



## Agenda Item Summary

---

**File #:** RES 18-840, **Version:** 1

---

### **Submitted By**

Tammie Grossman, Director Development Customer Services

### **Reviewed By**

LKS

### **Agenda Item Title**

**A Resolution Approving an Independent Contractor Agreement With Total Parking Solutions, Inc. for the Purchase and Installation of for Twenty-Nine (29) On-Street Paystations in an Amount not to Exceed \$250,000 and Authorizing its Execution**

### **Overview**

The Contractor, Total Parking Solutions, Inc. will provide 29 on street parking paystations and will eliminate those meters. By switching from meters, the paystations will save in staff time to monitor and repair broken meters and will improve the customer parking experience. The paystations accept both cash and credit card payments.

### **Staff Recommendation**

Approve the Resolution

### **Fiscal Impact**

The costs for this project would be funded through the Capital Improvement Fund account no. 5060-43770-786-570707 which provides \$250,000 for 'Parking On-Street Paystations Program'.

The 'On-Street Paystation Program' is part of a 5-year program to upgrade age old coin parking meters to Pay-by-Plate technology.

### **Background**

An open pilot program with vendors for Parking Paystations was established in 2017 with four (4) participants. The requirement for the pilot program was that the paystations have the ability to provide Pay-by-Plate programming in addition to other standard parking payment methods.

After months of usage, staff and customer feedback, and vetting of the technology, it was determined that two (2) vendors had the type of equipment, back office, and service needed to fulfill the needs of the parking division. Cale and Parkeon were invited to participate in a Competitive Bid Process to determine the best vendor and long-term provider of paystations for the Village of Oak Park.

Of the two companies, the low responsible bidder was Total Parking Solutions, Inc. on behalf of Cale. Total Parking Solutions, Inc. provides for a contract with labor included, while Parkeon's system requires the

purchase of an inventory of parts and labor is paid by the hour. Due to the similar price point staff requested a “Best And Final Offer” from each company in which Total Parking Solutions, Inc. was able to save the Village additional funds per unit.

Staff is recommending that the Village enter into this agreement with Total Parking Solutions, Inc. for the purchase of Cale Paystations.

In addition, the Village of Oak Park currently utilized Cale Paystations in parking lots throughout the Village. The continued use of Cale paystations provides consumers a common understanding of the technology and provides efficiency for staff.

### **Alternatives**

The alternative to this recommendation could be to delay action and continue to look at other vendors of paystations.

### **Previous Board Action**

The Village Board approved the purchase and installation of eight (8) Cale Pay-by-Plate conversion kits on July 19, 2018.

### **Citizen Advisory Commission Action**

N/A

### **Anticipated Future Actions/Commitments**

This is part of a five-year budget program in the Capital Improvement Plan.

### **Intergovernmental Cooperation Opportunities**

N/A

### **Performance Management (MAP) Alignment**

N/A