



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Minutes

President and Board of Trustees

Monday, November 1, 2021

7:00 PM

Remote

I. Call to Order

Village President Scaman called the meeting to order at 7:00 P.M. She authorized a statement be read providing that the meeting is being held remotely due to COVID-19 restrictions and guidelines and that it is not prudent to have people present at the Village Board's regular meeting location due to public health concerns related to that pandemic.

II. Roll Call

Present: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Taglia, and Village Trustee Walker-Peddakotla

Absent: 0

III. Agenda Approval

It was moved by Village Trustee Parakkat, seconded by Village Trustee Enyia, to approve the Agenda. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Taglia, and Village Trustee Walker-Peddakotla

NAYS: 0

ABSENT: 0

IV. Minutes

- A. [MOT 21-113](#) Motion to Approve Minutes from Regular Remote Meeting of October 18, 2021 of the Village Board.

It was moved by Village Trustee Parakkat, seconded by Village Trustee Robinson, to approve the Motion. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Taglia, and Village Trustee Walker-Peddakotla

NAYS: 0

ABSENT: 0

V. Non-Agenda Public Comment

Village Clerk Christina Waters read the following Non-Agenda Public Comments aloud.

Hazel Davison: Hazel Davis submitted their public comment requesting an abatement of liens, fees and/ or fines associated with 205 South Harvey in Oak Park. A relative is the homeowner who has not been living at the property for some time due to health issues which has caused an inability to care for the property. Ms. Davison has been trying to rectify the situation with village staff without any resolution and is requesting to abate or significantly reduce the lien on the property.

Carmen Perry: Carmen Perry submitted their public comment requesting the Board review and approve the Transportation Commission and Village Board recommendation to add Y7 overnight on-street permit parking and remove daytime restrictions at 511-513 Cuyler Avenue so current Lot 44 permit holders have a place to park.

Michelle Major: Michelle Major submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Leslie Roberts: Leslie Roberts submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Claire Battle: Claire Battle submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Zoe Kusinitz: Zoe Kusinitz submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Nikhil Trivedi: Nikhil Trivedi submitted their public comment requesting

the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Michael Erickson: Michael Erikson submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Clare Kalembe: Clare Kalembe submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Elizabeth Jarpe-Ratner: Elizabeth Jarpe-Ratner submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team. Setting aside the funds would be the first step and a commitment from the Village Board to create a non-police crisis response team in Oak Park.

James Ratner: James Ratner submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team. Setting aside the funds would be the first step and a commitment from the Village Board to create a non-police crisis response team in Oak Park.

Meghan Carter: Meghan Carter submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Jim Schwartz: Jim Schwartz submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team to give people the help they need in times of crisis.

Tatum Hansen: Tatum Hansen submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Sade Smith: Sade Smith submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Sarah Burden: Sarah Burden submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Kathy Parker: Kathy Parker submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

K McCarthy: K McCarthy submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Heather Henderson: Heather Henderson submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Claudia Knickrehm: Claudia Knickrehm submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Anna Brozek: Anna Brozek submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Rob Breymaier: Rob Breymaier submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response.

The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Julia Burgi: Julia Burgi submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Kelley Clink: Kelley Clink submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

VI. Village Manager Reports

Interim Village Manager Lisa Shelley mention the Illinois Department of Public Health will be holding a vaccine clinic at the Oak Park Public Works building on Friday from 9am - 3pm. There will be a link provided on the village's website regarding that clinic.

The village is working with the schools to prepare for the approval for vaccines for children ages 5-11 years old. Once it is confirmed, the plan is to work with the schools and have children be able to get a vaccine at their school in mid-November. Any child registered in a school will receive information from the school.

VII. Citizen Commission Vacancies

- B.** [ID 21-356](#) Board & Commission Vacancy Report for November 1, 2021.

President Scaman made mention of the vacancies in the Building Codes Advisory Commission and the Community Development Citizens Advisory Committee.

VIII. Public Hearing

- C.** [ID 21-280](#) Truth in Taxation Public Hearing for the Proposed Tax Year 2021 Property Tax Levy

Village President Scaman called the Public Hearing to order.

Village Attorney Paul Stephanides added the Notice of the Hearing was published by law in the Wednesday Journal on October 20, 2021.

Interim Village Manager Shelley introduced the Item.

Village Chief Financial Officer Steve Drazner then gave an overview of the

Item.

There was no further discussion or Public Comments.

It was moved by Village Trustee Parakkat and seconded by Village Trustee Walker-Peddakotla to open a Truth in Taxation Public Hearing for the Proposed Tax Year 2021 Property Tax Levy. The motion approved. The roll call vote was as follows:

AYES: 5 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Taglia, and Village Trustee Walker-Peddakotla

NAYS: 0

ABSENT: 0

Motion to Adjourn the Truth in Taxation Public Hearing for the Proposed Tax Year 2021

It was moved by Village Trustee Walker-Peddakotla, seconded by Village Trustee Parakkat, to adjourn the Truth in Taxation Public Hearing for the Proposed Tax Year 2021 Property Tax Levy. The motion was approved. The roll call vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Taglia, and Village Trustee Walker-Peddakotla

NAYS: 0

ABSENT: 0

IX. First Reading

- D.** [ORD 21-70](#) First Reading of an Ordinance Establishing the Annual Building and Construction Permit Fees and the Zoning Application Fees of the Village of Oak Park

Interim Village Manager Shelley introduced the Item.

Development Customer Services Director Tammie Grossman then gave an overview of the Item.

Village Trustee Walker-Peddakotla requested clarification on the restoration deposit.

Director Grossman responded if work needs to be done in the public right of way, the deposit would be used to restore the right of way if the right of way is not put back in place. The deposit would be refunded if the right of way was put back into place.

Village Trustee Walker-Peddakotla requested clarification on if the

wireless charges are new.

Director Grossman responded the charges are not new - they are listed on the fee chart for easy reference.

Village Trustee Buchanan requested clarification on if these fees have always been revenue neutral.

Director Grossman responded they have always been revenue neutral.

Interim Village Manager Shelley added that this is a first reading and no action is taken on it at this meeting.

Second Reading

- E. [ORD 21-54](#) Second Reading and Adoption of An Ordinance Amending Chapter 8 ("Business Licensing") of the Oak Park Village Code by Adding a New Article 40 ("Short-Term Rentals")

Interim Village Manager Shelley introduced the Item.

Director of Development Customer Services Tammie Grossman then gave an overview of the Item.

Director Grossman reviewed the changes from the First Reading which included clarifying the definition of an owner, clarifying the definition of short term rentals, and adding a new definition of non-owner occupied short term rentals.

Staff also created a two- tiered license fee for owner occupied and non-owner occupied short term rentals, clarified the regulation on parking notification for renters, and modified the occupancy limits.

Village Trustee Robinson requested clarification on the reasoning for having an owner-occupied and non-owner-occupied fees.

Director Grossman responded it was based on community feedback.

Village Trustee Buchanan requested clarification on if the liability insurance is still a requirement.

Director Grossman responded it is still required for the village.

Village Trustee Buchanan requested clarification on the need for an annual inspection.

Director Grossman responded staff is recommending an annual inspection at this time as the current condition of the units are unknown. This requirement could be changed in the future.

Village Trustee Buchanan requested clarification on if there is a provision to revoke a license should there be repeated violations.

Director Grossman responded there is a provision in place that allows the

village to revoke a license for repeated ordinance violations.

Village Trustee Walker-Peddakotla expressed some concern over the inspection requirement as it pertains to an invasion of privacy for homeowners.

Director Grossman responded the village currently inspects homes and apartments. Property Maintenance Inspectors would be the ones to carry out the annual inspections, not police or fire. Staff want to ensure the rental is safe for occupancy and feel the inspection program is important. Staff can report back to the Board with an update of what the inspection program is finding for further recommendation.

Village Trustee Walker-Peddakotla requested clarification on the fee structure of non-owner occupied rentals and if the fee could be lowered. Director Grossman responded they could adjust the fee at the recommendation of the Board .

Village Trustee Walker-Peddakotla requested clarification on the daily penalties.

Village Attorney Stephanides responded that is structured based on other village code for offenses. It doesn't necessarily mean the village would seek a daily fine - there is always flexibility which the village tries to employ.

Village Trustee Taglia commented he has a better understanding of the importance of this segment for the vitality of the community including tourism, helping residents offset some of the property tax burden, and helps people who are interested in moving to Oak Park get a feel for the community.

Village Trustee Taglia added he had some concerns regarding the safety of these units, such as blocked exits or escape routes, and wants to ensure there is another set of eyes looking at these aspects of safety.

Village Trustee Enyia requested clarification on if the insurance requirement would be an extra cost to the homeowner.

Director Grossman responded the village is not requiring additional insurance, just proof of liability insurance.

Village Trustee Parakkat is in support of the Ordinance and would be interested in seeing the data in a year's time and make any adjustments as needed.

President Scaman suggested amending the fee structure to \$100, \$200, and \$350 based on owner-occupied residing, owner-occupied

non-residing, and non-occupied/ non-resident.

Village Trustee Robinson requested clarification on the effective date as January 1, 2022 seems short notice.

Director Grossman responded staff would change the effective date to June 1, 2022.

Village Trustee Parakkat motioned to adopt the ordinance with the amendments of implementing the tiered fee structure and having the effective date of June 1, 2022.

Village Trustee Walker-Peddakotla seconded the motion.

It was moved by Village Trustee Parakkat, seconded by Village Trustee Walker-Peddakotla, to adopt the Ordinance as amended. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Taglia, and Village Trustee Walker-Peddakotla

NAYS: 0

ABSENT: 0

X. Consent Agenda

Approval of the Consent Agenda

It was moved Village Trustee Walker-Peddakotla and seconded by Village Trustee Robinson to approve the items under the Consent Agenda. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Taglia, and Village Trustee Walker-Peddakotla

NAYS: 0

ABSENT: 0

- F.** [RES 21-280](#) A Resolution Approving a Vendor Agreement Between the Community and Economic Development Association of Cook County (CEDA) and the Village of Oak Park to Participate in a Low-Income Home Energy Assistance Program (LIHEAP) for Eligible Low-Income Oak Park Water Utility Customers
- G.** [MOT 21-100](#) A Motion to Approve the September 2021 Monthly Treasurer's Report for All Funds
This Motion was approved.
- H.** [MOT 21-102](#) A Motion to Approve the Unaudited Year-to-Date Quarterly Financial Report as of September 30, 2021

This Motion was approved.

- I. [ORD 21-87](#) Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Massage Services Establishment at 816 S. Oak Park Avenue

This Ordinance was adopted.

- J. [RES 21-229](#) A Resolution Approving an Amendment to the Contract with Swallow Construction Corporation for Project 21-19, Oak Park Avenue Water and Sewer Main Improvements-South Contract, to Change the Not to Exceed Amount from \$2,415,524 to \$2,656,556 and Authorizing its Execution

This Resolution was adopted.

- K. [RES 21-254](#) A Resolution Approving an Independent Contractor Agreement with Calumet City Plumbing & Heating Co., Inc. for the 2021-2022 Water Meter Replacement Program, in an Amount Not to Exceed \$1,149,993.00 and Authorizing its Execution

This Resolution was adopted.

- L. [RES 21-255](#) A Resolution Approving a Parking Lot Temporary License Agreement with JD North Blvd Holdings, LLC, d/b/a The Beer Shop, through March 31, 2022, and Authorizing its Execution

This Resolution was adopted.

- M. [RES 21-267](#) A Resolution Adopting the Village of Oak Park Multifamily Energy Efficiency Matching Grant Program Guidelines

This Resolution was adopted.

- N. [RES 21-269](#) A Resolution Adopting the Village of Oak Park Energy Efficiency Small Rental Grant Program Guidelines

This Resolution was adopted.

- O. [RES 21-276](#) A Resolution Adopting the Village of Oak Park Residential Energy Efficiency Matching Grant Program Guidelines

This Resolution was adopted.

XI. Regular Agenda

- P. [ORD 21-67](#) An Ordinance Providing for a Not-To-Exceed Issuance of \$3,900,000 General Obligation Corporate Purpose Refunding Bonds, Series 2016B, of the Village of Oak Park, Cook County, Illinois, and Providing for the Levy and Collection of a Direct Annual Tax for the Payment of the Principal of and Interest on Said Bonds

Interim Village Manager Lisa Shelley introduced this Item.

Chief Financial Officer Steve Drazner and Anthony Miceli from Speer Financial gave an overview of the Item.

Village Trustee Taglia requested clarification on what the total and net savings would be by refinancing.

Anthony Miceli responded the savings that CFO Drazner mentioned are net of all issuance costs (a bare minimum \$100,000 with an estimate of over \$300,000).

Village Trustee Parakkat requested a schedule of any upcoming bonds that could be refinanced in the future.

CFO Drazner responded staff could provide an analysis from Speer for any approaching call dates.

It was moved by Village Trustee Walker-Peddakotla, seconded by Village Trustee Parakkat, to adopt the Ordinance. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Taglia, and Village Trustee Walker-Peddakotla

NAYS: 0

ABSENT: 0

- Q.** [RES 21-263](#) A Resolution Approving a Professional Services Agreement With Berry, Dunn, McNeil & Parker, LLC for Independent Facilitator Services Related to the Village Board's Community Safety Goals in an Amount Not to Exceed \$159,250 and Authorizing Its Execution

Interim Village Manager Lisa Shelley introduced the Item.

Village Clerk Waters read the following Public Comments aloud.

Anonymous: A resident of Oak Park submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Madeline McGuire: Madeline McGuire submitted their public comment requesting the Board to set aside funding in the 2022 budget to create a non-police crisis response team as an alternative to a police response. The Village Board should prioritize the treatment of those in crisis, and start diverting calls away from police.

Assistant Village Attorney Rasheda Jackson then provided an overview of the Item. Assistant Village Attorney Jackson attended the September 21 meeting of the Citizens Police Oversight Committee (CPOC) and received their feedback and comments on the original scope of services for this project. CPOC provided 6 changes under the scope of services including:

- Using broader language to include minorities, adults and youth;
- Change the word "target" to "effect", as suggested by BerryDunn;
- Change "proven methods to develop an independent audit" to "a collection of data, surveys, evaluations, interviews and analysis";
- Suggested working in conjunction with NACOLE (the National Association for Civilian Oversight of Law Enforcement) and other similar resources;
- There should be a review on how CPOC could be more effective in its oversight of the police department
- Suggested partnering with village organizations, such as Thrive Counseling, to assist in evaluating recommendations to alternative police responses for non-violent requests for services;
- CPOC should be one of the community stakeholder's interviewed to determine the exact needs of the police department and the community.

Interim Village Manager Shelley added the items that were just referenced are reflected the Board's community safety goal.

It was moved by Village Trustee Parakkat, seconded by Village Trustee Robinson, that this Resolution be adopted. The motion was approved. The roll call on the vote was as follows:

AYES: 6 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, and Village Trustee Taglia

NAYS: 1 - Village Trustee Walker-Peddakotla

ABSENT: 0

XII. Call to Board and Clerk

Village Clerk Waters had no comments.

Village Trustee Robinson acknowledged several of the high school sports teams going to State. It is an amazing feat for student athletes and shows an extra level of dedication after a year off.

Village Trustee Buchanan brought attention to three items on the Consent Agenda that were approved that cover energy retrofits, including forgivable loans for multi-unit buildings, low income single-family residents, and individual renters.

Village Trustee Parakkat enjoyed seeing the Trick or Treaters this year and wished a happy Diwali to those who celebrate. He also mentioned the COP26 Climate Action conference kicked off today and is happy we are doing things locally to move the sustainability journey forward. He thanked Gary Cuneen who is attending COP26.

Village Trustee Walker-Peddakotla mentioned a local youth group, It's your Future, who have delegates in attendance at COP26. She also wanted to highlight Consent Agenda Item F - it is a resolution that approved a community and economic development energy assistance programs and provides eligible residents a one-time assistance payment for water utilities so that your water does not get shut off.

Village Trustee Enyia mentioned he attended the Oak Park Area Lesbian & Gay Association (OPALGA) fundraiser and is appreciative to be supportive of our community members. He also expressed his appreciation to the village's Director of Health and staff for their efforts to keep the community safe during the crisis of Covid.

Village Trustee Taglia had no comments.

Village President Scaman had no comments.

XIII. Adjourn

It was moved by Village Trustee Parakkat, seconded by Village Trustee Enyia, to adjourn. The motion was approved. The Meeting adjourned at 8:55 P.M., Monday, November 1, 2021.

**Respectfully Submitted,
Deputy Clerk DeViller**

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Taglia, and Village Trustee Walker-Peddakotla

NAYS: 0

ABSENT: 0