



## Agenda Item Summary

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**File #:** RES 19-158, **Version:** 1

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### **Submitted By**

John P. Wielebnicki, Public Works Director

### **Reviewed By**

LKS

### **Agenda Item Title**

**A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and the Park District of Oak Park for Vehicle Repairs and Maintenance and Authorizing its Execution**

### **Overview**

The Village maintains a Fleet Services Division in the Public Works Department at the Public Works Center. The Park District of Oak Park is agreeable to continue to take advantage of the Village completing repair and maintenance of the Park Districts vehicles. The attached Intergovernmental Agreement (IGA) would formalize this service.

### **Recommendation**

Approve the Resolution

### **Staff Recommendation**

Approve the Resolution.

### **Fiscal Impact**

Per the terms of the IGA, the Park District would reimburse the Village monthly for repair and maintenance services and for the purchase of required parts. The Park District will pay the Village the Village's shop rate of \$87.43 per hour for hours for repair and maintenance in 2019. This rate will be adjusted annually based on the Villages shop rate.

Parts supplied for services shall be the actual cost for parts plus the 2019 rate of 30%, above the Village's costs for parts in order to reimburse the Village for its administrative costs.

### **Background**

The Village maintains a Fleet Services Division in the Public Works Department at the Public Works Center. In addition to maintaining Village vehicles and equipment the Village also has maintained the Park District's vehicles and equipment to allow them to take advantage of the Villages favorable shop rate.

There is currently no IGA with the Park District for the repair and maintenance of Park District vehicles and equipment. This IGA would memorialize the terms of an agreement.

The Public Works Department maintains 210 Village vehicles and equipment. The Park District currently has 43 vehicles and pieces of equipment that require regular repair and maintenance. Repairs are made based on priorities of the equipment usage (ie. Police and Fire first then Public Works or Park District vehicles as determined by need).

The Public Works Department, Fleet Services Division, has determined the Village costs for fleet services based on the American Public Works Associations model for charging for services.

Retail repair shop rates in the Oak Park area for various services range from \$100 per hour to \$150 per hour with an average staff found to be approximately \$122 per hour. The parts mark up of 30% the Village uses is within industry standards.

### **Alternatives**

The Board can delay action to gain additional information.

### **Previous Board Action**

This is the first IGA with the Park District for repair and maintenance of vehicles and equipment.

### **Citizen Advisory Commission Action**

N/A.

### **Anticipated Future Actions/Commitments**

The Park District is the only other Oak Park agency that the Village maintains vehicles and equipment.

### **Intergovernmental Cooperation Opportunities**

This is an excellent example of local taxing bodies sharing services to reduce overall costs.