



## Agenda Item Summary

---

**File #:** RES 22-308, **Version:** 1

---

### **Submitted By**

Tammie Grossman, Director Development Customer Services

### **Reviewed By**

A.M. Zayyad

### **Agenda Item Title**

**A Resolution Approving an Independent Contractor Agreement with Total Parking Solutions, Inc. for the Service, Maintenance and Cellular Connectivity of One Hundred and Twenty-Eight (128) Cale Pay Stations During Fiscal Year 2023 in an Amount Not to Exceed \$145,875.00 and Authorizing its Execution**

### **Overview**

The Contractor, Total Parking Solutions, Inc., will service and maintain one hundred and twenty-eight (128) Cale pay stations located throughout the Village. Additionally, Total Parking Solutions, Inc. will provide cellular connectivity to ensure constant communication to the Cale WebOffice Monitoring server for the pay stations. Maintenance and cellular connectivity are necessary to ensure a convenient, reliable parking experience for residents and visitors of Oak Park.

### **Recommendation**

Approve the Resolution.

### **Fiscal Impact**

The Recommended FY 2023 Budget includes the following for contracted services for the service, maintenance, and cellular connectivity of the Cale pay stations:

5060.43770.786.530660 (Street Parking General Contractuals) = \$118,125

5060.43770.787.530660 (Parking Lots General Contractuals) = \$27,750

### **Background**

The Village contracts with Total Parking Solutions, Inc. to furnish and install Cale pay stations for metering various parking lots and on-street parking areas. As the preferred vendor selected through an RFP process, Total Parking Solutions, Inc. has provided pay stations for the Village's ongoing conversion of all coin-operated parking meters. In addition, they have been the provider of service and maintenance and also of cellular connectivity functionality. Cellular connectivity is used to allow real-time credit card payment, integration with Passport Mobile Pay technology, and connectivity to Genetec License Plate Reader (LPR) technology installed in Parking Enforcement vehicles. Total Parking Solutions, Inc. has been a responsible vendor in providing these services since selected through the RFP process in 2018.

To ensure continued normal operation of the pay stations and to ensure reliable connectivity between the pay

stations and the Cale WebOffice monitoring, it is recommended the vendor Total Parking Solutions, Inc. continues to be the provider of reliable service and maintenance of these pay stations as well as of cellular connectivity services to enable real-time and historical monitoring of pay station sessions.

Forty-one pay stations, recently purchased, remain under warranty through the third quarter of 2023. Additionally, the Cale WebOffice monitoring for these units was pre-paid through the third quarter of 2023. Quarterly maintenance Cale WebOffice monitoring charges for these 41 units will begin in the fourth quarter of 2023.

### **Alternatives**

Request additional information.

### **Previous Board Action**

On May 2, 2022, the Village Board approved an Independent Contractor Agreement with Total Parking Solutions, Inc. for the purchase and installation of forty-one (41) Cale pay stations as a sole source preferred vendor in an amount not to exceed \$364,490.00.

On December 6, 2021, the Village Board approved an Independent Contractor Agreement with Total Parking Solutions, Inc. for the service, maintenance, and cellular connectivity of eighty-seven (87) Cale pay stations in an amount not to exceed \$134,412.00.

On June 24, 2021, the Village Board approved an Independent Contractor Agreement with Total Parking Solutions, Inc. for the purchase, installation, and programming of 4G modem upgrade kits for forty-six (46) Cale Parking pay stations during fiscal year 2021 in an amount not to exceed \$23,920.00.

On December 7, 2020, the Village Board approved an Independent Contractor Agreement with Total Parking Solutions, Inc. for the service, maintenance, and cellular connectivity of eight-seven (87) Cale pay stations during Fiscal Year 2021 in an amount not to exceed \$75,000.

On March 2, 2020, the Village Board approved an Independent Contractor Agreement for the purchase of twenty-eight (28) Cale pay stations in 2020 in an amount not to exceed \$250,000.00. Due to the public health emergency and the resulting economic downturn, staff recommended only installing thirteen (13) Cale pay stations in 2020 as part of the Lake Street improvement project. In concurrence with the staff's recommendation, the Village Board amended the FY20 budget on June 15, 2020, decreasing the funds appropriated for this purchase and installation. In total, \$114,594.00 was spent on the installations in 2020.

On February 18, 2020, the Village Board approved an Independent Contractor Agreement for the service, maintenance, and cellular connectivity for the calendar year 2020 totaling \$62,875, with Total Parking Solutions, Inc.

On March 18, 2019, the Village Board approved an Independent Contractor Agreement for the service, maintenance, and cellular connectivity for the calendar year 2019 totaling \$33,150, with Total Parking Solutions, Inc.

### **Citizen Advisory Commission Action**

N/A

**Anticipated Future Actions/Commitments**

N/A

**Intergovernmental Cooperation Opportunities**

N/A