



Agenda Item Summary

File #: RES 20-050, **Version:** 1

Submitted By

John P. Wielebnicki, Public Works Director

Reviewed By

LKS

Agenda Item Title

A Resolution Approving the Renewal of an Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. to Provide Emergency Repairs and Planned Maintenance for Heating, Ventilation and Air Conditioning Work for an Amount Not to Exceed \$35,000.00 and Authorizing its Execution

Overview

A Resolution Approving the Renewal of an Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. to Provide Emergency Repairs and Planned Maintenance for Heating, Ventilation and Air Conditioning (HVAC) Work for an Amount Not to Exceed \$35,000.00 and Authorizing its Execution

Recommendation

Approve the Resolution.

Fiscal Impact

The Fiscal Year 2020 General Fund, Public Works Department, Building Maintenance Division Operating Budget includes a total of \$123,000 in accounts 1001-43790-711, 713, 714 and 717-540674 for property repairs. To date, \$123,000 remains.

If approved, the total contract cost with Oak Brook Mechanical Services, Inc. would not exceed \$35,000.00.

Background

In early January of 2019, Public Works Department staff solicited several area HVAC contractors for labor rates for emergency repairs. Oak Brook Mechanical Services, Inc. submitted the most favorable rates and the Village entered into an Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. in February of 2019.

Oak Brook Mechanical Services, Inc. has been the Village's HVAC contractor in previous years and has performed very well. They provide same-day service and are very familiar with all of the HVAC components in all Village buildings.

Alternatives

The Village Board could delay action to gain additional information.

Previous Board Action

The Village Board has approved similar renewals to repair agreements in the past.

Citizen Advisory Commission Action

N/A.

Anticipated Future Actions/Commitments

If additional HVAC system repairs are needed at various locations in 2020 that exceeds the total approved amount of \$35,000, the Agreement with Oak Brook Mechanical Services, Inc. would need to be amended.

Staff would seek bids for HVAC labor rates again in late 2021.

Intergovernmental Cooperation Opportunities

None at this time.