



Agenda Item Summary

File #: RES 16-291, **Version:** 1

Submitted By

John P. Wielebnicki, Director of Public Works

Reviewed By

LKS

Agenda Item Title

A Resolution Approving an Amendment to a Professional Services Agreement with Altamanu, Inc. for Fiscal Year 2016 Landscape Consulting Services for an Amount not to Exceed \$30,000.00 and Authorizing its Execution

Overview

In January of 2016 the Village signed an agreement with Altamanu, Inc. for professional landscape consulting services. It is proposed to increase the original "not to exceed" amount for the contract from \$20,000.00 to \$30,000.00. The consultant is working on another project for the Village and the additional services will extend beyond the original intent of the agreement.

Staff Recommendation

Approve the Resolution.

Fiscal Impact

The FY 2016 Capital Fund, Engineering Budget, account number 3095-43780-101-570963, Landscape Improvements, provides \$100,000.00 for this work.

Background

The Village has contracted with Altamanu, Inc. to provide landscaping consulting services since 2005. The staff at Altamanu, Inc. has assisted the Village in the design of raised landscape planters found throughout the Village and its business districts. In addition, they have helped oversee the installation and maintenance of the plant material by the contractor. They have done an excellent job and are a great partner. Altamanu was again asked to provide a proposal for these services in 2016

In addition to their normal work load, Altamanu was asked to consult on the Kenilworth median improvements this year. They have been helping facilitate resident meetings and overall design and scope for the project. This additional work is beyond the original intent of the agreement, but necessary. It is now clear that additional work on the projects they are working for the Village will exceed the original not to exceed amount, although that is not the case at this time. They are doing this additional work at their quoted rates and costs.

It is proposed that funds be allocated to cover possible additional consulting costs beyond the original contract

amount. Funds will be re-directed from the Landcape Improvement CIP account to adjust the "Not to Exceed" amount with Altamanu by \$10,000.00 to a new total amount of \$30,000.00.

Alternatives

The Board can delay action to gain additional information.

Previous Board Action

Funding for the project was approved by the board as part of the FY2016 Budget and an agreement was approved by the Village Manger in January of 2016.

Citizen Advisory Commission Action

N/A.

Anticipated Future Actions/Commitments

It is anticipated that the Department of Public Works will be bringing landscape consulting agreements to the Village Board annually for consideration.

Intergovernmental Cooperation Opportunities

N/A.

Performance Management (MAP) Alignment

This work is in alignment with the Governance Priority established for the Department of Public Works for Maintenance and Service Programs.