



Agenda Item Summary

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Agenda Item Title

A Resolution Approving an Independent Contractor Agreement with Nafisco, Inc. for the Fabrication and Installation of Parking Signage in an Amount Not to Exceed \$187,701.00 and Authorizing Its Execution

Overview

On March 20, 2023, the Village Board approved Ordinance 23-23, codifying the expansion of several components of the Village's 2019 Parking Pilot Program. These pilot program components include but are not limited to expanding the standardized 3-hour daytime parking restriction as well as expanding the street frontages designated for overnight on-street residential permit parking. The proposed Independent Contractor Agreement provides for the fabrication and installation of signage for the first phase of daytime restriction signage as well as the expanded overnight on-street permit parking signage.

Recommendation

Adopt the Resolution.

Background

The Village's Parking Pilot Program was approved by the Village Board and established in 2019. The parking pilot area, as defined by the Village Code, is bound by Harlem Avenue to the west, Oak Park Avenue to the east, South Boulevard to the north and Harrison Street to the south. This area was selected because it contains virtually every parking challenge and opportunity in Oak Park with single-family and multi-family residences overlapping with commuter and business parking.

The program was intended to end in the fall of 2019, with the evaluation and potential expansion of the policies to occur in 2020. The Covid-19 pandemic and staff changes delayed any further action and the pilot program policies remained in effect, as originally approved, only in the specified pilot area.

In the fall of 2021, Village staff, with the support of the Village's Transportation Commission, developed a survey to gauge the public's opinion on policies tested as part of the Parking Pilot Program. Staff widely advertised the survey by publishing notices on the Village website and social media pages and placing promotional yard signs throughout the community. In total, the survey garnered 878 responses, with 58% self-identifying as single-family dwellers and 42% self-identifying as multi-family dwellers. These survey results, which were made available to the public, aided staff, the Transportation Commission, and ultimately the Village Board in its evaluation of the Parking Pilot Program and recommendations for further expansion of the

tested policies.

The evaluation of the pilot program and formulation of recommendations occurred throughout 2022, with the Transportation Commission first making a motion at its January 11, 2022 meeting to recommend to the Village Board a comprehensive series of recommendations stemming from staff's and the Commission's evaluation of the pilot program policies. The following recommendations were then reviewed and discussed by the Village Board at its February 14, 2022, special study session:

1. Extend the time of enforcement of pay-by-plate parking spaces to 8 p.m., from the previous 6 p.m.,
2. Implement a graduated fee structure for pay-by-plate parking,
3. Implement a standardized 3-hour daytime, weekday parking restriction on blocks that currently have daytime time parking restrictions,
4. Allow for resident exemptions from daytime, and weekday restrictions with a valid Village Vehicle License (if parked on your block),
5. Implement a daytime guest pass system, allowing residents to obtain passes for their guests to override daytime weekday restrictions on their block, and
6. Analyze existing overnight on-street permit parking to improve access for permit holders.

On February 14, 2022, there was a consensus of the Village Board to move forward with expanding the extension of enforcement of pay-by-plate parking as well as the implementation of a graduated fee structure for pay-by-plate parking. Subsequently, on November 21, 2022, the Village Board approved Ordinance 22-86, which standardized the graduated fee structure for all existing and future pay-by-plate parking spaces within the high and medium parking demand zones effective January 1, 2023. Furthermore, standardized enforcement until 8 p.m. of the pay-by-plate parking spaces was made effective January 1, 2023.

With respect to the standardized 3-hour daytime weekday parking restriction, the resident vehicle license exemption from daytime restrictions and the daytime guest passes, there was also a consensus of the Village Board on February 14, 2022, to direct staff to move forward with planning for a phased expansion of these policies to the remainder of the community. At its February 27, 2023, special study session, the Village Board directed staff to prepare an Ordinance that would allow for the expansion of these policies to the remainder of the community along with a phased implementation of the necessary parking restriction signage. This Ordinance was ultimately adopted by the Village Board on March 20, 2023.

Village staff issued a Request for Proposals (RFP) on May 3, 2023, for the fabrication and installation of the parking signage for the first phase of the expanded standardized daytime parking restriction as well as signage for the expanded overnight on-street permit parking street frontages. The scope of work includes all labor, services, materials, and products to design, fabricate, and install the necessary curbside parking signage in the area and remove and dispose of all old signage and accompanying materials. The scope of work also includes the recording of each sign and post installation into GIS as a point with attribute data for recording in the Village's GIS database. The Village received two (2) bids in response to the RFP:

Bidder Name	Not-To-Exceed Contract Amount
Nafisco, Inc.	\$187,701.00
Misfits Construction	\$191,658.00

Nafisco, Inc. was the contractor which fabricated and installed the signage in 2019 for the Parking Pilot Program. Village staff was extremely satisfied with their performance. For this reason, along with the competitive pricing offered, staff recommends the selection of Nafisco, Inc for this project.

Fiscal Impact

This project was identified in the Village's Capital Improvement Plan, with \$200,000.00 earmarked in GL# 5060.43770.786.570707 (Capital Improvements).

DEI Impact

The standardized 3-hour daytime weekday parking restriction, the resident vehicle license exemption from daytime restrictions, and the daytime guest passes will make the parking system fairer for residents of both single-family and multi-family residences. With the resident exemption and guest pass system, residents and their guests will no longer be subjected to parking restrictions on their own block. These restrictions were originally implemented to deter transient or commuter parking in residential areas.

The additional street frontages designated for overnight on-street permit parking will make the parking system more equitable for those residents that do not have access to private parking, primarily multi-family dwellers.

Alternatives

Not adopt the Resolution.

Previous Board Action

On March 20, 2023, the Village Board approved Ordinance 23-23, an Ordinance Amending Chapter 15 ("Motor Vehicles and Traffic"), Article 1 ("In General"), Section 15-1-27 ("Parking Pilot Program") and Article 4 ("Vehicle Licenses") of the Oak Park Village Code to Codify the Expansion of Components of the Village's 2019 Parking Pilot Program as Directed by the Village Board on February 27, 2023.

On February 27, 2023, the Village Board directed staff to prepare an Ordinance allowing for the expansion of the standardized 3-hour daytime restriction, the resident vehicle license exemption from daytime restrictions, and the daytime guest passes as well as the proposed additions to the seven (7) overnight on-street permit zones.

On November 21, 2022, the Village Board approved Ordinance 22-86, which standardized the graduated fee structure for all existing and future pay-by-plate parking spaces within the high and medium parking demand zones effective January 1, 2023. Furthermore, standardized enforcement until 8 p.m. of the pay-by-plate parking spaces was made effective January 1, 2023.

On February 14, 2022, during a special study session, the Village Board reviewed a series of recommendations from the Transportation Commission pertaining to the expansion of policies tested as part of the Village's Parking Pilot Program.

Citizen Advisory Commission Action

On January 11, 2022, the Transportation Commission reviewed the staff's recommendations regarding the Parking Pilot Program.

On March 8, 2022, the Transportation Commission directed staff to come back to the Commission with recommended revisions to only select zones where permit holders experience particular hardship due to shared use regulations and lack of availability.

On April 12, 2022, the Transportation Commission reviewed maps depicting staff's recommended revisions to seven (7) overnight on-street parking zones, inclusive of the revisions to the seven (7) zones.

On June 14, 2022, the Transportation Commission reviewed the recommended revisions again and directed staff to provide notification to all those properties adjacent to or near the affected street frontages.

On July 12, 2022, the Transportation Commission reviewed the recommended revisions again and directed staff to provide a second notification to all those properties adjacent to or near the affected street frontages in order to allow adequate time for residents to submit their public comments.

On September 13, 2022, the Transportation Commission reviewed the recommended revisions again and directed staff to modify the proposed revisions to only add additional permit parking to one side of the street where applicable so as to not limit temporary parking options for residents and visitors.

On October 11, 2022, the Transportation Commission made a motion to concur with the recommended revisions to the overnight zones as presented.

Anticipated Future Actions/Commitments

Assuming staff and the Village Board is satisfied with the contractor's performance, it is anticipated that staff will bring forth a renewal of this agreement for the Village Board's consideration in the second quarter of 2024. This renewal would provide for the fabrication and installation of the second phase of daytime parking. This would be for the area bound by Harlem Avenue to the west, North Avenue to the north, Austin Boulevard to the east, and South Boulevard to the south.

Intergovernmental Cooperation Opportunities

N/A