



Agenda Item Summary

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Submitted By

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Reviewed By

LKS

Agenda Item Title

A Resolution Approving an Employee Leasing Agreement for a Temporary Assistant Village Manager/Human Resources Director with GovTemps USA, LLC and Authorizing its Execution

Overview

Staff recommends that the Village enter into an Employee Leasing Agreement for a temporary Assistant Village Manager/Human Resources Director through mid-August 2019 while the recruitment for a new Director is completed in order to minimize disruption with human resources services within the Village. An interim candidate has been identified through GovTempUSA LLC.

Staff Recommendation

Staff recommends approval of the short-term contract.

Fiscal Impact

Estimated cost of the contract is \$46,400. The position is currently vacant and savings in Department expenditures are available to fund the expenses associated with this contract subject to a line item budget amendment.

Background

The Assistant Village Manager/Human Resources Director is a key management position in the organization. The AVM/HR Director duties include but are not limited to the recruitment/retention efforts for Village staff as well as the benefits function for employees and retirees of the Village of Oak Park and serves as the staff liaison to the Board of Fire and Police Commissioners and the Citizen Police Oversight Committee.

Alternatives

This item could be deferred and additional information requested.

Previous Board Action

N/A.

Citizen Advisory Commission Action

N/A.

Anticipated Future Actions/Commitments

The interim candidates began working on May 10, 2019 under short term contract within the Village Manager's spending authority.

Intergovernmental Cooperation Opportunities

N/A.