



Agenda Item Summary

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Submitted By

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Reviewed By

LKS

Agenda Item Title

A Resolution Approving an Employee Leasing Agreement for a Temporary Manager of Parking and Mobility Services Division with Municipal Parking Partners, LLC in an Amount Not to Exceed \$50,000 through December 31, 2019 and Authorizing its Execution

Overview

The previous Manager of the Parking and Mobility Services Division resigned in early August 2019. In order to minimize disruptions, staff entered into a contract with Municipal Parking Partners, LLC to provide a temporary staffing. The initial contract was within the Village Manager's spending authority. Staff recommends entering into a subsequent contract to avoid disruption until a new Parking and Mobility Services Manager can be recruited.

Recommendation

Approve the Resolution

Fiscal Impact

The FY 19 Parking Fund GL: 5060.43770.101.530667 External Support has a budget of \$50,000 for contractual services. After the expiration of the original contract signed by the Village Manager, there will be a balance of \$25,000 in this account available for the contract extension. The original contract with Municipal Parking Partners LLC was for \$25,000. This contract extension will increase the contract by \$25,000, for a total not to exceed contract of \$50,000.

Background

In late July 2019, the prior Parking and Mobility Services manager resigned to pursue a private company opportunity in the transportation industry. To avoid disruption, on July 26, 2019, the Village contracted with Municipal Parking Partners, LLC to provide an interim part-time manager for the Division. The first contract was within the Village Manager's spending authority of \$25,000.

We are requesting the new contract for an additional \$25,000 to take effect after the prior contract funds have been exhausted. The Manager oversees the Parking Division including the continued implementation of the Passport Parking system, supervises the customer service employees who provide parking passes and permits and serves as staff liaison to the Transportation Commission.

Alternatives

This item could be deferred and additional information requested.

Previous Board Action

NA

Citizen Advisory Commission Action

NA

Anticipated Future Actions/Commitments

NA

Intergovernmental Cooperation Opportunities

NA