



## Agenda Item Summary

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### **Submitted By**

John P. Wielebnicki, Director of Public Works

### **Reviewed By**

LKS

### **Agenda Item Title**

**A Resolution Approving the Purchase of one 2017 Ford Transit Connect Cargo Van from Currie Motors of Frankfort, Illinois through the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program in an Amount Not to Exceed \$20,631.00 and Waiving the Village's Bid Process for the Purchase**

### **Overview**

The FY 2017 Fleet Replacement Fund includes the replacement of three Parking Maintenance vehicles, one being a 2005 Chevy Astro Van which is to be replaced with a 2017 Ford Transit Connect Cargo Van. The SPC awarded the bid to Currie Motors of Frankfort, Illinois.

### **Staff Recommendation**

Approve the Resolution.

### **Fiscal Impact**

The purchase of the one 2017 Ford Transit Connect Cargo Van will cost \$20,631.00.

Funding is provided through the Parking Fund, account Nos. 5060-43770- (786,783,784, 787,788) -570750, in the amount of \$32,000.00.

Funds for necessary equipment such as cabin/workspace up fit, light bar, lift gate, etc. will also come from these accounts but will be purchased separately from vendors who supply this equipment.

### **Background**

Each year, the Village allocates funds for the annual replacement of vehicles. The Department of Public Works manages the budget for vehicles that will replace those units having reached the end of their service life under the fleet replacement program. The intent of the fleet replacement program is to replace vehicles and equipment using the established criteria for replacement of fleet vehicles/equipment, including age of vehicle/year purchased, mileage or hours, type of use (full time, seasonal, emergency, non-emergency, etc.), consequences of down time, maintenance history & costs, drivers evaluations, trade-in or resale values and indispensability of vehicle/equipment as a guide to guard against excessive maintenance costs and low resale values.

The Fleet Division's goal is to standardize vehicle acquisitions whenever possible in support of the fleet

maintenance program and to operate the Village's fleet in a fiscally responsible manner.

The new vehicle will include a 2.5 Liter, I-4 gas engine and come with a three year, 36,000 mile bumper to bumper warranty.

The existing vehicle will be sent to Auction.

The Equipment Replacement Analysis Report for the vehicle being replaced is attached.

### **Alternatives**

The Board can delay action to gain additional information.

### **Previous Board Action**

The Village Board has annually approved replacement of vehicles per the approved Fleet Replacement Fund Budget.

### **Citizen Advisory Commission Action**

N/A.

### **Anticipated Future Actions/Commitments**

The Department of Public Works brings vehicle replacement requests to the Village Board annually.

### **Intergovernmental Cooperation Opportunities**

The vehicle is being purchased through the Suburban Purchasing Cooperative in order to take advantage of the volume discounts involved in such joint purchasing efforts.

### **Performance Management (MAP) Alignment**

This work is in alignment with the Governance Priority for the Department of Public Works for Infrastructure/Capital Programs.