441	Parking Fines
435410	Personal Prop Replacement Tax
440497	Police Evidence Revenue
411403	Police Pension Levy
441470	Police Reports
445452	Pound Other Fees
411401	Property Tax Levy
434462	RCFL OT Reimbursement
414409	Real Estate Transfer Tax
441475	Recovered Damages
440492	Reimbursement of Expenses
462477	Rental of Property
421424	Residential Rental License
413405	Retailers' Occupation Tax Rev
440488	Sale of Liquid Gas
440494	School Resource Police Officer
441464	Scrap Revenue
441467	Special Events Application Fee
441465	Special Events Revenue
434451	State Aid Route Maintenance
435407	State Income Tax Revenue
441456	Street Opening Fees
422428	Street Permits
441471	Subpoena Fees
416408	Telecommunication Tax Rev
411414	Tif Surplus Distribution
413408	Traffic Signal Maintenance Rev
491438	Trans Fr Motor Fuel Tax Fund
491495	Transfer From CIP Fund
491499	Transfer From Other Funds
491440	Transfer From Water Fund
440483	Tree Removal Revenue
413404	Use Tax Revenue
441459	Vacant Bldg Inspection Revenue
441458	Vacant Bldg Registration Reven
418408	Vehicle Tax
422426	Zoning Variance Application

**Village of Oak Park**  
**General Fund Expenditure Accounts**

*\*Note: Not all expenditure accounts are active for FY 20*

530668	ADP Payroll Services
560639	Advertising
570132	Animal Control Facility
530670	Audit Service Fees
530642	Background Check
580700	Bad Debt Expense
530675	Bank Charges
560642	Basketball Camp Expenses
530662	Boards Commissions Support
550606	Books & Subscriptions
560627	Building Materials
560623	Cleaning Supplies
530666	Closing Fees
560625	Clothing
530654	Collection Agency Expense
510515	Comp Time
510509	Comp Time Payout
570720	Computer Equipment
540698	Computer Supplies
530650	Conferences Training
530655	Consultant Fees
560690	Contingency
550694	Contractual Disposal Costs
550697	Contractual Towing & Plowing
510514	Court Time
510508	CTA Patrol Pay
520526	Dental Insurance Expense
540692	Electricity
540660	Emergency Services (bps)
560652	Employee Physicals
560651	Employees Awards Recognition
510506	Equip Allow (Auto,Phone,Tools)
570710	Equipment
560670	Equipment Rental
530667	External Support
510516	FD 7G Pay
520525	Fire Pension Contributions
550604	Freight & Shipping Expense
560636	Fuel
530660	General Contractuals
520999	Grant Admin. - Benefits
510999	Grant Admin. - Salaries

**Village of Oak Park**  
**General Fund Expenditure Accounts**

*\*Note: Not all expenditure accounts are active for FY 20*

540699	Hardware Maintenance
520521	Health Insurance Expense
520515	Health Insurance Opt Out
510521	Holiday Pay
585612	Housing Rehab Property Grants
520527	IMRF Contributions
530651	Incentives
560628	Lab Supplies
550632	Laundry Service
540659	Lease Payments
530657	Legal Fees
550652	Legal Postings and Doc. Fees
520520	Life Insurance Expense
581808	Loan Interest Expense
581807	Loan Principal
582100	Loss on Investments
560644	Lubricants
530678	Medical Fees
520523	Medicare Expense
591256	Meeting Expenses
550602	Membership Dues
510502	Merit Incentives
550656	Miscellaneous Expense
540693	Natural Gas
570725	Office Equipment
550671	Office Machine Service
560620	Office Supplies
585652	Operating Subsidies
550689	Operational Mainten Support
560631	Operational Supplies
510503	Overtime
560617	Paper Supply
510522	Payroll Exp Turnover Savings
570662	Police Equipment
520524	Police Pension Contributions
550603	Postage
530646	Pre-Employment Testing
550601	Printing
540674	Property Repair
550666	Public Information Promotions
560730	Reference Material
510501	Regular Salaries

**Village of Oak Park**  
**General Fund Expenditure Accounts**

*\*Note: Not all expenditure accounts are active for FY 20*

560655	Reimbursements
585616	Relocation Expenses
550673	Repairs
585651	Retail Rehab Grant Programs
560633	Roadway Maintenance
530649	Sales Tax Rebate
510518	Seasonal Employees
510510	Sick Time Payout
560634	Sign Replacement
520532	SLEP Contributions
560630	Small Tools
520522	Social Security Expense
570711	Software
550663	Software License Updates
560638	Special Events
540690	Telecommunication Charges
550672	Telephone Maintenance
530658	Temporary Services
560616	Toner Cartridges
530687	Township Interventionist Prg
530652	Training Services
591895	Transfer To Cip Fund
591825	Transfer To Debt Service Fund
591833	Transfer To E911 Fund
591860	Transfer To Parking
591826	Transfer To Sir Fund
550605	Travel & Mileage Reimbursement
520505	Tuition Reimbursement
520668	Unempl Ins Payments
510519	Vacation Time Payout
560637	Vehicle Equipment Parts
560650	Volunteer Recog Recruitment
540691	Water Charges
530681	WSCDC Contract

VILLAGE OF OAK PARK, ILLINOIS									
ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY									
Last Ten Levy Years									
							Total	Estimated	Estimated
					Less:	Total Taxable	Direct	Actual	Actual
Levy	Residential	Commercial	Industrial	Railroad	Tax-Exempt	Assessed	Tax	Taxable	Taxable
Year	Property	Property	Property	Property	Property	Value	Rate	Value	Value
2009	1,595,699,486	204,683,802	43,319,081	399,947	-	1,844,102,316	1.123	5,532,306,948	33.333%
2010	1,625,220,687	176,379,919	48,563,359	485,843	-	1,850,649,808	1.189	5,551,949,424	33.333%
2011	1,383,444,292	158,040,103	54,880,906	538,498	-	1,596,903,799	1.422	4,790,711,397	33.333%
2012	1,268,623,126	152,355,629	48,602,242	581,655	-	1,470,162,652	1.563	4,410,487,956	33.333%
2013	1,177,616,951	147,197,290	43,727,696	674,123	-	1,369,216,060	1.799	4,107,648,180	33.333%
2014	1,245,449,945	130,674,617	6,194,369	686,942	-	1,383,005,873	1.841	4,149,017,619	33.333%
2015	1,199,866,188	127,872,693	5,900,388	802,244	-	1,334,441,513	2.062	4,003,324,539	33.333%
2016	1,246,938,421	132,519,945	6,391,541	803,610	-	1,386,653,517	2.257	4,159,960,551	33.333%
2017	1,500,233,150	148,386,046	6,349,852	807,105	-	1,655,776,153	1.996	4,967,328,459	33.333%
2018	1,437,736,326	147,481,387	6,425,790	862,773		1,592,506,276	2.137	4,777,518,828	33.333%
Data Source									
Office of the County Clerk									

Note : Property in the Village is reassessed each year. Property is assessed at 33% of actual value.



**OAK PARK TOWNSHIP, ILLINOIS  
PRINCIPAL EMPLOYERS**

<b>2017</b>			
<b>Employer</b>	<b>Employees</b>	<b>Rank</b>	<b>Percentage of Oak Park population</b>
West Suburban Hospital Medical Center	1,000	1	1.92%
Rush Oak Park Hospital	816	2	1.57%
School District 97	600	3	1.15%
School District 200	420	4	0.81%
Village of Oak Park	369	5	0.71%
Citizens RX, LLC	100	6	0.19%
Focuscope Inc.	80	7	0.15%
Shaker Recruitment Advertising	80	8	0.15%
NewSecure, Inc.	70	9	0.13%
Oak Park Arms Retirement Community	60	10	0.12%
Total	<u>3,595</u>		<u>6.90%</u>

VILLAGE OF OAK PARK, ILLINOIS

PRINCIPAL PROPERTY TAX PAYERS

Taxpayer	Tax Year 2017		
	Equalized Assessed Value	Rank	Percentage of Total Assessed Valuation
MacNeal Hospital	16,703,950	1	1.01%
Greenplan Property Management, Inc.	10,861,781	2	0.66%
HTA Rush LLC	10,249,116	3	0.62%
Fox Partners LP	7,603,123	4	0.46%
Ryan LLC	5,816,965	5	0.35%
Oak Park Place Apartments	5,805,228	6	0.35%
Oak Park Residences Corp.	5,487,952	7	0.33%
Shaker and Assoc.	5,187,829	8	0.31%
SDOP Corp. Midamerica	5,049,055	9	0.30%
1120 Club LLC	4,536,512	10	0.27%
	<u>77,301,511</u>		<u>4.67%</u>

NOTE:

Every effort has been made to seek out and report the largest taxpayers. However, many of the taxpayers contain multiple parcels, and it is possible that some parcels and their valuations have been overlooked.

Data Source

Office of the County Clerk

## Village of Oak Park Pension Funding Summary

Qualifying Village employees participate in one of the following three pension plans, depending on the position:

- 1) Illinois Municipal Retirement Fund (IMRF)
- 2) Police Pension
- 3) Firefighters' Pension

All three plans are governed under the Illinois Compiled Statutes. Both the Police and Firefighters' pensions are considered single -employer plans, while IMRF is structured as an agent multiple-employer plan. The single employer plans for eligible sworn public safety employees are independently managed by Village's Police and Fire Pension Plan Boards while IMRF is managed by a separate organization not connected to the Village.

Employee contributions based on eligible (pensionable) compensation into each plan are fixed by State statute and summarized as follows:

- |           |        |
|-----------|--------|
| 1) IMRF   | 4.500% |
| 2) Police | 9.910% |
| 3) Fire   | 9.455% |

IMRF determines the employer contributions on an annual basis and for 2020 it is 8.81% compared to 6.48% in the previous year. The Village contributions for the public safety pensions are determined by an independent actuarial valuation and the Village typically levies the recommended actuarial amount which is then directly distributed to each

Pension plan funding ratios for last five years are summarized below:

<b>Pension Plan</b>	<b>Actuarial Value Assets</b>	<b>Actuarial Accrued Liability</b>	<b>Funded Ratio</b>
Police 12/31/11	69,560,813	116,975,968	59.5%
Police 12/31/12	75,288,859	123,975,581	60.7%
Police 12/31/13	83,892,130	128,124,811	65.5%
Police 12/31/14	86,522,448	142,947,184	60.5%
Police 12/31/15	83,943,327	162,508,238	51.7% Revised certain actuarial assumptions
Police 12/31/16	87,170,556	170,932,110	51.0%
Police 12/31/17	93,085,023	166,524,424	55.9%
Police 12/31/18	97,275,217	172,661,768	56.3%
Fire 12/31/11	37,041,712	84,791,947	43.7%
Fire 12/31/12	39,662,677	84,464,421	47.0%
Fire 12/31/13	44,183,874	87,446,877	50.5%
Fire 12/31/14	44,972,995	94,816,133	47.4%
Fire 12/31/15	43,203,943	117,346,591	36.8% Revised certain actuarial assumptions
Fire 12/31/16	44,737,034	120,693,799	37.1%
Fire 12/31/17	49,315,309	116,711,863	42.3%
Fire 12/31/18	51,104,966	120,453,714	42.4%
IMRF 12/31/11	26,299,225	38,703,437	68.0%
IMRF 12/31/12	29,362,674	40,030,007	73.4%
IMRF 12/31/13	34,033,110	41,482,935	82.0%
IMRF 12/31/14	35,497,000	43,441,476	81.7%
IMRF 12/31/15	100,040,158	102,713,459	97.4% Asset/liability increase due to a GASB change in reporting
IMRF 12/31/16	97,255,320	105,752,682	92.0%
IMRF 12/31/17	101,142,960	108,216,892	93.5%
IMRF 12/31/18	113,227,160	107,650,861	105.2%

VILLAGE BOND RATING HISTORY							
	<u>Reference Key:</u>	<u>Moody's</u>			<u>Reference Key:</u>	<u>S&amp;P</u>	
	Aaa	Prime			AAA	Prime	
	Aa1	High Grade			AA+	High Grade	
	Aa2	High Grade			AA	High Grade	← Most Recent Rating
	Aa3	High Grade			AA-	High Grade	
	A1	Upper Medium Grade	← Most Recent Rating		A+	Upper Medium Grade	
	A2	Upper Medium Grade			A	Upper Medium Grade	
	A3	Upper Medium Grade			A-	Upper Medium Grade	
	Baa1	Lower Medium Grade			BBB+	Lower Medium Grade	
	Baa2	Lower Medium Grade			BBB	Lower Medium Grade	
	Baa3	Lower Medium Grade			BBB-	Lower Medium Grade	
	Ba1	Non-Investment Grade/Speculative			BB+	Non-Investment Grade/Speculative	
	Ba2	Non-Investment Grade/Speculative			BB	Non-Investment Grade/Speculative	
	Ba3	Non-Investment Grade/Speculative			BB-	Non-Investment Grade/Speculative	
	B1	Highly Speculative			B+	Highly Speculative	
	B2	Highly Speculative			B	Highly Speculative	
	B3	Highly Speculative			B-	Highly Speculative	
	Caa1	Substantial Risks			CCC+	Substantial Risks	
	Caa2	Extremely Speculative			CCC	Extremely Speculative	
	Caa3	Default Imminent			CCC-	Default Imminent	
	Ca	Default Imminent			CC	Default Imminent	
	C	In Default			C	Default Imminent	
					D	In Default	
	HISTORY OF UPGRADES/DOWNGRADES						
	<u>Year</u>	<u>Moody's Rating</u>	<u>Note</u>		<u>Year</u>	<u>S&amp;P Rating</u>	<u>Note</u>
	2009	Aa2	Upgrade		NONE ON FILE		
	2014	Aa3	Downgrade				
	2016	A1	Downgrade				

Village of Oak Park			
Debt Amortization Schedule			
	Funds: 5040, 5060		
	2010C		
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>	
05/01/17	131,900	-	
11/01/17	131,900	1,455,000	
05/01/18	102,800	-	
11/01/18	102,800	1,520,000	
05/01/19	72,400	-	
11/01/19	72,400	1,585,000	
05/01/20	40,700	-	
11/01/20	40,700	1,075,000	
05/01/21	19,200	-	
11/01/21	19,200	305,000	
05/01/22	13,100	-	
11/01/22	13,100	320,000	
05/01/23	6,700	-	
11/01/23	6,700	335,000	
TOTALS	<u>773,600</u>	<u>6,595,000</u>	
Advance refunded a portion of the parking revenue bonds, Series 2001 and advance refunded a portion of the water revenue bonds, Series 2001. Also, current refunding of a portion of parking bonds, Series 2003.			

Village of Oak Park			
Debt Amortization Schedule			
	Fund: 2098		
	2011A		
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>	
01/01/17	34,250	620,000	
07/01/17	27,275	-	
01/01/18	27,275	640,000	
07/01/18	19,275	-	
01/01/19	19,275	660,000	
07/01/19	10,200	-	
01/01/20	10,200	680,000	
04/01/20		-	
TOTALS	<u>147,750</u>	<u>2,600,000</u>	
Financed public capital infrastructure improvements within the Downtown TIF District.			

Village of Oak Park			
Debt Amortization Schedule			
	Funds: 4025, 5040		
	2011B		
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>	
01/01/17	83,134	30,000	
07/01/17	82,684	-	
01/01/18	82,684	30,000	
07/01/18	82,234	-	
01/01/19	82,234	30,000	
07/01/19	81,784	-	
01/01/20	81,784	30,000	
07/01/20	81,334	-	
01/01/21	81,334	665,000	
07/01/21	70,944	-	
01/01/22	70,944	1,455,000	
07/01/22	47,300	-	
01/01/23	47,300	1,035,000	
07/01/23	29,834	-	
01/01/24	29,834	840,000	
07/01/24	15,134	-	
01/01/25	15,134	835,000	
TOTALS	<u>1,065,634</u>	<u>4,950,000</u>	
Advanced refunding of a portion of Series 2004B which was used for improvements to the water system and general capital improvements to the Village.			

Village of Oak Park		
Debt Amortization Schedule		
	Funds: 4025, 5040	
	2012A	
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>
05/01/17	74,600	-
11/01/17	74,600	825,000
05/01/18	66,350	-
11/01/18	66,350	1,050,000
05/01/19	55,850	-
11/01/19	55,850	1,100,000
05/01/20	44,850	-
11/01/20	44,850	735,000
05/01/21	37,500	-
11/01/21	37,500	970,000
05/01/22	27,800	-
11/01/22	27,800	410,000
05/01/23	23,700	-
11/01/23	23,700	630,000
05/01/24	17,400	-
11/01/24	17,400	705,000
05/01/25	10,350	-
11/01/25	10,350	730,000
05/01/26	3,050	-
11/01/26	3,050	305,000
TOTALS	<u>722,900</u>	<u>7,460,000</u>
<p>Current refunding of a portion of Series 2004B (water system), advance refunding of a portion of Series 2005A (Madison Street improvements and construction of a new public works facility) and advance refunding of a portion of Series 2006A (public street and related streetscape improvements and portion of a new public works facility).</p>		



Village of Oak Park		
Debt Amortization Schedule		
	Fund: 4025	
	2015A	
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>
05/01/17	177,075	-
11/01/17	177,075	630,000
05/01/18	170,775	-
11/01/18	170,775	650,000
05/01/19	164,275	-
11/01/19	164,275	935,000
05/01/20	154,925	-
11/01/20	154,925	1,070,000
05/01/21	144,225	-
11/01/21	144,225	625,000
05/01/22	134,850	-
11/01/22	134,850	530,000
05/01/23	126,900	-
11/01/23	126,900	980,000
05/01/24	112,200	-
11/01/24	112,200	1,010,000
05/01/25	97,050	-
11/01/25	97,050	1,540,000
05/01/26	73,950	-
11/01/26	73,950	1,690,000
05/01/27	48,600	-
11/01/27	48,600	1,705,000
05/01/28	23,025	-
11/01/28	23,025	1,535,000
TOTALS	<u>2,855,700</u>	<u>12,900,000</u>
Advance refunding of Series 2005B used for construction of a portion of new public works facility.		

Village of Oak Park		
Debt Amortization Schedule		
	Fund: 4025	
	2015B	
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>
05/01/17	140,944	-
11/01/17	140,944	400,000
05/01/18	134,944	-
11/01/18	134,944	420,000
05/01/19	128,644	-
11/01/19	128,644	430,000
05/01/20	122,194	-
11/01/20	122,194	450,000
05/01/21	115,444	-
11/01/21	115,444	240,000
05/01/22	111,844	-
11/01/22	111,844	250,000
05/01/23	108,094	-
11/01/23	108,094	260,000
05/01/24	104,194	-
11/01/24	104,194	270,000
05/01/25	100,144	-
11/01/25	100,144	280,000
05/01/26	95,944	-
11/01/26	95,944	285,000
05/01/27	91,669	-
11/01/27	91,669	295,000
05/01/28	87,244	-
11/01/28	87,244	310,000
05/01/29	82,594	-
11/01/29	82,594	320,000
05/01/30	77,594	-
11/01/30	77,594	330,000
05/01/31	72,231	-
11/01/31	72,231	340,000
05/01/32	66,494	-
11/01/32	66,494	355,000
05/01/33	60,503	-
11/01/33	60,503	365,000
05/01/34	54,116	-
11/01/34	54,116	380,000
05/01/35	47,466	-
11/01/35	47,466	390,000
05/01/36	40,641	-
11/01/36	40,641	405,000
05/01/37	33,300	-
11/01/37	33,300	420,000
05/01/38	25,688	-
11/01/38	25,688	440,000
05/01/39	17,438	-
11/01/39	17,438	455,000
05/01/40	8,906	-
11/01/40	8,906	475,000
TOTALS	3,856,538	8,565,000
Financed street and alley improvements, street lighting, and equipment purchases.		

Village of Oak Park			
Debt Amortization Schedule			
	Fund: 4025		
	2016A		
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>	
05/01/17	320,059	-	
11/01/17	320,059	-	
05/01/18	320,059	-	
11/01/18	320,059	-	
05/01/19	320,059	-	
11/01/19	320,059	-	
05/01/20	320,059	-	
11/01/20	320,059	-	
05/01/21	320,059	-	
11/01/21	320,059	-	
05/01/22	320,059	-	
11/01/22	320,059	175,000	
05/01/23	317,434	-	
11/01/23	317,434	185,000	
05/01/24	314,659	-	
11/01/24	314,659	155,000	
05/01/25	312,334	-	
11/01/25	312,334	560,000	
05/01/26	303,934	-	
11/01/26	303,934	1,075,000	
05/01/27	287,809	-	
11/01/27	287,809	1,210,000	
05/01/28	269,659	-	
11/01/28	269,659	1,445,000	
05/01/29	247,984	-	
11/01/29	247,984	3,190,000	
05/01/30	200,134	-	
11/01/30	200,134	3,955,000	
05/01/31	138,338	-	
11/01/31	138,338	4,110,000	
05/01/32	71,550	-	
11/01/32	71,550	4,240,000	
TOTALS	<u>8,768,388</u>	<u>20,300,000</u>	
<div> Deceased Series 2006B which was used to finance a portion of the new public works facility. </div>			

Village of Oak Park		
Debt Amortization Schedule		
	Fund: 5060	
	2016B	
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>
05/01/17	67,998	-
11/01/17	67,998	-
05/01/18	67,998	-
11/01/18	67,998	-
05/01/19	67,998	-
11/01/19	67,998	190,000
05/01/20	66,478	-
11/01/20	66,478	195,000
05/01/21	64,528	-
11/01/21	64,528	195,000
05/01/22	62,285	-
11/01/22	62,285	200,000
05/01/23	59,785	-
11/01/23	59,785	205,000
05/01/24	57,018	-
11/01/24	57,018	210,000
05/01/25	53,973	-
11/01/25	53,973	220,000
05/01/26	50,563	-
11/01/26	50,563	225,000
05/01/27	46,850	-
11/01/27	46,850	230,000
05/01/28	42,825	-
11/01/28	42,825	240,000
05/01/29	38,325	-
11/01/29	38,325	250,000
05/01/30	33,638	-
11/01/30	33,638	260,000
05/01/31	28,763	-
11/01/31	28,763	270,000
05/01/32	23,700	-
11/01/32	23,700	280,000
05/01/33	18,100	-
11/01/33	18,100	290,000
05/01/34	12,300	-
11/01/34	12,300	300,000
05/01/35	6,300	-
11/01/35	6,300	315,000
TOTALS	1,738,840	4,075,000
<div>                     Financed a garage project easement as defined in the RDA between the Village and Clark Street Real Estate LLC in connection of a mixed use development known as Oak Park Station.                 </div>		

Village of Oak Park		
Debt Amortization Schedule		
	Fund: 4025	
	2016C	
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>
05/01/17	31,831	-
11/01/17	31,831	-
05/01/18	31,831	-
11/01/18	31,831	-
05/01/19	31,831	-
11/01/19	31,831	50,000
05/01/20	31,406	-
11/01/20	31,406	50,000
05/01/21	30,881	-
11/01/21	30,881	2,745,000
TOTALS	<u>315,563</u>	<u>2,845,000</u>
<div> <div>Financed streetscape projects pursuant to RDA between the Village and Clark Street Real Estate LLC.</div> </div>		

Village of Oak Park		
Debt Amortization Schedule		
	Fund: 4025	
	2016D	
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>
05/01/17	152,641	-
11/01/17	152,641	-
05/01/18	152,641	-
11/01/18	152,641	-
05/01/19	152,641	-
11/01/19	152,641	125,000
05/01/20	150,766	-
11/01/20	150,766	750,000
05/01/21	139,516	-
11/01/21	139,516	25,000
05/01/22	139,141	-
11/01/22	139,141	800,000
05/01/23	127,141	-
11/01/23	127,141	800,000
05/01/24	115,141	-
11/01/24	115,141	800,000
05/01/25	103,141	-
11/01/25	103,141	600,000
05/01/26	94,141	-
11/01/26	94,141	800,000
05/01/27	82,141	-
11/01/27	82,141	600,000
05/01/28	73,141	-
11/01/28	73,141	600,000
05/01/29	64,141	-
11/01/29	64,141	600,000
05/01/30	55,141	-
11/01/30	55,141	200,000
05/01/31	52,141	-
11/01/31	52,141	200,000
05/01/32	49,141	-
11/01/32	49,141	200,000
05/01/33	46,016	-
11/01/33	46,016	905,000
05/01/34	31,875	-
11/01/34	31,875	1,000,000
05/01/35	16,250	-
11/01/35	16,250	500,000
05/01/36	8,125	-
11/01/36	8,125	500,000
TOTALS	<u>3,610,031</u>	<u>10,005,000</u>
Financed improvement, construction, purchase and installation of alleys, streets, streetscapes, sidewalks, street lighting, and related equipment.		

Village of Oak Park			
Debt Amortization Schedule			
	Fund: 5060		
	2016E		
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>	
05/01/17	149,638	-	
11/01/17	179,566	-	
05/01/18	179,566	-	
11/01/18	179,566	410,000	
05/01/19	173,416	-	
11/01/19	173,416	420,000	
05/01/20	167,116	-	
11/01/20	167,116	435,000	
05/01/21	160,591	-	
11/01/21	160,591	445,000	
05/01/22	153,916	-	
11/01/22	153,916	460,000	
05/01/23	147,016	-	
11/01/23	147,016	475,000	
05/01/24	139,891	-	
11/01/24	139,891	485,000	
05/01/25	132,616	-	
11/01/25	132,616	500,000	
05/01/26	125,116	-	
11/01/26	125,116	515,000	
05/01/27	117,391	-	
11/01/27	117,391	530,000	
05/01/28	109,109	-	
11/01/28	109,109	550,000	
05/01/29	100,172	-	
11/01/29	100,172	565,000	
05/01/30	90,638	-	
11/01/30	90,638	585,000	
05/01/31	80,400	-	
11/01/31	80,400	605,000	
05/01/32	68,300	-	
11/01/32	68,300	630,000	
05/01/33	55,700	-	
11/01/33	55,700	655,000	
05/01/34	42,600	-	
11/01/34	42,600	680,000	
05/01/35	29,000	-	
11/01/35	29,000	710,000	
05/01/36	14,800	-	
11/01/36	14,800	740,000	
TOTALS	<u>4,503,904</u>	<u>10,395,000</u>	
Financed acquisition of a public parking garage (Lake & Forest) in accordance with a RDA between the Village and WDF-3 Wood Oak Park Owner LLC.			

Village of Oak Park		
Debt Amortization Schedule		
	Fund: 4025	
	2017A	
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>
05/01/18	186,906	-
11/01/18	210,269	-
05/01/19	210,269	-
11/01/19	210,269	-
05/01/20	210,269	-
11/01/20	210,269	-
05/01/21	210,269	-
11/01/21	210,269	-
05/01/22	210,269	-
11/01/22	210,269	680,000
05/01/23	200,069	-
11/01/23	200,069	320,000
05/01/24	195,269	-
11/01/24	195,269	710,000
05/01/25	184,619	-
11/01/25	184,619	920,000
05/01/26	170,819	-
11/01/26	170,819	615,000
05/01/27	161,594	-
11/01/27	161,594	905,000
05/01/28	148,019	-
11/01/28	148,019	815,000
05/01/29	135,794	-
11/01/29	135,794	780,000
05/01/30	124,094	-
11/01/30	124,094	490,000
05/01/31	116,744	-
11/01/31	116,744	530,000
05/01/32	108,463	-
11/01/32	108,463	550,000
05/01/33	99,869	-
11/01/33	99,869	1,270,000
05/01/34	80,025	-
11/01/34	80,025	1,015,000
05/01/35	63,531	-
11/01/35	63,531	1,355,000
05/01/36	41,513	-
11/01/36	41,513	1,305,000
05/01/37	19,491	-
11/01/37	19,491	1,155,000
TOTALS	<u>5,779,143</u>	<u>13,415,000</u>
Financed various capital improvement projects, including streets and alley improvements.		



Village of Oak Park			
Debt Amortization Schedule			
	Fund: 4025		
	2017B		
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>	
05/01/18	21,390.56	-	
11/01/18	27,700.00	400,000.00	
05/01/19	19,700.00	-	
11/01/19	19,700.00	295,000.00	
05/01/20	13,800.00	-	
11/01/20	13,800.00	195,000.00	
05/01/21	9,900.00	-	
11/01/21	9,900.00	495,000.00	
TOTALS	<u>135,890.56</u>	<u>1,385,000.00</u>	
Current refunding of Series 2007 used for public streets and related streetscape improvements.			

Village of Oak Park			
Debt Amortization Schedule			
	Fund: 4025		
	2017C		
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>	
05/01/18	52,511.11	-	
11/01/18	68,000.00	870,000.00	
05/01/19	46,250.00	-	
11/01/19	46,250.00	905,000.00	
05/01/20	23,625.00	-	
11/01/20	23,625.00	945,000.00	
TOTALS	<u>260,261.11</u>	<u>2,720,000.00</u>	
Current refunding of Series 2007A used to finance a new library building and improvements to the Dole Learning Center.			

Village of Oak Park		
Debt Amortization Schedule		
	Fund: 2098	
	2018A	
<u>Payment Date</u>	<u>Interest</u>	<u>Principal</u>
12/01/18	167,909.00	1,005,000.00
06/01/19	115,683.75	-
12/01/19	115,683.75	940,000.00
06/01/20	103,933.75	-
12/01/20	103,933.75	880,000.00
06/01/21	92,053.75	-
12/01/21	92,053.75	895,000.00
06/01/22	79,300.00	-
12/01/22	79,300.00	935,000.00
06/01/23	65,742.50	-
12/01/23	65,742.50	985,000.00
06/01/24	50,475.00	-
12/01/24	50,475.00	995,000.00
06/01/25	34,803.75	-
12/01/25	34,803.75	1,035,000.00
06/01/26	17,985.00	-
12/01/26	17,985.00	1,090,000.00
TOTALS	<u>1,287,864.00</u>	<u>8,760,000.00</u>
Current refunding of Series 2006C used to finance improvements and expansion of the Holley Court Garage.		

Village of Oak Park		
Non-Bond Debt Maturity Schedule		
	3032.43900.851.570751/2	
Payment	FMB (Fire Truck)	
<u>Date</u>	<u>Interest</u>	<u>Principal</u>
12/30/17	19,489	75,369
12/30/18	16,971	77,886
12/30/19	14,370	80,488
12/30/20	11,682	83,176
12/30/21	8,903	85,954
12/30/22	6,033	88,825
12/30/23	3,066	91,792
TOTALS	80,513	583,490

Village of Oak Park								
Projected Outstanding Debt Balances								
1/1/20 - 12/31/20								
			2020 New Issues					
	1/1/20 Balance		New Debt or Refundings		2020 Debt Payments		12/31/20 Balance	
<u>DEBT</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2010C	2,035,000	159,400	-	-	(1,075,000)	(81,400)	960,000	78,000
2011A	680,000	10,200	-	-	(680,000)	(10,200)	-	-
2011B	4,860,000	570,877	-	-	(30,000)	(163,119)	4,830,000	407,758
2012A	4,485,000	329,300	-	-	(735,000)	(89,700)	3,750,000	239,600
2015A	10,685,000	1,831,450	-	-	(1,070,000)	(309,850)	9,615,000	1,521,600
2015B	7,315,000	3,047,474	-	-	(450,000)	(244,388)	6,865,000	2,803,087
2016A (Refunded 2006B)	20,300,000	6,848,031	-	-	-	(640,119)	20,300,000	6,207,912
2016B (Proceeds Escrowed)	3,885,000	1,330,856	-	-	(195,000)	(132,955)	3,690,000	1,197,901
2016C (Proceeds Escrowed)	2,795,000	124,575	-	-	(50,000)	(62,813)	2,745,000	61,763
2016D (2016 CIP)	9,880,000	2,694,186	-	-	(750,000)	(301,531)	9,130,000	2,392,655
2016E (L&F Garage)	9,565,000	3,468,737	-	-	(435,000)	(334,231)	9,130,000	3,134,506
2017A (2017 and part of 2018 CIP)	13,415,000	4,961,431	-	-	-	(420,538)	13,415,000	4,540,894
2017B (Refunded 2007)	690,000	47,400	-	-	(195,000)	(27,600)	495,000	19,800
2017C (Refunded 2007A)	945,000	47,250	-	-	(945,000)	(47,250)	-	-
2018A (Refunded 2006C)	6,815,000	888,587	-	-	(880,000)	(207,868)	5,935,000	680,720
2020A (New CIP)	-	-	-	-	-	-	-	-
Huntington Bank (Fire Truck)	349,747	29,683	-	-	(83,176)	(11,682)	266,571	18,001
	98,699,747	26,389,437	-	-	(7,573,176)	(3,085,242)	91,126,571	23,304,196

Village of Oak Park  
Sales & Local Liquor Tax Historical Data

	<u>General Merchandise</u>	<u>Food</u>	<u>Drinking/ Eating</u>	<u>Apparel</u>	<u>Furniture/ Household</u>	<u>Lumber/ Hardware</u>	<u>Automotive/ Gas</u>	<u>Drugs/ Misc Retail</u>	<u>Agriculture/ Others</u>	<u>Manufacturers</u>	<u>Total Sales Tax</u>	<u>Local Liquor Tax</u>
Calendar Year 2018 Retailers' Occupation	143,495	1,057,221	982,483	107,870	66,333	63,594	624,689	843,390	312,076	30,583	<b>4,231,734</b>	
Calendar Year 2018 Home Rule	110,691	346,548	969,919	105,577	66,334	62,270	334,530	388,717	252,397	19,159	<b>2,656,142</b>	
Total	<b>254,186</b>	<b>1,403,769</b>	<b>1,952,402</b>	<b>213,447</b>	<b>132,667</b>	<b>125,864</b>	<b>959,219</b>	<b>1,232,107</b>	<b>564,473</b>	<b>49,742</b>	<b>6,887,876</b>	680,500
Calendar Year 2017 Retailers' Occupation	82,570	1,033,063	908,995	110,877	67,886	53,826	563,010	859,345	259,533	50,318	<b>3,989,423</b>	
Calendar Year 2017 Home Rule	68,258	327,665	898,798	110,431	67,886	53,328	296,827	427,766	206,760	41,682	<b>2,499,401</b>	
Total	<b>150,828</b>	<b>1,360,728</b>	<b>1,807,793</b>	<b>221,308</b>	<b>135,772</b>	<b>107,154</b>	<b>859,837</b>	<b>1,287,111</b>	<b>466,293</b>	<b>92,000</b>	<b>6,488,824</b>	656,362
Calendar Year 2016 Retailers' Occupation	46,985	969,790	838,507	107,156	84,598	48,162	584,690	842,977	285,174	58,201	<b>3,866,240</b>	
Calendar Year 2016 Home Rule	38,578	309,756	832,288	107,101	84,598	47,351	287,204	430,543	213,218	49,647	<b>2,400,284</b>	
Total	<b>85,563</b>	<b>1,279,546</b>	<b>1,670,795</b>	<b>214,257</b>	<b>169,196</b>	<b>95,513</b>	<b>871,894</b>	<b>1,273,520</b>	<b>498,392</b>	<b>107,848</b>	<b>6,266,524</b>	601,133
Calendar Year 2015 Retailers' Occupation	42,551	826,330	814,456	114,240	72,595	43,227	559,072	592,766	472,715	65,743	<b>3,603,695</b>	
Calendar Year 2015 Home Rule	36,703	283,824	808,085	114,192	72,595	42,989	334,727	194,898	429,707	56,215	<b>2,373,935</b>	
Total	<b>79,254</b>	<b>1,110,154</b>	<b>1,622,541</b>	<b>228,432</b>	<b>145,190</b>	<b>86,216</b>	<b>893,799</b>	<b>787,664</b>	<b>902,422</b>	<b>121,958</b>	<b>5,977,630</b>	535,801
Calendar Year 2014 Retailers' Occupation	37,282	668,679	782,926	120,681	81,000	30,697	575,138	839,793	249,020	75,041	<b>3,460,257</b>	
Calendar Year 2014 Home Rule	32,312	202,341	775,860	120,609	81,000	29,751	388,665	470,552	229,437	66,845	<b>2,397,372</b>	
Total	<b>69,594</b>	<b>871,020</b>	<b>1,558,786</b>	<b>241,290</b>	<b>162,000</b>	<b>60,448</b>	<b>963,803</b>	<b>1,310,345</b>	<b>478,457</b>	<b>141,886</b>	<b>5,857,629</b>	489,667
Calendar Year 2013 Retailers' Occupation	35,044	817,035	731,104	116,956	56,623	27,896	580,162	803,744	246,710	74,161	<b>3,489,435</b>	
Calendar Year 2013 Home Rule	31,491	263,703	726,020	116,820	56,607	26,956	409,894	455,888	198,604	64,873	<b>2,350,856</b>	
Total	<b>66,535</b>	<b>1,080,738</b>	<b>1,457,124</b>	<b>233,776</b>	<b>113,230</b>	<b>54,852</b>	<b>990,056</b>	<b>1,259,632</b>	<b>445,314</b>	<b>139,034</b>	<b>5,840,291</b>	494,877
Calendar Year 2012 Retailers' Occupation	38,121	799,357	720,612	119,716	95,964	24,652	554,192	787,593	241,452	71,799	<b>3,453,458</b>	
Calendar Year 2012 Home Rule	33,137	255,381	710,365	119,584	95,897	23,855	389,043	449,703	192,892	63,135	<b>2,332,992</b>	
Total	<b>71,258</b>	<b>1,054,738</b>	<b>1,430,977</b>	<b>239,300</b>	<b>191,861</b>	<b>48,507</b>	<b>943,235</b>	<b>1,237,296</b>	<b>434,344</b>	<b>134,934</b>	<b>5,786,450</b>	489,676



## **Real Estate Purchases in Oak Park Based on Origin of Purchaser**

**January 1, 2018 – December 31, 2018**

<b>RANK</b>	<b>CITY, STATE</b>	<b># OF SALES</b>	<b>% OF SALES</b>
1	Oak Park, IL	313	31
2	Unknown	209	20
3	Chicago, IL	185	18
4	Investment Companies	101	10
5	Forest Park, IL	22	2
6	River Forest, IL	14	1.4
7	Berwyn, IL	9	.9
8	Naperville, IL	8	.8
		Total Sales = 1014	Total % = 84.1%

Note: This data was collected from real estate transfer tax stamp transactions between January 2018 and December 2018. Transactions not included above include exempt transfers, investment company sales, sales of parking spaces only, and sales where the origin of the purchaser is unknown or not provided.

\*All of the information and data on this page is unaudited and for informational purposes only. The data provided herein is for a specific period of time and may change when using a different range of dates. For more detailed information regarding these transactions, please contact the Finance Department.



## **Real Estate Purchases in Oak Park Based on Origin of Purchaser**

**January 1, 2019 – June 30, 2019**

<b>RANK</b>	<b>CITY, STATE</b>	<b># OF SALES</b>	<b>% OF SALES</b>
1	Oak Park, IL	290	36.61
2	Chicago, IL	148	18.68
3	Forest Park, IL	9	1.13
4	Berwyn, IL	6	.75
5	Unknown	5	.63
6	River Forest, IL	4	.50
7	Palatine, IL	3	.37
8	Naperville, IL	3	.37
		Total Sales = 792	Total % = 59.04%

Note: This data was collected from real estate transfer tax stamp transactions between January 2019 and June 2019. Transactions not included above include exempt transfers, investment company sales, sales of parking spaces only, and sales where the origin of the purchaser is unknown or not provided.

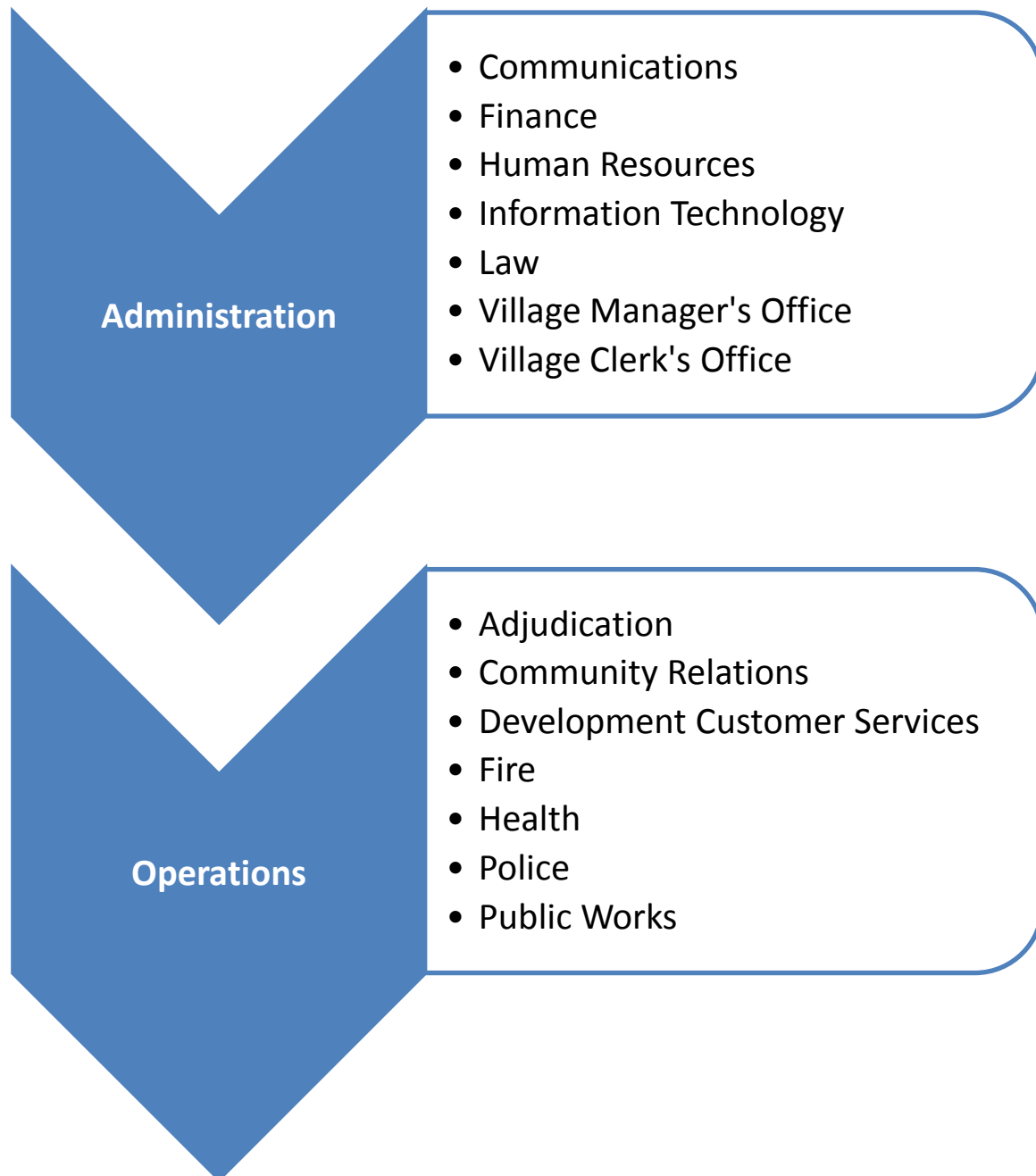
\*All of the information and data on this page is unaudited and for informational purposes only. The data provided herein is for a specific period of time and may change when using a different range of dates. For more detailed information regarding these transactions, please contact the Finance Department.



Village of Oak Park												
Tax Levy Summary												
Note: Schedule includes automatic County "loss" add-on amount												
			Police	Fire			VOP	VOP Tax				
	<u>Corporate</u>	<u>Debt</u>	<u>Pension</u>	<u>Pension</u>	<u>Total</u>		<u>EAV</u>	<u>Rate</u>		<u>SSA #1</u>	<u>SSA #7</u>	<u>SSA #8</u>
Tax Year 2019	18,477,108	4,444,286	6,528,388	5,602,116	35,051,899		1,706,506,276	2.054%		400,000	-	5,150
Tax Year 2018	18,011,024	4,309,379	6,397,588	5,312,877	34,030,867		1,592,506,276	2.137%		25,750	7,725	5,150
Tax Year 2017	17,837,540	4,130,489	5,634,808	5,436,009	33,038,846		1,655,776,153	1.995%		414,060	7,725	-
Tax Year 2016	15,689,380	4,735,605	5,088,688	5,769,533	31,283,206		1,386,653,517	2.256%		185,400	7,210	-
Tax Year 2015	14,072,280	5,156,580	4,606,123	3,681,648	27,516,631		1,334,441,513	2.062%		321,644	7,145	-
Tax Year 2014	13,662,408	4,317,216	4,062,179	3,418,123	25,459,926		1,383,005,873	1.841%		396,341	7,145	-
Tax Year 2013	13,147,408	4,151,588	4,004,160	3,321,736	24,624,892		1,369,216,060	1.798%		254,762	-	-
Tax Year 2012	12,764,474	3,220,248	3,678,259	3,311,313	22,974,294		1,470,162,652	1.563%		77,250	-	-
Tax Year 2011	12,392,693	3,675,229	3,582,302	3,044,593	22,694,817		1,596,903,799	1.421%		231,750	-	-
Tax Year 2010	12,031,741	2,697,521	4,046,795	3,228,201	22,004,258		1,850,649,808	1.189%		221,450	-	-

## FY 2020 PRIORITIES

The Village's fourteen (14) departments are classified into two (2) main categories: Administration and Operations. Each department established priorities for Fiscal Year 2020 as presented at the Special Village Board meeting held on August 26, 2019. Core services are assumed to be maintained in addition to the priorities described.



## Communications

- Create new main Village website to replace current platform that was launched in in mid-2013 or Update search capability of current website, migrate to new, higher level content management system (CMS) and migrate to new hosting server to maintain functionality.
- Expand Fire Department social media presence with a Twitter feed.
- Upgrade operating systems for VOP-TV equipment as part of long-range plan to ensure audio/video capabilities remain high for this vital public policy making communications channel.
- Investigate long-term goal of adding audio/visual equipment for streaming from additional meeting rooms.

## Finance

- Work with financial consultants to seek the most desirable rates and structure for new debt issuances
- Continually review cash flows and allocate liquid funds to maximize returns
- Work with Human Resources to improve efficiencies related to status sheets and other payroll related matters
- Apply for both the GFOA CAFR and budget awards
- Improve financial transparency for external stakeholders using a specialized platform
- Continue cross training with certain finance and accounting tasks
- Adjust quarterly financial reporting based on feedback from elected officials to obtain the perfect balance between simplicity, understandability, and transparency
- On an as needed basis, assist other operating departments in reviewing and analyzing RFP results
- Comply with new IRS reporting requirements such as 1098 F reporting related to fines and penalties collected by municipalities

## Human Resources

- Create professional development pathways & career advancement training programs for employees
- Accelerate digital business transformation: convert HR “paper” processes into online process both internal and external
- Boost diversity of employment opportunities through community outreach, school partnerships and new flexible work schedules
- Engage employees in work/life balance training, wellness and stress reduction activities via the Employee Wellness Team in coordination with the Health Department
- Develop employee racial equity training sessions in coordination with the Community Relations Department

### Information Technology

- Upgrade the Village's fiber wide area network that connects 12 village facilities
- Upgrade outdated computer equipment
- Upgrade the Village's environment to protect against threats
- Perform core address data maintenance in various systems
- Assist vendors and operating departments in updates or enhancement of services such as in CityView (Development Customer Services), Passport Parking (Development Customer Services, Adjudication & Police), BS&A (Finance & Human Resources), Public Safety CAD/RMS (Fire & Police), Geographic Information Systems (Public Works & Information Technology) and Laserfiche (Information Technology)

### Law

- Continue efforts to defend and prosecute civil litigation and workers' compensation matters brought against the Village
- Negotiate and review contracts & agreements
- Update various chapters and articles of the Village Code as directed

### Village Manager's Office

- Organize a training program for all village employees on racial equity in coordination with Human Resources and Community Relations Departments
- Begin implementation of initiatives adopted by the Village Board in 2019 in the Village's Sustainability Work Plan
- Implement a customer service request system portal and/or app for residents
- Address issues identified in the police facility space needs analysis report
- Further develop the concept of a 5 year operating budget; 5 year pension contribution plan
- Identify a strategy for any new initiatives identified in the updated board goals

### Village Clerk's Office

- Ensure records of Village proceedings are accurately recorded without bias
- Assist public with neutral and independent access to information through FOIA and outreach
- Assist public with navigating Village processes
- Conduct voter registration outreach and support Census 2020 initiatives

### Adjudication

- Reduce the amount of paper records in Adjudication. This process will include a greater use of scanning capabilities and the electronic storage of documents.
- Increase communications with juvenile respondents, parents and community service providers with the goal of reducing the number of juveniles that fail to complete ordered community service.

### Community Relations

- Develop and provide educational workshops for current and prospective tenants centered around Tenant's Rights.
- Improve resident/customer referral experience through follow up and increased coordination with local resource service providers.

### Development Customer Services

- Facilitate the successful completion of Oak Parks 2020 complete count census efforts.
- Complete the implementation of the Parking Pilot Program and report the program's results to the Village Board.
- Continue facilitation and implementation of Commercial Façade Improvement Program and recommend improvements that could further increase program participation.
- Continue the successful roll out of the Village's Aging In Place strategies including the Dementia Friendly Community designation and the Age Friendly Community initiative.
- Streamline the departments' utilization of the Village's adjudication program through upgraded staff training and SOP development and utilization.
- Improve the utilization of Village online services (i.e. Passport, VillageView, etc.)
- Report-out on progress on the Comprehensive Plan.
- Continue to effectively manage all major development and re-development projects for the Village, including negotiating and implementing all redevelopment activities, and coordinating timely and efficient responses from Village departments.
- Complete the North Avenue Plan in coordination with governmental partners.

### Fire

- Continue to support the Fire Department's Apparatus Replacement Program
- Facilities Improvements: Fire Station 3 Restroom, Locker & Bunk Rooms; Fire Station 1 Restrooms and Showers
- Replace (2) Cardiac Monitors, Replace Mobile Data Computers Fire Apparatus
- Purchase Traffic Control Preemption Equipment
- Replace 25 Self Contained Breathing Apparatus Bottles Program
- Replace Rescue/Extrication Tools
- Continue the Development of the EMS/Fire Explorer Program
- Continue to work with the Union on the implementation of a Annual Physical Evaluation Standards.
- Develop negotiation strategies and goals for the IAFF Firefighter Union contract that expires on 12/31/2020.
- Develop a strategic plan for the Fire Department for the next 5 years
- Determine adequate staffing level for the Oak Park Fire Department.
- Continue to apply for grants that will provide funding to the Fire Department, which will result in reducing overall costs

## Health

- Continue to work with the Early Childhood Collaboration to build on the Village's Family Case Management program
- Continue to focus on measurable objectives to address seven public health priorities that were identified in the community health needs assessment approved by the Village Board in 2017 for the five year period of 2016-2021 (required by State to maintain independent certified health department)
- Start the IPLAN Community Health Needs Assessment process in 2020 with the goal of having a Community Health Needs Assessment document finalized for Village Board review and approval in the late summer/fall of 2021. This is a requirement of a certified Health Department.
- Plan, prepare and participate in the Illinois State wide mass dispensing full scale exercise scheduled for October 2020 with the collaboration of both internal staff stakeholders and external Village stakeholders including hospitals, schools, volunteers and regional partners including the Northern Illinois Public Health Consortium Emergency Response Coordinator group.

## Police

- Continue the implementation of our web based policy and procedure manual supported by daily training to reinforce policy comprehension and application.
- Implement and integrate an electronic citation system with the Cook County Court System.
- Implement a police staff wellness check program. The program will consist of staff attending a one on one session with a licensed mental health professional to assess an employee's current abilities to cope with job stressors and to learn additional healthy ways to deal with these and future stressors.
- Enhance community engagement by launching the Citizen Police Academy and provide an opportunity for community discourse as it relates to police community relations and the 10 Shared Principles.
- Enhance our succession capabilities by implementing a career development program for all personnel.
- Enhance training programs for all levels of command and frontline staff

## Public Works

- Design and manage the FY2020 Capital Improvement Plan project consultants and contractors
- Continue working with private developers and contractors for public right of way improvements using the assistance of an engineering consultant
- Manage the second phase of replacement of the residential street lights with LED lamps
- Continue the focus on water loss including water system leak detection, large and small meter testing and replacement
- Complete tree pruning in the area between Chicago/Madison/Harlem/Austin
- Continue to evaluate opportunities to add additional alternative fuel vehicles to the Village fleet
- Manage year four of five for the solid waste, recycling and yard waste collection program; Continue promoting the Village Composting, At Your Door programs and education on recycling right to reduce contamination.
- Implement a Department Professional Development and Succession Plan. Hire an Assistant Public Works Director.

**FY 2020 GENERAL FUND CONTRACTUAL SERVICES FOOTNOTES REPORT**

*NOTE: For reference purposes only. Not all contractual services are itemized and therefore are not included in this report.*

Fund 1001 - General Fund

<b>Dept 41010.101-BOARD OF TRUST: BASEPRG</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
<b>CONTRACTUAL SERVICES</b>	<b>Approved Budget</b>	<b>Projected Activity</b>	<b>Proposed Budget</b>
1001.41010.101.530650.0000 Conferences Training			
NATIONAL LEAGUE OF CITIES UP TO 1 TRUSTEE OR VILLAGE PRESIDENT	1,000		
US CONFERENCE OF MAYORS UP TO 2 CONFERENCE EVENTS FOR MAYOR	1,900	400	1,000
IML CONFERENCE CHICAGO	1,500	500	500
SMART CITIES UP TO 2 ELECTED OFFICIALS		3,400	2,900
NEWLY ELECTED OFFICIALS WORKSHOP IML		100	
Totals for GL# 1001.41010.101.530650.0000-Conferences Training	4,400	4,400	4,400
CONTRACTUAL SERVICES	4,400	4,400	4,400

<b>Dept 41020.101-VMO: BASEPRG</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
<b>CONTRACTUAL SERVICES</b>	<b>Approved Budget</b>	<b>Projected Activity</b>	<b>Proposed Budget</b>
1001.41020.101.530650.0000 Conferences Training			
ICMA ANNUAL CONFERENCE (NASHVILLE)	2,500	2,000	3,000
ILCMA ANNUAL SUMMER CONFERENCE (ILLINOIS) -	1,100	750	1,000
ILCMA WINTER CONFERENCE - (ILLINOIS)	1,200	750	1,000
ICMA MIDWEST REGIONAL CONFERENCE - LOCATION TBD	1,500		
PERSONNEL/CBA/LABOR CONFERENCES IN CHICAGO	1,500	500	500
LEGACY WOMENS CONFERNECE - LOCAL AREA UP TO 4 STAFF	1,600	1,000	1,000
MORRISON PROFESSIONAL DEVELOPMENT VM	1,500	1,500	1,500
SMART CITIES CONFERENCE		2,000	1,000
Totals for GL# 1001.41020.101.530650.0000-Conferences Training	10,900	8,500	9,000
1001.41020.101.530667.0000 External Support			
YOUTH INTERVENTIONIST IGA	61,200	61,200	30,000
POTENTIAL EXECUTIVE RECRUITMENT DEPT DIRECTOR LEVEL	20,000	21,600	9,600
COLLECTIVE BARGAINING LEGAL SERVICES	20,000	9,000	10,000
NATIONAL CITIZENS SURVEY	25,000	25,000	
FLW TRUST AND HOUSEWALK	25,000	22,000	9,000
EARLY CHILDHOOD COLLABORATION	306,216	350,216	355,216
Totals for GL# 1001.41020.101.530667.0000-External Support	457,416	489,016	413,816
CONTRACTUAL SERVICES	468,316	497,516	422,816

<b>Dept 41030.101-ADJUDICATION: BASEPRG</b>	<b>2019</b>	<b>2019</b>	<b>2020</b>
<b>CONTRACTUAL SERVICES</b>	<b>Approved Budget</b>	<b>Projected Activity</b>	<b>Proposed Budget</b>
1001.41030.101.530667.0000 External Support			
BAILIFF SERVICES	30,000	30,000	30,750
ADMIN. LAW JUDGES	132,000	132,000	135,350
CITYVIEW FEES			20,000

Totals for GL# 1001.41030.101.530667.0000-External Support	162,000	162,000	186,100
CONTRACTUAL SERVICES	162,000	162,000	186,100

Dept 41040.101-IT: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.41040.101.530667.0000 External Support			
GIS CONSORTIUM	120,000	120,000	105,000
EMERGENCY CONSULTING	10,000	5,000	10,000
INTEGRATION AND DEVELOPMENT CONSULTING	44,000	20,000	10,000
Totals for GL# 1001.41040.101.530667.0000-External Support	174,000	145,000	125,000
1001.41040.101.540690.0000 Telecommunication Charges			
HIGH SPEED INTERNET	26,000	11,000	16,500
VERIZON CELLULAR	90,000	90,000	105,000
CALL ONE LANDLINES	70,000	70,000	90,000
COMCAST PD INTERNET	6,000	6,000	6,000
Totals for GL# 1001.41040.101.540690.0000-Telecommunication Charges	192,000	177,000	217,500
1001.41040.101.540699.0000 Hardware Maintenance			
DELL	15,000	13,400	15,000
EMAIL ARCHIVER	5,000	5,000	5,000
FIREWALL	6,000	3,600	8,000
GENETEC	44,000	21,000	9,000
MISC REPAIRS	3,000	6,000	3,000
Totals for GL# 1001.41040.101.540699.0000-Hardware Maintenance	73,000	49,000	40,000
CONTRACTUAL SERVICES	439,000	371,000	382,500

Dept 41070.101-LEGAL - LAW: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.41070.101.530667.0000 External Support			
COLLECTIVE BARGAINING	50,000		
LABOR & EMPLOYMENT	50,000		
ADVISORY BOARDS COUNSEL	50,000		
NON-TIF REDEVELOPMENT	50,000		
Totals for GL# 1001.41070.101.530667.0000-External Support	200,000		
CONTRACTUAL SERVICES	200,000		

Dept 41080.101-HR: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.41080.101.530646.0000 PRE-EMPLOYMENT TESTING			
BASED ON 2017 ACTIVITY OF APPROX \$1000 A MOS.	12,000		
Totals for GL# 1001.41080.101.530646.0000-PRE-EMPLOYMENT TESTING	12,000		



1001.41080.101.530650.0000 Conferences Training		
SHRM CERTIFICAION CONF FOR HR GEN	500	
ICMA/ILCMA CONF	1,500	
BENEFITS CERTIFICATION	2,000	
EMPLOYMENT LAW CONFERENCE	1,500	
GENERAL HR TRAINING	2,500	
Totals for GL# 1001.41080.101.530650.0000-Conferences Training	8,000	
1001.41080.101.530652.0000 Training Services		
WORKPLACE ENVIRONMENT TRAINING	4,000	
FRED PRYOR	18,000	
Totals for GL# 1001.41080.101.530652.0000-Training Services	22,000	
1001.41080.101.530658.0000 Temporary Services		
POOLED FOR DEPARTMENTS	50,000	
Totals for GL# 1001.41080.101.530658.0000-Temporary Services	50,000	
1001.41080.101.530667.0000 External Support		
UPDATE TO EMPLOYEE POLICY MANUAL	5,000	5,000
EAP SPECIAL REFERRALS	8,000	8,000
KRONOS HR MODULE	15,000	15,000
EAP BENEFIT (BILLED QUARTERLY)	7,145	7,145
SR MGT RECRUITMENT	18,000	18,000
EXTERNAL RECRUITMENT EVENTS	2,000	2,000
OTHER		4,855
Totals for GL# 1001.41080.101.530667.0000-External Support	55,145	60,000
CONTRACTUAL SERVICES	147,145	60,000

Dept 41080.134-HR: EMPLOYMENT	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.41080.134.530642.0000 Background Check			
BACKGROUND CHECKS & PSYCH EVALS			
POLICE & FIRE BACKGROUND CHECKS (APPROX \$220 EA)	5,000		
Totals for GL# 1001.41080.134.530642.0000-Background Check	5,000		
1001.41080.134.530667.0000 External Support			
FIRE RECRUITMEN & POLICE/FIRE PROMOTION	52,500		52,500
FIRE & POLICE PSYCH EVALS	10,000		10,000
FACILITY RENTAL	500		500
FOOD	500		500
INTERVIEW & TESTING SUPPLIES	500		500
RECRUITMENT EVENTS & ADVERTISING	2,000		2,000
SGT PROMOTIONAL PROCESS	8,000		8,000
Totals for GL# 1001.41080.134.530667.0000-External Support	74,000		74,000

1001.41080.134.530678.0000 Medical Fees		
FIRE & POLICE PREEMPLOYMENT PHYSICALS	5,000	
Totals for GL# 1001.41080.134.530678.0000-Medical Fees	5,000	
CONTRACTUAL SERVICES	84,000	74,000

Dept 41100.101-VCO: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.41100.101.530667.0000 External Support			
CODIFICATION SERVICES	10,000		
VILLAGE BOARD MEETING TRANSCRIPTION SERVICES	5,000		
Totals for GL# 1001.41100.101.530667.0000-External Support	15,000		
CONTRACTUAL SERVICES	15,000		

Dept 41110.101-COMM: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.41110.101.530660.0000 General Contractuals			
LIVE STREAMING	10,500	10,718	
AGENDA MODULES	9,000	10,718	
MUNICIPAL WEB SERVICE (E NEWS)	750	663	700
WEB MAINTENANCE AND UPDATES	12,500	14,500	
MUSIC/VIDEOS	1,500	1,150	1,500
SURVEYS		300	300
FACEBOOK MARKETING	500	100	250
COMCAST DIGITAL BOXES	360	325	350
CONSULTING/OTHER	5,000	1,500	
CONSOLIDATED GRANICUS AGENDA MODULE, STREAMING SERVICES AND ADJUDICATION ARCHIVE			24,000
NEW WEBSITE OR UPDATING CURRENT CMS/MIGRATING TO NEW SERVER			60,000
Totals for GL# 1001.41110.101.530660.0000-General Contractuals	40,110	39,974	87,100
1001.41110.101.530667.0000 External Support			
OPFYI SUPPORT	9,000	5,600	6,000
MISC GRAPHIC SUPPORT	1,000	5,150	5,200
Totals for GL# 1001.41110.101.530667.0000-External Support	10,000	10,750	11,200
CONTRACTUAL SERVICES	50,110	50,724	98,300

Dept 41300.101-FINANCE: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.41300.101.530650.0000 Conferences Training			
GFOA CONFERENCE EXPENSES FOR CFO	1,500	2,100	2,000
IGFOA CONFERENCE EXPENSES FOR CFO/DEPUTY CFO	1,000	1,200	1,200
MISC WEBINARS, LOCAL TRAINING/CONFERENCES	2,000	1,200	1,976
Totals for GL# 1001.41300.101.530650.0000-Conferences Training	4,500	4,500	5,176

1001.41300.101.530654.0000 Collection Agency Expense			
DATA TICKETS COLLECTIONS EXPENSES	40,000		
PARKING TICKETS COLLECTION FEES		40,000	60,000
Totals for GL# 1001.41300.101.530654.0000-Collection Agency Expense	40,000	40,000	60,000
1001.41300.101.530667.0000 External Support			
ACTUARIAL SERVICES FOR POL/FIRE PENSIONS	9,800	9,800	10,000
IRON MOUNTAIN RECORDS RETENTION AND SHREDDING OF OLD DOCUMENTS AS NEEDED	1,500	10,000	9,000
THIS NEW STORAGE SERVICE WAS NOT BUDGETED FOR LAST YEAR THEREFORE THE BUDGET AMENDMENT IS NEEDED.			
VH SECURITY - GENERAL ELECTION YEAR MORE SECURITY NEEDED FOR EARLY VOTING IN THE SPRING AND FALL.	27,500	27,500	30,000
10 MONTHS @ \$2000			
2 MONTHS @ \$5000			
ACTUARIAL SERVICES OPEB	4,200	4,200	950
BUDGET TRANSPARENCY SOFTWARE			75,000
TEMPORARY STAFFING			30,000
Totals for GL# 1001.41300.101.530667.0000-External Support	43,000	51,500	154,950
1001.41300.101.530670.0000 Audit Service Fees			
AUDIT RELATED EXPENSES	66,000	66,000	67,500
Totals for GL# 1001.41300.101.530670.0000-Audit Service Fees	66,000	66,000	67,500
1001.41300.101.530675.0000 Bank Charges			
FIS LOCKBOX PAYMENT PROCESSING FOR WATER AND PARKING PAYMENTS	20,000		
HEARTLAND CREDIT CARD FEES	90,000		
AUTHORIZE.NET	10,000		
BANK AND CREDIT CARD PROCESSING FEES		140,000	190,000
Totals for GL# 1001.41300.101.530675.0000-Bank Charges	120,000	140,000	190,000
CONTRACTUAL SERVICES	273,500	302,000	477,626

Dept 42400.101-POL: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.42400.101.530650.0000 Conferences Training			
NORTH EAST MULTI-REGIONAL TRAINING MEMBERSHIP	12,850	12,225	14,000
NEMRT CLASS ATTENDANCE - ALL SWORN	11,000	11,000	11,000
NORTHWESTERN UNIVERSITY CENTER FOR PUBLIC SAFETY STAFF AND COMMAND CLASS (2)	12,000	11,100	7,400
NORTHWESTERN UNIVERSITY CENTER FOR PUBLIC SAFETY TWO WEEK BASIC SUPERVISION (2)	4,000	2,000	2,000
POLICE EXECUTIVE RESEARCH FORUM COMMAND STAFF TRAINING		10,250	22,000
FBI NATIONAL ACADEMY TRAINING FOR COMMAND STAFF OFFICER	2,000	2,000	
TRAIN THE TRAINER ELECTRONIC CONTROL DEVICES (2 ODD YEARS & 4 EVEN YEARS)	975	1,000	2,000
COMMAND STAFF ON GOING TRAINING	2,250	2,250	15,000
MISCELLANEOUS SWORN AND CIVILIAN STAFF TRAINING	43,595	40,645	20,000

MISCELLANEOUS TRAINING COSTS	500		
POLICE LAW INSTITUTE ONLINE TRAINING - MONTHLY TRAINING PROGRAM	10,830	10,830	
ACADEMY COSTS	20,000	14,000	10,000
ILETSB-WOMEN IN CRIMINAL JUSTICE CONFERENCE	1,000	1,000	1,000
IACP CONFERENCE	4,000	4,000	5,000
ILJOA CONFERENCE		1,000	1,000
ILACP CONFERENCE		1,000	1,000
ILSROA CONFERENCE		700	1,000
DST ON Q DRIVING SAFETY			1,650
COP FTO			7,000
Totals for GL# 1001.42400.101.530650.0000-Conferences Training	125,000	125,000	121,050
1001.42400.101.530657.0000 Legal Fees			
GENERAL MISCELLANEOUS LEGAL COSTS	1,000	1,000	1,000
Totals for GL# 1001.42400.101.530657.0000-Legal Fees	1,000	1,000	1,000
1001.42400.101.530660.0000 General Contractuals			
RESIDENT BEAT OFFICER PROGRAM, SIX OFFICERS	28,800	12,000	28,800
AFIS FINGERPRINT INVESTIGATIVE SUBMISSIONS	35,000	50,000	50,000
LEADSONLINE INVESTIGATIVE SERVICE	8,700	8,700	8,700
ANDY FRAIN CROSSING GUARD SERVICES	260,000	245,000	245,000
THRIVE COUNSELING	141,000	141,000	150,000
BOARD UP SERVICE	1,200		
HOLDING FACILITY DECONTAMINATION	2,500	3,000	3,000
CRITICAL REACH		700	700
Totals for GL# 1001.42400.101.530660.0000-General Contractuals	477,200	460,400	486,200
1001.42400.101.530667.0000 External Support			
PORTERLEE EVIDENCE & PROPERTY SYSTEM	2,300	1,260	2,000
PRISONER MEALS - MCDONALDS	3,600	4,000	3,800
PORTER LEE QUARTERMASTER SYSTEM	675		
WEST SUBURBAN MAJOR CRIMES AND CRASH TASK FORCE	1,750	1,750	1,750
VERIZON NETWORK FLEET TELEMATICS	1,200	1,200	1,200
POLICY AND PROCEDURE SERVICE IMPLEMENTATION-LEXIPOL	54,150		
LEXIPOL	22,787	76,937	22,787
DIGITALIZING MICROFILM-LASERFICHE	30,000	30,000	30,000
SCHEDULING SYSTEM	47,200	7,500	7,500
WEST SUBURBAN DIRECTED GANG ENFORCEMENT	750	750	750
CHAPLAINCY/PEER SUPPORT-UNIFORM, MEMBERSHIP, AND TRAINING	3,000	1,000	3,000
BARNACLE	1,700		2,000
ILEAS	360	360	360
MOCIC	300	300	300
CLEAR LAW ENFORCEMENT INVEST. THOMSON REUTERS	4,020	4,200	4,500
CONSTANT CONTACT	1,500	1,000	1,000
WELLNESS SERVICES			25,000
STRENGTHS COACHING		28,000	

Totals for GL# 1001.42400.101.530667.0000-External Support	175,292	158,257	105,947
1001.42400.101.530681.0000 WSCDC Contract			
WSCDC DISPATCH		550,000	607,000
Totals for GL# 1001.42400.101.530681.0000-WSCDC Contract		550,000	607,000
1001.42400.101.540659.0000 Lease Payments			
LEASE PAYMENT 4 CHICAGO AVE	42,000	33,600	35,000
UTILITY FEES, ELECTRIC & GAS FOR LEASED PROPERTY		5,000	5,000
GREENPLAN MANAGEMENT LEASE AGREEMENT	10,800	9,900	10,200
Totals for GL# 1001.42400.101.540659.0000-Lease Payments	52,800	48,500	50,200
1001.42400.101.540690.0000 Telecommunication Charges			
CELL TELEPHONE - INVESTIGATOR ASSIGNED TO TASK FORCE	500		
CELL PHONE CONNECTION CHARGES - INVESTIGATIVE BUREAU	1,800		
COOK COUNTY T1 DATA LINE		2,356	2,400
Totals for GL# 1001.42400.101.540690.0000-Telecommunication Charges	2,300	2,356	2,400
1001.42400.101.540699.0000 Hardware Maintenance			
EQUIPMENT MAINTENANCE ACCOUNTS	4,500	2,500	4,500
Totals for GL# 1001.42400.101.540699.0000-Hardware Maintenance	4,500	2,500	4,500
CONTRACTUAL SERVICES	838,092	1,348,013	1,378,297

Dept 42500.101-FIRE - ADMIN: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.42500.101.530650.0000 Conferences Training			
FDIC CONFERENCE	1,500		1,500
NATIONAL FIRE ACADEMY	1,000		1,000
FIREHOSE SOFTWARE TRAINING CONFERENCE	3,500		3,000
MABAS AND ILLINOIS FIRE CHIEF CONFERENCES	1,000		1,000
FIRE PREVENTION/INVESTIGATOR CLASSES	1,000		1,500
Totals for GL# 1001.42500.101.530650.0000-Conferences Training	8,000		8,000
1001.42500.101.530667.0000 External Support			
ASPECT SOFTWARE	2,700		1,800
KRONOS TELESTAFF SOFTWARE & MAINTENANCE	21,000		23,000
LEXIPOL LLC. SOFTWARE	7,100		7,500
PRAETORIAN DIGITAL- FIRE RESCUE ACADEMY	4,700		5,000
METRO MORTUARY TRANSPORT	13,000		15,000
FIREHOUSE SOFTWARE	7,300		7,500
FIRE INSPECTOR			
PRE-PLANNING SOFTWARE	3,000		3,500
USDD STATION ALERTING SYSTEM MAINTENANCE			8,000
STATION CHECK COST SHARING PROGRAM WITH FOREIGN FIRE BOARD			1,350

Totals for GL# 1001.42500.101.530667.0000-External Support	58,800	72,650
CONTRACTUAL SERVICES	66,800	80,650

Dept 42510.101-FIRE - OPER: BASEPRG CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.42510.101.530660.0000 General Contractuals			
ANNUAL LADDER TESTING	2,000		2,500
BREATHING MACHINE ANNUAL TESTING	2,000		3,100
TNT MAINTENANCE EXTRICATION TOOLS	2,500		3,000
FITNESS EQUIPMENT MAINTENANCE	2,500		3,500
PLYMOVENT MAINTENANCE/SYSTEM UPGRADES	4,500		4,500
SERVICE ELECTRIC CHAIN HOIST HOSE TOWER ANNUALLY	800		1,000
ANNUAL ENGINE PUMP TEST	2,000		2,500
ANNUAL HOSE TESTING	4,400		5,000
ANNUAL PHYSICALS OSHA AND NFPA 1582 - WELLNESS/ FITNESS PROGRAM	60,000		60,000
ANNUAL EMERGENCY TORNADO SIREN MAINTENANCE	1,500		2,000
Totals for GL# 1001.42510.101.530660.0000-General Contractuals	82,200		87,100
1001.42510.101.540690.0000 Telecommunication Charges			
PORTABLE & MOBILE RADIO REPLACEMENT PROGRAM MOTOROLA APX RADIOS (6) PER YEAR	26,000		27,000
Totals for GL# 1001.42510.101.540690.0000-Telecommunication Charges	26,000		27,000
CONTRACTUAL SERVICES	108,200		114,100

Dept 42520.101-FIRE - EMS: BASEPRG CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.42520.101.530660.0000 General Contractuals			
MAINTENANCE CONTRACT FOR EMS COTS AND STAIR CHAIRS	3,500		5,000
MAINTENANCE COONTRACT ZOLL MONITORS	2,500		2,500
CONTRACT OXYGEN REFILLS	4,000		6,000
Totals for GL# 1001.42520.101.530660.0000-General Contractuals	10,000		13,500
CONTRACTUAL SERVICES	10,000		13,500

Dept 42540.101-FIRE - TRAIN & PUB ED: BASEPRG CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.42540.101.530650.0000 Conferences Training			
FIREFIGHTER TRAINING OSFM & OFFICER DEVELOPMENT CLASSES	17,000		17,000
FIRE PREVENTION TRAINING	6,000		6,000
FIRE ACADEMY 2018 PROBATIONARY FF/PM	10,000		10,000
FIREFIGHTER TRAINING OSFM AND OUTSIDE TRAINING	17,000		17,000
Totals for GL# 1001.42540.101.530650.0000-Conferences Training	50,000		50,000

CONTRACTUAL SERVICES	50,000	50,000
----------------------	--------	--------

Dept 43700.101-DPW - ENG: BASEPRG CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43700.101.530667.0000 External Support			
OUTSOURCING PRIVATE WORK REVIEW PERMITS	101,680	101,680	151,650
Totals for GL# 1001.43700.101.530667.0000-External Support	101,680	101,680	151,650
CONTRACTUAL SERVICES	101,680	101,680	151,650

Dept 43700.723-DPW - ENG: TRAFFICENG CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43700.723.530650.0000 Conferences Training			
NORTHWESTERN TRAFFIC SIGNAL DESIGN			1,700
MISC TRAFFIC SEMINARS			500
MISC TRANSPORTATION WEBINARS			900
Totals for GL# 1001.43700.723.530650.0000-Conferences Training			3,100
1001.43700.723.530667.0000 External Support			
TRAFFIC STUDIES FOR SIGNAL OPTIMIZATION	10,000	7,500	10,000
Totals for GL# 1001.43700.723.530667.0000-External Support	10,000	7,500	10,000
CONTRACTUAL SERVICES	10,000	7,500	13,100

Dept 43710.101-DPW - ADMIN: BASEPRG CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43710.101.530650.0000 Conferences Training			
APWA EDUCATIONAL SESSIONS	1,000	300	1,000
APWA ANNUAL CONFERENCE	2,000	2,500	2,000
PROFESSIONAL ENGINEER CONTINUING ED	500	500	500
IPSI	1,500		1,500
MISC CONFERENCES	1,000	1,000	1,000
INTERNATION ASSOCIATION OF ADMINISTRATIVE PROFESSIONAL CERTIFICATION	500	529	
Totals for GL# 1001.43710.101.530650.0000-Conferences Training	6,500	4,829	6,000
1001.43710.101.530667.0000 External Support			
RFA MAINTENANCE (REQUEST FOR ACTION)	500		
Totals for GL# 1001.43710.101.530667.0000-External Support	500		
CONTRACTUAL SERVICES	7,000	4,829	6,000

Dept 43710.710-DPW - ADMIN: SafetyPro CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43710.710.530650.0000 Conferences Training			
NATIONAL SAFETY COUNCIL/SAFETY SPEAKERS	1,000		
Totals for GL# 1001.43710.710.530650.0000-Conferences Training	1,000		

CONTRACTUAL SERVICES	1,000
----------------------	-------

Dept 43720.101-DPW - ST LIGHT: BASEPRG CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43720.101.530650.0000 Conferences Training			
TRAFFIC SIGNAL/STREETLIGHTING TRAINING	1,000	1,000	1,000
IMSA TRAINING	2,500	2,300	1,500
ROAD SCHOLAR			1,000
Totals for GL# 1001.43720.101.530650.0000-Conferences Training	3,500	3,300	3,500
CONTRACTUAL SERVICES	3,500	3,300	3,500

Dept 43720.751-DPW - ST LIGHT: LIGHTS CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43720.751.540692.0000 Electricity			
STREET LIGHT ELECTRICITY	85,000		
MARION ST HEATED SIDEWALKS	25,000		
Totals for GL# 1001.43720.751.540692.0000-Electricity	110,000		
CONTRACTUAL SERVICES	110,000		

Dept 43740.101-DPW - ST SRV: BASEPRG CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43740.101.530650.0000 Conferences Training			
APWA EDUCATIONAL SESSIONS	1,000		1,000
ROAD SCHOLAR	4,000		2,200
MISC TRAINING			1,800
Totals for GL# 1001.43740.101.530650.0000-Conferences Training	5,000		5,000
CONTRACTUAL SERVICES	5,000		5,000

Dept 43740.761-DPW - ST SRV: PAVMANG CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43740.761.530660.0000 General Contractuals			
SWEEPING	140,000	140,000	140,000
CONTAINERS	125,000	49,000	
LITTER	73,000	60,000	73,000
DISPOSAL	7,000	7,000	7,000
POWER WASHING BUSINESS DISTRICTS	30,000	20,000	25,000
MISC MARION ST			10,000
POWER WASH AND RE-SEAL BLUESTONE	90,000	92,000	
Totals for GL# 1001.43740.761.530660.0000-General Contractuals	465,000	368,000	255,000
CONTRACTUAL SERVICES	465,000	368,000	255,000



Dept 43740.765-DPW - ST SRV: SNOW CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43740.765.530667.0000 External Support			
WEATHER SERVICES	5,000	4,300	4,300
RESIDENTIAL SIDEWALK SNOW REMOVAL	20,000	50,000	50,000
CONTRACTOR SNOW PLOWING	25,000	5,300	25,000
VERIZON GPS	5,000	5,000	5,000
Totals for GL# 1001.43740.765.530667.0000-External Support	55,000	64,600	84,300
CONTRACTUAL SERVICES	55,000	64,600	84,300

Dept 43790.101-DPW - BD MAINT: BASEPRG CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43790.101.530650.0000 Conferences Training			
PROJECT MANAGEMENT PROFESSIONAL CERTIFICATION	2,200		
HVAC TRAINING	1,100		
MISC BUILDING MAINTENANCE TRAINING			500
Totals for GL# 1001.43790.101.530650.0000-Conferences Training	3,300		500
CONTRACTUAL SERVICES	3,300		500

Dept 43790.711-DPW - BD MAINT: VHALL CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43790.711.530660.0000 General Contractuals			
VH UPS MAINTENANCE		4,404	4,500
ADS		7,500	7,700
FIRE EXTINGUISHER SERVICE			1,000
FLOOR MATS		3,000	3,000
FOUNTAIN MAINTENANCE	9,064	13,000	9,000
HYGIENE VENDOR			
BUILDING MAINTENANCE SERVICES	146,775	142,500	155,000
<no text entered for footnote>			
RESTROOM DEEP CLEANING SERVICE	8,193	5,100	5,250
<no text entered for footnote>			
FIRE SPRINKLER SERVICE	2,197	2,150	2,200
MISC	3,474		
VILLAGE HALL BAS	6,816		6,850
ELEVATOR SERVICE	2,713	2,650	2,750
MDF ROOM A/C SERVICE	742	720	750
EMERGENCY GENERATOR SERVICE	1,228	1,200	1,250
PEST CONTROL	1,322	1,300	1,350
MEANS	400		500
CUSTODIAL SERVICES	51,418	49,920	51,500
Totals for GL# 1001.43790.711.530660.0000-General Contractuals	234,342	233,444	252,600

CONTRACTUAL SERVICES	234,342	233,444	252,600
----------------------	---------	---------	---------

Dept 43790.712-DPW - BD MAINT: DOLE CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43790.712.530660.0000 General Contractuals			
MCCLLOUD	1,135		
ADS	1,637		
TRANE	4,301		
K&S SPRINKLERS	319		
BUILDING MAINTENANCE SERVICES	29,355		
MISC	1,273		
ANDERSON ELEVATOR	1,829		
CINTAS	4,468		
MEANS	400		
ROZALADO	10,284		
Totals for GL# 1001.43790.712.530660.0000-General Contractuals	55,001		
CONTRACTUAL SERVICES	55,001		

Dept 43790.713-DPW - BD MAINT: PUBWORK CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43790.713.530660.0000 General Contractuals			
PEST CONTROL		1,550	1,600
HYGIENE SERVICE		2,850	3,000
ADS	8,538	8,289	8,600
GENERATOR SERVICE	1,113	1,081	1,125
CUSTODIAL SERVICES		29,952	30,850
FIRE EXTINGUISHER SERVICE		3,000	3,000
FLOOR MAT SERVICE		5,155	5,200
ELEVATOR SERVICES		2,634	2,725
BUILDING MAINTNANCE SERVICES	88,065	85,500	100,000
MDF ROOM AC MAINTENANCE		500	750
MISC	3,641		
MEANS	400	500	500
SIEMENS	15,000		27,000
Totals for GL# 1001.43790.713.530660.0000-General Contractuals	116,757	141,011	184,350
CONTRACTUAL SERVICES	116,757	141,011	184,350

Dept 43790.714-DPW - BD MAINT: FIREDEPT CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43790.714.530660.0000 General Contractuals			
PEST CONTROL	3,795	3,700	3,800
GENERATOR SERVICE	796	800	800
FIRE EXTINGUISHER SERVICE			750
BUILDING MAINTENANCE SERVICES	14,678	14,250	15,000

ADS	1,857	1,850	1,900
FLOOR MATS		4,000	4,000
MEANS	400		500
MISC	482		
Totals for GL# 1001.43790.714.530660.0000-General Contractuals	22,008	24,600	26,750
CONTRACTUAL SERVICES	22,008	24,600	26,750

Dept 43790.717-DPW - BD MAINT: INTERMODAL	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.43790.717.530660.0000 General Contractuals			
CUSTODIAL SERVICES		10,000	10,500
ADS	445	500	500
BUILDING MAINTENANCE SERVICE	14,678	14,300	15,000
MISC	891		
SPRINKLER SERVICES	303	200	200
MEANS	400		500
Totals for GL# 1001.43790.717.530660.0000-General Contractuals	16,717	25,000	26,700
CONTRACTUAL SERVICES	16,717	25,000	26,700

Dept 43800.101-DPW - FOREST: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.43800.101.530650.0000 Conferences Training			
IAA FALL CONFERENCE	1,650	1,650	1,800
IAA SUMMER CONFERENCE	400		500
TRAQ QUALIFICATION	625	625	625
IPSI TRAINING			
ISA CONFERENCE	2,000	1,700	1,750
OTHER TRAINING OPPORTUNITIES	1,000	500	1,000
Totals for GL# 1001.43800.101.530650.0000-Conferences Training	5,675	4,475	5,675
1001.43800.101.530667.0000 External Support			
1/3 TREE INVENTORY AND UPDATES	17,000	17,000	17,500
RISK MANAGEMENT AND CONSULTANT ASSISTANCE	7,500	7,500	7,500
VERIZON GPS	2,000	2,000	2,500
Totals for GL# 1001.43800.101.530667.0000-External Support	26,500	26,500	27,500
CONTRACTUAL SERVICES	32,175	30,975	33,175

Dept 43800.741-DPW - FOREST: TREECARE	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.43800.741.530667.0000 External Support			
CYCLE PRUNING 2 SECTIONS PER YEAR	300,000	300,000	320,000
CYCLE PRUNING INSPECTOR			
PARKWAY TREE REMOVAL	225,000	100,000	200,000

STORM CLEAN UP	100,000	25,000	50,000
STUMP REMOVAL 600 STUMPS	160,000	75,000	130,000
PRIVATE PROPERTY REMOVALS	5,000	5,000	5,000
REFUSE DISPOSAL	10,000	5,000	5,000
Totals for GL# 1001.43800.741.530667.0000-External Support	800,000	510,000	710,000
CONTRACTUAL SERVICES	800,000	510,000	710,000

Dept 43800.742-DPW - FOREST: LANDSCAPE	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.43800.742.530660.0000 General Contractuals			
REGULAR LANDSCAPE MAINTENANCE	100,000	100,000	120,000
BUSINESS DISTRICT LANDSCAPE MAINTENANCE	180,000	180,000	200,000
DESIGN AND CONSULTING ASSISTANCE	24,000	24,000	25,000
PRIVATE PROPERTY LANDSCAPE VIOLATIONS	15,000	5,000	10,000
IRRIGATION MAINTENANCE AND REPAIR	8,000	8,000	12,000
FENCE REPAIR	5,000		
APIARY (BBES) MANAGEMENT	6,500	6,500	7,200
PW GREEN ROOF	10,000	10,000	10,000
Totals for GL# 1001.43800.742.530660.0000-General Contractuals	348,500	333,500	384,200
CONTRACTUAL SERVICES	348,500	333,500	384,200

Dept 43900.101-DPW - FLEET OPER: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.43900.101.530650.0000 Conferences Training			
MFMA CONFERENCE	350	315	315
EVT CERTIFICATION TRAINING	1,800	2,000	2,000
MFMA TRAINING	1,100	1,100	1,100
CUMMINS DIESEL TRAINING	700		
CNG TRAINING			
A/B UNDERGROUND TANK CERTIFICATION	300	300	300
FORD SQUAD TRAINING CPS	1,400		1,400
FRED PRYOR SUBSCRIPTIONS	900	1,990	1,990
MFMA AUTO SHOW	120	120	120
APWA EXPO	350	245	300
NTEA TRUCK CONFERENCE	1,200	1,200	1,200
NAFA CAFM CERTIFICATION	200	200	200
MISC TRAINING OPPORTUNITIES	1,000	800	495
Totals for GL# 1001.43900.101.530650.0000-Conferences Training	9,420	8,270	9,420
1001.43900.101.530667.0000 External Support			
TELEMATICS	1,700		
LIFT INSPECTIONS		1,000	1,700
Totals for GL# 1001.43900.101.530667.0000-External Support	1,700	1,000	1,700

CONTRACTUAL SERVICES	11,120	9,270	11,120
----------------------	--------	-------	--------

Dept 43900.731-DPW - FLEET OPER: FIREVMAIN CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43900.731.530667.0000 External Support			
FUEL PUMPS MAINTENANCE, C.F.A. SERVICE, FUEL MASTER REPAIR, USED OIL AND ANTI-FREEZE			
REMOVAL SERVICE, TOWING REPAIR OF PARTS AND EQUIPMENT	13,000		
ANNUAL UL PUMP TESTS FOR 3 PUMPERS	2,000		
Totals for GL# 1001.43900.731.530667.0000-External Support	15,000		
CONTRACTUAL SERVICES	15,000		

Dept 43900.732-DPW - FLEET OPER: POLVEHMAIN CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43900.732.530667.0000 External Support			
FUEL PUMPS MAINTENANCE, C.F.A. SERVICE, FUEL MASTER REPAIR, USED OIL AND ANTI-FREEZE			
REMOVAL SERVICE, TOWING, REPAIR, PARTS, EQUIPMENT AND BODY WORK	30,000		
Totals for GL# 1001.43900.732.530667.0000-External Support	30,000		
CONTRACTUAL SERVICES	30,000		

Dept 43900.733-DPW - FLEET OPER: PUBWRKVEH CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43900.733.530667.0000 External Support			
FUEL PUMPS MAINTENANCE, C.F.A. SERVICE, FUEL MASTER REPAIR, USED OIL AND ANTI-FREEZE			
REMOVAL SERVICE, TOWING, REPAIR, PARTS, EQUIPMENT, AND BODY WORK	35,000		
BUCKET TRUCK CERTIFICATION (5YR)			25,000
Totals for GL# 1001.43900.733.530667.0000-External Support	35,000		25,000
CONTRACTUAL SERVICES	35,000		25,000

Dept 43900.734-DPW - FLEET OPER: OTHVENMAIN CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.43900.734.530667.0000 External Support			
FUEL PUMPS MAINTENANCE, C.F.A. SERVICE, FUEL MASTER REPAIR, USED OIL AND ANTI-FREEZE			
REMOVAL SERVICE, TOWING, REPAIR, PARTS, EQUIPMENT AND BODY WORK	10,000		
Totals for GL# 1001.43900.734.530667.0000-External Support	10,000		
CONTRACTUAL SERVICES	10,000		

Dept 44550.101-HEALTH - SRV: BASEPRG CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.44550.101.530667.0000 External Support			
IPLAN - LHF AGREEMENT			
HEALTH IPLAN: CONSULTANT FEES			12,000
TELEMATICS/GPS (3 HEALTH VILLAGE CARS: \$19.95/CAR/MONTH)			718

Totals for GL# 1001.44550.101.530667.0000-External Support	12,718
CONTRACTUAL SERVICES	12,718

Dept 44550.612-HEALTH - SRV: ENVIRN CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
1001.44550.612.530650.0000 Conferences Training			
IEHA NORTH CHAPTER ANNUAL CONFERENCE -REGISTRATION- 3 STAFF	350		
IEHA NORTH CHAPTER ANNUAL CONFERENCE - MEALS	84		
IEHA ANNUAL CONFERENCE-REGISTRATION - 1 STAFF	110		
IEHA ANNUAL CONFERENCE - MILEAGE	141		
IEHA ANNUAL CONFERENCE - HOTEL	250		
NRA TRADE SHOW - CHICAGO - 3 STAFF	177		
NRA TRADE SHOW - PARKING - 3 STAFF	74		
ANDERSON PEST CONTROL SUMMIT - 2 STAFF - REGISTRATION	100		
IEHA ANNUAL CONFERENCE - MEALS	84		
OCCUPATION TRAINING & SUPPLY, INC - LEAD PAINT INSPECTOR/LEAD RISK ASSESSOR 5 DAY COURSE - 2 STAFF	1,600		
STRUCTURAL PEST CONTROL LICENSE FEES - 2 STAFF	150		
IEHA NORTH CHAPTER CONFERENCE: REGISTRATION FOR 3 STAFF		260	320
IEHA NORTH CHAPTER CONFERENCE: MEALS			84
IEHA NORTH CHAPTER CONFERENCE: MILEAGE		182	182
IEHA ANNUAL CONFERENCE: REGISTRATION FOR 2 STAFF		110	110
IEHA ANNUAL CONFERENCE: PER DIEM		165	165
IEHA ANNUAL CONFERENCE: MILEAGE		107	107
NRA TRADE SHOW: REGISTRATION 3 STAFF		207	207
NRA TRADE SHOW: PARKING 3 STAFF		69	69
NRA TRADE SHOW: MILEAGE			50
LEAD RISK ASSESSOR & LEAD INSPECTOR TRAININGS		1,602	
IEHA ANNUAL CONFERENCE: HOTEL		250	250
MILEAGE: MISC TRAININGS, MEETINGS		168	400
Totals for GL# 1001.44550.612.530650.0000-Conferences Training	3,120	3,120	1,944
1001.44550.612.530667.0000 External Support			
LICENSED PEST CONTROL CONTRACTOR - FOR RAT CONTROL, INITIAL PROPOSALS HIGHER FOR 2018			
PEST CONTROL EXTERNAL CONTRACTOR AGREEMENT	21,120		
RODENT BAIT & BAITING MATERIALS	500		
PEST CONTROL AGREEMENT WITH EXTERNAL LICENSED PEST CONTROL COMPANY		21,120	21,120
PEST/RAT CONTROL OTHER/MISC.			500
Totals for GL# 1001.44550.612.530667.0000-External Support	21,620	21,120	21,620
CONTRACTUAL SERVICES	24,740	24,240	23,564

Dept 44550.613-HEALTH - SRV: COMHEALTH CONTRACTUAL SERVICES	2019 Approved Budget	2019 Projected Activity	2020 Proposed Budget
--	-------------------------	----------------------------	-------------------------

1001.44550.613.530650.0000 Conferences Training		
NEW STD COUNSELOR TRAINING, SPRINGFIELD, IL MARCH 26-29	500	
PH NURSE: NEW STD COUNSELOR TRAINING, SPRINGFIELD, IL (HOTEL-3 NIGHTS)		300
PH NURSE: NEW STD COUNSELOR TRAINING, SPRINGFIELD, IL MARCH (MILEAGE)		233
PH NURSE: NEW STD COUNSELOR TRAINING, SPRINGFIELD, IL MARCH (PER DIEM-4 DAYS)		220
PH NURSE: I-NEDDS TRAINING, SPRINGFIELD, IL (1 NIGHT)		100
PH NURSE: I-NEDDS TRAINING, SPRINGFIELD, IL (PER DIEM-1 DAYS)		55
PH NURSE: I-NEDDS TRAINING, SPRINGFIELD, IL (MILEAGE)		233
PH NURSE/OTHER: HIV/AIDS TRAINING: ARTAS, ELGIN, IL (MILEAGE)		40
PH NURSE/OTHER: HIV/AIDS TRAINING: ARTAS, ELGIN, IL (MEAL-LUNCH)		14
PH NURSE/OTHER: HIV NAVIGATION SERVICES TRAINING, PEORIA, IL (MILEAGE)		190
PH NURSE/OTHER: HIV NAVIGATION SERVICES TRAINING, PEORIA, IL (HOTEL-1 NIGHT)		100
PH NURSE/OTHER: HIV NAVIGATION SERVICES TRAINING, PEORIA, IL (MEALS)		51
PH NURSE/OTHER: SURVEILLANCE-BASED SERVICES TRAINING, SPRINGFIELD, IL (MILEAGE)		233
PH NURSE/OTHER: SURVEILLANCE-BASED SERVICES TRAINING, SPRINGFIELD, IL (HOTEL-1 NIGHT)		100
PH NURSE/OTHER: SURVEILLANCE-BASED SERVICES TRAINING, SPRINGFIELD, IL (MEALS)		51
NEGATIVE ADJUSTMENT		(1,420)
Totals for GL# 1001.44550.613.530650.0000-Conferences Training	500	500
CONTRACTUAL SERVICES	500	500

Dept 44550.615-HEALTH - SRV: ANIMALCONT	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.44550.615.530650.0000 Conferences Training			
NACA MODULE B ANIMAL CONTROL OFFICER TRAINING @ COOK COUNTY AC	125		
BITE STICK/ASP TRAINING	100		
OTHER MISC TRAINING OPPORTUNITIES FOR NEW AC OFFICER	300		
Totals for GL# 1001.44550.615.530650.0000-Conferences Training	525		
1001.44550.615.530667.0000 External Support			
ANIMAL CARE LEAGUE JANUARY PAYMENT	9,442		
ANIMAL CARE LEAGUE FEBRUARY PAYMENT	9,442		
ANIMAL CARE LEAGUE MARCH PAYMENT	9,442		
ANIMAL CARE LEAGUE APRIL PAYMENT	9,442		
ANIMAL CARE LEAGUE MAY PAYMENT	9,442		
ANIMAL CARE LEAGUE JUNE PAYMENT	9,725		
ANIMAL CARE LEAGUE JULY PAYMENT	9,725		
ANIMAL CARE LEAGUE AUGUST PAYMENT	9,725		
ANIMAL CARE LEAGUE SEPTEMBER PAYMENT	9,725		
ANIMAL CARE LEAGUE OCTOBER PAYMENT	9,725		
ANIMAL CARE LEAGUE NOVEMBER PAYMENT	9,725		
ANIMAL CARE LEAGUE DECEMBER PAYMENT	9,725		
EMERGENCY VETERINARY CARE - OUTSIDE OF ACL AGREEMENT	4,000		
NUISANCE WILDLIFE OPERATOR CONTINGENCY ACCOUNT	300		
ANIMAL CARE LEAGUE AGREEMENT: YEAR 3: PAYMENT 7			9,725
ANIMAL CARE LEAGUE AGREEMENT: YEAR 3: PAYMENT 8			9,725

ANIMAL CARE LEAGUE AGREEMENT: YEAR 3: PAYMENT 9		9,725
ANIMAL CARE LEAGUE AGREEMENT: YEAR 3: PAYMENT 10		9,725
ANIMAL CARE LEAGUE AGREEMENT: YEAR 3: PAYMENT 11		9,725
ANIMAL CARE LEAGUE AGREEMENT: YEAR 3: PAYMENT 12		9,725
ANIMAL CARE LEAGUE AGREEMENT: YEAR 4: PAYMENT 1		9,919
ANIMAL CARE LEAGUE AGREEMENT: YEAR 4: PAYMENT 2		9,919
ANIMAL CARE LEAGUE AGREEMENT: YEAR 4: PAYMENT 3		9,919
ANIMAL CARE LEAGUE AGREEMENT: YEAR 4: PAYMENT 4		9,919
ANIMAL CARE LEAGUE AGREEMENT: YEAR 4: PAYMENT 5		9,919
ANIMAL CARE LEAGUE AGREEMENT: YEAR 4: PAYMENT 6		9,919
EMERGENCY VETERINARY CARE		4,000
Totals for GL# 1001.44550.615.530667.0000-External Support	119,585	121,864
CONTRACTUAL SERVICES	120,110	121,864

Dept 46202.101-DCS - PLAN DIV: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.46202.101.530650.0000 Conferences Training			
VILLAGE PLANNER - NATIONAL AMERICAN PLANNING ASSOCIATION CONFERENCE			2,000
URBAN PLANNER - NATIONAL HISTORIC PRESERVATION CONFERENCE			1,200
ZONING OFFICER - STATE AMERICAN PLANNING ASSOCIATION CONFERENCE	2,800		600
<no text entered for footnote>	1,000		
Totals for GL# 1001.46202.101.530650.0000-Conferences Training	3,800		3,800
1001.46202.101.530667.0000 External Support			
RUSKIN ARC MAINTENANCE.	3,000		
ARCHITECTURAL DESIGN CONSULTANT .	40,000		
INTERN - COMP. PLAN METRICS.	7,400		
INTERN - HISTORIC PROPERTY INPUT	7,400		
BUSINESS DISTRICT IMPROVEMENT PLAN	35,000		
WAYFINDING PROGRAM	50,000		
ARCHITECTURAL DESIGN CONSULTANT - WIGHT & CO. (SECOND YEAR OF THREE YEAR CONTRACT)			40,000
HISTORIC DISTRICT GUIDEBOOKS - DEVELOP AND E-VERSION FOR VILLAGE WEBSITE			5,000
RUSKIN ARC MAINTENANCE - FOR ONLINE HISTORIC DISTRICT REPOSITORY			3,000
Totals for GL# 1001.46202.101.530667.0000-External Support	142,800		48,000
CONTRACTUAL SERVICES	146,600		51,800

Dept 46206.101-DCS - NEIG SRV: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.46206.101.530642.0000 Background Check			
LIQUOR AND CHAUFFER LICENSES BACKGROUND CHECKS	2,000	2,000	2,000
Totals for GL# 1001.46206.101.530642.0000-Background Check	2,000	2,000	2,000
1001.46206.101.530650.0000 Conferences Training			



NEIGHBORHOOD SERVICES MANAGER CONFERENCES	750	750	775
UNIV WIS PROPERTY SUPERVISOR TRAINING (X1)	750	750	775
NEIGHBORWORKS TRAINING INSTITUTE	1,900	1,900	1,960
IACE QUARTERLY MEETINGS	1,000	1,000	1,030
NCDA CDBG BASICS TRAINING	2,500	2,500	2,335
ICC IPMC ONLINE CETIFICATION EXAM PREP COURSE (X1)	100	100	105
CONFERENCES/TRAINING FOR TWO (2) BUSINESS LICENSE OFFICERS	600	600	620
Totals for GL# 1001.46206.101.530650.0000-Conferences Training	7,600	7,600	7,600
1001.46206.101.530667.0000 External Support			
LEAD CONTRACT			
APPRAISALS			
TITLE SEARCHES AND CCRD			
FAIR HOUSING TESTING			
LEAD CONTRACT FOR SINGLE FAMILY REHABILITATION LOAN PROGRAM	10,000	7,500	10,000
APPRAISALS	500		
TITLE SEARCHES, CREDIT CHECKS, AND COOK COUNTY RECORDER OF DEEDS FEES	3,000	3,500	3,605
FAIR HOUSING TESTING	10,000		
TELEMATICS FOR SIX VEHICLES	1,436	1,436	1,480
Totals for GL# 1001.46206.101.530667.0000-External Support	24,936	12,436	15,085
1001.46206.101.540660.0000 Emergency Services (bps)			
EMERGE CNY SERVICES FOR BOARD-UPS OR DEMOLITIONS	25,000	10,000	25,000
Totals for GL# 1001.46206.101.540660.0000-Emergency Services (bps)	25,000	10,000	25,000
CONTRACTUAL SERVICES	59,536	32,036	49,685

Dept 46250.101-DCS - PMT PROC: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.46250.101.530650.0000 Conferences Training			
PROFESSIONAL CERTIFICATIONS REQUIRE CONTINUING EDUCATION. THIS INVOLVES MONTHLY ONE-HOUR MEETINGS, FALL/SPRING NORTHWEST BUILDING OFFICIALS & SOUTHERN BUILDING OFFICIAL EDUCATIONAL SEMINARS.			
YEARLY INTERNATIONAL CODE COUNCIL CONFERENCES.			
CBO TRAINING	4,000		
PERMIT SUPERVISOR TRAINING	1,300		
PERMIT TECHS TRAINING	700		
BUILDING INSPECTOR	1,000		
ADA COORDINATOR TRAINING -MEETINGS, SEMINARS, WEBNARS INCLUDING ANNUAL CONFERENCES.		3,200	1,100
CHIEF BUILDING OFFICIAL-MEETINGS, SEMINARS, WEBNARS INCLUDING ANNUAL INTERNATIONAL CODE COUNCIL CONFERENCE		200	2,400
PERMIT SUPERVISOR TRAINING- MEETINGS, SEMINARS, WEBNARS, AND/OR CONFERENCES.		1,300	2,000
BUILDING INSPECTOR TRAINING-MEETINGS, SEMINARS, WEBNARS, AND/OR CONFERENCES.		1,800	900

PERMIT TECHNICIAN TRAINING-MEETINGS, SEMINARS, WEBNARS, AND/OR CONFERENCES		500	600
Totals for GL# 1001.46250.101.530650.0000-Conferences Training	7,000	7,000	7,000
1001.46250.101.530667.0000 External Support			
ELEVATOR BY-ANNUAL SAFETY INSPECTION PROGRAM	40,000		
CONTRACTUAL SERVICES FOR BUILDING PERMIT PLAN REVIEWS AND INSPECTIONS	1,120,000		
DIGITIZING THE MICROFICHE	50,000		
VEHICLE(2) - 2019 TELEMATICS			
	479		
ELEVATOR SAFETY PROGRAM (CONTRACTED SERVICES FOR MANDATED BY-ANNUAL ELEVATOR SAFETY INSPECTION PROGRAM)		40,000	45,000
PERMIT PROCESSING SERVICES (CONTRACTED SERVICES FOR INSPECTIONS AND PLAN REVIEWS)		900,000	900,000
VEHICLE TRACKING DEVICE (TELEMATICS MONTHLY FIXED FEE)		500	500
Totals for GL# 1001.46250.101.530667.0000-External Support	1,210,479	940,500	945,500
1001.46250.101.530675.0000 Bank Charges			
CREDIT CARD CHARGES FOR CITYVIEW ACTIVITY	16,000	16,000	16,000
Totals for GL# 1001.46250.101.530675.0000-Bank Charges	16,000	16,000	16,000
CONTRACTUAL SERVICES	1,233,479	963,500	968,500

Dept 46260.101-DCS ADMIN: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.46260.101.530649.0000 Sales Tax Rebate			
GUGLY (ONE LAKE STREET)	35,000	50,000	50,000
AUTOBARN	140,000	276,000	120,000
SHERWIN WILLIAMS	15,000	24,000	15,000
CLARK STREET	10,000		
CMV DEVELOPMENT LLC			50,000
Totals for GL# 1001.46260.101.530649.0000-Sales Tax Rebate	200,000	350,000	235,000
1001.46260.101.530650.0000 Conferences Training			
APA CONFERENCE TG /CD ICMA CONFERENCE	5,600		
FALL CITYVIEW CONFERENCE - FREE CONF COST HOTEL/FLIGHTS FOR 2	4,000		
MISC ONE DAY CONFERENCES	1,000		
IAMMA ANNUAL CONFERENCE AND MEETINGS - BUDGET/REVENUE ANALYST			443
CONFERENCE - DIRECTOR			2,884
ICMA CONFERENCE - ASSISTANT DIRECTOR			2,884
CITYVIEW CONFERENCE - X4 POSITIONS			3,514
CONFERENCES/TRAINING - ACCOUNT CLERK			300
CONFERENCES/TRAINING - X2 EXECUTIVE SECRETARIES			575
Totals for GL# 1001.46260.101.530650.0000-Conferences Training	10,600		10,600
1001.46260.101.530667.0000 External Support			

TIF ROI REPORT CONSULTANT		20,000	10,000
CITYVIEW ADJUDICATION CONFIGURATION	16,000	8,000	8,000
CITYVIEW PLATINUM MEMBERSHIP	146,271	146,271	158,300
TIF CONSULTANT	20,000		
Totals for GL# 1001.46260.101.530667.0000-External Support	182,271	174,271	176,300
CONTRACTUAL SERVICES	392,871	524,271	421,900

Dept 46300.101-COMM REL: BASEPRG	2019	2019	2020
CONTRACTUAL SERVICES	Approved Budget	Projected Activity	Proposed Budget
1001.46300.101.530667.0000 External Support			
DAY IN OUR VILLAGE RENTAL FEES	12,500	9,000	12,500
SUMMER YOUTH SKILLS/PROGRAMS/WORKSHOPS	10,000	10,000	10,000
Totals for GL# 1001.46300.101.530667.0000-External Support	22,500	19,000	22,500
CONTRACTUAL SERVICES	22,500	19,000	22,500