



## Agenda Item Summary

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### **Submitted By**

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### **Reviewed By**

LKS

### **Agenda Item Title**

**A Resolution Approving an Independent Contractor Agreement with Total Parking Solutions, Inc. for the Purchase and Installation of Eight (8) Pay-By-Plate Conversion Kits in an Amount not to Exceed \$22,400, Authorizing its Execution and Waiving the Village's Bid Process**

### **Overview**

After discussions with the business community and the Police Department regarding enforcement issues in the greater downtown Oak Park parking lots, staff is recommending that the Village of Oak Park purchase from the existing provider Total Parking Solutions Inc. pay-by-plate conversion kits for the existing Cale Pay-by-space equipment located within 3-hour parking limit districts.

### **Staff Recommendation**

Approve the Resolution.

### **Fiscal Impact**

The FY 2017 Parking and Mobility Services Operating Budget provides \$757,725.00 for computer equipment in account no. 5060-43770-101-570720. The cost will not exceed \$22,400.00 in total.

### **Background**

Historically, the Village has operated parking lots using pay-by-space philosophy of parking. As technology becomes more robust the industry trend is moving towards pay-by-plate technology. Specifically, the Village of Oak Park would benefit from the use of pay-by-plate technology in parking lots that feature time limits, due to the fact that the technology can max out a specific license plate after it has parked for the given time limit.

Pay-by-plate can benefit the Village in other ways as well, as it makes general enforcement of the parking space easier and assists with overall management of the parking system.

A CALE, an international provider of parking technology is offering a 35% discount on conversion kits making it an ideal opportunity to convert the existing pay station technology the Village owns.

Currently Total Parking Solutions Inc. is offering an incentive to upgrade existing units which creates a discount to the village from the MSRP is \$4,260.00 to a discount Price is \$2,800.00 per unit.

The conversion kit, which accepts payments via a license plate, will allow for more efficient use of the parking system including locking out plates after 3 hours and assisting enforcement officers with streamlined solutions for enforcement. As we enter the holiday season, the business community has asked to find ways to make the parking lots more accessible for holiday shoppers. We plan to initiate a public awareness campaign prior to the change so that we can get shoppers in the habit of remembering their license plate number. The local business associations are excited about the opportunity.

### **Alternatives**

This agenda item is a test program. Staff may return with additional purchases after evaluation of this initial purchase.

### **Previous Board Action**

On November 19, 2012 the Village Board approved the authorization to purchase Cale Pay-By-Space terminal from Total Parking Solutions, Inc.

On April 18, 2016 the Village Board motioned staff to prepare an ordinance for 3-hour time limits in the downtown parking lots.

On June 19, 2017 the Village Board approved an ordinance designating 3-hour time limits in the Hemmingway District including parking lots.

### **Citizen Advisory Commission Action**

As part of the on going village-wide parking study, there has been on going, positive, discussions regarding pay-by-plate technology between staff and the transportation commission.

### **Anticipated Future Actions/Commitments**

N/A.

### **Intergovernmental Cooperation Opportunities**

N/A.

### **Performance Management (MAP) Alignment**

Parking and Mobility Services Division is scheduled to start MAP in the final phase.