



## Agenda Item Summary

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### **Submitted By**

Tammie Grossman, Director Development Customer Services

### **Reviewed By**

LKS

### **Agenda Item Title**

**A Resolution Approving an Independent Contractor Agreement with NAFISCO, Inc. to Furnish and Install Parking Regulation Signs for the Parking Pilot Program Area in an Amount not to Exceed \$150,000 and Authorizing its Execution**

### **Overview**

At the October 15, 2018 regular meeting the Village Board passed ordinances to establish the Parking Pilot Program. This independent contractor agreement with NAFISCO, Inc. provides services to furnish, install, and replace up to 1,500 parking regulation signs in the Parking Pilot Area.

### **Staff Recommendation**

Approve the Resolution

### **Fiscal Impact**

The costs for this project will be funded through the Parking Enterprise Fund as follows:

\$129,047 - Bid proposal

\$20,953 - Contingency

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\$150,000 from GL account number 5060.43770.786.570707.0000 Capital Improvements.

The Capital Improvements budget has \$447,104.94 available for 2018, \$200,000 of which is budgeted for on-street regulation signs for the Parking Pilot Program.

### **Background**

At the October 15, 2018 regular meeting the Village Board passed ordinances to establish the Parking Pilot Program.

Ordinance 18-430 created the Parking Pilot Program and defines the parking pilot area as the area bound by Harlem Ave, South Blvd, Oak Park Ave, and Harrison St and the Central Business Districts of Pleasant, Hemingway, and Downtown Oak Park. It establishes the boundaries within which all on-street daytime restrictions are updated to three (3) hour parking 8AM - 8PM Monday - Friday.

Ordinance 18-437 updates the map codified as part of section 15-1-26 of the Oak Park Village Code to reflect locations where on-street daytime time limits and restrictions are updated to three (3) hour parking 8AM - 8PM Monday - Friday for the Parking Pilot Program.

Ordinances 18-431, 18-434, and 18-417 make additional changes to parking meter areas and parking areas for night permits.

These ordinances together create the Parking Pilot Program. To implement the Parking Pilot Program, up to 1,500 parking regulation signs in the parking pilot area need to be standardized. This includes standardizing all existing time limit and restriction signs to three (3) hour time limit signs. It includes removing redundant, inconsistent, or conflicting information on parking regulation signs. It includes installing new signs for pay by plate parking meters and for night permit parking in newly established on-street lots. All sign replacements or movements will attempt to reuse existing sign poles or lightposts wherever possible, but the budget for this agreement also includes the furnishment and installation of new posts where needed.

In addition, as part of the Parking Pilot Program goal to reduce sign clutter, attempts will be made to consolidate information to fewer signs where possible, such as signs with language related to snow restrictions, street cleaning, and permit parking.

Additional background on the Parking Pilot Program:

The Village Board Goals for 2016-2017 included revisiting the overall parking systems within Oak Park in a holistic manner and with consideration for neighborhoods and business districts in order to understand the impact on residents, visitors and employees in the community. As a part of the study, staff reviewed the recommended goals for this review and a proposed schedule.

Additionally, the following Goals were established for review of the public parking system:

- Parking Ordinances must be simple and user friendly (e.g. language is clear and concise)
- Parking Signage of all types must be standardized and more streamlined so that residents, visitors and employees in Oak Park are able to understand regulatory language that may be required and directional information is clear and concise.
- Parking Technology must support efficient parking administration and operation while also being customer service focused.

After the July 10, 2017 Village Board Special Meeting, where the Board asked the Transportation Commission and Consultant Dixon Resources Unlimited to review a Pilot Area for a comprehensive review of the parking restrictions to determine if there were improvements that could be made in a comprehensive manner. The Transportation Commission began working with staff and consultant Dixon Resources Unlimited to determine the parking options that would help improve the parking experience in the Village of Oak Park. The idea of Odd/Even parking was significantly studied. Due to strong opposition from parkers who believe moving their car daily is a burden, personally and to the environment, the Transportation Commission looked at an additional concept known as the 72-hour rule. The community reaction was negative about both of these concepts, therefore, staff, the Transportation Commission, and consultant began working on a concept which closely kept the Village's existing rules but allowed for simplification and efficiencies. Most importantly the new set of recommended rules attempted to make the life of an Oak Park parker easier, while making the

process of providing Village services on streets a more efficient process.

**The Village Board held the following special meetings on the parking study:**

**Study Session 1** - January 2017: Pleasant Business District/South and Harlem Redevelopment Project/Gwendolyn Brooks Middle School, including Recommendations from the Transportation Commission Related to On-Street Resident Parking

**Study Session 2** - February 2017: Parking Technology Best Practices.

**Study Session 3** - March 2017: Parking Signage Recommendations.

**Study Session 4** - May 2017: On-Street Parking Austin Blvd & Harlem Avenue, Including Adjacent Areas.

**Study Session 5** - July 2017: On-Street Parking North Avenue and Roosevelt Road, Including Adjacent Areas.

**Study Session 6** - May 14, 2018: Parking Pilot Discussion

**The Village Board approved the following agenda items pertaining to the parking study:**

**June 19, 2017:** A Motion to Amend the 2017 Work Plan for Transportation Commission to Include “Conduct Public Meetings for the Comprehensive Parking Study, Identify Community Needs and Develop Recommendations within the Approved Timeline in Conjunction with the Parking Consultant and Village Staff for Consideration by the Village Board”

**June 19, 2017:** A Resolution Approving an Amendment to the Professional Services Agreement with Dixon Resources Unlimited to Provide Parking Support Services for the Village-Wide Parking Study in a Total Amount not to Exceed

**The Transportation Commission held the following meetings on the parking pilot program:**

**June 26, 2017:** Introduction of Village-Wide Parking Study Consultant, Dixon Resources Unlimited

**July 24, 2017:** Update on the Village Wide Parking Study, Parking Near Transit (CTA & Metra Lines)

**August 22, 2017:** Open Parking Forums with Public and Consultant at Village Hall

-Over 30 Guests, Sharing Their Opinion on General Parking Problems in the Village Of Oak Park

**August 23, 2017:** Open Parking Forums with Public and Consultant at Village Hall

-Over 30 Guests, Sharing Their Opinion on General Parking Problems in the Village Of Oak Park

**August 28, 2017:** Discussion on the Village Wide Parking Study, Parking Near Transit (CTA & Metra Lines)

**September 25, 2017:** Update and On-Going Discussion of Parking Study

**October 23, 2017:** Update and On-Going Discussion of Parking Study

**November 9, 2017:** Parking Pilot Public Forum

-Presentation of Odd/Even Parking Concept and 72-Hour Rule

-Over 320 Guests in attendance during 2 Sessions

**November 27, 2017:** Review and Discussion of Proposed Parking Pilot

**January 8, 2018:** Review and Discussion of Proposed Parking Pilot Program

**January 29, 2018:** 2nd Parking Pilot Public Forum

-Presentation of New Standardization Parking Concept

-Over 140 Guests in Attendance during 1 Session

**February 12, 2018:** Review and Discussion of Proposed Parking Pilot Program

**February 26, 2018:** Final Staff Recommendation on Parking Pilot Program

**April 23, 2018:** Parking Pilot Program (Continued From February 26, 2018 Meeting)

**April 30, 2018:** Parking Pilot Program (Continued From April 23, 2018 Meeting)

**May 14, 2018:** Parking Pilot Program presentation to the Village Board.

**July 9, 2018:** Parking Pilot Program update with the Transportation Commission.

**Alternatives**

N/A.

**Previous Board Action**

On October 15, 2018 The Village Board passed ordinances to proceed with standardizing the on-street parking restrictions, allow new metered areas, and establish new night permit lots as part of the Parking Pilot Program in the area bounded by Harlem Ave, South Blvd, Oak Park Ave, and Harrison Street.

**Citizen Advisory Commission Action**

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**Anticipated Future Actions/Commitments**

Staff recommends an initial 6 month pilot and to report back to the Village Board with changes. Once the program has been categorized as successful, to evaluate other areas that the pilot program rules could apply to.

January 2019: Begin Parking Pilot Program

July 2019: Review changes to Pilot Program

December 2019: End Pilot Program and decide to keep or revert the ordinance

March 2020: Propose rules for other areas

**Intergovernmental Cooperation Opportunities**

N/A

**Performance Management (MAP) Alignment**

Parking and Mobility Services Division is scheduled to start MAP in the final phase.