



Agenda Item Summary

File #: RES 19-81, **Version:** 1

Submitted By

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Reviewed By

LKS

Agenda Item Title

A Resolution Authorizing Payment to Kronos Incorporated for Annual License, Usage, and Support Fees for Workforce Ready Software in an Amount Not to Exceed \$31,800

Overview

As outlined within the executed agreements with Kronos Incorporated, the Village must pay an annual license and usage fees based on number of current licenses. This is invoiced on a monthly basis and averages approximately \$2,600 per month which includes Kronos Workforce Ready HR and Timekeeping.

Staff Recommendation

Approve the Resolution

Fiscal Impact

The requested not-to-exceed amount of \$31,800 is budgeted and split between Finance Department account 1001.41300.101.550663 (Software Licenses) for \$16,800 and Human Resources account 1001.41080.101.530667 (External Support) for \$15,000.

Background

Kronos Incorporated provides both timekeeping/timeclock services as well as benefit deduction/accrual tracking and is used in conjunction with BS&A payroll.

The cost per individual license is \$3.27 for Kronos HR and \$3.93 for Kronos Timekeeping & Accruals. The number of required licenses averages approximately 350 per month. Please note that under Section 3.5 of the Kronos Service Agreement, Kronos may increase the monthly service/license fees by an amount not to exceed 4% upon each annual anniversary period after the initial one year term.

Attached for reference is the originally executed Kronos Workforce Ready Service Agreement along with signed Kronos order forms specifying the monthly license fees for both Workforce Ready (WR) Timekeeping and Workforce Ready HR which were previously authorized by the Board pursuant to Resolutions 17-519 and 17-623, respectively.

Alternatives

N/A

Previous Board Action

N/A

Citizen Advisory Commission Action

N/A

Anticipated Future Actions/Commitments

N/A

Intergovernmental Cooperation Opportunities

N/A

Performance Management (MAP) Alignment

N/A