



## Agenda Item Summary

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### **Submitted By**

Tammie Grossman, Director, Development Customer Services

### **Reviewed By**

LKS

### **Agenda Item Title**

**A Resolution Approving an Independent Contractor Agreement with Revcon Technology Group, Inc. for the Service and Maintenance of Parking Access and Revenue Control Systems at Village Parking Garages in an Amount Not to Exceed \$45,000, Authorizing its Execution and Waiving the Village's Bid Process**

### **Overview**

The contractor, Revcon Technology Group, Inc. (Revcon) will service and maintain the parking access and revenue control equipment (TIBA system) at the Holley Court, Avenue, Lake & Forest and OPRF High School Parking Garages on an as-needed basis for the remainder of 2019, in an amount not to exceed \$45,000. This is a sole source contract, since Revcon is the only Illinois dealer and servicer of the TIBA system. Timely service and maintenance to the equipment is necessary to ensure a convenient, reliable parking experience for residents of and visitors to Oak Park.

### **Recommendation**

Approve the Resolution.

### **Fiscal Impact**

In the FY 2020 budget, the Village has budgeted for the recommended expense from the Parking Fund with \$25,000.00 (5060.43770.788.530660.0000) for the Holley Court Garage, \$10,000.00 (5060.43770.784.530660.0000) for the Avenue Garage and \$10,000.00 (5060.43770.785.530660.0000) for the Lake and Forest Garage.

### **Background**

The Village contracts with Revon Technology Group, Inc. to furnish and install TIBA parking access and revenue control systems in all its parking garages. As the preferred vendor that was selected through the Village's request for proposal process to provide gating, paystation, revenue control, intercoms, and license plate recognition (LPR) technology, Revcon has also been the provider of service and maintenance as the sole regional supplier of the TIBA branded equipment. Revcon Technology Group, Inc. has been a responsible vendor in providing these services since selected through the Village's request for proposal process for multiple project phases over recent years.

To ensure continued normal operation of the TIBA equipment, it is recommended that the vendor Revcon Technology Group, Inc. continues to be the provider of reliable service and maintenance of this equipment as

the warranties expire on the equipment and the Village assumes financial responsibility for continued service and maintenance.

### **Alternatives**

The alternative would be to begin a separate request for proposal process to obtain service and maintenance services. This would result in delays addressing immediate service and maintenance needs to keep the TIBA system, as well as the parking garages, functional. Performing a separate request for proposal process is not recommended.

### **Previous Board Action**

On September 3, 2019, the Board approved an Independent Contractor Agreement with Revcon for the purchase and installation of a license plate recognition system at the Lake and Forest Parking Garage, in an amount not to exceed \$38,000.

On May 20, 2019, the Board approved an Independent Contractor Agreement with Revcon Group, Inc., for the service and maintenance of the parking access and revenue control equipment (TIBA system) at the garages, in an amount not to exceed \$35,000.

On October 1, 2018, the Board approved the purchase and installation of intercoms, for the three (3) elevators at the Holley Court garage, from Revcon.

On September 5, 2017, the Board approved the purchase and installation of eighty-five (85) intercoms, for the Holley Court, Avenue, and OPRF High School Parking Garages, from Revcon.

On August 7, 2017, the Board approved the purchase and installation of revenue control gate equipment and license plate recognition technology, at the Holley Court and Avenue Parking Garages, from Revcon.

On October 5, 2015, the Board approved the purchase and installation of revenue control gate equipment for the downtown garages, from Revcon.

### **Citizen Advisory Commission Action**

NA

### **Anticipated Future Actions/Commitments**

NA

### **Intergovernmental Cooperation Opportunities**

NA