



## Agenda Item Summary

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### **Submitted By**

Tammie Grossman, Development Customer Services Director

### **Reviewed By**

LKS

### **Agenda Item Title**

**A Resolution Approving a Funding Grant Agreement between the Village of Oak Park and the Oak Park-River Forest Chamber of Commerce in the Amount of \$100,000 for 2017 and Authorizing its Execution**

### **Overview**

As part of the 2017 Budget, the Village included a line item of \$100,000 as a continuation of a program started in 2016 to support Business Districts within the Village of Oak Park. The contract for services is with the Oak Park River Forest Chamber of Commerce (the Chamber) to provide Business Districts with support to establish best practices surrounding recruitment and management and membership support.

### **Staff Recommendation**

Approve the Resolution.

### **Fiscal Impact**

Line Item 1001-46205-101-530667 provides \$100,000 for this activity. Contract administration and oversight will be within the responsibilities of the Development Customer Services Director.

### **Background**

As part of the 2017 Budget, we included a line item of \$100,000 to institute a new program to support Business Districts within the Village of Oak Park. The funds were to be used to provide Business Districts with support to establish best practices surrounding recruitment and management and membership support. On June 3, 2016, Oak Park River Forest Chamber of Commerce was awarded a contract to provide the requested under Phase 1 of the project. In 2016, the Chamber has completed Phase 1 proposal to create the infrastructure needed to support the Business District program.

This new contract in 2017 is for Phase 2 of the project which allows the Chamber to provide direct assistance to the individual Business Districts to manage and / or improve the structure of the individual business districts. Payment is on a fee for service basis, payable in twelve monthly installments.

### **Alternatives**

To not fund the Chamber and give the funds to each individual Business District.

### **Previous Board Action**

On June 6, 2016, the Board approved the Chamber of Commerce Contract for Phase 1 of the project. On May 3, 2016, the Reinventing Government Committee of the Board reviewed the proposal.

**Citizen Advisory Commission Action**

NA.

**Anticipated Future Actions/Commitments**

NA.

**Intergovernmental Cooperation Opportunities**

NA.

**Performance Management (MAP) Alignment**

A governance priority for the Development Customer Service Department is to encourage economic development.