



## Agenda Item Summary

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### **Submitted By**

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### **Reviewed By**

LKS

### **Agenda Item Title**

**A Resolution Approving an Independent Contractor Agreement With Total Parking Solutions, Inc. for the Service and Maintenance of Seventeen (17) Cale Paystations in an Amount not to Exceed \$33,150 and Authorizing its Execution**

### **Overview**

The Contractor, Total Parking Solutions, Inc. will service and maintain seventeen (17) Cale paystations on a quarterly basis, located throughout the Village. Regular maintenance and cellular connectivity are necessary to ensure a convenient, reliable parking experience to residents and visitors of Oak Park.

### **Staff Recommendation**

Approve the Resolution

### **Fiscal Impact**

The annual maintenance cost for seventeen (17) Cale paystations is \$19,890. The AT&T cellular connectivity to ensure constant communication to the Cale WebOffice Monitoring server for the seventeen (17) Cale paystations is a monthly cost of \$65 per paystation for a total annual cost of \$13,260. The total \$33,150 for both maintenance and webservice cost for this agreement is funded through the Parking Fund GLs 5060.43770.786.530660 (On-Street) and 5060.43770.787.530660 (Off-Street) which include \$34,000 and \$31,000.

### **Background**

The Village contracts with Total Parking Solutions, Inc. to furnish and install Cale paystations for metering various parking lots and on-street parking areas. As the preferred vendor selected through an RFP process to provide paystations for the Village's conversion of all coin-operated parking meters they have also been the provider of quarterly service and maintenance and also of cellular connectivity functionality. Cellular connectivity is used to allow real-time credit card payment, integration with Passport Mobile Pay technology, and connectivity to Genetec License Plate Reader (LPR) technology recently installed in Parking Enforcement vehicles, among other functionality. Total Parking Solutions, Inc. has been a responsible vendor in providing these services since selected through the RFP process.

To ensure continued normal operation of the paystations and to ensure reliable connectivity between the paystations and the Cale WebOffice monitoring it is recommended the vendor Total Parking Solutions, Inc.

continues to be the provider of reliable service and maintenance of these paystations as well as of cellular connectivity services to enable real-time and historical monitoring of paystation sessions.

### **Alternatives**

The alternative would be to begin a separate RFP process to obtain service and maintenance services. This would result in slowed implementation of the unified parking technology if another vendor was required to perform services on paystations originally provided by Total Parking Solutions, Inc. and is not recommended. There is no alternative to providing cellular connectivity without causing significant interruption in payment processing or integration with other services and reporting capabilities.

### **Previous Board Action**

The Village Board approved the purchase and installation of eight (8) Cale Pay-by-Plate conversation kits on May 21, 2018 with Total Parking Solutions, Inc.

The Village Board approved the purchase and installation of twenty-nine (29) Cale paystations on March 19, 2018, with Total Parking Solutions, Inc.

The Village Board approved the purchase and installation of eight (8) Cale Pay-by-Plate conversion kits on September 19, 2017, with Total Parking Solutions, Inc.

### **Citizen Advisory Commission Action**

N/A.

### **Anticipated Future Actions/Commitments**

A service and maintenance and cellular connectivity agreement is expected for the twenty-nine (29) Cale paystations purchased in 2018 once their first-year of free services expires.

### **Intergovernmental Cooperation Opportunities**

N/A.

### **Performance Management (MAP) Alignment**

The Parking & Mobility Services Division is scheduled to start MAP in the final phase.