



Agenda Item Summary

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Submitted By

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Reviewed By

LKS

Agenda Item Title

A Resolution Approving a Renewal of the Independent Contractor Agreement with Midway Building Services Ltd., for Village Wide Litter Pick Up Services in 2019 in an Amount not to Exceed \$70,000.00 and Authorizing its Execution

Overview

The Public Works Department is responsible for maintaining approximately 105 miles of streets. Within the Village are several main streets and twelve separate Business District areas which require regular litter pick up. Midway Building Services, Ltd. has provided this service for the Village recently. Per the original request for bids this would be the first and only agreement renewal.

Staff Recommendation

Approve the Resolution.

Fiscal Impact

In the FY2019 General Fund, Street Services budget, there is \$73,000.00 to perform litter pick up services in the General Contractuals account no., 1001-43740-761-530660.

The previous one year agreement expired December 31, 2018. Per the terms of the request for bids, the contractor may request an increase for their services in an amount no greater the published Consumer Price Index (CPI), not to exceed 5%. As shown on the attachment, the latest CPI was 2.4% when the contractor requested the renewal in November 2018.

Background

Competitive bids were opened in September 2017 in response to a call for bids for Village Wide Litter Pickup Services. The low responsible bid was submitted by Midway Building Services, Ltd. of Chicago, Illinois.

Midway Building Services, Ltd. has been providing the Village Wide Litter Pickup for the Village for the last five and one half years and has performed the work satisfactorily.

The Request for Bids also requested an alternative price for including a supplemental workforce from Housing Forward. They are a community based training program with a mission to transition people from housing crisis to housing stability. Housing Forward has an Employment Readiness program which prepares clients for a

successful, re-entry into the workplace. In 2017 and 2018 the Village partnered with Midway and Housing Forward for an eight week period for two people to supplement Midways work.

Typical agreements with Village contractors include the possibility of renewing the agreement for two additional one year terms after the initial one year agreement. This agreement only provided for the possibility of a one year renewal which this proposed renewal would fulfill.

Alternatives

The Board can delay action to gain additional information.

Previous Board Action

The Village Board has approved contract renewals for this type of work in the annually.

Citizen Advisory Commission Action

N/A.

Anticipated Future Actions/Commitments

It is anticipated that this work will continue to be performed by contractors thus requiring Village Board approval.

Intergovernmental Cooperation Opportunities

To date, no local intergovernmental programs have been established to jointly bid out this work.

Performance Management (MAP) Alignment

This work is in alignment with the Governance Priority established for the Public Works Department for Maintenance and Service Programs.