

## **Article 26**

# **CIVIC INFORMATION SYSTEMS COMMISSION**

### **2-26-1: ESTABLISHMENT; COMPOSITION:**

There is hereby established in and for the Village of Oak Park, a Civic Information Systems Commission to advise the Village Board on technology, information management/resources and policy issues within Village government and in the Village and on issues related to cable and telecommunications providers who use or are seeking to use the Village right of way. The Commission shall consist of seven (7) members, including a chairperson to be appointed by the Village President by and with the consent of the Board of Trustees. Terms shall be for a three (3) year period on a staggered basis with approximately one-third ( $\frac{1}{3}$ ) of the Commission being appointed each year.

Members of the Commission shall have a demonstrated interest in and knowledge of information technology and policy issues. As this Commission advises the Village Board on strategic policy issues, it shall include at least three (3) members with appropriate experience, training or professional knowledge about information technology design, delivery, and management, geographic information systems, as well as user interface techniques to access public information resources. (Ord. 2011-0-46, 8-1-2011)

### **2-26-2: DUTIES:**

The Civic Information Systems Commission shall have the following duties and responsibilities:

- A. The Civic Information Systems Commission, in order to enhance civic engagement, communication, transparency, efficiency and sustainability between the Village government and the community it serves, shall advise the Board of Trustees with regard to the development, oversight and annual review of important information resources and services through a master plan for municipal and civic information management and policy. The master plan shall be developed by the Commission and submitted to the Village Board for review and approval. The Commission shall review and update the plan on an ongoing basis.

- B. The Civic Information Systems Commission shall have the following duties with regard to cable and telecommunications providers who use or are seeking to use the Village right of way.
1. The Civic Information Systems Commission shall act in an advisory capacity to the Village Board on cable and telecommunications issues.
  2. The Commission shall also act as liaison between the citizens and any cable or telecommunications operator authorized by franchise to do business in the Village.
  3. The Commission shall act on behalf of the Village in the monitoring of franchisee performance relating to system performance and compliance with the provisions of the franchise.
  4. The Commission shall encourage the development of programming for public, educational and government (PEG) access channels as may be available from a cable or telecommunications operator. (Ord. 2011-0-46, 8-1-2011)