



Agenda Item Summary

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Submitted By

John P. Wielebnicki, Director of Public Works

Reviewed By

LKS

Agenda Item Title

A Resolution Approving an Independent Contractor Agreement with All Tech Energy, Inc. for the Fleet Shop Electrical and Lighting Upgrade Project at the Public Works Center in an Amount Not to Exceed \$30,539.51 and Authorizing its Execution

Overview

The operational efficiency of the Fleet Services Division of Public Works could improve with the installation of additional electrical circuits and receptacles along the outside walls by allowing Fleet staff to more quickly service vehicles and equipment. This project provides for these improvements as well as shop lighting improvements.

Staff Recommendation

Approve the Resolution.

Fiscal Impact

The FY 2017 Capital Improvement, Building Improvement Fund Budget provides a total of \$30,000.00 for the Fleet Shop Electrical and Lighting Upgrade Project in account no. 3012-43790-101-540673.

The proposed not to exceed amount of this contract is \$30,539.51. The difference of \$539.51 could be covered by unspent funds in the 2017 CIP Building Improvement Fund, Various Public Works Repairs budget.

Background

The Department of Public Works issued a Request for Proposals on February 1st, 2017 for the Fleet Shop Electrical and Lighting Upgrade Project. A pre-proposal meeting was held on February 9th. Five contractors attended the meeting. Two proposals were received. All Tech Energy, Inc., from Schaumburg, IL, a WBE, submitted the lowest responsive proposal.

To improve the efficiency, safety and daily operations of the Fleet Maintenance Division of the Department of Public Works, staff prepared a scope of work to add electrical outlets at various locations throughout the maintenance shop and to improve the lighting throughout the entire shop area by adding new light fixtures and retrofitting existing light fixtures with new energy-efficient LED fixtures. The new LED fixtures would reduce power consumption of maintenance shop activities by approximately two-thirds and would improve the overall lighting inside the shop creating a safer work environment for fleet mechanics. This work was not

originally included in the Public Works Center Construction in 2006.

Alternatives

The Board can delay action to gain additional information.

Previous Board Action

Funding for this project was approved as part of the FY 2017 CIP Building Improvement Fund Budget.

Citizen Advisory Commission Action

N/A.

Anticipated Future Actions/Commitments

The Department of Public Works will continue to request approval for Capital expenditures and explore options to improve the operations of all divisions.

Intergovernmental Cooperation Opportunities

There were no intergovernmental cooperation opportunities identified for this project.

Performance Management (MAP) Alignment

This work is in alignment with the Governance Priority established for the Department of Public Works for Infrastructure / Capital Programs.