

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Steve Drazner  
Title: CFO

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<u>GL #</u>			
	1001.41300.101.530667	49,950.00	30,000.00	79,950.00
Account Description	→ External Support			
Budget Page #	→ 114			

\*\* Includes any prior approved amendments

**Explanation Below**

An amendment for this account was previously approved to reduce it by \$105,000. However, due to increased online payments of vehicle stickers, an additional \$30,000 is being requested to add back to this account. This is needed to cover Passport fees for the purchase of vehicle stickers. Please note that this amendment will not result in an additional cash expenditure. Rather, it is needed for accounting purposes only (revenue and expenditures from online purchases are reported separately rather than being netted together, thus additional expense and additional revenue are being recorded)

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Diane Stanislavski

Title: Budget Revenue Analyst

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description	→	1001-43800-101-530667	20,000.00	6,000.00	26,000.00
Budget Page #	→	Forestry External Support 170			

\*\* Includes any prior approved amendments

**Explanation Below**

Severe Weather on the afternoon of August 10, 2020 resulted in significant tree damage across the entire Village. Forestry Staff and Contractors responded to alleviate emergencies and clean up. The Village's Urban Forestry Consultant, Great Lakes Urban Forestry Management, was asked to assist Village staff assess and prioritize tree work after the initial clean up of the Village. This was outside the scope of their work for the fiscal year.

The Village Board approved emergency funding to cover the costs of this assessment at the September 8, 2020 meeting. This budget amendment will allocate the necessary funds to properly budget for this work.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

**Q3**

Submitted by: Diane Stanislavski

Title: Budget Revenue Analyst

		Current Yr	Requested	Recommended
		<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u> <u>Amended</u>
		<u>GL #</u>		
Account Description	→	1001-43800-741-530667	475,000.00	50,000.00
Budget Page #	→	Forestry External Support		525,000.00
		170		

\*\* Includes any prior approved amendments

**Explanation Below**

Severe Weather on the afternoon of August 10, 2020 resulted in significant tree damage across the entire Village. Forestry Staff and Contractors responded to alleviate emergencies and clean up. The allocated budget was exceeded for the primary tree removal contractor, A&B Landscape & Tree Service, Inc..

The Village Board approved emergency funding to cover the costs of clean up associated with the storm at the September 8, 2020 meeting. This budget amendment will allocate the necessary funds for trees removed associated with the storm and any other hazardous or dead trees. While it is hoped that this budget amendment will be adequate through the end of the fiscal year, should another storm take place with further tree damage, staff will need to request additional funding to keep the public ways safe.

FISCAL YEAR 2018 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Jeff Prior  
Title: Neighborhood Services Manager

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description	→	1001.46206.101.560631	2,065.00	400.00	2,465.00
Budget Page #	→	Operating Supplies 113			

\*\* Includes any prior approved amendments

**Explanation Below**

Unexpected expenditure related to the replacement of a chair in the Development Customer Services, Neighborhood Services Division.

FISCAL YEAR 2018 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane  
Title: Budget & Revenue Analyst

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description	→	1001.46206.280.585652	42,500.00	21,250.00	63,750.00
Budget Page #	→	Operating Subsidies 113			

\*\* Includes any prior approved amendments

**Explanation Below**

Current billing and payments for the Oak Park Residence Corporation lag six months behind. By increasing the current budget by \$21,250, services provided for in 2020 can be paid out of the FY 2020 budget.

FISCAL YEAR 2018 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Tammie Grossman

Title: Director Development Customer Services

Recommended

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	1001.46260.101.585651	55,000.00	(15,000.00)	40,000.00
Account Description	→ Retail Rehab Grant Programs			
	(Holiday Décor)			
Budget Page #	→ 109			

\*\* Includes any prior approved amendments

**Explanation Below**

Due to the COVID-19 Public Health Emergency and resulting adverse economic impact, the business districts will not be reimbursed by the Village for their holiday decor this year. This amendment reflects the corresponding reduction in expenses. This expense is budgeted within the Retail Rehab Grant Programs account, so \$40,000 still remains in this account for the Commercial Facade Improvement Program (CFIP).

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Tammie Grossman  
Title: Director Development Customer Services

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	1001.46260.101.570665	-	15,000.00	15,000.00
Account Description	→ DCS:Admin - Census Expenses			
Budget Page #	→ N/A			

\*\* Includes any prior approved amendments

**Explanation Below**

The Village is the recipient of a \$15,000 state grant, to support our public information efforts related to the U.S. 2020 Census. This amendment is required in order to establish a GL account in order to charge the expenses for the public advertising and promotional materials to the grant.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Tammie Grossman

Title: Director Development Customer Services

		Current Yr	Requested	Recommended
		<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u>
		<u>GL #</u>		<u>Amended</u>
Account Description	→	1001.46260.101.583670	425,280.00	260,000.00
Budget Page #	→	DCS Admin: Affordable Housing		685,280.00
		109		

\*\* Includes any prior approved amendments

**Explanation Below**

Grant Agreement between the Village and Icon Capital Group, Inc. (Grantee) for payment to the Grantee of up to \$260,000, from the Village Affordable Housing fund, to support the construction of an elevator improvement at 855 Lake Street.



FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Kellie Murphy  
Title: Budget & Revenue Analyst

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	2024.42480.101.550705	2,000.00	15,700.00	17,700.00
Account Description	→ Ammunition and Guns			
Budget Page #	→ 199			

\*\* Includes any prior approved amendments

**Explanation Below**

Due to vendor supply shortages rifles bought in 2019 were not delivered until 2020. The Federal RICO fund is funded solely from seized assets related to drug crimes.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Kellie Murphy  
Title: Budget & Revenue Analyst

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	2024.42480.101.591832	70,876.00	3,000.00	73,876.00
Account Description	→ Transfer to Fleet Replacement			
Budget Page #	→ 199			

\*\* Includes any prior approved amendments

**Explanation Below**

Additional Federal RICO money is needed for replacement police vehicles. The Federal RICO fund is funded solely from seized assets related to drug crimes.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane

Title: Budget & Revenue Analyst

		Current Yr	Requested	Recommended
	<u>GL #</u>	<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u> <u>Amended</u>
	2080.46201.101.583704	20,016.00	5,518.14	25,534.14
Account Description	→ Housing Forward, Homeless Prevention ESG			
Budget Page #	→ 195			

\*\* Includes any prior approved amendments

**Explanation Below**

Due to timing of invoicing for this program, the Village's FY20 budget needs to be increased to account for invoicing for Q1 of PY20 (10/01/20-12/31/20).

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane

Title: Budget & Revenue Analyst

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	2080.46201.101.583705	15,750.00	5,250.00	21,000.00
Account Description	Emergency Solutions Grant-			
Budget Page #	Street Outreach			
	195			

\*\* Includes any prior approved amendments

**Explanation Below**

This amendment adjusts the FY20 budget to account for the remaining invoicing for PY19. This program is not anticipated to be funded in PY20.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane

Title: Budget & Revenue Analyst

		Current Yr	Requested	Recommended
		<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u> <u>Amended</u>
		<b><u>GL #</u></b>		
		2083.46201.101.583604	-	1,000.00
Account Description	→	African American Christian Foundation		
Budget Page #	→	184		

\*\* Includes any prior approved amendments

**Explanation Below**

This is a subrecipient grant for PY20 (10/01/20 - 09/30/21). This project was not funded in PY19 (10/01/19 - 09/30/20) and was therefore not budgeted in the Village's FY20 Budget.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane

Title: Budget & Revenue Analyst

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
Account Description	GL # 2083.46201.101.583610	300,000.00	250,000.00	550,000.00
Budget Page #	CARES Business Assistance N/A			
Account Description	2083.46201.101.583629	118,000.00	29,000.00	147,000.00
Budget Page #	CARES Administration / Implementation N/A			

\*\* Includes any prior approved amendments

**Explanation Below**

On June 15, 2020, the Village Board approved setting aside \$300,000 in Federal Community Development Block Grant-Corona Virus ("CDBG-CV") funds to establish an Oak Park Business Assistance Loan Program. The program currently allows the Village to award forgivable small business loans of up to \$5,000.00, provided that those businesses create and/or retain jobs for persons at or below 80% of the Area Median Income (AMI) for Cook County. On September 15, 2020, the Village was notified that an additional \$279,000 in CDBG-CV funding is being made available to Oak Park. Staff is recommending that \$250,000 of the additional Federal funding be added to the previously approved Business Assistance Loan Program funds, bringing the total money available to Oak Park businesses to \$550,000. Further, \$29,000 of the new Federal funding would be used as an administrative reimbursement to the Village for managing the program in question.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane

Title: Budget & Revenue Analyst

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
Account Description	2083.46201.101.583617 Community Support Services	6,500.00	704.32	7,204.32
Budget Page #	184			

\*\* Includes any prior approved amendments

**Explanation Below**

This program will receive increased funding for PY20 (10/01/20 - 09/30/21). Therefore, the Village's FY20 budget needs to be increased to account for invoicing for Q1 of PY20 (10/01/20-12/31/20).

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane

Title: Budget & Revenue Analyst

		Current Yr	Requested	Recommended
		<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u> <u>Amended</u>
Account Description	→	2083.46201.101.583621	12,000.00	3,375.00
Budget Page #	→	THRIVE Counseling Center		15,375.00
		184		

\*\* Includes any prior approved amendments

**Explanation Below**

This program will receive increased funding for PY20 (10/01/20 - 09/30/21). Therefore, the Village's FY20 budget needs to be increased to account for invoicing for Q1 of PY20 (10/01/20-12/31/20).



### NEW FUNDING BUDGET REQUEST

Title: Budget & Revenue Analyst

\*\* Includes any prior approved amendments

This program will receive increased funding for PY20 (10/01/20 - 09/30/21). Therefore, the Village's FY20 budget needs to be increased to account for invoicing for Q1 of PY20 (10/01/20-12/31/20).

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane  
Title: Budget & Revenue Analyst

	<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description      →	2083.46201.101.583660	90,438.00	2,366.52	92,804.52
Budget Page #              →	OP Regional Housing Center (Planning Support) 184			

\*\* Includes any prior approved amendments

**Explanation Below**

This agency will end up spending all of their FY20 budgeted funds for this program by the end of September. This amendment is necessary to provide funding for the first quarter of PY20 (10/01/20 - 12/31/20).

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane

Title: Budget & Revenue Analyst

	<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description      →	2083.46201.101.583660	73,000.00	141.80	73,141.80
Budget Page #              →	OP Regional Housing Center (Public Service) 184			

\*\* Includes any prior approved amendments

**Explanation Below**

This agency will end up spending all of their FY20 budgeted funds for this program by the end of September. This amendment is necessary to provide funding for the first quarter of PY20 (10/01/20 - 12/31/20).

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane

Title: Budget & Revenue Analyst

		Current Yr	Requested	Recommended
		<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u> <u>Amended</u>
		11,000.00	2,750.00	13,750.00
Account Description	→	2083.46201.101.583676		
Budget Page #	→	Housing Forward- Planning & Admin.		
		184		

\*\* Includes any prior approved amendments

**Explanation Below**

This agency will end up spending all of their FY20 budgeted funds for this program by the end of September. This amendment is necessary to provide funding for the first quarter of PY20 (10/01/20 - 12/31/20).

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane

Title: Budget & Revenue Analyst

		Current Yr	Requested	Recommended
	<u>GL #</u>	<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u> <u>Amended</u>
	2083.46201.101.583678	10,000.00	2,500.00	12,500.00
Account Description	→ Housing Forward, Employment Readiness CDBG			
Budget Page #	→ 184			

\*\* Includes any prior approved amendments

**Explanation Below**

Due to timing of invoicing for this program, the Village's FY20 budget needs to be increased to account for invoicing for Q1 of PY20 (10/01/20-12/31/20).

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane

Title: Budget & Revenue Analyst

		Current Yr	Requested	Recommended
		<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u>
				<u>Amended</u>
Account Description	GL #	2083.46201.101.583680	13,000.00	4,500.00
				17,500.00
Budget Page #	Housing Forward, Emergency Shelter CDBG			
	184			

\*\* Includes any prior approved amendments

**Explanation Below**

This program will receive increased funding for PY20 (10/01/20 - 09/30/21). Therefore, the Village's FY20 budget needs to be increased to account for invoicing for Q1 of PY20 (10/01/20-12/31/20).

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**NEW FUNDING BUDGET REQUEST**

Submitted by: Sean Keane

Title: Budget & Revenue Analyst

	<u>GL #</u>	Current Yr	Requested	Recommended
		<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u> <u>Amended</u>
Account Description →	2083.46201.101.583681	16,631.00	1,342.24	17,973.24
Budget Page # →	Beyond Hunger 184			

\*\* Includes any prior approved amendments

**Explanation Below**

This program will receive increased funding for PY20 (10/01/20 - 09/30/21). Therefore, the Village's FY20 budget needs to be increased to account for invoicing for Q1 of PY20 (10/01/20-12/31/20).

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Diane Stanislavski

Title: Budget Revenue Analyst

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
<u>GL #</u>				
2310-41020-101-570954		110,000.00	15,000.00	125,000.00
Account Description	→ Street Lighting Improvement			
Budget Page #	→ 232			

\*\* Includes any prior approved amendments

**Explanation Below**

On July 6, 2020, the Village Board Approved an Independent Contractor Agreement with H&H Electric Co. for the Installation of LED Street Light Lamps in an Amount Not to Exceed \$100,000.00.

The Sustainability Fund provides funds for the implementation of a Village Wide residential street light lamp replacement project. The 2020 project will replace residential street light lamps with LED lamps and is the second year of a three year project.

As a result of another project not being completed in 2019 as anticipated as noted below, funds from 2020 were used for the completion of that project. Therefore the LED Street Light project will be short \$15,000.00 leaving the project at \$85,000.00 and not \$100,000.00.

On October 7, 2019, the Village Board approved an LED Viaduct Lighting Improvement Project at nine viaducts along the CTA Green line. This was going to be a multi year project but due to favorable pricing it was proposed to have it done in one year. Due to delays by the Village's material supplier, the LED Wall Packs were not available to the contractor until the middle of December. Conduit work was started but with the holidays approaching, the contractor was not able to complete the work until early January of 2020.

The Public works Department is requesting a carryover of \$15,000.00 from the 2019 Sustainability Fund for the LED Viaduct Lighting Improvement project.



FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Diane Stanislavski  
Title: Budget Revenue Analyst

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		2310-41020-101-570967	35,000.00	40,000.00	75,000.00
Account Description	→				
Budget Page #	→	232			

\*\* Includes any prior approved amendments

**Explanation Below**

At the Village Board meeting on July 20, 2020 approved was an Independent Contractor Agreement with Barricade Lites, inc. for \$40,000.00 for Slow Streets Traffic Control materials.

The original budget amount for this line item was \$200,000.00 which was dedicated for the Bicycle Boulevard Improvements. Due to COVID-19 the budget was reduced by \$165,000.00 leaving a new amount \$35,000. The \$35,000.00 will be used later this Fall for beginning design of the Bicycle Boulevard Improvements.

The Public Works Department is requesting to increase the budget line item from \$35,000.00 to \$75,000.00 to cover the cost of the Slow Streets project.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Kellie Murphy  
Title: Budget & Revenue Analyst

		<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
		3032.43900.857.570750	70,876.00	3,000.00	73,876.00
Account Description	→	Vehicles - Police			
Budget Page #	→	243			

\*\* Includes any prior approved amendments

**Explanation Below**

Additional funds are needed for replacement police vehicles. This account is funded from the Federal RICO fund.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Kira Tchang  
Title: Assistant Village Manager/HR Director

		Current Yr	Requested	Recommended
		<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u> <u>Amended</u>
<b><u>GL #</u></b>				
6026.41071.151.520680		110,000.00	250,000.00	360,000.00
Account Description      →		Worker's Comp - Other		
Budget Page #              →		281		

\*\* Includes any prior approved amendments

**Explanation Below**

The HR Department requests \$250,000 is placed in the Worker's Comp - Other GL account for FY20.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Kira Tchang  
 Title: Assistant Village Manager/HR Director

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	6028.41080.101.440435	-	11,000.00	11,000.00
Account Description	→ Critical Illness			
Budget Page #	→ 279			

\*\* Includes any prior approved amendments

**Explanation Below**

The HR Department requests \$11,000 is placed in the MetLife Critical Illness GL account for FY20. At time of FY20 budget submission/approval, employee elections for Metlife products had not been finalized. These funds are 100% employee paid with no fiscal impact to the Village.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Kira Tchang  
Title: Assistant Village Manager/HR Director

	<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description      →	6028.41080.101.440436	-	11,000.00	11,000.00
Budget Page #              →	Hospital Insurance 279			

\*\* Includes any prior approved amendments

**Explanation Below**

The HR Department requests \$11,000 is placed in the MetLife Hospital Insurance GL account for FY20. At time of FY20 budget submission/approval, employee elections for Metlife products had not been finalized. These funds are 100% employee paid with no fiscal impact to the Village.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Kira Tchang  
Title: Assistant Village Manager/HR Director

Recommended

Current Yr

Current Yr  
Budget\*\*

Requested  
Amendment

Amended

12,000.00

-

12,000.00

**GL #**

6028.41080.101.440434

Accident Insurance

279

Account Description



Budget Page #



\*\* Includes any prior approved amendments

**Explanation Below**

The HR Department requests \$12,000 is placed in the MetLife Accident Insurance GL account for FY20. At time of FY20 budget submission/approval, employee elections for Metlife products had not been finalized. These funds are 100% employee paid with no fiscal impact to the Village.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Kira Tchang  
Title: Assistant Village Manager/HR Director

		Current Yr	Requested	Recommended
		<u>Budget**</u>	<u>Amendment</u>	<u>Current Yr</u> <u>Amended</u>
<b>GL #</b>				
6028.41080.101.440437		-	12,000.00	12,000.00
Account Description	→	MetLaw		
Budget Page #	→	279		

\*\* Includes any prior approved amendments

**Explanation Below**

The HR Department requests \$12,000 is placed in the MetLife MetLaw Insurance GL account for FY20. At time of FY20 budget submission/approval, employee elections for Metlife products had not been finalized. These funds are 100% employee paid with no fiscal impact to the Village.

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**SAME YEAR BUDGET REALLOCATION**

Submitted by: Kellie Murphy

Title: Budget & Revenue Analyst

	Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
	From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	1001.42400.101.530660 General Contractuals	1001.42400.101.540659 Lease Payments	441,743.54	10,200.00	431,543.54	-	10,200.00	10,200.00
Budget Page #	137	137						

\*\* Includes any prior approved amendments

**Explanation Below**

The Police Department rents space for a satellite station at 618 S. Austin Blvd. We did not renew the lease at 4 & 6 Chicago Ave. The entire budget line was inadvertently eliminated. Funds are requested to pay monthly rent for 618 S. Austin Blvd.



FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**SAME YEAR BUDGET REALLOCATION**

Q3

Submitted by: Diane Stanislavski

Title: Budget & Revenue Analyst

		Current Yr Budget	Current Yr Budget	MOVING FROM				MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>		Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	1001-43790-711-540674	1001-43790-713-540674	65,000.00	10,000.00	55,000.00		45,000.00	10,000.00	55,000.00
Budget Page #	→	Property Repairs 169	Property Repairs 169							

\*\* Includes any prior approved amendments

**Explanation Below**

Due to increased service repairs at Public Works Center the Building Maintenance Division is requesting to move \$5,000.00 from Village Hall Property Repairs (711) to the Public Works Property Repairs (713).

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST  
**SAME YEAR BUDGET REALLOCATION**

Submitted by: Sean Keane  
 Title: Budget & Revenue Analyst

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	2080.46201.101.583702	2080.46201.101.583701	24,375.00	(3,200.00)	21,175.00	31,500.00	3,200.00	34,700.00
Budget Page #	→	ESG Hsg. Fwd.- Emerg. Shelter 195	ESG Hsg. Fwd.- Rapid Rehousing 195						

\*\* Includes any prior approved amendments

**Explanation Below**

Housing Forward has requested to reallocate funding in the amount of \$3,200 from their Emergency Shelter program to their Rapid Re-Housing program.

Emergency Shelter Activity #19-2

-\$1,000 - Hotel Vouchers

-\$2,200 - Client Transportation

Moved to

Rapid Re-housing Activity #19-4

+\$2,647 - Mid-Term Rental Assistance (4-12 months)

+\$553 - Rent Arrears

FISCAL YEAR 2020 BUDGET AMENDMENT REQUEST

**SAME YEAR BUDGET REALLOCATION**

Q3

Submitted by: Diane Stanislavski

Title: Budget & Revenue Analyst

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	→	5040-43730-776-530667	5040-43730-776-540674	\$ 75,000.00	\$ 10,000.00	\$ 65,000.00	\$ 30,000.00	\$ 10,000.00	\$ 40,000.00
Budget Page #	→	External Support 270	Property Repair 271						

\*\* Includes any prior approved amendments

**Explanation Below**

The Public Works Department requests to transfer \$10,000.00 from 5040-43730-776-530667 (Water Supply External Support) to 5040-43730-776-540674 (Water Supply Property Repair). The North Pumping Station HVAC system failed and needs replacement. This cost associated with this project exceeds the funding allocated to the Property Repair account. Staff proposes to hold off on a planned project under External Support and transfer the funding to Property Repair to get the HVAC system replaced this fiscal year.

FISCAL YEAR 2018 BUDGET AMENDMENT REQUEST  
**NEW FUNDING BUDGET REQUEST**

Submitted by: Tammie Grossman

Title: Director Development Customer Services

Recommended

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Current Yr <u>Amended</u>
	<b><u>GL #</u></b>			
	1001.46260.101.585651	55,000.00	(15,000.00)	40,000.00
Account Description	→ Retail Rehab Grant Programs			
	(Holiday Décor)			
Budget Page #	→ 109			

\*\* Includes any prior approved amendments

**Explanation Below**

Due to the COVID-19 Public Health Emergency and resulting adverse economic impact, the business districts will not be reimbursed by the Village for their holiday decor this year. This amendment reflects the corresponding reduction in expenses. This expense is budgeted within the Retail Rehab Grant Programs account, so \$40,000 still remains in this account for the Commercial Facade Improvement Program (CFIP).