



## Agenda Item Summary

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### **Submitted By**

John P. Wielebnicki, Director of Public Works

### **Reviewed By**

CLP

### **Agenda Item Title**

**A Resolution Approving an Independent Contractor Agreement with Midway Building Services, Ltd. for Village Wide Litter Pickup Services for Fiscal Year 2018 in an Amount not to Exceed \$50,000.00 with a Village Option for a One Year Renewal and Authorizing its Execution**

### **Overview**

The Department of Public Works is responsible for maintaining approximately 105 miles of streets. Within the Village are several main streets and twelve separate Business District areas which require regular litter pickup. There are also several events that occur in the Village that require litter pickup prior to their occurrence. This work has typically been completed by a contractor. This item will allow for an agreement with Midway Building Services, Ltd. to provide these services.

### **Staff Recommendation**

Approve the Resolution.

### **Fiscal Impact**

In the proposed FY 2018 Street Services budget there is \$50,000.00 to perform litter pickup services in the General Contractuals account no., 1001-43740-761-530660. The proposed not to exceed amount of \$50,000.00 is slightly above the bid price from Midway to allow for unforeseen additional work that may be required.

### **Background**

Competitive bids were opened on September 8, 2017 in response to a call for bids for Village Wide Litter Pickup Services on August 23, 2017. The bid was advertised in the local paper, the Village web site, and six bid packages were sent out to contractors who have expressed interest in this work. Two bids were received. The low responsible bid was submitted by Midway Building Services, Ltd of Chicago, Illinois for the amount of \$49,061.76.

Midway Building Services, Ltd. has been providing the Village Wide Litter Pickup for the Village for the last four and one half years and has performed the work satisfactorily.

The Request for Bids also requested an alternative price for including a supplemental workforce from Housing Forward. They are a community based training program with a mission to transition people from housing crisis

to housing stability. Housing Forward has an Employment Readiness program which prepares clients for a successful, re-entry into the workplace. In 2017 the Village partnered with Midway and Housing Forward for an eight week period for two people to supplement Midways work. This pilot program was successful and it was hoped to include it again in 2018.

However, due to concerns about the proposed FY2018 General Fund Budget increase it is being proposed to not include this supplemental workforce in 2018. Therefore, the not to exceed amount of \$50,000.00 will only include the Midway workforce and no supplemental workforce.

### **Alternatives**

The Board can delay action to gain additional information.

### **Previous Board Action**

The Village Board has approved agreements for this type of work in the past.

### **Citizen Advisory Commission Action**

N/A.

### **Anticipated Future Actions/Commitments**

The agreement allows for one additional year of service at the option of the Village. If the Village elects to approve the additional year of service the contractor would be due an increase based on the Consumer Price Index adjustment from the previous year, up to a maximum of five percent (5%). This item will be brought forward to the Village Board in late 2018 for FY2019.

### **Intergovernmental Cooperation Opportunities**

To date, no local intergovernmental programs have been established to jointly bid out this work.

### **Performance Management (MAP) Alignment**

This work is in alignment with the Governance Priority established for the Department of Public Works for Maintenance and Service Programs.