



## Agenda Item Summary

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**File #:** RES 19-80, **Version:** 1

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**Submitted By**

Steven Drazner, CFO

**Reviewed By**

LKS

**Agenda Item Title**

**A Resolution Authorizing the Payment to Bellefeuil, Szur & Associates for Annual Support Services in an Amount Not to Exceed \$53,050 Pursuant to the Software License and Services Agreement Dated July 20, 2016**

**Overview**

As outlined within the executed agreement with BS&A Software, the Village must pay an annual "service & support" fee which includes periodic software updates, service, and general support. This is a fixed fee which includes all purchased applications/modules. BS&A may, at its discretion, increase the annual service and support fee in subsequent years by a percentage not exceeding the yearly consumer price index.

**Staff Recommendation**

Approve the Resolution

**Fiscal Impact**

The requested not-to-exceed amount of \$53,050 is budgeted in the General Fund/Finance Department/Software License account #1001.41300.101.550663.

**Background**

BS&A annual service and support fees include the following modules/applications:

- General Ledger/Budget
- Fixed Assets
- Utility Billing (Includes Online Payments)
- Purchase Orders
- Miscellaneous Receivables (A/R)
- Accounts Payable
- Cash Receipting
- Payroll

The fee covers periodic software updates and all general software service and support issues needed throughout the year.

Attached for reference purposes is the executed contract between the Village and BS&A. Pages 18 and 58 (corresponding to the 59 pages in the PDF document) of this agreement contain information on the annual support fees.

**Alternatives**

N/A

**Previous Board Action**

N/A

**Citizen Advisory Commission Action**

N/A

**Anticipated Future Actions/Commitments**

N/A

**Intergovernmental Cooperation Opportunities**

N/A

**Performance Management (MAP) Alignment**

N/A