



## Agenda Item Summary

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### **Submitted By**

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### **Reviewed By**

LKS

### **Agenda Item Title**

**A Resolution Approving the Renewal of an Independent Contractor Agreement with Midway Building Services, Ltd. for Village Wide Litter Pick Up Services in An Amount Not to Exceed \$39,000.00 and Authorizing its Execution**

### **Overview**

The Department of Public Works provides litter pickup throughout the business districts and major corridors within the Village. To assist in this effort, a contractor is utilized. Midway Building Services performed this work last year and this would renew the agreement until the end of the fiscal year.

### **Staff Recommendation**

Approve the Resolution.

### **Fiscal Impact**

The FY 2017 budget, for Street Services, provides \$65,000.00 to perform litter pick up in the General Contractuals account no. 1001-43740-761-530660.

The current agreement with Midway ends May 31, 2017. Approximately \$26,000.00 will be spent by then leaving \$39,000.00 for the remainder of the year.

### **Background**

Competitive bids were opened in April, 2016 after a call for bids for Litter Pick Up. The request was advertised in the local newspaper and five companies were contacted and invited to bid. Two bids were submitted. The lowest responsive bid was from Midway Building Services of Chicago, Illinois. Midway has provided satisfactory service in the past year.

Typical agreements with Village contractors include the possibility of renewing the agreement for two additional one year terms after the initial one year agreement.

The agreement with Midway is proposed to only be renewed to the end of the year. This work will be rebid in the fall of 2017 for work in 2018. For work in 2018, the local Village Ordinance to include a living wage may

apply so staff will be seeking competitive bids incorporating this requirement.

Also, as part of the previous agreement that expires May 31st, and included in the proposed agreement is a continuation of the pilot program for a community based training project in cooperation with Housing Forward, a Maywood agency with an office in Oak Park. Housing Forward's mission is to transition people from housing crisis to housing stability.

For this program, the Village is working with Housing Forward and Midway to provide Midway two employees for an eight week period to work on this Village's contract. The two people will become temporary Midway employees and all wages would be paid to them by Midway. The Village will pay Midway \$16.00 per hour per each employee for their hours works to a maximum of 40 hours per week for a total of eight weeks. This program is beginning prior to the end of the first agreement term and would end during the renewal agreement period.

#### **Alternatives**

An alternative action would be to bring litter pick up back in-house which would require the hiring of additional staff to perform that task. At this point, this option would be a more costly service delivery method.

#### **Previous Board Action**

The Village Board has approved contractor renewals for this type of work in the past and approved Midway for this work on July 18, 2016 for the first agreement term.

#### **Citizen Advisory Commission Action**

N/A.

#### **Anticipated Future Actions/Commitments**

It is anticipated that this work will continue to be performed by contractors thus requiring Village Board approval.

#### **Intergovernmental Cooperation Opportunities**

The Park District also picks up litter within the parks but they complete this work in-house.

#### **Performance Management (MAP) Alignment**

This work is in alignment with the Governance Priority for the Department of Public Works for Maintenance and Service Programs.