



Agenda Item Summary

File #: RES 17-727, **Version:** 1

Submitted By

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Reviewed By

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Agenda Item Title

A Resolution Approving a Professional Services Agreement with Thompson Elevator Inspection Service, Incorporated to Provide Elevator Inspection Services in an Amount not to Exceed \$95,000 and Authorizing its Execution

Overview

Elevators are unique, complex and specialized. In order to continue to provide optimum customer service, the Village of Oak Park outsources the by-yearly safety inspections and construction plan review activities.

Staff Recommendation

Approve the Resolution

Fiscal Impact

Line item 1001-46250-101-530667 in the amount of \$95,000.00 out of \$1,200,000.00 External Support Budget.

Background

In the State of Illinois requires elevators to be inspected yearly. A majority of municipalities outsource the elevator safety program due to the complexity of an elevator. The last few years Elevator Inspection Services has performed the program while Thompson Elevator has performed previous years prior. On May 3, 2017, the Village issued a Request for Proposals for the Elevator Inspections and Plan Reviews. Three firms responded to the Request. Thompson, although not the low bidder, was the most responsive firm.

Alternatives

The Village Board could direct that staff hire specialized staff to perform this work instead.

Previous Board Action

NA.

Citizen Advisory Commission Action

NA.

Anticipated Future Actions/Commitments

NA.

Intergovernmental Cooperation Opportunities

NA.

Performance Management (MAP) Alignment

A Governance Priority established for the Development Customer Services Department -Customer Service Experience.