



Agenda Item Summary

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Submitted By

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Reviewed By

LKS

Agenda Item Title

A Resolution Approving an Amendment to the Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. to Provide Emergency and Planned Heating, Ventilation and Air Conditioning Work and Repairs to Change the Not to Exceed Amount from \$20,000 to \$40,000 and Authorizing its Execution

Overview

Additional, unplanned Heating, Ventilation and Air Conditioning (HVAC) repairs are needed at the Village Hall and Public Works Center and for work necessary at the Holley Court Parking Garage. This item includes an Amendment to the Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. (OMS) increasing the agreement from \$20,000.00 to \$40,000.00.

Staff Recommendation

Approve the Resolution.

Fiscal Impact

The FY2019 Public Works Department, Building Maintenance Division Operating Budget includes a total of \$171,639.58 in accounts 1001-43790-101, 711, 712, 713, 714 and 717-540674 for property repairs. To date, \$89,521.67 remains.

The FY2019 Parking Fund, Holley Court Property Repair account # 5060-43770-788-540674 includes a total of \$27,000 of which \$20,355.55 remains.

If approved, the total contract cost with OMS would not exceed \$40,000.00.

Background

On February 28, 2019, the Village Manager approved an Independent Contractor Agreement and Purchase Order (PO) with OMS for emergency HVAC repairs for \$20,000.00. As of June 26, 2019, \$680.00 remains on the Purchase Order.

Repairs to the HVAC system at Village Hall are needed (replacement of air valve regulator and bleeder valve and replacement of inoperable pneumatic actuators and thermostats). In addition, intermittent problems on the roof top Air Conditioning (AC) unit at the Public Works Center (variable frequency drive) are needed. Staff

estimates the cost for these two repairs to be approximately \$8,000.00.

Also, Holley Court has an AC unit that needs to be repaired. The total cost for that repair is \$405.00.

The balance of \$12,275.00 would be for unforeseen repairs needed for the rest of 2019.

Alternatives

The Village Board could delay action to gain additional information.

Previous Board Action

The Village Board has approved similar amendments to repair agreements in the past.

Citizen Advisory Commission Action

N/A.

Anticipated Future Actions/Commitments

If additional HVAC system repairs are needed at various locations in 2019 the Agreement would need to be further amended.

Intergovernmental Cooperation Opportunities

N/A.